



MIAMI-DADE COUNTY FINAL OFFICIAL MINUTES Metro Miami Action Plan Trust

Office of the Metro Miami Action Plan Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

October 9, 2007

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Board of County Commissioners

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Clerk of the Board Division

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OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF OCTOBER 9, 2007

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust, 19 West Flagler Street, Mezzanine Room #106, on October 9, 2007 at 12:00 Noon, there being present: Chairperson John T. Jones, Jr. and Members: Mr. Arthur J. Barnes, Mr. Tony E. Crapp, Jr., Ms. Veldrin Freeman, Ms. Beverly Kovach, Ms. Greicy Lovin, Mr. Herbert Robinson, Dr. Marzell Smith, and Mr. Daniel A. Wick Jr. (Members Mr. Benedict P. Kuehne and Ms. Marie B. Hyppolite were absent).

ROLL CALL:

Staff members present were: Mr. Milton Vickers, Executive Director; Mr. John Dixon, Deputy Director; Mr. William Simmons, Ms. Joann Hicks, Mr. Jose Gonzalez, Ms. Marlene Blanco, Ms. Melba Gasque and Mr. Anthony Williams; and Deputy Clerk Karen Leonard.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

MOTION TO SET THE AGENDA:

Chairperson Jones noted the purpose of today's (10/9) meeting was to discuss the performance evaluation of the Executive Director and the organization. He advised Trust members that a performance report was provided by County Manager George Burgess and a number of items needed to be addressed.

Chairperson Jones informed Trust members that an Economic Development Human Services Committee (EDHSC) meeting was held on October 4, 2007 to discuss an amendment to the governing ordinance for MMAP. He noted the Trust recommended that:

- The MMAP Trust consist of 15 members; with a quorum requirement of seven members;
- The current Trust members' terms be reset upon the approval of the ordinance; and
- Present Trust members should be grandfathered in.

Chairperson Jones noted more follow-up meetings could take place concerning those items and he requested the MMAP staff to notify the Trust members. He requested the Trust members to attend those meetings and provide any recommendations deemed necessary.

Chairperson Jones explained the discussion at the EDHSC meeting focused on a plan to move forward and address accountability that was based on the performance report by Mr. Howard Piper, Special Assistant to the County Manager. He noted the Trust would review the brief summarization in order to understand the recommendations. Chairperson Jones noted the EDHSC recommended the Trust no longer be involved with the development of housing. He explained the Trust was authorized by the Board of County Commissioners to seek additional funding sources, and to involve Legislation with the Teen Court and Housing programs when it was deemed that the General Funds would continue to be reduced.

Chairperson Jones noted the EDHSC also discussed the 8% Occupational License Tax fund, which was a dedicated source that the Trust identified to support businesses in the targeted areas; however, the funding percentage rate had not increased nor had it provided sufficient funds. Pursuant to a resolution by the Trust requesting an increase, the Executive Director reported a mid-year adjustment to the Occupational License Taxes was recommended, but not implemented.

Chairperson Jones reviewed page 2 of the memorandum dated October 5, 2007, by County Manager George Burgess, regarding a summary of the MMAP 2007 Performance Report that listed the findings and recommendations.

In reference to recommendation number 2), Chairperson Jones noted the MLK Academy was not run by the School Board. He explained the Trust decided that MMAP would become a service provider since the recommended actions for the school were not handled. He reviewed the additional recommendations and requested input from the Trust members.

Mr. Crapp requested the Executive Director provide input regarding the foregoing report and clarify the findings. He noted the MMAP staff should address questions from the Chair regarding this report.

In reference to recommendation number 1), Mr. Vickers noted this was discussed during an Executive Committee or Trust meeting and if the recommendations related to gap financing of real property development needed to be withdrawn, it would need approval of the Board of County Commissioners. He noted the Surtax dollars allowed MMAP to participate in the two primary areas of development and mortgage financing. The majority of MMAP's revenue was invested in mortgage financing on behalf of the Sailboat Cove and Lafayette Square projects, noted Mr. Vickers.

Mr. Crapp noted these items had been presented to the Trust twice a month and recommendations were generated by the MMAP staff. He reviewed the process for approving recommendations and noted he was opposed to the fact that those items were not forwarded to the County Attorney before being presented to the Trust for approval. Mr. Crapp noted he had asked on many occasions whether the County Attorney reviewed the documents and he felt that the County Attorney should attend every Trust meeting.

Mr. Crapp referred to the MMAP—Summary of Findings and Recommendations on page 4 and noted inquiries were made by the Trust regarding the review process of the County Attorney's Office (CAO) and the items were to be forwarded to the Commission on Ethics (COE).

Mr. Vickers noted Mr. Dixon informed him the recommendations went to both, the CAO and the COE. He also noted an opinion was received from the Ethics before MMAP entered into a contract.

Mr. Crapp noted the need to know whether the items were reviewed by the County Attorney and he questioned inconsistency in the process. He expressed concern and noted the Trust members were volunteers with full-time jobs and the issue of inconsistency in the process involved the MMAP staff. Mr. Crapp noted he felt the Trust members relied on the legal advice from the

County Attorney.

In response to Mr. Crapp's question regarding findings that MMAP had entered into a \$45,000.00 contract with Florida Martin Luther King Jr. Institute for Nonviolence, Mr. Vickers noted it was approved by the County Attorney's Office. Mr. Vickers noted he had discussed the COE's opinion with Mr. Piper, but no discussion was held regarding the County Attorney.

Vice Chairperson Barnes assumed the Chair and noted if the Executive Director had reviewed the Key Findings, an amendment should have been submitted in response.

Mr. Crapp noted records from the CAO verifying those items were reviewed on a certain date, should be on file. He noted when the procedures were not followed it was perceived that the Trust was irresponsible.

Mr. Crapp noted, for the record, that he had not seen an instance that required an item to go before the Trust without being reviewed by the County Attorney, and a case that was not reviewed was an administrative issue because he would not agree to vote on the item.

Mr. Barnes requested the corrective actions discussed, in the absence of the Chair, be added to the response.

Mr. Crapp recommended including in the response language indicating that the Trust specifically requested the item relating to the \$45,000.00 contract with Florida MLK Jr. Institute for Nonviolence be reviewed by the County Attorney. He asked that a copy of the CAO's response to that request also be included.

Chairperson Jones resumed the Chair and reviewed the second item under Key Findings on page 5, regarding the 18 complaints received from MMAP employees.

Mr. Crapp noted he felt it would be inappropriate for the Trust to discuss the employee-related issues.

Discussion ensued among the Trust members regarding the Executive Director's responsibility to ensure proper management and leadership of MMAP operations.

Mr. Vickers explained that several months ago a report was submitted regarding time sheets and the remaining issue pertaining to developing a team building program had been communicated to the Employee Relations Department. He noted a response was submitted before this report and advised he would address it and take corrective action.

Mr. Crapp recommended that Mr. Vickers include a copy of the response in this second response.

Following the discussion, Mr. Barnes noted the Trust had developed a five year strategic plan within the last five years.

Chairperson Jones advised that those recommendations were not indicating MMAP had not addressed those items, but required a response for clarification.

Mr. Crapp noted the report addressed MMAP's structure and composition pertaining to the relationship between staff and the Trust, the process for appointing Trust members, etc.

Chairperson Jones reviewed the Key Findings on page 6 entitled "Securing Additional Funding". He noted under the ordinance governing the MMAP, it had the ability to pursue funding.

In response to Mr. Barnes' question regarding MMAP severing ties with the private MMAP Foundation, Mr. Vickers noted he was unaware of a formal separation; however, there had been no business relationship since his appointment.

Chairperson Jones recommended including a response as a corrective action.

Mr. Crapp noted the issue regarding the relationship with the MMAP Foundation was related to a lack of communication from the MMAP staff that should have explained what took place. He explained the Trust had requested an audit of the MMAP Foundation when a former director requested MMAP to partner with the MMAP Foundation. Subsequently, a report was received from the audit and Trust members decided not to partner with the MMAP Foundation; however, the report indicated MMAP had a relationship with the MMAP Foundation currently operating as a financial realty group. He noted the relationship between the MMAP and the MMAP Foundation terminated before Mr. Vickers was appointed.

Mr. Crapp recommended copies of documents and minutes from previous meetings regarding the foregoing issue be submitted with the response, listing a detailed timeline indicating dates the changes occurred, since the report indicated this issue was recent.

Further discussion ensued among the Trust members regarding the relationship between MMAP and the MMAP Foundation and its function as a separate entity.

Chairperson Jones recommended including a note in the response indicating that the MMAP Foundation was a separate entity.

Chairperson Jones reviewed the recommendations in the report regarding the Miami-Dade Community Foundation from County legislation.

Following discussion, Mr. Vickers advised the MMAP ordinance referred to the Miami-Dade Community Foundation (MDCF). Mr. Vickers noted the Draft Ordinance, by Commissioner Edmonson, reflected removal of that item from this ordinance; he felt an ordinance amendment was needed in order to remove the language.

Chairperson Jones read the Key Findings and recommendation listed under "Adherence to County Procurement Rules on page 6.

Mr. Vickers noted the foregoing item was related to grants awarded by MMAP to various agencies and would fall under the County's procurement policy. He noted the MMAP staff was developing a system to address this issue and would bring back a report to the Trust.

Mr. Vickers agreed with Mr. Barnes' comment that a grant was not considered procurement by

County regulations. He noted MMAP needed to ensure those grants were identified and addressed with a corrective action for contractual services and were sent through the procurement process.

Following an oral presentation of the recommendations by Chairperson Jones, Mr. Crapp noted the findings regarding the Carrie P. Meek Foundation were related to a collaborative agreement with MMAP that was voted by the Trust. He noted the related key findings indicated there was an application for a grant. Mr. Crapp noted he understood the collaborative agreement was an initiative providing services in needed areas of the community.

In response to Mr. Crapp's question as to whether the collaborative agreement was submitted to the County Attorney, Chairperson Jones noted the County Attorney assisted with developing the agreement.

Mr. Simmons noted the foregoing agreement was negotiated with a staff member from the Carrie P. Meek Foundation, the Trust and the County Attorney. He noted the agreement with Teen Court could have procurement issues because of another entity's ability to provide the civic training services. Mr. Simmons noted the agreement was approved for legal sufficiency by the Office of the County Attorney.

Discussion ensued among the Trust members regarding County procedures and the need for the County Attorney to inform the Trust of any procurement issues.

Mr. Simmons advised Trust members contract agreements were submitted to the County Attorney for review for legal sufficiency, but the initial issue of the procurement process was related to multiple entities being able to provide the same service which required a Request for Quotations (RFQ), or a formal Request for Proposals (RFP). He noted the MMAP staff was responsible for making the specific request from the County Attorney.

Further discussion ensued among the Trust members regarding the County's procedures for procurement and the MMAP staff's ability to identify the County's procurement policies.

Mr. Crapp reiterated that Trust members were not responsible for determining the requirements for specific items; however, the issues were a reflection of the Trust.

Chairperson Jones reviewed the key findings and recommendations listed under the section entitled, "Homeownership Assistance Program", on page 7.

Mr. Vickers noted the MMAP staff had prepared various recommendations, and the record keeping issue was addressed with the MMAP housing and financing and the County's accounting system issues. Mr. Vickers reported the MMAP staff had been working with the Director of the County's Finance Department. He noted he felt those areas were sufficiently addressed, but it was recommended that the back end process in closing loans be turned over to Miami Dade County Housing Authority. Mr. Vickers noted the MMAP staff agreed with this proposal because the loans could be for a 30 year period and MMAP would not have the capacity to monitor.

Chairperson Jones noted Mr. Vickers' comments should be detailed in the response with respect

to the foregoing recommendations.

Hearing no further comments or questions, Chairperson Jones read the key findings and recommendations, on page 8, under the section entitled “One-time \$1 Million Lottery.

Mr. Vickers agreed the foregoing item was a one time opportunity that went before the board of County Commissioners to address. He noted MMAP’s policy had remained 6%, but when the percentage rate increased, it was brought back to the Board of County Commissioners for an increase. He noted the MMAP staff would respond to this recommendation.

Ms. Lovin requested the response indicate that the beneficiaries of the 75% lottery housing award, issued by MMAP, were in the lowest income category.

Chairperson Jones recommended including, in the response, the history of low interest rates that were offered to homeowners and the lack of assistance in those communities that prompted the MMAP Trust to pursue dedicated sources in Surtax dollars in an effort to increase homeownership within Miami Dade County.

Hearing no further comments or questions regarding this matter, Chairperson Jones read the key findings and recommendations on page 9, under the section entitled “Proposed Homeownership Assistance Program for Teachers”.

Chairperson Jones noted he felt that a citizen’s point of view of the number of MMAP’s accomplishments with little resources should be documented in the response since it was recommended that more services be provided with the same 8% Surtax dollars.

In response to Mr. Vickers’ comment that the foregoing key findings needed to indicate that the maximum loan amount of \$25,000.00 was forgivable after ten (10) years rather than 20, Chairperson Jones recommended including that correction in the response.

Hearing no further comments or questions regarding this matter, Chairperson Jones read the key findings and recommendations on page 9, under the heading “Construction Financing/MMAP as a Financier to Developers”.

Chairperson Jones noted the recommendations appeared to suggest that MMAP no longer be involved in real property development.

Discussion ensued among the Trust members regarding MMAP’s success in the housing assistance program, despite limited resources and challenges within the communities, including the highest crime and unemployment rates in the County.

Chairperson Jones questioned why the MMAP staff had not addressed the foregoing key findings indicating that MMAP was not successful in the housing assistance program.

Discussion ensued among the Trust members regarding the extreme networking measures taken by the Trust in order to accomplish MMAP’s mission.

Following the discussion, Chairperson Jones recommended the response include a

recommendation by the Trust for an increase in funding from the Miami Dade Housing Authority Surtax to expand the housing program countywide, in line with the program's proven success.

In reference to the key findings regarding the ordinance creating the Trust (06-170, on page 10, Mr. Vickers noted a copy was provided to the Trust members in a prior meeting as an informational item. He explained that the County passed the ordinance regarding the use of surtax dollars for development projects. Mr. Vickers noted at that time, a Request for Proposal was unnecessary because the ordinance had been approved; however, the MMAP staff was prepared to follow this ordinance in the future.

Hearing no further comments or questions regarding this issue, Chairperson Jones read the key findings and recommendations under the heading "Teen Court" on page 10.

Discussion ensued among the Trust members regarding the reasons MMAP initiated collaborative efforts with the Miami Dade Police Department to implement the Teen Court program, which related to a large number of minority students revolving through the criminal justice system.

Chairperson Jones concurred with Mr. Robinson that the response should include a notation indicating the Trust's opposition to the recommendation that the program be turned over to another entity.

Following the reading of the final recommendations on page 10, Chairperson Jones recommended indicating in the response that those recommendations, as well as other tasks, were already carried out by MMAP.

In response to Ms. Lovin's question regarding the procedures in making those recommendations, Mr. Dixon noted Mr. Piper and County staff interviewed the MMAP staff to receive an overview of the program in writing etc. Mr. Dixon advised that information was used to make the recommendations.

Ms. Lovin expressed concern regarding 80% of MMAP's staff was new employees who were unaware of the history of MMAP and its procedures. She noted the need for the Executive Director to ensure inquiries were properly addressed. She noted over the years the Trust had made an effort to protect the standard of MMAP's performance and its mission statement. Ms. Lovin emphasized many of those recommendations in the key findings should have been addressed prior to this meeting by the MMAP staff.

Ms. Lovin noted in the past the Trust had ordered audits in order to ensure proper procedures and to establish and maintain those pilot programs that included the Teen Court and the Housing Assistance Program which had succeeded 10 years.

Regarding the key findings from review of the cost for Teen Court, Mr. Barnes noted the need to enroll more youth in the Teen Court program, considering the County's size. He noted the report also indicated the need to lower the cost of the program.

Ms. Lovin noted the issues were related to the Trust and MMAP staff to work with the State Attorney's office in streamlining the number of youth entering the Teen Court program.

Hearing no further comments or questions regarding this issue, Chairperson Jones read the key findings and recommendations under the section entitled "Economic Development" on pages 11 and 12.

Mr. Crapp read the last key finding listed under the foregoing section into the record and noted this summarized MMAP's position. He noted the concept was proposed by Dr. Albert E. Smith, who was president of Florida Memorial University (FMU) at that time during MMAP's collaborative effort to work with FMU.

Discussion ensued among the Trust members regarding the MMAP partnership with FMU Mobile Economic Development Unit and that MMAP could not be held responsible for the areas that were visited by the FMU mobile unit.

Further discussion ensued among the Trust members regarding the intent of the foregoing report to critically look at MMAP and the need for the MMAP staff to emphasize MMAP's collaborative efforts with several entities in order to implement the programs.

Ms. Kovach expressed concern that the report appeared to indicate the writer was not supportive of the MMAP Trust.

Mr. Barnes noted the report regarding FMU questioned the number of students served, and pointed out that Dr. Mann provided a monthly report identifying individuals served each month.

Following further discussion, Mr. Barnes noted the County Attorney had indicated MMAP could use those surcharge funds to support the FMU and Entrepreneurial Center. He noted the Trust moved on this item with recommendations by the MMAP staff and the County Attorney.

Discussion ensued among Trust members regarding the fact that the County Attorney had reviewed documentation on the FMU item for many years and the recommendations in the report were inappropriate because MMAP had addressed many of those items.

Further discussion ensued among the Trust members regarding the MMAP's contribution of \$30,000 to support the FMU economic development unit to become mobile and to operate an outreach program.

Mr. Barnes pointed out that the key findings did not note that in addition to MMAP, Miami Dade County was recognized by the NACO award.

Hearing no further comments or questions regarding this matter, Chairperson Jones read the key findings and recommendations under the heading "Martin Luther King Leadership Academy (MLK)" on page 13.

Mr. Crapp noted the foregoing key findings failed to report that despite the MLK Academy being an alternative school for at-risk youth, it received an "A" rating; however, the report did note the conditions at the site had serious safety concerns. He noted representatives from the School

Board visited the MLK Academy frequently and would have closed the facility had there been safety issues. Mr. Crapp noted the report did not indicate the Trust requested the MMAP staff to send a document to Human Services requesting authorization to use another vacant facility, which was denied by the County.

Chairperson Jones recommended including Mr. Crapp's comments in the response to this report.

Further discussion ensued among the Trust members regarding the efforts made by the MMAP to find an appropriate facility for the MLK Academy.

Chairperson Jones recommended including in the response the fact that the School Board had implemented a process, similar to that used by MLK Academy, throughout the school system. He agreed that the foregoing items were not reported fairly and noted MMAP had worked with limited resources to serve the community that still needed help and that conditions of the community were deplorable.

In response to Chairperson Jones' question regarding the length of time needed to prepare a response to the MMAP—Summary of Findings and Recommendations, Mr. Vickers noted the MMAP staff had begun the process and he hoped to provide accurate documents requested by the Trust. He requested the Trust to allow the MMAP staff until October 19, 2007 to complete the response.

Chairperson Jones directed Mr. Vickers to ensure a copy of the documented response was forwarded to the Board of County Commissioners, the Mayor, the County Manager, and the general public, following review by the Trust. He noted he felt the general public had not been given a clear picture of the mission of MMAP.

Ms. Freemon expressed concern that the report appeared as if several documents were forwarded without the Trust's approval or a different course of action was taken after a directive was issued.

Chairperson Jones suggested the Trust present a community forum and assume the role of advocacy in order to educate and inform the community. He noted he felt the majority of people in the community felt the assistance from MMAP was the only fair process available.

Chairperson Jones recommended including all the comments from today's (10/9) meeting to be included in the response.

Ms. Lovin noted questions regarding the response should be referred back to today's (10/9) minutes and forwarded to the Trust for review.

Additionally, Mr. Robinson advised the MMAP staff to contact the Trust members to provide input if there were any questions or concerns in order to ensure the documented response was accurate and clear to those who read it.

In response to Dr. Smith's comment regarding the importance of the educational component in the report that was not discussed, Chairperson Jones noted the information needed to be provided in order to complete the documented response. He suggested Dr. Smith document those issues

and provide the information to the MMAP staff in order to be included in the response.

Mr. Robinson noted if the items were related to the report and Dr. Smith wanted to clarify an issue regarding the school, he needed to ensure that the information was provided.

In terms of information, Ms. Freemon reiterated that the MMAP staff had members who had been employed over five years and could have assisted in providing historical information. She further noted that she felt the intent was to eliminate the Trust because of its aggressiveness. Ms. Freemon expressed concern regarding the loyalty of the MMAP staff and the inconsistency in following directives given by the Trust.

Mr. Crapp noted it was important to provide thorough information to avoid a disservice to the Trust. He noted several of the foregoing items had been addressed by the Trust and a course of action was taken to void those issues that were reflected in the report. He noted if Mr. Piper had received the information that was discussed at today's (10/9) meeting; certain segments in the report would have been different.

Ms. Lovin noted that she was aware the MMAP staff worked diligently to address issues in order to accomplish many tasks countywide, including the challenges of working within the boundaries of the County's policies. She noted she felt the issue was related to the lack of marketing, which was the purpose of recently hiring the marketing staff. Ms. Lovin noted the community meetings would continue in an attempt to address every segment of this community without discrimination. She noted the importance of the unity between the MMAP staff and the Trust having the same focus.

Ms. Lovin noted she wanted to continue working together and supporting the MMAP staff and emphasized the need to have meetings on the retreats, discussions between the Trust and the MMAP staff. She noted the need for public forums to create one voice, which she stated she felt had become fragmented, and consequently, the issues of the Black community would continue and would not change unless this organization comes together or another entity. Ms. Lovin stated she wanted this message to be sent from the MMAP staff because she didn't want to hear complaints from community members that the MMAP staff indicated that the Trust had not been assisting. She noted she was asking that there be no negative talk from the community regarding the MMAP staff or the Trust until this issue was settled and moved forward a resolution with one voice.

Mr. Vickers noted that the MMAP staff would draft a response and forward it to Trust members by email. He noted that a copy would be hand-delivered to Dr. Smith, and if the Trust had some input regarding the prior responses he asked that the feedback be emailed, or provided with a phone call.

Chairperson Jones requested the Executive Director to notify the Trust members of the next Sunshine meeting and noted he hoped to have the response prepared before that meeting in order to make a presentation.

Discussion ensued among Trust members regarding the terms used to describe the MMAP Trust in a meeting with Commissioner Jordan, as she read the foregoing report and referred to the Trust members as renegades.

Chairperson Jones noted a memorandum by the County Manager stated that during the Sunshine meeting held on October 3, 2007 by the Economic Development Human Services Committee (EDHSC), an ordinance amending the County code related to the MMAP was discussed. He noted Vice Chairwoman Barbara Jordan stated she had received a copy of the report prepared by Mr. Howard Piper, Special Assistant for Performance Management and Assessment on the MMAP. He read the memorandum stating Mr. Piper had only shared the preliminary report with Senior Advisor Cynthia Curry, the MMAP Executive Director, the Department of Procurement Management (DPM) Director and the County Manager.

Following the reading of the County Manager's memorandum, Chairperson Jones stated that the preliminary report had not been released to the Trust and feedback of the reports were collected from all the foregoing parties except the MMAP Executive Director. Additionally, this preliminary report had been released prematurely and a full report would be submitted by Mr. Piper and forwarded to the Mayor and the Trust following a review by the County Manager, he noted.

Mr. Crapp requested to review the memorandum from the Executive Director in order to provide him an opportunity to explain.

Mr. Robinson requested that the Trust discuss how to respond to Commissioner Jordan's comments and expressed concern with being referred to as renegade.

Mr. Barnes noted, for the record, that he emailed Commissioner Jordan regarding her comment, stating he felt it was a slanderous remark and requested a public apology. He emphasized the amount of time he had invested volunteering to work with the Trust.

In response to Chairperson Jones' question regarding the manner in which the Trust would respond to Commissioner Jordan's comment, the Trust members agreed to respond as a Board with a unified statement.

Mr. Crapp noted the importance of allowing the Executive Director to explain the circumstances by which Commissioner Jordan received the report.

Mr. Vickers read his memorandum, dated October 3, 2007, addressed to the County Manager, the Chairman and members of the Board of County Commissioners, and Chairperson Jones and Trust members in response to the memorandum from the County Manager.

Discussion ensued among the Trust members regarding Mr. Vickers' memorandums and concerns that the report was prematurely distributed.

In response to Mr. Wick's question regarding who Mr. Vickers reported to, Mr. Vickers noted that the report was a public record and anyone could request to see it.

Mr. Crapp concurred with Mr. Vickers' notation in the memorandum and a document that was emailed would become public record, which anyone could request. He opposed the fact that the document was supposed to be collected from all parties if it was emailed. Mr. Crapp pointed out that the document was a performance report rather than an audit.

Mr. Crapp pointed out that Mr. Vickers was asked if he sent the report and he responded he had not. He further noted the importance of the Trust member's ability to trust the MMAP staff to bring accurate information after being properly reviewed. Mr. Crapp noted the need to see some improvement in administration and suggested the MMAP staff dedicate a 90-day period toward improving the operations of the MMAP organization. He noted he hoped he would not hear of another incident in the future.

Mr. Barnes expressed concern regarding the foregoing issue and noted the Trust had a commitment to the community and he valued the time invested in the MMAP organization.

Extensive discussion ensued among the Trust members regarding the loyalty and honesty that was needed from the Executive Director as well as the MMAP staff.

Following the discussion, Mr. Vickers noted he had been loyal to the Trust, despite the appearance. He admitted making some decisions that were inappropriate, and the uncomfortable challenges, but he assured the Trust of his loyalty. Mr. Vickers reiterated his support towards the Trust and individual members and that his intent was without compromise. He noted he wanted to work with the Trust and he pledged to perform good leadership over the MMAP staff and address those issues. He vowed he would make an effort to regain the trust of the MMAP Trust.

It was moved by Mr. Crapp that any item voted upon by this Trust should be reviewed by the County Attorney's Office for legal sufficiency and adherence to the County rules and regulations. This motion was seconded by Mr. Barnes, and upon being put to vote, passed unanimously by those members present.

It was moved by Mr. Crapp that Chairperson Jones should write a letter on behalf of the Trust to the County Attorney, requesting a representative to attend every Trust meeting, which was the process for similar County Boards. This motion was seconded by Ms. Lovin, and upon being put to vote, passed unanimously by those members present.

Mr. Simmons noted the issue of not having a County Attorney present at every Trust meeting had been discussed with Assistant County Attorney Shannon Summerset, and was related to her having conflicting meetings.

In response to Mr. Simmons' question as to whether the letter should request a designee from the County Attorney's office, Mr. Crapp agreed and noted a representative was needed from the County Attorney's office at the Trust meetings and a review of the items presented by Trust's items. He reiterated it was a disservice to the Trust and the responsibility to provide legal advice should come from the County. Mr. Crapp noted he understood if the Assistant County Attorney could not attend the Trust meeting the agenda package would still be reviewed.

In response to Ms. Freemon's question regarding a letter received by Dr. Mann, which indicated that MMAP would not be providing funding to the Florida Memorial University Entrepreneurial Institute, Chairperson Jones noted this item had to be discussed at a full Trust meeting.

In response to Mr. Crapp's question regarding whether the Trust could invite Commissioner Jordan to attend the Trust meeting, Chairperson Jones noted he would write a letter to

Commissioner Jordan addressing the issues in her statement and would include an invitation to attend the next Trust meeting on October 17, 2007.

ADJOURNMENT

There being no further business to come before the Trust, the meeting was adjourned at 2:34 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust