



**CITIZENS' ADVISORY COMMITTEE
AGENDA**

March 10, 2006 8:30 AM

SPCC Building - 10th Floor CITT Rear Conference Room

I. CITIZENS' PRESENTATIONS

II. INFORMATIONAL ITEMS

- Discussion of Procurement Procedures Ordinance
- Economic Development Fund – Letter of Interest

III. OTHER BUSINESS

**OFFICE OF CAPITAL IMPROVEMENTS
Building Better Communities Bond Program
305-375-1900**

LETTER OF INTEREST

- List the name and telephone number of the organization that is responding to the SOI;
- Street Address & Mailing Address;
- City and Zip Code;
- *Area Code and FAX Number, E-mail and Website; and*
- *Federal Identification Number.*
- Provide a historical overview of your company or agency and state the number of years in existence and the current number of employees;
- Provide last fiscal or calendar year end financial statements (if not available, please provide prior year financial statements. Public entities provide last fiscal year's ending financial statement for responding department.
- Provide resumes and/or bios for each member of management team;
- Describe the duties and responsibilities of each member of management team; and
- Describe the area of expertise for each member of management team (i.e. operation, finance industry segment specialization etc.).

The location of the proposed project, including both the municipality and the neighborhood.

- Impact the investment will have on the neighborhood.
- Provide a description of the neighborhood and marketing information, which makes evident the viability and feasibility of the project.
- Provide a description of the proposed project including scope, goals, total project cost, financing sources and amount requested from the EDF for this project.
- Provide any other anticipated financial support provided by the private and public sectors. Please include the amount of equity, if any, being contributed by the Proposer. In addition, please submit all financial commitment letters pertaining to this project.

The following requested information is optional

- Provide a brief description of economic development projects developed, managed or operated by the proposer



SOLICITATION FOR INTEREST

Miami-Dade County is soliciting responses from private sector Community Development Corporations (CDCs), Miami-Dade County Departments and Municipalities to assist in determining their interest in applying for funds from the County's Economic Development Fund. (EDF) The Economic Development Fund is a component of the fifteen years Building Better Communities Bond Program (GOB) and is available for the purpose of providing infrastructure improvements to spur economic development and attract new businesses to the community. The EDF includes \$75 million that is available countywide and \$15 million that is specifically focused on the county's designated Targeted Urban Areas (TUAs). This solicitation is intended to provide the County with a list of CDCs that have community development projects and that are interested in accessing the EDF. However, the County in its sole discretion may recommend funding one or more projects at anytime. Funding allocations for eligible projects will be reviewed and recommended to the County Manager by an EDF Project Review Committee. Those recommendations will be reviewed by the Citizens Advisory Committee, GOB Subcommittee and a final determination will be made by the Board of County Commissioners.

Eligible uses of the EDF include but are not limited to: infrastructure funding for road construction, water and sewer lines, fencing, sidewalks, entryways, lighting, and handicap accessibility; acquisition of land or buildings; and new construction of buildings; renovation of buildings. Ineligible uses of the EDF include but are not limited to: working capital; furniture and fixtures; office equipment; and other non-capital related expenses.

Interested parties can obtain the Letter of Interest information from the website www.miamidade.gov/build or by calling 305-375-1900. Respondents to the solicitation are asked to provide the information being requested to the attention of:

**Roger Hernstadt, Director, Office of Capital Improvements, Suite 2130
Stephen P. Clark Center, 111 N.W. 1 Street, Miami, FL** Deadline for
submission of responses is 4:00 p.m. Friday, March 17, 2006.

