



MIAMI-DADE COUNTY FINAL OFFICIAL MINUTES Metro Miami Action Plan Trust

Office of the Metro Miami Action Plan Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

Meeting Date:

February 15, 2006
12:30 P.M.

Prepared by:

Harvey Ruvin, Clerk
Board of County Commissioners

Kay Madry Sullivan, Director
Clerk of the Board Division

Reporter:

Mary Smith-York, Commission Reporter
(305) 375-1598



**METRO-MIAMI ACTION PLAN TRUST
MEETING OF FEBRUARY 15, 2006**

The Metro-Miami Action Plan Trust (MMAP) convened at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on February 15, 2006 at 12:33 p.m., there being present Chairperson John T. Jones, Jr., Mr. Arthur Barnes, Mr. Tony E. Crapp, Jr., Ms. Veldrin Freemon, Ms. Marie B. Hyppolite, Ms. Beverly Kovach, Dr. Marty Pinkston, Mr. Herbert Robinson, and Dr. Marzell Smith (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

ROLL CALL:

Staff members present were: MMAP Trust Interim President/CEO Randall Carr; Mr. Jacob Berry, Ms. Laverne Carlile, Ms. Rachel Fredericq, Mr. Jose Gonzalez, Ms. Joann Hicks, Mr. Caesar Phillips, Ms. Traci Pollock, Mr. William Simmons, Ms. Angela Vaughns, and Mr. Joey Walker; Assistant to Assistant County Manager Tony Crapp Mr. Gary Hartfield; and Deputy Clerk Mary Smith-York.

Chairperson John T. Jones called the meeting to order at 12:33 p.m.

APPROVAL OF MINUTES:

It was moved by Ms. Kovach that the Trust approve the meeting minutes for the months of September 28, 2005, October 19, 2005, and November 16, 2005 as presented. This motion was seconded by Ms. Hyppolite, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

MOTION TO SET THE AGENDA:

It was moved by Mr. Robinson that the Trust accept today's agenda with the following changes.

- 1) A Memorandum from the County Commission be added under Legislative Committee,
- 2) Orange Bowl Foundation MOA be added under Trust Action Items,
- 3) A Presentation by Mr. Tarrau, Principal at MLK Academy, be added under Education Committee, and
- 4) A letter regarding "FCAT Retention" be added under Education Committee.

This motion was seconded by Dr. Pinkston, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

I. MONTHLY STATUS REPORTS

A. Action Committee

- 1. Criminal Justice Sensitivity Action Committee**
- 2. Education Action**

- 3. Community Economic Development Action Committee**
- 4. International Trade Committee**
- 5. Action Committee – Staff Liaison Assignments**

- 6. Legislative Action Committee**

Chairperson Jones advised that the Hotel Association of Miami (HAM) had submitted a copy of a proposal regarding the Water Commuter initiative in support of the Trust's federal legislative initiatives.

Regarding the state legislative initiatives, Chairperson Jones advised that Legislative Committee members should be prepared to travel to Tallahassee regarding the availability of a \$600 million fund.

7. Public Relations Action Committee

B. Units/Sections/Divisions

- 1. Fiscal Management**
- 2. MLK, Jr. Academy**
- 3. Teen Court**

- 4. Housing**

Mr. Crapp informed Trust members that City of Miami Commission Michelle Spence-Jones had expressed an interest in developing a collaborative with the MMAP Trust Housing Program. He asked that staff arrange a meeting with a representative of Commissioner Spence-Jones' office to discuss this matter.

Chairperson Jones asked that staff be informed of the Legislative Committee Chairperson of the scheduled meeting date and time.

5. Economic Development

II. PRESIDENT ITEMS

- A. President Information Items**
- B. President Action Items**

III. TRUST ITEMS

- A. Trust Informational Items**

1. MLK, Jr. Academy Alternative Budget

Chairperson Jones introduced the foregoing proposed report into the record and recognized Mr. Frank Tarrau, Assistant Principal, Martin Luther King, Jr. Academy (MLK).

Mr. Frank Tarrau, Assistant Principal, MLK Jr. Academy, appeared before the Trust and provided brief status report of current events at the MLK, Jr. Academy. He noted there were 161 students enrolled today, but advised that this amount fluctuated periodically due to students referred from Division of

Juvenile Justice (DJJ) completing their program and transferring back into the public school system. Mr. Tarrau informed Trust members that the next FCAT test would be administered on March 10-24, 2006, and explained the process for preparing students for the test.

Discussion ensued among Trust members and Mr. Tarrau, regarding security issues, property maintenance responsibilities, and enforceable lease terms and agreements. Mr. Tarrau advised that Hurricane Wilma destroyed the fence surrounding the facility and that the Landlord, Rev. John Taylor, had stated in a letter that he was not responsible for repairing the fence. Mr. Tarrau emphasized the safety and security risks encountered by not having the fence repaired.

Chairperson Jones noted replacement of the fence was the landlord's responsibility and this information should be incorporated in Rev. Taylor's documentation from the time the property was operating as the Van Kara Academy requiring the fence.

In response to Mr. Robinson's inquiry regarding the terms of the school's lease agreement, Interim President/CEO Carr advised he was scheduled to meet with Rev. Taylor to discuss the fence and other issues raised in the Education Committee meeting.

Further discussion ensued among the Trust regarding the Academy's personnel and budget. Mr. Carr advised that the school's former secretary was terminated at the request of the Education Committee Chairperson. He further noted that at Mr. Tarrau's request, he authorized staff to hire Ms. Hannah (phonetic) as secretary, which had not happened as yet. Mr. Carr explained that while the position was vacant, the budget did not reflect the cost of that position, but would include it once filled.

Chairperson Jones recommended that Mr. Carr loan the MMAP Trust secretaries/office support specialists, on a rotating schedule, to work at the Academy on a temporary basis, until a permanent secretary was hired. Trust members concurred with Chairperson Jones' recommendation.

Mr. Crapp's recommended this item be deferred to the end of today's meeting for further review.

Later in the meeting, further discussion ensued among Trust members and staff concerning staffing and budgetary issues at the MLK Academy. In response to Mr. Crapp's inquiry as to why the proposed budget scenarios chart was included in today's meeting packet, Mr. Carr noted this chart was revised to identify the level of funding required to operate the school to the end of the current term with the elimination of three positions: principal, teacher, and behavioral specialist. Mr. Carr advised that during the FY 05-06 Budget Hearings, Commission Chairman Martinez negotiated terms allocating approximately \$150,000 to the MMAP Trust General Fund account, which had not been disbursed as of this date. Further discussion ensued, including concerns with how this problem would be addressed on a long-term basis and whether the Trust should continue to operate the MLK Academy.

Dr. Smith noted a meeting would be scheduled between the Education and Budget Committees to discuss the issues raised today and develop recommendations to present before the Executive Committee at its next meeting.

Chairperson Jones noted the Executive Committee would address the findings in the report and present recommendations before the full Trust at its March 15th meeting for a final decision as to whether to retain the school.

Following discussion among Trust members and staff regarding the security issues at the Academy, Chairperson Jones instructed Mr. Carr to hire one security guard and to defer the approval of the budget for this position to the next Executive Committee meeting.

Mr. Robinson recommended representatives from MMAP Trust meet with representatives from the School Board to discuss the issues facing the Academy and request funding assistance.

Chairperson Jones suggested the Trust address the safety issues concerning MLK Academy with the Landlord before approaching the School Board with a request for funds.

Mr. Crapp emphasized the importance of securing the school for the students and personnel and recommended hiring two additional security guards for that purpose.

Additional discussion ensued regarding the Landlord's responsibility to replace the damaged fence that secured the Academy and a consensus was reached that the Trust would withhold lease payments until such time as the fence was repaired.

Chairperson Jones stated for the record that the MMAP Trust would withhold all future lease payments from Rev. John Taylor, Landlord for the facility housing the MLK Leadership Academy, until such time as he remedies all security issues at said facility, including the fence that protects the students attending the school.

Chairperson Jones requested the Interim President/CEO to mail a certified letter to Rev. Taylor, with copies to the MMAP Trust, County Attorney's Office, and the Miami-Dade Public School System informing of the Trust's intent to withhold its lease payments until the security issues were addressed.

In response to Mr. Robinson's comment regarding a dress code for teachers at the MLK Academy, Chairperson Jones asked staff to prepare a memorandum to the staff at the MLK Academy addressing proper dress code. He pointed out that the question of whether to continue operating the school was a serious issue and needed the Trust's immediate attention.

2. Ethics Training Requirements

In response to Chairperson Jones' inquiry on the number of Trust members awaiting the required Ethics training, Mr. Carr noted all Trust members had attended the training.

