



MIAMI-DADE COUNTY FINAL OFFICIAL MINUTES Metro Miami Action Plan Trust

Office of the Metro Miami Action Plan Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

Meeting Date:

March 15, 2006
12:30 P.M.

Prepared by:

Harvey Ruvin, Clerk
Board of County Commissioners

Kay Madry Sullivan, Director
Clerk of the Board Division

Reporter:

Mary Smith-York, Commission Reporter
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**METRO-MIAMI ACTION PLAN TRUST
MEETING OF MARCH 15, 2006**

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on March 15, 2006 at 12:40 p.m., there being present Chairperson John T. Jones, Jr., Mr. Arthur J. Barnes, Mr. Tony E. Crapp, Jr., Ms. Beverly Kovach, Ms. Greicy Lovin-Meighan, Dr. Marty Pinkston, Mr. Herbert Robinson, Ms. Cynthia Stafford, and Mr. Daniel A. Wick, Jr. (Trust members Ms. Veldrin Freemon, Ms. Marie B. Hyppolite, Mr. Benedict P. Kuehne, Mr. Omar Malone, Dr. Marzell Smith, and Mr. Hannie L. Woodson were absent).

ROLL CALL:

Staff members present were: MMAP Trust Interim President/CEO Randall Carr; Mr. Jacob Berry, Ms. Laverne Carlile, Ms. Rachel Fredericq, Mr. Jose Gonzalez, Ms. Joann Hicks, Mr. Caesar Phillips, and Deputy Clerk Mary Smith-York.

Chairperson John T. Jones called the meeting to order at 12:40 p.m. and announced that presentation items would be heard pending attainment of a quorum.

MOTION TO SET THE AGENDA:

Mr. Barnes asked that the Selection Committee's list of recommendations for MMAP Trust CEO/President be added to today's (3/15) agenda. There being no objection, the Trust by motion duly made, seconded, and carried by unanimous vote, approved today's agenda as amended to include additional Item III. A-15. Selection Committee's Recommendations.

APPROVAL OF MINUTES:

Having attained a quorum of members, the Trust proceeded to consider the minutes for the Trust meetings held on December 14, 2005 and January 18, 2006, for approval.

It was moved by Dr. Pinkston that the minutes for December 14, 2005 be approved as presented. This motion was seconded by Mr. Wick, and upon being put to a vote, passed by a unanimous vote.

It was moved by Ms. Kovach that the minutes for January 18, 2006 be accepted as presented. This motion was seconded by Ms. Freemon, and upon being put to a vote, passed by a unanimous vote.

PRESENTATION BY REV. JOHN TAYLOR, PRESIDENT, VAN KARIN GROUP

Rev. John Taylor, President Van Karin Group, appeared before the Trust in response to a letter from the MMAP Trust advising no further lease payments would be made until the fence at the MLK Academy facility was repaired. Rev. Taylor addressed issues regarding problems stemming from the MLK Academy's and the MMAP Trust's failure to maintain and secure the property. After distributing photographs of the facility, he related several incidents in which he observed students destroying property or indulging in mischievous behavior. Rev. Taylor informed Trust members that their lease did not contain provisions for maintenance and repair by the landlord, but that he had continuously made repairs when needed. He requested a meeting with the Trust to discuss all the issues addressed in today's presentation.

Following a brief discussion among Trust members and staff, Chairperson Jones thanked Rev. Taylor for his presentation and advised that the Trust would investigate his concerns further. He requested staff to schedule a meeting and provide Rev. Taylor with notice of the date.

I. MONTHLY STATUS REPORTS

A. Action Committee

- 1. Criminal Justice Sensitivity Action Committee**
- 2. Education Action**
- 3. Community Economic Development Action Committee**
- 4. International Trade Committee**
- 5. Action Committee – Staff Liaison Assignments**
- 6. Legislative Action Committee**
- 7. Public Relations Action Committee**

B. Units/Sections/Divisions

- 1. Fiscal Management**
- 2. MLK, Jr. Academy**
- 3. Teen Court**
- 4. Housing**
- 5. Economic Development**

II. PRESIDENT ITEMS

A. President Information Items

B. President Action Items

- 1. Juneteenth – African American Freedom Celebration**
- 2. Haitian Heritage Museum Membership**

III. TRUST ITEMS

A. Trust Informational Items

- 1. Legal Opinion/Trust/Employee Determination**
- 2. Office of Inspector General/Teen Court Case File Review**
- 3. Miami-Dade Chamber of Commerce/Annual Business Leader Luncheon**
- 4. National Coalition of 100 Black Women, Inc./Inaugural Ready-Set-Life Gala**
- 5. Success Magazine Ad**
- 6. General Obligation Bond Program**
- 7. 3rd Annual Memorial Golf Tournament/Fudge Wilkie D. Ferguson**

8. MMAP Grant Application/CBG of Miami-Dade & Vicinity

Mr. Crapp provided a brief overview of the foregoing proposed grant application and note this would be a worthwhile investment as it was a community economic development initiative. Following this presentation, it was moved by Mr. Crapp that the Trust approve a grant award to the Collective Banking Group of Miami-Dade and Vicinity, Inc. (CBG) for programmatic purposes. This motion was seconded for discussion by Ms. Lovin-Meighan.

In response to Dr. Pinkston's inquiry regarding the nature of the foregoing proposal, Chairperson Jones stated the CBG was comprised of pastors of local churches who's objective was to address economic develop needs in areas of the community that MMAP Trust was unable to reach. He noted this collaborative would serve as a type of outreach aspect of the Trust.

Mr. Haneef Hamidullah, appeared before the Trust and provided further details regarding the CBG's primary goal to establish a collective banking approach in Miami-Dade County. He explained that the group was developing strategies to increase the community's access to banks and advised that the MMAP Trust was invited to participate in this initiative.

Discussion ensued among Trust members regarding how the grant funds would be utilized and incorporating this into the Trust's legislative initiatives to identify state and federal funding. Other issues discussed included connecting the relationship between the CBG and the Faith Based initiatives and the advocacy role the MMAP Trust would perform in administering the funds.

Hearing Ms. Lovin-Meighan's comment that no amount had been stated on the record in the motion for this grant award, Mr. Crapp withdrew his motion. He then moved that the Trust approve an allocation in the amount of \$25,000 to fund a grant award to the Collective Banking Group of Miami-Dade and Vicinity, Inc. (CBG) for programmatic purposes. This motion was seconded by Ms. Lovin-Meighan, and upon being put to a vote, passed by a vote of 9-0 (Trust members Ms. Marie B. Hyppolite, Mr. Benedict P. Kuehne, Mr. Omar Malone, Dr. Marzell Smith, Ms. Cynthia Stafford, and Mr. Hannie L. Woodson were absent).

Following the Trust's action on the foregoing matter, Mr. Roy Hardemon, Model Cities Corporation, appeared and expressed concern with the grant award for programmatic purposes when he had encountered such difficulty receiving funds for the 18th Avenue initiative to perform economic development in the community.

Discussion ensued among Trust members regarding Mr. Hardemon's concerns. Chairperson Jones advised that initiatives and collaboratives such as the CBG initiative would help secure dollars that in turn would be used to fund projects like the 18th Avenue initiative.

- 9. Petty Cash Procedures**
- 10. Records Management & Storage Procedures**
- 11. Economic Development General Procedures**
- 12. Reimbursement Request Procedure**
- 13. Housing Checklist & Procedure Manual**
- 14. Teen Court Policies and Procedures Manual**

- 15. Selection of CEO/President (Add On Item)**

Staff members were excused prior to consideration of the foregoing proposed item.

The members of the Selection Committee convened to decide which of the three top finalists would be recommended for the position of MMAP Trust President/CEO. Mr. Barnes stated for the record that the Economic Development Committee had recommended that Ms. Elaine Black be considered for the position. During discussion, Trust members recommended the following requirements:

- a one-year probation period be served;
- two evaluations be done per year;
- the starting salary be at pay step one; and
- a retreat be scheduled by May 2006.

Following further review of the recommended finalists' qualifications, it was moved by Mr. Wick that the Trust accept the recommendation of the Selection Committee to appoint Mr. Milton Vickers as MMAP Trust President/CEO, effective April 3, 2006. This motion was seconded by Ms. Freemon, and upon being put to a vote, passed by a vote of 9-0 (Trust members Ms. Marie B. Hyppolite, Mr. Benedict P. Kuehne, Mr. Omar Malone, Dr. Marzell Smith, Ms. Cynthia Stafford, and Mr. Hannie L. Woodson were absent).

Later in the meeting, Trust members discussed the future employment of the current Interim President/CEO Randal Carr within the MMAP Trust Department. Having concluded discussion on this matter, members decided to defer any action on this matter until the new President/CEO was in position.

Trust Action Items

1. Dept. of Business Development Fifth Annual Community Small Business Enterprises Conference

It was moved by Dr. Pinkston that the Trust approve an expenditure in the amount of \$1,000 to purchase a Bronze Sponsor package for the Department of Business Development's (DBD) 5th Annual Community Small Business Enterprise (CSBE) Conference scheduled for April 21, 2006 at the Hilton Miami Airport Hotel. This motion was seconded by Ms. Freemon, and upon being put to a vote, passed by a vote of 9-0 (Trust members Ms. Marie B. Hyppolite, Mr. Benedict P. Kuehne, Mr. Omar Malone, Dr. Marzell Smith, Ms. Cynthia Stafford, and Mr. Hannie L. Woodson were absent).

2. City of Miami Reclaim & Rebuild Our Community Campaign

Mr. Crapp introduced the foregoing proposed Memorandum of Approval handout and provided a brief overview of its purpose. He noted there would be no fiscal impact to the Trust.

Following a brief discussion among Trust members, it was moved by Mr. Crapp that the foregoing proposed Memorandum of Approval be approved as presented. This motion was seconded by Dr. Pinkston, and upon being put to a vote, passed by a vote of 9-0 (Trust members Ms. Marie B. Hyppolite, Mr. Benedict P. Kuehne, Mr. Omar Malone, Dr. Marzell Smith, Ms. Cynthia Stafford, and Mr. Hannie L. Woodson were absent).

3. The Village of St. Agnes

Not considered.

NON-AGENDA ITEMS REPORT

1. MMAP TRUST ORIENTATION COMMITTEE

Chairperson Jones recommended an orientation committee be established to develop a process by which older Trust members would orientate new members. He also recommended the

Nominating Council include questions regarding the length of time the person was willing to invest in the process and the Committee they would be interested in serving be included in the interview process.

2. CARRIE P. MEEK FOUNDATION

Chairperson Jones asked Ms. Lovin-Meighan and members of the Housing Committee to meet with representatives of the Carrie P. Meek Foundation to revisit the proposal for the 202 collaboratives.

ADJOURNMENT

Having concluded consideration of today's agenda, the MMAP Trust adjourned its meeting at 2:38 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust