



**MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Public Health Trust Nominating Council**

Board of County Commissioners
Stephen P. Clark Government Center
2nd Floor Commission Conference Room
111 NW 1st Street
Miami, Florida 33128

February 8, 2011
As Advertised

Harvey Ruvin, Clerk
Board of County Commissioners

Diane Collins, Division Chief
Clerk of the Board Division

Zorana Gainer, Commission Reporter
(305) 375-3570



**CLERK'S SUMMARY
PUBLIC HEALTH TRUST NOMINATING COUNCIL
MEETING OF FEBRUARY 8, 2011**

The Public Health Trust Nominating Council convened at 1:30 p.m., in the Second Floor Conference Room of the Stephen P. Clark Center, 111 Northwest First Street, Miami, Florida. There being present Chairman Joe A. Martinez; Commissioner Dennis C. Moss; Commissioner Jose "Pepe" Diaz; John H. Copeland III, Chairman of the Public Health Trust (State of Florida Representative Jeanette Nunez was absent).

The following Staff members were present: Assistant to the County Manager Christina Crespi; Assistant County Attorneys Eugene Shy and Laura Llorente; Mary Lou Tighe, Jackson Health System; and Deputy Clerk Zorana Gainer.

Welcome and Introductions

Chairman Martinez welcomed everyone to today's (2/8) meeting.

Explanation of Nominating Process and Review of Existing Vacancies

Assistant County Attorney Eugene Shy briefly explained the nominating process, noting that the Nominating Committee needed to complete the nominating process by September 2011 in order to forward the names of the nominees to the Board of County Commissioners in a timely manner.

Discussion of UM Appointee Jose "Joe" Arriola

It was moved by Commissioner Diaz to accept UM's Appointed nominee Mr. Jose Arriola. This motion was seconded by Chairman Martinez and upon being put to a vote, passed unanimously by those members present.

Review and Approve Proposed Timeline, Advertisement and Application

Assistant County Attorney Shy apprised the council members of the proposed timeline that was reflected in the agenda package. He asked the members to review the timeline, discuss and vote on specific dates and times.

Chairman Martinez noted that he wanted to continue advertising the Public Health Trust vacant seats in March and the deadline to accept applications remain at 4 p.m.

Commissioner Moss noted he wanted to schedule the PHTNC meeting at a time that Representative Nunez could attend and provide information regarding the nominees. He also noted that in the past the Council interviewed incumbents and he suggested that all incumbents be interviewed for this term as well.

Chairman Martinez concurred with Commissioner Moss regarding interviewing the incumbents. Chairman Martinez pointed out that the Council members would be allowed to review and discuss issues concerning any incumbents that lacked attendance.

It was moved by Commissioner Diaz to accept the proposed timeline, application and proposed advertisement date. This motion was seconded by Mr. John Copeland III and upon being put to a vote, passed unanimously by those members present.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 1:50 p.m.

A handwritten signature in black ink, appearing to read 'Joe A. Martinez', is written over a horizontal line.

Chairman Joe A. Martinez
Public Health Trust Nominating Committee



PUBLIC HEALTH TRUST NOMINATING COUNCIL

AGENDA

February 8, 2011

1:30 p.m.

**Stephen P. Clark Center
2nd Floor Conference Room**

Welcome and Introductions

Chairman Joe A. Martinez
Chair, PHT Nominating Council

**Explanation of Nominating Process and
Review of Existing Vacancies**

Eugene Shy Jr.
County Attorney

**Discussion of UM Appointee
Jose "Joe" Arriola**

Chairman Joe A. Martinez
Chair, PHT Nominating Council

**Review and Approve Proposed Timeline,
Advertisement and Application**

Chairman Joe A. Martinez
Chair, PHT Nominating Council

Adjournment

Chairman Joe A. Martinez
Chair, PHT Nominating Council

Attachments:

- UM Appointment Letter/Joe Arriola's Application
- 2011 PHT Board of Trustees and list of Vacancies
- Chapter 25A
- Resolution approving procedures for PHT Nominating Council vacancy selection
- Proposed Timeline
- Proposed Advertisement
- Proposed Application

UNIVERSITY
OF MIAMI



Office of the Secretary
P.O. Box 248042
Coral Gables, Florida 33124-2918

Ph: 305-284-4025
Fax: 305-284-2021

December 20, 2010

RECEIVED
DEC 27 2010

Alina T. Hudak
County Manager's Office

Ms. Alina T. Hudak
Assistant County Manager
Office of County Manager
Suite 2910
111 N.W. 1st Street
Miami, Florida 33128-1994

Dear Ms. Hudak:

As you know, the voting membership of the Public Health Trust includes a member of the University of Miami Board of Trustees. This seat was formerly filled by Mr. Stanley H. Arkin who retired from the Public Health Trust in May 2010.

The University has selected Mr. Jose (Joe) Arriola, a member of the University of Miami Board of Trustees, to succeed Mr. Arkin and to serve as a member of the Public Health Trust, for the ensuing three-year term.

The contact information for Mr. Arriola is as follows:

Mr. Jose R. Arriola
7820 S.W. 48th Court
Miami, Florida 33143
Telephone: 305-523-1100
Fax: 305-827-0341
joearriola1@gmail.com

Sincerely,

Aileen M. Ugalde
Vice President, General Counsel
and Secretary of the University

AMU:lda

cc: Jose R. Arriola
Phillip T. George
Donna E. Shalala
Pascal J. Goldschmidt



Candidate for Nomination to Serve on the Board of Trustees
Public Health Trust of Miami-Dade County
Jackson Health System

ATTENTION APPLICANTS: BACKGROUND CHECKS WILL BE PERFORMED ON ALL APPLICANTS SELECTED FOR AN INTERVIEW. IF SELECTED, TRUSTEES WILL BE REQUIRED TO SUBMIT FINANCIAL DISCLOSURE FORMS.

Biographical Profile

Name: ARRIOLA JOSE RICARDO
Last First Middle

Employer: RETIRED

Title/Occupation: _____

Business Type: _____

Business Address: _____

Business Telephone: cell 305-934-6551 Fax: 305-661-7325

Email Address: joearriola1@gmail.com

Home Address: 7820 S.W. 48 CT MIAMI, FL 33143

Home Telephone: 305-661-1001

Date of Birth: 04-25-47 Length of Residence in Miami-Dade County: 50 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

Male

White Non-Hispanic

American Indian or Alaskan Native

Female

Black Non-Hispanic

Haitian American

Hispanic

Asian or Pacific Islander

EDUCATION:

School/City/Major/Degree:

LASALE HIGH SCHOOL - MIAMI

MIAMI DADE COMMUNITY COLLEGE

Previous Employment and Professional Background:

Business Name	Position	Years
AVANTI/CASE HOYT	CEO/OWNER	1972-2001
CITY OF MIAMI	CITY MANAGER	JAN 2003 - AUG 2006
PULMANTUR	CEO	2007-2008

EXPERIENCE AND/OR QUALIFICATIONS:

Describe how your past experience and/or qualifications would benefit the Public Health Trust:

I served on the Public Health Trust for almost two years during the transition of Ira Clark to the new President, Marvin O'Quinn.

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>UNITED WAY</u>	<u>CHAIRMAN (2001)</u>
<u>UNIVERSITY OF MIAMI BOARD</u>	<u>TRUSTEE (10 years)</u>
<u>ORANGE BOWL</u>	<u>1992 to present</u>

List any Public Office held (Elected or Appointed):

Office	Date
CITY OF MIAMI CITY MANAGER	JAN 2003 - AUG 2006

Affiliations with hospitals, nursing homes or other health related institutions:

NONE

Activities reflecting community interest:

ORANGE BOWL, UNITED WAY, UNIVERSITY OF MIAMI

List all potential conflicts of interest, including potential conflicts arising from your relationships or the relationships of any of your family members in the healthcare industry:

NONE

References - Persons acquainted with candidate's activities/experience:

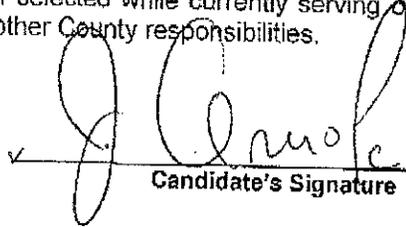
Name	Title	Telephone
DONNA SHALALA	PRESIDENT of UM	305-284-8600
DR. PHILIP GEORGE	CHAIRMAN of DM BOARD	305-856-4242
GEORGE BURGESS	DADE COUNTY MANAGER	305-375-4880

Please describe the goals and objectives you will seek to accomplish if you are selected as a Trustee:

HELP CREATE BETTER SYSTEMS OF COMMUNICATIONS BETWEEN UNIVERSITY OF MIAMI AND JACKSON MEMORIAL HOSPITAL.

I, (candidate's name) JOSE R. ARRIOLA
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Public Health Trust of Miami-Dade County or its subordinate agencies or institutions, would, if appointed, be willing and able to discharge the responsibilities and functions of Trustee. I declare that, if selected while currently serving on another official County board, I will resign from my other County responsibilities.

01-03-10
Date


Candidate's Signature

Nominated by (if not self):

DONNA SHALALA
Name
UNIVERSITY OF MIAMI
Coral Gables
City

305-284-8600
Telephone

FL
State

33184
Zip Code

MIAMI-DADE COUNTY AUTHORIZATION TO RELEASE INFORMATION

I hereby authorize any authorized representative of Miami-Dade County, Florida bearing this release, or copy thereof, to obtain from any agency of the Government of the United States, and/or any other agency, person, firm, or corporation holding records concerning me that are considered confidential, any and all information requested that involves me in any way, upon request. Included in this grant of authority is my permission to former employers and other persons acquainted with me or in possession of information concerning me to supply such information to Miami-Dade County. This further includes the furnishing of copies of pertinent documents about my background as required.

Such records may pertain to my employment records or educational records including but not limited to achievement, attendance, personal history, and disciplinary records, medical records, credit records, reasons for termination of employment, reasons for discharge from the military service, job performance, complete history of injuries suffered, including any disability remaining, criminal history and other personal information which may not otherwise be obtained without any prior agreement. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information provided is for the official use of Miami-Dade County.

I hereby release you as the custodian of such records and as employer, educational institution, physician, hospital or other repository of medical records, or credit report agency, or any other agency or entity, and including all of your officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind which may at any time result to me, my heirs, family, or associates arising out of compliance with this authorization and request to release information, or any attempt to comply with it.

JOSE R. ARRIOLA
Print Name

[Signature]
Signature

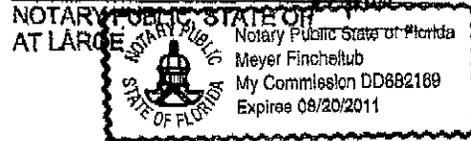
Date: 01-03-11

AFFIDAVIT

STATE OF Florida
COUNTY OF MIAMI-DADE

Before me personally appeared JOSE RICARDO ARRIOLA JR., who acknowledges that he/she executed the above instrument of his/her own free will and accord, with full knowledge of the purpose thereof. Sworn to and subscribed in my presence this 3 day of JANUARY, of the year 2011.

My Commission Expires:



2011 Public Health Trust Board Members

The current Board of Trustees of the Public Health Trust consists of the following members:

Chairperson

John H. Copeland III

Vice Chairperson

Angel Medina, Jr.

Secretary

Georgena D. Ford, R.N.

Treasurer

Marcos Jose Lapciuc

Trustees

Joe Arriola

Jorge L. Arrizurieta

Gladys Ayala, Esq.

Ernesto A. de la Fè

Joaquin del Cueto

Abraham A. Galbut

Sally A. Heyman County Commissioner

Joe A. Martinez County Commissioner

Stephen S. Nuell

Robin Reiter-Faragalli

Mark C. Rogers, M.D.

Judy Rosenbaum, Ed.D.

Martin Zilber, Esq.

2011 Vacancies

The terms expiring on October 15, 2011 are six (6) as follows:

1. Jorge L. Arrizurieta
2. Joaquin Del Cueto
3. Abraham A. Galbut
4. Martin G. Zilber
5. Gladys L. Ayala
6. U.M. Trustee

Note: U.M. TRUSTEE – Does not need to be advertised. The University of Miami will need to designate a trustee for the next term.

Chapter 25A - PUBLIC HEALTH TRUST ^[236]

- Sec. 25A-1. - Creation of Trust.
- Sec. 25A-2. - Designated facilities and transfer of property in trust.
- Sec. 25A-3. - Governing body.
- Sec. 25A-4. - Powers and duties of the Trust.
- Sec. 25A-5. - Financial support for the Public Health Trust.
- Sec. 25A-6. - Supporting services.
- Sec. 25A-7. - General provisions of the Trust.
- Sec. 25A-8. - [Hospital exception.]
- Sec. 25A-9. - Financial Sustainability.

Sec. 25A-1. - Creation of Trust.

There is hereby created and established by authority of Chapter 73-102, Laws of Florida 1973, as an agency and instrumentality of Miami-Dade County, a revocable statutory trust the terms of which may be modified by Miami-Dade County, which Trust shall be named and known as the "Public Health Trust of Miami-Dade County, Florida" (hereinafter also referred to as the "Trust"). The Trust shall be a public body corporate and politic which, through its governing body, may exercise all those powers either specifically granted herein or necessary in the exercise of those powers herein enumerated.

(Ord. No. 73-69, § 1, 7-30-73; Ord. No. 91-63, § 1, 6-18-91)

Sec. 25A-2. - Designated facilities and transfer of property in trust.

(a)

Designated facilities. The Trust, acting through its governing body as hereinafter defined, shall be responsible for the operation, maintenance and governance of the following facilities which are hereby declared to be "designated facilities" as that term is defined and used in Chapter 73-102, Laws of Florida 1973:

Jackson Memorial Hospital and all related facilities and real and personal property used in connection therewith either presently existing or which may come into existence in which Miami-Dade County has a legal interest and which are located within the area bounded by NW 15 Avenue on the west, NW 20 Street on the north, NW 7 Avenue on the east, and NW 14 Street on the south; and all facilities and real and personal property which the Trust may acquire pursuant to the terms of this chapter.

By resolution, the Board of County Commissioners may designate additional facilities or declassify and remove from the jurisdiction of the Trust facilities which have previously been designated.

(b)

Transfer of property in trust. Pursuant to the provisions of this chapter, the Trust shall have possession and operating control of, but not title to, all real property within the meaning of "designated facilities," as that term is defined by this chapter. Title to all items of personal property within the meaning of "designated facilities," as that term is defined by this chapter, shall be transferred to the Trust to be held in trust pursuant to the provisions of this chapter, provided however, that the Trust shall be empowered to sell or otherwise lawfully dispose of such personal property.

(Ord. No. 73-69, § 2, 7-30-73; Ord. No. 91-63, § 1, 6-18-91)

Sec. 25A-3. - Governing body.

(a)

Composition. The governing body of the Trust shall be a Board of Trustees composed of seventeen (17) voting members none of whom shall be employees of the Trust. The voting membership shall include a member of the University of Miami Board of Trustees. In addition, the voting membership shall include the Chairperson of the Board of County Commissioners and a Commissioner designated by the Chairperson, or, alternatively, in his or her discretion, the Chairperson of the Board of County Commissioners may designate two (2) Commissioners to serve as voting members. The remaining voting membership shall be selected in accordance with Section 25A-3(d).

Additionally, the following shall be non-voting, ex officio members of the Board of Trustees: the Mayor or his or her designee; the Chief Executive Officer of the Trust; the Director, Office of Countywide Healthcare Planning; the Senior Vice President of Medical Affairs; Dean, University of Miami School of Medicine; Dean, Florida International University School of Medicine; the Senior Vice President of Patient Care Services; Dean, University of Miami School of Nursing; the President of the Public Health Trust Medical Staff; and one of the Presidents from the local collective bargaining units representing employees of the Trust, who shall be selected by all such unit Presidents.

(b)

Qualifications. Each member of the Board of Trustees shall be a United States citizen and a permanent resident and duly qualified elector of Miami-Dade County, unless the Board of County Commissioners waives the residency requirement by a two-thirds vote of its membership, and shall be of an outstanding reputation of integrity, responsibility, and commitment to serving the community. Before entering upon the duties of office, each appointee to voting membership on the Board of Trustees shall give bond in the amount of one hundred thousand dollars (\$100,000.00) to the Clerk of the Commission for the faithful performance of the duties of office and shall take the prescribed oath of office. Trustees shall serve without compensation but shall be entitled to reimbursement for necessary expenses, including the expense of performance bonds, incurred in the discharge of their duties.

(c)

Modified applicability of Conflict of Interest and Code of Ethics Ordinance. The Miami-Dade County Conflict of Interest and Code of Ethics Ordinance (hereinafter referred to as the "Conflict of Interest Ordinance"), Section 2-11.1. of the Code of Miami-Dade County, Florida, shall be applicable to the members of the Board of Trustees of the Public Health Trust only in the manner and to the extent hereinafter provided. It is declared to be the intent of the Commission, as expressed in this subsection, to provide that the Conflict of Interest Ordinance shall not operate to preclude individuals from serving as Trustees on the basis of interests relating to Miami-Dade County when such interests do not conflict with the Trust.

Wherever in the Conflict of Interest Ordinance reference is made to Miami-Dade County, that reference shall be deemed and construed to be a reference to the Public Health Trust; wherever in the Conflict of Interest Ordinance reference is made to the Board of County Commissioners, that reference shall be deemed and construed to be a reference to the Board of Trustees of the Public Health Trust; and wherever in the Conflict of Interest Ordinance reference is made to the Commissioners of the Board of County Commissioners, that reference shall be deemed to be a reference to the voting members of the Board of Trustees of the Public Health Trust.

(d)

Appointment and removal of Trustees. Voting Trustees shall be appointed by resolution of the Board of County Commissioners after having been selected by the Commission from persons nominated by a Nominating Council established and described herein. The Nominating Council, hereinafter known as the Public Health Trust Nominating Council, shall be comprised of the following five (5) voting members: the Chairperson of the Commission committee of jurisdiction for the Public Health Trust, or a Commissioner of that committee designated by the committee Chairperson; the Chairperson of the Public Health Trust; the Chairperson of the Board of County Commissioners or a Commissioner designated by the Chairperson; the Mayor or a Commissioner designated by the Mayor; and the Chairperson of the Miami-Dade Legislative Delegation or another member of the delegation appointed by Chairperson of the Miami-Dade Legislative Delegation. The Chairperson of the Trust shall not serve on the Nominating Council when being considered for reappointment and shall appoint a Trustee to replace him or her. The County Manager and the County Attorney shall provide appropriate staff support to the Council. The sole function of the Nominating Council shall be to solicit, screen, interview and recommend for appointment the best qualified candidate for each vacancy on the Trust Board. The membership of

the Board of Trustees should be representative of the community at large and should reflect the racial, gender, ethnic and disabled make-up of the community. The Council should consider the most current demographic statistics from Miami-Dade County. Said Council and the procedures under which it will operate shall be approved by the Board of County Commissioners. All meetings of the Nominating Council shall be audio recorded and minutes of the proceedings shall be transcribed and maintained by the Clerk of the Board of the County Commission. Prior to September 1st of each year, the Nominating Council shall submit to the Commission a list of nominees containing a total number of names which is equal to one (1) nominee for each vacancy on the Trust Board plus two (2) additional nominees. The Commission shall select and appoint the voting trustees from the list of nominees submitted by the Nominating Council.

