

**MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Metro Miami Action Plan Trust**

Office of the Metro Miami Action Plan Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

January 16, 2008
As Advertised

Harvey Ruvin, Clerk
Board of County Commissioners

Kay Madry Sullivan, Director
Clerk of the Board Division

Karen Leonard, Commission Reporter
(305) 375-1296



OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF JANUARY 16, 2008

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on January 16, 2008 at 12:00 Noon, there being present: Chairperson John T. Jones, and Members: Mr. Arthur J. Barnes, Jr., Ms. Marie B. Hyppolite, Ms. Greicy Lovin, Mr. Herbert Robinson, and Dr. Marzell Smith (Members: Ms. Veldrin Freemon was absent).

ROLL CALL:

Staff members present were: Mr. Milton Vickers, Executive Director; Mr. John Dixon MMAP Trust Interim Executive Director; Ms. Marlene Blanco, Mr. Clarke Brian, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Bibi Fawzi Hack, Ms. Joann Hicks, Mr. William Simmons, and Mr. Anthony Williams; Assistant County Attorney Shannon Summerset and Deputy Clerk Karen Leonard.

MOTION TO SET THE AGENDA:

Chairperson Jones called the meeting to order at 12:59 p.m. and noted there were no Trust Action Items. He noted Mr. Tony Crapp was no longer a member of the Trust and the requirement for a quorum was four (4) Trust members being present.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Approval of Previous Minutes (July 25, 2007)

I. Trust Information Items

A. Committee Information Items

1. Housing

Ms. Hicks provided a brief update of the foregoing item based on the December 12, 2007 Economic Development and Human Services Committee (EDHS) meeting with Commissioner Audrey Edmonson. She noted that the Trust had directed the MMAP staff to address the issue regarding the Lafayette Square Apartment Project (LSAP) and the MMAP staff determined it would be feasible to earmark 60% from the MMAP HAP Program each month that would be encumbered for the LSAP.

Ms. Hicks noted that after Commissioner Edmonson met with the Chief of Staff, she recommended that BAME Development Corporation apply for the Request for Assistance (RFA) process. She added the application would be available by February 2008 with a 60 day window process once the applications were submitted.

In response to Mr. Barnes' question regarding what the contingency would be since the RFA was not guaranteed, Ms. Hicks noted the other option was the approval of this item, which would provide 50% of the funding source. She also noted the MMAP staff wanted the Trust members' input regarding another source of revenue for the housing issue rather than the Office of

Community Economic Development (OCED).

In response to Ms. Hyppolite's question regarding whether the MMAP staff had met with the Board of County Commissioners and agreed to provide \$1.2 million, Ms. Hicks noted that an email would be sent to Mr. Don D. Patterson, CEO/President of BAME Development Corporation to clarify the process in order to address that issue.

Discussion ensued regarding the projected date of the release of the funds.

Assistant County Attorney (ACA) Summerset noted a request was made to waive the deadline to January 22, 2008.

Ms. Hicks noted the MMAP staff wanted to utilize the funds for first time homebuyers program because several calls were received for assistance and that the Miami Gardens district had depleted its funds.

In response to Ms. Lovin's question regarding the capability to assist the current homebuyers, Ms. Hicks noted yes, MMAP would be able to assist those homebuyers.

In response to Chairperson Jones' question as to whether anything would prohibit MMAP from applying to the RFA, ACA Summerset noted the RFA qualifications were limited to individuals who applied to the general RFA or people who applied for State tax credits etc. which limited the qualifications.

Discussion ensued among the Trust members regarding the feasibility of BAME Corporation receiving the RFA and its capability to pay for the LSAP project if the funds were not awarded.

Ms. Lovin further discussed her concern regarding the MMAP staff not following through with the instructions from the Trust to encumber monies for specific projects.

Discussion ensued regarding the contract agreement that expired in December 2007 between MMAP and BAME Corp. was because of underwriting issues rather than the lack of money and MMAP was not under any legal obligation.

In response to Ms. Lovin's request to note for the record that she questioned whether MMAP was obligated to return the application fee that totaled \$13,000.00, Ms. Hicks noted the fee was non-refundable.

Ms. Lovin expressed concern regarding the issue of the MMAP staff's accountability. She requested to see a report regarding the structure of how monies were allocated last year, and budget codes in the area of operation including education.

Ms. Lovin recommended that the MMAP staff submit a monthly/quarterly report, depending on the discretion of the Trust in order to know the status of the past, present and future of MMAP's budget.

Mr. Barnes added that the Trust needed to identify the administrative procedures because the Trust had set the policy, but the system had failed.

Ms. Lovin questioned how much administrative budget went to the County agencies and if those expenses would become a priority in order to identify how much money was applied.

Chairperson Jones recommended that the MMAP staff provide a copy of the administrative procedures and other procedural information that applied to the Trust members.

A. MMAP HAP Funding Status

2. Education

Mr. Dixon provided a brief update of the MMAP staff's effort to increase enrollment at MLK Academy. He noted the MMAP staff met with Dr. Steve Gallon who indicated that Miami Dade County Public School (MDPS) needed to place 200 students ranging from 6th to 9th grade. Subsequently, meetings were held to identify the process to recruit those students. Mr. Frank Tarrau acted as MMAP's liaison by contacting the schools and requesting a list of those students, Mr. Dixon noted. He added that he anticipated an increase of approximately 70 students and the MMAP staff would be meeting with the students' parents.

Mr. Dixon noted that Dr. Gallon was supportive and provided the list of students who attended approximately 15 middle schools, including Country Club, Carol City, and Westview.

Mr. Barnes expressed concern that the issue of 13 year old student drop-outs had not been addressed. He noted MMAP had a process in place to provide parents information during orientation regarding MLK Academy.

Mr. Dixon noted the MMAP staff would create an information packet and present it to the parents.

In response to Ms. Hyppolite's question regarding the process to become more aggressive in addressing this issue, Mr. Clarke noted that Dr. Gallon had worked aggressively with the MMAP staff and the major concern was regarding the participation of the parents. He noted that parent's attendance at meetings held during the day had become an issue and it would take the faculty's effort to follow up with the parents regarding participation in those meetings.

Mr. Dixon added that initially the MMAP staff offered to meet in the evenings; however, the schedule was based on the other parties involved.

Chairperson Jones recommended that meetings be held in the evenings. He also recommended that MMAP staff identify the employers of the student's parents in order to request the employers to permit parents to leave early to attend those meetings.

Discussion ensued among the Trust members regarding the feasibility of employers allowing parents to leave work early to attend meetings concerning their children's education.

In response to Mr. Barnes' question regarding the number of students needed, Mr. Dixon noted the MMAP staff had targeted to recruit 90 students by January 30, 2008 because of the FTE budget deadline.

Mr. Tarrau noted the Highway of Success program was the mediator in the process of recruiting those students and would schedule another meeting after working hours next week.

In the meantime, Mr. Dixon added, a letter would be drafted to inform Ms. Nyce Daniel, Principle of Highway to Success, regarding MMAP's request to arrange a meeting with the parents after working hours.

In response to Mr. Barnes' question as to whether there would be adequate staff to accommodate the increase of students, Mr. Tarrau noted there was no way to control the number of students coming from each grade; however, staff needed to increase the sixth grade teacher positions.

Mr. Barnes noted MLK Academy needed a program that would accelerate students who had fallen behind in academics.

Mr. Dixon noted MMAP's initial meeting and discussion with Ms. Daniel, who was willing to provide software for a program called "Plato" in a computer lab that would assist approximately 30 students attending MLK Academy. He added that she advised him the timeframe to bring those students up to the correct academic level would be six (6) months.

Chairperson Jones recommended that the MMAP staff inquire about the General Education Diploma (GED) Drop-out Prevention Program in order to assist that group of students. He added that MMAP needed to offer that service because 70% of students who were involved in criminal activity were drop-outs.

A. Overpayment to Miami-Dade County Public Schools (MDCPS)

Mr. Dixon noted a letter was received in December 2007 by MMAP regarding the foregoing item that indicated a \$41,000.00 overpayment was made by MDCPS. He noted the MMAP staff met with representatives of MDCPS to compare records. Mr. Dixon explained that the 2004 contract was based on enrollment; however, since that time the agreement was based on the student's attendance.

Mr. Gonzalez noted the students had to be present in school at least one day during the week.

Mr. Dixon noted the MMAP staff had identified 14 students that had an outstanding record of non-attendance and was in the process of obtaining those identification numbers to compare MMAP's records with MDCPS' in order to reconcile.

Mr. Gonzalez noted he would be meeting with the auditor to perform an evaluation of the number of students that attended MLK Academy.

B. Community Outreach to MDCPS (MLK Academy)

3. Criminal Justice

A. Teen Court Action Plan – Sixty (60) Days

Mr. Anthony Williams provided a brief overview of the meetings held by the Executive Committee regarding the foregoing item with Linda Kearson, General Counsel to Judge Farina, and noted the plan to meet with Judge Farino in order to work with juveniles that the Courts could not prosecute because witnesses were not found to testify.

Discussion ensued among the Trust members regarding whether the charges filed would stay on

record if the juveniles were not prosecuted.

Mr. Williams noted that the next meeting on January 25, 2008 would address the restorative justice program.

Chairperson Jones advised that the MMAP files should have a record of a past restorative justice program with documented procedures that were implemented as well as contact persons who could be supportive.

In response to Mr. Barnes' question regarding the number of juveniles involved, Mr. Williams noted it was 60 youth and was increasing.

Discussion ensued regarding a collaborative effort with public defenders in the youth division and the need to create a list of youth organizations that could support the foregoing item.

Chairperson Jones recommended that the MMAP staff contact Mr. Gerald Rudolph, Chief of Police Youth Crime Watch regarding a National Crime Watch event in March 2008.

Mr. Williams noted the meeting regarding the restorative justice program was to determine the feasibility of implementing it for the entire Miami Dade County Public Schools system. He noted that the superintendent liked the idea and noted the possibility of available funds to support the program.

Chairperson Jones noted the need to make a collaborative effort with local entities including athletes. He noted in the past that MMAP received additional monies from the State for the restorative justice program.

Mr. Williams advised the Trust members that the purpose of the meeting was to set the lead for the Teen Court program rather than a restorative justice program.

Mr. Dixon added that he had an opportunity to speak to Mr. Rick Beasley, Executive Director of the South Florida Workforce, and would be meeting again to further discuss collaborative efforts in working with the youth.

Dr. Smith reported the number of referrals for Teen Court was 39 in November 2007 and the actual intake of students was 26, with a success of completion that totaled 15 students. He noted the need to connect to the proper pipeline and to quickly reduce the per item cost of the program. Dr. Smith added that the only way to reduce expenses was to increase the student enrollment.

Discussion ensued among the Trust members regarding the need to make contact with individuals who could assist MMAP in increasing its student enrollment through the Teen Court program through the County pipeline.

Further discussion ensued regarding the meeting that would be held on January 23, 2007 with Ms. Linda Kearson and Judge Farina.

Mr. Barnes recommended that the MMAP staff ensure the historical perspective of MMAP be presented to Ms. Linda Kearson.

In response to Mr. Barnes's question regarding the annual number of referrals submitted in the past fiscal year, Mr. Williams noted there were 276 referrals.

Dr. Smith questioned the process in tracking the number of students in comparison with the FTE count from Miami Dade County School Board (MDCSB) provided to the MMAP finance office.

Following the discussion, ACA Summerset advised the Trust to identify which numbers MDCSB relied on for record keeping of the FTE count and to redact the listed names of students in order to maintain the required privacy.

Dr. Smith expressed concern regarding the need for MMAP to have a system in place with precise records in order to be properly audited.

ACA Summerset advised the Trust that the MMAP staff needed to know the legal basis of the MDCSB's position in order to properly evaluate how to redact the students' files or to determine whether the files were required to be secured. She noted if the student's files were on site, a type of file restriction would be required.

Discussion ensued among the Trust members regarding a backup system to track the student's attendance files in a manner that would be compatible with MDCSB's records and State regulations.

Mr. Simmons explained that the initial contractual structure of how MMAP received payment changed, neither MMAP nor MDCSB made adjustments, and this occurred for three (3) school periods. He noted the MDCSB identified the error and the MMAP staff reviewed the past records to identify those students. Mr. Simmons also explained the 14 students were required to attend the MLK Academy at least one day, and if the students were enrolled, but in a juvenile facility, MMAP would be responsible for the \$41,000.00 owed to the MDCSB. He noted the MMAP staff and MDCSB's representatives were discussing negotiating the amount owed, and were in the process of resolving this issue, which was not the accuracy of records, but whether the records would be kept at MMAP.

Discussion ensued among the Trust members regarding the foregoing matter.

Following Ms. Lovin's comments regarding the success of the MMAP HAP program, Mr. Eric Johnson noted that over 5,000 applications were submitted by families since the inception of the program. He noted that he would like to come back to the Trust to report the actual number of homebuyers for the record.

Ms. Lovin noted for the record that the ratio for homebuyers was 92% in the MMAP HAP program in comparison to the Miami Dade County Housing Finance Authority Department, and was in concordance to the MMAP mission statement.

Mr. Dixon added that a two-sided flyer listing all the MMAP programs and businesses in the community would be displayed in those facilities; however, the MMAP brochure needed to be revised and he would bring it back before the Trust for review.

Ms. Lovin requested that the brochure include historical information regarding MMAP.

Dr. Smith noted following his review of the report from MLK Academy and his meeting at Drew Middle School, he determined that the MMAP staff needed to provide more information regarding the required number of students needed at MLK Academy because more faculty staff was needed.

Mr. Dixon advised the Trust that he was informed that MLK Academy needed approximately 200 students and currently had 93 attending.

4. Community and Economic Development
5. Legislative
6. Budget

B. Additional Information Items

1. Community Advocacy Action Plan

Mr. Dixon provided a brief overview of the Community Advocacy Action Plan (CAAP) and noted the Executive Committee was asked to review the process and to provide some feedback; however, there were no modifications.

In response to Mr. Robinson's question regarding a plan for the Legislative, State, and Federal portion of MMAP's function, Mr. Dixon noted that part of the plan would be added.

Mr. Dixon requested the Trust members to provide feedback regarding the foregoing item in order to be approved by the Trust in order to move forward.

Chairperson Jones recommended that the MMAP staff move forward with the CAAP and noted the recommended changes could be added through the process.

Hearing no objection or further comments, it was moved by Mr. Barnes to approve the MMAP staff to move forward with CAAP. This motion was seconded by Ms. Hyppolite, and upon being put to a vote, passed by a unanimous vote of those members present.

ADJOURNMENT

There being no further business to come before the Trust, the meeting was adjourned at 2:23 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust



INTERIM EXECUTIVE DIRECTOR'S INFORMATION ITEM

TO: Members of the MMAP Trust
FROM: John Dixon *John Dixon*
Interim Executive Director
DATE: January 16, 2008
SUBJECT: Teen Court scheduled meetings

The following is the list of meeting that Teen Court has scheduled for the month of January:

On January 23, 2008 at 10:00 a.m. a meeting has been scheduled with Linda Kearson, Court General Counsel/Special Assistant to Chief Judge Farina. The purpose of the meeting is to discuss direct referrals from the Juvenile Court to Teen Court.

On January 25, 2008 at 10:00 a.m. a meeting has been scheduled with Mark Zaher, Director of School Operations/Special Program, Miami-Dade County Public Schools. The purpose of the meeting is to discuss the Restorative Justice Program and determine how soon a decision will be made on the program.

**Metro-Miami Action Plan - Teen Court (TC)
Phase One - Action Steps**

Goal	Action/Activities	Person Responsible	Timeline	Status
1. Reducing overhead costs by relocating Teen Court South.	A. Inventory all equipment/furniture currently in office	Gerlinda Gibbons Marvin Pendelton	1/9/08 – 1/15/08	
	B. Explore south area to find 800-1000 sq. ft. of office space in south area.	Tony Williams Assigned TC Staff	1/9/08 – 1/31/08	
	C. Explore options for storing equipment/furniture	Assigned TC Staff	1/9/08 – 1/31/08	
	D. Consider possibility of relocating office to MMAP downtown office	MMAP Administration	1/9/08 – 1/31/08	
	E. Give 30-day notice to south office leasing agent.	MMAP Administration	2/1/08	
2. Increase Referrals to Teen Court by implementing the School-Based Referral Program (SBRP) in Miami-Dade County. *	A. Schedule meetings with community-based organizations (CBOs), MDCPS school board members and administrators.	Tony Williams	1/9/08 – 1/31/08	
	B. Prioritize which schools and CBOs in south and north areas to target.	Tony Williams	1/9/08 – 1/31/08	
	C. Contact Director of School Operations/ Special Programs for MDCPS to assist with identification of other schools.	MMAP Administration	1/9/08 – 1/31/08	
	D. Canvass schools and CBOs that Teen Court already has an established relationship to discuss viability of establishing the SBRP and Teen Court.	Marvin Pendelton	1/9/08 – 2/8/08	
	E. Send letters introducing Teen Court to CBOs and principals in both north and south schools.	Assigned Teen Court Staff	1/9/08 – 1/31/08	
	F. Contact CBOs and schools in the north and south areas on a monthly basis.	Teen Court Staff	On-going	

**Metro-Miami Action Plan - Teen Court (TC)
Phase Two – Action Steps**

Goal	Action/Activities	Person Responsible	Timeline	Status
	G. Schedule training of TC south staff by TC North staff re: School-Based Referral Program.	Tony Williams	3/08 – 4/08	
	H. Meet with schools to introduce the program with power point presentation.	Teen Court Staff	3/08 – 4/08	
	I. Presentation to school administrators and faculty.	Tony Williams	3/08 – 5/08	
	J. Negotiate agreement with schools and CBOs to implement the TC program	Teen Court Staff	3/08 – 5/08	
	K. Provide Volunteers with Attorney Training.	Teen Court Staff	7/08	
	L. Implement School –Based Referral Program in North and South areas.	Teen Court Staff MDCPS	2//08-9/08	

* The timeline listed in Action Steps D – L represents the immediate dates that these actions will take place and thereafter will be the on-going cycle to maintain the TC referral base.

**Metro-Miami Action Plan - Teen Court (TC)
Phase One - Action Steps**

Goal	Action/Activities	Person Responsible	Timeline	Status
1. Reducing overhead costs by relocating Teen Court South.	A. Inventory all equipment/furniture currently in office	Gerlinda Gibbons Marvin Pendelton	1/9/08 – 1/15/08	
	B. Explore south area to find 800-1000 sq. ft. of office space in south area.	Tony Williams Assigned TC Staff	1/9/08 – 1/31/08	
	C. Explore options for storing equipment/furniture	Assigned TC Staff	1/9/08 – 1/31/08	
	D. Consider possibility of relocating office to MMAP downtown office	MMAP Administration	1/9/08 – 1/31/08	
	E. Give 30-day notice to south office leasing agent.	MMAP Administration	2/1/08	
2. Increase Referrals to Teen Court by implementing the School-Based Referral Program (SBRP) in Miami-Dade County. *	A. Schedule meetings with community-based organizations (CBOs), MDCPS school board members and administrators.	Tony Williams	1/9/08 – 1/31/08	
	B. Prioritize which schools and CBOs in south and north areas to target.	Tony Williams	1/9/08 – 1/31/08	
	C. Contact Director of School Operations/ Special Programs for MDCPS to assist with identification of other schools.	MMAP Administration	1/9/08 – 1/31/08	
	D. Canvass schools and CBOs that Teen Court already has an established relationship to discuss viability of establishing the SBRP and Teen Court.	Marvin Pendelton	1/9/08 – 2/8/08	
	E. Send letters introducing Teen Court to CBOs and principals in both north and south schools.	Assigned Teen Court Staff	1/9/08 – 1/31/08	
	F. Contact CBOs and schools in the north and south areas on a monthly basis.	Teen Court Staff	On-going	

**Metro-Miami Action Plan - Teen Court (TC)
Phase Two – Action Steps**

Goal	Action/Activities	Person Responsible	Timeline	Status
	G. Schedule training of TC south staff by TC North staff re: School-Based Referral Program.	Tony Williams	3/08 – 4/08	
	H. Meet with schools to introduce the program with power point presentation.	Teen Court Staff	3/08 – 4/08	
	I. Presentation to school administrators and faculty.	Tony Williams	3/08 – 5/08	
	J. Negotiate agreement with schools and CBOs to implement the TC program	Teen Court Staff	3/08 – 5/08	
	K. Provide Volunteers with Attorney Training.	Teen Court Staff	7/08	
	L. Implement School –Based Referral Program in North and South areas.	Teen Court Staff MDCPS	2//08-9/08	

* The timeline listed in Action Steps D – L represents the immediate dates that these actions will take place and thereafter will be the on-going cycle to maintain the TC referral base.



Trust Information Item

To: Members of the MMAP Trust

From: John Dixon

A handwritten signature in black ink, appearing to read 'John Dixon', is written over the printed name.

Date: January 8, 2008

Subject: Community Outreach to MDCPS – MLK Academy

PURPOSE OF ITEM:

The purpose of this item is to inform the Board of Trustees of community outreach efforts with Miami-Dade County Public Schools to increase attendance at MLK Academy.

STATUS REPORT:

In an attempt to increase the enrollment at MLK Academy, the following information regards student recruit activities:

Staff met with Dr. Steve Gallon to discuss methods to increase student enrollment. Dr. Gallon expressed that the school system has approximately over 200 middle students that needed to be placed in an alternative school setting. These students range from 6th through 9th grades and will be voluntarily or administratively placed. During the meeting, Dr. Gallon assigned Nyce Daniel, Principal, Highways to Success to work with the MMAP staff to identify middle schools in the North Dade area where students can be recruited.

Dr. Marzell Smith, Brian Clarke and I meet with Ms. Daniel on January 4, 2008 to discuss the process to secure new students. Ms. Daniel identified over a dozen middle schools to include Country Club, Edison, Carol City, West View, Madison and others. All of the schools are located in North and Central Miami Dade County. Students can be bused to MLK by MDCPS. She expressed the guidance counselor at each school would contact the student's parents to discuss the availability of MLK and provide all necessary information for student referral. Ms. Daniel's office will contact the parents to schedule a tour of the MLK. In addition, Ms. Daniel requested a tour of MLK and to receive school packages that will be used to provide information to parents.

Ms. Daniel visited the MLK Academy on January 8, 2008 to meet with staff, counselors, Title I representative and discuss the recruitment process. In addition, Ms. Daniel asked staff about course of study, scheduling, staffing and other information relevant to school activities. Upon the completion of the meeting, Ms. Daniel toured the school.



Next Steps

Ms. Daniel's office will begin develop a list of students for referral to MLK.

Student's parents will be contacted.

School tours will be scheduled.

Parents will complete enrollment application.

Students will be assigned to MLK.

This process will be completed by January 30, 2008

Impact on School

If we exceed more than 200 students, staff will need to meet with Dr. Gallon's office to discuss our contract and the need for an amendment to accommodate the additional students.

Rent increase to the original agreement due to increased enrollment.

Recruit for two additional teachers.

Hire an additional security guard.

The potential of moving Teen Court to MLK. / 30 day notice to DHS regarding Teen Court move.

Additional food service.



TO: MMAP Trust Members
FROM: John E. Dixon, Jr., Interim Executive Director
DATE: January 16, 2008
SUBJECT: Action Committee Meetings

PURPOSE OF ITEM

This is to request the MMAP Trust authorization to implement the action plan committees as outlined in the attached documents.

BACKGROUND

Metro Miami Action Plan Trust has been going through various phases of internal and external assessment over the last six (6) months. This assessment has resulted in MMAP reaffirming its commitment to the Black community as an advocate and catalyst for change.

Thus there is a need for the MMAP Trust to reestablish its role of advocacy. Action committees will provide a forum for MMAP to work in collaboration with the public and private sector individuals to make institutional changes in practice, process and procedure in order to facilitate the elimination of disparities experienced by the Black community.

FISCAL IMPACT TO AGENCY

N/A

RECOMMENDATION

It is recommended that the Board of Trustees of the Metro-Miami Action Plan Trust grant authorization to implement the action plan committees as outlined in the attached documents.

MMAP HISTORY AND ACTION COMMITTEE PROCESS

One of the most positive steps this community took after racial tensions twice erupted into violence during 1980 and 1982 was the creation of the Metro-Miami Action Plan (MMAP). MMAP was created to be the advocate, catalyst, conscience, and the voice for the Black community to make sure the removal of disparities through systemic initiatives remained a high priority on this community's political/economic agenda. After twenty-five years, MMAP is still involved in collaborating with local, state, and federal institutions to provide a better quality-of-life for the underserved.

Through the action committee process, MMAP takes a holistic approach in providing needed resources and information to underserved communities. MMAP recruits agencies; CBO's; colleges and universities; Miami-Dade Public Schools and School Board administrators; local, state and federal elected officials; and others with the expertise to empower citizens in the areas of Criminal Justice, Economic Development, Education, Governmental Affairs, Health and Human Services, Housing and Youth Development. The committees host workshops, invites keynote speakers and special guests who provide information on related local issues from a national perspective that the community would not normally get a chance to interact with first hand. Action committees respond to the needs of the community, utilize public-private sector partnerships, and identify lead authorities that are ultimately responsible for correcting disparities and helping concerned citizens participate in stimulating self-sufficiency.

The agency has influenced the lives of thousands of youths and adults over the years. It has helped focus attention on issues affecting the mobility of these communities when it would ordinarily be neglected. Many of the agency's recommended actions have been implemented and/or adopted and are in place today. Police Substations, governmental departments, Dade County Public Schools Police Resource Officers, the youth summer employment program, creation of other Trusts, and many other community recommended actions have been implemented and/or influenced to action because of the MMAP process. The agency sometimes received credit and other times it did not, but the MMAP Trust has accomplished quite a bit to create a better quality-of-life for the community-at-large.

MMAP ACTION COMMITTEE PROCESS

The information listed below provides an overall view of the agency's commitment to return to advocacy by way of the action committee process. Staff liaisons have been selected and will be governed by current Trust members to select the appropriate action committee they would like to chair. The responsibility is on staff to begin and continue - time certain - monthly action committee meetings beginning in February. This advocacy and outreach effort will address the "**STATE OF THE BLACK COMMUNITY**" and the commitment/intention the power base has to address these quality-of-life issues.

In addition to monthly meetings, committees should plan to host a community event. This event should be in the form of a symposium, workshop or initiative leading up to a community conference for all to participate. Local, state and national representatives should be targeted to participate in the action committee process. For example, the Congressional Black Caucus should be contacted to collaborate with MMAP in Miami; a symposium could be presented inviting The Federal Reserve Board profiling what local banks have done regarding the Community Reinvestment Act; a workshop could be presented inviting the Federal Trade Commission and Consumer Affairs on Credit Repair and predatory lending (reverse rent-lining). Issues identified by the community are the key to selecting representatives and lead authorities to assist with getting the proper information in order to resolve an issue/problem.

Action committees should note that a recommendation from the committee (see How MMAP Works) to the Trust on any issue is essential to alleviate the replication of presentations and consumption of time during Trust meetings (unless specifically expressed by the Trust).

All action committee meetings should be noticed on the Miami-Dade Calendar. Meeting minutes from the agenda should be taped and hand recorded at all meetings and placed in the file for future reference.

In the next couple of weeks, the budget process for fiscal year 2008-09 will begin. This process, predicated on our mission and county scorecard, affects our budget allocation and highlights the impact of our various programs, community initiatives, and private partnerships throughout the year.

The commitment to move forward and assist businesses, provide direction to citizens regarding housing inventory, address issues in the criminal justice system for both youths and adults, provide alternative educational and job opportunities, address health care issues, and address many other exciting special initiatives will be the compass that guides us to the next decade of accomplishments.

ACTION COMMITTEE MEETINGS

Board of Trustees

Action Committee

Housing & Economic Development

Joann Hicks - *Housing*

- *Community Affordable Housing Strategies alliance Board (CAHSA)
- *Housing Finance Authority
- *Miami-Dade Housing Agency
- *City of Miami Homebuyers program
- *South Florida Board of Realists
- *Human Services Coalition

Marlene Blanco - *Economic Development*

- *Social & Economic Development Council
- *Collective Banking Group
- *Community Relations Board (CRB)

Education and Health & Human Services

Brian Clarke - *Education*

- *Miami-Dade County School Board

Dr. Green-Hall – *Health & Human Svcs.*

- *Train the Trainer with Children's Trust
- *Association of Black Psychologists

Criminal Justice

Anthony Williams

- *Juvenile Justice Board Meetings,
- *Youth Crime Task Force Meetings
- *NAACP
- *Urban League

Legislative

Brian Clarke and Joey Walker

- *Model City Trust
- *City of Miami
- *CRA City of Miami
- *Miami-Dade County
- *Homeless Trust
- *Commissioner meetings (district specific)
- *Municipality meetings

HOUSING

HOUSING ACTION COMMITTEE RECOMMENDED ACTIONS

ISSUE #1: **There is a need to create an Affordable Housing Resource Handbook that will identify the providers of financing and subsidy resources for affordable housing and their requirements—with the ultimate goal of measuring the effectiveness of the resource delivery system.**

RECOMMENDED ACTION:

Develop a compendium and inventory of existing/available financing and subsidy resource program initiatives and providers that support affordable homeownership in the Miami-Dade county marketplace.

POTENTIAL LEAD AUTHORITIES:

Partner with local colleges and universities to create a Quarterly Consumer Disparity Index that monitors housing trends in cities and neighborhoods in Miami-Dade County. This consumer disparity index report will assist affordable housing programs in devising an integrated promotional and marketing plan to meet program goals and objectives. MMAP can also utilize this report to ascertain the current industry trends on the MMAP HAP program effectiveness to attract and serve the market.

Partner with Colleges and Universities to develop an Affordable Housing Resources Handbook. MMAP will work in collaboration with designated academic institutions to develop an inventory of existing/available financing and subsidy resource program initiatives and providers that support affordable homeownership in the Miami-Dade County marketplace.

STATUS:

N/A

Issue #2: Establish a comprehensive neighborhood revitalization Strategy for targeted underserved communities.

RECOMMENDED ACTION:

Establish a goal of combining new infill housing development with a program for encouraging home improvements and rehabilitation incentives for existing eligible homeowners and a neighborhood revitalization strategy that focuses on a comprehensive revitalization within targeted redevelopment areas of Miami-Dade County.

POTENTIAL LEAD AUTHORITIES:

Community Action Agency, OCED, Federal Hud, Miami Dade Housing, local municipalities, Housing Finance Authority, GSA Infill Housing Initiative, Miami Gardens Housing program, City of Miami Homebuyers program, City of North Miami Housing program, Florida City Homebuyers Program, Little Haiti Housing Association, Miami Dade Chamber of Commerce, Minority Contractors, Miami Neighborhood Housing Services, Inc., FannieMae local Partnership office, Local Initiatives Support Corporation (LISC), local churches and community development corporations.

STATUS:

N/A

Issue #3: Increase public awareness of critical affordable housing issues

RECOMMENDED ACTION:

Launch a public outreach program to educate consumers and housing professionals on issues that adversely impact affordable housing in Miami-Dade County market.

POTENTIAL LEAD AUTHORITIES:

Greater Miami Realtors, South Florida Board of Realtists, Community Relations Board, Housing Opportunities Project for Excellence (HOPE), Human Services Coalition, Community Affordable Housing Strategies Alliance Board (CAHSA) and local housing providers.

STATUS:

N/A

ECONOMIC DEVELOPMENT

**ECONOMIC DEVELOPMENT ACTION COMMITTEE
RECOMMENDED ACTIONS**

ISSUE #ED1:

Assist minority businesses with access to funding.

RECOMMENDED ACTION:

Partner with agencies that provide funding for minority businesses. To assist the small-to-medium size businesses with funding allocations we should work with agencies who have been working on this for years. For example, OCED provides funding through CDBG dollars to agencies such as ACCION, Micro-Business USA, NANA, and CBOs to provide loans and grants to these businesses, we should work these agencies to better assist our community.

POTENTIAL LEAD AUTHORITY:

Partner with ACCION, Micro-Business USA, South Florida Regional Planning Council, etc.

STATUS:

N/A

ISSUE #ED2:

Lack of advertisement and marketing of business assistance to entrepreneurs.

RECOMMENDED ACTION:

Expand the services of the FMU Entrepreneurial Institute/Other by providing the following seminars:

- i. How to start a business?
- ii. How to write a Business Plan (business plan pro software)?
- iii. State of Florida and IRS Requirements
- iv. Doing business in the County and bid process?
- v. How to qualify for a SBA loan?
- vi. E-Commerce and E-marketing
- vii. Applying for grants and requirements?
- viii. Web base business, web designing, etc

Also, expand the services of the FMU Entrepreneurial Institute/Other by providing additional seminars for businesses.

POTENTIAL LEAD AUTHORITY:

FMU Entrepreneurial Institute/Other technical assistance programs/agencies.

STATUS:

N/A

ISSUE #ED3:

Lack of access to resources for small-to-medium size black businesses.

RECOMMENDED ACTION:

Form collaboration with South Florida Regional Planning Council to create business assistance, access to funding, create jobs, etc. Work with the South Florida Regional Planning Council to do the following:

- a. Coordinate economic development workshops, seminars, and conferences/trade fairs on topics such as business development, minority business development, international trade, tourism, and environmental issues with the Council;
- b. Provide economic opportunities for small to medium size businesses within Miami-Dade, through the use of the Council's Revolving Loan Fund program and Occupational Surtax Monies;
- c. Utilize the Council as the resource for technical assistance and information through the Council's website (www.sfrpc.com) and the Council's GIS/mapping services for businesses;
- d. Partner with the SFRPC to promote controlled growth and redevelopment of Miami Dade County and assist in the creation of a better-educated workforce to secure higher paying employment.

POTENTIAL LEAD AUTHORITY:

MMAP and South Florida Regional Planning Council.

STATUS:

N/A

ISSUE #ED4:

Lack of access to business retention, growth, and expansion for black businesses, which creates lack of employment in the black districts.

RECOMMENDED ACTION:

Form collaboration with Miami Dade County municipalities to create business, growth, expansion, and retention in the areas within Miami Dade County that need business growth and employment opportunities for residents.

POTENTIAL LEAD AUTHORITY:

MMAP and Miami Dade County municipalities (Miami Gardens, Opa-Locka, North Miami, City of Miami, Homestead, and Florida City, etc.)

STATUS:

N/A

ISSUE #ED5:

Miami-Dade County Tax Credits and Incentives Program to function for underserved community. The community's experience with the tax credit program is that it does not work for inner city residents and is in need of restructure.

RECOMMENDED ACTION:

Form collaboration with OCED to create a user-friendly EZ Tax Credit program where not only the developer, construction companies, but, small-to-medium size businesses can also benefit from the Tax Credit program. Miami Dade County Tax Credit program (MMAP should monitor the program and business participation).

- a. Enterprise Zone Tax Credits for inner city
- b. Develop another tax credit program
- c. Identify companies that have received tax credit in the enterprise zone and hired people from the inner city (MMAP should keep a record of this information)
- d. Clearinghouse of employees
- e. Publicize statistics of employees for tax credits

POTENTIAL LEAD AUTHORITY:

MMAP and Office of Community and Economic Development (OCED)

STATUS:

N/A

ISSUE #ED6:

Due to the increasing number of young professionals leaving Miami Dade County an early career path and adult career path should be created to mentor the elementary school age children and young adults.

RECOMMENDED ACTION:

Develop a program with Job Corps and FMU to find ways that we can educate young professionals that Miami-Dade County is the place to be for career opportunities, advancement, and training.

Work with Dade County Public Schools to put forth such programs that demonstrate the careers in Miami Dade County for black professionals at an early age. Also, establish mentorship program with NAREB and Banking Partners.

Options:

- A. Early age career path
 - 1. Elementary age
 - 2. Career Fair
- B. Develop Career Day Program
 - MMAP and Dade County Public Schools

POTENTIAL LEAD AUTHORITY:

MMAP, FMU, Job Corps, Dade County Public Schools, NAREB, and Banking Partners.

STATUS:

N/A

CRIMINAL JUSTICE

**CRIMINAL JUSTICE ACTION COMMITTEE
RECOMMENDED ACTIONS**

ISSUE:

Lack of participation of Blacks and resources in computer programs such as; e-commerce and business development.

RECOMMENDED ACTION:

Provide courses in computer programs with resources in e-commerce and business development for the betterment of the underserved community.

- Education – proven gap between Inner city vs. suburban schools
- Family
- Recidivism
- Economic
- Cultural barriers- immigrant community
- Intergenerational issues
- Lack of trust in system/society

LEAD AUTHORITY:

Miami-Dade County Public Schools and Metro-Miami Action Plan

STATUS:

N/A

ISSUE:

Lack of education in the underserved community mainly Districts 1, 2, 4, & 9.

RECOMMENDED ACTION:

Improve Education Enhancement by providing the following:

- Relevant Curriculum for Middle School= need for advocacy meaningful programs in Target Districts
- Better learning environment

LEAD AUTHORITY:

Miami-Dade County Public Schools and Metro-Miami Action Plan

STATUS:

N/A

ISSUE:

Economic conditions are very poor in the underserved/inner city school, which create lack of education and increase in criminal activities.

RECOMMENDED ACTION:

Create a program that provides resources for parents to increase their knowledge base for the betterment of their children.

LEAD AUTHORITY:

Miami-Dade County Public Schools, Adult/Vocational Schools, and Metro-Miami Action Plan

STATUS:

N/A

ISSUE:

Lack of parental involvement

- Active presence
- Medical/emotional treatment
- Drugs
- Need to provide 1) *guidance* 2) *love*

RECOMMENDED ACTION:

Partner with programs/agencies that provide assistance in parental involvement and psychological services for parent and child.

LEAD AUTHORITY:

Department of Human Services, Miami Dade County Public Schools, and Metro-Miami Action Plan

STATUS:

N/A

ISSUE:

Lack of strategies for a comprehensive criminal justice approach.

RECOMMENDED ACTION:

Need for a Strategic Plan on the following:

- Restorative justice comprehension
- Male mentoring
- Church involvement
- Awareness of issues

LEAD AUTHORITY:

Miami Dade County Teen Court

STATUS:

N/A

EDUCATION

**EDUCATION ACTION COMMITTEE
RECOMMENDED ACTIONS**

ISSUE:

Too many Black are not computer literate and limited knowledge about e-commerce and business development.

RECOMMENDED ACTION:

Increase courses in computer literacy, e-commerce and business development.

LEAD AUTHORITY:

Miami-Dade County Public Schools
Metro-Miami Action Plan

STATUS:

N/A

ISSUE:

There are not enough programs for Black people to get food and employment in the Black community.

RECOMMENDED ACTION:

Improve the availability to food and employment to the community.

LEAD AUTHORITY:

Metro-Miami Action Plan

STATUS:

N/A

ISSUE:

There are not enough venues in Black neighborhoods to get a GED.

RECOMMENDED ACTION:

Increase the venues of Adult Education.

LEAD AUTHORITY:

Miami-Dade County Public Schools
Miami-Dade County Teen Court
Metro-Miami Action Plan

STATUS:

N/A

ISSUE:

Parents of troubled students do not have anywhere to go as a group, to discuss their problems.

RECOMMENDED ACTION:

Conduct a retreat/program for parents with troubled students.

LEAD AUTHORITY:

Metro-Miami Action Plan

STATUS:

N/A

ISSUE:

Students do not have access to public transportation outside of school days and hours.

RECOMMENDED ACTION:

Improve the access to public transportation for students.

LEAD AUTHORITY:

Miami-Dade County Transportation Department
Metro-Miami Action Plan

STATUS:

N/A

ISSUE:

Too many Black students are being suspended and are missing too many days of school.

RECOMMENDED ACTION:

Reduced school suspension and increase school attendance.

LEAD AUTHORITY:

Miami-Dade County Public Schools
Miami-Dade County Teen Court
Metro-Miami Action Plan

STATUS:

N/A

HEALTH & HUMAN SERVICES

HEALTH AND HUMAN SERVICES ACTION COMMITTEE RECOMMENDED ACTIONS

Issue # 1: The health status of Blacks in Miami Dade County is lower than that of any other racial or ethnic group as can be seen from the following facts:

- Blacks have higher rates of cancer, birth defects, infant mortality, asthma, diabetes and cardiovascular disease than other racial groups.
- Infant mortality rates are more than double the national rate.
- Heart related deaths are 30% higher.
- Rate of stroke is 41% higher.
- Black females have a higher incidence rate of breast cancer with identical mammography rates.
- Highest HIV rates, accounting for more than 50% of the HIV/AIDS cases.
- Death rate caused by sentinel events (regarded as preventable by medical treatment) was examined for 60 US counties located in large metropolitan areas. Miami Dade County has one of the highest black/white death ratios > 3.5 and the highest death rate for Blacks in the nation.

Recommended Action #1

Create a Health Task Force to address issues of disparity and explore implementation of ideas such as:

- A Community Forum to address these health issues/disparities and to help sway politicians.
- Addressing the paradigm shift towards preventing lifestyle diseases by creating a countywide media campaign to educate the Black population regarding the definition of prevention and how to incorporate culturally appropriate prevention strategies into the lifestyle. Get people to take action steps towards lifestyle changes.
- Funding evidenced-based community level prevention intervention programs that are developed, implemented and jointly evaluated by the targeted population.
- Involving the faith community in prevention activities.
- Partnering with Miami Dade County Parks and Recreation to bring exercise classes to community organizations. At this time if there are 25 participants than the class is provided free of charge.
- Partnering with private sector health clubs to encourage Black membership.
- Partnering with Health networks to develop a Prevention Squad - A mobile van staffed by medical professionals to offer free screenings throughout the community on an on-going basis, not just at health fairs.
- Partnering with Health care providers such as the Association of Black Psychologists, National Medical Association, Association of Black Social Workers, Black Nurses Association, and Black Dental Association for speakers bureau and workshops leaders.
- Organ donation within the African-American community
- Long-Term care

Lead Authority

Status

N/A

Issue #2: Poor health status combined with limited access to healthcare within the Black community. If this trend continues than Miami Dade County will be faced with a deteriorating demographic if it does not invest sufficient resources in improving its healthcare system and educating its Black community.

Recommended Action #2

Introduce a model health care delivery system within the Black community. This model will provide quality and cost effective health care.

Lead Authority

Status

N/A

Issue # 3: Lack of accessible and appropriate health care within the Black Community.

Recommended Action:

Advocate for legislature that will build a medical infrastructure (doctor's offices, multi-specialty physician offices) in the Black community so that residents can have accessible and appropriate health care within the community, which will also have a significant impact on the socio-economic growth in the neighborhood. These facilities will provide affordable and accessible health care.

Lead Authority

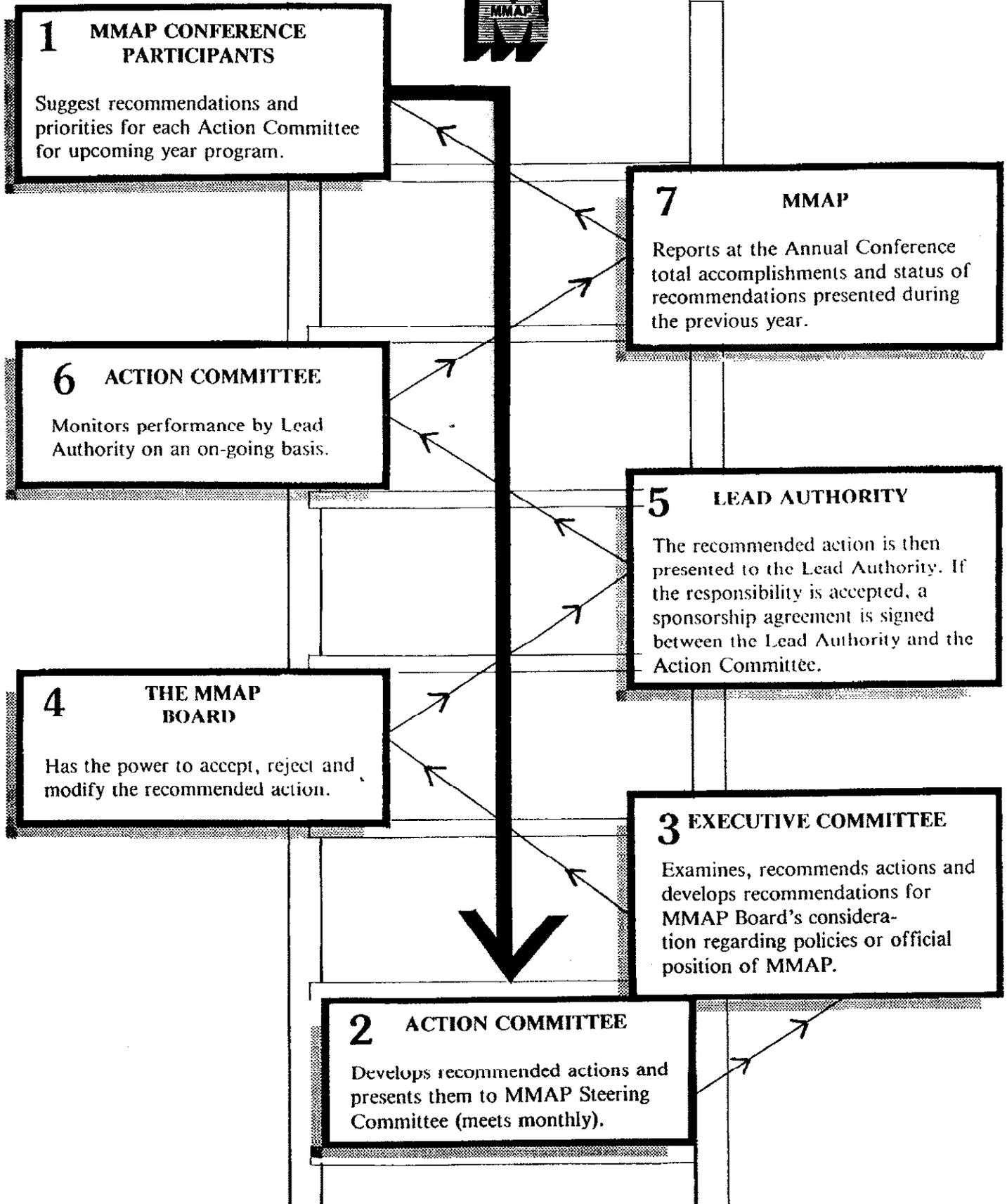
Status

N/A

MMAP ACTION

COMMITTEE PROCESS

HOW DOES MMAP WORK?



The MMAP Process

The "MMAP process" is considered as the cornerstone in the Metro-Miami Action Plan's approach to reducing disparities in Dade County's Black communities. The organization uses the following structures to explain the process:

1. Action Committees are composed of volunteers (community members, and public and private sector representatives). Working together as a group, the Action Committees are challenged with the task of developing Recommended Actions that meet specific criteria and subsequently working with Lead Authorities in an effort to get them to enact the Recommended Actions.
2. MMAP's Executive Board (whose makeup mirrors the Action Committee membership) sets policy and determines MMAP's position on relevant issues.
3. Lead Authorities are the organizations and elected or appointed individuals in them that are identified as capable of putting MMAP recommendations into action. These authorities have been identified as the appropriate parties for implementing the action, and subsequently have agreed to do so in most cases.
4. Recommended Actions are statements that identify doable deeds that need to occur in order to reduce or eliminate an existing disparity. They are developed at the Action Committee level with community input, then recommended to the MMAP Board for adoption. In order to be implemented, recommended actions must: (a) be doable; (b) be measurable (or an exemption must be requested during the time the words of the action are finalized); (c) name one responsible Lead Authority to be in charge of its completion; (d) establish time frames for completion; and (e) be specific.
5. Executive Committee (Co-Chairs, Action Committee Chairs, and individuals appointed by the MMAP Executive Board) develops recommendations for the Board to consider regarding any policy or official position of MMAP.



METRO-MIAMI ACTION PLAN TRUST

BOARD OF TRUSTEES MEETING

JANUARY 16, 2008

Agenda



MEETING NOTICE

METRO-MIAMI ACTION PLAN TRUST

BOARD OF TRUSTEES MEETING

DATE: WEDNESDAY, JANUARY 16, 2008

TIME: 12:00 PM

**LOCATION: BISCAYNE BUILDING
19 WEST FLAGLER STREET – SUITE M106
MIAMI, FLORIDA 33130**



**METRO-MIAMI ACTION PLAN TRUST
TRUST BOARD MEETING
JANUARY 16, 2008
AGENDA**

Page

Roll Call

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Approval of Previous Minutes

July 25, 2007 Minutes 1

I. Trust Information Items

A. Committee Information Items

- 1. Housing
 - A. MMAP HAP Funding Status**
- 2. Education
 - A. Overpayment to Miami-Dade County Public Schools (MDCPS)**
 - B. Community Outreach to MDCPS (MLK Academy)**
- 3. Criminal Justice
 - A. Teen Court Action Plan – Sixty (60) Days**
- 4. Community and Economic Development**
- 5. Legislative**
- 6. Budget**

B. Additional Information Items

- 1. Community Advocacy Action Plan**

Adjourn

* Submitted at Board Meeting

**Not submitted

MOA – Memorandum of Approval



METRO-MIAMI ACTION PLAN TRUST

MEETING MINUTES

JULY 25, 2007

OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF JULY 25, 2007

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Offices of MMAP Trust Board, 19 West Flagler Street, Mezzanine Room #106, on July 25, 2007 at 12:00 Noon, there being present: Chairperson John T. Jones, Jr. and Members: Mr. Tony E. Crapp, Jr., Ms. Marie B. Hyppolite, Ms. Beverly Kovach, Mr. Benedict P. Kuehne and Mr. Herbert Robinson, (Members: Ms. Veldrin Freemon and Ms. Greicy Lovin were late; Members: Mr. Arthur J. Barnes, Dr. Marzell Smith and Mr. Daniel A. Wick, Jr. were absent)

ROLL CALL:

Staff members present were: Mr. Milton Vickers, Executive Director; Mr. John Dixon, Deputy Director; Mr. William Simmons, Ms. Joann Hicks, Mr. Jose Gonzalez, and Mr. Anthony Williams; and Deputy Clerk Karen Leonard.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

MOTION TO SET THE AGENDA:

Mr. Milton Vickers, MMAP Trust Executive Director, requested that the following items be added to the agenda: Agenda Item 2 Community Workshop; Agenda Item 3 Retreat Agenda and request for additional funding; and Memorandum of Approval (MOA) for the South Dade Small Business Capitalization Initiative grant awards.

I. Trust Action Items

A. Committee Action Items

1. Budget

A. Proposed Fiscal Year 2007-08 MMAP Budget

Mr. Vickers noted that the Board directed staff to revisit the adjusted budget to sharpen the focus. He noted that the administration charge in the budget was lowered and administrative cost in the dedicated source of revenue area was increased. The primary objective was to lower the FY 2007-08 portion of the General Fund Budget, Mr. Vickers stated.

Mr. Jose Gonzalez, MMAP staff member, provided a brief summary of the proposed General Fund Budget of \$998,000, noting this proposal had a 9% reduction that totaled \$774,000.

In response to Ms. Lovin's question as to whether the proposal was based on the current number of the MMAP Trust staff, Mr. Vickers noted two positions would be removed, adding that the administrative cost was originally projected at \$500,000. He noted that with the overall reduction to the General Fund, the programmatic dollars, such as Black History, or South Dade Initiative, etc., were increased in the budget. He further noted MMAP would maintain those dollars in addition to \$65,000 allocated for the MLK Academy, Mr. Vickers stated.

Mr. Vickers noted the County Manager recommended a proposed budget totaling \$332,000,

which was insufficient. He advised that the foregoing proposed budget was \$442,000 higher than the County Manager's recommendation, in order to continue with minimum changes in the MMAP staff. He emphasized the importance of maintaining the programmatic budget, which allowed MMAP to provide services, as well as community input. Mr. Vickers noted this budget could cover some deficits relating to the MLK Academy, and reminded Trust members that the last contract period consisted of 40 alternative schools that were reduced to seven.

Mr. Vickers noted the Budget Committee Chair had reviewed the proposed budget by phone. He asked that the Trust approve this Memorandum of Approval, which would then be forwarded for review by the Economic Development Committee.

In response to Ms. Lovin's question regarding what percentage reduction of other dedicated funding sources, Mr. Vickers noted the average reduction was 20%.

Responding to Chairperson Jones' question as to what the County was requesting, Mr. Vickers noted the original request was to show a 9% and 15% reduction in the entire General Fund Budget. He noted that there were two separate reductions, one was based on the County Manager's anticipation of the property tax roll back and the other one was related to the Legislative request for property tax roll back.

Mr. Vickers noted that in the housing area, the administrative cost was approximately 7% and the Teen Court was 15%. He said that if, in January, an additional adjustment was needed; MMAP would still be below the average 20% for administrative cost and could come back to the Board of County Commissioners to request an increase in the Teen Court or Housing budget.

Chairperson Jones recommended that before mid-year 2008, the Trust should conduct a workshop to revisit the table of organization and delivery of services. He recognized that some difficult decisions needed to be made because he felt current dedicated sources would not increase. He further noted that the MMAP Trust was a part of some resolutions in an attempt to increase dedicated sources and needed to revisit one of those to receive an increase. Chairperson Jones noted that he felt the MMAP Trust would become totally dependent on those dedicated sources from which salaries and fringes could no longer be taken.

Chairperson Jones recommended that the Trust begin to immediately seek other sources because of increased competition; however the advantage with the MMAP was its existing services.

Mr. Vickers stated that Board of County Commissioners passed a resolution providing that approved budgets remain within ten percent of the line item, which eliminated the possibility of moving line items to cover shortfalls or programmatic changes. He noted that the line items were thoroughly reviewed to ensure that the Trust didn't have to go back to the County Commission to request changes.

Additionally, Chairperson Jones noted that if the union negotiated a reduction in benefits, it would be difficult to maintain the current fringe benefits and salaries.

Mr. Crapp concurred with Chairperson Jones and noted in terms of the political landscape of this year's budget; he felt that the Trust needed to increase the amount of dedicated sources that funded the administrative budget. He stated that the County Manager's proposal had an impact

because the MMAP Agency relied heavily on General Funds. Mr. Crapp noted that if less money was needed from the General Funds budget each year, the Trust could have an amended ordinance creating the Trust to be more independent, rather than continuing the existing system which involved the County. He noted changes in the budget needed to be addressed or this would create an issue in the near future.

Chairperson Jones recommended that Trust members look into Federal Grant opportunities in the area of business and interface with the Federal Housing Urban Development (HUD). He noted that he expected a lack of funding for services from the County and the State, but more agencies would be focused on grant dollars from other sources to make up those deficits. Chairperson Jones stated that the MMAP Agency needed to be aggressive in taking the same course of action.

Chairperson Jones noted that the Trust needed to increase its output of services in order to solidify the organization in dedicated sources when requesting additional resources. He noted an increase in Teen Court services, as well as a strategic plan of recruitment to enroll at least 200 students into the MLK Academy was needed. Chairperson Jones also noted that the collaboration with the School and Court system for the Teen Court program would assist in increasing those numbers.

Mr. Vickers noted that he expected the Teen Court case load to increase in August 2007, because the Civil Citation program would be implemented countywide with a projection of 6,000 cases. He advised MMAP would receive a third of those cases.

Discussion ensued among the Trust members regarding the County employment downsizing.

Mr. Vickers noted that he had submitted a list of the proposed reductions in MMAP staff to the departmental personnel representative.

Chairperson Jones asked that the Executive Director provide the information for review by the Trust prior to submitting it to the County's personnel office.

Mr. Vickers requested to meet with Mr. Jones to discuss types of personnel material appropriate for distribution to the Trust.

Mr. Crapp noted the feasibility of the Trust not being granted its requested budget in October.

It was moved by Ms. Lovin to approve the Memorandum of Approval (MOA) for the MMAP Agency Fiscal Year of 2007 – 2008 Budget which included a 9% reduction in the General Fund Operating Budget. This motion was seconded by Ms. Kovach, and upon being put to a vote, passed 8-0. ((Members: Mr. Barnes, Dr. Smith and Mr. Wick were absent.))

Responding to Mr. Kuehne's question regarding feedback from County Commissioner's staff, Chairperson Jones noted none had been received and that he had observed information indicating that the impact of this budget cut would affect several County public services, employee's salaries and benefits.

Mr. Kuehne noted that following his review of the budget, it appeared the County Manger and the Mayor had made an effort to reform County government through the budget process. He stated he spoke with some Commission staff members and suggested that the budget was not the

right vehicle to do this. Mr. Kuehne suggested having a series of workshops identifying how government should look. Subsequently, implement the budget cutbacks and use this as a budget process for a year. He noted this would give the Trust time to convince County of MMAP's proposal and that County Commissioners had a better control over the reformation of Government.

Chairperson Jones concurred with Mr. Kuehne, but he had the understanding that County Administration represented Government and not the people; nevertheless, the Board of County Commissioners had the responsibility of representing the people. He noted the importance of providing workshops to educate the people in terms of the budget and policies.

Discussion ensued among the Trust members regarding the Board meeting following the Community Workshops.

Chairperson Jones noted that the Trust Board meeting would be scheduled as planned, but no action would be taken at that meeting.

2. Community Workshop and Retreat Agenda/Additional Funding

Mr. Vickers provided a brief overview of the MOA regarding the Community Meeting and Retreat and noted that the Trust approved an allocation of \$3,500.00 to cover expenditures for this event. He stated that once the Retreat was opened as a Community Meeting, additional dollars would be needed for the cost of additional food. Mr. Vickers noted this memorandum requested approval of an additional \$500.00 for the MMAP Trust Retreat/Community Meeting.

It was moved by Mr. Benedict Kuehne to approve an additional allocation of \$500.00 for the catering expenditures associated with hosting the Community Meeting and Board Retreat scheduled for Saturday, July 28, 2007, at the Miami Dade Community College Wolfson Campus. This motion was seconded by Mr. Kuehne, and upon being put to vote, passed 7-0. (Members: Mr. Barnes, Ms. Lovin, Dr. Smith and Mr. Wick were absent.)

Add On Agenda Items

South Dade Small Business Capitalization Initiative

Mr. Crapp noted that this Memorandum of Approval (MOA) would bring closure to this year's program. He noted the event was well attended and read into the record the names of selection committee members listed on the MOA. He recommended that the Trust recognize the members who volunteered for the evaluation process of the Request for Proposal (RFP). He also referred to the list of firms selected for the award that represented every area of Miami-Dade County.

Mr. Crapp noted the entire initiative began April 11, 2007, and the award was scheduled for 11:00 a.m., on Friday, July 27, 2007 at the South Florida Boys Choir facility, located at 9966 West Hibiscus Street, Perrine.

Mr. Kuehne requested an explanation regarding the recipients' types of businesses and noted the Trust needed to ensure the companies were appropriately licensed with no affiliation with the MMAP Trust staff.

Mr. Dixon stated that research was completed on each company to ensure there were no

defaulted loans or debts with the County and that they were properly licensed with the State of Florida, including Occupational Licenses.

Mr. Vickers advised that companies without the appropriate licenses in place, which were required with the application, were removed from the competition.

In response to Mr. Kuehne's comment regarding his desire to ensure that each company had a current occupational license at the time of award, Mr. Dixon noted that the occupational licenses would expire in September 2007. He also noted that during the research, one company that was affiliated with a MMAP staff was removed from the competition.

Chairperson Jones agreed with Mr. Kuehne's comments regarding the types of businesses and he inquired as to what type of business was the 426 Logistics, Inc.

Mr. Dixon noted that 426 Logistics, Inc., as well as Branch Enterprises, performed accounting related services. He read into the record the names and business types from the list of awardees as follows: Williams Professional Lawn Care, Julius Dupree Lawn Service and Heavenly Gardens Lawn & Landscaping, Inc. – Lawn Care; Bargain Shop, Inc. – Retail; Sweet Vine, Inc., The Thinking Child Learning Center and Lullaby Learning Center – Daycare School; and Chick-N-Wings – Restaurant. Mr. Dixon noted that he knew Chick-N-Wings to be a local restaurant and not a franchise.

Concerning Mr. Kuehne's question regarding plans to publish the grants, and the benefits of this support to the companies as well as the community following the Trust's approval, Mr. Dixon noted awardees would be required by contract, to report the types expenditures made with grant funds, including inventory, equipment, business technology, and to off-set the cost of commercial insurance. He noted the report would be used to develop a notice that would be forwarded to the press for publication.

Mr. Vickers noted staff was instructed to modify the existing contracts requiring recipients to place the funds in a separate business account; to provide monthly statements or invoices; and to submit receipts whenever a one-time purchase for the entire amount was made.

Mr. Kuehne spoke in support of this item and requested preparation be made concerning press releases. He also asked that email presentations be prepared for release to community leaders, media types, etc. He emphasized the need for thorough communication to the public, which would benefit constituents and businesses. Additionally, Mr. Kuehne's recommended the Trust review a list of supporting organizations that worked with the MMAP Trust and refer their services to the awardees, and vice versa. He noted that this would help these companies, partners, as well as the MMAP Trust while developing greater marketing value.

Discussion ensued among Trust members regarding that the terms of the contract to include participation in the Dr. Phillip Mann's program Entrepreneurial Institution.

Following discussion, Mr. Vickers noted that this requirement would help the Trust, as well as benefit the companies, by receiving advice in terms of expenditures. He noted this would be discussed with Dr. Mann and ensured the Trust that those terms would be included.

It was moved by Mr. Crapp to approve the Memorandum of Approval for the Small Business Capitalization Initiative to grant an award in the amount of \$5,000.00 and enter into a contract agreement with each participating company recommended by the evaluation committee that will require an ongoing report of the business account expenditures. This motion was seconded by Mr. Kuehne, and upon being put to vote, passed 7-0. (Members: Mr. Barnes, Ms. Lovin, Dr. Smith and Mr. Wick were absent.)

In response to Mr. Robinson's question regarding public relations efforts for the upcoming awards event, Mr. Crapp noted the Miami Times and the Miami Herald newspapers published articles, and Radio Station 1080 broadcasted a discussion regarding the event in April 2007.

Chairperson Jones commented that residents in the community were also contacted, and advised that he had received calls from two clergymen confirming their attendance.

In response to Ms. Hyppolite's comment regarding members of the Trust attending this event, Mr. Kuehne and Ms. Kovach noted they would be unable to attend.

Community Workshop and Retreat Agenda

Mr. Vickers distributed draft copies of the retreat agenda and emphasized the need for Committee members' input and final approval in order to print the agenda and confirm attendance.

Mr. Vickers gave a brief overview of the agenda and advised that Trust members should have a copy of the final Disparity Study performed by Florida International University (FIU).

Mr. Vickers noted the Community Workshop would consist of breakout groups with a working lunch, starting at noon. He asked that the Trust members facilitate the workshops and noted outside sources could be used if necessary. He reviewed the list of Trust members and their assigned workshop to facilitate. Mr. Vickers noted the MMAP staff would also be assigned to those sessions.

Discussion ensued among the Trust members regarding the multiple sessions of the workshops.

Following discussion, Mr. Kuehne suggested that the last session, "Call to Action," be a plenary session providing a brief presentation of all the highlights, and that Chairperson Jones could speak about the opportunities, within the community, to implement the ideas discussed.

Mr. Vickers noted that an item would be presented on the day of the workshop for Trust's approval regarding how to prioritize the issues resulting from the workshop sessions. He noted that following this list, a resolution would be created and the recommendations forwarded to the Board of County Commissioners.

In response to Mr. Crapp's question regarding how the information would be compiled, Mr. Vickers noted that there would be flip charts and each group would have at least 4 items from the list of the disparity study.

Discussion ensued among the Trust members regarding how the information from the workshops would be compiled in the time remaining.

Chairperson Jones recommended an electronic/writing recorder be in each session. He stated that the length of each session would be unpredictable if the participants wanted to continue the discussion. Chairperson Jones noted the Trust members needed to be flexible because time may not permit them to address the resolution.

In terms of the agenda, Mr. Kuehne noted it presented a lot of opportunities, but the keynote speaker and the disparity study played a critical part. He noted that the Trust needed to ensure that the keynote speaker had appropriate time.

Discussion ensued among the Trust members regarding the presentation of the Disparity Study and the press conference scheduled to take place during the morning session. Chairperson Jones recommended the press conference air before the mid-day news. He also requested an introduction of the MMAP Trust members be listed on the agenda. Chairperson Jones noted the importance of making people aware of whom the Trust members were.

In response to Mr. Kuehne's suggestion that email addresses for Trust members be listed in the agenda package rather than telephone numbers, Mr. Vickers asked that Trust members email their biographies to mmapgasquem@miamidade.gov.

Ms. Hyppolite offered to make a presentation on business development during the Economic Development Workshop and partner with Ms. Freemon who would be facilitating.

Following the discussion regarding the approximate number of attendees, Mr. Vickers advised Trust members of the parking provision and noted that the location was 300 NE 2nd Avenue.

In response to Mr. Kuehne's suggestion to identify two facilitators for each session to help with the presentations, Mr. Vickers noted each breakout session would have a Trust member and a FIU staff member familiar with the disciplines in the Disparity Study.

Discussion ensued among Trust members regarding whether to include phone surveys, a summary of Disparity Study results, County Commissioners, Administration and County information in the Agenda Package.

Mr. Vickers suggested that the County Manager's budget, as well as the adjusted budget created by the Trust, be presented before the Disparity Study.

Mr. Kuehne recommended the Agenda Package include the MMAP mission, a brief summary of the ordinance, and historical background, and accomplishments of the MMAP Agency. He also suggested that sample letters of support and letters for use in addressing these issues should be included in the package. Mr. Kuehne asked that the Chairperson and Executive Director review the items in the Agenda Package to ensure that the MMAP Trust remained within County regulations while providing appropriate information.

Responding to Mr. Crapp's question regarding the presentation on the County Manager's budget proposal, Mr. Vickers noted the presentation would focus on the budget's impact on MMAP's services.

Chairperson Jones noted that there should be information listed in the program regarding Reverend Willis and the Collective Banking Group, since he would be doing the Invocation.

Discussion ensued among Trust members regarding how the Community Workshop and Retreat would proceed.

Following the discussion, Chairperson Jones noted that Trust members and staff needed to be flexible and ready to make adjustments with the expected 200+ potential attendees.

Discussion ensued among the Trust members regarding Keynote Speakers and the possibility of the MMAP clients sharing their success stories.

In response to Mr. Vickers' suggestion that representatives from the South Dade Initiative be used, Mr. Crapp noted that the Grant Awards would be taking place the day before and this event would be inconvenient to those needing to attend both.

Mr. Don Patterson, President/CEO of BAME Development Corp., asked whether it would be appropriate to include a representative from Lafayette Square to represent a project funded by the Trust. He noted this project would provide an opportunity to showcase the power of the MMAP Agency services to the community.

Mr. Kuehne concurred with Mr. Patterson that this was the type of presentation that was needed. He noted that the Disparity Study would show the importance of the MMAP services.

Chairperson Jones recommended that, since the established framework for the Community Workshop and Retreat was complete that the Trust would allow the administration to handle the remaining tasks.

Following discussion, Mr. Vickers advised the Trust that MMAP folders would be distributed to participants in addition to a petition of support for the MMAP Trust that had been circulating for two weeks that was sponsored by the Collective Banking Group.

ADJOURNMENT

There being no further business to come before the Trust, the meeting was adjourned at 2:00 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust



METRO-MIAMI ACTION PLAN TRUST

BOARD OF TRUSTEES MEETING

INFORMATION ITEMS

JANUARY 16, 2008

Agenda



METRO-MIAMI ACTION PLAN TRUST

TRUST BOARD MEETING

JANUARY 16, 2008

AGENDA

Page

EXECUTIVE DIRECTOR'S INFORMATION ITEMS

A. Teen Court Monthly Report	1
B. Housing Monthly Report	5
C. Fiscal Management Report	9

Adjourn

* Submitted at Board Meeting

**Not submitted

MOA – Memorandum of Approval



EXECUTIVE DIRECTOR'S INFORMATION ITEM

ITEM A.

TEEN COURT MONTHLY REPORT



INTERIM EXECUTIVE DIRECTOR'S INFORMATION ITEM

TO: Members of the MMAP Trust

FROM: John Dixon *John Dixon*
Interim Executive Director

DATE: January 2, 2008

SUBJECT: Comprehensive Report for December 2007

PURPOSE OF ITEM

The purpose is to inform the Board of Miami-Dade County Teen Court (M-DCTC) activities for the month of December.

BACKGROUND INFORMATION

Program Activities

December 2007: Dr. Pamela Green, M-DCTC's Psychological Coordinator assisted with the reintroduction of the program's Anger Management component by facilitating five (5) workshop sessions to program youth in need of such intervention. Youth acquired appropriate strategies for recognizing anger triggers as well as learned how to effectively demonstrate self-control.

December 4, 2007: As a follow-up to the partnership meeting held on November 20, 2007, professional staff of M-DCTC's North and Central offices attended Miami Carol City High School's monthly faculty meeting. During the faculty meeting the School-Based Referral Student Court Process was unveiled, from start to finish, to Carol City faculty-at-large. Faculty and administration were made aware of their role in ensuring that the School-Based Referral Initiative is successfully implemented in January of 2008 as well as were afforded an opportunity to provide input.

December 6, 2007: M-DCTC staff conducted *Victim's Awareness Panel Workshop*--an interactive workshop that sparks dialogue between participants, parents and/or guardians. A total of twenty (20) individuals comprised of both program participants and their parents discussed the value of forgiveness, restoration, and repair of lost trust as well as how various crimes committed impacts the family and community.

December 12, 2007: As a follow-up to the partnership meeting held on November 15, 2007, LaVerne Carlile, Teen Court North Administrator and Dr. Pamela Green, M-DCTC's Psychological Services Coordinator attended Miami Edison Senior High School's monthly faculty meeting. During the meeting M-DCTC staff unveiled the School-Based Referral Student Court Process, from start to finish, to Edison High

faculty-at-large. Faculty and administration were made aware of their role in ensuring that the School-Based Referral Initiative is successfully implemented in January of 2008. Administrators and faculty expressed enthusiasm regarding the implementation of the proposed joint initiative.

December 12th and 14th 2007: Joseph Aleandre and Juan Aspajo, M-DCTC's North Office Case Managers provided Attorney Training at Carol City High School for a core group, consisting of fifteen (15) students. Students who received training will assist M-DCTC staff with acclimating additional students to the Teen Court/School-Based Referral Student Court Process, scheduled to begin in January of 2008.

December 21, 2007: Juan Aspajo and Joseph Aleandre, M-DCTC's North Office Case Managers provided Attorney Training at Miami Edison Senior High School for a core group, consisting of twenty-nine (29) students. Students who received training will assist M-DCTC staff with acclimating additional students to the Teen Court/School-Based Referral Student Court Process, scheduled to begin in January of 2008.

Program Performance

Referrals:

M-DCTC received a combined total of thirty-nine (39) referrals from the Juvenile Services Department (JSD) and the Miami-Dade County State Attorney's Office on behalf of Broward County Teen Court (BCTC). M-DCTC assists BCTC with co-monitoring cases involving youth who have committed crimes in Miami-Dade County although residing in Broward County.

Community Service:

During the month of December, M-DCTC program youth and volunteers gave back to the Miami-Dade County community through serving as jurors, bailiffs, clerks, and judges in M-DCTC, as well as provided their services to various outside organizations. Community service hours provided totaled three-hundred sixty-six (366).

Marketing:

MMAP's Office of Public Information and M-DCTC are currently formulating strategy to update program promotional materials.

PERFORMANCE REPORT

November, 2007

	North	South	Total
Number of Referrals	24	15	39
Intakes	21	5	26
Number of Cases Heard	14	3	17
Successful Completions	13	2	15
Unsuccessful Completions	0	1	1
Unsuccessful Contacts	0	0	0
No Shows	0	0	0
Refused Programs	0	0	0
Recalls	1	0	1

Community Service Hours (Total)	253	113	366
Community Service Hours (Defendants)	211	15	226
Court Volunteer Hours (Youths)	39	95	134
Court Volunteer Hours (Adults)	3	3	6

Volunteers Recruited (Youths)	0	2	2
Volunteers Recruited (Adults)	0	0	0

Number of Orientations Conducted Overall	5	0	5
Volunteer Orientations Attendance (Schools)	154	0	154
Volunteer Orientations Attendance (Non-Schools)	0	0	0

Number of Workshops Conducted Overall	13	2	15
Youth and Adult Educational Workshops (VAP) Held	1	0	1
Youth and Adult Educational Workshops (VAP) - # of Attendees	20	0	20
Youth and Adult Educational Workshops (Anger Management) Held	5	0	5
Youth and Adult Educational Workshops (Anger Management) - # of Attendees	4	0	4
Youth and Adult Educational Workshops (Ethics) Held	3	0	3
Youth and Adult Educational Workshops (Ethics) - # of Attendees	15	0	15
Youth and Adult Educational Workshops (Substance Abuse) Held	2	0	2
Youth and Adult Educational Workshops (Substance Abuse) - # of Attendees	9	0	9
Youth and Adult Educational Workshops (Peer Circle) Held	1	1	2
Youth and Adult Educational Workshops (Peer Circle) - # of Attendees	3	5	8
Youth and Adult Educational Workshops (Conflict Resolution) Held	0	0	0
Youth and Adult Educational Workshops (Conflict Resolution) - # of Attendees	0	0	0
Crime Prevention Workshop Held	0	0	0
Crime Prevention Workshop - # of Attendees	0	0	0
Anti-Theft Workshop Held	1	1	2
Anti-Theft Workshop - # of Attendees	6	3	9

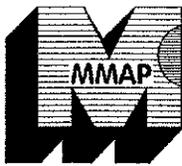
Number of Education, Intervention and Prevention Tours Conducted Overall			0
Monthly Boot Camp Jail Tour - # of Attendees	0	0	0
Monthly Women's Detention Center Jail Tour - # of Attendees	0	0	0



EXECUTIVE DIRECTOR'S INFORMATION ITEM

ITEM B.

HOUSING MONTHLY REPORT



**METRO MIAMI ACTION PLAN TRUST
HOMEOWNERSHIP ASSISTANCE PLAN PROGRAM
DECEMBER 2007**

HOMEOWNERSHIP ASSISTANCE PROGRAM

During the period from December 1, 2007 thru December 31, 2007, three (3) families purchased homes resulting in a total of \$23,850.00 in MMAP HAP mortgages. During the period from December 1, 2007 thru December 31, 2007 the HAP program generated \$55,825.00 in first mortgages, and \$60,000.00 in Miami Dade County administered subsidy program mortgages. Thereby, the HAP program increased Miami Dade County property tax rolls by an estimated \$7,500.00 (see Attachment 1 for statistical details).

HAP TRAINING SEMINARS

The Board approved change in the maximum permitted assistance to \$7,500 or 4% (whichever is less) has been integrated along reservation and tracking improvements. Training will be conducted for interested new participants (over 150 at this time) and currently approved participants beginning in early February in order to insure that all are aware and trained on program changes. Sessions will occur regularly until all interested current and new participants are trained, then monthly thereafter. Certified MMAP HAP real estate agents/ brokers, developers, lenders, mortgage brokers and closing agents will again receive ID #'s to better monitor and track production and program compliance.

DISTRICT 3 TEACHERS INITIATIVE

For the District 3 Teachers Initiative, of the first two (2) files submissions to date, one (1) has closed and one (1) is still in-process.

- The first closed loan provided \$25,000 to a special education District 3 Teacher to assist her in purchasing a home in North Miami for \$244,000.

This initiative provides up to \$25,000 to teachers who currently teach at a District 3 Zone School and commit to teaching a District 3 school for at least five (5) years after they close (all other regular MMAP HAP provisions apply). There are a total of sixteen (16) teachers that will be funded on a first-come, first-serve basis.

HOMEOWNERSHIP EDUCATION & OUTREACH

- Presenter at the Miami Dade Affordable Housing Foundation, Inc. (MDAHFI) CAA North Homebuyers Club meeting held at the CAA Office at 6100 NW 7 Ave. in Liberty City. The Mortgage Process and Closing Process presentations were made integrating MMAP's role in each process to approximately fifty-five (55) attendees.
- Vendor Participant at the South Dade Housing Fair endorsed by MDC Commissioner Dennis C. Moss and held at the Phichol E. Williams Community Center in Homestead. The event was sponsored by Dade County FCU, Delmar Homes and the Miami-Dade Affordable Housing Foundation, Inc. Area lenders, developers, realtors, non-profit/ CDC and Community based Organizations (CBO's) and other MDC agencies were also vendor participants. The event drew approximately 100 area residents during this 3 ½ hour event.

METRO-MIAMI ACTION PLAN TRUST - HAP PROGRAM & ALL CURRENT INITIATIVES
For Month of December 2007 AND Fiscal Year-To-Date (FYTD) October 1, 2007 thru September 30, 2008

General Statistics	ZAMORA HOMES	DISTRICT 3 TEACHERS	MMAP HAP	COMBINED TOTALS DEC. 2007	YTD DEC. 2007
Total Applicants	0	0	1	1	8
Total Loans	0	0	3	3	29
Total MMAP Funding	\$0.00	\$0.00	\$23,850.00	\$23,850.00	\$408,299.00
Total purchase Price	\$0.00	\$0.00	\$105,000.00	\$105,000.00	\$1,520,000.00
Average Sales Price	\$0.00	\$0.00	\$105,000.00	\$105,000.00	\$190,000.00
Total amount in 1st Mortgages	\$0.00	\$0.00	\$55,825.00	\$55,825.00	\$969,250.00
Average 1st Mortgage	\$0.00	\$0.00	\$55,825.00	\$55,825.00	\$121,156.25
Total Amt SURTAX Funding	\$0.00	\$0.00	\$60,000.00	\$60,000.00	\$413,530.00
Other Loans	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
Estimated Increase to Tax Base	\$0.00	\$0.00	\$7,500.00	\$7,500.00	\$72,500.00
Head of Household Loans					
Female	0	0	1	1	16
Male	0	0	2	2	13
Total	0	0	3	3	29
Ethnicity Loans					
Black	0	0	2	2	16
Hispanic	0	0	1	1	12
White	0	0	0	0	0
Other	0	0	0	0	1
Total	0	0	3	3	29
Median Income Level Loans					
Very Low	0	0	2	2	12
Low	0	0	0	0	9
Median Moderate	0	0	1	1	8
Total	0	0	3	3	29
Commission District Loans					
District 1	0	0	1	1	8
District 2	0	0	1	1	7
District 3	0	0	0	0	4
District 4	0	0	0	0	0
District 5	0	0	0	0	1
District 6	0	0	0	0	0
District 7	0	0	0	0	0
District 8	0	0	1	1	4
District 9	0	0	0	0	1
District 10	0	0	0	0	1
District 11	0	0	0	0	1
District 12	0	0	0	0	0
District 13	0	0	0	0	2
Total	0	0	3	3	29



METRO-MIAMI ACTION PLAN TRUST - HAP PROGRAM & ALL CURRENT INITIATIVES
For Month of November 2007 AND Fiscal Year-To-Date (FYTD) October 1, 2007 thru September 30, 2008

GENERAL STATISTICS	LOTTERY INITIATIVE	ZAMORA HOMES	DISTRICT 3 TEACHERS	MMAP HAP	COMBINED MTHLY TOTALS	YTD Nov. 2007
Total Applicants	0	0	0	3	3	7
Total Loans	0	0	1	4	5	26
Total MMAP Funding	\$0.00	\$0.00	\$25,000.00	\$39,000.00	\$64,000.00	\$384,449.00
Total Purchase Price	\$0.00	\$0.00	\$0.00	\$605,000.00	\$605,000.00	\$1,415,000.00
Average Sales Price	\$0.00	\$0.00	\$0.00	\$201,666.67	\$201,666.67	\$202,142.83
Total amount in 1st Mortgages	\$0.00	\$0.00	\$0.00	\$351,525.00	\$351,525.00	\$913,425.00
Average 1st Mortgage	\$0.00	\$0.00	\$0.00	\$117,175.00	\$117,175.00	\$130,489.29
Total Amt SURTAX Funding	\$0.00	\$0.00	\$0.00	\$213,530.00	\$213,530.00	\$353,530.00
Other Subsidy Program Loans	\$0.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	\$12,000.00
Estimated Increase to Tax Base	\$0.00	\$0.00	\$2,500.00	\$10,000.00	\$12,500.00	\$65,000.00
Head of Household Loans						
Female	0	0	1	4	5	15
Male	0	0	0	0	0	11
Total	0	0	1	4	5	26
Ethnicity Loans						
Black	0	0	1	3	4	14
Hispanic	0	0	0	1	1	11
White	0	0	0	0	0	0
Other	0	0	0	0	0	1
Total	0	0	1	4	5	26
Median Income Level Loans						
Very Low	0	0	0	2	2	10
Low	0	0	0	2	2	9
Median Moderate	0	0	1	0	1	7
Total	0	0	1	4	5	26
Commission District Loans						
District 1	0	0	0	2	2	7
District 2	0	0	1	2	3	6
District 3	0	0	0	0	0	4
District 4	0	0	0	0	0	0
District 5	0	0	0	0	0	1
District 6	0	0	0	0	0	0
District 7	0	0	0	0	0	0
District 8	0	0	0	0	0	3
District 9	0	0	0	0	0	1
District 10	0	0	0	0	0	1
District 11	0	0	0	0	0	1
District 12	0	0	0	0	0	0
District 13	0	0	0	0	0	2
Total	0	0	1	4	5	26





EXECUTIVE DIRECTOR'S INFORMATION ITEM

ITEM C.

FISCAL MANAGEMENT REPORT

MMAP
2007-2008
MONTH ENDING DECEMBER 31, 2007

ORIGINAL ITEM	General Fund			Housing Assistance Program (HAP)		
	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET
REVENUES						
General Fund Transfer	774,000		774,000			
2006-2007 Carryover				1,209,000	909,826	(299,174)
Projected surcharge				3,000,000	362,696	(2,637,404)
Interest				60,000	9,041	(50,959)
Loan Payments				1,000,000	137,186	(862,814)
TOTAL REVENUES:	774,000	-	970,000	5,269,000	1,418,649	(3,850,351)
EXPENDITURES						
Salaries & Fringes	886,200	214,717	671,483	352,000	93,472	258,528
Temporary Help			-			
Consultant	56,000		56,000	70,000		70,000
Auditing	200		200	2,700	140	2,560
In-House Meetings/Training						
Insurance	13,900		13,900			
Maintenance Equipment	4,000	2,716	1,284			
Rent Expenses	154,000	38,443	115,557			
GSA Charges	14,000	1,699	12,301			
Communication Equipment	5,000	2,145	2,855			
Telecommunications	38,900	3,265	35,635			
Publications/Photo Services	2,300	325	1,975			-
Travel Expenses	6,000	2,484	3,516			
Auto Expense Reimb	-		-			
Ads & Printing	29,000	333	28,667	13,600		13,600
Mailing Services	3,000		3,000	1,000		1,000
Petty Cash	1,000		1,000			
Indirect Cost	-		-			
Training	1,000		1,000	2,000	1,038	962
Office Supplies	12,500	2,540	9,960			
Miscellaneous Expenses		265	(265)			
Programs	174,000	35,000	139,000	4,473,800	384,634	4,089,166
Loans						
Action Committees						
Criminal Justice						
Education			-			
Legislative						
Technology Incubator						
Economic Development						
Social Justice			-			
Teen Police Academy						
Sponsorships						
Capital Equipment	7,000		7,000	2,000		2,000
TOTAL EXPENSES	1,408,000	303,932	1,104,068	4,917,000	479,284	4,437,716
Administrative Charges	(634,000)		(634,000)	352,000		352,000
TOTAL ADM CGS AND EXPS	774,000	303,932	470,068	5,269,000	479,284	4,789,716
REVENUES -MINUS EXPENSES					939,365	

MMAP
2007-2008
MONTH ENDING DECEMBER 31, 2007

ORIGINAL ITEM	Teen Court			Economic Development		
	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET
REVENUES						
General Fund Transfer						
2006-2007 Carryover	923,700	809,568	(114,132)	43,000	69,562	26,562
Projected surcharge	1,000,000	207,901	(792,099)	355,000	140,319	(214,681)
Interest	-	5,647	5,647			
Loan Payments						
TOTAL REVENUES:	1,923,700	1,023,116	(900,584)	398,000	209,881	(188,119)
EXPENDITURES						
Salaries & Fringes	599,800	176,884	422,916	84,100	15,809	68,291
Temporary Help	2,000		2,000			
Consultant	3,500		3,500	75,000		75,000
Auditing						
In-House Meetings/Training	3,800	881	2,919			
Insurance						
Maintenance Equipment	5,000	3,135	1,865	500	645	
Rent Expenses	42,000	1,117	40,883			-
GSA Charges	3,600	65	3,535			
Communication Equipment	-		-			
Telecommunications	2,000	423	1,577			
Publications/Photo Services	200		200			-
Travel Expenses	3,500		3,500	5,000		5,000
Auto Expense Reimb			-			-
Ads & Printing	3,000	1,151	1,849	5,000		5,000
Mailing Services	1,600	117	1,483			
Petty Cash						
Indirect Cost	3,200		3,200			
Training	2,500		2,500		200	(200)
Office Supplies	5,000	918	4,082			
Miscellaneous Expenses						
Programs	955,000		955,000	228,400		228,400
Loans						
Action Committees						
Criminal Justice						
Education						
Legislative						
Technology Incubator						
Economic Development						
Social Justice						
Teen Police Academy						
Sponsorships			-			
Capital Equipment	6,000		6,000			
TOTAL EXPENSES	1,641,700	184,691	1,457,009	398,000	16,654	381,491
Administrative Charges	282,000		282,000			-
TOTAL ADM CGS AND EXPS	1,923,700	184,691	1,739,009	398,000	16,654	381,491
REVENUES -MINUS EXPENSES		838,425			193,227	

M MAP
2007-2008
MONTH ENDING DECEMBER 31, 2007

ORIGINAL ITEM	MLK Academy			Total		
	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET
REVENUES						
General Fund Transfer				774,000	-	774,000
2006-2007 Carryover			-	2,175,700	1,788,956	(386,744)
Projected surcharge	950,000		(950,000)	5,305,000	710,816	(4,594,184)
Interest				60,000	14,688	(45,312)
Loan Payments				1,000,000	137,186	(862,814)
TOTAL REVENUES:	950,000	-	(950,000)	9,314,700	2,651,646	(6,663,054)
EXPENDITURES						
Salaries & Fringes	148,598	19,627	128,971	2,070,698	520,509	1,550,189
Temporary Help				2,000	-	2,000
Consultant	450,000	120,577	329,423	654,500	120,577	533,923
Auditing				2,900	140	2,760
In-House Meetings/Training				3,800	881	2,919
Insurance				13,900	-	13,900
Maintenance Equipment	28,200	13,575	14,625	37,700	20,071	17,629
Rent Expenses	105,000	33,333	71,667	301,000	72,893	228,107
GSA Charges				17,600	1,764	15,836
Communication Equipment	7,000	1,272	5,728	12,000	3,417	8,583
Telecommunications	1,000	645	355	41,900	4,333	37,567
Publications/Photo Services		64	(64)	2,500	389	2,111
Travel Expenses				14,500	2,484	12,016
Auto Expense Reimb				-	-	-
Ads & Printing	7,000	391	6,609	57,500	1,875	55,625
Mailing Services	500	42	458	6,100	159	5,941
Party Cash				1,000		1,000
Indirect Cost				3,200	-	3,200
Training	10,000		10,000	15,500	1,238	14,262
Office Supplies	7,500	973	6,527	25,000	4,431	20,569
Miscellaneous Expenses	1,000	3,889	(2,889)	1,000	4,154	(3,154)
Programs	182,202		182,202	6,013,402	419,634	5,593,768
Loans						
Action Committees						
Criminal Justice						
Education				-	-	-
Legislative						
Technology Incubator				-	-	-
Economic Development						
Social Justice						
Teen Police Academy						
Sponsorships						
Capital Equipment	2,000		2,000	17,000		17,000
TOTAL EXPENSES	950,000	194,388	755,612	9,314,700	1,178,949	8,135,896
Administrative Charges			-	-	-	-
TOTAL ADM CGS AND EXPS	950,000	194,388	755,612	9,314,700	1,178,949	8,135,896
REVENUES -MINUS EXPENSES		(194,388)			1,472,697	