



## Liquid Waste Transporters Operating Permit Application - Submittal Instructions

Pursuant to the provisions of Sections 24-18 and 24-46, Miami-Dade County Code, an operating permit is required for any person (e.g., individual, company, corporation, partnership, governmental agency, etc.) intending to cause the transportation of liquid waste in Miami-Dade County. For the purpose of this application form, "liquid waste" and "transportation of liquid waste" have the following meaning:

**Liquid Waste** means liquid or sludge waste materials resulting from domestic, commercial, industrial, mining, institutional, agricultural, or governmental operations, including such materials to be recycled or otherwise beneficially reused, that would cause a nuisance or would otherwise cause a violation of Chapter 24, Miami-Dade County Code, if discharged to the ground or waters of Miami-Dade County. Liquid waste includes, but is not limited to, solvents, sewage, industrial waste, hazardous waste, semisolid waste, and potentially infectious waste (e.g., biohazardous waste, etc.), as well as the materials resulting from or contained in waste treatment works, air pollution control facilities, on-site sewage treatment and disposal systems, fats, oils and grease control devices (grease interceptors), sediment traps, portable toilets and oil-water separators.

**Transportation of Liquid Waste** means the transportation of liquid waste that originates or ends within the geographical boundaries of Miami-Dade County.

Note: The transportation of solid waste or recyclable materials (e.g., garbage, trash, yard waste, waste tires, etc.) in Miami-Dade County is regulated by the Miami-Dade Department of Solid Waste Management (DSWM).

### **Permit Application Types - When is the submittal of a Liquid Waste Transporters operating permit application required?**

A permit application form is required to be completed and submitted to the Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), in the following scenarios:

**New permits:** Applies to all new transporters seeking to operate in Miami-Dade County, legal name changes of existing permittees (including modifications/additions of fictitious names), and additions of new waste categories.

**Permit renewals:** All permitted transporters are required to submit a complete application to renew their annual operating permit. Permit renewal notices are sent to all permitted approximately 45-60 days prior to permit expiration.

**Permit modifications:** Applies to modifications of existing permits which are limited to updates to business contact information, vehicle storage locations, and vehicle inventory only.

### **Application Submittal and Payment Instructions**

Complete permit applications, inclusive of the applicable fee, are to be submitted to DERM via one of the following methods:

#### **In person:**

Department of Regulatory and Economic Resources  
DERM - Pollution Regulation Division  
701 NW 1st Court, 7th Floor  
Miami, FL 33136  
M-F 8 am - 4 pm, except observed County holidays

#### **Via email:**

DERMLiquidWaste@miamidade.gov

#### **Via regular mail:**

Department of Regulatory and Economic Resources  
DERM - Pollution Regulation Division  
Attn: Liquid Waste Transporters Program  
P.O. Box 12378  
Miami, FL 33101-2378

#### **Fees for Liquid Waste Transporters permit applications are as follows:**

New permits: \$215.00 (per application)      Permit renewals: \$107.50 (permit permit, per cycle)      Permit modifications: no charge

#### **Acceptable payment methods:**

For applications submitted in person: credit card, check or money order.

For applications submitted via email: Upon receipt and processing of the application, DERM staff will send an email to the applicant that includes an invoice process number, link to submit payment online, and associated payment instructions. Online payments can be made with a credit card or bank account.

For applications submitted by mail: check or money order made payable to "Miami-Dade County" (reference applicant's name on all checks).

#### **Contact Information:**

If you have any questions concerning the completion or submittal of the permit application form, please contact DERM Liquid Waste Transporters program staff at (305) 372-6600 or via email at DERMLiquidWaste@miamidade.gov for assistance.

### **Compliance with Operating Permit Requirements - Transporter Responsibilities**

Liquid waste transporters (LWT) program operating permits are issued annually by DERM on a waste-class basis that include operating conditions that transporters must abide by and which are specific to the class of waste authorized to be transported. The current listing of waste classes can be found in section B of the LWT operating permit application form.

### **Vehicle Inventory Updates (applies to all transporters)**

Transporters are required to maintain a current registration with DERM of all vehicles used to transport liquid waste in Miami-Dade County. Changes to vehicle inventory (i.e., additions and/or removal of vehicles) are required to be submitted to DERM as they occur and as part of a permit modification application.

### **Vehicle Decals (applies to all transporters)**

Transport vehicles registered with DERM are required to bear a current DERM-issued Liquid Waste Transporters program decal at all times. Decals are issued to all tractors and single-unit vehicles (e.g., vac-trucks, etc.) registered for each class of waste that the transporter is permitted to transport. For example, if a single tractor is registered under two waste classes, DERM will issue 2 decals to said vehicle.

### **Monthly Reporting (applies to all transporters)**

All liquid waste transporters are required to submit a monthly report on DERM-approved reporting forms that document all transportation activities originating or ending in Miami-Dade County and which are completed between the first and last day of each calendar month. Monthly reports require haulers to provide information such as the location of the waste origination and destination sites, description of waste transported, and quantity transported. The submittal of monthly reports is also required for months where no transportation activities occurred. All completed monthly report forms must be submitted to DERM in accordance with the requirements and timeframes specified in the conditions of the DERM-issued permit and include payment of the applicable operating permit fees based on the type of waste and total quantity of waste transported. For a listing of the operating fee rates applicable to hauled waste please refer to the "Hazardous Materials Storage and Transportation" section of the latest DERM fee schedule (<https://www.miamidade.gov/permits/library/fees/schedule-environmental.pdf>).

### **e-Manifest Reporting (applies to "ST" waste class permit holders only)**

In addition to the monthly reporting requirement discussed above, transporters permitted under the "ST" waste class which includes septage, grease interceptor waste (fats, oil and grease) and uncontaminated stormwater are required to document all waste transportation activities on DERM-approved eManifest forms and electronically report the information using DERM's online eManifest system. Please visit <https://www.miamidade.gov/permits/transporter-liquid-waste.asp> for the copies of approved forms and the guidelines to the eManifest system.

### **Disposal at plants operated by MDWASD (applies applies to "ST" waste class permit holders only)**

Disposal of liquid waste at treatment plants operated by the Miami-Dade Water & Sewer Department (MDWASD) is limited to fats, oil and grease (FOG) waste, septage, portable toilet waste (not containing formalin or formaldehyde-based disinfectants) and uncontaminated stormwater. Transporters seeking to dispose of these wastes at MDWASD plants must possess a "ST" waste class liquid waste transporters permit issued by DERM and a MDWASD septage disposal account. For further guidance on MDWASD septage disposal account requirements, please contact MDWASD's Special Billing Unit located at 3071 SW 38 Avenue, Miami, FL 33146 or via telephone at (786) 552-8656.



## DERM Liquid Waste Transporters Program - Operating Permit Application

**INSTRUCTIONS:** Provide the appropriate information required by each section of the form. Incomplete applications will NOT be accepted by the Department until all required information is provided. Refer to the permit application guidelines sheet for submittal instructions and guidance for the adequate completion of this form.

### (A) Application Type (select one only)

<b>New Permit Application (\$215.00 per application)</b> This option applies to new businesses/operators, new permit for an additional waste class, and name changes of the permitted business.	<b>Renewal of expiring or expired permit (\$107.50 per permit)</b> Number of permit to be renewed: ____ - ____ - ____ - ____ - ____ / ____ - ____ - ____ ( ____ )
<b>Permit Modification Application (for permitted haulers)</b> This option only applies to changes to contact information, vehicle (equipment) storage location, and equipment inventory only.  Number of permit to be modified: ____ - ____ - ____ - ____ - ____ / ____ - ____ - ____ ( ____ )	Scope of permit modification (select all that apply):  Business contact information change (Section C) Equipment storage (parking) location change (Section D) Equipment inventory change (Section G)

### (B) Waste Class (select one only)

Indicate the class of waste to be transported by selecting the applicable option below (check one class option only). If the transportation of more than one class of waste is intended, a separate application form must be completed and submitted for each waste class. If the "ST" waste class is selected, please indicate all the applicable waste sub-types to be transported for that class (check all that apply).

**(BW)** Biohazardous waste

**(HW)** RCRA hazardous waste

**(SR)** Photochemical fixer waste

**(RF)** Used/waste radiator fluid (non-hazardous)

**(WO)** Used/waste oil (non-hazardous)

**(DA)** Non-hazardous dry sludge from sewage treatment (e.g., biosolids)

**(SI)** Non-hazardous dry sludge (not originating from sewage treatment)

**Other** (provide a detailed description of the waste in the space below)

**(ST)** Sewage (also select all waste sub-types below that apply)

Grease interceptor waste

\*OSTDS waste (e.g., septic tank waste, etc.)

\*Portable toilets/holding tank waste

Sewage from sewage treatment facilities

Sewage from sewer lines & lift stations

Storm water

Grey water system waste

\*Rule 62-6.010 Florida Administrative Code (FAC) establishes additional permitting requirements applicable to persons handling Onsite Sewage Treatment and Disposal System (OSTDS) waste (e.g., septage from septic tanks, etc). Additionally, Rule 62-6.0101, FAC, establishes permitting requirements applicable to persons handling portable toilet and holding tank waste. For further guidance on these permitting requirements, refer to <https://floridadep.gov/water/onsite-sewage> or contact the Florida Health Department (FDOH) office in the county where the business is located. Copies of the current FDOH permits and vehicle inspection reports must be provided to DERM.

### (C) Applicant Information

**\*\*Applicant Name (corp., LLC, etc.):**

**Business Address:**

City:

State:

Zip:

Phone:

Email:

**Mailing Address (if different from above):**

City:

State:

Zip:

**Contact Person:**

**Title:**

Phone:

Email:

**Contact Person for Monthly Reports:**

**Title:**

Phone:

Email:

**\*\*If using a fictitious (d/b/a) name, said name must be included in the applicant name field. For example: "John Doe, Inc. d/b/a ABC waste transporter", where "ABC waste Transporter" is the fictitious name owned by the company "John Doe, Inc.".**

**(D) Equipment Storage Locations**

Specify the storage (parking) locations of the transport equipment (e.g., tractor, vac-truck, etc.) to be used. Attach additional sheets if necessary.

Address: (Primary)	City:	State:
Address:	City:	State:
Address:	City:	State:
Address:	City:	State:

**(E) Industries and Areas Served**

Describe the types of facilities/industries and geographical areas (including outside Miami-Dade County) to be served by the business.

**(F) Waste Destination Sites**

For the waste class indicated in section (B) of this form, provide the information requested in the spaces below for the waste destination site(s) intended to be used. Attach additional sheets if necessary. Be advised that destination sites located in Miami-Dade County must be permitted/approved by the Department.

Destination Site Information	Type of Waste Hauled to Destination Site	Estimated Quantity Per Month (indicate one)	
		Gallons	Pounds
Name: Address: City: State: Phone: Email: Type of Facility:    Transfer    Storage    Disposal    Recycling			
Name: Address: City: State: Phone: Email: Type of Facility:    Transfer    Storage    Disposal    Recycling			
Name: Address: City: State: Phone: Email: Type of Facility:    Transfer    Storage    Disposal    Recycling			
Name: Address: City: State: Phone: Email: Type of Facility:    Transfer    Storage    Disposal    Recycling			

**(G) Equipment Inventory**

List all equipment to be used to transport liquid waste in Miami-Dade County. In the case of a permit application for a new permit or a permit renewal, all equipment must be listed as "added" in the first column below. If modifying an existing permit to add and/or delete equipment, indicate the applicable option for each vehicle being added or deleted. Attach additional sheets if necessary.

Note: vehicles such as vac-trucks, box trucks, flatbeds, vans, etc., which consist of a single unit must be marked as "SU" under the "Vehicle Type" column.

[illegible]

**(H) Additional Information**

Provide the additional documents listed below which are required for the application type and waste class indicated in sections (A) and (B) of this form. The application form will not be deemed complete if all applicable documents are not submitted.

<b>Applies to the following Application Types</b>	<b>Applies to the following Waste Classes</b>	<b>Document Description</b>
New Permit App only	All waste classes	Copy of current articles of organization, incorporation or registration for the entity applying for permit (e.g. limited liability company, corporation, partnership, etc). Refer to the Florida Division of Corporations website ( <a href="http://www.sunbiz.org">www.sunbiz.org</a> ) for registration information and guidance. If applicant is a sole proprietor, a copy of the sole proprietor's state-issued identification (e.g., driver license, etc.) must be provided.
New Permit App only	All waste classes	Copy of fictitious name registration records if entity applying for permit (including sole proprietors) intends to conduct business under a fictitious name (i.e., "doing business as" (d/b/a) name). Refer to the Florida Division of Corporations website ( <a href="http://www.sunbiz.org">www.sunbiz.org</a> ) for fictitious name registration information and guidance.
New Permit App only	All waste classes	If the entity applying for the permit is owned/controlled by an entity that is not identified as the parent or higher tier company on the Florida Division of Corporations website ( <a href="http://www.sunbiz.org">www.sunbiz.org</a> ), attach documentation such as articles of organization or corporate resolutions showing the organizational relationship between the applicant entity and the controlling entity.
New Permit App & Permit Renewal App	"ST" waste class haulers transporting OSTDS waste (e.g, septage from septic tanks, etc.)	Transporters of "ST" class waste that handle Onsite Sewage and Treatment and Disposal System (OSTDS) waste (e.g., septage from septic tanks, etc.) subject to Rule 62-6.010, FAC must attach a copy of a current/valid Septage Disposal Service (SDS) permit issued to the applicant by the Florida Department of Health (FDOH) along with copies of the current FDOH inspection reports for each registered vehicle showing a satisfactory inspection outcome. Please visit <a href="https://floridadep.gov/water/onsite-sewage/content/onsite-sewage-forms-and-publications">https://floridadep.gov/water/onsite-sewage/content/onsite-sewage-forms-and-publications</a> for a copy of the SDS permit application form. For further guidance on SDS permit requirements, please visit the Florida Department of Environmental Protection Onsite Sewage Program website at <a href="https://floridadep.gov/water/onsite-sewage">https://floridadep.gov/water/onsite-sewage</a> or contact the FDOH office in the county where the business is located.
New Permit App & Permit Renewal App	"ST" waste class haulers transporting portable toilet waste	Transporters of "ST" class waste that handle portable toilet waste subject to Rule 62-6.0101, FAC must attach a copy of a current/valid Temporary Tank Service (TTS) permit issued to the applicant by the Florida Department of Health (FDOH) along with copies of the current FDOH inspection reports for each registered vehicle showing a satisfactory inspection outcome. Please visit <a href="https://floridadep.gov/water/onsite-sewage/content/onsite-sewage-forms-and-publications">https://floridadep.gov/water/onsite-sewage/content/onsite-sewage-forms-and-publications</a> for a copy of the TTS permit application form. For further guidance on TTS permit requirements, please visit the Florida Department of Environmental Protection Onsite Sewage Program website at <a href="https://floridadep.gov/water/onsite-sewage">https://floridadep.gov/water/onsite-sewage</a> or contact the FDOH office in the county where the business is located.
New Permit App & Permit Renewal App	"ST" waste class haulers transporting portable toilet waste	Transporters of "ST" class waste that handle portable toilet waste must attach copies of the Safety Data Sheets for all disinfecting chemicals used. Be advised that no waste containing formaldehyde or formalin can be disposed of at wastewater treatment plants operated by the Miami-Dade Water and Sewer Department. If said products are used, the waste must be transported to an alternate facility permitted to receive such wastes.
New Permit App & Permit Renewal App	Hazardous Waste ("HW" class) haulers	Transporters of RCRA hazardous waste must attach a copy of a current/valid Hazardous Waste (HW) Transporters registration issued to the applicant by the Florida Department of Environmental Protection (FDEP). Please visit <a href="https://floridadep.gov/waste/permitting-compliance-assistance/content/transporters-hazardous-and-universal-wastes">https://floridadep.gov/waste/permitting-compliance-assistance/content/transporters-hazardous-and-universal-wastes</a> for guidance on registration requirements.
New Permit App & Permit Renewal App	Waste/Used Oil ("WO" class) haulers	Transporters of used oil must attach a copy of a current/valid Used Oil Transporters registration issued to the applicant by the Florida Department of Environmental Protection (FDEP). Please visit <a href="https://floridadep.gov/waste/permitting-compliance-assistance/content/used-oil-recycling">https://floridadep.gov/waste/permitting-compliance-assistance/content/used-oil-recycling</a> for guidance on registration requirements.
New Permit App & Permit Renewal App	Biohazardous Waste ("BW" class) haulers	Transporters of biohazardous waste must attach a copy of a current/valid Biomedical Waste Transporter registration issued to the applicant by the Florida Department of Health (FDOH) along with copies of the current FDOH inspection reports for each registered vehicle showing a satisfactory inspection outcome. Please visit <a href="https://www.floridahealth.gov/environmental-health/biomedical-waste/ApplicationsandForms.html">https://www.floridahealth.gov/environmental-health/biomedical-waste/ApplicationsandForms.html</a> for guidance on registration requirements or contact the FDOH office in the county where the business is located.

## (I) Applicant Certification

Under the penalty of perjury, I swear or affirm that I have read the foregoing application and that the statements made in this application for a Liquid Waste Transporter operating permit are true and correct, and understand and acknowledge that Miami-Dade County reserves the right to deny, revoke, cancel, void, or suspend, any permit issued pursuant to any application that contains any materially false or fraudulent statements, and acknowledge that continued operation or maintenance of the permitted acts after the permit is revoked, canceled, voided, or suspended, may subject the undersigned to enforcement penalties allowed by law. Further, the undersigned agrees to comply with the conditions of the Liquid Waste Transporter operating permit (if issued by the Department), the provisions of Chapter 24, Miami-Dade County Code ("the Code"), and all applicable State and federal rules and regulations, and I understand and agree that Miami-Dade County reserves the right to revoke, cancel, void, or suspend, any permit for material failures to comply with the conditions of said permit (if issued by the Department), the provisions of Chapter 24 of the Code, and all applicable State and federal rules and regulations. The undersigned further agrees to grant access to Department personnel at reasonable times for the purposes of inspection and testing to determine compliance with permit conditions and Chapter 24 of the Code, and all applicable State and federal rules and regulations.

\*Name of Authorized Representative:

Title:

Mailing Address:

Phone:

Email:

Signature of Authorized Representative

Date

\*If individual signing in the space above is not the owner or a registered officer of the applicant listed on page 1 of this form, a current delegation of authority letter (i.e. less than 1 year old) that conveys signatory authority to said individual must be attached.

### THIS FORM MUST BE NOTARIZED IN THE SPACES BELOW:

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Seal

Notary Signature