In the event of a vacancy during the term of a voting Trustee, the Trust shall notify the Commission of the vacancy and shall request that it be filled as part of the annual appointment process or by special convening of the Public Health Trust Nominating Council.

A Trustee may be removed by a majority vote of the Board of County Commissioners for cause.

(e)

Tenure of Trustees. The voting Trustees shall serve staggered terms of three (3) years each. No voting Trustee shall be permitted to serve more than three (3) consecutive and complete terms of three (3) years each. Subsequent to September 1, 2003, no voting Trustee shall be permitted to serve more than two (2) consecutive and complete terms of three (3) years each, provided however, that this six-year term limitation shall not apply to incumbent voting Trustees appointed prior to September 1, 2003. The Board of County Commissioners, by a two-thirds (2/3) vote of its members, then in office, may waive this term limitation requirement. The term of a Commissioner shall be coterminous with the term of the appointing Commission Chairperson and until the successor Commission Chairperson replaces the Commissioner.

(f)

Organization, powers and duties of the Board of Trustees. The Board of Trustees shall organize after the members thereof have qualified to serve and shall elect one (1) of its voting members as Chairperson and one (1) of its voting members as Vice-Chairperson and shall designate a Secretary who may or may not be a member of the Board, and such other officers as the Board of Trustees may determine to be necessary.

The Board of Trustees shall hold regular meetings in accordance with the bylaws of the Trust and the Board may hold such other meetings as it deems necessary. The Trust shall hold and televise regular meetings of the Board of Trustees at the designated facilities of the Trust, provided, however, that annually the Board of Trustees shall hold and televise at least one (1) of its regular meetings in Commission chambers. The Board of Trustees shall have discretion in determining which of its regular meetings are held and televised in Commission chambers. The regular meetings shall not conflict with the meeting schedule for the Board of County Commissioners or its committees. At the discretion of the Trust, other meetings may be held and televised in the Commission chambers. Except as provided by law, all meetings of the Board shall be public and audio recorded and written minutes of the proceedings thereof shall be maintained by the Office of Internal Audit, as such term is hereafter defined. All actions taken at the meetings of the Board shall be promptly and properly recorded. Copies of all minutes and resolutions of the Board shall be forwarded to the Clerk of the Board of County Commissioners no later than ten (10) days subsequent to any meeting of the Board of Trustees.

In exercising the powers and carrying out the duties otherwise provided by this chapter, the Board of Trustees shall have the powers, duties, and responsibilities customarily vested in Trustees and, to the extent not in conflict therewith, shall also have the powers, duties and responsibilities customarily vested in the Board of Directors of a private corporation.

The Board of Trustees shall make, adopt and amend bylaws and rules and regulations for the Board's governance and for the operation, governance, and maintenance of designated facilities. Such bylaws and amendments thereto shall not be valid until approved by the Board of County Commissioners and shall not, without approval of the Commission, be inconsistent with ordinances of the County. The Board of Trustees shall be empowered to appoint a Chief Executive Officer of the Trust and to remove such an appointee. There shall be a special Trust Compensation and Evaluation Committee which shall consist of seven (7) voting members including the Chairperson of the Public Health Trust, three (3) Trustees appointed by the Chairperson of the Public Health Trust, the Mayor or a Commissioner designated by the Mayor and the Chairperson of the Board of County Commissioners and a Commissioner designated by the

Chairperson, or, alternatively, in the discretion of the Commission Chairperson, two (2) Commissioners designated by the chairperson of the Board of County Commissioners. The special Compensation and Evaluation Committee shall make recommendations to the Trust through the Trust Executive Committee regarding compensation for the Trust Chief Executive Officer. The Board of Trustees shall annually evaluate the performance of the Trust Chief Executive Officer and refer such evaluation to the special Trust Compensation and Evaluation Committee for the compensation recommendation it deems appropriate, based on the Board's performance evaluation of the Trust Chief Executive Officer.

There shall be a Trust/University of Miami Annual Operating Agreement Negotiating Committee (the "Trust/U.M. Committee"). The Trust Chief Executive Officer and Chairperson shall have responsibility to negotiate the Annual Operating Agreement with the University of Miami and shall submit their recommendations regarding the Annual Operating Agreement to the Trust/U.M. Committee for its review and approval. The Trust/U.M. Committee shall make recommendations regarding the Annual Operating Agreement to the Board of Trustees. The Trust/U.M. Committee shall consist of seven (7) voting members including the Chairperson of the Public Health Trust, the Chief Executive Officer of the Public Health Trust, three (3) Trustees appointed by the Chairperson of the Public Health Trust, the Mayor, and the Chairperson of the Board of County Commissioners.

As governing body of the Trust, the Board of Trustees shall exercise supervisory control over the operation, maintenance, and governance of all designated facilities and of all functions and activities taking place in connection with the operation of designated facilities.

(g) *Designation of office space and the hiring of staff.* It shall be within the discretion of the Trust to designate office space and to hire staff to direct and coordinate Trust activities.

(h) *Protection from personal liability.* The Trustees shall be included as insured within the terms of the comprehensive general and professional liability insurance policies of the County for the protection of individual members of County boards while such members are acting within the scope of their duties. The Trustees shall while acting within the scope of their duties also be entitled to personal liability protection, to the same extent that members of other County boards have such protection, from funds set aside by the County to satisfy claims not payable from insurance proceeds by virtue of loss deductible clauses in liability insurance policies. The Board of Trustees shall be empowered to obtain such additional Trustees' liability insurance as the Board shall determine to be necessary, and the expense of such insurance shall be an expense of the Trust.

(Ord. No. 73-69, § 3, 7-30-73; Ord. No. 76-65, § 1, 7-6-76; Ord. No. 80-81, § 1, 7-15-80; Ord. No. 82-116, § 1, 12-21-82; Ord. No. 83-43, § 1, 6-21-83; Ord. No. 88-6, § 1, 2-2-88; Ord. No. 91-63, § 1, 6-18-91; Ord. No. 93-144, § 1, 12-14-93; Ord. No. 94-67, § 1, 5-3-94; Ord. No. 98-40, § 1, 3-31-98; Ord. No. 02-5, § 1, 1-29-02; Ord. No. 03-182, § 4, 9-9-03; Ord. No. 05-85, § 1, 5-3-05; Ord. No. 05-216, § 1, 12-6-05; Ord. No. 06-53, § 1, 4-25-06; Ord. No. 09-97, § 1, 11-3-09; Ord. No. 10-30, § 1, 5-4-10)

Annotations—CAO's 76-26, 77-65, 77-68, 79-29, 80-28, 81-38.

Sec. 25A-4. - Powers and duties of the Trust.

In connection with its responsibilities for the operation, maintenance, and governance of designated facilities, the Trust, acting through its governing body, shall be authorized to exercise such powers and shall be required to perform such duties as are hereinafter provided.

(a) *Power to act.* The Trust shall be empowered to sue and be sued, to plead and be impleaded, to contract and be contracted with, and to have an official seal and alter the same. This provision shall not be construed to in any way affect the laws relating to governmental immunity.

(b) *Health care delivery policies.*

(1) *Planning for designated facilities.* The Trust shall annually develop and recommend to the County Commission policies for the admission of hospital

patients, the determination of the indigent status of patients and health care delivery in the designated facilities of the Trust, including primary, secondary and tertiary health care. The Trust shall also develop and recommend to the County Commission long range plans in five-year intervals for the delivery of health care services in designated facilities of the Trust.

(2)

Countywide planning. The Trust shall have no responsibility for countywide healthcare planning and such planning shall be the responsibility and within the jurisdiction of the Miami-Dade County Office of Countywide Healthcare Planning, provided however that the operation, maintenance and governance of and planning for the Trust designated facilities wherever situated within Miami-Dade County shall be and remain the sole responsibility of the Trust, subject to the Board of County Commissioners' power to designate additional facilities or to declassify and remove from the jurisdiction of the Trust facilities which have previously been designated.

(3)

Submittal of planning recommendations for designated facilities. The Trust shall formally present its annual recommendations for health care delivery in its designated facilities at an annual, joint meeting to be called by the Chairperson of the Board of County Commissioners and to be held between the Commission and the Trust no later than July 1st of each year.

(4)

Compliance. The Trust shall comply with the health care policies established by the Board of County Commissioners. When the Commission establishes or changes policies relating to hospital admissions or medical indigency, it shall, in order to avoid the promulgation of unfunded mandates, through the County Manager and Chief Executive Officer of the Trust, identify in consultation with the Trust, an appropriate source of funding necessary to carry out such policies.

(c)

Contracts. Except as otherwise provided by this chapter, the Trust, as an agent and instrumentality of Miami-Dade County, Florida, shall be authorized to act for Miami-Dade County in the performance and enforcement of all contracts pertaining to designated facilities and existing on the effective date of this chapter, such contracts as are properly within the powers and duties of the Trust.

The contractual powers of the Trust shall be subject to the following limitations:

(1)

The Trust shall not, without the prior approval of the Board of County Commissioners, enter into or amend any contract which shall require the expenditure of funds in excess of the amounts appropriate in the contractual services category of the section of the County budget pertaining to the operation of the Trust.

(2)

The Trust shall not, without prior approval of the County Commission, enter into or alter any contract the effect of which is to change the contractual relationship between Miami-Dade County and the University of Miami as set forth in the contract between the University and the County entered into on December 18, 1952, and as amended from time to time.

(3)

The Trust shall not, without prior approval of the County Commission, enter into or alter any contract the effect of which is to change substantially health care delivery policies established by the Board of County Commissioners.

(4)

The Trust shall not be authorized to enter into a contract with any labor union or other organization representing employees without first having obtained the approval of the Board of County Commissioners.

It is specifically provided that contracts and amendments thereto executed by the Trust, or other obligations incurred by the Trust, shall not be binding upon Miami-Dade County. In the event that the Trust shall be revoked, obligations of the Trust shall only be

enforceable against Miami-Dade County to the extent that such obligations would have been enforceable with regard to personal property which was in the possession of the Trust and with regard to business income which would have come into the possession of the Trust had the Trust not been revoked.

The Trust shall comply with the formal bid requirements of Section 4.03(D) of the Charter of Miami-Dade County, Florida, and for such purpose the term "Board" as used in Section 4.03(D) shall be construed to be "Board of Trustees" and the term "manager" shall be construed to be "Chief Executive Officer of the Trust."

For all competitively bid contracts in excess of one hundred thousand dollars (\$100,000.00) for the construction, alteration, and/or repair, including painting or decorating of "designated facilities" that are public buildings or public works, the Trust shall comply with the provisions of Section 2-11.16 of the Code, as same may be amended from time to time, and the administrative procedures adopted pursuant thereto.

(d)

Property. The Trust shall have the authority to purchase or otherwise obtain title in its own name to personal property and shall be authorized to sell or otherwise lawfully dispose of personal property. The Trust shall subject to prior approval of the County Commission be authorized to purchase or otherwise obtain real property, the title to which shall be vested in Miami-Dade County and the possession and operating control of which shall be held in Trust for Miami-Dade County under the provisions of this chapter.

The Trust shall not be authorized to sell, convey, mortgage, or otherwise impair or encumber the title to real property, provided however, that the Trust shall be authorized to lease real property either as lessee or lessor for any number of years and upon any terms and conditions. The leasing of any real property by the Trust as lessor shall be in accordance with the requirements of Section 125.35, Florida Statutes.

The Trust shall not, without having previously obtained the approval of the Commission, destroy, replace, or abandon real property. The Trust shall be authorized to maintain and repair designated facilities and may alter, modify, or made additions to designated facilities whenever such changes are necessary for the proper operation and maintenance of such facilities.

(e)

Personnel. The Trust shall be empowered to appoint, remove, and suspend employees or agents of the Trust, to fix their compensation, and to adopt personnel and management policies, subject to Board of County Commissioners approval or disapproval. Absent any action by the Board of County Commissioners, personnel and management policies established by the Board of Trustees shall be considered final. Employees who were initially County employees and reclassified as Trust employees as the result of the original enactment of Chapter 25A shall be entitled to continue their participation in either the State and County Officers and Employees Retirement System or the Florida Retirement System or both such retirement systems. The Trust shall assure employees a process of appeal with regard to disciplinary or other official action.

[(1)

Reserved.]

(2)

Labor agreements. The County Labor Relations Office and the County Personnel Department shall be permitted to participate in the negotiation of labor agreements with organizations representing Trust employees, however, the Board of Trustees and the management of designated facilities shall be authorized to assume the primary role in such negotiations.

(3)

Classified service of the Public Health Trust; exceptions therefrom. The classified service of the Trust shall comprise all positions in the Trust service existing on May 1, 1975, or thereafter established, except the following:

(a)

President, Senior Vice-Presidents, Division Directors, Administrative Director of Patient Care Services and their immediate assistants, and all secretaries to the foregoing.

(b)

Patients employed in designated facilities.

(c)

Persons employed in a professional or scientific capacity to make or conduct a temporary and specific inquiry, investigation or examination on behalf of or by the authority of the Trust.

(d)

Trust attorneys and assistants.

(e)

Persons who are jointly employed by the Trust and any institute of higher learning.

(f)

Residents, interns and students in designated facilities.

(g)

Employees of those programs or parts thereof which are supported or funded from federal, charitable or foundation sources and which are designated by resolution of the Board of Trustees on the recommendation of the Chief Executive Officer of the Trust.

Employment within the classified service category shall be based on standards and qualifications approved by appropriate Trust staff and the Chief Executive Officer of the Trust.

(f)

Appointment of medical staff and approval of bylaws. The Trust shall appoint the staff of physicians to practice in designated facilities and shall require that the bylaws, rules, and regulations of the medical staff of such facilities be submitted to the Board of Trustees for approval. Such bylaws, rules, and regulations shall be in accordance with the standards of all relevant accrediting organizations.

(g)

Rates and charges. The Trust, in compliance with applicable law, shall be empowered to establish rates and charges for those persons using the facilities of or receiving care or assistance from the Trust and to collect money pursuant to such rates and charges. Rates and charges shall be based upon the following factors: Costs of services and supplies rendered, the prevailing rates and charges of health care facilities in the community, the goal of minimizing the dependence upon tax revenues and maximizing the availability of health care provided by designated Trust facilities.

(h)

Acceptance of gifts. The Trust shall have the authority to accept gifts of money, services, or personal property. All such gifts may be subject to such rules, conditions and terms as the Trust may determine. Subject to the prior approval of the Commission, the Trust may accept gifts of real property, the title of which shall be in Miami-Dade County. All gifts shall be held in trust pursuant to the provisions of this chapter.

When accepting gifts of services and personal property that are "in kind," including for construction projects and related architectural, engineering, design and landscaping services, the Trust shall be exempt from all competitive bidding requirements and other programs otherwise mandated by the Code of Miami-Dade County for Public Health Trust contracts, provided additional costs, if any, are funded by a not-for-profit organization whose primary purpose is to support the activities of the Trust. An "in kind" donation is one in which the donor itself, or through an entity controlled by the donor, provides the personal property or performs the services.

In addition, in order to attract private funding for construction projects that are not in kind and that the Trust would either not otherwise undertake or would have to postpone, the Trust may accept from a not-for-profit organization whose primary purpose is to support the activities of the Trust gifts of construction projects, including the building, renovating, retrofitting, restoration, painting, altering or repairing of any Trust facility, and all services and personal property related to such construction projects, provided that each donation of such a construction project shall not exceed five million dollars (\$5,000,000) and is fully funded by such not-for-profit organization. All gifts of such construction projects shall be exempt from all competitive bidding requirements and other

programs otherwise mandated by the Code of Miami-Dade County for Public Health Trust contracts, provided that the not-for-profit and the contractors on the construction project agree to be bound by public records law to the same extent as a Trust contractor providing such personal property or services. The not-for-profit organization shall file a report with the Public Health Trust and Board of County Commissioners every six (6) months documenting its activities pursuant to this paragraph.

The Trust by rule or contract shall implement procedures to comply with state law requirements mandating competitive bidding for construction projects and assure that donations of specific construction projects meet all lawful requirements and Trust standards of responsibility.

(i)

Intergovernmental cooperation. The Trust shall have the authority to cooperate with and contract with any government agency or instrumentality, federal, state, county, or municipal. The operating relationship between the Trust and Miami-Dade County shall be set forth in an annual agreement the purpose of which shall be to implement applicable provisions of this chapter. The Chief Executive Officer of the Trust and the County Manager shall meet for the purpose of negotiating an annual operating agreement. Such negotiating shall take place prior to September 1 of each year so that the Board of Trustees and Board of County Commissioners may approve the agreement in September of the applicable year.

There shall be a Trust/Miami-Dade County Annual Operating Agreement Committee (the "Trust/County Committee"). The Trust's Chief Executive Officer shall submit his recommendations regarding the Annual Operating Agreement between the Trust and the County to the Trust/County Committee for its review and approval. The Trust/County Committee shall make recommendations regarding the Annual Operating Agreement to the Board of Trustees. The Trust/County Committee shall consist of seven (7) voting members including the Chairperson of the Public Health Trust, the Chief Executive Officer of the Public Health Trust, three (3) Trustees appointed by the Chairperson of the Public Health Trust, the Mayor, and the Chairperson of the Board of County Commissioners. The County Manager shall simultaneously submit the agreement to the Commission for its approval.

(j)

Compliance with law. The Trust shall comply with all laws and regulations of the United States, the State of Florida, and Miami-Dade County, including but not limited to the laws relating to the expenditure of funds and the keeping of records and inventories and the operation and governance of health care facilities.

(k)

Establishment of alternative health care delivery systems. The Trust shall be empowered to establish, participate in and/or contract with alternative health care delivery systems, including but not limited to prepaid health care plans.

(l)

Funding and support of primary health care facilities. The trust shall establish criteria and standards for the provision of financial and programmatic support of primary health care facilities operating within Miami-Dade County. The trust shall also formulate criteria and standards for the establishment of new primary health care facilities within the County.

(1)

Any funding allocated to the primary health care facilities complying with the established criteria and standards shall be allocated regardless of whether the trust owns or controls the facilities.

(2)

Any funding by the trust for the purpose of capital expenditures shall be allocated from the trust's Funded Depreciation Account. Any funding by the trust for the purpose of operating expenditures shall be allocated from the trust's general operating funds.

(3)

Any primary health care facility which does not comply with the criteria and standards established by the trust shall not be eligible for any funding from the trust or Miami-Dade County.

(m)

Office of Internal Auditor, Public Accountability and Information. The Trust shall create an Office of Internal Auditor, Public Accountability and Information ("Office of Internal Audit"). The purpose of the Office of Internal Audit shall be to (i) provide internal auditing functions, (ii) act as the central depository for public information relating to public record requests, (iii) review and account for any and all relationships between the Public Health Trust and private entities, and (iv) interface and coordinate with and serve as the Trust's liaison to the Miami-Dade County Office of Inspector General. The Office of Internal Audit shall report directly to the Chairperson of the Trust. This Office through the Chief Executive Officer shall make monthly written reports to the Board of Trustees at its regular meetings. The written reports shall also be disseminated to the Mayor, Board of County Commissioners, County Manager, the Office of Countywide Healthcare Planning, the Commission Auditor, and Miami-Dade Office of Inspector General. The Chief Executive Officer of the Trust shall develop written policies and procedures for the organization and operation of the Office of Internal Audit and submit the same to the Board of Trustees for approval. Upon the Trust's creation of the Office of Internal Audit, the Trust shall do all things necessary or required to effectuate and merge all existing internal auditing functions into this Office and to provide sufficient funding and staffing.

(Ord. No. 73-69, § 4, 7-30-73; Ord. No. 75-103, § 1, 11-4-75; Ord. No. 77-84, § 1, 11-15-77; Ord. No. 82-67, § 3, 7-20-82; Ord. No. 84-65, § 2, 7-17-84; Ord. No. 85-67, § 1, 9-18-85; Ord. No. 89-90, § 1, 9-26-89; Ord. No. 91-63, § 1, 6-18-91; Ord. No. 92-45, § 6(b), 6-2-92; Ord. No. 92-76, § 1, 7-21-92; Ord. No. 93-41, § 1, 5-18-93; Ord. No. 94-197, § 1, 11-1-94; Ord. No. 94-210, § 1, 11-15-94; Ord. No. 95-151, § 1, 9-14-95; Ord. No. 98-40, § 1, 3-31-98; Ord. No. 03-182, § 4, 9-9-03; Ord. No. 07-166, § 1, 11-6-07; Ord. No. 10-28, § 1, 5-4-10)

Sec. 25A-5. - Financial support for the Public Health Trust.

The Trust shall establish a fiscal year which coincides with that of Miami-Dade County, and the County shall provide the Trust with financial support pursuant to the official County budget. The Trust shall timely submit to the Board of County Commissioners a Trust budget request pertaining to operating and capital expenditures, which request shall not be implemented until approved by the Board of County Commissioners.

The Trust budget request shall be prepared on official County budget forms in a format prescribed by the County Manager, shall be reviewed in a manner similar to that in which requests of other County departments are reviewed, and shall be incorporated in the proposed budget and timely submitted to the Commission each year. The methods by which Miami-Dade County shall provide financial support to the Trust shall be as hereinafter described. Nothing contained herein shall be construed to prohibit the Trust from submitting to the Commission supplemental budget results which, if approved by the Commission, shall constitute amendments to the official County budget.

(a)

Funding. The Trust shall develop for each fiscal year accounting, budgeting, and financial management systems which will enable Miami-Dade County to provide the Trust, pursuant to the official County budget, with funding to be utilized for the cost of services and supplies provided to medically indigent persons as defined in the annual operating agreement between the Trust and Miami-Dade County.

(b)

Spending of bond proceeds, issuance of new bonds, and borrowing of money. The Trust shall not be empowered to make expenditures of any monies derived from the sale of bonds by Miami-Dade County unless the Trust shall have been specifically authorized by the Board of County Commissioners to make such expenditures. The Trust shall be permitted to request the County Commission to effectuate the issuance of bonds, and to permit the Trust to borrow money by submitting to the Commission a duly enacted resolution of the Board of Trustees. The Commission shall consider any such resolution requesting the issuance of bonds or for the Trust to borrow money, however, the Commission shall be under no obligation to take affirmative action upon such requests.

(c)

General financial provisions. The County shall convey to the Trust all accounts receivable pertaining to the designated facilities, and the Trust shall be subject to, assume the liability for, and be authorized to pay all accounts payable pertaining to the designated facilities. The Trust shall have the authority to establish necessary banking accounts in its own name and to make cash disbursements. The Trust shall make an annual report and an audited accounting to Miami-Dade County for all receipts and disbursements of money during each fiscal year, which accounting shall be submitted to the Board of County Commissioners no later than ninety (90) days subsequent to the close of such fiscal year and which accounting shall be in a manner consistent with and in a format pursuant to that prescribed by the County Manager.

Upon request, the Trust shall within thirty (30) days submit to the Board of County Commissioners a full financial report, including but not limited to, operating statistics such as admissions, occupancy rate, revenue and expenses, and a narrative outlining the achievements and problems, if any, of the Trust during the preceding quarter. On a quarterly basis, the Trust through its Chief Financial Officer or designee shall collect and provide to the Board of County Commissioners for its analysis and approval specific patient and health service data elements including, but not limited to, data regarding (i) number of patients served, (ii) patient demographics and patient origin/zip code information, (iii) patient diagnosis, (iv) services rendered, (v) patient charges by service category, (vi) lengths of stay and patient visits, (vii) payment source, (viii) site of service and (ix) such other data elements requested by the Commission or agreed upon by the Trust and the Office of Countywide Healthcare Planning.

Prior to March 31st of each year, the Trust shall submit to the Board of County Commissioners via a special meeting of the Board of County Commissioners in chambers a report to the Board of County Commissioners and the public that reflects the results of its annual audit for the prior fiscal year performed by the Trust's external auditor. At least seven (7) days prior to the special meeting, the Trust shall hand deliver copies of the audit by the Trust's external auditor to the Mayor, Chairperson and members of the Board of County Commissioners, the County Manager, Office of Countywide Healthcare Planning and Office of Inspector General.

The Internal Auditor of Miami-Dade County shall at all times have the right to audit all records of the Trust, and the external auditor of the County, at the direction of the Board of County Commissioners, shall be empowered to audit all records of the Trust.

The Board of County Commissioners shall, after examining the Trust's annual report and accounting, determine whether there is net income, exclusive of County payments for services rendered, at the end of the fiscal year. The Board of County Commissioners may then appropriate such net income into the County's general revenues or leave such net income with the Trust for continued use in effecting the public purposes of the Trust; provided, however, in the event the Commissioners decide to leave such income with the Trust, the Commissioners shall still retain the right to withdraw such income at any future time.

(Ord. No. 73-69, § 5, 7-30-73; Ord. No. 78-54, § 1, 7-18-78; Ord. No. 91-63, § 1, 6-18-91; Ord. No. 98-40, § 1, 3-31-98; Ord. No. 03-182, § 4, 9-9-03)

Sec. 25A-6. - Supporting services.

Excepts as otherwise provided by this chapter, the Trust shall be authorized to develop and implement the supporting services systems necessary for carrying out the Trust's responsibilities. Such supporting systems shall include but shall not be limited to budgeting and accounting, liability coverage, quality assurance and utilization management, risk management functions related to care and safety of patients and all others within designated facilities, printing, delinquent account collections, information and computer services, architectural design and construction support services, security, physical maintenance, purchasing and materials management, and legal services. Supporting services may also be purchased from individuals or organizations or obtained from the County in a manner consistent with the method of County funding of the Trust. Before obtaining any supporting services from a source other than Miami-Dade County, the Trust shall determine the availability, cost advantage, and management advantage of obtaining such services from the County on a fee-for-service basis.

(a)

Purchasing and materials management. The Trust shall develop procedures for purchasing supplies, equipment and services and for managing materials and shall implement such procedures.

(b)

Security and legal services. From the effective date of this chapter, the Trust shall continue to utilize the services of the County with regard to security and legal services.

(Ord. No. 73-69, § 6, 7-30-73; Ord. No. 91-63, § 1, 6-18-91)

Sec. 25A-7. - General provisions of the Trust.

It is the intent of the Board of County Commissioners to create by this chapter and for the purposes set forth herein a Trust which may be modified or revoked in whole or in part by duly enacted ordinance of the Commission. The beneficiaries of that Trust shall be the people of Miami-Dade County who, with regard to the Trust, shall be represented only by the Board of County Commissioners.

The County Manager shall at all times be empowered to conduct an administrative audit of designated facilities. Legal opinions by the County Attorney's Office pertaining to this chapter and Trust and to Chapter 73-102, Laws of Florida, 1973, shall be binding upon the Trust.

The transfer of assets to the Trust constitutes a taking over in part of the function of the Board of County Commissioners by the Public Health Trust of Miami-Dade County, Florida. Pursuant to this chapter, the Trust is not to be restricted in the free use of the designated facilities and it is contemplated that the Trust will use the facilities to the extent of their useful lives. The Trust is not required to make any payments or give any consideration to Miami-Dade County, however, the Trust shall be required to properly maintain the designated facilities, and, except as otherwise provided by this chapter, may make necessary improvements to such facilities.

(Ord. No. 73-69, § 7, 7-30-73; Ord. No. 91-63, § 1, 6-18-91)

Sec. 25A-8. - [Hospital exception.]

Except where prohibited by state or federal law, any provision of the Code of Miami-Dade County, and any resolution or administrative order of the County requiring a contractor to execute or complete a form or affidavit as a condition of doing business with the Public Health Trust, shall not apply to the current, unexpired term of a contract that exists between a contractor and the Public Health Trust as a result of its acquisition of a new hospital.

(Ord. No. 01-106, § 1, 6-19-01)

Sec. 25A-9. - Financial Sustainability.

It is the intent of the Commission to promote, protect, maintain, and improve the health and safety of all residents and visitors of Miami-Dade County through a fully functioning and sustainable public health trust.

(a)

Conditions. The Commission finds that it is in the best interest of the public it serves to take action to preserve the Trust and to ensure its financial sustainability by requiring the Trust to notify the Commission, the Mayor and the Commission Auditor when any one of the following conditions occurs:

(1)

Trust failure to, within the same fiscal year in which due, timely make any applicable debt payments as a result of a lack of funds.

(2)

Trust failure to pay uncontested claims from creditors within ninety (90) days after the claim is presented, as a result of a lack of funds.

- (3) Trust failure to transfer at the appropriate time, due to a lack of funds:
 - (i) Taxes withheld on the income of employees; or
 - (ii) Employer and employee contributions for either federal social security or any pension, retirement, or benefit plan of an employee.
- (4) Trust failure to pay for one pay period, due to a lack of funds:
 - (i) Wages and salaries owed to employees; or
 - (ii) Retirement benefits owed to former employees.
- (5) An unreserved or total fund balance or retained earnings deficit, or unrestricted or total net assets deficit, as reported on the balance sheet or statement of net assets on the general purpose or fund financial statements, for which sufficient resources of the Trust, as reported on the balance sheet or statement of net assets on the general purpose or fund financial statements, are not available to cover the deficit. Resources available to cover reported deficits include net assets that are not otherwise restricted by federal, state, or local laws, bond covenants, contractual agreements, or other legal constraints. Fixed or capital assets, the disposal of which would impair the ability of the Trust to carry out its functions, are not considered resources available to cover reported deficits.
- (6) An advance of any County funds to the Trust, due to a lack of Trust funds to address operational needs, to support operational needs and expenses.
- (7) The Mayor reports that PHT management and/or the Board of Trustees are not making acceptable progress in developing and implementing a corrective action plan to address managerial and financial deficiencies in accordance with the letter agreement (dated March 23, 2010) entered into pursuant to Resolution No. R-323-10.

(b) *Notice.* When one or more of the conditions specified in Subsection (a) have occurred, or likely will occur within one hundred twenty (120) days, the Trust shall submit written notice to the Mayor, Chairperson and members of the Commission, and the Commission Auditor. Upon receipt of such notice, the Chairperson of the Commission shall place the item on the agenda for consideration at the next regularly scheduled Commission meeting, or a special meeting may be called in accordance with Commission rules, in order to address the item.

(c) *Assistive measures.* Upon notification by the Trust or another party that one or more of the conditions in Subsection (a) have occurred or likely will occur, the Commission shall determine whether the Trust needs assistance to resolve or prevent the condition. If assistance is needed, the Commission may implement assistive measures which may include any one, or any combination of, the following:

- (1) *Management watch.* The Commission may direct the Mayor or the Mayor's designee to place the Trust on management watch on such terms and conditions as the Mayor, or the Mayor's designee, deems appropriate, including the authority to assign support personnel and staffing to the Trust as needed. The Commission intends that the more stringent review and oversight of the Trust by the Mayor or the Mayor's designee would improve the functioning of the Trust and promote necessary planning, assessment and monitoring of the Trust's financial health, and ensure essential management to advance the Trust's financial sustainability. The Commission may direct the Mayor or the

Mayor's designee to periodically report to the Commission on the Trust's compliance with the terms and condition of said management watch and the Trust's progress toward resolving the conditions specified in Subsection (a). The Trust shall remain under management watch for such period of time as determined by resolution of the Commission.

(2)

Recovery plan. The Commission may require and approve a plan, to be prepared by the Trust in consultation with the Mayor, or his or her designee, and the Board of County Commissioners prescribing actions that will cause the Trust to no longer be subject to this section. However, if the Commission establishes a Financial Recovery Board and requires preparation of a recovery plan, the Trust may prepare the recovery plan in consultation with the Financial Recovery Board as well as the Mayor, his or her designee, or the Commission.

The plan shall be submitted to the Commission within sixty (60) days of the Commission's action requiring the plan, or such longer period of time as determined by the Commission. The Trust shall submit copies of the plan to the members of the Commission concurrently with submission to the Mayor. The plan must include, but need not be limited to:

(i)

Provision for payment in full of obligations outlined in Subsection (a), designated as priority items, that are currently due or will come due.

(ii)

Establishment of priority budgeting or zero-based budgeting in order to eliminate items that are not affordable.

(iii)

The prohibition of a level of operations which can be sustained only with nonrecurring revenues.

(3)

Audit. The Commission may direct the Commission Auditor, or the external auditor of the County to audit any or all records of the Trust in accordance with Section 25A-5(c) (General financial provisions), herein. The Commission Auditor or the County's external auditor shall consult with the Trust to identify any steps necessary to bring the books of account, accounting systems, financial procedures, and reports into compliance with applicable law. The Commission Auditor or the County external auditor shall report its preliminary findings to the Commission within sixty (60) days of audit commencement. The Trust and its internal and external auditors shall cooperate fully with the Commission Auditor, or the County's external auditor.

(4)

Technical Assistance. The Commission may provide technical assistance to the Trust.

(5)

Financial Recovery Board. The Commission may establish a Financial Recovery Board ("Recovery Board"). The County Commission's determination to establish a Recovery Board shall be by adoption of a resolution setting forth the time period such Board shall be in existence and the types of Board action which may be vetoed by the Commission and the timetables and procedures for exercise of such veto authority. Actions of the Recovery Board subject to Commission veto shall be filed by the Recovery Board with the Clerk of the County Commission, who shall place same on the next regularly scheduled County Commission agenda for County Commission consideration without the requirement for committee review. Such actions of the Recovery Board shall become effective upon the adjournment of the next regularly scheduled County Commission meeting unless vetoed by a majority vote of the County Commission at such meeting. A County Commission veto of any action taken by the Recovery Board shall be final and determinative.

Notwithstanding any provision of the Code to the contrary, the Recovery Board shall be authorized and empowered to serve as the governing body of the Trust

effective upon appointment of at least four (4) members and subject to Commission veto authority all as provided herein. The Mayor and the County Attorney shall provide support to the Recovery Board.

During the tenure of the Recovery Board, the governance powers of the currently sitting Trust Board of Trustees shall cease and the currently sitting Board of Trustees shall be dissolved and shall no longer serve as the governing body of the Trust. The terms of all currently sitting voting members of the Board of Trustees and ex officio members shall automatically expire upon appointment of four (4) members of the Recovery Board.

During the tenure of the Recovery Board, the provision of Sections 25A-3(d) (Appointment and removal of Trustees), and 25A-3(e) (Tenure of Trustees), herein shall not apply. The Application of Sections 25A-3(d) and 25A-3(e), herein shall commence on the conclusion of the tenure of the Recovery Board. The Nominating Council set forth in Section 25A-3(d), herein shall convene in accordance with such section not less than one hundred twenty (120) days prior to the conclusion of the tenure of the Recovery Board, for the purpose of selecting the voting members required by Section 25A-3(b) (Qualifications), herein.

(i)

Powers and duties. The Recovery Board shall hold regular meetings and record such meetings in accordance with the requirement for the Board of Trustees as described in Section 25A-3(f) (Organization, powers and duties of the Board of Trustees), herein. Except as specifically provided in Section 25A-9(c) (Assistive measures), herein, during its tenure, the Recovery Board shall have all of the powers, duties and responsibilities customarily vested in the Board of Trustees of the Trust and as provided for in Chapter 25A of the Code, except that those powers and duties shall be limited by the Commission's veto authority as provided herein.

The Recovery Board shall exercise supervisory control over the operation, maintenance, and governance of all designated facilities and of all functions and activities taking place in connection with the operation of designated facilities and shall be authorized to exercise such powers as provided for in Section 25A-4 (Powers and duties of the Trust), herein, except as modified hereinafter:

(A)

Appointment and evaluation of the Chief Executive Officer. The Recovery Board shall be empowered to evaluate, appoint, suspend and remove a Chief Executive Officer of the Trust. The Recovery Board shall evaluate the Chief Executive Officer's performance periodically, at its discretion, but no less than annually. Any employment contract for a Chief Executive Officer appointed by the Recovery Board shall require prior County Commission approval before becoming effective.

(B)

Health care delivery policies. The Recovery Board shall develop policies, procedures and practices to promote successful operation of the Trust and its designated facilities and to ensure financial sustainability of the Trust. The Recovery Board shall recommend health care policies to be approved by the Commission relevant to the short and long term financial sustainability of the Trust and the designated facilities.

(C)

Intergovernmental cooperation. The proposed annual operating agreement between the Trust and Miami-Dade County, as described in Section 25A-4(i) (Intergovernmental cooperation), herein shall be approved by the Recovery Board and then submitted to the Board of County Commissioners for approval in September of the applicable year. During the

tenure of the Recovery Board, the Trust/County Committee as described in Section 25A-4(i), herein, shall cease to meet, review, approve, and make recommendations regarding the Annual Operating Agreement.

(D)

Contracts. For purposes of compliance with the formal bid requirements of Section 5.03(D) of the Charter of Miami-Dade County, Florida, the term "Board" as used in Section 5.03(D) shall be construed to be "Recovery Board."

(E)

Personnel. Any personnel actions or policies taken or issued by the Recovery Board shall not be inconsistent with any applicable collective bargaining agreements, as amended. The Recovery Board shall recommend to the Commission policies for labor management and the negotiations of labor agreements with organizations representing Trust employees.

(F)

Issuance of bonds and ability to borrow money. The Recovery Board shall be empowered to enact resolutions requesting that the County Commission effectuate the issuance of bonds or authorizing the Trust to borrow money.

(G)

Trust/UM Annual Operating Agreement. During the tenure of the Recovery Board, the membership of the Trust/UM Committee as described in Section 25A-3(f) (Organization, powers and duties of the Board of Trustees), herein, shall consist solely of the Trust Chief Executive Officer and the Chairperson of the Recovery Board, or his or her designee. The Trust/UM Committee shall have responsibility to negotiate the Annual Operating Agreement with the University of Miami and shall submit their recommendations regarding the Annual Operating Agreement to the Recovery Board for its review and approval.

(H)

Reporting. Upon appointment, the Recovery Board shall report to the Commission monthly at a Board of County Commissioners scheduled meeting, or as otherwise determined by the Commission.

(I)

Additional powers. Upon appointment, the Recovery Board shall have the power to: approve or disapprove all budgets and budget amendments; establish an estimating conference process for determining and monitoring revenues, expenditures, cash flow and deficits; establish a fiscal sufficiency advisory board; make recommendations to the County Commission of any actions it may take to resolve the Trust financial condition; and perform other duties assigned by the County Commission.

(ii)

Recovery Board structure.

(A)

Composition and Qualifications. The Recovery Board shall be composed of seven (7) voting members, none of whom shall be an employee of the Trust. Each member of the Recovery Board shall be a United States citizen and a permanent resident and duly qualified elector of Miami-Dade County, unless the Commission waives the residency requirement in its discretion. Each member of the Recovery Board shall be of

an outstanding reputation of integrity, responsibility and commitment to serving the community.

Each member of the Recovery Board shall have experience in hospital operations, management, finance, business or other experience relevant to the Recovery Board's duties and responsibilities. No member of the Recovery Board shall have any conflict of interest, as defined in the Conflict of Interest Ordinance, with the Trust or its designated facilities. Members of the currently sitting Board of Trustees, or former Board of Trustees members, who meet the qualifications provided herein, may be nominated to serve on the Recovery Board. A member of the Recovery Board may be removed for cause by a majority vote of the Board of County Commissioners.

(B)

Organization. The Recovery Board, by majority vote following nomination, shall elect its Chairperson and Vice-Chairperson. The Recovery Board may adopt, modify, and amend the existing bylaws and rules and regulation of the Public Health Trust for the Recovery Board's governance and for the operation, governance, and maintenance of designated facilities. Such bylaws and amendments shall not be inconsistent with the ordinances of the County. The Recovery Board shall form subcommittees to assist in its work. The subcommittee membership shall not be limited to members of the Recovery Board.

(C)

Appointment. The Commission shall appoint four (4) members of the Recovery Board from a list of persons nominated by each Commission member. The Commission shall vote on all nominees. The four (4) nominees with the greatest number of votes shall be appointed as Recovery Board members.

The Commission may ratify appointment of the remaining voting members as follows: One (1) member of the Recovery Board shall be designated by the Mayor in writing, and a copy thereof shall be filed with the Clerk of the Commission; one (1) member of the Recovery Board shall be designated by the Chairperson of the Miami-Dade Legislative Delegation in writing, and a copy thereof shall be filed with the Clerk of the Commission; one (1) member of the Recovery Board shall be designated by the President of the South Florida AFL-CIO in writing, and a copy thereof shall be filed with the Clerk of the Commission.

Upon receipt of any written designation to fill an initial or subsequent vacancy by the Mayor, the Chairperson of the Miami-Dade Legislative Delegation, or the President of the South Florida AFL-CIO, the Clerk of the Commission shall serve copies on each member of the Commission. Any Commissioner may request that the designations be presented at the next regularly scheduled Commission meeting for review. Such request shall not be subject to committee review or to the four-day rule. Absent any disapproval at the next regularly scheduled Commission meeting, the designees shall be deemed ratified, and shall be deemed appointed to the Recovery Board.

Upon any vacancy occurring on the Recovery Board, the Recovery Board shall notify the Chairperson of the Commission and shall request that the vacancy be filled as provided herein.

(D)

Term. The Recovery Board shall serve for no longer than twenty-four (24) months, or such shorter or longer period of time as determined by resolution of the Commission. The Recovery Board may recommend shortening or lengthening its tenure by submitting to the Commission a duly enacted resolution of the Recovery Board. The Commission shall consider any such resolution, however, the Commission shall be under no obligation to take affirmative action upon the recommendation. The Commission may consider, among other factors, whether the conditions specified in Subsection (a) have resolved, or are likely to resolve promptly, when determining whether to shorten or lengthen the Recovery Board's term. Upon conclusion of the term of the Recovery Board, the Board of Trustees shall be reestablished in accordance with the nominating process set forth in Sections 25A-3(d) (Appointment and removal of Trustees) and 25A-9(c)(6) (Financial sustainability), herein.

(E)

Bond. Before entering upon the duties of office, each appointee to the Recovery Board shall give bond in the amount of one hundred thousand dollars (\$100,000.00) to the Clerk of the Commission for the faithful performance of the duties of office and shall take the prescribed oath of office. This bond also is required of currently sitting Trustees. Recovery Board members shall serve without compensation but shall be entitled to reimbursement for necessary expenses, including the expense of performance bonds, incurred in the discharge of their duties.

(Ord. No. 10-32, § 1, 5-18-10)

FOOTNOTE(S):

⁽²³⁶⁾ **Editor's note**— Section 9 of Ord. No. 73-69, adopted July 30, 1973, provided that said ordinance be included in this Code, but did not specify the manner of inclusion, hence codification of §§ 1—7 as Ch. 25A, §§ 25A-1—25A-7, was at the discretion of the editors. Sections 8 and 10 of said ordinance, severability and effective date provisions, were omitted from codification. [\(Back\)](#)

⁽²³⁶⁾ **Cross reference**— Public Health Department, § 2-74 et seq.; payment of costs of hospital care, treatment and maintenance, Ch. 25C. [\(Back\)](#)

⁽²³⁶⁾ **State Law reference**— Public health trusts, F.S. § 154.001 et seq. [\(Back\)](#)

Memorandum



Date: June 21, 2005

To: Honorable Chairman Joe A. Martinez and
Members, Board of County Commissioners

Agenda Item No. 14(A)(22)

From: George Burgess
County Manager

Subject: Resolution approving revised procedures under which the Public Health Trust's
Nominating Council shall slate nominations for vacancies of the Public Health
Trust Board of Trustees

Transmitted herein is a recommendation and accompanying resolution for your consideration from the Chair of the Public Health Trust Nominating Council.


Assistant County Manager

Memorandum



Date: June 21, 2005
To: Honorable Chairman Joe A. Martinez and
Members, Board of County Commissioners
From: Honorable Commissioner Rebeca Sosa
Chairperson, PHT Nominating Council
Subject: Resolution approving revised procedures under which the Public Health
Trust's Nominating Council shall slate nominations for vacancies of the
Public Health Trust Board of Trustees

RECOMMENDATION

It is recommended that the Board approve revised procedures for filling vacancies on the Public Health Trust (PHT) Board of Trustees.

BACKGROUND

Pursuant to Section 25A-3 of the Code of Miami-Dade County, the PHT Board of Trustees shall be appointed by resolution of the Board of County Commissioners (BCC). Section 25A-3(d) of the Code provides that Trustees of the Board of Trustees shall be approved by the BCC from persons nominated by the Public Health Trust Nominating Council. The sole function of the Nominating Council shall be to solicit, screen, interview and recommend for appointment the best qualified candidates for membership on the Board of Trustees.

During the September 21, 2004 BCC meeting, the Board under Resolution No. R-1177-04 approved the procedures under which the PHT Nominating Council shall slate nominations for vacancies on the PHT Board of Trustees. Subsequently, advertisements for applicants appeared once a week in the Miami Herald, El Nuevo Herald, Miami Times, and Diario Las Americas commencing August 1st through August 15, 2004. The ad was also posted on the Miami Dade County's web page.

The PHT Nominating Council met several times to review all of the applications and select finalists to be interviewed. However, after the October 20, 2004 Council meeting where a final slate of nominees was recommended for BCC approval, a criminal background investigation of the nominees resulted in the removal of one of the candidates. As a result, on February 23, 2005, the PHT Nominating Council reconvened to consider and review all of the information provided by the PHT and submitted a revised slate to the BCC for consideration at its April 5th, 2005 meeting. During the PHT Nominating Council meeting, a proposal to revise the current procedures was discussed. In accordance with Section 25A-3(d), the Nominating Council adopted these revised general procedures in concept to accomplish its function:

1. Advertisement, Timeline, Application. Prior to March 31st of each year, the Nominating Council shall convene to commence the process for filling vacancies on the Board of Trustees due to expiration of terms of Trustees during the year or due to resignation or removal. At the meeting, the Nominating Council shall consider, adopt and approve: (1) the form of advertisement and the media within which the advertisement shall appear; (2) the timeline for the ultimate approval of the slate; (3) the form of the application; and (4) any other matter deemed necessary by the Nominating Council regarding the selection process for the current year. *The Nominating Council shall endeavor as much as possible to seek out candidates who are executives, such as CEOs, CFOs or COOs, of businesses or companies located in Miami-Dade County which, to the greatest extent possible, are in non-healthcare related industries.*
2. Applications. In addition to other questions contained in the application, the application shall require each candidate to provide a detailed resume, inform the Nominating Council as to potential conflicts of interest, *including those arising from relationships in the healthcare industry*, provide notice to the applicant that in the event the candidate is selected to be interviewed that a background check will be performed, and require the candidate to submit a written proposal with goals and objectives he or she seeks to accomplish if they ultimately become a Public Health Trust Trustee.
3. Advertisement. Upon approval of the form of the advertisement and application, the County Manager's Office shall cause the advertisement to be published in accordance with the direction of the Council and make the application available to the public in accordance with instructions contained in the advertisement.
4. Staff Summary. Subsequent to the due date for submission of applications, the County Manager's Office shall collect all of the applications and prepare a summary of the applications. Prior to the meeting at which the Council will consider the applications, staff shall deliver to the members of the Council the applications and the summary for review and consideration of the committee members.
5. Interviews. At the meeting, if deemed necessary by the Council, the Council shall create a shortlist of candidates to be interviewed by the Council. The Council shall have the power to waive the interviews for incumbents who are short listed upon majority vote.
6. Process for selecting. The Council shall have the discretion to determine the process for voting on candidates who shall make the slate of candidates to be recommended to the Board of County Commissioners. The Nominating Council sincerely believes that these recommendations are in the best interest of the community and the future viability of the PHT.

Honorable Chairman Joe A. Martinez and
Members, Board of County Commissioners
Page 3

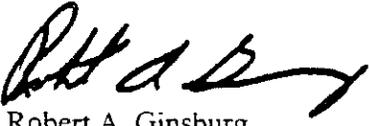
The PHT Nominating Council sincerely believes that these recommendations are
in the best interest of the community and the future viability of the PHT.



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners **DATE:** June 21, 2005

FROM: 
Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 14(A)(22)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required.
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Agenda Item No. 14(A)(22)

Veto _____

06-21-05

Override _____

RESOLUTION NO. _____

RESOLUTION APPROVING REVISED PROCEDURES
UNDER WHICH THE PUBLIC HEALTH TRUST
NOMINATING COUNCIL SHALL SLATE NOMINATIONS
FOR VACANCIES ON PUBLIC HEALTH TRUST BOARD
OF TRUSTEES

WHEREAS, Chapter 25A of the Code of Miami-Dade County provides that this Board shall approve the procedures under which the Public Health Trust Nominating Council operates; and

WHEREAS, the Public Health Trust Nominating Council through its Chairperson recommends the revised procedures as set forth in the accompanying memorandum,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby approves the revised procedures under which the Public Health Trust Nominating Council shall recommend a slate of nominees for vacancies on the Public Health Trust, in accordance with the accompanying memorandum.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Dorin D. Rolle
Katy Sorenson
Sen. Javier D. Souto

Dr. Barbara Carey-Shuler
Carlos A. Gimenez
Barbara J. Jordan
Natacha Seijas
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 21st day of June, 2005. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

ES

Eugene Shy

2011 Public Health Trust Nominating Council Timeline

<p>Feb 8, 2011</p>	<p>Nominating Council convenes Discuss UM appointee Joe Arriola Review nominating process for 2011 vacancies Approve advertisement, timeline, and application Set next meeting date</p>
<p>March 2011</p>	<p>Advertisement runs in The Miami Herald, El Nuevo Herald, Miami Times, Haite en Marche, Diario de las Americas, Miami Daily Business Review, Periodicitos, and the County's website</p>
<p>April 2011</p>	<p>Application submission deadline to the Clerk's Office (by 4pm)</p>
<p>April 2011</p>	<p>Send Applications and E-mail summarize matrix to Council members</p>
<p>April 2011</p>	<p>Nominating Council convenes Review summarized application matrix Select finalists for interview Review Questionnaire in prep for interviews Select dates for interviews</p> <p>Staff will notify finalists (via phone call and written letters from Chairman) Staff will request background screening for finalists from HR</p>
<p>May 2011</p>	<p>Nominating Council Convenes Interview Finalists Select slate of nominees for presentation to BCC</p>
<p>June 2011</p>	<p>Final nominees presented to the Public Safety and Healthcare Administration Committee</p>
<p>July 2011</p>	<p>Final nominees presented to the BCC for approval * Prior to Sept 1, 2011</p>



**Proposed Advertisement
Public Health Trust
2011**

OPENINGS FOR THE BOARD OF TRUSTEES OF THE PUBLIC HEALTH TRUST

Applications are now being accepted for the Board of Trustees of the Public Health Trust of Miami-Dade County, the governing authority for Jackson Health System. Trustees serve without compensation for staggered terms of three years. There are five vacancies for the 2011 appointment process. The PHT Nominating Council will contact selected applicants for interviews and a background check. The Miami-Dade Board of County Commissioners, upon recommendation of the Nominating Council, will make appointments to the Board of Trustees.

Application forms may be obtained from the County Executive Office, 111 NW 1st Street, Suite 2910, or online at www.miamidade.gov. All applications must be submitted with a current resume or curriculum vitae and must be received by Diane Collins, Acting Division Chief, Clerk of the Board, at 111 NW 1st Street, Suite 17-202, Miami, Florida 33128 no later than **by 4:00pm**. Emails or facsimiles of the application will be accepted and can be sent to clerkbcc@miamidade.gov or faxed to 305-375-2484. It is the responsibility of the applicant to ensure electronic receipt of the application by calling the Clerk of the Board at 305-375-1652. For additional information regarding the application process, please call 305-375-5311.

**2011 APPLICATION FOR NOMINATION TO SERVE ON THE BOARD OF TRUSTEES
OF THE PUBLIC HEALTH TRUST OF MIAMI-DADE COUNTY**

Mission

To provide a single high standard of health care,
education and research

To improve patient and customer satisfaction,
enhance professional fulfillment and provide
public service

Chapter 25A of the Miami-Dade County Code states that the governing body of the Trust shall consist of 17 voting members none of whom shall be employees of the Trust. The voting membership shall include 15 members of the community and 2 voting County Commissioners.

Board members, except for voting commissioners, are appointed to the Trust during the annual appointment process and shall serve a maximum of two 3-year terms. The membership of the Board of Trustees should be representative of the community at large and should reflect the racial, gender, ethnic and disabled make-up of the community. Candidates will be screened for any potential conflict of interest with the responsibilities of a Board member.

Completed applications and resumes can be mailed or hand delivered to the address below by _____ **at 4:00 p.m.** Emails or facsimiles of the application and resume will be accepted and can be sent to **clerkbcc@miamidade.gov** or faxed to 305-375-2484. It is the responsibility of the applicant to ensure electronic receipt of the application and resume by calling the Clerk of the Board at 305-375-1652.

**Clerk of the Board of County Commissioners
ATTENTION: Diane Collins, Acting Division Chief
111 NW 1st Street, Suite 17-202
Miami, Florida 33128
(305)375-1652**

**ATTENTION APPLICANTS: BACKGROUND CHECKS WILL BE PERFORMED ON
ALL APPLICANTS SELECTED FOR AN INTERVIEW. IF SELECTED, TRUSTEES
WILL BE REQUIRED TO SUBMIT FINANCIAL DISCLOSURE FORMS.**



Candidate for Nomination to Serve on the Board of Trustees
Public Health Trust of Miami-Dade County
Jackson Health System

ATTENTION APPLICANTS: BACKGROUND CHECKS WILL BE PERFORMED ON ALL APPLICANTS SELECTED FOR AN INTERVIEW. IF SELECTED, TRUSTEES WILL BE REQUIRED TO SUBMIT FINANCIAL DISCLOSURE FORMS.

Biographical Profile

Name: _____
Last First Middle

Employer: _____

Title/Occupation: _____

Business Type: _____

Business Address: _____

Business Telephone: _____ Fax: _____

Email Address: _____

Home Address: _____

Home Telephone: _____

Date of Birth: _____ Length of Residence in Miami-Dade County: _____

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- | | | |
|---------------------------------|--|--|
| <input type="checkbox"/> Male | <input type="checkbox"/> White Non-Hispanic | <input type="checkbox"/> American Indian or Alaskan Native |
| <input type="checkbox"/> Female | <input type="checkbox"/> Black Non-Hispanic | <input type="checkbox"/> Haitian American |
| | <input type="checkbox"/> Hispanic | |
| | <input type="checkbox"/> Asian or Pacific Islander | |

EDUCATION:

School/City/Major/Degree:

Previous Employment and Professional Background:

Business Name	Position	Years

EXPERIENCE AND/OR QUALIFICATIONS:

Describe how your past experience and/or qualifications would benefit the Public Health Trust:

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

List any Public Office held (Elected or Appointed):

Office	Date
<hr/>	<hr/>
<hr/>	<hr/>

Affiliations with hospitals, nursing homes or other health related institutions:

Activities reflecting community interest:

List all potential conflicts of interest, including potential conflicts arising from your relationships or the relationships of any of your family members in the healthcare industry:

References - Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
<hr/>	<hr/>	<hr/>
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Please describe the goals and objectives you will seek to accomplish if you are selected as a Trustee:

I, (candidate's name) _____,
Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Public Health Trust of Miami-Dade County or its subordinate agencies or institutions, would, if appointed, be willing and able to discharge the responsibilities and functions of Trustee. I declare that, if selected while currently serving on another official County board, I will resign from my other County responsibilities.

Date

Candidate's Signature

Nominated by (if not self):

Name

Telephone

City

State

Zip Code