



MIAMI-DADE COUNTY FINAL OFFICIAL MINUTES Metro Miami Action Plan Trust

Office of the Metro Miami Action Plan Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

Meeting Date:

June 21, 2006
12:30 P.M.

Prepared by:

Harvey Ruvin, Clerk
Board of County Commissioners

Kay Madry Sullivan, Director
Clerk of the Board Division

Reporter:

Jovel Shaw, Commission Reporter
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**METRO-MIAMI ACTION PLAN TRUST
MEETING OF JUNE 21, 2006**

The Metro-Miami Action Plan (MMAP) Trust convened at 12:00 p.m. on June 21, 2006, at the Office of the Metro-Miami Action Plan, 19 West Flagler Street, Mezzanine – Room 106, there being present Chairperson John T. Jones, Jr.; Trust members: Mr. Tony E. Crapp, Jr., Ms. Veldrin Freemon, Ms. Beverly Kovach, Mr. Herbert Robinson; (The following Trust members were absent: Mr. Arthur Barnes; Ms. Marie B. Hyppolite, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Dr. Marty Pinkston, Dr. Marzell Smith, Ms. Cynthia Stafford, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson).

The following staff members were present: MMAP President/CEO Milton Vickers; MMAP Deputy Director Mr. John Dixon; Staff members: Ms. Laverne Carlile, Mr. Brian Clarke, Mr. John Dixon, Mr. Jose Gonzalez, Ms. Bibi Fawzia Hack, Ms. Joann Hicks, Mr. Caesar Phillips, Mr. William Simmons, Ms. Angela Vaughn and Mr. Joey Walker; Mr. Frank Tarrau, Acting Program Director, Martin Luther King, Jr. (MLK) Leadership Academy; and Deputy Clerk Jovel Shaw.

ROLL CALL

Chairperson Jones called the meeting to order at 12:49 p.m. and noted a quorum was not yet present; therefore, only presentations would occur until a quorum was present.

Later in the meeting, Mr. Vickers requested a waiver of the quorum requirements for Agenda items II-A1, II-A2, II-A3, II-A4, II-A5, II-A7, III-A1 and III-A2. He noted Agenda Items II-A1 through II-A5 and II-A7 were time sensitive items and previously deferred from two meetings of the MMAP Trust due to the lack of a quorum.

Chairperson Jones recommended a waiver of the quorum requirement on the above mentioned agenda items by Mr. Vickers.

Mr. Vickers proceeded to provide an overview of the agenda items which he requested a waiver of the quorum requirements.

It was moved by Mr. Robinson that the Trust approve Agenda items II-A1, II-A2, II-A3, II-A4, II-A5, II-A7, III-A1 and III-A2. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed by a vote of 5-0, (The following Trust members were absent: Mr. Arthur Barnes; Ms. Marie B. Hyppolite, Mr. Benedict P. Kuehne, Ms. Greicy Lovin-Meighan, Mr. Omar Malone, Dr. Marty Pinkston, Dr. Marzell Smith, Ms. Cynthia Stafford, Mr. Daniel A. Wick, Jr. and Mr. Hannie L. Woodson).

DISCLOSURE OF CONFLICTS OF INTEREST

APPROVAL OF MINUTES

February 15, 2006

March 15, 2006
April 19, 2006
May 17, 2006

No action was taken on the foregoing minutes.

I. MONTHLY STATUS REPORTS

A. Action Committees

- 1. Community Economic Development Action Committee**
- 2. Action Committee- Staff Liaison Assignments (Information)**
- 3. Criminal Justice Sensitivity Action Committee**

The foregoing reports were submitted for informational purposes only.

B. Units/Sections/Divisions

1. Fiscal Management

The foregoing report was submitted for informational purposes only.

2. MLK, Jr. Academy

a. MLK Landlord Corrective Action Letter

Mr. Frank Tarrau, Acting Program Director, Martin Luther King, Jr. (MLK) Leadership Academy, presented the foregoing monthly report for the MLK Leadership Academy.

Mr. Vickers presented the foregoing MLK Landlord Corrective Action Letter that outlined and indicated in Article IV of the Lease Agreement the landlord, as its sole cost and expense, would provide repair and maintain items including, but not limited to:

- 1) Roof and roof leaks
- 2) Air-Conditioning
- 3) Fire equipment, including inspection
- 4) Landscaping/lawn maintenance
- 5) Windows, doors and locks

Mr. Vickers informed the Trust that staff has taken the initiative to seek other sites for MLK Leadership Academy. He indicated the County Attorney's Office (CAO) Legal Opinion was that the landlord was in breach of the lease agreement. In addition, as part of the CAO Legal Opinion was to withhold rent payments based upon the expenditures of repairs by MMAP. Mr. Vickers noted that the new site plan would be reviewed by the County's General Services Administration (GSA) to allow them to negotiate the lease agreement. He felt GSA was in better position to determine the square footage cost. Mr. Vickers stated staff has identified an alternative site a newly built facility located at 180 Opa-locka Boulevard and Mr. Tarrau has visited the new site along with Mr. Phillips and

Chairperson Jones. He noted the potential use of site with MMAP's North Dade Teen Court operations in this facility. Mr. Vickers noted on today's agenda there was a funding allocation approval for Teen Court North with a 30-day notice to the current landlord for the Teen Court. He noted recent break-ins at the MLK Leadership Academy and computers were stolen. Mr. Vickers concluded by stating that the current facility for the MLK Leadership Academy was no longer suitable.

Mr. Vickers noted the interview process would begin for MLK Leadership Academy Director and informed the Trust that Mr. Tarrau was a candidate for the position. He stated upon the completion and selection of the Director a staff focus group would be created to discuss and to develop the curriculum, to improve the code of conduct and to require parental involvement. He noted an issue existed with the teachers' certification and staff was in the process of identifying certified teachers who would enter into a one month contract with MMAP to teach Summer school at the MLK Leadership Academy. Mr. Vickers noted the preference to have a reading and arithmetic curriculum.

Ms. Kovach expressed appreciation on behalf of herself and the Trust to Mr. Tarrau for his efforts during the last school year at the Academy.

Discussion ensued between Mr. Tarrau and Trust members regarding the number of students registered to attend Summer School at the Academy.

Mr. Walker noted several articles to be published regarding the Civil Rights Annual Historical Tour trip attended by 40 MLK Leadership students.

Chairperson Jones noted the collaborative with Radio One allowed the Trust to bring on the City Cincinnati with the Freedom Center who would become a collaborative partner for all summer tours. In addition, he noted MMAP staff would be meeting with Verizon on June 28, 2006, to become a participant in this collaborative. Chairperson Jones stated a meeting would occur on June 23, 2006, with Carnival Cruise Line who would also be a potential participant. He noted in the future there would also be a Youth Non-Violence Cultural Exchange Program to focus on the Caribbean countries and the first one would be the Bahamas, Haiti, Jamaica and others neighboring Caribbean countries.

Chairperson Jones stated that the goal for the MLK Leadership Academy was to make it one of the best State of Florida alternative school. He noted efforts would be made to obtain corporate sponsors for the Academy. Chairperson Jones stressed the need for more human resources versus fiscal resources.

Chairperson Jones expressed his appreciation to Mr. Tarrau and Ms. Cindy Campbell for a great job at the Academy. He noted some of the former students of the Academy who are in the 11th grade who attended the Tour and who would become mentors to the students at the Academy.

Chairperson Jones pointed out that the Summer Jobs Program is non-existent and asked that action be taken to bring that program back next summer. He noted the Kingian Non-

Violence Institute would meet with the new incoming Speaker of the House during the next legislative session to discuss having a Youth Non-Violence Practitioner Summer Career Program. Chairperson Jones noted this program would train youth to become Non-Violence Practitioner.

Responding to comments made by Chairperson Jones regarding summer jobs, Ms. Freemon noted the South Florida Workforce, Jobs of Miami and other organizations had a Summer Job Programs. She indicated currently registrations were underway for students to participate in these existing programs.

Chairperson Jones recommended that Mr. Tarrau and Ms. Campbell identify MLK Leadership Academy students who could participate in these Summer Job Programs.

Ms. Kovach noted her involvement with the Carrie P. Meek Foundation and suggested the establishment of a partnership with the Trust MLK Leadership Academy to recruit students to participate in these Summer Job Programs.

Ms. Freemon suggested the MMAP staff contact the South Florida Workforce, Summer Job Program Director to follow-up with Chairperson Jones' recommendation.

3. Teen Court

a. Teen Court Action Plan

b. Teen Court Consultant Report

Mr. Vickers presented the foregoing monthly reports regarding Teen Court. He noted a meeting occurred with the Juvenile Assessment Center (JAC) who MMAP has partnered with to enter into an agreement in the approximate amount of \$100,000 to conduct in-service training for all Teen Court staff. He provided an overview of the services such as psychological evaluation of the clients as needed, the sharing of clinical psychologists and social workers on staff at the JAC to conduct individual and group session with the clients and their parents. He concluded by stating that this collaborative with the JAC would enhance the corrective action plan with the Office of the Inspector General (OIG). Mr. Vickers stated a working meeting with the OIG and the State Attorney's Office this week.

Responding to Mr. Robinson's inquiry pertaining to the OIG's response to the corrective action plan, Mr. Vickers noted efforts taken by staff to contact the OIG to identify and address any concerns/issues with the plan. He stated if there were any concerns they would be addressed the meeting to be held with the OIG and the State Attorney's Office. Mr. Vickers stated that after the meeting Teen Court should begin to receive referrals by agencies.

Mr. Vickers informed the Trust that as the workload increase for Teen Court, the two job vacancies that were available would be filled.

Mr. Vickers noted as a part of the Teen Court corrective action plan was the development of quality assurance program. He stressed the need for quality assurance for the MMAP Agency overall and meetings have been held with staff to address this issue. Mr. Vickers noted the implementation of a Monitoring Unit to coincide with the County Manager's mandated Departmental Score Card regarding performance.

4. Housing

The foregoing report was submitted for information purpose only.

II. PRESIDENT ITEMS

A. President Action Items

1. MMAP Board Retreat MOA

Chairperson Jones noted he would recommend later in today's meeting the waiver of the quorum requirement to move forward and approve the MMAP Board Retreat scheduled for July 6 – 8, 2006.

Mr. Crapp suggested the Annual Board Retreat Trust's meeting be held in the morning session.

Following discussion between the Trust members and staff regarding the time to conduct the Trust's meeting, the Trust agreed Friday, July 7, 2006, at 11:00 a.m. the Trust would conducted its meeting.

Chairperson Jones asked Trust members to submit to staff recommendations for placement of agenda items on the Retreat Trust's meeting agenda.

Mr. Vickers stated staff would prepare the agenda items in consultation with the Trust Chairperson for the July 7th, Trust's meeting agenda.

Discussion ensued between Trust members and staff regarding the agenda format for the July 7th, Trust's meeting.

It was moved by Mr. Robinson that the Trust approve an expenditure in an amount not to exceed \$15,000 from the Trust Fund budget for the MMAP Trust Annual Board Retreat to be held at the Doral Golf Resort and Spa on July 6 – 8, 2006. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed unanimously by those members present.

2. Authority to Negotiate Predevelopment Loan With New Way Fellowship Community Development Corp. (CDC)

It was moved by Mr. Robinson that the Trust approve a waiver of the competitive bid requirements and award a predevelopment loan in an amount not to exceed \$100,000

from the Housing budget contingent upon the fees, underwriting and closing cost associated with the loan to New Way Community Development Corporation. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed unanimously by those members present.

3. Authorization to Issue an Underwriting RFQ

It was moved by Mr. Robinson that the Trust grant authorization for MMAP staff to conduct a Request for Qualifications (RFQ) process to establish a pool of qualified mortgage underwriters. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed unanimously by those members present.

4. Authorization to Issue a RFP for Development Projects

It was moved by Mr. Robinson that the Trust grant authorization to earmark \$2.4 million of the Documentary Surtax funds to conduct a Request for Proposal (RFP) process to fund affordable housing development initiatives. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed unanimously by those members present.

5. Interagency Agreement with DHS for Office Space

It was moved by Mr. Robinson that the Trust authorize MMAP staff to enter into an interagency agreement with the Department of Human Services for rental space to be utilized by Teen Court in an amount not to exceed \$15,708.40 annually from the Teen Court budget. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed unanimously by those members present.

6. Crime Prevention Task Force

The foregoing item was not presented.

7. Director, Housing and Economic Development Division

It was moved by Mr. Robinson that the Trust support the hiring of a MMAP Housing and Economic Development Division Director with a fiscal impact in the approximate amount of \$27,690.00 to fund the difference in the salary of the current Administrative Officer 3. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed unanimously by those members present.

B. President Information Items

- 1. Public Affairs Campaigns**
 - a. Business Development**
 - b. Education**
 - c. Healthcare**
 - d. Hurricane Preparedness**

2. **Departmental Personnel Report**
3. **Unity Day Program – Mt Zion A.M.E. Church**
4. **Third Annual Contractor’s Choice Award Gala**

The foregoing items were submitted for informational purposes only.

5. **MMAP HAP Strategic Business Management Performance Measures**

Mr. Vickers presented the foregoing memorandum entitled, “Strategic Business Management Performance Measure.” He noted all County departments and agencies had a Department Score Card developed by the County Manager. Mr. Vickers pointed out the MMAP’s goal was an average of 30 approved loans per month for the MMAP Housing Assistance Program (HAP).

Mr. Vickers noted staff was overwhelmed and the availability of administrative costs under the Documentary Surtax funds. He pointed out currently there was one professional and two clerical job positions who are responsible for approving these loans. Mr. Vickers informed the Trust that the loans are being paid and in some cases early. He expressed the need to have the necessary human resources and may require two additional personnel.

Mr. Vickers noted a meeting would be scheduled with the Trust Chairperson and MMAP’s Budget Analyst to discuss human resources.

Chairperson Jones noted that the Trust’s Budget Oversight Committee Chairperson should be included in the meeting to be scheduled to discuss human resources.

Chairperson Jones noted a comments made by one of the MMAP HAP participant thanking MMAP for its approval and that she intends to repay the loan in order to help others to participate in the MMAP HAP.

Chairperson Jones asked that staff prepare a resolution requesting an increase in the Documentary Surtax Funds for the MMAP HAP from 8% to 16%.

Mr. Vickers stated that the MMAP HAP’s performance would justify the increase. He pointed out the Housing Committee has not reviewed the last three (3) development housing projects presented to the Trust. Mr. Vickers noted MMAP’s criteria prior to bringing those housing development projects to the Trust for consideration. He noted staff participation in a Strategic Planning Committee meeting conducted by the County Manager and the review of MMAP’s Business Plan and performance, which the Manager indicated was good.

Mr. Vickers noted his concern with a rollover/carryover in the approximate amount of \$1.9 million of the Documentary Surtax funds. He pointed out the intent by staff to bring forth viable projects that could be funded.

6. Shaping the Issues on Workforce Housing

Mr. Vickers presented the foregoing County Manager's memorandum entitled, "Shaping the issues on Workforce Housing" to the Trust for informational purpose only. He noted staff would keep the Trust Chairperson and its members apprise of the Workforce Housing Development Program. Mr. Vickers concluded by stating that the Trust's Housing Assistance Committee need to review the foregoing issue.

Responding to Chairperson Jones' inquiry regarding the next meeting of the Housing Assistance Committee, Ms. Lovin-Meighan noted the Committee meet as needed and noted she would be meeting with the Ad-hoc Committee members later this week.

III. TRUST ITEMS

A. Trust Action Items

1. Peace in the Hood Request

It was moved by Mr. Robinson that the Trust approve an expenditure in the amount of \$10,000 from MMAP's General Fund to the Albert Moss Foundation, Inc. for the Peace in the Hood Festival scheduled for August 19, 2006, to be used for the City of Miami Police Department Special Events Detail. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed unanimously by those members present.

2. Juneteenth

It was moved by Mr. Robinson that the Trust to approve an expenditure in the amount of \$2,500 from the Trust's Fund to the Model City N.E.T. Office of a donation for the 5th Annual JUNETEENTH Cultural Celebration scheduled for June 19, 2006, at the Lyric Theatre. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed unanimously by those members present.

B. Trust Informational Items

1. Budget

a. Initial Proposed FY 06-07 Budget

b. MMAP Budget Requiring Board Support

2. MMAP Departmental Score Card

The foregoing Trust Informational Items were deferred to the scheduled July 7, 2006, MMAP Board Retreat Trust' meeting, as recommended by Mr. Vickers.

NON-AGENDA ITEMS:

1. Mr. Vickers informed the Trust that the Miami-Dade Board of County Commission (BCC) approved a Miami-Dade Community Affordable Housing Strategies Alliance Taskforce. He provided an overview of the Taskforce's mission. He noted that Ms. Hicks

on behalf of MMAP was a member of the Miami-Dade Affordable Housing Policy Work Group.

Responding to Chairperson Jones' inquiry regarding the composition of the Taskforce, Mr. Vickers provided an overview of the Taskforce membership outlined in the resolution (R-558-06) adopted by the BCC.

Mr. Crapp expressed that it was important to stress as the Taskforce consider affordable housing initiatives that the Trust oppose any funding cuts for MMAP.

Chairperson Jones noted discussion at a previous Trust meeting regarding an increase to the dedicated funding source to MMAP. He asked that this issue be discussed at the MMAP Board Retreat.

Later in the meeting, Mr. Roy Hardemon, appeared before the Trust, and expressed a concern with the membership of the Community Affordable Housing Strategies Alliance (CAHSA) Taskforce which was not reflective of this community. He informed the Trust that he asked that MMAP, Overall Tenant Advisory Committee (OTAC) and Model Cities be members of this Taskforce. Mr. Hardemon noted the County staff at the meeting informed him that a resolution must be prepared to include MMAP and OTAC as members of the Taskforce. He also asked that the Trust accept that appointment to the CAHSA Taskforce and that the appointee be someone who was knowledgeable of the housing crisis for low to moderate income households in order to fully participate on the Taskforce.

Responding to Chairperson Jones' inquiry regarding who was preparing the resolution, Mr. Hardemon informed him that Commissioner Barbara Jordan indicated she would present a resolution to the County Commission.

Discussion ensued between the Trust members regarding MMAP being a member of the Miami-Dade Affordable Housing – Housing Policy Work Group versus a member of the CAHSA Taskforce.

Following this discussion, Chairperson Jones stressed the need for MMAP to be a part of the CAHSA Taskforce.

Responding to Chairperson Jones' and the Trust comments, Mr. Vickers stated staff would follow-up in writing on the issue of MMAP being included as a member of the CAHSA Taskforce to the County Commission with a follow-up report to the Trust.

Chairperson Jones reminded the Trust members of the Trust's mission and that the Trust must continue to remind everyone of the mission. He noted his observation of Mr. Hardemon at various community meetings and appreciated his support of MMAP and the Trust. Mr. Jones noted more emphasis should be placed in identifying and informing the County Commission of the community needs.

2. Chairperson Jones recommended for the next fiscal year the development of a calendar depicting the dates and times for monthly Trust's committee meetings. He noted this could ensure community participation in these meetings. Chairperson Jones asked that a list be compiled and publicize with the date, time and location for the meetings. In addition, he recommended these meetings should be publicize and advertised in magazines, newspapers and radio announcements.

Mr. Crapp noted that the Trust's Budget Oversight Committee meet the first Wednesday of each month at 1:00 p.m. He pointed out a meeting has not occurred in the past two months, however, the Committee would reconvene in September unless there was a need for an emergency meeting prior to September.

3. Mr. Vickers provided an introduction of Red Rock Global, a Real Estate Services Company, who would be making a presentation to the Trust. He noted following the presentation he would provide a staff recommendation.

Mr. Michael Tabb, Managing Principal, Red Rock Global, LLC, appeared before the Trust, and provided an overview of Red Rock Global's request for MMAP's support for the New Pride Liberty City, a single-family scattered-site infill project in partnership with the Miami-Dade Housing Agency Development Corporation. He noted the company's experience in Miami-Dade County with other housing projects. Mr. Tabb stated Red Rock was seeking a pre-development loan in the amount \$500,000 to be repaid upon receipt of the Surtax funds or from home sale proceeds.

Mr. Tabb discussed the complexity of the process for contractors to participate in this infill project and the role of Red Rock Global to assist contractors in this process.

Chairperson Jones indicated he would like for this proposal to include the local developers selected to participate in this project.

Responding to Chairperson Jones' inquiry regarding of Red Rock Global serving as a brokerage, Mr. Tabb stated the company serve as a broker for commercial, office, land, retail and not residential property.

Following the discussion between Chairperson Jones and Mr. Tabb regarding the method of the loan repayment, Mr. Vickers stated staff's recommendation was to underwrite the housing development project based upon qualification and with the Trust's approval that staff negotiates the loan agreement along with determining how the loan would be repaid to MMAP through home sale proceeds or Documentary Surtax funds. In addition, in response to the Trust's concern regarding the list of contractors participating in this project, Red Rock Global would be required to submit the letters of intent from the contractors as part of the loan process/documentation. Mr. Vickers also stated status reports would be provided to the Trust based upon the project schedule for completion included the agenda package.

Chairperson Jones asked that discussion occur at the MMAP Board Retreat regarding all of the conditions put on the record at today's meeting regarding the foregoing item. He noted his preference to not waive the quorum requirement for one agenda item.

4. Mr. Don D. Patterson, President/CEO BAME Development Corporation, appeared before the Trust along with his colleague Mr. Nick Inamdar, and presented and provided an overview of BAME's request for funding assistance and a partnership with MMAP for the Lafayette Square Apartments project, the development of 160 new affordable housing units located in Little Haiti.

Mr. Inamdar provided an overview of the site plan for the Lafayette Square Apartments project.

Mr. Patterson continued the presentation and noted other projects done by BAME. He informed the Trust of the City of Miami's involvement in this project and their commitment for \$674,000 in HOME funding from the City.

Mr. Crapp spoke in support of the housing development project and noted the need for housing in the subject area.

Following the comments by Trust members in support of the foregoing housing project, Mr. Vickers asked the Trust to allow staff to move forward and underwrite the foregoing housing development project, and provide a status report at the MMAP Board Retreat regarding the final recommendation by analyzing the project ability to precede, the developer's capacity and experience, and the expected return of investment. Mr. Vickers asked that the Red Rock Global, New Pride Liberty City Project adhere to these same conditions.

Responding to Ms. Freemon's comments regarding recognition to MMAP and the Trust for its funding support, Mr. Patterson and Mr. Inamdar reassured the Trust recognition would be given to MMAP and the Trust throughout the construction and after the construction of this project via signage on the housing development project site.

Mr. Vickers informed the Trust there was limited economic development funding until there was a leveraging of economic development and business participation. He noted the need to maintain a cash reserve for Documentary Surtax funds due to the increase participation in the MMAP Housing Assistance Program (HAP).

Following further discussion between Trust members and Mr. Patterson, Mr. Vickers stated for the record, that staff would move forward to underwrite the housing development projects from BAME Development Corporation and Red Rock Global subject to proposals meeting MMAP's underwriting criteria. In addition, a presentation would be made at the MMAP Board Retreat regarding the foregoing items.

5. Mr. Crapp reminded the Trust of the need to elect Trust officers, to review Trust members' attendance and the removal of Trust members for non-attendance, and to begin the process of filling the vacancies.

Chairperson Jones stated that the foregoing issues would be discussed at the Retreat.

6. Ms. Hicks informed the Trust that MMAP hosted a groundbreaking ceremony on June 15, 2006, the unveiling of 171 town home units in the Opa-locka area located at NW 17th Avenue and 143rd Street. She noted the attendance by the City of Opa-locka Mayor and Miami-Dade County Board of County Commissioner Barbara Jordan. Ms. Hicks also noted a large number of interested buyers in the units.

7. Mr. Hardemon congratulated Mr. John Dixon on his new appointment as MMAP Deputy Director. He also noted in Mr. Dixon's previous involvement with the Black Business Association Beautification Program with H.J. Russell and Company who was moving forward beautification project and hurricane preparedness. Mr. Hardemon noted the interest of his company Dade Professional Lawn and Maintenance Services to obtain assist for small business contractors with purchasing heavy equipment such as a dump truck.

Responding to Mr. Hardemon's comments, Mr. Vickers noted the Federal Emergency Management Agency (FEMA) required all counties and municipalities to pre-qualify individuals to work with debris removal prior to hurricane season. He indicated that if they were not pre-qualified by a certain date FEMA would not reimburse the jurisdiction. Mr. Vickers stated staff would meet with Mr. Hardemon to address his issue. He informed the Trust that the companies who pre-qualified would need trucks and the possibility of MMAP using the Occupational Tax funds as a funding source for this effort subject to the Loan Committee's recommendation and the Trust's approval.

Chairperson Jones noted the Trust's request upon approval of a Board of Trustee's resolution requesting an increase to the Economic Development funds and asked that staff provide follow-up regarding the resolution and Mr. Hardemon's request.

ADJOURNMENT

There being no further business to come before the Trust, the meeting adjourned at 2:46 p.m.

Chairperson John T. Jones, Jr.