B. Trust Action Items

1. Becker-Poliakoff Governmental Representation Agreement

It was moved by Ms. Kovach that the Trust approve the agreement between the MMAP Trust and Becker and Poliakoff, P.A. in the amount of \$32,000.00 for representation of the MMAP Trust before

Legislative, executive, and Administrative branches of the State of Florida Government. This motion was seconded by Mr. Barnes, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

2. Global USA, Inc. Governmental Representation Agreement

Chairperson Jones advised that the Legislative Action Committee's budget would be funded through the Housing budget funds from the U.S. Department of Housing and Urban Development (HUD) 202 Initiative funds. He also noted Dr. Robinson, Owner, Denny's Restaurant, had requested a meeting be with representatives from Florida Memorial University and Johnson and Wales University to discuss an on-the-job training initiative for students of the universities at his restaurant near the Dolphin Stadium.

Mr. Barnes suggested inviting Chef Walter Ireland (phonetic) to the discussion since he interacts with Johnson and Wales University.

It was moved by Dr. Pinkston that the Trust approve the agreement between the MMAP Trust and Global, USA, Inc. (Global) in the amount of \$60,000.00 from the Housing budget funds for representation of the MMAP Trust before the Legislative, Executive and Administrative branches of the United States Government. This motion was seconded by Mr. Crapp, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

3. MMAP HAP 1% Down Payment Requirement

Staff member, Ms. Joann Hicks, provided a brief overview of the foregoing proposed item.

It was moved by Mr. Robinson that the Trust approve the reduction of the MMAP HAP loan assistance program's minimum down payment requirement from 3% to 1% of the purchase price for low to moderate income individuals. This motion was seconded by Mr. Crapp, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

4. WEDR Black Consumer Marketing Conference

Chairperson Jones provided a brief overview of the foregoing item and advised that the Executive Committee had agreed to sponsor this event at a \$5,000.00 rate through the Economic Development Committee budget.

Mr. Crapp recommended that a staff member meet with a representative of City of Miami Commissioner Michelle Spence-Jones regarding an event she's planning in conjunction with the WEDR Black Consumer Marketing Conference.

It was by Mr. Crapp that the Trust approve an allocation in the amount of \$5,000 from the Economic Development Budget to sponsor the WEDR Black Consumer Marketing Conference to be held on February 21, 2006 at the Intercontinental Hotel. This motion was seconded by Ms. Hyppolite, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

5. Miami-Dade County Community College – Community Health Fair

Discussion ensued among Trust members regarding what funding source would be used to sponsor the foregoing proposed event. Ms. Hicks advised that since this was a community outreach initiative, the Trust would be justified in using Housing budget funds. Following further discussion, it was decided that funding for this initiative would come from the General Fund.

It was moved by Dr. Pinkston that the Trust approve an allocation in the amount of \$1,000.00 from the General Fund budget to sponsor the Miami-Dade College - Medical Center Campus Community Health Fair to be held on Saturday, February 18, 2006 from 9:30 a.m. to 2:00 p.m. This motion was seconded by Ms. Freemon, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

6. Haitian Heritage Museum 2nd Annual Benefit Gala

Hearing no discussion on the foregoing proposed item, it was moved by Dr. Pinkston that the Trust approve an allocation in the amount of \$250.00 from the Trust Fund budget to purchase two tickets to attend the Haitian Heritage Museum's Second Annual Gala to be held on Saturday, February 25, 2006, at the Parrot Jungle Treetop Ballroom. This motion was seconded by Ms. Freeman, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

7. Wilkie D. Ferguson Annual Banquet

A brief discussion ensued among Trust member regarding what funding source to use for this event.

It was moved by Ms. Hyppolite that the Trust approve an allocation in the amount of \$400.00 from the Trust General Fund budget to purchase four (4) tickets to the Wilkie D. Ferguson Annual Scholarship Banquet Extravaganza to be held on Saturday, February 18, 2006, at the Sonesta Beach Resort located at 350 Ocean Drive, Key Biscayne. This motion was seconded by Dr. Smith, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

8. Carrie P. Meek Foundation – Elderly Housing

Mr. Contales Alexander (phonetic), Executive Director and Congresswoman Carrie Meek, representing the Carrie P. Meek Foundation, appeared before the Trust and provided a brief overview of the foregoing funding proposal. Mr. Alexander briefly explained the Foundation's plan to develop a pilot program to identify options for housing/assisted living models, supportive services and amenities, and to identify funding mechanisms to better accommodate the elderly. He requested allocation of documentary surtax dollars from the Trust in the amount of \$300,000 for development of the pilot program and noted additional details were available in the meeting package.

Mr. Crapp expressed his support of the foregoing proposal and noted the projected balance at the end of FY 05-06 was \$12 million. Mr. Crapp then moved that the Trust approve an allocation in the amount of \$300,000.00 from the Documentary Surtax Funds to the Carrie Meek Foundation to fund development of an elderly pilot program. This motion was seconded by Dr. Smith, and upon being put to a vote, passed by a vote of 8-0 (Trust member Dr. Marty Pinkston abstained; members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

9. FMU Retirement Gala for Dr. Albert & Mrs. Sadie B. Smith

Chairperson Jones read the foregoing proposed item into the record.

It was moved by Mr. Crapp that the Trust approve an allocation in the amount of \$1,500 from the Trust Fund budget to purchase a table sponsor package to attend the Florida Memorial University Retirement Gala for Dr. Albert E. & Mrs. Sadie B. Smith to be held on Friday, March 24, 2006, at the Design Center of the Americas (DCOTA) in Ft. Lauderdale, Florida. This motion was seconded by Ms. Hyppolite, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

Following the foregoing action by the Trust, discussion ensued regarding inclusion of advertisement with the Trust's Logo, which found the Table Sponsor package did not include advertisements. Trust members decided to vote on the purchase of an advertisement package in addition to the table sponsor package.

It was moved by Dr. Smith that the Trust approve an allocation in the amount of \$500.00 from the Housing Fund budget to purchase the Back Inside Full Page advertisement in the Souvenir Journal for the Florida Memorial University Retirement Gala for Dr. Albert E. & Mrs. Sadie B. Smith. This motion was seconded by Dr. Pinkston, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

10. Orange Bowl Foundation Thurgood Marshall Scholarship Fund Benefit

Chairperson Jones read the foregoing proposed item into the record and provided a brief overview of the event. Following a brief discussion on ticket cost and entertainment participants, Trust members proceed to vote.

It was moved by Dr. Smith that the Trust approve an allocation in the amount of \$1,500.00 from the Trust Fund budget to purchase a table to attend the Orange Bowl Foundation Thurgood Marshall Scholarship Fund Benefit to be held on Friday, March 3, 2006, at the Broward County Convention Center located in Ft. Lauderdale, Florida. This motion was seconded by Dr. Pinkston, and upon being put to a vote, passed by a vote of 9-0 (Trust members Mr. Thomas B. Donaldson, Mr. Robert Holland, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Ms. Cynthia Stafford, Dr. Richard E. Williams, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson were absent).

NON-AGENDA ITEMS REPORT

1) Principal McIntosh's Concerns

In response to Ms. Kovach's inquiry regarding Principal McIntosh' concerns introduced at the MMAP Trust meeting on January 17, 2006, Chairperson Jones stated the item was deferred and referred to Interim President/CEO Randal Carr for review and recommendation.

Mr. Carr advised that the Principal's concerns had been forwarded to the County Attorney's Office and the Office of Fair Employment Practices for review and comment.

2) Mobile Economic Development Office Downtown Schedule

Dr. Pinkston advised Trust members that the Florida Memorial University Mobile Economic Development Office Unit would be on display at the Stephen P. Clark Government Center, 111 N.W. 1st Street, on Tuesday, February 21st and Thursday, February 23rd, and that the County Commission would make a presentation regarding the unit on February 23rd.

Staff member Joey Walker stated that during the Service Awards Ceremony on February 23, 2006, Commissioner Dorrin Rolle would present proclamations to Florida Memorial University and the MMAP Trust and Certificates of Appreciation to the MMAP Trust Corporate Sponsors. He noted that Dr. Smith would deliver a brief speech chronicling the success of the Mobile Unit. Mr. Walker informed Trust members that an agreement was made to make the Mobile Unit available to individual Commissioners as needed.

Dr. Pinkston expressed her sincere appreciation to staff members Joey Walker and Laverne Carlile for their efforts in successfully planning this presentation.

3) **Special Recognition**

Dr. Smith announced that staff member Lucinda (Cindy) Campbell was honored during the Board or County Commission Service Awards Ceremony, Thursday, February 9, 2006, for 35 years of County service. He also noted the students at the Martin Luther King, Jr. Academy held a birthday party for a student who required special attention.

4) **Miscellaneous**

- a) Dr. Pinkston noted she received a piece of mail from MMAP Trust staff today that was delivered by Federal Express on October 11, 2005 and marked "urgent", along with other letters mailed first class in October 2005. She asked that staff be required to deliver mail to Trust Board members in a more timely manner.
- b) Dr. Smith expressed his sincere appreciation to Ms. Kovach for securing six Dell computers, along with printers and other computer equipment for the students at the MLK Academy.

ADJOURNMENT

Having concluded consideration of items on today's agenda, the MMAP Trust meeting was adjourned at 2:38 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust