



MIAMI-DADE COUNTY FINAL OFFICIAL MINUTES Metro Miami Action Plan Trust

Office of the Metro Miami Action Plan Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

April 16, 2008

Harvey Ruvin, Clerk
Board of County Commissioners

Kay Madry Sullivan, Director
Clerk of the Board Division

Karen Leonard, Commission Reporter
(305) 375-1296



OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF APRIL 16, 2008

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on April 16, 2008 at 12:00 Noon, there being present: Chairperson John T. Jones, and Members: Ms. Marie B. Hyppolite, and Mr. Herbert Robinson; (Mr. Arthur J. Barnes, Ms. Greicy Lovin, Ms. Veldrin Freemon and Dr. Marzell Smith were absent).

ROLL CALL:

Staff members present were: Mr. John Dixon, MMAP Trust Interim Executive Director; Ms. Marlene Blanco, Mr. Clarke Brian, Ms. Melba Gasque, Mr. Jose Gonzalez, Mr. William Simmons, Mr. Joey Walker and Mr. Anthony Williams, Mr. Frank Tarrau; Assistant County Attorney Terrance Smith; and Deputy Clerk Karen Leonard.

MOTION TO SET THE AGENDA:

Chairperson Jones called the meeting to order at 12:59 p.m. and introduced Assistant County Attorney Terrence Smith, whom he noted would now be assigned to MMAP in place of Assistant County Attorney Shannon Summerset.

Chairperson Jones noted the Trust members would discuss Agenda Items I.B1 and I.B2 in the Agenda package until a quorum was present at today's meeting.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Approval of Previous Minutes

(September 19, 2007, October 9, 2007, October 17, 2007, November 14, 2007, December 19, 2007)

I. Trust Action Items

A. Committee Action Items

1. Housing
2. Education
 - A. Black History Tour**
3. Criminal Justice
4. Community and Economic Development
5. Legislative
 - A. Becker and Poliakoff Renewal**
6. Budget
 - A. Budget Reduction Request (3%) Current Fiscal Year**

Mr. Dixon noted that MMAP staff was instructed by the Trust to respond to the budget reduction request in writing. He noted the concern was that the 3% reduction would carry over into 2009 and MMAP would lose the total budget. Mr. Dixon referred to the memorandum from the Chair

to the County Manager, dated April 3, 2008, noting that no correspondence had been received in return.

B. Additional Trust Action Items:

1. Score Card Strategy Map

Mr. Dixon noted MMAP's staff had met and discussed with County staff MMAP's score card objectives, which were to look at its mission and to include the action committee process under each project that MMAP serviced within the community. He added that this item was presented at the Executive Committee meeting and he wanted to provide more detailed information.

Ms. Blanco noted that the score card entailed information regarding the customer's internal financial status and learning/growth prospective. The information section of the customer's portion of the score card was based on the Trust's role in the different programs, but MMAP staff added the advocacy role to this section and needed the approval of the Trust, she noted.

Chairperson Jones responded that the Action Committees were automatically advocacies.

Ms. Blanco noted that this added information had not been placed on the current score card, but needed to be implemented in order to move forward and to track the accountability of the action committees. She noted that the score card information only included Teen Court, Housing, Economic Development, and the MLK Academy.

Mr. Dixon added that rating measures would be attached to the various committees and that this item may not need approval from the Trust, but was more for informational purposes, and MMAP staff felt it was important that the Trust be informed in order to move forward. He noted that the Trust had already approved the action committee process.

Discussion ensued regarding the action committee did the basic framework of the MMAP Trust which should automatically made the outcome part of the score card.

Mr. Simmons noted for clarification MMAP's staff's request was for the Trust to approve staff moving the score card forward to the County Manager's Office.

Ms. Blanco noted that the Office of Strategic Business Management suggested that MMAP's staff bring the score card before the Trust for approval.

Chairperson Jones noted that he felt the action committee process was already a part of the score card procedure, approval was automatically granted to include it in the score card, and this was not an action item.

2. MMAP Media Forum

Mr. Dixon noted MMAP staff's effort to develop the program by using the local media regarding MMAP's mission to address disparity within the targeted areas, and to present the idea of implementing a MMAP media roundtable to the Executive Committee to discuss social economic issues. He added that this event would be held at the Joseph Caleb Center (JCC).

Mr. Walker added that he had an updated schedule for the forum and the input from the Trust

regarding changing the setup of the roundtable. He noted that MMAP's staff needed approval of a budget for this item from the Trust in order to move forward. Mr. Walker informed the Trust's members that Mr. Dixon submitted to the Commissioners' offices a letter that was approved by Chairperson Jones requesting that the JCC be reserved for June 7, 2008 from 10:00 am to 2:00 p.m.

Chairperson Jones noted that the Trust had previously discussed inviting Mr. Michael Baisden, Hot105 radio host, to participate in the forum because he had good contact with youth and it was time to infuse other young people into the MMAP mission.

Discussion ensued regarding contacting Mr. Baisden and mailing an invitation to participate in the forum to the following organizations: NAACP, Collective Banking Group of Greater Miami, Miami Chamber of Commerce, and all fraternities and sororities as well as elected officials.

Mr. Dixon noted he had already begun scheduling meetings with those organizations.

Chairperson Jones recommended that MMAP's staff include the Miami Dade Teachers Union due to MMAP's collaborative efforts with them on a project. Additionally, he recommended that MMAP staff ask Mr. Carlos Martinez from Public Defender's office and Ms. Marie Osborne, Chief of the Youth Division, to participate as well.

In response to Ms. Hyppolite question regarding as to whether Commissioner Edmonson had responded to the letter dated April 2, 2008 that was included in the Agenda package, Mr. Dixon noted a response was still pending since Commissioner Edmonson had been out of town.

In response to Chairperson Jones inquiry as to whether the forum would be broadcast live on both AM and FM radio stations, Mr. Walker noted that a meeting was scheduled with the telephone company to ensure connections were possible with the multiple stations. He noted this was part of the budget process that was requested, along with having the telephone lines secured. Mr. Walker advised that the cost for the telephone line connections would be approximately \$285.00, which included a monthly charge of \$25.00.

Chairperson Jones recommended to include the \$25.00 monthly fee in the MMAP budget and to identify the resources. He noted he had hoped that if the monthly charge was covered, the Commissioners in those areas would support MMAP on this project and possibly use the services in the future.

Discussion ensued regarding the agenda for the forum and the number of participants that would attend.

Chairperson Jones noted that the community participation would be most effective and noted the need to have youth representatives that were knowledgeable of this subject sit on this panel.

Mr. Walker advised that MMAP's staff had planned to include students from all the local colleges and universities, including Florida Memorial, Miami Dade Community College, and University of Miami.

Discussion ensued among the Trust members regarding the need to include those students that dropped out of school in the forum in order to get additional input.

Chairperson Jones recommended inviting the student presidents at those colleges, including Florida International University, to participate.

Ms. Hyppolite suggested inviting representatives from the Minority Business Government Center to address any business-related issue.

Additionally, Chairperson Jones recommended that entities that offered job opportunities and elections be participants as well.

II. Trust Information Items

A. Committee Information Items

1. Housing

A. Zamora Homes Meeting

Mr. Eric Johnson noted that he attended a meeting with representatives from Zamora Homes regarding the development projects. The sale of properties in the housing market had slowed down and the intent of the meeting was to discuss feasible strategies, which included staging an event involving realtors that would showcase a range of houses for sale starting at pre-construction, he also noted. Mr. Johnson added that a consultant who specialized in affordable housing and worked with a number of developers in locating funds through the Florida Housing Corporation (HOP) Program attended the meeting.

Mr. Johnson referred to the HOP Program application process for funding, which he noted could total \$70,000.00 or 25% of the property sales price to assist homebuyers with low income. He noted that he had someone who was familiar with the application process accompany him to the meeting to make a presentation.

Ms. Hicks noted that an inventory of 20 available properties was currently online and their sale prices were reduced from \$280,000.00 to a price range of \$180,000.00 to \$200,000.00 in order to adapt to the drop in the market for competitive purposes.

Discussion ensued among the Trust members regarding the various sizes and price range of available housing in the Zamora Homes development.

Mr. Johnson noted that the representatives of Zamora Homes wanted to identify what direction would the market move in and the building cost before the sale date. He added the need to find financing resources in order to reach the targeted audience of borrowers because they would need subsidy funds within the next 18 months.

Mr. Johnson noted that the representatives of Zamora Homes appeared to be receptive to participating in the event and MMAP staff would follow-up with them as well as the marketing efforts, including the planning for the event. He stated he was aware of the communication with the consultant regarding the applications requesting subsidy funds for housing through the State of Florida (HOP) Program.

In response to Mr. Robinson's request regarding the address of those housing units, Mr. Johnson noted that he would provide the addresses of the actual housing units, which he noted were located in the Homestead area.

2. Education

A. Overpayment to Miami-Dade County Public Schools Update

B. MLK Academy Community Outreach

Mr. Dixon provided a brief overview of the MMAP MLK Academy Community Outreach efforts made by MMAP's staff to find a building to accommodate Teen Court as well as the school. He noted meetings with several people, included with Representative Wilbert "Tee" Holloway, with Commissioner Audrey Edmonson regarding funding and supplemental funding and with Commissioner Barbara Jordan, etc. Dr. Smith had been overseeing this project and MMAP staff hoped that through the Superintendent's restructuring process, MMAP would gain one of the closing schools or share a facility that was under enrolled, Mr. Dixon noted.

Mr. Dixon spoke of MMAP staff's efforts to outreach and a letter that was sent to no avail to Mr. Freddie Woodson, who was over the facilities in the school system. He noted he received a call from Dr. Gallon, who advised him to contact Mr. Jamie Torrance regarding an available building and the possibility of having some information about the program after today's school board meeting. He also noted that Dr. Gallon pointed out if a facility was provided to MMAP, other entities would be afforded this opportunity, which would require another process including a process loan. Mr. Dixon said he would continue trying to contact Mr. Torrance.

Chairperson Jones recommended that MMAP staff monitor today's School Board meeting because this would probably be an item on the agenda due to State budget cuts and some facilities may be made available. He added that MMAP's focus had been on the Carol City Middle School facility.

Discussion ensued regarding a letter that would be sent to Mr. Torrance explaining MMAP's goal on this project and the meeting to inform the School Board of MMAP's need for a facility to house the Teen Court program and the school.

C. Teen Court Relocation

3. Criminal Justice

4. Community and Economic Development

A. Occupational License Funding Status

Mr. Dixon noted that the Trust's members developed a plan regarding the 8% Surtax Dollar Funding and the partners that MMAP worked with over the years. He advised that the plan was approved by the County Attorney's Office and the money from that funding remained in escrow at the Office of Community Economic Development (OCED). Mr. Dixon noted his several conversations with the County Manager regarding the release of those funds.

Recently Ms. Cynthia Curry, Senior Advisor to the County Manager, proposed reconvening a meeting on April 28, 2008 regarding those monies, in lieu of the Manager asking the Director of OCED to make the plan that was approved by the County Attorney available for review by

applicable individuals at a meeting, noted Mr. Dixon. He pointed out that Ms. Curry also proposed releasing the money and following that meeting, the plan go before the Economic Development and Human Services Committee (EDHSC). Subsequently, upon approval, and then at the Chairman's approval, it would go before the Board of County Commissioners. Mr. Dixon indicated that those actions seemed appropriate since MMAP reported to the Board.

Discussion ensued regarding the process of going before the other individuals involved rather than move directly forward to the Board.

Mr. Dixon noted that Ms. Curry's proposal entailed a Sunshine meeting on May 30, 2008.

Mr. Dixon noted for the record, that he felt it was not useful to meet with those entities after the plan had been approved, except in that it afforded the Finance and Budget departments an opportunity to meet and see the plan. He added that his understanding was the plan had already been approved by the Board and was emailed to all those individuals and the Finance and Budget departments had no say-so once it was approved.

Further discussion ensued regarding the process for having the plan approved.

Mr. Robinson expressed concern that the meeting with the other entities may involve another agenda and the plan should move directly to the Board.

In response to Mr. Dixon noting that April 30, 2008 had been a proposed meeting date, Assistant County Attorney Summerset stated that this proposal was for a sunshine meeting for the ordinance amendment and did not address any of the business tax issues.

Mr. Dixon noted if the plan went before the Board, the filing would be on May 20, 2008 at the next meeting.

Further discussion ensued among the Trust members as to why the additional committee that was established needed to review the plan if it was approved by the Board.

Assistant County Attorney (ACA) Shannon Summerset advised that the added committee was organized based on concerns from the Beacon Council, and the other past meetings did not involve the Beacon Council. She noted, however, that it appeared the intent of that committee's members was for them to be able to appear before the Beacon Council and present a report of any action taken.

ACA Summerset noted it was appropriate for the Beacon Council to be informed of any financial request concerning MMAP and this would give the Beacon Council an opportunity to provide input before the item was placed on an agenda. She added this would minimize any conflicts.

Discussion ensued regarding the need for MMAP's staff to prepare for the meeting scheduled on April 28, 2008.

In response to Ms. Hyppolite's question regarding MMAP only receiving 8% of surtax dollars and the Beacon Council receiving 92% of that funding, Chairperson Jones noted that the

community needed to understand why a large difference in distributed funds existed between both entities.

5. Legislative
6. Budget

- III. Executive Director's Information Items
- A. **South Dade Community Forum**
 - B. **Teen Court Monthly Report**
 - C. **Housing Monthly Report**
 - D. **Fiscal Management Report**
 - E. **Public Information**
 - F. **Criminal Justice Report**
 - G. **MLK Academy Monthly Report**

Mr. Frank Tarrau reported that MLK Academy recently completed the FCAT Exam and the rate of participation was 95% for Miami Dade County Public Schools, but MLK Academy rated 100% in the 6th through 8th grades and 95% in the 9th grade. Those ratings would have to be validated by the alternative education department, he noted.

Mr. Tarrau noted that MLK Academy received an excellent evaluation and he commended Mr. Dixon and MMAP's staff for their support. He noted the school facility was reported to meet the criteria and only had three items that needed improvement.

Mr. Tarrau added that the Miami Herald newspaper published an article regarding MLK Academy students that were selected by various colleges and universities as well as in the Gospel Truth newspaper.

He spoke of the current events that would take place at the MLK Academy, including the school prom, which would be held on May 22, 2008, as well as a dual enrollment for 2009 in Miami-Dade College North Campus (MDC) for 9th grade students on May 30, 2008. He added that this agreement between MMAP and MDC was negotiated to also motivate the 8th graders that had grade point averages (GPA's) of 3.0.

Mr. Dixon emphasized that the program with MLK Academy students and Miami Dade College was newsworthy.

In response to Chairperson Jones requesting a written report, Mr. Tarrau noted that the report was documented in the media future section of the MLK Academy Report and would be featured in the main section next month with photographs.

Further discussion ensued regarding chaperones and sponsors for the 2008 MLK Academy prom.

Add-on Item

In response to Chairperson Jones' inquiry regarding an update on the Sunset of the Surtax ordinance, Ms. Hicks noted the latest negotiation would be an extension of (23) twenty-three years rather than a repeal, and a hearing would be scheduled.

Assistant County Attorney (ACA) Summerset added that the legislature was looking into extending the Sunset to the year of 2031 and putting additional safeguards in place that would require an independent annual financial audit, as well as limiting administrative costs to 10%. She added that neither the 10% administrative cost nor the Surtax dollars could be used to pay for that audit. ACA Summerset noted until that legislation had passed, she was uncertain how the County would work with MMAP to perform the annual financial audit.

Discussion ensued regarding Legislation and the facts that MMAP did not have a representative under contract and it would be an issue to pay a bill through County regulations.

Further discussion ensued among the Trust members regarding a bill of outstanding expenses that had been itemized and which were in process, and certain pending projects like 'The status of black men and boys' along with several economic development projects.

In an effort to address teen violence, Mr. Dixon noted the Teen Court staff would like to arrange a conference on May 6, 2008, had established a working relationship with the Restorative Justice Program through Miami Carol City Senior High, and had hoped to work with Miami Edison. He noted this would allow both schools to participate in this non violence program.

Mr. Anthony Williams explained the process of developing the non violence program to address teen violence through MLK Academy's collaborative effort with those schools and inviting Mr. Michael Baisden and others to participate. This event would be a preview to the conference by Mr. Baisden that would be held in June, 2008, he added.

In response to Ms. Hyppolite's question as to why other schools were not invited, Mr. Williams noted the only reason was because of the existing working relationship with those schools, which afforded easier access to those students in this late period of the school year.

Mr. Dixon added that MMAP staff met with Mr. Mark Zeyer, Student Services at Miami Dade Public Schools (MDPS), to discuss establishing the Restorative Justice Program throughout the school system. He expressed concern that MMAP's staff would not make a premature move involving a number of schools and both Miami Carol City and Miami Edison Senior High was workable and open to participate in the program. Mr. Dixon noted that he hoped other Miami-Dade County schools would participate in this program that would eventually be an annual event. He also added the half day event would entail continental meals and MMAP staff requested a written opinion and approval from the County Finance Department for MMAP to provide lunch at this event. Mr. Dixon noted that MMAP staff received written approval to provide lunch to those students.

Discussion ensued regarding how MMAP staff had negotiated with the hotel to accommodate the number of students that would be attending and how to use other resources through the School Board.

Although Carol City Senior High had a Law Magnet Program and Miami Edison had a Law Academy, Chairperson Jones noted, he recommended that MMAP staff to invite some students from Miami Northwestern Senior High since the school was located in the vicinity of the event.

Further discussion ensued regarding inviting more students from schools throughout Miami Dade in the future and the issue of transporting students.

Chairperson Jones recommended that the Trust's members be called for a special meeting since this event was scheduled for May 6, 2008, and in order to address the agenda items that needed to be acted on by the Trust members.

ADJOURNMENT

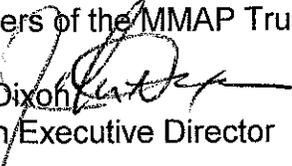
There being no further business to come before the Trust, the meeting was adjourned at 2:39 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust

MEMORANDUM OF APPROVAL



TO: Members of the MMAP Trust

FROM: John Dixon 
Interim/Executive Director

DATE: April 15, 2008

SUBJECT: Miami-Dade County Teen Court Engaging Youth to Develop Responsible Citizen's Conference

PURPOSE OF ITEM

To propose that a resolution be passed permitting Metro-Miami Action Plan Trust's Miami-Dade County Teen Court Program to host annual youth conferences beginning May of 2008, and in successive years as appropriate.

BACKGROUND INFORMATION

Metro-Miami Action Plan Trust's Miami-Dade County Teen Court Program, which diverts youth from the criminal justice system, proposes to host the first of several annual youth conferences aimed at affording youth an opportunity to engage in relations that assist in the development of responsible citizens. The conference will foster leadership skills such as problem-solving, decision making and critical thinking. Various speakers from a cross-sector of the community—to include law enforcement, religious, sports and/or the entertainment arenas will address youth concerning decision making, improving relations, and reducing violence.

The May 2008 conference and successive conferences will target at-risk middle and high school students.

May 2008 conference particulars include the following:

Target Group: At-risk middle and high school students

School/Organization	Number of Student Attendees
Martin Luther King Jr. Academy	120
Miami Edison Senior High School Law Academy	40
Miami Carol City Senior High School Law Magnet	40
Miami-Dade County Teen Court Participants	10

Date: May 6, 2008

Location: Hilton Miami/Downtown, 1601 Biscayne Boulevard, Miami, Florida 33132

Time: 9:00 a.m. to 2:00 p.m.

Youth will be picked up from and delivered back to their various school locations by MMAP sponsored transportation. As a result of the duration of the conference, meals should be served due to the length of the conference and the ages of the attendees.

The conference will provide the following benefits:

- Provide students with an understanding of legal and criminal processes;
- Help develop students' public speaking, communication and interpersonal skills;
- Help foster critical thinking, problem solving, decision making and other positive leadership skills;
- Help in the development of well-educated law respecting citizens.

FISCAL IMPACT

The fiscal impact will be in an amount not to exceed \$ 40,000.00 from the Teen Court Budget.

RECOMMENDATION

It is recommended that the Board of Trustees of the Metro-Miami Action Plan Trust approve staff hosting the first of several annual youth conferences aimed at affording youth an opportunity to engage in relations that assist in the development of responsible citizens with a budget not to exceed forty thousand dollars (\$40,000.00) and additionally approve an expenditure to serve meal due to the length of the conference and the ages of the attendees.



Metro Miami Action Plan Trust
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19 West Flagler Street • Mezzanine -106
Miami, Florida 33130
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F 305-579-3699

miamidade.gov

April 14, 2008



Chairperson
John T. Jones, Jr.

1st Vice Chairperson
Arthur J. Barnes

2nd Vice Chairperson
Greicy Lovin-Meighan

Parliamentarian
Tony E. Crapp, Jr.

Members
Veldrin Freeman
Marie B. Hyppolite
Benedict Kuehne, Esq.
Beverly Kovach
Omar Malone, Esq.
Marty Pinkston, Ed.D.
Herbert Robinson
Marzell Smith, Ed.D.
Cynthia A. Stafford, Esq.
Daniel A. Wick, Jr.
Hannie L. Woodson, Jr.

President/CEO
Milton D. Vickers

The Honorable Audrey M. Edmonson
Miami-Dade County Commissioner, District 3
111 N.W. 1ST Street • Suite 220
Miami, Florida 33128

Cc: Kai Green, Manager
Joseph Caleb Center Auditorium

John Dixon, Interim Executive Director
Metro-Miami Action Plan (MMAP) Trust

Re: Reserving the Joseph Caleb Center Auditorium for
MMAP Media Roundtable Event

Dear Commissioner Edmonson:

In listening to the citizens that live in neighborhoods all across South Florida, Metro-Miami Action Plan (MMAP) Trust is planning a reunion for the community-at-large to voice their concerns and listen to the appropriate professionals that can discuss the STATE OF MIAMI-DADE COUNTY and what the current socio-economic situation means to their quality-of-life.

In our planning process, we are respectfully requesting your support to host a live broadcasted Community Media Roundtable in your district at the Joseph Caleb Center Auditorium, 5400 NW 22nd Avenue, on June 7, 2008 from 10 AM – 1 PM.

By using the power of the local media, the agency will provide a Community Roundtable platform to include: your colleagues, other elected officials, business owners, and residents to discuss the STATE OF MIAMI-DADE COUNTY through the eyes of the press in the areas of criminal justice, economic development, education, employment, health and human services, and housing. In addition, we will address a number of issues including: the Community Reinvestment Act regarding the commitment of banks toward the development of local neighborhoods; the 27th Avenue Metro Rail Corridor; the upcoming U. S.

Delivering Excellence Every Day

The Honorable Audrey M. Edmondson
Miami-Dade County Commissioner, District 3
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Census Report in 2010; and, many other initiatives critical to the survival of this community.

In addition, we are requesting your assistance for a waiver to use the Joseph Caleb Center Auditorium, 5400 NW 22nd Avenue, to host the community event. We have confirmed the availability of Saturday, June 7th with Chantel Lapointe, Joseph Caleb Center Auditorium. The scheduled time needed is from 8:30 AM - 2:00 PM (one hour for set-up, one hour for clean-up, and breakdown).

As the Economic Development Human Services Chairperson, no one understands better than you do the impact that this year's economic situation will have on local governments, corporations, businesses, and citizens for many years to come.

I look forward to discussing this with you in detail. Please advise John Dixon or Joey Walker of any additional information you may need. Your assistance in this matter is greatly appreciated.

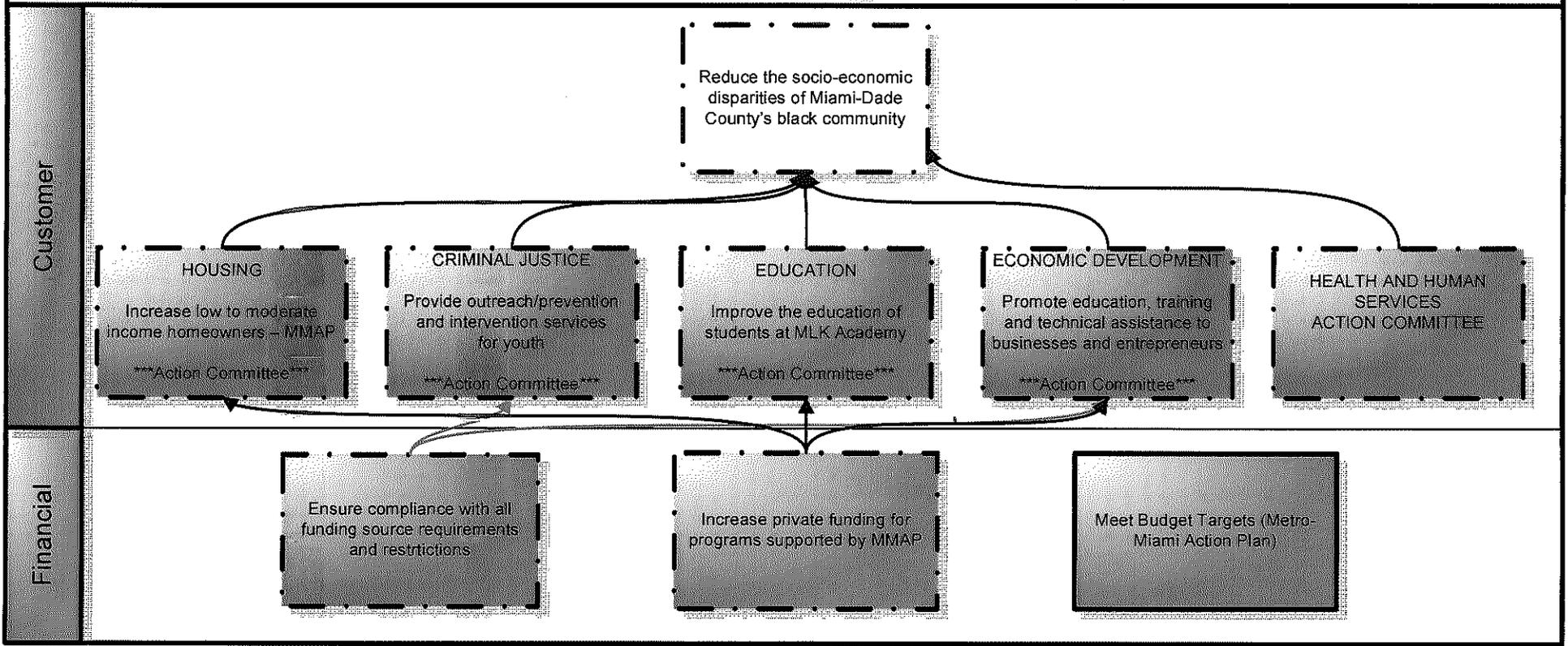
Sincerely,

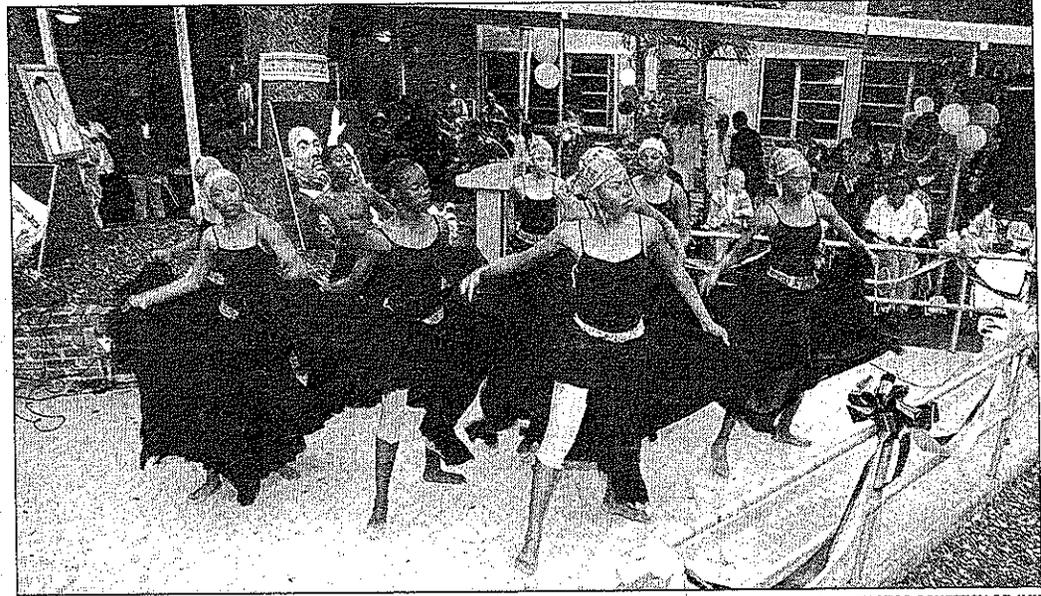
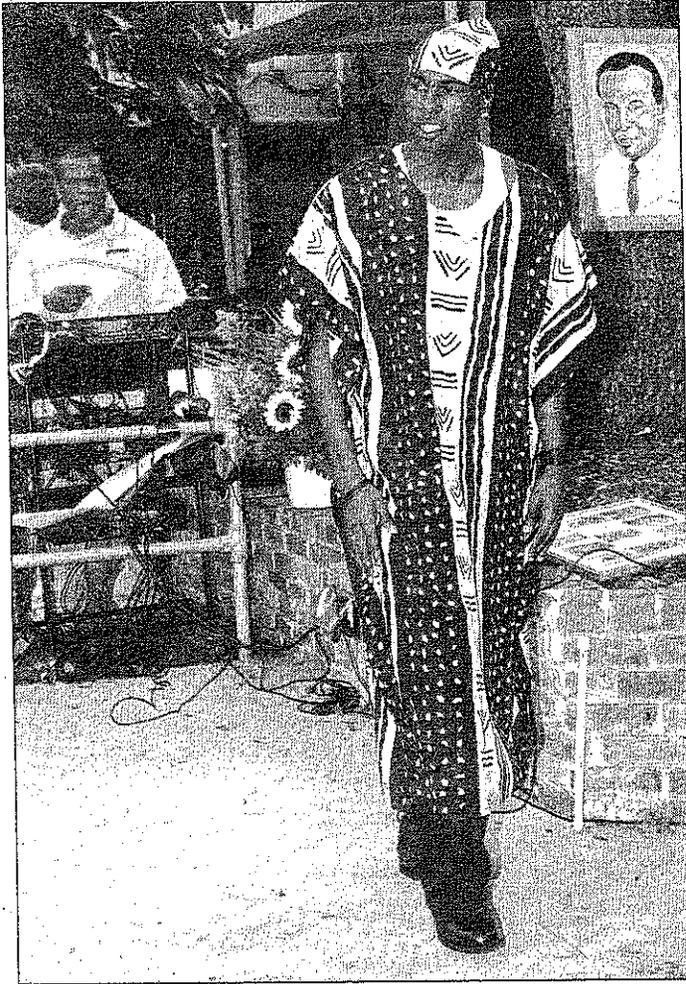
John T. Jones, Jr.

John T. Jones, Jr.
Chairman MMAP Trust

CC: Metro-Miami Action Plan Trust

STRATEGY MAP: Metro-Miami Action Plan (OSBM Draft; Rev. A)

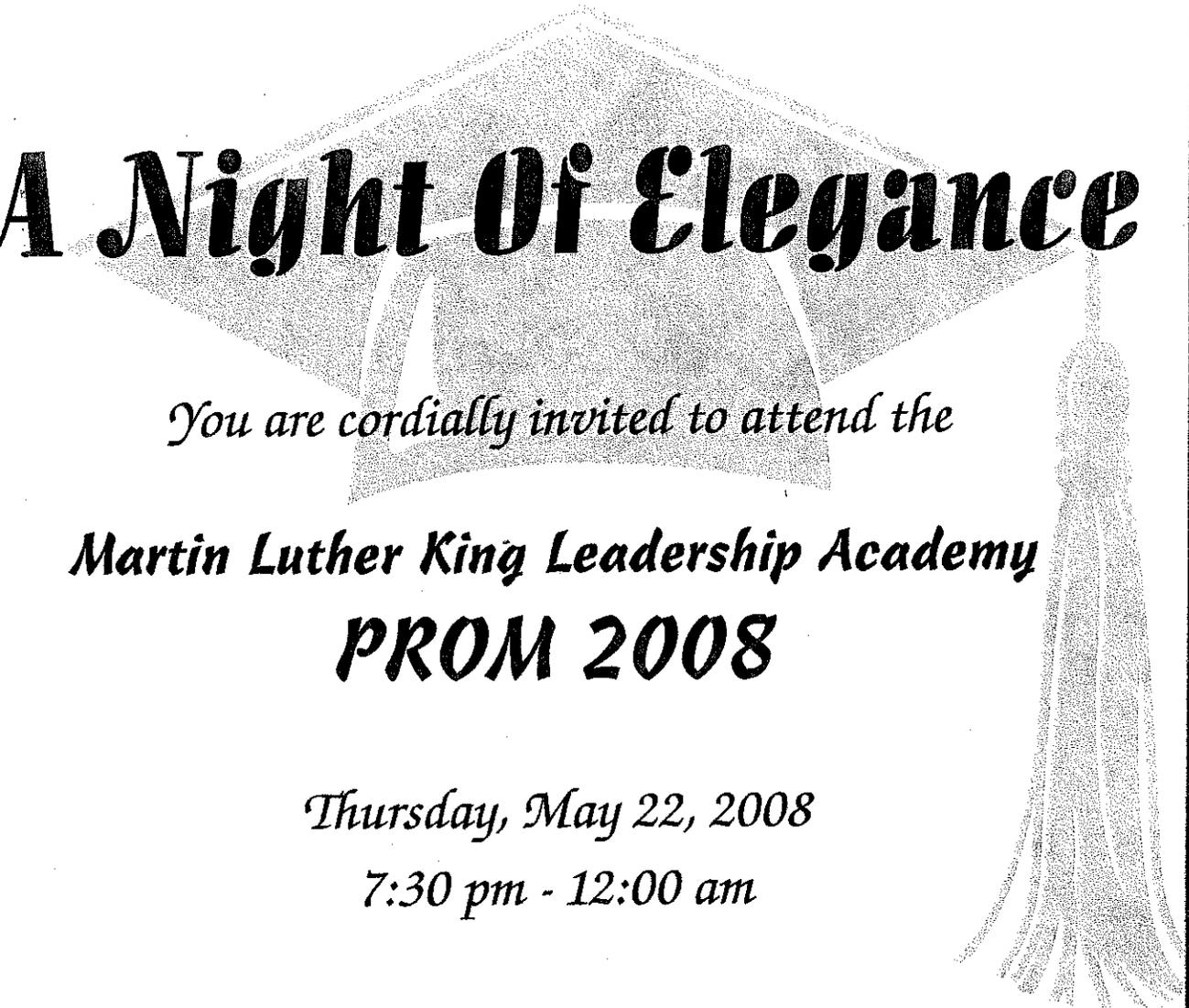




PHOTOS COURTESY OF JMH

CELEBRATING BLACK HISTORY

Left, Quintan Mayo, a student in the Miami Dade College Modelle International Fashion Club, modeled African attire and accessories at Jackson Memorial Long Term Care Center's Black History celebration. Above, Charles R. Drew Middle School dancers perform. Jackson Memorial Long Term Care Center commemorated Black History Month with a celebration on Feb. 29 featuring performances by Charles R. Drew Middle School African dancers, Turner Tech Voices of Expression and Brothers of Expression. Students from Miami Dade College Modelle International Fashion Club, directed by Tudy Williams, modeled African attire and accessories.



A Night Of Elegance

You are cordially invited to attend the

Martin Luther King Leadership Academy
PROM 2008

Thursday, May 22, 2008

7:30 pm - 12:00 am

*The Endowment Banquet Hall
4888 NW 183rd Street
Miami Gardens, Florida 33055*

\$ 30.00 per person

Advance Pay Required



METRO-MIAMI ACTION PLAN TRUST

BOARD OF TRUSTEES MEETING

APRIL 16, 2008

Agenda



MEETING NOTICE

METRO-MIAMI ACTION PLAN TRUST

BOARD OF TRUSTEES MEETING

DATE: WEDNESDAY, APRIL 16, 2008

TIME: 12:00 PM

**LOCATION: BISCAYNE BUILDING
19 WEST FLAGLER STREET – SUITE M106
MIAMI, FLORIDA 33130**



**METRO-MIAMI ACTION PLAN TRUST
TRUST BOARD MEETING
APRIL 16, 2008
AGENDA**

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Roll Call

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

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Adjourn

* Submitted at Board Meeting

**Not submitted

MOA – Memorandum of Approval



METRO-MIAMI ACTION PLAN TRUST

MEETING MINUTES

SEPTEMBER 19 2007

**OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF SEPTEMBER 19, 2007**

The Metro-Miami Action Plan Trust (MMA) convened a meeting at the Office of MMA Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on September 19, 2007 at 12:00 Noon, there being present: Chairperson John T. Jones, Jr. and Members: Mr. Arthur J. Barnes, Ms. Beverly Kovach, and Mr. Herbert Robinson, Ms. Veldrin Freeman (Members: Mr. Tony E. Crapp, Jr., Dr. Marzell Smith and Mr. Daniel A. Wick, Jr. were late; Members: Ms. Marie B. Hyppolite, Mr. Kuehne P. Benedict and Ms. Greicy Lovin were absent).

ROLL CALL:

Staff members present were: Mr. Milton Vickers, Executive Director; Mr. John Dixon, MMA Trust Deputy Director; Mr. William Simmons, Mr. Eric Johnson, Ms. Joann Hicks, Mr. Jose Gonzalez; and Deputy Clerk Karen Leonard.

Also present were Commissioner Audrey M. Edmonson and Commission District 3 staff members; Senior Advisor to the County Manager Ms. Cynthia Curry; and Mr. Jose Perez de Corcho, Project Director, Sailboat Cove.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

MOTION TO SET THE AGENDA:

Chairperson Jones noted the following item would be added to the agenda: Agenda Item I.A.7., Florida Memorial Entrepreneur Institute, followed by an introduction of Commissioner Audrey Edmonson.

Miami-Dade County Commissioner Audrey Edmonson (District 3) appeared before the Trust and noted that the main focus during the fight for MMA was to maintain its current structure; however, many concerns were expressed. She also noted the Office of the County Attorney requested an explanation regarding a resolution sponsored by the Economic Development and Human Services Committee (EDHSC).

Commissioner Edmonson expressed concern that Trust members had not appeared before the EDHSC meeting or attend the Sunshine meetings. She noted the County had proposed different criteria concerning the MMA Trust and staff. Commissioner Edmonson pointed out that inquiries were made regarding Trust members providing input, during two Sunshine meetings and two EDHSC meetings,

Commissioner Edmonson noted Assistant County Attorney Terrance Smith would provide a brief overview of the EDHSC's proposal and Senior Advisor Cynthia Curry would present the County Manager's recommendations that would be forwarded to the Board of County Commissioners.

In response to Chairperson Jones' comment regarding Trust members not being notified of the public hearings, Commissioner Edmonson pointed out that the MMAP Trust had an Executive Director for that purpose and all public hearings were publicly posted.

Assistant County Attorney Terrance Smith noted he was representing Assistant County Attorney Shannon Summerset. He provided a brief overview of the Sunshine meeting followed by an EDHSC meeting that were held on August 22, 2007 during which a public hearing was held regarding this ordinance that would be set for first reading before the Commission.

Assistant County Attorney Smith presented a brief overview of the EDHSC's proposed changes to the governing ordinance related to the MMAP Trust attached to the memorandum dated September 12, 2007 from the County Attorney's Office. He reviewed Section 2-502 entitled "Governing Body Section Sub-Paragraph A" recommending a reduction in the Trust's membership from 21 to 15 voting members. He noted the EDHSC also recommended Section 2-503A be changed to provide that the nominating council be comprised of five (5) voting members to include: the Trust Chairperson; the Chair of the Economic Development Committee; and three members appointed by the Chairman and ratified by the members of the Board of County Commissioners.

Assistant County Attorney Smith noted that the nominating council members' terms of service would be limited to 3 years, but not to serve more than two consecutive years and each year to be completed as set forth in Section 2-503D. Proposed changes to Sub-paragraph D of the Ordinance provided that the Trust members would serve no more than two consecutive years unless authorized by a two-thirds vote from the full membership of the Board of County Commissioners. Assistant County Attorney Smith read the last proposed change related to Section 2-505 "Organization Staff on Support" in "Sub paragraph E" provided that the Trust would present quarterly financial reports including current statements of all accounts to the Commission Auditor and an assessment of each agency funded by the Trust.

Assistant County Attorney Smith noted the MMAP staff had additional recommendations that would go before the Board of County Commissioner.

Ms. Cynthia Curry, Senior Advisor to the County Manager noted the proposed ordinance was presented before EDHSC during a Sunshine meeting held on August 22, 2007, and was presented before the Board of County Commissioners on September 4, 2007. Subsequently, at the September 12, 2007 public hearing, the EDHSC requested this ordinance be deferred in order for the MMAP Trust to be present.

Ms. Curry referred to a memorandum from County Manager George Burgess dated August 30, 2007, that was issued to the Board of County Commissioners and entitled "Ordinance Amending Miami Dade County Code Relating to Metro Miami Action Plan Trust". She noted the MMAP Executive Director received a copy of the memorandum and was advised that copies should be included in today's (9/19) meeting Agenda packet.

Ms. Curry noted the memorandum summarized the County Manager's concerns and

recommendations regarding the MMAP ordinance.

Ms. Curry stated, based on issues noted in the County Manager's memorandum and discussion between Mr. Howard Piper, Special Assistant to the County Manager, and Mr. Vickers, the County Manager placed MMAP on Management Watch (MW). She explained that the County Manager did not have the authority, according to the County Attorney's Office, to direct the MMAP to operate fully as a County department. She noted the County Manager's memorandum, dated August 30, 2007, explained the process of MW.

Ms. Curry reviewed the document entitled "Draft for Discussion" which was a summary of the revised preliminary recommendations from the EDHSC. She noted the item was discussed briefly by the Committee, but the recommendations were deferred on September 12, 2007, and was not part of the item sponsored by the Committee.

Concerning Item 2, Ms. Curry explained that it was sponsored by the EDHSC and was related to the financial report specifying performance assessment. She clarified that quarterly reporting should include programmatic activities.

Ms. Curry explained that when the MMAP was not under MW, its function and authority would be the same as it was today (9/19). She suggested that a report be submitted on a quarterly basis to the Commission Auditor and the Mayor, outlining all of MMAP's procurement activities. Ms. Curry noted the recommendations from the EDHSC were pending and had not been endorsed, although she was asked to make this presentation to the Trust.

Commissioner Edmonson restated that the MMAP Trust, subordinate to the Board of County Commissioners, and required approval, by vote, items concerning MMAP business. The EDHSC committed to keep MMAP as a separate entity from the County.

Commissioner Edmonson also noted the Board of County Commissioners fought to keep the MMAP Trust a separate entity. She informed the Trust members that a Sunshine meeting would be scheduled to discuss MMAP before the next EDHSC meeting. Commissioner Edmonson stressed that the EDHSC anticipated the Trust members would provide input, direction and participation. She noted the focus was on MMAP and the community, and participation was required in order to maintain the organization.

Commissioner Edmonson requested a Trust representative be present at those Sunshine meetings and noted she would provide information regarding the approved recommendations by EDHSC that were distributed. She also spoke in favor of the MMAP Trust remaining a separate entity.

In response to Chairperson Jones' question regarding the expected time the Trust needed to present recommendations for the ordinance, Commissioner Edmonson emphasized that the Trust needed to be present at the next Sunshine meeting and that MMAP's recommendations should be determined at the Trust's own discretion.

Commissioner Edmonson noted Commissioners Jordan, Moss, Sorenson and Souto, as members of the EDHSC, were collaborating to keep the MMAP a separate entity. She noted that she

wanted to ensure that MMAP was treated comparable to other County Trust Boards.

Chairperson Jones assured Commissioner Edmonson that the Trust would be represented at all the meetings concerning this issue.

Mr. Crapp recommended that the Trust take formal action and after the draft resolution was completed, it would be brought before the EDHSC.

Chairperson Jones expressed his appreciation to Commissioner Edmonson and for attending this meeting.

APPROVAL OF MINUTES (June 20, 2007, July 11, 2007, July 18, 2007)

It was moved by Ms. Kovach to approve the July 18, 2007 MMAP Trust minutes. This motion was seconded by Mr. Barnes, and upon being put to a vote, passed unanimously by those members present.

It was moved by Mr. Crapp to approve the July 11, 2007 and June 20, 2007 MMAP Trust minutes simultaneously. This motion was seconded by Dr. Smith, and upon being put to a vote, passed unanimously by those members present.

I. Trust Action Items

A. Committee Action Items

1. **Housing**
2. **Education**
3. **Criminal Justice**
4. **Community and Economic Development**
5. **Legislative**
 - a. **Proposed Amended MMAP Trust Ordinances**
6. **Budget**

B. Additional Action items

1. Renewal of MLK Institute Contract

Mr. Vickers requested the Trust to address the waiver of competitive bidding before taking a vote on the renewal of the Florida Martin Luther King, Jr. Institute for Non Violence (MLK Institute) contract. He noted the procurement process required sole source contracts periodically. Mr. Vickers advised that this process required a waiver of competitive bidding because MLK Institute was the sole source within the State of Florida that provided this type of service.

In response to Dr. Smith's question regarding the County Attorney's approval of this procurement process, Mr. Vickers noted this was a County procedure. He further noted the announcement for the waiver of competitive bidding had to be made in order to identify the MLK Institute as a sole source vendor.

It was moved by Mr. Wick that the Trust approve the Memorandum of Approval requesting a waiver of competitive bids and award the contract to the Florida Martin Luther King, Jr. Institute for Non Violence as a sole source. This motion was seconded by Ms. Freemon, and upon being

put to a vote, passed unanimously by those members present.

Mr. Vickers noted that the MMAP staff recommended renewing the contract for the MLK Institute. He noted the services provided were non-violence training and counseling. The Memorandum of Approval (MOA) requested the contract terms be set for one (1) year, Mr. Vickers noted. He explained that the request for a (1) one year option was not reflected in the MOA making it unnecessary to bring this item before the Trust again.

In response to Dr. Smith's inquiry as to whether advice had come from the County Attorney, Mr. Vickers noted he would consult the County Attorney's Office prior to executing the contract.

Dr. Smith pointed out that this year's contract had increased by approximately \$12,515.00.

In response to Dr. Smith's question regarding salaries for the MLK Institute for Non-Violence employees, Mr. Vickers noted the salaries would remain the same. He stated the increase was related to the administrative fee.

Dr. Smith requested the administrative fees, the salaries, and the cost of training materials for the MLK Institute for Non-Violence to be listed as budget line items. He also requested that the budget for the Fiscal Year (FY) 2007-08, page 8 of today's Agenda package, be amended to include the language "MLK Leadership Academy" in the title.

Mr. Vickers noted the MOA that would be approved by the Trust and part of the contract document, indicated that the MLK Leadership Academy was included.

It was moved by Dr. Smith to approve the Memorandum of Approval requesting a contract renewal for the Florida Martin Luther King, Jr. Institute for Nonviolence Grant and the budget to be amended as follows: to include the MLK Leadership Academy in the Budget for the FY 2007 - 08 with budgeted line items listing salaries, administrative cost and training materials: and the budget total was not-to-exceed \$57,515.00. The contract term would be for one (1) year, with a one (1) year option to renew. This motion was seconded by Daniel A. Wick Jr. and upon being put to a vote, passed by a vote 6-0. (Members Ms. Marie Hyppolite, Ms. Beverly Kovach, Mr. Benjamin Kuehne, Ms. Greicy Lovin, and Chairperson Jones were absent.)

Dr. Smith expressed appreciation for the MMAP staff's efforts in developing strategies to increase the enrollment at the MLK Academy. He noted the meetings were productive and he anticipated a plan of action would be implemented within a few weeks. Dr. Smith noted the issues discussed included the distribution of monies generated from the Full-Time Equivalent (FTE). He noted the MLK Academy had 122 students enrolled, which produced approximately \$55,000.00 on a monthly basis; however, upon requesting funds, he was advised no funds were available.

In response to Dr. Smith's comment regarding the issue pertaining to property maintenance at MLK Academy, Mr. Vickers noted this was a maintenance contract issue and upon notification, he would address the issue with the landlord.

Discussion ensued among the Trust members regarding property maintenance at the MLK Academy and procedures for corrective action to be implemented by the MMAP staff.

Mr. Vickers noted he was unaware of this issue prior to this discussion, and advised he would address it.

Vice Chairperson Barnes expressed concern regarding the reported conditions of the MLK Academy, and agreed that, according to the terms of the agreement, a follow-up visit should occur within ten days of notification to the landlord.

Dr. Smith noted he had arranged for Miami-Dade County Commissioner Barbara Jordan and her staff to visit MLK Academy on September 20, 2007 at 10:00 a.m. and meet regarding the plight of MMAP. He also invited Mr. Dixon to attend the meeting.

Discussion ensued among the Trust members regarding the successful radio talk show that included discussions about the MLK Academy, Teen Court, and Chief Brown, who provided input relating his knowledge of the MMAP

ADD ON AGENDA ITEM

Mr. Vickers noted this Memorandum of Approval (MOA) was a report with recommendations regarding the MMAP Homeownership Assistance Program (MMAP HAP) that had 141 outstanding loan applications. He noted the shortfall in funding came through the Documentary Surtax Funds and those applications were being reviewed in order to determine the number of applicants that met the requirements established by the deadline of August 3, 2007.

Mr. Vickers noted the MOA requested the Trust to recommend approval by the Board of County Commissioners and the Economic Development Housing Committee (EDHC) for an additional allocation of surtax dollars to cover the 141 loan applications. He indicated the MOA included an attachment listing the 141 applicants by district location on the MMAP HAP waiting list (as of 9/17/07). Mr. Vickers noted a new set of guidelines related to mortgaging and surtax dollars would be prepared by the MMAP staff and brought back to the Trust for review. The shortfall of Documentary Surtax dollars impacted the MMAP HAP program by a reduced monthly income that was based on the market decline and projections from previous years, he noted.

In response to Mr. Crapp's question regarding the rollout budget, Mr. Gonzalez noted the budget for the MMAP HAP program was \$6.5 million.

Mr. Vickers noted that the Lafayette Square Apartment Project (LSAP) was earmarked for funding; however, it was pending review by the County Attorney's Office. He advised that loans were pending in the County's pipeline process, as well as in the Finance Department, but funding would come from the \$1.1 million budget. Mr. Vickers also advised that \$1.3 million had been allocated to the LSAP.

In response to Mr. Crapp's inquiry regarding \$1.3 million being earmarked, with \$1.1 million remaining, Mr. Vickers stated the \$1.3 million should have been encumbered, but was not.

Mr. Crapp noted the Trust members voted on an item with the intent to earmark the money and he expressed concern regarding the allocation of the rollout budget and the shortfall.

Mr. Vickers explained that the number of loans per month last year averaged 43; however, the number for this fiscal year increased to over 70 per month. He noted the Housing Lottery program caused 75% increase in the amount of the loans for a total of \$1.8 million, which was reported to the Trust on a monthly basis. Mr. Vickers noted the issue was related to the increased demand for loans that stretched the MMAP HAP program's resources.

Discussion ensued among Trust members regarding the Housing Lottery ceremony event that was held June 2006.

Mr. Vickers advised that debt payments were carried over from 2006 into the new Fiscal Year (2007).

Ms. Cynthia Curry noted she asked Ms. Patricia Braynon, Executive Director of the Housing Finance Authority (HFA), to collaborate with the MMAP staff and determine how to address the pending loans due to the intensity of emails and calls received by the County Manager's Office and the HFA. Ms. Curry noted that based on the fact that HFA had been working to identify the amount of money needed for the pending loans that at the time was over \$1 million, it was in excess of the 8% Documentary Surtax dollars that were earmarked for the MMAP HAP program.

Ms. Curry noted she had discussed with Mr. Vickers and Ms. Braynon that unless the Board of County Commissioners created an amendment through an ordinance to increase the 8% Documentary Surtax Dollars that was earmarked for the MMAP HAP program, there was uncertainty as to how the Board of County Commissioners would address this matter due to other demands on the surtax programs.

Chairperson Jones recommended the Trust identify corrective actions and present a recommendation requesting additional funds for the MMAP HAP program to the Board of County Commissioners. He suggested the Trust revisit the loan process.

Mr. Crapp recommended reviewing the last three fiscal years of the line item budget, pertaining to Documentary Surtax Funds, to identify the prior roll over amount and expenditures, which included the monies encumbered for the LSAP that were presently not available.

Mr. Vickers noted during the initial vote by the Trust regarding the funds for the LSAP, the monies should have been set aside. He stated the funds for housing were allocated entirely towards the home loan assistance program, but the LSAP's closing was pending. Mr. Vickers noted the payment schedule of the \$1.3 million was intended to consist of multiple payments and the MMAP staff had been looking into arranging a payment schedule based on invoicing.

Regarding the MMAP HAP loans, Ms. Curry noted Mr. Vickers had been advised about modifying the process in order to use a reservation system, currently in operation through the HFA, which made contributions to some of the MMAP HAP loans.

Ms. Curry suggested the MMAP continue to set the criteria for using the 8% Documentary Surtax Dollars in the MMAP HAP program, and implement a marketing and outreach plan targeting communities of need, and to collaborate with the HFA to establish a system. She noted this course of action would assist the HFA in moving forward with the closings and allow the County to service those loans through the County's system as opposed to MMAP duplicating the process.

Ms. Curry noted during discussions regarding the LSAP, Mr. Vickers recently asked the County Attorney to review this Surtax-funded project. She noted the County had provided LSAP approximately \$6 million; however, upon awarding the funds, a subsidy layering review process was implemented to ensure proper procedures were taken. Ms. Curry noted the County used the same contractor as the Florida Housing Finance Corporation, in Tallahassee, to determine the amount of funding needed and to verify the amount requested. She noted the LSAP was currently being reviewed using the same system.

In response to Chairperson Jones' question regarding the length of time to implement the reservation system process, Ms. Curry noted she was not certain and suggested an inquiry be made to the Director of HFA.

Mr. Vickers noted the MMAP staff had worked with the Director of HFA to determine whether to implement the reservation system or establish a mechanism to provide available funds based on the prior month's revenue. He explained that the process of the reservation system required a lender to electronically reserve an allocation of funds for a scheduled closing date. Mr. Vickers noted he was not certain of the length of time required to implement the reservation system.

Mr. Vickers suggested MMAP enter into an agreement with HFA to utilize its reservation system that would allow HFA to handle those accounts and MMAP would continue handling the loan applications.

Discussion ensued among the Trust members regarding the issues experienced by bankers that used reservation systems and the need to make modifications.

In response to Chairperson Jones' question regarding corrective actions being implemented before the Trust requested additional funds from the Board of County Commissioners, Mr. Vickers noted the corrective actions should be in place by next week.

Chairperson Jones recommended negotiating a written agreement with the HFA regarding the reservation system before the Trust requested additional funds. He expressed concern regarding the entire loan application process and the phone calls received from lawmakers. Chairperson Jones also expressed concern that the MMAP staff had not informed the Trust of those issues that needed to be addressed.

In response to Ms. Kovach's question as to whether the MMAP staff would be responsible for those corrective actions, Chairperson Jones noted that the MMAP staff needed to develop a monitoring process.

Discussion ensued among the Trust regarding MMAP's responsibility in the loan application process.

Ms. Curry noted the HFA also had concerns regarding the reservation system. She noted the MMAP staff needed to independently develop a method for managing cash flow and available revenues for current loan applications.

Mr. Vickers noted he felt the MMAP staff could develop a corrective action based on the prior months' revenues. Mr. Vickers noted this recently became an issue due to the low volume of income revenues and the high demand for loans.

Ms. Curry noted this years' projected allocation of Documentary Surtax Dollars for the MMAP HAP program was substantially less than \$50 million.

Discussion ensued among the Trust members regarding how the projections for the MMAP HAP program were determined and the overflow of 300 loan applications.

Chairperson Jones requested Trust members to discuss the communication issues pertaining to two different emails sent to participating lenders. He noted in order to perform a level of good business and eliminate misrepresentation; the letters should have been mailed to clients.

Mr. Robinson pointed out that the Trust had held prior discussions in August 2007, regarding the issue of sending emails and addressing clients with formal letters.

Discussion ensued among the Trust members regarding the length of time it took the MMAP staff to identify the anticipated revenue for the fiscal year that was lower than last year's budget.

Mr. Crapp expressed concern that the MMAP HAP program had promotional events during the period that the revenue was anticipated not to be enough, and if identified the Trust could have made adjustments to the budget. He requested that the MMAP staff provide the Trust a report based on monthly income revenues.

II. Executive Director's Action Items

A. Sailboat Cove Loan Extension

Mr. Jose' Perez de Corcho, Project Director, The Mirage at Sailboat Cove, expressed appreciation to the Trust for its support and provided a brief overview of the project. He noted phase one of the project had approximately 39 completed units and a majority of the residents came through the MMAP program and phase two was in progress. Mr. Perez de Corcho noted the project of 171 units would continue to be under construction until approximately March 2009 before completion. He advised that the development had maintained its pricing structure in order to qualify for assistance from the Surtax Dollar Funds.

In response to Mr. Barnes' inquiry regarding the price range for the cost of the units, Mr. Perez de Corcho noted the costs of the units were approximately \$220,000 and with the assistance of MMAP and the Surtax Dollars, the project remained marketable.

Discussion ensued among the Trust members and MMAP staff regarding the housing qualifications and income guidelines that were based on family size and the financing process.

In response to Chairperson Jones' question regarding the projected date for completion of Phase II, Mr. Perez de Corcho advised that Phase II should be complete and ready to close on an additional 40 units by May 2008, with two additional phases remaining. He noted the closing process would be within a six month time period and had restrictions due to the lending constraints issued by Commerce Bank. Mr. Perez de Corcho explained that during those closings, the developer should have enough income to continue building until the banks released the funds.

Discussion ensued among the Trust members and Mr. Perez de Corcho regarding the length of time required to develop the remaining units and the procedure to request for an extension.

Chairperson Jones read the Memorandum of Approval (MOA) recommendation that was documented in the MMAP Trust meeting agenda package.

Mr. Vickers explained that the initial contract terms required the developer to provide a minimum of seven (7) affordable units to be granted \$1 million. He noted the developer had met and surpassed those requirements, providing 39 units under the affordable criteria. He noted the MMAP Executive Committee recommended the repayment of the loan be extended a year for this project.

It was moved by Mr. Robinson to approve the MOA for a loan extension and a revised repayment deadline of October 1, 2008, in the amount of \$1,000,000.00 for the Sail Boat Cove. This motion was seconded by Mr. Crapp and upon being put to a vote, passed by a vote of 6-0 (Trust members Dr. Marzell Smith, Mr. Benedict P. Kuehne, Ms. Beverly Kovach, Ms. Greicy Lovin and Ms. Marie Hyppolite were absent).

Mr. Crapp requested that the Trust discuss the Ordinance from the Board of County Commissioners. He noted he was opposed to Section (d) Tenure of Trustees. Mr. Crapp noted he would be in favor of approving the ordinance as is if the language clearly stated that terms set upon passage of this amended legislation. He noted, in the past, it was difficult to find dedicated people to serve and he felt those changes would impact the current system.

Mr. Barnes noted he felt if the Trust accepted those changes, it would be self-terminating.

Mr. Crapp noted he felt 17 Trust members would be sufficient, rather than 15 as indicated in the proposed amended ordinance.

Discussion ensued among the Trust members regarding what would be a sufficient number of Trust members and the required quorum.

Chairperson Jones noted he felt the required quorum of seven (7) members present would be sufficient and that 15 Trust members would eliminate a percentage of people in the community

from participating as a MMAP Trust member. He noted the Trust membership was set at 21 members historically because it provided the opportunity for participation across the board. Chairperson Jones noted if the decision was reached to only have 15 Trust members, he felt seven (7) members present should constitute a quorum, which would provide a consistent process in conducting business.

Ms. Curry noted that the County Manager had not recommended an amendment for this specific section and the request was to provide the Economic Development and Human Services Committee (EDHSC) recommendations related to this ordinance.

It was moved by Mr. Crapp to approve that the proposed amendments to the MMAP Trust ordinance include language that require a quorum of seven (7) Trust members and the reduction of the total Trust membership would be comprised of the current vacancies. In addition, Assistant County Attorney Shannon Summerset would draft an ordinance to be reviewed by the Trust Chairperson and to be submitted to the EDHSC, and subsequently, presented to the Board of County Commissioners as a formal recommendation from the MMAP Trust. This motion was seconded by Ms. Freemon and upon being put to a vote, passed by a vote of 7-0 (Members: Mr. Benedict P. Kuehne, Ms. Beverly Kovach, Ms. Greicy Lovin and Ms. Marie Hyppolite were absent).

Ms. Curry noted the County Manger would issue a changes memorandum today, recommending the MMAP's budget to be restored. She noted she understood that the MMAP budget would be restored as it pertained to monies coming from the General Fund, which totaled approximately \$774,000. Ms. Curry advised that the changes memorandum would include a reference to the proposed amended ordinance discussed in this meeting and the recommended changes. She explained that the intent of the County Manager's Office was to take the draft ordinance, comprised of the changes, and include the proposed recommendations, rather than issue a separate proposal.

Ms. Curry noted she wanted to ensure that the MMAP Trust provided input before the County Manager's recommended changes were presented to EDHSC, as listed in the Draft for Discussion, to allow feedback related to the proposed amendments to the MMAP ordinance. She advised that those recommendations would be presented for discussion at a Sunshine meeting, which would be scheduled by Commissioner Edmonson.

In response to Mr. Barnes' question regarding the notification of Sunshine meetings, Ms. Curry noted the Clerk of the Board's Office advertised the meetings in the County's Intranet, as part of the official calendar.

Chairperson Jones announced that Mr. Vickers, Executive Director, would ensure the Trust members were notified about public hearings related to the MMAP, to eliminate any oversights. He noted the Trust should not miss any future public hearings regarding this issue.

Chairperson Jones requested input from the Trust members regarding the County Managers' recommendations.

In response to Mr. Barnes' question as to whether the County Manager's recommendations could be formalized prior to presentation before the EDHSC, Ms. Curry noted the recommendations could be formalized; however, she was asked to review the list in the "Draft for Discussion," and needed the Trust's input.

Dr. Smith advised that he was not in favor of the recommendation in Section 1.

Ms. Curry noted that issues related to personnel practices etc. would not fall under a separate policy from those reviewed by the Mayor and would be under the administrative oversight of the Mayor. She explained that the intent was for the Mayor to be able to initiate steps to remove the Executive Director for substantial cause, unless overridden by two-thirds vote of the MMAP Trust.

Discussion ensued among the Trust members regarding the process in removing the Executive Director and the Trust member's willingness to hear the Mayor's input, although the current system worked.

Chairperson Jones requested that the Trust members provide input regarding Section 2.

Hearing no questions or comments from the Trust members, Ms. Curry advised the change in Section 2 clarified that the County Manager would be a recipient of the quarterly financial and programmatic reports, which included performance assessments.

There being no comments or questions regarding Section 3, the Trust proceeded to Section 4, which Mr. Barnes noted pertained to periodic reviews in case an incident occurred.

During consideration of Section 5, Ms. Curry explained this section provided that if MMAP was put under Management Watch (MW), the explanation of the process needed to be clarified in the ordinance regarding the status of authority. She noted that County Manager could implement a MW from a very narrow scope on the administrative side, but a stronger course of action needed to be identified in the ordinance. Subsequently, the Board of Commissioners would endorse the MW and delegate that authority. Ms. Curry noted during the period of MW, MMAP would function as a County Department in order for the County Manager and the Board of County Commissioners to review MMAP's procurement personnel related activities.

In response to Chairperson Jones' question as to whether the MW would be for administration only and whether the observation was for the whole organization, Ms. Curry noted she was advised by the County Attorney's Office that presently the MW for MMAP, initiated by the County Manager, would be limited because the Trust could not be stopped from executing contracts and moving forward.

Mr. Barnes expressed concern that during the time of MW, MMAP would function as a County Department and the County Manager would have the authority to terminate MMAP staff.

Ms. Curry advised that the Board of Commissioners had the authority to direct how the MW would take place regarding MMAP.

Chairperson Jones noted he opposed including language concerning the MW process for MMAP in the ordinance.

Ms. Curry noted the issue was the Board of County Commissioners addressed any incidents concerning the MMAP; however, the County was held responsible, but could not take a course of action. She noted a Management Watch (MW) required a system that needed to be balanced by clearly specifying authoritative positions in the process.

In response to Chairperson Jones' question regarding the purpose for a MW, Ms. Curry explained that issues related to personnel, procurement and conflicts with serious findings would require a MW status until corrective actions were implemented. She noted she felt the County Manager, the MMAP Trust and the Board of County Commissioners would want a process in place that reflected operations were being monitored until the issues were resolved. She noted the items discussed were ideas that she hoped would be incorporated in the ordinance moving forward.

Mr. Vickers noted the MMAP personnel were always required to be in compliance with Miami Dade County's personnel regulations. He noted prior to his appointment, he felt the Executive Director took action to address personnel issues with the knowledge of the Trust.

In response to Mr. Vickers comments, Chairperson Jones pointed out that the Trust would not have knowledge of personnel issues, including terminations, suspensions, or any disciplinary actions because that was not the Trust's role.

Mr. Vickers retracted his comment, but noted since his appointment, all County procedures had been followed relating to disciplinary actions requiring termination of employment, including the employee's right to appeal.

Ms. Curry noted that Section 5 of the "Draft for Discussion" provided that during the Management Watch, the MMAP's procurement process would be conducted as a County department's under the guidelines of the County Manager regarding the MMAP. She noted those recommendations included allowing MMAP to proceed functioning through the regular process, and any recommendations for procurement contracts, etc. would be forwarded to the Board of County Commissioners until the MW was terminated.

In response to Mr. Smith's question regarding the role of the Executive Director during the MW, Ms. Curry noted the director would continue to serve in his position, but any contracts awarded over a million dollars would require review by the County Manager and approval by the Board of County Commissioners.

Mr. Barnes requested a time period of 60 days to be initiated for the MW in Section 5.

Ms. Curry noted it would be difficult to instruct the Office of Audit and Management Services (AMS) to complete an audit within 60 days; however, she agreed to convey the consensus of the Trust to complete the audit of the items discussed today (9/19) within 60 days.

Chairperson Jones noted the Trust did not want those recommendations to be included as a part of the MMAP ordinance. He noted the amendment of the ordinance needed to come from the Trust first, in order to minimize any conflicts, because the Board of County Commissioners would receive direct input from the Trust.

Chairperson Jones concurred with Mr. Crapp that the Trust should continue with the ordinance as previously amended and reserve the right to review the recommended changes from the County Manager at a later date.

Dr. Smith requested that, in Section 4 of the 'Draft for Discussion,' the Mayor would deem it necessary that periodic reviews be in place, rather than the County Manager.

Ms Curry noted she would provide these recommendations to the County Manager which would be forwarded as a separate item; however, she could not be certain of the outcome. She noted the Trust requested the item that addressed the changes in its composition and the reconstitution of the MMAP Trust to be a separate item. Ms. Curry advised that two different items would be presented because one item had been sponsored by the EDHSC.

Ms. Curry noted the County Managers' second changes memorandum had not been released and she could not confirm whether it included the recommendation to restore the \$774,000.00 to MMAP. Ms. Curry noted that she had spoken with Mr. Vickers often regarding this disclosed item that had been moving forward through the EDHSC since August 22, 2007.

Chairperson Jones expressed his appreciation to Ms. Curry for attending this meeting.

In response to Mr. Crapp's concern with no notification being provided regarding the County Manager's recommended changes for the MMAP ordinance, Mr. Vickers noted that he would be willing to address this issue with Trust members individually.

Certified Letter from Dr. Mann

Mr. Barnes expressed concern that he was not notified regarding the issue prior to receiving a certified letter from Dr. Mann, as well as an event held at Parrot Jungle on February 28, 2007.

Mr. Vickers noted he had several discussions with Dr. Mann that continued to inquire to secure funding allocations from MMAP. He noted during the entire time, he clearly indicated to Dr. Mann that he could not discuss funding issues because of the uncertainty of MMAP's overall budget. Mr. Vickers noted he suggested that Dr. Mann investigate alternate funding sources. He also noted that Dr. Mann was invited to apply for funding through the Office of Community & Economical Development (OCED).

Mr. Crapp recalled a previous request regarding a letter from MMAP to be sent to the Florida Memorial Entrepreneur Institute (FMEI) to include Dr. Pinkston's name in the Institutes name. He questioned the impact of MMAP's funding to FMEI if it continued to receive funds from the Occupational Surtax Funds and General Funds.

Mr. Vickers noted there was an issue regarding the use of the Occupational Surtax Funds and he anticipated there would be an audit. He noted the issue could involve the State's statutes and its interpretation, and explained that the Occupational Surtax was based upon State statute, which promoted the use of those dollars to be primarily used in Dade County. Mr. Vickers emphasized that there was no discussion with the FMEI regarding the availability of funds from MMAP.

Mr. Dixon noted articles were published in the Miami Times newspaper, stating funds for the community provided by MMAP had been reduced, as well as the MMAP staff. Regarding an inquiry by Dr. Mann, as to whether the level of funding MMAP provided FMEI would remain unchanged, Mr. Dixon stated he advised Dr. Mann that the level of funding could not be determined due to of internal issues.

Mr. Barnes recommended the Executive Director be provided with a copy of the letter from Dr. Mann and that a formal letter be sent in response, rather than by email, to address some of the comments that were unclear in his letter.

Mr. Crapp noted he felt the Trust should provide a level of assurance to Dr. Mann and express support in continuing operation of FMEI. He noted any policy issues concerning the State statutes should continue to be addressed through the legislative agenda; however, while MMAP received the same amount of funds through the Occupational Surtax Funds, the FMEI program should be supported by MMAP.

It was moved by Mr. Crapp that a copy of the certified letter from Dr. Philip Mann be submitted to the MMAP Trust Executive Director Milton Vickers for review, and that Mr. Vickers prepare a letter of support, on behalf of the Trust, urging the continued operation of the Florida Memorial University Entrepreneurial Institute. This motion was seconded by Dr. Smith, and upon being put to a vote, passed unanimously by those members present.

ADJOURNMENT

There being no further business to come before the Trust, the meeting was adjourned at 2:46 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust



METRO-MIAMI ACTION PLAN TRUST

MEETING MINUTES

OCTOBER 9 2007

OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF OCTOBER 9, 2007

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust, 19 West Flagler Street, Mezzanine Room #106, on October 9, 2007 at 12:00 Noon, there being present: Chairperson John T. Jones, Jr. and Members: Mr. Arthur J. Barnes, Mr. Tony E. Crapp, Jr., Ms. Veldrin Freeman, Ms. Beverly Kovach, Ms. Greicy Lovin, Mr. Herbert Robinson, Dr. Marzell Smith, and Mr. Daniel A. Wick Jr. (Members Mr. Benedict P. Kuehne and Ms. Marie B. Hyppolite were absent).

ROLL CALL:

Staff members present were: Mr. Milton Vickers, Executive Director; Mr. John Dixon, Deputy Director; Mr. William Simmons, Ms. Joann Hicks, Mr. Jose Gonzalez, Ms. Marlene Blanco, Ms. Melba Gasque and Mr. Anthony Williams; and Deputy Clerk Karen Leonard.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

MOTION TO SET THE AGENDA:

Chairperson Jones noted the purpose of today's (10/9) meeting was to discuss the performance evaluation of the Executive Director and the organization. He advised Trust members that a performance report was provided by County Manager George Burgess and a number of items needed to be addressed.

Chairperson Jones informed Trust members that an Economic Development Human Services Committee (EDHSC) meeting was held on October 4, 2007 to discuss an amendment to the governing ordinance for MMAP. He noted the Trust recommended that:

- The MMAP Trust consist of 15 members; with a quorum requirement of seven members;
- The current Trust members' terms be reset upon the approval of the ordinance; and
- Present Trust members should be grandfathered in.

Chairperson Jones noted more follow-up meetings could take place concerning those items and he requested the MMAP staff to notify the Trust members. He requested the Trust members to attend those meetings and provide any recommendations deemed necessary.

Chairperson Jones explained the discussion at the EDHSC meeting focused on a plan to move forward and address accountability that was based on the performance report by Mr. Howard Piper, Special Assistant to the County Manager. He noted the Trust would review the brief summarization in order to understand the recommendations. Chairperson Jones noted the EDHSC recommended the Trust no longer be involved with the development of housing. He explained the Trust was authorized by the Board of County Commissioners to seek additional funding sources, and to involve Legislation with the Teen Court and Housing programs when it was deemed that the General Funds would continue to be reduced.

Chairperson Jones noted the EDHSC also discussed the 8% Occupational License Tax fund, which was a dedicated source that the Trust identified to support businesses in the targeted areas; however, the funding percentage rate had not increased nor had it provided sufficient funds. Pursuant to a resolution by the Trust requesting an increase, the Executive Director reported a mid-year adjustment to the Occupational License Taxes was recommended, but not implemented.

Chairperson Jones reviewed page 2 of the memorandum dated October 5, 2007, by County Manager George Burgess, regarding a summary of the MMAP 2007 Performance Report that listed the findings and recommendations.

In reference to recommendation number 2), Chairperson Jones noted the MLK Academy was not run by the School Board. He explained the Trust decided that MMAP would become a service provider since the recommended actions for the school were not handled. He reviewed the additional recommendations and requested input from the Trust members.

Mr. Crapp requested the Executive Director provide input regarding the foregoing report and clarify the findings. He noted the MMAP staff should address questions from the Chair regarding this report.

In reference to recommendation number 1), Mr. Vickers noted this was discussed during an Executive Committee or Trust meeting and if the recommendations related to gap financing of real property development needed to be withdrawn, it would need approval of the Board of County Commissioners. He noted the Surtax dollars allowed MMAP to participate in the two primary areas of development and mortgage financing. The majority of MMAP's revenue was invested in mortgage financing on behalf of the Sailboat Cove and Lafayette Square projects, noted Mr. Vickers.

Mr. Crapp noted these items had been presented to the Trust twice a month and recommendations were generated by the MMAP staff. He reviewed the process for approving recommendations and noted he was opposed to the fact that those items were not forwarded to the County Attorney before being presented to the Trust for approval. Mr. Crapp noted he had asked on many occasions whether the County Attorney reviewed the documents and he felt that the County Attorney should attend every Trust meeting.

Mr. Crapp referred to the MMAP—Summary of Findings and Recommendations on page 4 and noted inquiries were made by the Trust regarding the review process of the County Attorney's Office (CAO) and the items were to be forwarded to the Commission on Ethics (COE).

Mr. Vickers noted Mr. Dixon informed him the recommendations went to both, the CAO and the COE. He also noted an opinion was received from the Ethics before MMAP entered into a contract.

Mr. Crapp noted the need to know whether the items were reviewed by the County Attorney and he questioned inconsistency in the process. He expressed concern and noted the Trust members were volunteers with full-time jobs and the issue of inconsistency in the process involved the MMAP staff. Mr. Crapp noted he felt the Trust members relied on the legal advice from the

County Attorney.

In response to Mr. Crapp's question regarding findings that MMAP had entered into a \$45,000.00 contract with Florida Martin Luther King Jr. Institute for Nonviolence, Mr. Vickers noted it was approved by the County Attorney's Office. Mr. Vickers noted he had discussed the COE's opinion with Mr. Piper, but no discussion was held regarding the County Attorney.

Vice Chairperson Barnes assumed the Chair and noted if the Executive Director had reviewed the Key Findings, an amendment should have been submitted in response.

Mr. Crapp noted records from the CAO verifying those items were reviewed on a certain date, should be on file. He noted when the procedures were not followed it was perceived that the Trust was irresponsible.

Mr. Crapp noted, for the record, that he had not seen an instance that required an item to go before the Trust without being reviewed by the County Attorney, and a case that was not reviewed was an administrative issue because he would not agree to vote on the item.

Mr. Barnes requested the corrective actions discussed, in the absence of the Chair, be added to the response.

Mr. Crapp recommended including in the response language indicating that the Trust specifically requested the item relating to the \$45,000.00 contract with Florida MLK Jr. Institute for Nonviolence be reviewed by the County Attorney. He asked that a copy of the CAO's response to that request also be included.

Chairperson Jones resumed the Chair and reviewed the second item under Key Findings on page 5, regarding the 18 complaints received from MMAP employees.

Mr. Crapp noted he felt it would be inappropriate for the Trust to discuss the employee-related issues.

Discussion ensued among the Trust members regarding the Executive Director's responsibility to ensure proper management and leadership of MMAP operations.

Mr. Vickers explained that several months ago a report was submitted regarding time sheets and the remaining issue pertaining to developing a team building program had been communicated to the Employee Relations Department. He noted a response was submitted before this report and advised he would address it and take corrective action.

Mr. Crapp recommended that Mr. Vickers include a copy of the response in this second response.

Following the discussion, Mr. Barnes noted the Trust had developed a five year strategic plan within the last five years.

Chairperson Jones advised that those recommendations were not indicating MMAP had not addressed those items, but required a response for clarification.

Mr. Crapp noted the report addressed MMAP's structure and composition pertaining to the relationship between staff and the Trust, the process for appointing Trust members, etc.

Chairperson Jones reviewed the Key Findings on page 6 entitled "Securing Additional Funding". He noted under the ordinance governing the MMAP, it had the ability to pursue funding.

In response to Mr. Barnes' question regarding MMAP severing ties with the private MMAP Foundation, Mr. Vickers noted he was unaware of a formal separation; however, there had been no business relationship since his appointment.

Chairperson Jones recommended including a response as a corrective action.

Mr. Crapp noted the issue regarding the relationship with the MMAP Foundation was related to a lack of communication from the MMAP staff that should have explained what took place. He explained the Trust had requested an audit of the MMAP Foundation when a former director requested MMAP to partner with the MMAP Foundation. Subsequently, a report was received from the audit and Trust members decided not to partner with the MMAP Foundation; however, the report indicated MMAP had a relationship with the MMAP Foundation currently operating as a financial realty group. He noted the relationship between the MMAP and the MMAP Foundation terminated before Mr. Vickers was appointed.

Mr. Crapp recommended copies of documents and minutes from previous meetings regarding the foregoing issue be submitted with the response, listing a detailed timeline indicating dates the changes occurred, since the report indicated this issue was recent.

Further discussion ensued among the Trust members regarding the relationship between MMAP and the MMAP Foundation and its function as a separate entity.

Chairperson Jones recommended including a note in the response indicating that the MMAP Foundation was a separate entity.

Chairperson Jones reviewed the recommendations in the report regarding the Miami-Dade Community Foundation from County legislation.

Following discussion, Mr. Vickers advised the MMAP ordinance referred to the Miami-Dade Community Foundation (MDCF). Mr. Vickers noted the Draft Ordinance, by Commissioner Edmonson, reflected removal of that item from this ordinance; he felt an ordinance amendment was needed in order to remove the language.

Chairperson Jones read the Key Findings and recommendation listed under "Adherence to County Procurement Rules on page 6.

Mr. Vickers noted the foregoing item was related to grants awarded by MMAP to various agencies and would fall under the County's procurement policy. He noted the MMAP staff was developing a system to address this issue and would bring back a report to the Trust.

Mr. Vickers agreed with Mr. Barnes' comment that a grant was not considered procurement by

County regulations. He noted MMAP needed to ensure those grants were identified and addressed with a corrective action for contractual services and were sent through the procurement process.

Following an oral presentation of the recommendations by Chairperson Jones, Mr. Crapp noted the findings regarding the Carrie P. Meek Foundation were related to a collaborative agreement with MMAP that was voted by the Trust. He noted the related key findings indicated there was an application for a grant. Mr. Crapp noted he understood the collaborative agreement was an initiative providing services in needed areas of the community.

In response to Mr. Crapp's question as to whether the collaborative agreement was submitted to the County Attorney, Chairperson Jones noted the County Attorney assisted with developing the agreement.

Mr. Simmons noted the foregoing agreement was negotiated with a staff member from the Carrie P. Meek Foundation, the Trust and the County Attorney. He noted the agreement with Teen Court could have procurement issues because of another entity's ability to provide the civic training services. Mr. Simmons noted the agreement was approved for legal sufficiency by the Office of the County Attorney.

Discussion ensued among the Trust members regarding County procedures and the need for the County Attorney to inform the Trust of any procurement issues.

Mr. Simmons advised Trust members contract agreements were submitted to the County Attorney for review for legal sufficiency, but the initial issue of the procurement process was related to multiple entities being able to provide the same service which required a Request for Quotations (RFQ), or a formal Request for Proposals (RFP). He noted the MMAP staff was responsible for making the specific request from the County Attorney.

Further discussion ensued among the Trust members regarding the County's procedures for procurement and the MMAP staff's ability to identify the County's procurement policies.

Mr. Crapp reiterated that Trust members were not responsible for determining the requirements for specific items; however, the issues were a reflection of the Trust.

Chairperson Jones reviewed the key findings and recommendations listed under the section entitled, "Homeownership Assistance Program", on page 7.

Mr. Vickers noted the MMAP staff had prepared various recommendations, and the record keeping issue was addressed with the MMAP housing and financing and the County's accounting system issues. Mr. Vickers reported the MMAP staff had been working with the Director of the County's Finance Department. He noted he felt those areas were sufficiently addressed, but it was recommended that the back end process in closing loans be turned over to Miami Dade County Housing Authority. Mr. Vickers noted the MMAP staff agreed with this proposal because the loans could be for a 30 year period and MMAP would not have the capacity to monitor.

Chairperson Jones noted Mr. Vickers' comments should be detailed in the response with respect

to the foregoing recommendations.

Hearing no further comments or questions, Chairperson Jones read the key findings and recommendations, on page 8, under the section entitled "One-time \$1 Million Lottery.

Mr. Vickers agreed the foregoing item was a one time opportunity that went before the board of County Commissioners to address. He noted MMAP's policy had remained 6%, but when the percentage rate increased, it was brought back to the Board of County Commissioners for an increase. He noted the MMAP staff would respond to this recommendation.

Ms. Lovin requested the response indicate that the beneficiaries of the 75% lottery housing award, issued by MMAP, were in the lowest income category.

Chairperson Jones recommended including, in the response, the history of low interest rates that were offered to homeowners and the lack of assistance in those communities that prompted the MMAP Trust to pursue dedicated sources in Surtax dollars in an effort to increase homeownership within Miami Dade County.

Hearing no further comments or questions regarding this matter, Chairperson Jones read the key findings and recommendations on page 9, under the section entitled "Proposed Homeownership Assistance Program for Teachers".

Chairperson Jones noted he felt that a citizen's point of view of the number of MMAP's accomplishments with little resources should be documented in the response since it was recommended that more services be provided with the same 8% Surtax dollars.

In response to Mr. Vickers' comment that the foregoing key findings needed to indicate that the maximum loan amount of \$25,000.00 was forgivable after ten (10) years rather than 20, Chairperson Jones recommended including that correction in the response.

Hearing no further comments or questions regarding this matter, Chairperson Jones read the key findings and recommendations on page 9, under the heading "Construction Financing/MMAP as a Financier to Developers".

Chairperson Jones noted the recommendations appeared to suggest that MMAP no longer be involved in real property development.

Discussion ensued among the Trust members regarding MMAP's success in the housing assistance program, despite limited resources and challenges within the communities, including the highest crime and unemployment rates in the County.

Chairperson Jones questioned why the MMAP staff had not addressed the foregoing key findings indicating that MMAP was not successful in the housing assistance program.

Discussion ensued among the Trust members regarding the extreme networking measures taken by the Trust in order to accomplish MMAP's mission.

Following the discussion, Chairperson Jones recommended the response include a

recommendation by the Trust for an increase in funding from the Miami Dade Housing Authority Surtax to expand the housing program countywide, in line with the program's proven success.

In reference to the key findings regarding the ordinance creating the Trust (06-170, on page 10, Mr. Vickers noted a copy was provided to the Trust members in a prior meeting as an informational item. He explained that the County passed the ordinance regarding the use of surtax dollars for development projects. Mr. Vickers noted at that time, a Request for Proposal was unnecessary because the ordinance had been approved; however, the MMAP staff was prepared to follow this ordinance in the future.

Hearing no further comments or questions regarding this issue, Chairperson Jones read the key findings and recommendations under the heading "Teen Court" on page 10.

Discussion ensued among the Trust members regarding the reasons MMAP initiated collaborative efforts with the Miami Dade Police Department to implement the Teen Court program, which related to a large number of minority students revolving through the criminal justice system.

Chairperson Jones concurred with Mr. Robinson that the response should include a notation indicating the Trust's opposition to the recommendation that the program be turned over to another entity.

Following the reading of the final recommendations on page 10, Chairperson Jones recommended indicating in the response that those recommendations, as well as other tasks, were already carried out by MMAP.

In response to Ms. Lovin's question regarding the procedures in making those recommendations, Mr. Dixon noted Mr. Piper and County staff interviewed the MMAP staff to receive an overview of the program in writing etc. Mr. Dixon advised that information was used to make the recommendations.

Ms. Lovin expressed concern regarding 80% of MMAP's staff was new employees who were unaware of the history of MMAP and its procedures. She noted the need for the Executive Director to ensure inquiries were properly addressed. She noted over the years the Trust had made an effort to protect the standard of MMAP's performance and its mission statement. Ms. Lovin emphasized many of those recommendations in the key findings should have been addressed prior to this meeting by the MMAP staff.

Ms. Lovin noted in the past the Trust had ordered audits in order to ensure proper procedures and to establish and maintain those pilot programs that included the Teen Court and the Housing Assistance Program which had succeeded 10 years.

Regarding the key findings from review of the cost for Teen Court, Mr. Barnes noted the need to enroll more youth in the Teen Court program, considering the County's size. He noted the report also indicated the need to lower the cost of the program.

Ms. Lovin noted the issues were related to the Trust and MMAP staff to work with the State Attorney's office in streamlining the number of youth entering the Teen Court program.

Hearing no further comments or questions regarding this issue, Chairperson Jones read the key findings and recommendations under the section entitled "Economic Development" on pages 11 and 12.

Mr. Crapp read the last key finding listed under the foregoing section into the record and noted this summarized MMAP's position. He noted the concept was proposed by Dr. Albert E. Smith, who was president of Florida Memorial University (FMU) at that time during MMAP's collaborative effort to work with FMU.

Discussion ensued among the Trust members regarding the MMAP partnership with FMU Mobile Economic Development Unit and that MMAP could not be held responsible for the areas that were visited by the FMU mobile unit.

Further discussion ensued among the Trust members regarding the intent of the foregoing report to critically look at MMAP and the need for the MMAP staff to emphasize MMAP's collaborative efforts with several entities in order to implement the programs.

Ms. Kovach expressed concern that the report appeared to indicate the writer was not supportive of the MMAP Trust.

Mr. Barnes noted the report regarding FMU questioned the number of students served, and pointed out that Dr. Mann provided a monthly report identifying individuals served each month.

Following further discussion, Mr. Barnes noted the County Attorney had indicated MMAP could use those surcharge funds to support the FMU and Entrepreneurial Center. He noted the Trust moved on this item with recommendations by the MMAP staff and the County Attorney.

Discussion ensued among Trust members regarding the fact that the County Attorney had reviewed documentation on the FMU item for many years and the recommendations in the report were inappropriate because MMAP had addressed many of those items.

Further discussion ensued among the Trust members regarding the MMAP's contribution of \$30,000 to support the FMU economic development unit to become mobile and to operate an outreach program.

Mr. Barnes pointed out that the key findings did not note that in addition to MMAP, Miami Dade County was recognized by the NACO award.

Hearing no further comments or questions regarding this matter, Chairperson Jones read the key findings and recommendations under the heading "Martin Luther King Leadership Academy (MLK)" on page 13.

Mr. Crapp noted the foregoing key findings failed to report that despite the MLK Academy being an alternative school for at-risk youth, it received an "A" rating; however, the report did note the conditions at the site had serious safety concerns. He noted representatives from the School

Board visited the MLK Academy frequently and would have closed the facility had there been safety issues. Mr. Crapp noted the report did not indicate the Trust requested the MMAP staff to send a document to Human Services requesting authorization to use another vacant facility, which was denied by the County.

Chairperson Jones recommended including Mr. Crapp's comments in the response to this report.

Further discussion ensued among the Trust members regarding the efforts made by the MMAP to find an appropriate facility for the MLK Academy.

Chairperson Jones recommended including in the response the fact that the School Board had implemented a process, similar to that used by MLK Academy, throughout the school system. He agreed that the foregoing items were not reported fairly and noted MMAP had worked with limited resources to serve the community that still needed help and that conditions of the community were deplorable.

In response to Chairperson Jones' question regarding the length of time needed to prepare a response to the MMAP—Summary of Findings and Recommendations, Mr. Vickers noted the MMAP staff had begun the process and he hoped to provide accurate documents requested by the Trust. He requested the Trust to allow the MMAP staff until October 19, 2007 to complete the response.

Chairperson Jones directed Mr. Vickers to ensure a copy of the documented response was forwarded to the Board of County Commissioners, the Mayor, the County Manager, and the general public, following review by the Trust. He noted he felt the general public had not been given a clear picture of the mission of MMAP.

Ms. Freemon expressed concern that the report appeared as if several documents were forwarded without the Trust's approval or a different course of action was taken after a directive was issued.

Chairperson Jones suggested the Trust present a community forum and assume the role of advocacy in order to educate and inform the community. He noted he felt the majority of people in the community felt the assistance from MMAP was the only fair process available.

Chairperson Jones recommended including all the comments from today's (10/9) meeting to be included in the response.

Ms. Lovin noted questions regarding the response should be referred back to today's (10/9) minutes and forwarded to the Trust for review.

Additionally, Mr. Robinson advised the MMAP staff to contact the Trust members to provide input if there were any questions or concerns in order to ensure the documented response was accurate and clear to those who read it.

In response to Dr. Smith's comment regarding the importance of the educational component in the report that was not discussed, Chairperson Jones noted the information needed to be provided in order to complete the documented response. He suggested Dr. Smith document those issues

and provide the information to the MMAP staff in order to be included in the response.

Mr. Robinson noted if the items were related to the report and Dr. Smith wanted to clarify an issue regarding the school, he needed to ensure that the information was provided.

In terms of information, Ms. Freemon reiterated that the MMAP staff had members who had been employed over five years and could have assisted in providing historical information. She further noted that she felt the intent was to eliminate the Trust because of its aggressiveness. Ms. Freemon expressed concern regarding the loyalty of the MMAP staff and the inconsistency in following directives given by the Trust.

Mr. Crapp noted it was important to provide thorough information to avoid a disservice to the Trust. He noted several of the foregoing items had been addressed by the Trust and a course of action was taken to void those issues that were reflected in the report. He noted if Mr. Piper had received the information that was discussed at today's (10/9) meeting; certain segments in the report would have been different.

Ms. Lovin noted that she was aware the MMAP staff worked diligently to address issues in order to accomplish many tasks countywide, including the challenges of working within the boundaries of the County's policies. She noted she felt the issue was related to the lack of marketing, which was the purpose of recently hiring the marketing staff. Ms. Lovin noted the community meetings would continue in an attempt to address every segment of this community without discrimination. She noted the importance of the unity between the MMAP staff and the Trust having the same focus.

Ms. Lovin noted she wanted to continue working together and supporting the MMAP staff and emphasized the need to have meetings on the retreats, discussions between the Trust and the MMAP staff. She noted the need for public forums to create one voice, which she stated she felt had become fragmented, and consequently, the issues of the Black community would continue and would not change unless this organization comes together or another entity. Ms. Lovin stated she wanted this message to be sent from the MMAP staff because she didn't want to hear complaints from community members that the MMAP staff indicated that the Trust had not been assisting. She noted she was asking that there be no negative talk from the community regarding the MMAP staff or the Trust until this issue was settled and moved forward a resolution with one voice.

Mr. Vickers noted that the MMAP staff would draft a response and forward it to Trust members by email. He noted that a copy would be hand-delivered to Dr. Smith, and if the Trust had some input regarding the prior responses he asked that the feedback be emailed, or provided with a phone call.

Chairperson Jones requested the Executive Director to notify the Trust members of the next Sunshine meeting and noted he hoped to have the response prepared before that meeting in order to make a presentation.

Discussion ensued among Trust members regarding the terms used to describe the MMAP Trust in a meeting with Commissioner Jordan, as she read the foregoing report and referred to the Trust members as renegades.

Chairperson Jones noted a memorandum by the County Manager stated that during the Sunshine meeting held on October 3, 2007 by the Economic Development Human Services Committee (EDHSC), an ordinance amending the County code related to the MMAP was discussed. He noted Vice Chairwoman Barbara Jordan stated she had received a copy of the report prepared by Mr. Howard Piper, Special Assistant for Performance Management and Assessment on the MMAP. He read the memorandum stating Mr. Piper had only shared the preliminary report with Senior Advisor Cynthia Curry, the MMAP Executive Director, the Department of Procurement Management (DPM) Director and the County Manager.

Following the reading of the County Manager's memorandum, Chairperson Jones stated that the preliminary report had not been released to the Trust and feedback of the reports were collected from all the foregoing parties except the MMAP Executive Director. Additionally, this preliminary report had been released prematurely and a full report would be submitted by Mr. Piper and forwarded to the Mayor and the Trust following a review by the County Manager, he noted.

Mr. Crapp requested to review the memorandum from the Executive Director in order to provide him an opportunity to explain.

Mr. Robinson requested that the Trust discuss how to respond to Commissioner Jordan's comments and expressed concern with being referred to as renegade.

Mr. Barnes noted, for the record, that he emailed Commissioner Jordan regarding her comment, stating he felt it was a slanderous remark and requested a public apology. He emphasized the amount of time he had invested volunteering to work with the Trust.

In response to Chairperson Jones' question regarding the manner in which the Trust would respond to Commissioner Jordan's comment, the Trust members agreed to respond as a Board with a unified statement.

Mr. Crapp noted the importance of allowing the Executive Director to explain the circumstances by which Commissioner Jordan received the report.

Mr. Vickers read his memorandum, dated October 3, 2007, addressed to the County Manager, the Chairman and members of the Board of County Commissioners, and Chairperson Jones and Trust members in response to the memorandum from the County Manager.

Discussion ensued among the Trust members regarding Mr. Vickers' memorandums and concerns that the report was prematurely distributed.

In response to Mr. Wick's question regarding who Mr. Vickers reported to, Mr. Vickers noted that the report was a public record and anyone could request to see it.

Mr. Crapp concurred with Mr. Vickers' notation in the memorandum and a document that was emailed would become public record, which anyone could request. He opposed the fact that the document was supposed to be collected from all parties if it was emailed. Mr. Crapp pointed out that the document was a performance report rather than an audit.

Mr. Crapp pointed out that Mr. Vickers was asked if he sent the report and he responded he had not. He further noted the importance of the Trust member's ability to trust the MMAP staff to bring accurate information after being properly reviewed. Mr. Crapp noted the need to see some improvement in administration and suggested the MMAP staff dedicate a 90-day period toward improving the operations of the MMAP organization. He noted he hoped he would not hear of another incident in the future.

Mr. Barnes expressed concern regarding the foregoing issue and noted the Trust had a commitment to the community and he valued the time invested in the MMAP organization.

Extensive discussion ensued among the Trust members regarding the loyalty and honesty that was needed from the Executive Director as well as the MMAP staff.

Following the discussion, Mr. Vickers noted he had been loyal to the Trust, despite the appearance. He admitted making some decisions that were inappropriate, and the uncomfortable challenges, but he assured the Trust of his loyalty. Mr. Vickers reiterated his support towards the Trust and individual members and that his intent was without compromise. He noted he wanted to work with the Trust and he pledged to perform good leadership over the MMAP staff and address those issues. He vowed he would make an effort to regain the trust of the MMAP Trust.

It was moved by Mr. Crapp that any item voted upon by this Trust should be reviewed by the County Attorney's Office for legal sufficiency and adherence to the County rules and regulations. This motion was seconded by Mr. Barnes, and upon being put to vote, passed unanimously by those members present.

It was moved by Mr. Crapp that Chairperson Jones should write a letter on behalf of the Trust to the County Attorney, requesting a representative to attend every Trust meeting, which was the process for similar County Boards. This motion was seconded by Ms. Lovin, and upon being put to vote, passed unanimously by those members present.

Mr. Simmons noted the issue of not having a County Attorney present at every Trust meeting had been discussed with Assistant County Attorney Shannon Summerset, and was related to her having conflicting meetings.

In response to Mr. Simmons' question as to whether the letter should request a designee from the County Attorney's office, Mr. Crapp agreed and noted a representative was needed from the County Attorney's office at the Trust meetings and a review of the items presented by Trust's items. He reiterated it was a disservice to the Trust and the responsibility to provide legal advice should come from the County. Mr. Crapp noted he understood if the Assistant County Attorney could not attend the Trust meeting the agenda package would still be reviewed.

In response to Ms. Freemon's question regarding a letter received by Dr. Mann, which indicated that MMAP would not be providing funding to the Florida Memorial University Entrepreneurial Institute, Chairperson Jones noted this item had to be discussed at a full Trust meeting.

In response to Mr. Crapp's question regarding whether the Trust could invite Commissioner Jordan to attend the Trust meeting, Chairperson Jones noted he would write a letter to

Commissioner Jordan addressing the issues in her statement and would include an invitation to attend the next Trust meeting on October 17, 2007.

ADJOURNMENT

There being no further business to come before the Trust, the meeting was adjourned at 2:34 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust



METRO-MIAMI ACTION PLAN TRUST

MEETING MINUTES

OCTOBER 17 2007

**OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF OCTOBER 17, 2007**

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on October 17, 2007 at 12:00 Noon, there being present: Chairperson John T. Jones,. and Members: Mr. Arthur J. Barnes, and Ms. Marie B. Hyppolite, Mr. Herbert Robinson (Member: Mr. Tony E. Crapp, Jr. was late; Members: Ms. Beverly Kovach, Ms. Veldrin Freemon, Mr. Kuehne P. Benedict, Dr. Marzell Smith, Mr. Daniel A. Wick, Jr. and Ms. Greicy Lovin were absent).

ROLL CALL:

Staff members present were: Mr. Milton Vickers, Executive Director; Mr. John Dixon MMAP Trust Deputy Director; Mr. William Simmons, Ms. Joann Hicks, Mr. Joey Walker; and Deputy Clerk Karen Leonard.

Also present were Reverend Dr. R. Joaquin Willis, President of Collective Banking Group, and Mr. Bill Diggs, Executive Director of the Miami Dade Chamber of Commerce

MOTION TO SET THE AGENDA:

Chairperson Jones noted the Florida LLC update would be added to the agenda as Agenda Item 4B and the following reports would be placed under the Committee Information Items: MLK Academy Teen Court Transition; MLK Academy and the School Sign report. Chairperson Jones noted the report on the County Attorney's opinion regarding the use of Occupational Surtax Dollars would be added as Agenda Item 5.A and Florida Financial report would be added as Agenda Item III.A.7.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

MOTION TO SET THE AGENDA:

- I. Trust Action Items**
 - A. Committee Action Items**
 - 1. Housing**
 - A. Restructuring MMAP HAP Program**
 - 2. Education**
 - A. MLK Academy Advertising**
 - 3. Criminal Justice**
 - 4. Community and Economic Development**
 - A. Economic Development Strategic Plan (Draft)**

Chairperson Jones advised the Trust members the intent of this discussion was to provide the Economic Development Strategic plan that was requested by the County. He noted the prior

discussion was regarding an amendment to legislation that would add retention and expansion of businesses in order to render services and use those funds; however, the Trust requested an opinion from the County Attorney's office. Chairperson Jones noted three (3) items involved the Miami Dade Chamber of Commerce and the Florida Memorial University Economic Development Mobile Unit and Entrepreneur Institute for Nonviolence, and the Collective Banking Group.

Mr. Bill Diggs, President/CEO, Miami-Dade Chamber of Commerce (MDCC) appeared before the Trust to provide a brief overview of MDCC's partnership with MMAP that provided services to African American entrepreneurs within the Miami Dade community. Mr. Diggs explained that last year MDCC was awarded a \$75,000.00 grant for each quarter to develop programs and services to grow and maintain businesses in the community. He noted quarterly reports were submitted along with the financial records and audits that were updated thoroughly. Mr. Diggs noted the success of the MDCC program and the media had reported the growth in the services provided.

Mr. Diggs noted MMAP had entered into another year of partnership with MDCC because of its success; however, he expressed concern regarding the issue of not having access to those dollars held in a form of an escrow account in a County department. He noted the programs were run efficiently and he explained the process required the program to be reimbursed during operation.

Mr. Diggs advised the Trust that the MDCC had become dependent on MMAP's program and the growth was visible. He shared the success of client that had a net revenue growth of approximately \$4 million and the largest personnel placement service for truckers in the country. He contributed the success of the program from the grant and partnership with MMAP and other programs that assisted in writing the business plans for the clients. Mr. Diggs emphasized the importance to continue MMAP services in order for MDCC's program to maintain low membership fees.

In terms of the strategic plan, Mr. Crapp noted that he felt the collaborative efforts between MMAP and community organizations were in line with the County regulations and were needed. He suggested that each organization be examined to ensure the activities were consistent with the Florida State statutes. Mr. Crapp spoke in opposition of supporting a plan that did not include MMAP's current collaborative partners: MDCC, Collective Banking Group (CBG), and specifically Florida Memorial Entrepreneur Institute (FMEI) for Nonviolence which honored MMAP's former Chairperson, Dr. Marty Pinkston.

Mr. Crapp spoke in opposition of how the strategic plan was structured and written by the MMAP staff. He noted the plan did not address the needs of the community because insufficient funds could not achieve the needed goals in a county as large as Miami Dade. Mr. Crapp noted he disagreed to approve the plan and the monies should sit in escrow until the activities were sorted out and determined to be consistent with the State statute, or propose an amendment in order to continue those collaborative efforts. Mr. Crapp expressed concern regarding the CBG, MDCC, and FMEI for Nonviolence if MMAP moved forward without them being included in the plan.

Mr. Barnes noted the Trust had determined the strategic plan needed some modifications. He noted he was dismayed to see his recommendations were not included. Mr. Barnes concurred with Mr. Crapp noting he was not in favor of the drafted strategic plan. He noted alliances took time to build and the community needed the services of those organizations.

Mr. Vickers noted the MMAP staff considered the recommendations of the Executive Committee and that the rearranged prioritized goals would be presented to the Trust in that agenda as a Walk-In Item packet. He noted the MMAP staff would move forward; but needed directives from the Trust.

Mr. Barnes noted the MMAP strategic plan was supposed to be presented at the Trust's Social and Economic Development Council (SEDC) Committee meeting before being forwarded to the Miami-Dade County Board of County Commissioners; however, the meeting was postponed and provided more time to make changes.

Mr. Vickers noted the changes to the strategic plan would be based on Mr. Crapp's request to have the County Attorney's office review individual contracts to determine its compliance with the State statute. He noted he wanted to implement this course of action before an adjustment was made to the plan.

Rev. R. Joaquin Willis, President of CBG appeared before the Trust and noted he had recently learned about the State legislation requirements. He clarified MMAP was to provide support to organizations like CBG regarding marketing, and to uphold the initiative of the community which was related to economic development.

Rev. Willis expressed concern regarding the politics in Miami Dade and the stumbling blocks that were put before the African American community. He spoke of the conditions of the economic development within the community to be tragic and had the highest incidents of HIV Aids and unemployment. Rev. Willis noted the banks in the community should be held accountable to reinvest in that community. He commended MMAP for its support and noted that CBG had progressed in the development of real property and could impact the political arena.

Rev. Willis noted another issue was whether MMAP had received the same level of treatment as the Beacon Council. He suggested a collaborative effort be established to address this matter. Rev. Willis noted he viewed CBG and MMAP as a partnership and listed MMAP as a strategic partner. He provided a copy of the "CBG Chronicle" newsletter. Rev. Willis noted that he hoped the legislation issue would not end MMAP's relationship. He requested the Executive Director to provide feedback following a review of the legislation; but he would not compromise the integrity of CBG and its mission. Rev. Willis noted the community needed MMAP to be an agent that would impose needed changes rather than a marketing owner.

Rev. Willis suggested if the City or the County did not value MMAP enough to provide more funding, MMAP needed to alter its incorporated status, change the Board structure and join CBG. He noted the banks were asked to be accountable with CBG's funds which he felt was the same request of MMAP. Rev. Willis noted the color line was related to money (green) rather than just a racial issue and he was holding the other 67 churches that participated in CBG

accountable to stand for economical justice.

Mr. Charles Cutler, a resident of Miami Dade and a member of the Veterans Employment Transition Services appeared before the Trust and concurred with Rev. Willis that Miami Dade County had a team of strong minds. He spoke in opposition of compromise because communities were suffering, and there was a need for professional support to raise the level of services and to address State legislation changes. Mr. Cutler expressed concern regarding the suffering of economic devastation and noted he felt it was time for the City/County leaders to support the needs of the communities.

Chairperson Jones concurred with the majority of comments, and noted that government needed to fulfill its responsibility. He noted the first course of action should be to move forward and support the programming that this Trust worked hard to put together which impacted MMAP's mission to reduce disparities.

Chairperson Jones recommended that a prioritized list of collaborative partnerships that had a positive impact in the community be included in the strategic plan as well as the request to change to legislation. He noted the Trust worked hard in an attempt to amend the legislation last year, but it was terminated in the process. Chairperson Jones noted political leadership needed to be addressed concerning the needs of the community and the necessary course of action. Subsequently, if the Trust moved forward regarding the strategic plan and it was not approved by the County, the funds would stay in escrow account and leadership would be responsible to make changes.

Rev. Willis requested to look at the proposed amendment for the State legislation that was created to determine whether it should be readdressed

Chairperson Jones concurred with Rev. Willis regarding the next course of action and noted support was provided by the political leadership in taking the amendment back through the process. He noted the community needed to be aware the Trust was comprised of citizen volunteers who worked hard support the community.

Rev. Willis noted that the CBG was involved with the 79th Street Corridor Initiative and he invited MMAP to be a collaborative partner. He noted he would like to keep the doors open to MMAP and provide a financial report with or without funding coming from MMAP. Rev. Willis noted that CBG currently had 67 churches involved and the majority was stationed in Miami Dade County. He noted that he could make recommendations based on the direction from the Trust and information that lined up with the needs of the community.

Chairperson Jones stated that MMAP would support those initiatives of this community. He noted that MMAP had always accomplished a lot with little resources and had moved more legislation than other community based organizations in the State of Florida. Chairperson Jones noted that teamwork and community support was needed in order to focus on the issues, determine a course of action and identify the entity that would carry it out.

Mr. Crapp reiterated he would only support a strategic plan that included four (4) goals and the

continued relationship with MMAP's collaborative partners as well as the proposed amendment to the State statute. Mr. Crapp noted MMAP had established a relationship with three (3) major community based organizations that included: CBG; Florida Memorial University and MDCC that needed to continue to grow in order to ensure focus on the mission statement.

Mr. Barnes agreed with Mr. Crapp and noted that due to limited funds, in his draft of the strategic plan he questioned how MMAP would accomplish 10 goals with \$350,000.

Mr. Barnes recommended that the first goal should be to amend Florida State legislation and request more funding.

Discussion ensued among the Trust members regarding other similar entities like the Beacon Council and the County allocation of funds.

Chairperson Jones agreed with the recommendations and noted if other items not listed became a priority, the MMAP Trust would request additional funds from the Occupational License Taxes.

Mr. Diggs noted the importance to realize that the businesses involved with the MDCC had requested assistance from the County in an attempt to maintain operation; however, funds were not granted. He noted MDCC's business relationship with the Beacon Council and its challenges in obtaining support. Mr. Diggs stated he felt that MDCC's success was based on the funds raised by the organization. He noted the importance of continuing MDCC's partnership with MMAP in the strategic plan. He requested some feedback to ensure the funds would be granted because MDCC needed the \$75,000 to continue MDCC programs.

Discussion ensued among the Trust members and representatives of the MDCC and CBG regarding the status of their operations and the collaborative effort that was needed.

Following the discussion, Chairperson Jones noted he would ensure those organizations would receive the information regarding MMAP's strategic plan and priorities.

Mr. Barnes noted Florida Memorial University (FMU) had been funded by MMAP for several years and had inquired about MMAP's support. He noted the Trust needed to make a decision which could not be determined today due to the lack of a quorum.

Mr. Barnes recommended that MMAP continue to support FMU since it supported community businesses of any size with technical assistance and other related technological support

Chairperson Jones noted the MMAP staff should move forward with the strategic plan based on those priorities including the collaborative partners and present those items to the Miami-Dade County Board of County Commissioners' Economic Development and Human Services Committee (EDHSC) and the Board of County Commissioners. He explained that the Board of County Commissioners would deem which recommendations would be appropriate with the State legislation.

Chairperson Jones noted the Trust requested a legal opinion regarding whether the collaborative

partners missions lined up with the County regulations. He noted that the response from the County Attorney did not address that the issue and he questioned whether the request by the MMAP staff was submitted in the right manner.

Chairperson Jones recommended that another opinion be requested from the County Attorney based on the collaborative partners and prioritized in line with the legislation.

Mr. Barnes noted for clarification that the three (3) collaborative partners were as follows: Collective Banking Group; Miami Dade Chamber of Commerce; Florida Memorial University; and the first goal would be to address the legislation.

Additionally, Chairperson Jones noted other items that were deemed to be a priority in the strategic plan should be submitted as a request for an increase of dedicated funds from the Occupational License Taxes.

Mr. Vickers noted the MMAP staff would create a draft of the strategic plan based on today's (10/17) discussion.

In response to Mr. Vickers' request to have the strategic plan draft reviewed, Chairperson Jones advised him to invite the Chairpersons of the EDHSC, the Trust's Legislative, and the Budget committees for the review. He also noted the Trust would arrange a special meeting to review the final copy of the strategic plan before it was forwarded to the Social and Economic Development Council (SEDC) Committee in November 2007.

Mr. Vickers noted the final draft of the strategic plan would be emailed to the Trust members next week in order to receive some feedback.

Chairperson Jones noted the Trust would not be able to take a vote on the action items due to a lack of quorum. He noted the Trust members needed to be diligent in communicating with their individual district Commissioners.

In response to Mr. Crapp's inquiry regarding the source of funding for the Martin Luther King (MLK) Academy advertising item, Mr. Vickers noted that funding came from General Revenue Funds, but the Trust deemed the item would be based on the discretion of the Executive Director because the cost was under \$2,500. He noted the MMAP staff would move forward to purchase on the item that required \$1,500.

Mr. Barnes requested the MMAP Executive Director to provide a status on the response to the County Manager's summary of the MMAP 2007 Performance Report that was due on October 19, 2007.

Chairperson Jones noted an email of the drafted response should be sent to the Trust members in order for the Executive Director to receive some feedback regarding any modifications. He noted that once the document was completed a special meeting would be held to finalize the response and to move forward.

Discussion ensued among the Trust members regarding the need to raise the level of knowledge for the MMAP staff regarding MMAP's history as well as individuals who inquire.

B. Florida Memorial Update

Mr. Robinson informed the Trust members that he met with a lobbyist in Washington, DC regarding Florida Memorial University (FMU) and the request for additional monies through the EDHSC and EDA (please spell-out acronym first usage.) He noted the lobbyist suggested that the MMAP staff send information regarding the foregoing item. Mr. Robinson noted he had prepared the information package and a letter for Chairperson Jones to sign to be mailed. He noted the lobbyist would work on behalf of FMU and MMAP since MMAP needed a lobbyist in Washington, DC.

Mr. Robinson advised the Trust he had discussed with United States Representative Kendrick Meeks' Chief of Staff, District 17, MMAP's intentions and he would be sending a package as well.

Chairperson Jones noted he had been communicating with a representative of the National Real Estate Board located in Washington, DC and a meeting would be scheduled and the SEDC Committee members would be invited in order identify other collaborative partners regarding housing.

Mr. Vickers advised the Trust members of the passing of Ms. Kovach's husband and the information would be forwarded to the members by email.

Chairperson Jones expressed his condolences regarding Ms. Kovach and noted her dedication to the MMAP as well as her employer, Commerce Bank that was one of the best corporate supporters of MMAP. He noted those were the type of collaborative partners MMAP needed to reduce the disparities in the communities.

In response to Mr. Barnes' question regarding the status of the letter addressed to Miami-Dade County Commissioner Barbara Jordan, Chairperson Jones noted he had received a response letter stating she could not attend this meeting; however, the MMAP staff needed to contact her Chief of Staff, Mr. Andre T. Ragin in order to schedule a meeting by November 7, 2007.

Chairperson Jones noted the Trust meeting for November had been rescheduled for November 14, 2007 due to the holiday. He advised the Trust members to prepare to attend a special meeting before the Trust's Executive Meeting that would be held on November 7, 2007 in order to be within the timeline and to present the foregoing item before the Board of County Commissioners.

In response to Mr. Barnes' inquiry regarding the letter to be sent to Dr. Phillip H. Mann concerning MMAP's support of FMU, Chairperson Jones noted the letter would advise Dr. Mann to contact FMU's Miami-Dade County District Commissioner to express concerns regarding the importance of moving forward on this initiative.

Mr. Vickers noted the MMAP staff would invite the FMU, CBG and MDCC representatives to

the meeting to be held on October 19, 2007 to develop the strategic plan. He noted the Florida MLK Institute of Nonviolence would also be advised to contact its District Commissioner.

In response to Mr. Crapp's question regarding the development of the strategic plan, Mr. Vickers noted he wanted to ensure that MMAP quoted the scope of services that was agreed on and to receive input from each collaborative partner. He noted in terms of a collaborative effort with those partners, he wanted to connect those items to MMAP's proposed strategic plan as well as their mission statements that reflected similar goals like MMAP.

Chairperson Jones noted MMAP should have the majority of that information except the results from the impact of the provided services and each partner should submit that information in a written document. He requested the Executive Director to start putting the strategic plan together before the scheduled meeting.

Mr. Vickers noted the MMAP staff would begin to draft the proposed strategic plan, but he wanted to meet with all parties involved as a collective effort.

Chairperson Jones advised the Trust that the month of January would conclude when the County would gather its legislative initiatives to be forwarded to Tallahassee. He noted the Trust needed to prepare to identify a meeting date with the Dade Delegation by February 2008 in order to convey some input regarding Legislative initiatives.

Discussion ensued between Chairperson Jones and Mr. Vickers regarding the office of the Dade Delegation and its removal from the County's budget.

Chairperson Jones advised the MMAP Executive Director to go through the Board of County Commissioners, or the Office of the Mayor regarding the Dade Delegation.

5. Legislative

6. Budget

B. Additional Action items

II. Executive Director's Action Items

III. Trust Information Items

A. Committee Information Items

1. Housing

2. Education

3. Criminal Justice

4. Community and Economic Development

5. Legislative

6. Budget

7. Florida Financial LLC.**ADDITIONAL WALK-IN ITEMS:**

1. Criminal Justice Monthly Report
2. MLK Academy Monthly Report
3. MLK Academy School Location Sign
4. MLK Academy – Teen Court Transition
5. County Attorney Opinion Re: Use of Surtax funds

Chairperson Jones read the (memorandum dated June 9, 1994 from the Miami Dade County Attorney Robert Ginsburg to Nic Walker, Beacon Council on page 12 under the section of the Walk-In Items on the Agenda. He recommended that the Trust members take time to review the memorandum, and convey it to others. Subsequently, this was the reason a historical review was needed and new employees needed to be aware of MMAP's history.

6. Florida Financial, LLC Payment Difficulties
7. Economic Development Strategic Plan Draft with Proposed Changes

ADJOURNMENT

There being no further business to come before the Trust, the meeting adjourned at 1:24 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust



METRO-MIAMI ACTION PLAN TRUST

MEETING MINUTES

NOVEMBER 14 2007

OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF NOVEMBER 14, 2007

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on November 14, 2007 at 12:00 Noon, there being present: Chairperson John T. Jones, and Members: Mr. Arthur J. Barnes, Mr. Tony E. Crapp, Jr., Ms. Marie B. Hyppolite, Ms. Beverly Kovach, Mr. Herbert Robinson, and Dr. Marzell Smith (Members: Ms. Veldrin Freemon, and Ms. Greicy Lovin were absent).

ROLL CALL:

Staff members present were: Mr. Milton Vickers, Executive Director; Mr. John Dixon, MMAP Trust Deputy Director; Mr. Clarke Brian, Ms. Melba Gasque, Ms. Joann Hicks, Mr. Eric Johnson, Mr. Joey Walker, Mr. William Simmons, Mr. Anthony Williams; Assistant County Attorney Shannon Summerset and Deputy Clerk Karen Leonard.

MOTION TO SET THE AGENDA:

Chairperson Jones noted that the following item would be added on to the agenda: Agenda Item II.D, Update of MMAP 2007 Performance Report.

I. TRUST ACTION ITEMS

A. Committee Action Items

1. Housing

A. Restructuring MMAP HAP Program

Mr. Vickers provided a brief overview of the foregoing proposed item. He noted the MMAP staff had established a focus group of individuals from the community business industry and partners within this program. Subsequently, a number of recommendations were made and the MMAP staff would be providing feedback to the focus group, he added. Mr. Vickers read into the record the recommendations from the MOA on page 3.

In response to Mr. Barnes' question as to whether the program for MMAP HAP was new, Mr. Vickers noted there were modifications. He also noted the primary concern of the focus group was the lender's process to provide or submit mortgage applications. The focus group recommended having an open window on a monthly basis derived from the revenue received from the prior month rather than the projected capital, noted Mr. Vickers.

Discussion ensued among the Trust members and MMAP staff regarding the need to move forward although the other recommendations from the focus group had not been presented.

Ms. Hicks noted the HAP program would operate under the existing guidelines and the intent of this item was to have revisions approved by December 2007 in order to start the new program by January 2008.

Discussion ensued among the Trust members regarding the members of the focus group.

Chairperson Jones noted the current procedure for MMAP was to forward recommendations to

the Housing Action Committee, followed by the Executive Committee, in order to review the item completely prior to bringing them before the Trust.

Chairperson Jones recommended that the MMAP staff take the item back through the process and address the pending questions before bringing the item back before the Trust.

Ms. Hicks noted the recommendations had already been presented to the Executive Committee.

Discussion ensued among the Trust members regarding the approval to modify the MMAP HAP program.

In response to Mr. Crapp's question regarding the members of the focus group, Ms. Hicks noted the members included MMAP partners within the community as follows: bank representatives, mortgage companies, housing agencies, the County Housing Authority and some of the infill housing representatives, and developers.

Discussion ensued among the Trust members regarding the need to review the list of focus group members and the MMAP staff to provide more information on the restructure of the MMAP HAP program.

Mr. Vickers noted the item was related to the reduction of the 8% Surtax Dollars which the market had a larger revenue stream in the past. He noted the MMAP staff wanted to ensure the HAP policy was based on cash on hand rather than projected revenue. Mr. Vickers noted the focus group had to determine the purchase price and down payments at the closings and consider the homebuyer's income.

In response to Mr. Crapp's question as to whether the maximum reduced sales price for new homes was \$250,000, Ms. Hicks noted the MMAP staff proposed this amount and the focus group felt the sales price should remain at \$250,000. She noted it was determined if the purchase price of the new homes was lower it would be feasible to expand the cash on hand and increase the number of homebuyers with a lower price; but the sales price was not flexible enough.

Mr. Crapp noted he was not in favor of approving a partial item that had to come back to the Trust. He noted the recommended reductions and the maximum sales price were addressed by the Trust to ensure MMAP's criteria lined up with the Housing and Urban Development (HUD). He requested more information regarding all the recommendations for the MMAP HAP program because he felt the Trust would have a better understanding if the MMAP staff had a complete presentation of the focus group's recommendations was made.

Chairperson Jones noted that the recommendations in the Memorandum of Approval (MOA) included a policy change that would move services from low to middle income residents.

Mr. Vickers noted the information presented to the Trust did not represent a policy change but was recommendations discussed by the focus group. He noted the MMAP staff would bring the recommendations back to the Trust. He offered to withdraw the item, do a revision based on the Chairperson's directives, and address the item in a special meeting with industry representatives.

Chairperson Jones recommended that the special meeting be a workshop to ensure everyone had understood the item. He also noted the need for a projected budget of the 8% Surtax Dollars and the need to know the available cash on hand.

Ms. Kovach noted her motion was to approve the MMAP staff to move forward and bring back to the Trust a complete program rather than to approve the item.

Dr. Smith stated the proposal should indicate it was a draft. He noted he thought all the items under the MMAP HAP program were flexible because it had various groups of people with different incomes. Subsequently, there was a required 1%-6% down payment of the purchase price and if there was an issue the MMAP staff would bring the item before the Trust to assist.

It was moved by Ms. Beverly Kovach to authorize MMAP staff to study the feasibility of modifying the MMAP Housing Assistance Program (HAP) and to present recommendations for the restructure for approval by the Trust. This motion was seconded by Ms. Marie Hyppolite and being put to a vote, passed 4-3. (Members: Mr. Crapp, Dr. Smith and Chairperson Jones opposed to vote in favor of the item. Members: Ms. Veldrin Freemon and Ms. Greicy Lovin were absent).

B. Lafayette Square Commitment Letter

Mr. Vickers read the purpose of the foregoing item from the MOA and noted the Trust had approved a commitment letter that awarded Lafayette Square (LSP), Ltd. \$1.3 million as a construction funding. He noted the process of the documents had abided by County policy and was forwarded from the County Attorney's Office (CAO) to the Housing Finance Agency for GAP financing Analysis with a recommended loan amount of \$1,197,643.00. Mr. Vickers noted the commitment letter needed to be changed due to the expiration date in order to move forward.

Mr. Vickers noted the request was for the Trust to approve the new loan amount of \$1,197,643.00 for LSP.

In response to Mr. Crapp's question as to whether other entities had closed with the developer on the foregoing project, Mr. Vickers noted the County and City had closed. He also noted that in terms of this amendment, this transaction had gone through the proper County requirements including a review by the CAO and creating a commitment letter would be the step before the closing.

In response to Mr. Barnes' comment that he wanted the developer to be present, Ms. Kovach noted Mr. Lynn Washington, MMAP's Attorney, attended the MMAP meeting a few months ago and advised the Trust how the GAP Analysis was processed.

Mr. Vickers explained that the Lafayette Square Project (LSP) had been through the GAP Analysis process with the Office of Community and Economic Development (OCED). He noted the additional loan amount of \$1.3 million required another GAP Analysis to be expedited and the analysis came back approximately \$100,000 less than the initial request.

In response to Chairperson Jones' question regarding the revenue source for that project, Mr. Vickers noted the MMAP staff was working with OCED to trade off \$1million from the project with Sailboat Cove that had an outstanding debt that was due for payment in October 2008;

however, the Trust recently extended the contract for another year.

Chairperson Jones noted the Trust approved to allocate funds to the LSP based on the availability of cash in the MMAP budget and upon approval the money should be on hand.

Mr. Vickers noted last year's projected revenue for the Surtax Dollars was less than anticipated.

Chairperson Jones questioned the amount of money in the budget for housing at the time that the Trust approved monies to be allocated. He noted the Trust would not approve \$1.3 million to be allocated if the funds were not available.

Following the discussion, Mr. Vickers noted the MMAP staff had advised the Trust that the revenue to fund the LSP was not available; however, an option would be to fund LSP based on revenue that came in from the fiscal year which was drawn monthly or quarterly. The MMAP staff attempted to determine how to obtain a \$1 million upfront for LSP based on legitimate invoicing by using the outstanding debt from the Sailboat Cove Project in October 2008, he noted.

Assistant County Attorney (ACA) Shannon Summerset noted MMAP was not legally committed to provide funds to the LSP because the commitment letter had expired; however, if the Trust approved to enter into a new commitment, MMAP would be legally obligated to provide funds. She noted MMAP would be liable if there were no funds presently available.

ACA Summerset recommended that the Trust not take on a legal obligation concerning LSP until funds were identified and available, rather than be contingent on another matter.

Chairperson Jones noted the Sailboat Cove project was recently extended because the debt service could not be met.

Discussion ensued among the Trust members regarding how this issue reflected the Trust as irresponsible because funds were approved to be allocated to the foregoing item, but the available monies were not earmarked by the MMAP staff nor held in the budget.

Following the discussion, Mr. Don D. Patterson, CEO/President of BAME Development Corporation appeared before the Trust, noting a verbal commitment was made, and he was told the money was available.

Further discussion ensued among the Trust members regarding the need for an explanation on the whereabouts of the \$1.3 million that should have been earmarked for the LSP.

Mr. Vickers explained that following the approval of the Trust, the MMAP staff did not encumber the dollars and the money was used in the MMAP HAP program.

The Trust members continued questioning Mr. Vickers regarding the accountability of following the MMAP policy and procedures and to encumber monies that were approved by the Trust to be allocated.

Following discussion, Mr. Vickers noted the matter was a MMAP staff oversight and he agreed

that the monies should have been encumbered until ready to be used by the developer.

Mr. Eric Johnson noted as of November 9, 2007, the MMAP HAP budget cap totaled \$887,979.00, which included the monthly deposit of Surtax Dollars. He estimated that approximately \$179,000.00 was from the surtax dollars and the monies were not all encumbered.

In response to Mr. Crapp's question regarding the timetable for the closings, Mr. Vickers noted the projected time for closings was January 2008 if the MMAP staff could come back to the Trust in December 2007 to present an agreement between MMAP and OCED for \$1million.

Mr. Crapp noted he was in opposition to supporting an agreement between MMAP and OCED for \$1 million; however, he wanted the MMAP staff to review the details and identify the available revenue in order to create a commitment letter. He expressed concern regarding MMAP's commitment to this project and the need to take a responsible course of action, which would be to defer this item until December 2007.

Chairperson Jones recommended that all expenditures from the MMAP HAP budget be held until the budget was researched and the available monies were encumbered and confirmed.

Discussion ensued among the Trust members regarding MMAP's commitment to this project.

Mr. Patterson noted the final date to receive payment had passed and his partner had used funds from a reserve account. He also noted the two principals had offered a personal guarantee for the LSP project.

Discussion ensued among the Trust members regarding the need to determine the amount of encumbered money on hand.

Following the discussion, Eric Johnson noted the unencumbered loans pipelined as of today totaled \$356,613.00, leaving a remaining balance of cash on hand totaling \$531,366.00.

Mr. Crapp noted he was in favor of deferring the item until December 2007 and the Executive Director or the Deputy Director needed to provide a written document that was approved by the County Finance Department indicating the amount of money unencumbered. Subsequently, the Trust would be able to determine the course of action regarding the commitment letter and properly work with the developer, he added.

Chairperson Jones recommended that the MMAP staff look at its monthly incoming cash and place a stop gap on spending in order to determine cash on hand. He noted MMAP needed to propose an agreement with the developer in an effort to serve the community.

Mr. Don D. Patterson, CEO/President of BAME Development Corporation noted he was aware of MMAP's current financial condition and the process in an attempt to address the issue. He suggested that an option to repair this issue would be to provide LSP with a commitment letter to finance the project with the available funds immediately and propose a payment plan that totaled approximately \$1.2 million.

Following the discussion, ACA Shannon Summerset reiterated the Trust could only commit to

fund a project with the money that was on hand. She noted the commitment letter between MMAP and the developer had expired and MMAP had no legal obligation.

Chairperson Jones recommended that the MMAP staff place a stop on the expenditures of the \$531,366.00 cash on hand and provide a commitment letter to the developer.

In response to Mr. Crapp's question regarding pending loans in the MMAP HAP program, Mr. Eric Johnson noted the current outstanding commitments of MMAP HAP loans totaled \$356,613.00. He also noted the monthly operating expenses for the payroll overhead had to come from the \$531,366.00 cash on hand.

It was moved by Mr. Crapp to defer the Memorandum of Approval (MOA) regarding the Lafayette Square Apartments Funding Request to the next MMAP Trust meeting scheduled for December 19, 2007. This motion was seconded by Mr. Barnes and being put to a vote, passed 8-0. (Members: Ms. Veldrin Freemon and Ms. Greicy Lovin were absent).

It was moved by Mr. Crapp to implement a (30) thirty-day Moratorium on the MMAP HAP program for review and address its issues during the meeting in December as well as review MMAP's table of organization. He stressed the importance of having a designated executive fiscal officer to oversee MMAP's finances and he requested that the Trust review the table of organization at the December meeting.

In response to Mr. Simmons' question regarding moving forward with the housing applications, Chairperson Jones noted the pending loans needed to move forward, but no additional loans should be accepted.

Discussion ensued among the Trust members regarding the process of closings during a (30) thirty day moratorium without delaying individuals who were ready to close.

Assistant County Attorney Summerset noted MMAP would be legally obligated to the homebuyers who were ready to close. She also noted the homebuyers might have other obligations that would expire and the moratorium would interfere.

Mr. Crapp expressed concern regarding the accuracy of the MMAP staff's report of cash on hand and the actions taken with the commitment letter if daily transactions would continue until the next Trust meeting.

Following discussion, Mr. Johnson noted the closings were not scheduled by the MMAP staff; however, after all required documents were received, a funding request to finance would be submitted and processed within (5) five business days. He noted MMAP received weekly requests for files through the pipeline that were ready to close.

Mr. Johnson explained the pipeline of pending homebuyers was included in the current outstanding commitments of MMAP HAP loans that totaled \$356,613.00 and MMAP was not accepting anymore loan applications.

Discussion ensued among the Trust members and MMAP staff regarding the decreased monthly income which varied each month and was based on the Surtax Dollars.

Ms. Hicks explained the surtax dollars were substantially lower than in the previous years and the projection last year was \$4 million in Surtax Dollars, but MMAP received \$2.6 million. She noted MMAP's budget was based on projection and money was earmarked for those projects.

Mr. Johnson noted approximately 31 pending homebuyers were included in the committed loan amount of \$356,613.00.

Mr. Jose Gonzalez noted he was unable to provide the monthly operating expenses.

Chairperson Jones recommended that the MMAP staff prepare a detailed spreadsheet with the monthly operating expenses to present at the December 2007 Trust meeting.

In response to Ms. Kovach's inquiry regarding a verbal commitment from MMAP, Chairperson Jones noted the MMAP Trust had made a verbal commitment to support the developer, but could not make a financial commitment without having the money on hand.

Mr. Vickers requested approval from the Trust to allow the MMAP staff to work with Mr. Patterson for the following (30) thirty days and come back to the Trust with a negotiated plan.

Chairperson Jones opposed Mr. Vickers' request and noted the need for the Trust to participate in any negotiations because the ACA advised MMAP that a commitment to fund the project without available money would make MMAP liable. He noted that he felt the only option was to request additional funds from the 8% Surtax Dollars Fund because monies had to come from the County Housing Department program. Chairperson Jones noted the need to evaluate the MMAP HAP program and its operation in order to identify the cause of this issue.

2. **Education**
3. **Criminal Justice**
4. **Community and Economic Development**
 - A. **Economic Development Strategic Plan (Draft)**

Mr. Vickers noted the Trust and the Executive Committee requested the MMAP staff to prepare a draft of the Economic Development Strategic Plan (EDSP) based on the recommendations and comments by the Trust which included the three (3) collaborative partners: Florida Memorial Entrepreneur Institute (FMEI); Miami Dade Chamber of Commerce (MDCC); and Collective Banking Group (CBG). He noted he received a letter from FMU requesting withdrawal from the package; however, FMU was still included in the EDSP draft.

Mr. Vickers noted the MMAP staff met on November 6, 2007 with the foregoing three (3) partners to receive each entity's scope of services included in the EDSP draft.

Chairperson Jones requested Mr. Vickers to provide a copy of FMEI's letter of withdrawal.

Mr. Vickers noted he received feedback from Mr. Barnes for the EDSP draft. He noted the Trust and the Executive Committee's recommendations were included in the EDSP draft and it identified the foregoing collaborative partners and scope of services. Mr. Vickers requested the Trust's approval to move the item forward to the Economic Development Human Services Committee (EDHS) of the Board of County Commissioners.

In response to Ms. Kovach's question regarding the impact of removing FMEI from MMAP's submission plan, Mr. Vickers noted the revenue totaled \$330,000.00 from the Economic Development funds and allocations were based on the direction from the Board of County Commissioners. He noted there was an administrative cost and overhead that FMEI incurred without access to the \$330,000.00.

Mr. Vickers noted Dr. Phillip Mann, Director of the FMEI, was advised to develop another plan for the program. He noted it was suggested that FMEI inquire about the Office of Community Economic Development (OCED) funds at the beginning of the funding cycle. Mr. Vickers advised the Trust members FMEI was recommended for funding by the OCED, but FMEI was in needed funds for the cost of administration and MMAP could not make a commitment.

Ms. Kovach noted the letter from FMEI requested removal of its program from MMAP's submission plan to the Occupational Surtax Funds from the OCED.

Mr. Vickers agreed with Ms. Kovach regarding FMEI's request; however, noted that the FMEI was included in the submission plan with an alternative entity at the approval of the Trust.

Discussion ensued among the Trust members regarding having an alternative entity for FMEI.

Chairperson Jones expressed concern and noted there were no alternatives in terms of the collaborative efforts between the MMAP Trust and FMEI.

Following the discussion, Mr. Barnes noted he felt he could speak on behalf of FMEI and as a third party for Dr. Mann since he had lengthy discussions with Dr. Mann regarding funding. He noted that Dr. Mann indicated he was informed that he would not be funded by MMAP.

Mr. Barnes noted as a Trust member he felt the focus should be on MMAP's obligations. He also noted that the Trust never made a decision not to fund FMEI, but that decision was indicated to Dr. Mann as well as the suggestion to seek funding from OCED. He expressed concern that the Trust was unaware that MMAP was unable to provide funding to FMEI and was not given the opportunity to determine other alternatives. Mr. Barnes noted MMAP's history and relationship with FMEI and the impact on the community. Mr. Barnes stated for the record that he was disappointed and expressed concern on the foregoing matter.

Mr. Vickers noted the suggestion of an alternative entity was based on Dr. Mann's withdrawal.

Mr. Vickers noted Dr. Mann was neither given advice nor omitted from the MMAP's submission plan. He noted the FMEI's contract was renewed annually upon budget approval beginning on October 1st. Mr. Vickers explained the budget process and noted during that time the County Manager had made recommendations and there were ongoing discussions with the Economic Development Human Services Committee (EDHS). Dr. Mann requested a contract of commitment from MMAP regarding funding and Dr. Mann was advised that his request was not feasible because of the uncertainty of MMAP's funding status, he noted. Mr. Vickers further noted that he suggested Dr. Mann consider an alternative.

Chairperson Jones recommended removing the word alternative entity from the EDSP draft.

Following further review of the EDSP draft, Chairperson Jones recommended that the MMAP staff develop a curriculum for the workshops that were indicated on page 4.

In response to Mr. Vickers' comment that the curriculum for the workshops would be included in the contract, Chairperson Jones noted the strategic plan needed a source of reference and the curriculum should be included in the EDSP.

In response to Mr. Crapp's question as to whether both the MDCC and CBG were in agreement with the MMAP Trust Agreement, Mr. Vickers noted both entities concurred. Mr. Vickers noted some adjustments were made in the scope of services, but it had not been forwarded to the Board of County Commissioners.

Mr. Vickers noted the EDSP draft was in line with the State statute, and would keep MMAP focused on its mission.

Mr. Crapp noted he felt the money should stay in escrow until an alternative plan was developed.

Mr. Barnes noted he discussed with Dr. Mann MMAP's commitment to FMEI and he understood this required a government process.

Discussion ensued among the Trust members and MMAP staff regarding FMEI receiving additional funding from MMAP once its budget was approved.

In response to Chairperson Jones' question regarding the development of a plan regarding the scope of services from CBG, Mr. Vickers noted the development of the plan would be a part of the contract agreement. That idea was based on the disparity study and the collaborative partners through the CBG could provide internships with banks to expose students in the community to banking finance and real estate development, he noted.

Mr. Crapp noted he supported new programs, but he expressed concern regarding the course of action to meet the criteria that would be set so the money could be moved out of escrow and the idea regarding internships with banks was not included in the criteria.

Concerning FMEI being named after Dr. Pinkston, Mr. Vickers noted the MMAP staff forwarded the requirements to FMEI last year and the negotiations required a new contract.

It was moved by Mr. Robinson to approve the Draft MMAP Trust Economic Development Strategic Plan, proposing partnerships with: Florida Memorial University's Entrepreneurial Institute, The Collective Banking Group of Miami-Dade & Vicinity Inc., and Miami-Dade Chamber of Commerce; for presentation before the Social Economic Development Council (SEDC); and the Economic Development and Human Services Committee (EDHS) of the Miami-Dade County Board of County Commissioners for approval. This motion was seconded by Ms. Beverly Kovach, and being put to a vote, passed 5-2. (Members: Chairperson Jones and Dr. Marzel Smith voted in opposition to the item; and Members Ms. Veldrin Freemon and Ms. Greicy Lovin were absent).

Trust members continued the discussion regarding moving forward with the EDSP draft and that

MMAP would support FMEI in obtaining additional funds.

Mr. Vickers noted following approval of the EDSP draft, the MMAP staff would come back to the Trust with a recommendation for funding.

5. Legislative
6. Budget

II. Executive Director's Action Items

A. Solid Foundation Learning Center Letter of Understanding

Chairperson Jones relinquished the chair to Mr. Barnes.

Mr. Vickers noted the current lease with the Solid Foundation Learning Center was for the location of MLK Academy and the rental amount exceeded MMAP's capacity; however, negotiations had taken place with the landlord. He noted the issue in processing payment of the new lease amount conflicted with MMAP's initial lease agreement. Subsequently, the County's Finance Department required the amendment of the MMAP lease to be approved by the Trust.

Mr. Vickers concurred with Mr. Barnes that the rent for the MLK Academy facility was reduced from \$9,166.67 per month to \$8,333.33 and the effective date of the new lease would be retroactive from February 2007 to August 2007.

Mr. Barnes clarified that page 81 of the MMAP Agenda package indicated Reverend John Taylor, who was the landlord of MLK Academy, agreed to the new lease amount and signed the document on August 15, 2007, and savings would be approximately \$5,000.04.

Discussion ensued among the Trust members regarding the amount of savings on the new MLK Academy lease agreement.

Mr. Gonzalez noted the Finance Department required the Letter of Understanding to be approved by the Trust in order to modify the lease agreement. He also noted the old lease had an automatic clause increasing the rent by \$10,000.00 annually; therefore, the MMAP staff met with the landlord to negotiate a lower payment.

In response to Mr. Barnes' question regarding whether the foregoing item went through a process before approval of the Trust, Mr. Vickers noted the MMAP staff was unaware that negotiations to lower the MLK Academy's rent required approval by the Trust. He noted there were changes in the Finance Department's policy within the past (8) eight months.

Chairperson Jones resumed the chair.

Chairperson Jones noted an approval from the Trust regarding an amendment of a contract was always required in the Finance Department's policy.

In response to Dr. Smith's question as to whether more money would be available for maintenance if Teen Court occupied a part of the MLK Academy's location, Mr. Vickers noted those expenses were not included in the lease, but the maintenance cost would be requested from

the Teen Court budget for that occupied space.

Discussion ensued among the Trust members regarding the decision of the administrative office location at MLK Academy and additional expenses if other renovations were made.

Further discussion ensued among the Trust members regarding the need for the projected enrollment to balance with the number of teachers on staff.

Dr. Smith noted the MLK Academy staff was not responsible for the increase in cost to have enough teachers on staff for the students because those decisions were made by the MMAP staff.

It was moved by Ms. Beverly Kovach to approve the Letter of Understanding between the Solid Foundation Learning Center and the MMAP Trust retroactively modifying the lease agreement and providing a savings of \$5,000.04 to the MLK Leadership Academy. This motion was seconded by Ms. Marie Hyppolite, and being put to a vote, passed 7-0. (Members: Ms. Veldrin Freemon and Ms. Greicy Lovin were absent).

B. Northside Metro Rail Lease Termination Agreement

Mr. Vickers read the purpose of the foregoing item from the Memorandum of Approval (MOA) on page 83 in the MMAP Agenda package.

Mr. Vickers noted in the process of determining the status of the foregoing item the Miami Dade Transit Department (MDT) provided the document entitled "Termination of Northside Metrorail Station Lease" and the lease needed to be officially terminated between MMAP.

Mr. Simmons concurred with Mr. Vickers that the lease needed to be legally terminated; however, he was advised by representatives of MDT that the property was possibly sold to OCED and under the lease agreement; MDT's interest could be passed over to its assignees. He noted MMAP was fundamentally in breach with the contract and construction should have commenced two months ago.

Mr. Simmons advised the Trust members that MMAP's partner in that project had not been involved for over a year and for purposes of the organization, the lease was of no consequence.

It was moved by Mr. Tony E. Crapp Jr. to approve the Memorandum of Approval to terminate the Northside MetroRail Station Lease Agreement. This motion was seconded by Ms. Beverly Kovach and upon being put to a vote, passed 7-0. (Members: Ms. Veldrin Freemon and Ms. Greicy Lovin were absent).

C. Florida Financial, LLC Contract Amendment 1

In response to Dr. Smith's question as to whether funding for the foregoing item came from the Teen Court budget, Mr. Vickers noted yes, the funds for Florida Financial, LLC (FFLLC) were included in the Teen Court budget.

Mr. Vickers noted the foregoing item was a request for payment to FFLLC to provide the curriculum for the program. He noted the invoice was submitted to the County's Finance Department and this item was based on recommendations from the County's Finance Department.

Mr. Simmons advised the Trust members that MMAP had written an agreement assuming FFLLC could handle the payments within its capacity and MMAP would submit a reimbursement. However, FFLLC informed the MMAP staff that it could not accommodate the program's expenses, he noted. Subsequently, the request was forwarded to the County Finance Department that advised the MMAP staff the contract did not coincide with those arrangements, he also noted. Mr. Simmons noted FFLLC would have to provide a written document that payments were made and the MOA was a request to accommodate FFLLC due to lack of funds to cover the program expenses.

Mr. Simmons noted a drafted amendment to the agreement would be made to allow FFLLC to provide evidence of obligations rather than a payment.

Mr. Barnes noted he had reviewed the foregoing item and he requested information regarding the contract amount.

Mr. Simmons noted the contract agreement amount with FFLLC was for \$40,000.00 and the current invoice totaled \$18,000.00. He noted the request was to amend the agreement in order for MMAP to make a payment based on obligations incurred rather than actual expenditures made.

In response to Dr. Smith's question regarding what services were rendered from FFLLC, Mr. Simmons noted FFLLC had created a curriculum to teach the students financial economics and conducted four classes according to the direction given by MMAP. He noted the activities by FFLLC were documented in the MMAP files and attendance was 2-3 students per class.

Chairperson Jones noted the FFLLC was not responsible to provide the students for the course and it was not part of the agreement.

It was moved by Mr. Tony E. Crapp Jr. to approve the Memorandum of Approval regarding the First Amendment between MMAP and the South Florida Financial, LLC Contract. This motion was seconded by Mr. Barnes, and being put to a vote passed 6-1. Dr. Smith voted in opposition to support the foregoing item.

D. Performance Report

E. Commission on Ethics Opinion concerning the MLK Institute

Chairperson Jones relinquished the chair to Mr. Barnes.

Mr. Vickers provided a brief overview of the foregoing proposed item and noted the approval was based on an opinion by the Commission on Ethics (COE) and the Inspector General's Office (IGO). He noted the Trust requested legal advice from the County Attorney's Office and was directed to the COE. Mr. Vickers noted the opinion received from IGO dated November 5, 2007 and the opinion from COE dated October 25, 2007 cleared MLK Institute to do business with MMAP with the present Chairperson of the Trust who was also the Executive Director of the MLK Institute; however, provisos were included: The Chairperson of the Trust could not participate in negotiations nor determine terms etc. regarding the contract and could not receive any monetary benefits from the agreement between MLK Institute and MMAP.

Mr. Vickers noted the foregoing contract was identified as an issue in the report by Mr. Howard Piper and at the County Commission's Economic Development and Human Services Committee. He noted the MMAP staff forwarded the contract to the COE, Inspector General, and the County Attorney by request of the Trust.

Discussion ensued among the Trust members regarding this item as a second clearance by the Trust in order to move forward and the report from Mr. Piper to be included as an exhibit.

Dr. Smith noted for the record that Chairperson Jones served as Executive Director of the MLK Institute and he would not vote on any matter that involved the MLK Institute.

ADDITIONAL ITEM

Chairperson Jones resumed the chair.

Mr. Barnes requested the MMAP staff to be excused, expressed concern regarding the course of procedures taken by the Executive Director, and noted he had a lack of confidence as to whether proper management was implemented.

Discussion ensued among the Trust members regarding the issue of mismanagement of funds and the fact that Mr. Vickers could not explain why the money that was approved by the Trust to be allocated had not been encumbered for the Lafayette Square Project.

Mr. Crapp noted that it was not politically smart to create an opening position in MMAP's administration since a change was submitted by the County Manager regarding the process of appointing the Executive Director.

Mr. Barnes concurred with Mr. Crapp that the Trust needed to make changes that would be beneficial to MMAP.

Discussion ensued among the Trust members regarding the need for MMAP to have an Executive Director who was sure of MMAP's agenda and operation.

In response to Chairperson Jones' question regarding the definition of no consideration, Mr. Barnes noted that his definition of no consideration in terms of the Executive Director was to request immediate removal from the position.

Ms. Kovach noted despite the difficult job of operating MMAP and the challenges, the focus should be the best intentions for the community. She agreed that the Trust needed to restructure itself in terms of Trust members, but MMAP should not be without an Executive Director at this time.

Chairperson Jones suggested that the motion be tabled until the next Trust meeting.

Following the discussion, Chairperson Jones noted it would better serve MMAP if this item was tabled until December 2007.

It was moved by Mr. Barnes to rescind his motion regarding lack of confidence and immediate removal of the Executive Director.

Assistant County Attorney Shannon Summerset advised Dr. Smith that once Mr. Barnes withdrew his motion, if he was not in agreement, he could make a new motion.

Mr. Barnes explained that he rescinded his motion with the consideration of hearing input from the other Trust members and his intent was MMAP's best interest.

Discussion ensued among the Trust members regarding the results from the recommendations based on the ordinance by the Mayor and County Manager by December 2007.

Chairperson Jones noted the motion regarding lack of confidence of the Executive Director would be tabled rather than removed from the table. He noted the need to solidify MMAP by putting needed items in place for the organization.

Mr. Vickers noted his position as Executive Director of MMAP was different from other positions in the County. He noted he had not been welcomed by the Office of the Mayor or County Manager and he had not sought permission or advice on any MMAP items from the Office of the County Manager.

Mr. Vickers noted areas of improvement in MMAP within the last year and noted he did not question his loyalty to MMAP and the Trust. He noted his commitment to make improvements to administration, the MMAP HAP, and the Economic Development program as needed and recommended by the Trust. Mr. Vickers noted the Trust was not always in favor of some of the recommendations by the MMAP staff.

Dr. Smith rescinded his second motion to the foregoing item.

ADJOURNMENT

There being no further business to come before the Trust, the meeting was adjourned at 3:26 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust



TRUST ACTION ITEM

EDUCATION

ITEM I.A.2.A

BLACK HISTORY TOUR

BLACK HISTORY TOURS

INVOICE

801 Brickell Ave Suite 900
Miami FL 33131

INVOICE # 1812
DATE 3/17/08

To: : Metro Miami Action Plan Trust,
Martin Luther King Jr. Leadership Academy
The Florida Martin Luther King Jr Institute for
Non-Violence
Att: Ms Cindy Campbell

For: Spring Tour
6/8/08 to 6/14/08

DESCRIPTION	
<p><i>Your customized tour package will include the following:</i></p> <ul style="list-style-type: none"> • Charter Bus Service on the BHT E & M Tours Deluxe Motor Coach w A/C, DVD and PA System • Accommodations for Six Nights • Five Dinners, Six Lunches, Six Breakfasts • Admissions to: Kennedy Space Center, Tuskegee Institute, Tuskegee Airmen NHS, 16th St Baptist Church, Slave Haven, National Civil Rights Museum • Voters Right tour of Selma • Tour of Automotive Plant, Golden Flake Chip Factory • Visit Tuskegee U, MLK NHS in Atlanta • Applicable taxes and Gratuities • Professional Tour Management Service <p>Price based on 40 attendees (Quad Occ) + 9 Complimentary Chaperones (Double Occ) is \$30,200.00</p>	
BALANCE DUE BHT	\$30,200.00

***Dedicated to Educating America's Youth about
African American History through Travel & Cultural Exposure***
801 Brickell Ave Suite 900 Miami Florida 33131 Tel: 305-548-3262 Fax 305-548-3263
Email: info@BlackHistoryTours.com

BLACK HISTORY TOURS

To: Metro Miami Action Plan Trust,
Martin Luther King Jr. Leadership Academy
The Florida Martin Luther King Jr Institute for Non-Violence
ATT: Cindy Campbell
From: BHT

Date: Feb. 28th 2008

Dear Ms. Campbell,

BlackHistoryTours is pleased to present the following contract for a Six Day-Five Night BlackHistoryTour for the MLK Leadership Academy from 6/8/08 to 6/13/08

Your customized tour will include the following:

- Charter Bus Service on the BHT E & M Tours Deluxe Motor Coach w A/C, DVD and PA System
- Accommodations for Six Nights
- Five Dinners, Six Lunches, Six Breakfasts
- Admissions to: Kennedy Space Center, Tuskegee Institute, Tuskegee Airmen NHS, 16th St Baptist Church, Slave Haven, National Civil Rights Museum
- Voters Right tour of Selma
- Tour of Automotive Plant, Golden Flake Chip Factory
- Visit Tuskegee U, MLK NHS in Atlanta
- Applicable taxes and Gratuities
-

Price based on 40 attendees (Quad Occ) + 9 Complimentary Chaperones (Double Occ) is \$30,200.00

Payment Policy:

- A \$100.00 per person deposit is due 10 days upon acceptance of proposal.
- Full payment is due 30 days out

Terms and Conditions:

- Hotel deposits are due according to the hotel policy.

***"Dedicated To Educating America's Youth
about African American History through Travel and Cultural Exposure***

835 NW 7th St. Miami FL 33136 305-548-8262 Fax 305-548-3263

Email: info@BlackHistoryTours.com

FL Seller of Travel #ST-32729

BLACK HISTORY TOURS

- Hotel rooming list is due according to hotel policy.

Cancellation Policy

- If the stated tour is cancelled on or prior to May 8th, 2008, BlackHistoryTours.com agrees to refund any fees paid. A written cancellation must be received by fax or mail. If the stated tour is cancelled after May 8th 2008, BHT reserves the right to assess a reservation booking fee of \$250.00, as well as retain any deposits already paid to the service providers as part of the stated tour.

Disclaimer of Responsibility:

BHT acts only an agent for tour members in providing transportation, accommodations, and services offered in this tour. Therefore, in absence of negligence on its part, BHT and its agents shall not be responsible for any accident, injury, damage, death, loss of vacation time, expense, inconvenience, loss of wages, distress or frustration whether physical or mental, due to an act of negligence or default of any carrier, restaurant, hotel, tour or ground operator or any persons rendering any of the services included in this tour or losses due to mechanical breakdowns, government actions, act of Nature, act of terrorism, delay or cancellation of travel due to inclement weather, theft, strikes, or other circumstances beyond our control; the failure to obtain required travel documentation; the failure to follow instructions, including, but not limited to, reconfirming flight times.

In order to guarantee the tour at the rate quoted above, kindly sign where indicated within five days of receipt and fax this proposal back to BHT at 305-548-3263

Upon Acceptance of this contract, an itinerary, statement and invoice reflecting the group's deposit and payment schedule will be sent to you.

Name _____ Date _____

We look forward to working with you. Please don't hesitate to contact us with any questions or concerns. Our goal is to exceed your expectations. Thank you, the BHT Management Team.

***"Dedicated To Educating America's Youth
about African American History through Travel and Cultural Exposure***

835 NW 7th St. Miami FL 33136 305-548-3262 Fax 305-548-3263

Email: info@BlackHistoryTours.com

FL Seller of Travel #BT-32729

MLK 2008 TOUR

June 8, 2008 To June 14, 2008
METRO MIAMI ACTION PLAN TRUST
MLK LEADERSHIP ACADEMY
MLK INSTITUTE FOR NON-VIOLENCE



Itinerary

6/8/2008 4:45 AM BUS ARRIVES FOR BOARDING

MLK Leadership
13331 Alexandria Drive
Cape Coral, Florida 33904

6/08/08 5:00 AM Depart via DELUXE MOTOR COACH
E & M TOURS



6/8/2008 10:00 AM KENNEDY SPACE CENTER

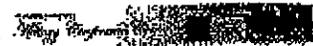
Your journey into mankind's greatest adventure starts here at the Visitor Complex, where amazing exhibits and mapping shows will immerse you into the past, present and future of the space program. Spanish explorers Ponce de Leon and Francisco Gurdillo discovered the area occupied by present-day Cape Canaveral in 1513
321 449-4444



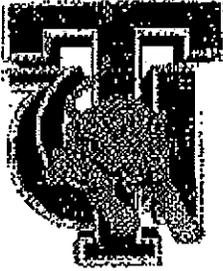
6/8/2008 1:00 PM DEPART FOR TUSKEGEE

6/8/2008 8:00 PM Check In KELLOGG EXECUTIVE CENTER

The Kellogg Executive Conference Center, with a 110 room guest tower and a full service meeting complex, located in the historic campus district.
Toll: 1-800-949-6181
Phone: 1-334-727-9000
Fax: 1-384-727-5119
1, Booker T. Washington Blvd.
Tuskegee University
Tuskegee, AL 36088



6/9/2008 9:00 AM Tuskegee University



Tuskegee University was the first black college to be designated as a Registered National Historic Landmark (April 2, 1988), and the only black college to be designated a National Historic Site (October 26, 1974), a district administered by the National Park Service of the U. S. Department of Interior. Over the past 126 years since it was founded by Booker T. Washington in 1881, Tuskegee University has become one of our nation's most outstanding institutions of higher learning. Other special features which enhance the educational and cultural environment of the University include: The Booker T. Washington Monument, "Lifting the Veil," which honors the University's Founder; the George Washington Carver Museum (named for the distinguished scientist who worked at Tuskegee), which preserves the tools and handwork of Dr. Carver; the Tuskegee Archives, a chief center for information on the challenges, culture and history of Black Americans since 1896; The Tuskegee Almeria Plaza, commemorating the historic feats of America's first black pilots, who were trained at Tuskegee University; The Reserve Officers Training Corps Center, and the Center for Continuing Education - a nucleus for continuing adult education.



6/9/2008 11:00 AM TUSKEGEE INST. NAT. HISTORIC SITE

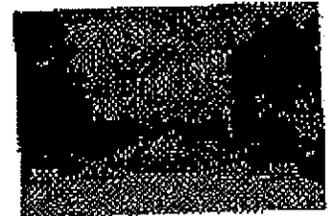


Tuskegee Institute National Historic Site
1212 West Montgomery Rd.
Tuskegee Institute, AL 36088

The site includes the Coker (c. 1899), home of Booker T. Washington; the George Washington Carver Museum, dedicated to the work of the famed scientist; and historic Tuskegee University.



6/9/2008 12:00 PM DEPART FOR MONTGOMERY AL



6/9/2008 2:30 PM VOTERS RIGHTS TOUR OF SELMA



NARRATED TOUR BY JOANNE BLAND
During the turbulent 1960's, Selma was a focal point for the American Voting Rights Movement. You'll visit the National Voting Rights Museum, The Brown Chapel A.M.E. Church, take the Martin Luther King Jr. Street Walking Tour, cross the Edmund Pettus Bridge and see the other landmarks where heroes struggled to win voting rights.



6/9/2008 8:00 PM Check In

DRURY INN MONTGOMERY AL



1124 Etalem Blvd.
Montgomery, Alabama, 36117
P: 334-273-1101

Go to the head of the class with a history lesson during a visit to Montgomery, Alabama. Walk through Old Alabama Town to learn about what life was like in Alabama in the 19th and early 20th centuries. Honoring those involved with the modern civil rights movement, the Civil Rights Memorial and Rosa Parks Library and Museum are must-see stops.



6/10/2008 9:30 AM GOLDEN FLAKE FACTORY

1 Golden Flake Drive
Birmingham, AL
205-323-8161

Back in 1923, Mose Utschloff and Frank Mosher had a deceptively simple idea - an idea that grew over the past 80 plus years from two gentlemen and a sack of potatoes into more than 1200 employees and 100 million pounds of potatoes a year. For it was Utschloff and Mosher whose fresh, kettle-cooked potato chips formed the foundation of the snack food company known today as Golden Flake.



6/10/2008 11:30 AM 16TH ST BAPTIST CHURCH



1530 Sixth Avenue North
(205) 251-9402

A significant part of the Civil Rights District, the newly renovated Sixteenth Street Baptist Church is the site of the infamous 1956 bombing that killed four little girls and brought world condemnation of racial violence. Sixteenth Street continues its historical role as an open-door church welcoming cultural, educational and civic activities.



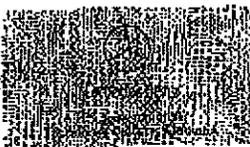
6/10/2008 2:00 PM CIVIL RIGHTS INSTITUTE

The Birmingham Civil Rights Institute (BCRI) is a "living institution" which views the lessons of the past as a positive way to chart new directions for the future. BCRI's permanent exhibitions are a self-directed journey through the Birmingham Civil Rights Movement and human rights struggles. Multi-media exhibitions focus on the history of African-American life and the struggle for civil rights.

520 Sixteenth Street North
(205) 928-9808
Hours: Tuesday-Saturday 10-5, Sunday 1-5
bcri.bham.al.us



6/11/2008 9:00 AM MERCEDES BENZ TOUR



Experience the star-studded history of Daimler-Benz, the world's premier automobile manufacturer. The story is chronicled in the Mercedes-Benz Visitor Center, the first of its kind outside Germany. This architectural showcase, adjacent to Daimler's only U.S. automobile manufacturing plant, brings to life the company's vision - to produce nothing less than the most exceptional automobiles in the world.



6/11/2008 2:00 PM Alabama A&M

www.aamu.edu



Cary Watkins
Admissions Tour Coordinator
Normal, AL
259-972-8245

Now a land-grant University supported by the State of Alabama and federal funds, the 2,000 acre campus is affectionately called "The Hill." Nestled in the Appalachian foothills, Alabama A&M has some 3,500 students, half of whom live on campus, representing both the United States and more than 60 countries.

In addition to having the oldest baccalaureate degree program in computer science in the state of Alabama, the university is home to a state-of-the-art Telecommunications Center and possesses nationally recognized centers of Excellence in Forestry and Ecology, Hydrology, Soil Climatology, and Remote Sensing. In fact, at night a mystical green glow from the campus highlights their five research greenhouses.



6/11/2008 4:00 PM DEPART FOR MEMPHIS

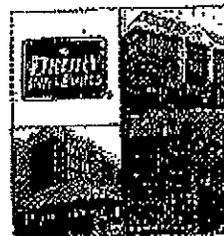
6/11/2008 7:00 PM Check In

DRURY INN BIRMINGHAM



3510 Grandview Parkway
Birmingham, Alabama, 35243
P: 205-987-2450

You'll also find something for everyone to enjoy during a stay at the Drury Inn & Suites Birmingham Southeast. Pick from a large selection of hot breakfast items including scrambled eggs, biscuits & gravy, French toast, Belgian waffles and more with free HOT! QUICKSTART® Breakfast. In the evenings, stop by the lobby for free evening beverages and snacks served daily! Stay fit in the exercise room or relax in the indoor/outdoor swimming pool and whirlpool. Need to check your email or the latest news? It's easy with free high-speed Internet access in all rooms and free wireless high-speed Internet access in the lobby.



6/11/2008 9:00 PM Check In

DRURY INN & SUITES MEMPHIS S



785 Goodman Road West
Horn Lake, Mississippi, 38837
P: 662-549-6622

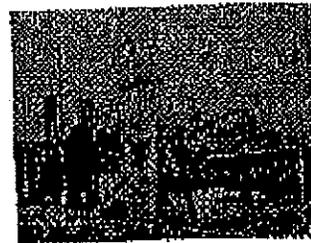
Just 15 miles from downtown Memphis, take a trip across the Mississippi border to stay at the Drury Inn & Suites Memphis South. Conveniently located in Horn Lake, you'll find easy access throughout the area with only a short drive to experience great Memphis attractions! Known as the "Home of the Blues", stroll through the variety of clubs, shops and restaurants on Beale Street. Find out why Memphis is the birthplace of rock 'n' roll with a visit to the Memphis Rock 'n' Soul Museum or take a tour of Graceland, the home of Elvis Presley.



6/12/2008 10:00 AM NATIONAL CIVIL RIGHTS MUSEUM

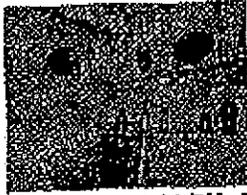
450 Mulberry Street
Memphis, TN 38103-4214
Phone 901-521-9699
<http://www.civilrights museum.org>

A "destination" historic site and museum of interpretive exhibits opened in 1991; immerses you in the Civil Rights Movement from 1854 with a bus ride that will take you back -- when you sit down it says "go to the back of the bus"; it's emotionally touching museum continues through the chain of civil rights milestones and concludes when Rev Dr Martin Luther King, Jr. was assassinated on the restored 2nd floor balcony in the late morning of 4 April 1968; though the museum does not yet explore the possibility, recent evidence suggests that James Earl Ray did not act alone and raises questions about the role the FBI played;



Black History Tour, 205-582-2162 FAX: 305-548-3263 eric@blackhistorytour.com
301 ERICKELL AVE #900 Miami, FL 33124

6/12/2008 1:00 PM SLAVEHAVEN/BURKLE ESTATE



<http://www.theheritagetours.com/burkle.html>
826 North Second Street
Memphis, TN 38107
Phone 901-827-3427
A white no fill, wooden house built in 1849 served as one of Memphis' most important stations on the Underground Railroad; by appointment you can tour the cellar where people hid on the way to freedom



6/12/2008 3:00 PM DEPART FOR ATLANTA

6/12/2008 10:00 PM Check In

HOLIDAY INN -DORAVILLE
2001 CLEARVIEW AVE
ATLANTA

GA 30340

Holiday Inn

6/13/2008 10:00 AM Martin Luther King Jr. NHS & Center



<http://www.nps.gov/mlk/index.html>
450 Auburn Avenue, NE
Atlanta, GA 30312-1625
(404) 531-8922

The home is located in the residential section of "Sweet Auburn", the center of black Atlanta. Two blocks west of the home is Ebenezer Baptist Church, the pastorate of Martin's grandfather and father. It was in these surroundings of home, church and neighborhood that "M.L." experienced his childhood. Here, "M.L." learned about family and Christian love, segregation in the days of "Jim Crow" laws, diligence and tolerance. It was to Ebenezer Baptist Church that Dr. Martin Luther King, Jr. would return in 1960. As co-pastor with his father, "Daddy King", Dr. King, Jr. would preach about love, equality, and non-violence.



6/13/2008 1:00 PM DEPART FOR HOME



TRUST ACTION ITEM

LEGISLATIVE

ITEM I.A.5.A

**BECKER AND POLIAKOFF
AGREEMENT**



MEMORANDUM OF APPROVAL

TO: Members of the MMAP Trust
FROM: *Joann Whickler*
John Dixon
Interim Executive Director
DATE: April 2, 2008
SUBJECT: Governmental Representative Contract Renewal

PURPOSE OF ITEM

The purpose of this item is to have the Metro-Miami Action Plan Trust Board of Trustees continue the current Governmental Representative agreement through the current legislative sessions and prepare a Request for Proposal (RFP) to seek proposals from additional firms at the conclusion of this term.

BACKGROUND

The Metro Miami Action Plan Trust approved an agreement with Becker and Poliakoff, PA (BP) on November 13, 2001. This agreement was the result of an RFP process in which BP was the successful proposal. The resulting agreement was for two (2) years with two (2) additional Option years. The agreement terminated on November 12, 2005 after both option years were exercised. Subsequent to the expiration of the agreement the Trust approved a letter agreement, at its Board meeting of February 15, 2006, in the amount of \$32,000.00 payable quarterly, for the continuation of BP services during the state legislative session and interim committee meetings from December 2005 to December 2007. Although all of the billing for services has not been received the term of this agreement has expired. It is time to determine whether to continue the services of the current legislative advocate or pursue the possible services of a different advocate through the RFP Process.

FISCAL IMPACT TO AGENCY

The fiscal impact will be an amount not to exceed \$6,000.00, for advertisement of a Request for Proposal, from the general fund, Teen Court and Housing budgets.

RECOMMENDATION

It is recommended that the Board of Trustees of Metro-Miami Action Plan (MMAP) Trust authorize staff to negotiate the continuation of the services of the current legislative representative, during the current state legislative session and interim committee meetings, to maintain continuity of effort. Additionally, it is recommended that the Board authorize staff to solicit the services of a governmental representative through the Request for proposal process concurrent with continuation of these services.



TRUST ACTION ITEM

LEGISLATIVE

ITEM I.A.6.A

**BUDGET REDUCTION REQUEST (3%)
CURRENT FISCAL YEAR**



Memorandum



DATE: April 3, 2008

TO: George M. Burgess
County Manager

FROM: John T. Jones, Jr., Chairman
Metro-Miami Action Plan Trust

DATE: April 2, 2008

SUBJECT: General Fund Current Year Budget Reduction of 3%

The Metro-Miami Action Plan Trust (MMAP) Board of Trustees has been advised of your request to all County departments to reduce the current fiscal year budgets by three (3%) percent. The Board understands the reasons for this undertaking, however it is very concerned that this action will not negatively impact fiscal year 2008-09 budget.

A three (3%) percent reduction in the MMAP General Fund budget of \$774,000.00 represents a reduction of \$23,220.00. Presently, the Executive Director's position at MMAP is vacant. This vacancy allows MMAP, at this time, to offer the requested reduction. However, the Board's concern is that this action is not carried over into the next budget cycle.

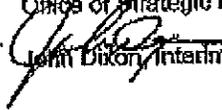
We intend to fill the Executive Director's position and the permanent loss of these funds will negatively impact the Agency.

- c. EDHS Subcommittee of the Board of County Commissioners
 Honorable Audrey Edmonson, Chair, EDHS Committee
 Honorable Barbara Jordan
 Honorable Dennis Moss
 Honorable Javier Souto
 Honorable Katy Sorenson
 Cynthia Curry, Senior Advisor
 Jennifer Glazer-Moon, Budget Director
 Rowena Henry, Sr. Budget Analyst



Memorandum



Date: - March 21, 2008
To: Jennifer Glezer-Moon, Director
Office of Strategic Business Management
From:  John Dixon, Interim Executive Director
Subject: 3% General Fund Budget Savings

This is in response to the County Manager's memorandum requesting Departments to submit a savings plan of 3% from the MMAP Trust General Fund Budget Allocation. The 3% represents \$23,220.00 of the MMAP Trust General Fund budget in the amount of \$774,000.00.

Metro-Miami Action Plan Trust Executive Director's position is currently vacant. The cost of salary and fringes of that position is \$6,924.69 per pay period (salary: \$4,926.62, fringes: \$1,988.27). The Department's plan is to keep the position vacant for at least 4 pay periods (from March 24, 2008 to May 19, 2008). This will generate a savings of \$27,698.56. This amount is \$4,478.56 higher than the \$23,220.00.

CC: Rowena Henry

Memorandum



Date: March 10, 2008
To: Department Directors
From: George M. Burgess
County Manager 
Subject: Budget Reductions

As a result of the constitutional amendment passed by the voters on January 29, 2008, and the recent economic slowdown, we are facing significant budget challenges for FY 2008-09. As we develop the FY 2008-09 Proposed Budget over the next few months, it is clear that we must act now to better prepare ourselves for these funding challenges. Through the implementation of immediate cost reduction measures, we can generate savings that can be used to help fund the service priorities that will ultimately be approved for the next fiscal year. At a minimum such immediate action will allow for the phase-in of any required service reductions, rather than forcing abrupt reductions commencing on the first of October.

Effective immediately, I am directing each department to submit to the Office of Strategic Business Management (OSBM) operational adjustments to be implemented for the remainder of the current fiscal year to generate tangible savings within each department. At a minimum each department's savings plan must ensure that total general fund support (departmental general fund appropriation or subsidy) is reduced by three percent. These plans should consider adjustments including but not limited to personnel, overtime, fleet, travel, and the postponement and/or elimination of operational capital expenditures, such as personal computers, furniture, office renovations, etc. Final targeted savings will be defined for each department and communicated to each of you directly. These plans will be carefully reviewed by OSBM staff and my office and discussed when I meet with each of you concerning your budgets. All of these proposed adjustments have to be undertaken under the spirit of our resource-oriented government method of budgeting, focusing on priority service delivery. These plans should be structured so that the FY 2008-09 budget will become an extension of this year's savings initiatives. These plans should be submitted to OSBM no later than March 21, 2008. Nevertheless, to ensure each department realizes demonstrable savings that can be used to assist in maintaining priority services you should begin such saving efforts immediately.

Additionally, we must be extremely careful when proceeding with major capital infrastructure projects that will require the commitment of new operational resources. In coordination with the Office of Capital Improvements and OSBM, a comprehensive review of proposed or programmed capital projects is being conducted as part of the budget development process, particularly for the Building Better Communities Bond Program. Departments should provide accurate estimates of operating impacts as part of this process. It is anticipated, similar to the recommendations that were made part of this year's Adopted Capital Budget and Multi-Year Capital Plan, that capital projects other than those that replace existing infrastructure, that provide for required level of service standards under the Comprehensive Development Master Plan, or that are absolutely critical to service delivery, be delayed or in some cases canceled in order to offset potentially significant operating impacts.

We will continue to work together to develop the FY 2008-09 Proposed Budget. I am confident we will be able to continue to fund our priority activities at acceptable levels. If you have any questions, please contact your OSBM analyst.

- c: Honorable Carlos Alvarez, Mayor
Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners
Denis Morales, Chief of Staff, Office of the Mayor
Robert Cuevas, County Attorney
Honorable Joseph P. Farina, Chief Judge, Eleventh Judicial Circuit
Honorable Harvey Ruvin, Clerk, Circuit and County Courts
Honorable Katherine Fernandez-Rundle, State Attorney
Honorable Bennett Brummer, Public Defender
Marvin O'Quinn, President, Public Health Trust
Assistant County Managers
Charles Anderson, Commission Auditor
Business Analysts, OSBM

cm011308



**MEMORANDUM
OFFICE OF THE MAYOR**

DATE: March 27, 2008

TO: Honorable Chairman Bruno A. Barreiro
Members, Board of County Commissioners

Carlos Alvarez

FROM: Carlos Alvarez, Mayor
Miami-Dade County

SUBJECT: Budget Message for Fiscal Year 2008-2009

Section 2.02(G) of the Miami-Dade County Charter requires the Mayor to deliver a budgetary address to the people of Miami-Dade County setting forth the county's priorities. This requirement is just one element of the very deliberate, results-oriented fiscal allocation process that we have been following for the past several years. This process has been extraordinarily successful in providing for all of us a methodology through which to prioritize and allocate the resources available to meet the service demands of our community as we also improve our financial condition. Our financial position is as strong as we have experienced in many years, even after a steady decline in millage rates for each of the past ten years, topped by a substantial rollback for FY 2007-08. In fact, the tax rate reduction adopted for fiscal year 2007-08 were the most extreme in the county's history. Because of our deliberate process, we have been able to maintain core services without depleting our reserves or using one-time revenues to support on-going operations.

The State Legislature, along with the constitutionally mandated Tax and Budget Reform Commission, are once again contemplating legislation that will substantially impact the ability of local government to provide needed services to our community. In the name of property tax relief, which has really only be targeted at certain types of property owners, these entities continue to attempt to restrict the ability of local governments and schools to generate the revenues needed to address needs at the local level, while continuing to restrict other types of funding and establishing more unfunded mandates for local governments. The latest attempt to implement TABOR restrictions goes beyond taxpayer relief. TABOR stands for "Taxpayer Bill of Rights," but the provisions limit all government growth, whether funded by taxes, user fees, or other revenues. The implementation of such policies in other states has been a dismal failure. I do think that our property tax system is in need of true reform, not just relief for certain taxpayers. We made some recommendations to the Legislature last year toward this end and are prepared to partner with them again to truly fix a broken tax system. However, I believe that it is the responsibility of the locally elected officials to determine tax rates to address the needs of their own communities and that any further restrictions on the Board's ability to establish service levels and requisite tax rates and fee levels should be fought in Tallahassee.

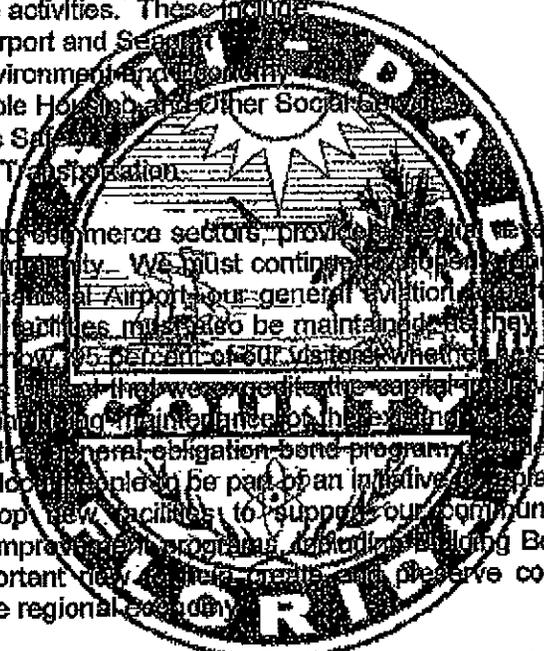
The development of the FY 2008-09 Budget will be a challenge. A \$200 million gap exists between the revenues we project to receive based on the statutory formulas adopted last Legislative Session and the cost of providing the same level of services as currently provided. A funding gap of this magnitude will require us all to face the inevitable: most service growth that had been anticipated will have to be stopped; many services will have to be reduced; some

services will have to be eliminated. It isn't just property tax supported departments that will be impacted. Recent economic downturns are affecting the building industry and the service industry. Revenues throughout our budget, including those in proprietary departments, are in many cases projected to be reduced. Last year we were able to eliminate more than 1,000 positions without any employee layoffs. That will not be possible again this year. We must also be cognizant that the demand for services, particularly at the local level, will increase as the economy declines. We must stand ready to deliver what we can. Every challenge is an opportunity; this is our opportunity to focus on the core functions of local government to ensure we deliver the services our residents expect and need, and to deliver these services with excellence.

Budget Priorities

At my recent State of the County address, I highlighted many accomplishments and areas in which important projects were completed and critical needs were met. It is vital that we continue to support these activities. These include:

- Developing our Airport and Seaport
- Protecting our Environment and Economy
- Providing Affordable Housing and Other Social Services
- Maintaining Public Safety
- Expanding Public Transportation



Our tourism and trade and commerce sectors provide vital revenues, jobs and economic impact throughout our community. We must continue to open and the capital improvement programs at Miami International Airport, our general aviation airports and the Port of Miami. Daily operations at these facilities must also be maintained as they serve as the gateways to our community. As you know, 95 percent of our visitors, whether here for pleasure or business, arrive by air. As well, it is critical that we expedite the capital improvement plan for the Water and Sewer Department, including maintenance of the existing storm and sewer systems. The Building Better Communities general obligation bond program provides an amazing opportunity for the County to employ local people to be part of an initiative to replace our aging facilities and infrastructure and develop new facilities to support our community for coming decades. Accelerating our capital improvement programs, including Building Better Communities funded projects, is critically important to create jobs and preserve construction jobs and keep money flowing through the regional economy.

Once USHUD has released the Miami-Dade Housing Agency from its current oversight structure, we will have to make some tough decisions about the provision of affordable housing in Miami-Dade County. Federal subsidies are grossly inadequate to meet the low income housing needs throughout our community. While the decline in the housing market may make some opportunities available to us, we will need to dedicate resources in order to ensure that affordable and workforce housing are available in future years. Until our economy improves, the demand for housing and other social services is likely to increase. Beginning in FY 2008-09, we must establish an outcome oriented, results based process to allocate resources to community-based organizations to leverage the maximum amount of services possible with the increasing limited amount of funding available.

It is important that we maintain the resources we have dedicated to public safety in our community. During bad economic times, criminal activities tend to increase, so it is critical that we remain proactive in our efforts to keep crime at low levels. These efforts include the juvenile diversion programs provided through our Department of Juvenile Services, as well as the after school programs and other activities funded through the Park and Recreation Department, Library and cultural programs that give children structured outlets for their free time. The Police

Budget Message for FY 2008-2009
Page 3

Department, Fire and Rescue, and Corrections and Rehabilitation must continue to receive the funding needed to protect our residents. As well, careful review of the public safety agencies must continue to ensure that we are deploying our limited resources in the most effective way possible. Future capital needs of each of these entities must also be supported and multi-year commitments of funding will be necessary to be ready for the years to come.

We must continue to press the federal government to support our local transportation needs. There were many promises made before the passage of the People's Transportation Plan Surtax. Since that time, projections have been revised to better reflect our transit system's revenue performance and the increasing cost of operations and construction. We have also looked more closely at the continued cost of maintaining the existing transit system. For a number of years, we have been discussing the issue of using surtax funding to support only the new, expanded portions of our transit service. It is becoming clear that we must leverage all available revenues to support the existing system to make sure we have a firm foundation on which to build new transit lines. By revising our plans, I am confident we can regain federal approval and funding for the Orange Line. Tough decisions regarding current service and fare levels will have to be made.

There are many other essential programs that we do as a county. Included among these, the Presidential Election will be held on November 4, 2008, in the first quarter of FY 2008-09, employing a new technology as directed by the State. The building industry is currently experiencing a slowdown, but must still support the permitting processes. Planning for our future – both through the Comprehensive Zoning Ordinance Master Plan and the County Strategic Plan rewrite – must continue to be supported. The Answer Center and NEAT teams have proven to be extremely successful in enhancing the quality of life of our residents. These services and host of others are considered to be the core services of our government by different of our constituents. It is also crucial that we maintain internal support functions necessary to enable our departments to provide the resources they need to provide the core services. Spending all of this in a year with limited resources will not be easy.

I am looking forward to working with all of you as we progress through the budget development process. My staff will continue to serve as a resource for you through your deliberations, working closely with the Commission to help us develop our priorities and then ultimately as any adjustments are made to the Proposed Budget once it is released. Last year we accomplished an amazing feat: unanimous approval of all of the budget ordinances. As I said during my State of the County address, in these uncertain economic times, government must live within its means and do more with less. I am confident that we can live up to our community's expectations.

- c: Honorable Harvey Ruvin, Clerk of Courts
Honorable Joseph P. Farina, Chief Judge, Eleventh Judicial Circuit
Honorable Bennett H. Brummer, Public Defender
Honorable Katherine Fernandez-Rundie, State Attorney
Robert Cuevas, County Attorney
Marvin O'Quinn, President/CEO, Public Health Trust
George Burgess, County Manager
Denis Morales, Chief of Staff
County Executive Office Staff
Department Directors
Charles Anderson, Commission Auditor

Dixon, John (MMAP)

From: Dixon, John (MMAP)
Sent: Tuesday, March 25, 2008 3:40 PM
To: Henry, Rowena (OSBM)
Cc: Glazer-Moon, Jennifer (OSBM)

As per our conversation, the attached memorandum regarding the 3% general fund budget savings must go before our Board of Trustees for approval. We forwarded the attached memorandum to meet the March 21, 2008 deadline. Thank you for your assistance.

John E. Dixon, Jr., Interim Executive Director
Metro-Miami Action Plan Trust
19 West Flagler Street, M-108
Miami, Florida 33130
Tel: 305-372-7600
Fax: 305-579-3699
jdixon@miamidade.gov
"Delivering Excellence Everyday"

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

3/27/2008



ADDITIONAL TRUST ACTION ITEM

ITEM I.B.1

SCORE CARD STRATEGY MAP

**MEMORANDUM OF APPROVAL**

Date: April 16, 2008

To: MMAP Trust Members

From: *John E. Dixon, Jr.*
John E. Dixon, Jr., Interim Executive Director

Subject: Scorecard (ActiveStrategy)

PURPOSE OF ITEM

This is to request the MMAP Trust to approve the attached Scorecard Objectives. The purpose of the objectives is to assist MMAP in achieving its mission.

BACKGROUND

The MMAP mission is to "Reduce the socio-economic disparities of Miami-Dade County's black community". With this being said, we are charged with developing strategies that implement this process.

As a Board, you are charged with the advocacy role/component of the entire MMAP process. The reason for MMAP's existence is reduce the disparities in the community one is through the different programs of MMAP and secondly through advocacy. This clearly can not be done without the Board's role.

By using the Scorecard, we provide County Management continuous accountability for programs and improve organizational performance. Using this as a tool for MMAP, we are able to align all employee activities to critical strategic objectives to achieve our mission. This results in focused management approach that involves a continuous, organization-wide focus on planning, prioritization, improvement, and control.

The entire process ties into the business plan which is the day-to-day operations of MMAP but more important it guides us to achieving our mission.

FISCAL IMPACT TO AGENCY

N/A

RECOMMENDATION

It is recommended that the Board of Trustees of the Metro-Miami Action Plan Trust authorize staff to proceed with the attached Scorecard objectives to provide to County Managers Office and Office of Strategic Business and Management.



ADDITIONAL TRUST ACTION ITEM

ITEM I.B.2

MMAP MEDIA FORUM

MEMORANDUM OF APPROVAL



TO: Metro-Miami Action Plan (MMAP) Trust Board
FROM: John E. Dixon, Jr., Interim Executive Director
DATE: March 13, 2008
SUBJECT: MMAP Media Roundtable to address socio-economic issues

PURPOSE OF ITEM:

By using the power of the local media, the agency will host a Community Media Roundtable for media professionals, -elected officials, and residents to discuss the STATE OF MIAMI-DADE COUNTY through the eyes of the press in the areas of criminal justice, economic development, education, employment, health and human services, and housing. In addition, a number of issues will be addressed including: the Community Reinvestment Act - regarding the commitment of Banks to help develop local neighborhoods; the 27th Avenue Metro Rail Corridor; the upcoming U.S. Census Report in 2010; and, many other initiatives critical to the survival of this community.

FISCAL IMPACT TO AGENCY

Not to exceed \$7,500.00.

Mr. Dixon will take action on the motion once approved by the MMAP Trust.

Approve _____ Disapprove _____

April 2, 2008

The Honorable Audrey M. Edmonson
Miami-Dade County Commissioner, District 3
111 N.W. 1ST Street
Suite 220
Miami, Florida 33128

Cc: Kai Green, Manager
Joseph Caleb Center Auditorium
John Dixon, Interim Executive Director
Metro-Miami Action Plan Trust

Re: Reserving the Joseph Caleb Center Auditorium and Media Roundtable

Dear Commissioner Edmonson:

In listening to the citizens that live in neighborhoods all across South Florida, Metro-Miami Action Plan (MMAP) Trust is planning a reunion for the community-at-large to voice their concerns and listen to the appropriate professionals that can discuss the STATE OF MIAMI-DADE COUNTY and what this current socio-economic climate means to their quality of life.

In our planning process, we are respectfully requesting your support to host a Live broadcasted Community Media Roundtable at the Joseph Caleb Center Auditorium, 5400 NW 22nd Avenue, on June 7, 2008 from 10 AM – 1 PM.

By using the power of the local media, the agency can provide a Community Roundtable for residents and elected officials to discuss the STATE OF MIAMI-DADE COUNTY through the eyes of the press in the areas of criminal justice, economic development, education, employment, health and human services, and housing. In addition, we will address a number of issues including: the Community Reinvestment Act regarding the commitment of Banks for local neighborhoods; the 27th Avenue Metro Rail Corridor; the upcoming U. S. Census Report in 2010; and, many other initiatives critical to the survival of this community.

The Honorable Audrey M. Edmondson
Miami-Dade County Commissioner, District 3
Page 2 continued

In addition, we are requesting your assistance for a waiver to use the Joseph Caleb Center Auditorium, 5400 NW 22nd Avenue, to host the event along with your colleagues and many other local dignitaries that will be invited to once again, address the State of Miami-Dade County and the impact on underserved neighborhoods.

We have confirmed the availability of Saturday, June 7th at the auditorium with Chantel Lapointe, Joseph Caleb Center Auditorium. The scheduled time needed for this event would be from 9:00 AM until 2:00 PM (one hour for set-up, one hour for clean-up and breakdown).

As the Economic Development Human Services Chairperson, no one understands better than you do, the impact that the economic situation will have on local governments, corporations, businesses, and grass root citizens.

I look forward to discussing this with you in detail. Please advise John Dixon or Joey Walker of any additional information you may need. Your assistance in this matter is greatly appreciated.

Sincerely,

John T. Jones, Jr.
Chairman MMAP Trust

CC: Metro-Miami Action Plan Trust

• (place around border) • Live Radio Broadcast • Live Radio Broadcast •



MMAP SPEAKS COMMUNITY ROUNDTABLE

Metro-Miami Action Plan Trust and list others collaboratives

Media/Community Roundtable • Live Remote Broadcast
 Saturday, (Contact Mayor Ray Nagin) • 10:00 AM – 1 PM
 Joseph Caleb Center Auditorium
 5400 NW 22 Avenue

Designate sponsors to host the event

By using the power of the Black Press, we can provide a community forum to discuss the STATE OF BLACK MIAMI through the eyes of the media in the areas of criminal justice, economic development, education, employment, health and human services, housing, and upcoming census to name a few.

**10:00 AM
 WELCOME**

Dorothy Bendross-Mendingal, Representative
 Florida House of Representatives, District 109
 or

The Honorable Audrey Edmonson, District 3
 Miami-Dade County Commissioner

and
John T. Jones, Jr., Chairman
 Metro-Miami Action Plan Trust
 and

The Honorable Congresswoman Carrie P. Meek

Pledge of Allegiance & Invocation

**COMMUNITY OVERVIEW
 OPENING REMARKS**

Reverend Dr. Joaquin Willis, Pastor
 Church of the Open Door
 Collective Banking Group of Greater Miami
 and Vicinity, President
Dr. Marvin Dunn, Miami Historian & Professor

INTRODUCTION OF SPECIAL GUEST XXX

10:20 AM

SPECIAL INVITED GUEST

(___ white skirted tables & ___ seats)
 (___ microphones)

(2 podiums one on each side with microphones for hosts)

STATE OF THE BLACK COMMUNITY

The members of the press will comment on their views regarding the State of Black Miami.

10:45 AM

MMAPEAKSHOSTS (select)

Thomasina Williams, Esq.

Michael Putney, WPLG Channel 10

Joy Ann Reid, Media Specialist

Reverend Dr. Joaquin Willis

Topics listed below

Transit, Economic Development

MEDIA GUESTS

(INCLUDE COMMISSIONERS)

(INCLUDE LEGISLATORS)

Jerry Rushin, President/CEO

Bishop Victor T. Curry, WMBM Gospel 1490

Garth Reeves, Rachel Reaves Miami Times

Hamal Hamaludin, Miami Herald Neighbors

Joe Oglesby, Miami Herald

Bobby Henry, Owner, Westside Gazette

Robert Beatty, Broward Times

Chief Jimmy Brown, Hot Talk, Hot 105

?103 the Beat

Dr. Wilbert "Tee" Holloway, Member,

Miami-Dade County Public Schools

HT Smith, Esq.

***Disparity Study**

Audience Question and Answer

***Kathy Hughes, Owner, Radio One**

Michael Baisden, Hot 105 (host a 1 hour show from Miami during)

INVITE ELECTED OFFICIALS to PARTICIPATE

The Honorable Alcee L. Hastings
 United States Congressman
 House of Representatives
 23rd District, Florida

The Honorable Kendrick Meek
 United States Congressman
 House of Representatives
 17th District, Florida

(State is in session)

The Honorable Fredricka Wilson, Senator
 Florida Senate, District 1

Oscar Brayton, III, Representative
 Florida House of Representatives, District 103

Dorothy Bendross-Mendingal, Representative
 Florida House of Representatives, District 109

The Honorable Shirley Gibson, Mayor
 City of Miami Garden, Florida

The Honorable Joe Kelly, Mayor
 City of Opa Locka, Florida

The Honorable Otis Wallace, Mayor
 City of Florida City, Florida

?**The Honorable xx, Mayor**
 ?City of Miramar

The Honorable Carlos Alvarez, Mayor
 Miami-Dade County

The Honorable Barbara Jordan, District 1
 Vice Mayor

Miami-Dade County Commissioner

Honorable Dorrin D. Rolle, District 2
 Miami-Dade County Commissioner

Honorable Audrey Edmonson, District 3
 Miami-Dade County Commissioner

(Other invitees from South Dade)

Honorable Dennis C. Moss, District 9
 Miami-Dade County Commissioner

INVITE COMMUNITY ACTIVISTS to PARTICIPATE

Norman Braman, Entrepreneur
Shalley Jones, FANNIE MAE
The Honorable Betty Ferguson

Thelma Gibson, Community Activist
Dr. Rudy Moise
Marlene Bastien, President
 Haitian Women of Miami

Audience Question and Answer

12:30 PM
WRAP UP

Reverend Dr. Joaquin Willis, Pastor
 Church of the Open Door
 Collective Banking Group of Greater Miami
 and Vicinity, President
Dr. Marvin Dunn, Miami Historian & Professor
 (And or college professor support services)

(SUPPORT SERVICES for event)

Professors from Colleges and universities
 Scribes
 Tape recorders
 Microphones

TOPICS FOR ROUNDTABLE DISCUSSION STATE OF THE BLACK COMMUNITY

TAXATION WITHOUT REPRESENTATION (SERVICES) IS THERE DEMOCRACY IN MIAMI-DADE COUNTY?

**The budget shortfall will incur a loss of programs and services that
 will unilaterally affect the Black Community the hardest.**

General Government

Shift in taxpayer support for funds going to North Dade Metro Rail corridor –
 Miami Dade College - Access to higher education, loss of funds hinders MDC's plan to
 have the Metro Rail System pass through the college and create a mindset for citizens to
 assess the college for (threat of campus)

Miami-Dade County Governmental Obligation Bond (GOB) Fund
 List of community funded programs, Robin Reiter – Director

Miami-Dade County contributes 347 Million for the Ballpark – Passed 2/21/08

Port of Miami Underground Tunnel

Miami-Dade County contributes 10 Million FIU Medical School

2010 Census

Miami-Dade County Charter Review Task Force
 Changes in charter implemented by 2009 – No political
 Move to incorporate all areas of Miami-Dade County

Decrease in County General Funds because of the current housing market, means loss of revenue, loss of county Jobs, and services to the community – Who will be affected the most?

Criminal Justice

Community: Stop crime and violence

Geography of law enforcement municipalities has citizens traveling multiple jurisdictions

Miami-Dade County Teen Court

Economic Development

Community Reinvestment Act (CRA) – Host a roundtable workshop to report the accomplishments of local Banks and their CRA efforts.

Commissioner Dennis Moss, District 9 Job Fair – passage of casinos at pari-mutuels

Black Enterprise – Corporate search and logistical placement of a company opening in one of the Empowerment Zones

Education

Dr. Rudy Crew Superintendent of the Year – Present an award?
 Gerald Darling, Chief, Miami-Dade Public Schools Police

College scholarships resources dwindling for minority students

Grants/MLK

Metro Rail Access to Education by way of the 27th Avenue Corridor

Health (MMAP Disparity Study)

Address the rationing of health care.

Community Health Fair Symposium- to provide education and health screening for persons in the community.

Create a Health Task Force to address issues of disparity and explore methods/avenues of implementation

because The Health status of the African American community is lower than that of other racial and ethnic groups.

Advocate for sufficient resources to build an infrastructure to increase accessibility to health care which also creates employment opportunities in the healthcare field.

Educate the black community on methods of prevention, healthy lifestyle changes, empower citizens to partner with their health care provider (ask questions) when receiving healthcare services (including pharmacist).

Housing

Mortgage Payment Assistance/Relief by the State of Florida from Sub prime mortgages Governor Charlie Crist and Alex Sink, State of Florida CFO working on a plan.

Decrease in County General Funds because of housing market, means loss of revenue and county Jobs – Who will be affected the most?

Transportation

Mark Boniconni – Citizens Independent Transportation Trust
90 report to recuperated the funding

Shift in taxpayer support for funds that were designated for the North Dade Metro Rail corridor have been redirected.

Port of Miami Underground Tunnel

Recreation and Culture

Commissioner Dennis Moss, Miami Dade Sports Authority, and MMAP re-create the Tri-County Orange Blossom Classic.

Summer Program fees and charges—can all children participate if they don't have the fee?

Park programs in underserved neighborhoods

CITY of Miami Gardens

Straight Talk Community Symposium – Mayor Shirley Gibson

*Sister Cities – Opa Locka, Florida City

(replicated in South Dade)

In Miami For Retreat Only

Congressional Black Caucus to Key Biscayne Ritz Carlton, February 28 – March 2

Summer Jobs for Youth

CETA – Revisit some type of skill set training.

Old OIC -

TASKS

LETTERS TO ALL CONCERNED

FUNDS/COST FOR REMOTE BROADCAST



TRUST INFORMATION ITEM

HOUSING

ITEM NO. II.A.1.A

ZAMORA HOMES MEETING



EXECUTIVE DIRECTOR'S INFORMATION ITEM

Date: April 9, 2008

To: MMAP Trust Members

From: *John Dixon*
John Dixon, Interim Executive Director

Subject: Zamora Homes Meeting on April 3, 2008

This memorandum summarizes the discussion that occurred at the April 3, 2008 meeting with MMAP Housing Staff, Rosa Alina Zamora, President of Zamora Homes Corp., Mario Hernandez, Vice President of Zamora Homes Corp., and Zamora Homes Sales Staff. Also attending was Rose Mincey, an affordable housing consultant who assists developers seeking subsidized financing through the Florida Housing Finance Corp.

Noteworthy discussion items include the following:

- Existing and recently completed homes have undergone price reductions from previous pricing in the \$250k to \$290k to current prices between \$180k to \$200k.
- Zamora Homes has three (3) new development projects for which they are seeking any possible subsidy assistance as well as a pool of qualified potential buyers. The project sale prices range from \$200k to \$300k. One project is at the high end of the range, one at the low end of the range, and one in the middle.
- Ms. Mincey presented a proposal whereby the state (Florida Housing Finance Corp.) provides developers with funds for low-income borrowers with up to 25% of purchase price (\$70,000 maximum), and very low-income borrowers with up to 35% of purchase price (\$85,000 maximum).
- A current overview of the MMAP HAP program was given to Zamora staff highlighting noteworthy changes in funding and guidelines.
- Preliminary plans for an on-site "Showcase" event was outlined and discussed. The event would be held at one of their project sites, MMAP would use South Dade area MMAP HAP Realtor and Lending Participants as an invitee mailing list to assist Zamora in identifying and bringing in qualified purchasers and marketing their projects. Available South Dade area dignitaries will be solicited for participation, Zamora will make presentations on their development projects, tours of their other development sites will be available, and individual follow-up appointments will be scheduled with interested Realtors and Lenders.
- Zamora is seeking to establish a relationship with an area housing counseling agency. MMAP will assist in referring certified providers in that regard.



TRUST INFORMATION ITEM

EDUCATION

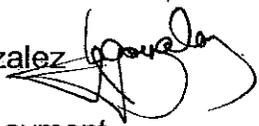
ITEM NO. II.A.2.A

**OVERPAYMENT TO MIAMI-DADE
COUNTY PUBLIC SCHOOLS (MDCPS)
UPDATE**



Memorandum



Date: April 9, 2008
To: John Dixon, Interim Executive Director
From: Jose L. Gonzalez 
Subject: School Overpayment

On Wednesday, April 2, 2008, I had a follow up phone conversation with Mr. Antonio Martinez, Office of Alternative Education Miami-Dade County Public Schools. Mr. Martinez expressed that he has requested from the School Board internal auditors, a breakdown of the overpayment due to an error of the District Cost Differential. He also expressed that as soon as he receive the information, he will forward it to us. He confirmed this information with a subsequent E-mail.

As of April 9, 2008, no other information has been received from Mr. Martinez office or the school board internal auditors.



TRUST INFORMATION ITEM

EDUCATION

ITEM NO. II.A.2.B

**MLK ACADEMY COMMUNITY
OUTREACH**



TRUST INFORMATION ITEM

ITEM NO. II.A.2.C

EDUCATION ACTION COMMITTEE

TEEN COURT RELOCATION

MEMORANDUM OF APPROVAL



TO: Members of the MMAP Trust
FROM: *John Dixon*
 John Dixon
 Interim Executive Director
DATE: April 2, 2008
SUBJECT: Incorporation of Teen Court Programming into Martin Luther King, Jr. Leadership Academy (Teen Court and MLK Academy Collaborative)

PURPOSE OF ITEM

To propose the creation of an internal collaborative between Miami-Dade County Teen Court (M-DCTC) and Martin Luther King (MLK) Jr. Leadership Academy that fosters the positive development of law-abiding youth.

BACKGROUND INFORMATION

During the 2003 – 2004 Academic School Year, a version of M-DCTC's traditional youth-driven law-related process was previously infused into MLK's curriculum offerings. Under the model, a full-time Teen Court employee provided MLK Academy students with law-related education, along with acclimating youth to the Teen Court process, during the period designated for their elective instruction.

The law-related education initiative entailed the following:

Trained students in the Teen Court process, which included an understanding of how to perform various court officer roles such as defense attorney, prosecuting attorney, bailiff and clerks, enabling them to hand down constructive sanctions to fellow-classmates guilty of violating school-rule codes; **(Note: this represented the precursor of the School-Based Referral initiative, currently being provided in conjunction with Carol City High School)**

- Provided students with understanding of legal concepts;
- Helped develop students' public speaking, communication and interpersonal skills;

- Helped foster critical thinking, problem solving, decision making and other positive leadership skills;
- And through various field trips, students were exposed to juvenile and adult court system as well as the juvenile and adult penal system.

PROPOSED

Re-establish the collaborative process between M-DCTC and MLK, begun in academic year 2003-2004, incorporating expanded services.

Details of the proposed collaborative:

- Teen Court staff or Private Service Agreement (PSA) contractors employed by M-DCTC to provide law-related education/training at least once weekly to MLK students interested in legal studies, during a designated period;
- Teen Court staff to partner with MLK in piloting School-Based Referral project following model currently being jointly operated with Miami Carol City High School;
 - School-Based Referral Initiative affords students who violate school-rule codes an alternative to suspension, expulsion or legal prosecution if they successfully complete or comply with constructive sentences handed down by a jury of their peers;

Teen Court staff to train MLK legal studies' students on how to become peer mediators in assisting student violators with restoring and repairing harmed relationships with victims;

- As a preventative measure, afford student/peer mediators as well as student school-rule violators exposure to juvenile and adult court and penal system;
- Dedicate satellite office space at MLK site for Teen Court intakes and psychological services counseling to be held as needed, while maintaining Teen Court staff in current office location at OpaLocka/Miami Gardens Neighborhood Service Center, realizing that retaining the north office site facilitates continued smooth and effective programming for clientele without jeopardizing proposed collaborative programming between M-DCTC and MLK;
- Dedicate office space at MLK site for School-Based Referral hearings to be held;

Utilize traditional M-DCTC hearing site locations held on Mondays (Gerstein Courthouse) Tuesday (South-Dade Government Center), Wednesday (North Dade Justice Center) and Thursday evening (Hialeah City Hall), as optional hearing sites or for jury duty service, if and whenever appropriate;

- And M-DCTC and MLK staff to provide additional programs and services that help in the development of well-educated law respecting citizens.

FISCAL IMPACT

The \$1,400.00 rent for office space at OpaLocka/Miami Gardens Neighborhood Service Center can be paid monthly to the MLK Academy.

RECOMMENDATION

Teen Court North should be moved to rent space from MLK Academy rather than continue to pay rent at the Opa-Locka/Miami Gardens Neighborhood Service Center to defer a part of the rent at MLK.



TRUST INFORMATION ITEM

**COMMUNITY AND ECONOMIC
DEVELOPMENT**

ITEM NO. II.A.4.A

**OCCUPATIONAL LICENSE FUNDING
STATUS**

**TRUST INFORMATION ITEM****Date:** April 10, 2008**To:** MMAP Trust Members**From:** *John E. Dixon, Jr.*
John E. Dixon, Jr., Interim Executive Director**Subject:** Update on Business Tax Receipts

On March 26, 2008, Mr. Jose Cintron, sent a request to the County Manager, Office of Strategic Business Management, and the Finance Department (see attachment). The request states "that we have reached a consensus that if the County Attorney's Office provided an opinion that the proposed activities to be funded through these revenues were consistent with all applicable law, we would recommend to the Manager that the funds should be released back to MMAP for their direct administration".

Since then a meeting has been scheduled for April 28, 2008 from 3:00 until 5:00 p.m. with the appropriate parties. In addition, the Beacon Council has been invited to the meeting.

As you may already know we will make every effort to resolve this matter at the meeting and request the 8% business tax receipt funds back to MMAP.

FULL BOARD

Dixon, John (MMAP)

From: Cintron, Jose (CED) (786) 469-2100
Sent: Wednesday, March 26, 2008 8:08 AM
To: Glazer-Moon, Jennifer (OSBM); Baum, Rachel (FIN); Piper, Howard H. (CEO)
Cc: Curry, Cynthia W. (CEO); Morlote, Mario F. (CEO); Summerset, Shannon (CAO); Dixon, John (MMAP)
Subject: Business Tax Receipts

Folks-

When our group last met regarding the issue of the utilization by MMAP of revenue generated by business tax receipts, we reached consensus that if the County Attorney's Office provided an opinion that the proposed activities to be funded through these revenues were consistent with all applicable law, we would recommend to the Manager that the funds should be released back to MMAP for their direct administration. The attached opinion from the County Attorney's Office provides that assurance. Through the work of the CAO and MMAP staff, the Economic Plan that was approved by the MMAP Board was amended to include only activities that the CAO found met the eligibility criteria. Are we all in agreement that we should proceed with providing the Manager a recommendation that the funds be released back to MMAP control? If so, please let me know so that I can draft a Memorandum for our joint signatures to the Manager that would contain such a recommendation. Thank you.
Jose

José Cintrón, Director
Office of Community and Economic Development
701 NW 1st Court, 14th Floor, Miami, FL 33136
786-469-2116 Phone
786-469-2170 Fax
www.miamidade.gov/ced

"Delivering Excellence Every Day"

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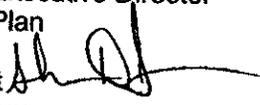
4/10/2008

Memorandum



Date: February 21, 2008

To: John Dixon, Interim Executive Director
Metro-Miami Action Plan

From: Shannon Summerset 
Assistant County Attorney

Subject: Opinion on use of business tax for MMAP's Economic Plan

You have requested an opinion on whether the use of business tax dollars, collected pursuant to Fl. Stats. 205.033, to fund MMAP's attached Economic Strategic Development Plan comports with the requirements of that statute. I have reviewed the plan, and it is my opinion that funding of this comports with the requirements of the statute. The overriding goals outlined in the Plan are to attract businesses to and retain businesses within Miami-Dade County. The strategies set forth in the Plan seek to promote Miami-Dade County as a place to do business using a wide array of techniques. Based on the above, the business tax dollars may lawfully be used to implement this comprehensive economic development plan.

Should you have any questions related to this opinion please do not hesitate to contact me.
Thank you.

cc: Jose Cintron
OCED

Shannon D. Summerset
Assistant County Attorney
Miami-Dade County Attorney's Office
111 N.W. 1st Street, Suite 2810
Miami, Florida 33128
Phone: 305-375-5488
Fax: 305-375-5634
Email: SDS22miamidade.gov



**EXECUTIVE DIRECTOR'S
INFORMATION ITEM**

ITEM A.

SOUTH DADE COMMUNITY FORUM



**EXECUTIVE DIRECTOR'S
INFORMATION ITEM**

ITEM B.

TEEN COURT MONTHLY REPORT



EXECUTIVE DIRECTOR'S INFORMATION ITEM

TO: Members of the MMAP Trust
FROM: *Joan Hick for*
John Dixon
Interim Executive Director
DATE: April 3rd, 2008
SUBJECT: Comprehensive Report for March 2008

PURPOSE OF ITEM

The purpose is to inform the Board of Miami-Dade County Teen Court (M-DCTC) activities for the month of March.

BACKGROUND INFORMATION

Program Activities

March 3rd, 2008: Joseph Aleandre, North Office Juvenile Services Specialist, conducted a Teen Court presentation to eighteen (18) law students attending the University of Miami. In addition to acclimating students and faculty to the youth-driven diversionary process, students were asked to join Teen Court as volunteers to assist with Volunteer Youth Attorney Training as well as to serve as court monitors during court proceedings.

March 3rd, 2008: Dr. Pamela Green attended the "Train the Trainer" workshop for Psychologist sponsored by the Children's Trust.

March 6th, 2008: M-DCTC north and south office staff conducted *Victim's Awareness Panel Workshop*--an interactive workshop that sparks dialogue between participants, parents and/or guardians. A total of sixteen (16) individuals comprised of both program participants and their parents discussed the value of forgiveness, restoration, and repair of lost trust as well as how various crimes committed impact the family and community.

March 10th, 2008: Joseph Aleandre, North Office Juvenile Services Specialist conducted a Teen Court presentation to approximately eighteen (18) employees of Family Central, Inc. and discussed the possibilities of future partnering.

March 10th, 2008: LaVerne Carlile, Teen Court North Office Administrator, along with John Dixon, Interim Executive Director briefly met with Miami Edison staff familiar with the proposed School-Based Referral joint initiative, in order to reassure them of MMAP's continued support in future collaborative efforts.

March 11th, 2008: Dr. Pamela Green, Psychological Services Coordinator, met with Joan Shaw-Davis at Miami Bridges to outline how Teen Court can assist them with teenagers who have problems.

March 12th, 2008: Anthony Williams, Division Director and Dr. Pamela Green, Psychological Services Coordinator, met with Lonnie Lawrence, Legislative Aide to Kendrick Meek, US Representative for Florida, to discuss ways to improve the referral numbers for Teen Court that we receive from the Juvenile Services Department.

March 12th, 2008: Dr. Marvin Pendleton, Acting Teen Court South Administrator, met with Ms. Vivian Chavez and staff of Legal Services of Florida City's Homestead Neighborhood Center as well as the South Dade Law Center location to share the Teen Court concept. Additionally, Dr. Pendleton solicited attorneys' support in serving as volunteer judges with Teen Court.

March 13th, 2008: LaVerne Carlile, Teen Court North Office Administrator met with staff of Positive Youth and Families Program to explain the Teen Court process. Discussions involved the possibilities of future partnering.

March 13th, 2008: Anthony Williams, Division Director and Dr. Pamela Green, Psychological Services Coordinator met with Switch Board of Miami to explain how Teen Court could be of service to them and the young people they work with.

March 14th, 2008: Anthony Williams, Division Director and Dr. Pamela Green, Psychological Services Coordinator attended Collective Bank Group monthly meeting which was hosted at Friendship Baptist Church to explain how Teen Court could the churches with problem teenagers.

March 18th, 2008: Dr. Pamela Green, Psychological Services Coordinator, met with Dean Maralou Harrison, Miami Dade College to discuss a tour of the College for Teen Court and MLK students. Also, for the Teen Court program to be featured on the College's television station.

March 18th, 2008: LaVerne Carlile, Teen Court North Office Administrator met with Ms. Deveni Hodges, Director of Miami-Dade College Wolfson Campus's College Reach-Out (CROP) Program to explain the Teen Court process. In addition, discussions included plans to provide Volunteer Youth Attorney Training to at least sixty (60) youth participating in the program, during the month of July 2008.

March 18th, 2008: LaVerne Carlile, Teen Court North Office Administrator, along with John Dixon, Interim Executive Director met with Major James DiBernardo and Lieutenant Nizam Ishmael of Miami-Dade County Police Department Community Affairs Bureau. The meeting represents a follow-up to Ms. Carlile's initial meeting of February 26th 2008. Discussions continued regarding possibilities of future partnering for direct referrals, to include cases involving curfew violations, as well as how to have the Teen Court concept presented to the Dade Chiefs of Police.

March 19th, 2008: M-DCTC in collaboration with Miami-Dade County Corrections and Rehabilitation's Boot Camp program provided a Boot Camp tour for fifteen (15) Teen Court participants. The Boot Camp tour is used as a crime prevention and intervention tool, providing participants with an understanding of the Boot Camp program, and the consequences of poor decision-making.

March 21st, 2008: LaVerne Carlile, Teen Court North Office Administrator, along with John Dixon, Interim Executive Director met with Dr. Jean Teal, Principal of Miami Edison Senior and staff affiliated with the proposed School-Based Referral joint initiative. This meeting represented a follow-up to previous meetings held beginning in October of 2007 up through the present, and afforded both entities an opportunity to discuss their expectations concerning the upcoming future merger. Dr. Jean Teal expressed interest in having School-Based Referral implemented at the start of the academic year 2008 -2009.

March 21st, 2008: A legal opinion was requested from Shannon Summerset, Esq., County Attorney's Office, regarding the School-Based Referral Program and the contract.

March 25th, 2008: LaVerne Carlile, Teen Court North Office Administrator, met with Raul Vidal, of Dade Family Counseling, Inc., and explained the Teen Court program as well as discussed how services could possibly be exchanged.

March 26th, 2008: Teen Court South office closed due to a rent increase at the Perrine location. We are looking for a new office space for Teen Court in the South Dade area.

March 28th and 29th 2008: Teen Court North Office staff conducted Volunteer Youth Attorney Training to six (6) volunteers eager to become Teen Court youth attorneys as well as to broaden their knowledge-base in the legal field.

March 28th, 2008: Consulted with Katie Self (Sarasota) – President of Florida Teen Court Association on the reporting tools used in her county to improve our reporting methods to our Board.

March 31st, 2008: Consulted with James Cummings (Palm Beach) Teen Court on the reporting tools used in his county to improve our reporting methods to our Board.

Program Performance

Referrals: M-DCTC received a combined total of seventeen (17) referrals from the Juvenile Services Department (JSD), Miami Carol City Senior High and the Miami-Dade County State Attorney's Office on behalf of Broward County Teen Court (BCTC). M-DCTC assists BCTC with co-monitoring cases involving youth who have committed crimes in Miami-Dade County although residing in Broward County.

Community Service: During the month of March M-DCTC program youth and volunteers gave back to the Miami-Dade County community through serving as jurors, bailiffs, clerks, and judges in M-DCTC, as well as provided their services to various outside organizations. Community service hours provided totaled three hundred seventy-six (376).

Marketing: In an effort to promote M-DCTC program, MMAP's Office of Public Information placed a quarter-page ad in the March 2008 issue of *Gospel Truth* newspaper. Additionally, the same quarter-page ad was also featured in the March 3rd 2008 issue of *South Florida Times* newspaper.

PERFORMANCE REPORT

March 2008

	North	South	Total
Number of Referrals	17	0	17
Intakes	13	0	13
Number of Cases Heard	0	0	0
Successful Completions	12	2	14
Unsuccessful Completions	0	0	0
Unsuccessful Contacts	1	1	2
No Shows	0	0	0
Refused Programs	0	0	0
Recalls	1	0	1
Re-arrests	0	0	0

Community Service Hours (Total)	376	0	376
Community Service Hours (Defendants)	244	0	244
Court Volunteer Hours (Youths)	108	0	108
Court Volunteer Hours (Adults)	24	0	24

Volunteers Recruited (Youths)	0	0	0
Volunteers Recruited (Adults)	0	0	0

Number of Orientations Conducted Overall	7	1	8
Volunteer Orientations Attendance (Schools)	0	0	0
Volunteer Orientations Attendance (Non-Schools)	33	3	36

Number of Workshops Conducted Overall	9	0	9
Youth and Adult Educational Workshops (VAP) Held	1	0	1
Youth and Adult Educational Workshops (VAP) - # of Attendees	16	0	16
Youth and Adult Educational Workshops (Anger Management) Held	0	0	0
Youth and Adult Educational Workshops (Anger Management) - # of Attendees	0	0	0
Youth and Adult Educational Workshops (Ethics) Held	3	0	3
Youth and Adult Educational Workshops (Ethics) - # of Attendees	19	0	19
Youth and Adult Educational Workshops (Substance Abuse) Held	3	0	3
Youth and Adult Educational Workshops (Substance Abuse) - # of Attendees	15	0	15
Youth and Adult Educational Workshops (Peer Circle) Held	1	0	1
Youth and Adult Educational Workshops (Peer Circle) - # of Attendees	4	0	4
Anti-Theft Workshop Held	2	0	2
Anti-Theft Workshop - # of Attendees	17	0	17

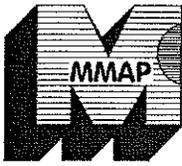
Number of Education, Intervention and Prevention Orientation Conducted Overall	1	0	1
Monthly Boot Camp Jail Tour - # of Attendees	15	0	15
Monthly Women's Detention Center Jail Tour - # of Attendees	0	0	0



**EXECUTIVE DIRECTOR'S
INFORMATION ITEM**

ITEM C.

HOUSING MONTHLY REPORT



**METRO MIAMI ACTION PLAN TRUST
HOMEOWNERSHIP ASSISTANCE PLAN PROGRAM
MARCH 2008**

HOMEOWNERSHIP ASSISTANCE PROGRAM

During the period from March 1, 2008 thru March 31, 2008, one (1) family purchased homes resulting in a total of \$9,500.00 in MMAP HAP mortgages. During the period from March 1, 2008 thru March 31, 2008 no first mortgage or Miami Dade County administered subsidy program mortgages were generated, as no file submissions occurred during the month of March 2008 (see Attachment 1 for statistical details).

HAP TRAINING SEMINARS

The Board approved change in the maximum permitted assistance to \$7,500 or 4% of property sale price (whichever is less) was integrated into HAP Program guideline updates and revisions along with reservation and tracking improvements. There were five (5) Training Workshops scheduled during March for interested new participants and currently approved participants to insure that all are aware and trained on program changes prior to file submissions re-opening. Additional sessions will be added until all interested current and new participants are trained. The HAP Program will re-open in April 2008. Certified MMAP HAP real estate agents/ brokers, developers, lenders, mortgage brokers and closing agents will again receive ID #'s to better monitor and track production and program compliance.

The five (5) March 2008 Certification Training Workshop attendance is as follows:

- March 12 @ Universal Trust Center – 97 Total Sign-In Attendees
- March 14 @ Community Bank/ComBank Mortgage – 74 Total Sign-In Attendees
- March 18 @ Joseph Caleb Center – 130 Total Sign-In Attendees
- March 20 @ So. Dade Government Center Library – 123 Total Sign-In Attendees
- March 26 @ Universal Trust Center – 153 Total Sign-In Attendees

➤ **Total Signed-In Attendees – 577**

DISTRICT 3 TEACHERS INITIATIVE

For the District 3 Teachers Initiative, of the first two (2) files submissions to date, one (1) has closed and one (1) loan is still in-process.

- The first closed loan provided \$25,000 to a special education District 3 Teacher to assist her in purchasing a home in North Miami for \$244,000.

A meeting with Commissioner Edmonson's Office is scheduled for April 15th and an April meeting with the Miami Dade County Public Schools is being scheduled to review possible updates and additional marketing for this initiative.

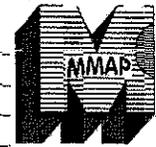
This initiative provides up to \$25,000 to teachers who currently teach at a District 3 Zone School and commit to teaching a District 3 school for at least five (5) years after they close (all other regular MMAP HAP provisions apply). There are a total of sixteen (16) teachers that will be funded on a first-come, first-serve basis.

HOMEOWNERSHIP EDUCATION & OUTREACH

- Presenter at the Universal Truth Center First-Time Homebuyer Education Seminar held at their Miami Gardens complex. The topics presented were on MMAP HAP and MMAP's role and usage with other subsidy program funds in the mortgage process to approximately twenty-five (25) attendees.
- Presenter at Brownsville CDC's First-Time Homebuyer Education Seminar held at their Liberty City complex. The topics presented were on MMAP HAP and MMAP's role and usage with other subsidy program funds in the mortgage process to approximately ten (10) attendees.

METRO-MIAMI ACTION PLAN TRUST - HAP PROGRAM & ALL CURRENT INITIATIVES
For Month of March 2008 AND Fiscal Year-To-Date (FYTD) October 1, 2007 thru September 30, 2008

General Statistics	STEP-UP INITIATIVE	ZAMORA HOMES	DISTRICT 3 TEACHERS	MMAP HAP	MARCH 2008 TOTALS	YTD MARCH 2008
Total Applicants	0	0	0	0	0	9
Total Loans	0	0	0	1	1	32
Total MMAP Funding	\$0.00	\$0.00	\$0.00	\$9,500.00	\$9,500.00	\$431,599.00
Total purchase Price	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,735,000.00
Average Sales Price	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$192,778.00
Total amount in 1st Mortgages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,127,024.00
Average 1st Mortgage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,225.00
Total Amt SURTAX Funding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$413,530.00
Other Loans	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,107.00
Estimated Increase to Tax Base	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$80,000.00
Head of Household Loans						
Female	0	0	0	0	0	17
Male	0	0	0	1	1	15
Total	0	0	0	1	1	32
Ethnicity Loans						
Black	0	0	0	1	1	18
Hispanic	0	0	0	0	0	13
White	0	0	0	0	0	0
Other	0	0	0	0	0	1
Total				1	1	32
Median Income Level Loans						
Very Low	0	0	0	0	0	14
Low	0	0	0	1	1	10
Median Moderate	0	0	0	0	0	8
Total	0	0	0	1	1	32
Commission District Loans						
District 1	0	0	0	1	1	9
District 2	0	0	0	0	0	7
District 3	0	0	0	0	0	5
District 4	0	0	0	0	0	0
District 5	0	0	0	0	0	1
District 6	0	0	0	0	0	0
District 7	0	0	0	0	0	1
District 8	0	0	0	0	0	4
District 9	0	0	0	0	0	1
District 10	0	0	0	0	0	1
District 11	0	0	0	0	0	1
District 12	0	0	0	0	0	0
District 13	0	0	0	0	0	2
Total	0	0	0	1	1	32





**EXECUTIVE DIRECTOR'S
INFORMATION ITEM**

ITEM D.

FISCAL MANAGEMENT REPORT

FISCAL YEAR 2007-08
MONTH ENDING
MARCH 31, 2008

ORIGINAL ITEM	General Fund		
	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET
REVENUES			
General Fund Transfer	774,000	-	774,000
2006-2007 Carryover			
Projected surcharge			
Interest			
Loan Payments			
TOTAL REVENUES:	774,000	-	970,000
EXPENDITURES			
Salaries & Fringes	886,200	408,271	477,929
Temporary Help			-
Consultant	56,000		
Becker & Poliakoff	30,000		30,000
Freedom Tour	26,000		26,000
Auditing	200		200
In-House Meetings/Training			
Insurance	13,900	13,900	-
Maintenance Equipment	2,000	3,948	1,948
Rent Expenses	154,000	68,870	85,130
GSA Charges	14,000	16,844	(2,844)
Communication Equipment	5,000	5,799	(799)
Telecommunications	38,900	9,984	28,916
Publications/Photo Services	2,300	749	1,551
Travel Expenses	6,000	2,484	3,516
Auto Expense Reimb	-	360	(360)
Ads & Printing	29,000	5,804	23,196
Mailing Services	3,000	23	2,977
Petty Cash	1,000	424	576
Indirect Cost	-		-
Training	1,000		1,000
Office Supplies	12,500	3,546	8,954
Miscellaneous Expenses		300	(300)
Programs	174,000	51,000	123,000
Loans			
Action Committees			
Criminal Justice			
Education			-
Legislative			
Technology Incubator			
Economic Development			
Social Justice			-
Teen Police Academy			
Sponsorships			-
Capital Equipment	7,000		7,000
TOTAL EXPENSES	1,408,000	592,295	815,705
Administrative Charges	(634,000)		(634,000)
TOTAL ADM CGS AND EXPS	774,000	592,295	181,705
TOTAL REVENUE MINUS EXPS	-	(592,295)	592,295
REVENUES -MINUS EXPENSES			

**FISCAL YEAR 2007-08
MONTH ENDING MARCH 31, 2008**

ORIGINAL ITEM	Housing Assistance Program (HAP)		
	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET
REVENUES			
General Fund Transfer			
2006-2007 Carryover	1,209,000	909,826	299,174
Projected surcharge	3,000,000	305,150	2,194,850
Interest	60,000	18,296	41,704
Loan Payments	1,000,000	209,543	790,457
TOTAL REVENUES:	5,269,000	1,942,815	3,326,185
EXPENDITURES			
Salaries & Fringes	352,000	189,711	162,289
Temporary Help			
Consultant	70,000		70,000
Auditing	2,700	776	1,924
In-House Meetings/Training			
Insurance			
Maintenance Equipment			
Rent Expenses			
GSA Charges			
Communication Equipment			
Telecommunications			
Publications/Photo Services			-
Travel Expenses			
Auto Expense Reimb			
Ads & Printing	13,500	3,200	10,300
Mailing Services	1,000		1,000
Party Cash			
Indirect Cost			
Training	2,000		2,000
Office Supplies		1,264	(1,264)
Miscellaneous Expenses			
Programs	4,473,800	476,482	3,997,318
Loans			
Action Committees			
Criminal Justice			
Education			
Legislative			
Technology Incubator			
Economic Development			
Social Justice			
Teen Police Academy			
Sponsorships			
Capital Equipment	2,000		2,000
TOTAL EXPENSES	4,917,000	671,433	4,245,567
Administrative Charges	352,000		352,000
TOTAL ADM CGS AND EXPS	5,269,000	671,433	4,597,567
TOTAL REVENUE MINUS EXPS	-	1,271,382	(1,271,382)

FISCAL YEAR 2007-08
MONTH ENDING MARCH 31,2008

ORIGINAL ITEM	Teen Court		
	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET
REVENUES			
General Fund Transfer			
2006-2007 Carryover	923,700	809,568	114,132
Projected surcharge	1,000,000	548,027	451,973
Interest	-	14,051	(14,051)
Loan Payments			
TOTAL REVENUES:	1,923,700	1,371,646	552,054
EXPENDITURES			
Salaries & Fringes	599,800	346,226	253,574
Temporary Help	2,000		2,000
Consultant	3,500	43,372	(39,872)
Auditing			
In-House Meetings/Training	3,800	3,496	4,408
Insurance			
Maintenance Equipment	5,000	22,988	(17,988)
Rent Expenses	42,000	18,908	23,092
GSA Charges	3,500	65	3,535
Communication Equipment	-		-
Telecommunications	2,000	723	1,277
Publications/Photo Services	200		200
Travel Expenses	3,500		3,500
Auto Expense Reimb			-
Ads & Printing	2,000	1,151	1,849
Mailing Services	1,600	117	1,483
Petty Cash			
Indirect Cost	3,200		3,200
Training	2,500		2,500
Office Supplies	5,000	1,597	3,403
Miscellaneous Expenses			
Programs	955,000		955,000
Loans			
Action Committees			
Criminal Justice			
Education			
Legislative			
Technology Incubator			
Economic Development			
Social Justice			
Teen Police Academy			
Sponsorships			-
Capital Equipment	6,000	913	5,087
TOTAL EXPENSES	1,641,700	439,496	1,203,248
Administrative Charges	282,000		282,000
TOTAL ADM CGS AND EXPS	1,923,700	439,496	1,485,248
TOTAL REVENUE MINUS EXPS	-	932,150	(933,194)

**FISCAL YEAR 2007-08
MONTH ENDING MARCH 31, 2008**

ORIGINAL ITEM	Economic Development		
	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET
REVENUES			
General Fund Transfer			
2006-2007 Carryover	43,000	69,562	(26,562)
Projected surcharge	355,000	140,319	214,681
Interest			
Loan Payments			
TOTAL REVENUES:	398,000	209,881	188,119
EXPENDITURES			
Salaries & Fringes	84,100	25,804	58,296
Temporary Help			
Consultant	75,000		75,000
Auditing			
In-House Meetings/Training			
Insurance			
Maintenance Equipment	500	1,075	(575)
Rent Expenses			-
CSA Charges			
Communication Equipment			
Telecommunications			
Publications/Photo Services			-
Travel Expenses	5,000		5,000
Auto Expense Reimb			-
Ads & Printing	5,000		5,000
Mailing Services			
Petty Cash			
Indirect Cost			
Training		200	(200)
Office Supplies		59	(59)
Miscellaneous Expenses			
Programs	228,400	12,500	215,900
Loans			
Action Committees			
Criminal Justice			
Education			
Legislative			
Technology Incubator			
Economic Development			
Social Justice			
Teen Police Academy			
Sponsorships			
Capital Equipment			
TOTAL EXPENSES	398,000	39,638	358,362
Administrative Charges			-
TOTAL ADM CGS AND EXPS	398,000	39,638	358,362
TOTAL REVENUE MINUS EXPS	-	170,243	(170,243)

**FISCAL YEAR 2007-08
MONTH ENDING MARCH 31, 2008**

ORIGINAL ITEM	MLK Academy		
	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET
REVENUES			
General Fund Transfer 2006-2007 Carryover			-
Projected surcharge	950,000	231,996	718,004
Interest			
Loan Payments			
TOTAL REVENUES:	950,000	231,996	718,004
EXPENDITURES			
Salaries & Fringes	148,598	41,357	107,241
Temporary Help			
Staff	150,000	226,931	223,069
Auditing			
In-House Meetings/Training			
Insurance			
Maintenance/Equipment	28,200	21,911	6,289
Rent Expenses	105,000	51,017	53,983
GSA Charges			(17)
Communication Equipment	7,000	2,525	4,475
Telecommunications	1,000	1,290	(290)
Publications/Photo Services		64	(64)
Travel Expenses			
Auto Expense Reimb			
Ads & Printing	2,000	3,996	1,004
Mailing Services	500	169	331
Party Cash			
Indirect Cost			
Training	10,000		10,000
Office Supplies	7,500	2,551	4,949
Miscellaneous Expenses	1,000	1,889	(2,889)
Programs	182,202		182,202
Loans			
Action Committees			
Criminal Justice			
Education			
Legislative			
Technology Incubator			
Economic Development			
Social Justice			
Teen Police Academy			
Sponsorships			
Capital Equipment	2,000		2,000
TOTAL EXPENSES	950,000	357,717	592,283
Administrative Charges			-
TOTAL ADM CGS AND EXPS	950,000	357,717	592,283
TOTAL REVENUE MINUS EXPS	-	(125,721)	125,721

FISCAL YEAR 2007-08
MONTH ENDING MARCH 31, 2008

ORIGINAL ITEM	Total		
	BUDGET	YEAR-TO- DATE	ACTUAL VS BUDGET
REVENUES			
General Fund Transfer	774,000	-	774,000
2006-2007 Carryover	2,175,700	1,788,956	386,744
Projected surcharge	5,305,000	1,725,492	3,579,508
Interest	60,000	32,347	27,653
Loan Payments	1,000,000	199,738	800,262
TOTAL REVENUES:	9,314,700	3,746,533	5,568,167
EXPENDITURES			
Salaries & Fringes	2,070,698	1,011,369	1,059,329
Temporary Help	2,000	-	2,000
Consultant	654,500	270,303	384,197
Auditing	2,900	776	2,124
In-House Meetings/Training	3,300	3,436	364
Insurance	13,900	13,900	-
Maintenance Equipment	57,700	49,917	(7,783)
Rent Expenses	301,000	138,795	162,205
GSA Charges	17,600	16,926	674
Communication Equipment	12,000	8,324	3,676
Telecommunications	41,900	11,994	29,906
Publications/Photo Services	2,500	813	1,687
Travel Expenses	14,500	2,484	12,016
Auto Expense Reimb	-	360	(360)
Ads & Printing	57,500	16,151	41,349
Mailing Services	6,100	309	5,791
Petty Cash	1,000	421	579
Indirect Cost	3,200	-	3,200
Training	15,500	200	15,300
Office Supplies	25,000	9,017	15,983
Miscellaneous Expenses	1,000	4,189	(3,189)
Programs	6,013,402	530,482	5,482,920
Loans			
Action Committees			
Criminal Justice	-	-	-
Education	-	-	-
Legislative	-	-	-
Technology Incubator	-	-	-
Economic Development	-	-	-
Social Justice	-	-	-
Teen Police Academy	-	-	-
Sponsorships			
Capital Equipment	17,000	913	16,087
TOTAL EXPENSES	9,314,700	2,091,079	7,223,621
Administrative Charges	-	-	-
TOTAL ADM CGS AND EXPS	9,314,700	2,091,079	7,223,621
TOTAL REVENUE MINUS EXPS	-	1,655,454	(1,655,454)



**EXECUTIVE DIRECTOR'S
INFORMATION ITEM**

ITEM E.

PUBLIC INFORMATION



TO: Metro-Miami Action Plan (MMAP) Trust Board
Joan Dickson
THRU: John Dixon, Interim Executive Director
DATE: April 8, 2008
SUBJECT: Marketing and Office of Public Information Report

For your review please find below the resources that were implemented to help the agency reach its audience via visual communications and printed information during the months of March and April.

Offices of Marketing and Public Information provided assistance to the MMAP Trust, action committees, CBO's, and to residents for programs of interest to the community. A multi-mix of collateral materials and promotional information were utilized to deliver the MMAP message including: letters, fliers, placement for radio and newspaper advertising, news articles, press releases, photos, website event placement and updates, complying with county branding, email listings, and other functions. All are available for your review.

- A. MMAP News Flash – Listing of the agency's 2008 Accomplishments:
 - 1. Teen Court
 - 2. Economic Development
 - 3. Martin Luther King, Jr. Leadership Academy
 - 4. Health
 - 5. Housing
 - 6. Action Committees
- B. South Dade Business Capitalization Initiative - One Year Assessment.
 - 1. Visited nine of the ten grant award recipients to collect data on how they utilized the MMAP grant funds.
 - 2. Data for each of the nine (9) business recipients have been compiled.
 - 3. Photos were taken.
 - 4. MMAP promotional displays and materials dropped off to each business.
 - 5. MMAP promotional displays and materials dropped off to business in the area.
- C. Collecting data to complete the 2006 – 2007 Annual Report.
- D. Planning for the MMAP Community Media Roundtable to be held June 7, 2008.
- E. Assisting Action Committees to help launch their monthly community meetings.
- F. Miami-Dade County Teen Court Initiatives:
 - 1. New brochures delivered.
 - 2. New business cards delivered.
 - 3. Completed flyer for March 28th & 29th Attorney Training.

4. Preparing information to assist with the School Based Referral Program at Edison Senior High School.
 5. Preparing radio Public service announcements.
- G. Positive publicity received after the MLK Academy Student-Athlete Alumni award presentation with School Board Member Dr. Wilbert "Tee" Holloway, MMAP, and MLK Academy Student-Athlete Alumni at the Miami-Dade County Public School Board Meeting on March 12, 2008.
1. Photo and write-up placed on MMAP Website.
 2. Story ran in April 3, 2008 Miami Herald Neighbors
 3. Story ran in April 2008 Edition of the Gospel Truth Newspaper
 4. Story placed with South Florida Times.
 5. Students (along with a MMAP representative) will have an opportunity to talk about their achievements live on WMBM Gospel 1490 during the "Talking Sports" radio show, hosted by Ricky Norris.
 6. Working on other Media outlets.
- F. Community Relations Board – Economic Summit of Miami-Dade (ESM-D).
1. Attending the planning committee meetings for MMAP as a partner to assist with hosting the ESM-D on May 30, 2008.
- G. Housing
1. Assisted with promotion of the (4) Certification Workshops:
 - A. Circulated Press Release.
 - B. WSVN - Channel 7 covered the Certification Workshop held at the Joseph Caleb Center.
 - C. Interviewed participants and prepared story write-ups of participants.
 - D. Posted information on MMAP home webpage with updates on workshops.
 2. Preparing promotional launch announcing release of 2007 – 08 MMAP HAP down payment assistance funds for new homebuyers.
 2. Attend meetings to assist with the planning of several special MMAP HAP events to be held in May, June, and July.
 3. Press Release announcing completion of the housing certification workshops.
- H. Attended the South Florida Black Journalists Association's free community media workshop on Wednesday, March 12, starting at 6 p.m. at the Joseph Caleb Center, 5400 NW 22nd Ave. in Miami and passed out MMAP promotional information to the panelists.



**EXECUTIVE DIRECTOR'S
INFORMATION ITEM**

ITEM F.

CRIMINAL JUSTICE REPORT



**EXECUTIVE DIRECTOR'S
INFORMATION ITEM**

ITEM G.

MLK ACADEMY MONTHLY REPORT



TO: Members of the MMAP Trust
FROM: *John Dixon for*
 John Dixon
 Interim Executive Director
DATE: April 16, 2008
SUBJECT: Martin Luther King, Jr. Leadership Academy Report for March / Mid- April 2008.

PURPOSE OF ITEM

The purpose of this item is to outline the activities of Martin Luther King, Jr. Leadership Academy of March / Mid-April 2008.

I. FACT ATTENDANCE PRELIMINARY RESULTS.

The Educational Alternative Outreach Program's goal for attendance to the 2008 FCAT administration was set at the 95% participation level for all grades. According to a preliminary review of our immediate available data , MLK Leadership Academy had the following results :

6 th grade participation rate	100%
7 th grade participation rate	100%
8 th grade participation rate	95%
9 th grade participation rate	100%

These results must be validated by the Office of Alternative Education in the next few weeks.

II. THE MIAMI HERALD ADVERTISING ON FORMER MLK ACADEMY STUDENTS.

On March 28, 2008, The Miami Herald reported the award ceremony to four former MLK Academy students that recently graduated with a High School diploma and where selected to receive scholarships from different universities and colleges throughout the US. The ceremony took place at the Miami-Dade County Public School Administration

auditorium with all M-DCPS Board members present along with representatives of MMAP Trust administrative officers, MMAP Board Members, MLK Academy administrators and M-DCPS' School Operations / Office of Alternative Education.

(SEE ATTACHMENT A)

III. RESULTS OF M-DCPS LAST INSPECTION TO MLK LEADERSHIP ACADEMY

On April 7, 2008, MLK Academy received the report, including the correspondent rubrics, of the last M-DCPS inspection at the school's facility, including school operations, classroom operations, documentation and the school's physical plant.

The results shows that this evaluation, by far, represents the best evaluative tool and results that the school has ever received to date.

(SEE ATTACHMENT B)

IV. THE IMMEDIATE FUTURE .

1. MLK Academy will participate in the Miami-Dade College (North Campus) program for dual enrollment and motivational tour by visiting the college campus on April 30, 2008 in an educational field trip. The tour is designed for 8th and 9th graders . MLK Academy is planning to bring the whole 8th and 9th grade class to this event. Busses and lunch are provided by the college.
2. MLK Academy is setting the stage, once again, in the preparation of its annual Civil Rights Historical Tour. Ms. Cindy Campbell, the Kingian Nonviolence facilitator, is already preparing documentation and lectures at all individual classes and grade levels to start the process of selection of the students/participants.
3. MLK Academy is starting preparation for the 2007-2008 PROM festivity to be carried out in a future date in May 2008.

OPA-LOCKA

In Opa-locka, a school where wings can spread

Four students who once were at risk of dropping out of junior high school found an educational haven in an alternative school and are now looking forward to college.

Posted on Fri, Mar. 20, 2008 [email](#) [print](#) [rprint](#) [AIM](#) [del.icio.us](#) [Digg](#)

Miami Herald Staff Report

They were four boys at risk of dropping out of high school but then they found a learning environment where they were comfortable and were able to excel.

Judah Linder, Dante Reid, Brandon Washington and Tyrone Williams transferred to an alternative school started by the Metro-Miami Action Plan Trust to help students just like them.

The quartet is getting ready to graduate from high school with college football scholarships worth in eight.

MMAP showcased the students at a recent meeting of the County Commission as a success story for the Martin Luther King, Jr. Leadership Academy, 13331 Alexandria Dr., Opa-locka.

Three of them attend Miami Edison High: Judah, Dante and Tyrone.

Brandon goes to Miami Northwestern.

Judah, a Miami Gardens resident who plays at safety, signed with Iowa State University on Feb. 6.

Dante, a linebacker who lives in Liberty City, put Kent State and the University of Mississippi at the top of his list.

Brandon, of Allapattah, is an offensive lineman who signed with the University of Miami on Feb. 6. He was a member of Northwestern's 2007-08 championship team.

And Tyrone, of Liberty City, who plays at safety, has the University of Tennessee at the top of his pick of colleges.

MMAP started the academy in 1995 and its specialized curriculum has exposed students to the philosophy of nonviolence as taught by the civil rights leader for whom it is named. The school helped to increase grade point average and school attendance of students and decrease the dropout rate.

According to a MMAP statement, some students returned to their home schools, where they have done well, some have gone on to college, some take part in the annual Nonviolent Youth Leadership and Historical Civil Rights Educational Tour and several have taken part in school athletic programs.

Principal Frank Tarrou and counselor Cindy Campbell and teachers have all drawn praise from students and parents, MMAP said.

"We have days just like normal schools but the students -- especially the alumni -- now understand that MMAP and the family at MLK Academy care about their progress and they must do their part to ensure themselves a pathway to a bright future," Merzell Smith, who chairs the MMAP Education Action Committee, said in the statement.

John T. Jones Jr., MMAP chairman who is executive director of the Florida Martin Luther King, Jr., Institute for Nonviolence, said graduates from the academy return to tell underclassmen that they too can succeed academically.

"These student-athletes and all MLK student alumni should be commended for their discipline and recommitment to education and the power of nonviolence, while setting a standard for others and excelling against all odds," Jones said.

The Academy was created with assistance from the late Coretta Scott King through the Nonviolence Center For Social Change in Atlanta and, two years later the Florida Martin Luther King, Jr. Institute for Nonviolence opened.

"It will take the entire village to deliver this powerful message regarding the importance of education and the children should understand that the gaps between the classes are growing and they must invest in themselves for the long term as the MMAP Trust has done for many years," said John Dixon, MMAP's interim executive director.



ARMANDO RODRIGUEZ/MIAMI-DADE COUNTY

From left are John Dixon, MMAP's interim executive director; Tyrone Williams; John T. Jones Jr., MMAP Trust chairman and executive director of the Florida Martin Luther King, Jr. Institute for Nonviolence; Wilbert Taul Holloway, School Board member; Steve Gellon III, administrative director, School Operations/Office of Alternative Education; Cindy Campbell, Lavelle Kingham Nonviolence Facilitator and counselor; Dante Reid's mother Olive Reid; Dante Reid; Brandon Washington's mother Cheryl Washington; Brandon Washington; Judah Linder; and Judah Linder's mother Cynthia Linder.

ATTACHMENT A

Educational Alternative Outreach Program Contract Compliance Review Report

ATTACHMENT B

Program Name	Martin Luther King	Educational Alternative Outreach Program Principal	Mr. Miguel Torres	Date	11/19/07
Program Director	Mr. Frank Tarrau	Report Completed By: Mitchell Kinzer	Mr. Mitchell Kinzer		
Assigned Assistant Principal	Mitchell Kinzer				

PROGRAM INFORMATION									
Program Type	Alternative Program	Grade Levels Served	6-9	Contract Enrollment CAP	200	Enrollment	85	Attendance	73
Total Number of Teachers	6	Total Number of Support Personnel	4	Number of students on free/reduced lunch	88 Free 2 Reduced	Number of students receiving transportation by			
Total Number of Clerical Staff	1	Title One Liaison	Yes/No 1 Barbara Pryor	Latest M-DCPS Quarterly Attendance Report Percentage	93%	M-DCPS	65	Metro-pass	9
Reviewed	Yes/No	Conference Meeting held	Yes/No	Observations	Yes/No	# of			
Policies & Procedures	YES	Program Director/Designee	YES	Classrooms	YES	4			
Guidance	YES	Registrar	YES	Student Services	YES	2			
Truancy Plan Angela Yaltdy	YES								
Parent/Community Support Documentation	YES			Lunch Services	YES	Previous Days			
FIRST COMPLIANCE VISIT SCORE	59	District Visitation Action Plan	YES	Developed	Implemented	Pending Progress			
				YES		YES			
SECOND/FINAL VISIT COMPLIANCE SCORE		Comments: The physical plant of the facility has vastly improved.							

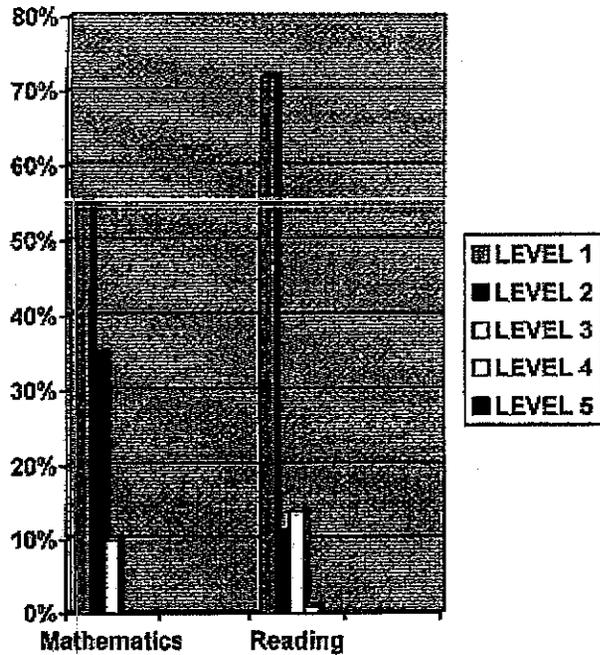
Educational Alternative Outreach Program Contract Compliance Review Report

I. Safety and Security (Maximum Indicators - 11)	Does Not Meet Criteria	Meets Criteria	Not Applicable
A. Facility appears safe and non-threatening to staff and students.			
1. Security measures are appropriate. (1)		X	
2. Sign-in procedures are evident. (1)		X	
3. Personnel are assigned to monitor sign-in area. (1)		X	
4. Routine security checks are performed. (1)		X	
5. Evacuation and lockdown procedures are implemented. (1)		X	
6. Critical Incident Response Plan has been developed and submitted to M-DCPS. (1)	X		
B. Administrators and staff abide by the M-DCPS Code of Student Conduct.			
1. Disciplinary consequences are in line with the M-DCPS Code of Student Conduct. (1)		X	
2. Administrators and staff are trained on the Code of Student Conduct. (1)		X	
3. Teachers/counselors review the Code of Student Conduct with all students upon program entry. (1)		X	
4. All incident and discipline referrals are completed and submitted in a timely manner. (1)		X	
5. Documentation is evident that the contracting agency sponsors an annual Open House. (1)		X	
Total Indicators for Standard I		10	

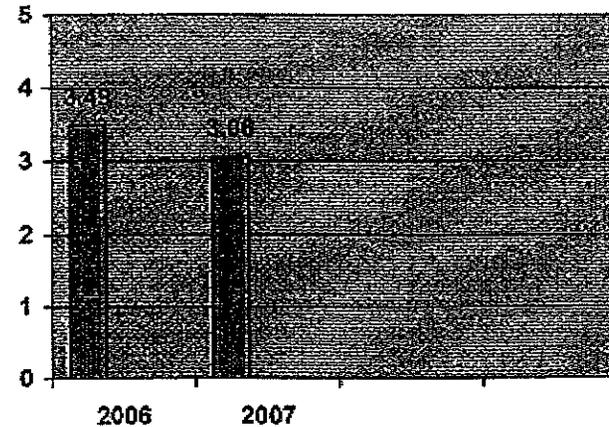
II. Dropout Prevention, Academic Intervention and Student Eligibility Criteria (Maximum Indicators - 7)	Does Not Meet Criteria	Meets Criteria	Not Applicable
A. Student Eligibility			
1. The educational program provides curricula, character development, and related services that support the program goals that lead to improved performance in the areas of academic achievement, attendance, and discipline. (1)		X	
2. Alternative Education Placement Profile criteria documentation is evident.(1)		X	
3. Evidence of Parental Decision Regarding Placement, prior to student enrollment, is documented within student file.(1)		X	
4. Staff ensures that eligibility criteria documentation is completed and forwarded to designated counselor.(1)		X	
5. The site has evidence of educational plans (i.e. EP, IEP, LEP and IAP [DJJ only]).(1)		X	
6. The contracting agency shall develop a plan, initiate procedures and appropriate documentation to assist students in the recovery of high school credits needed for graduation.(1)		X	
7. Documented implementation of truancy plan is evident. (1)		X	
Total Indicators for Standard II		7	

Educational Alternative Outreach Program Contract Compliance Review Report

FCAT Results



Florida Writes
Average Score



III. Program Administration (Maximum Indicators - 3)	Does Not Meet Criteria	Meets Criteria	Not Applicable
A. Programmatic Contract Compliance			
1. Program administration abides by M - DCPS calendar. (1)		X	
2. Designation of program compliance designee is evident and named individual complies with all official written notification directives (1)		X	
3. Evidence that previous deficiencies or areas of programmatic non-compliance have been addressed and corrected. (1)		X	
Total Indicators for Standard III		3	

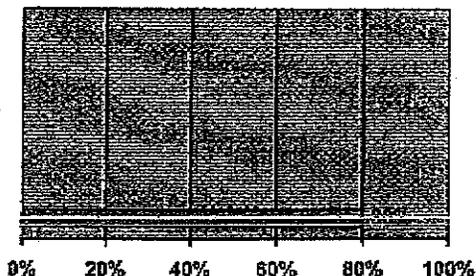
Educational Alternative Outreach Program Contract Compliance Review Report

IV. Personnel Qualifications (Maximum Indicators – 10)	Does Not Meet Criteria	Meets Criteria	Not Applicable
A. Teachers are certified or certifiable by the State of Florida.			
1. Employees assigned to provide educational services abide by guidelines set forth by State Board Rule 6B-1.001 FAC, Principals of Professional Conduct for the Education Profession in Florida. (1)		X	
2. All teachers hold a valid professional certificate, temporary certificate or a statement of eligibility. Copies of their certificates are on file. (1)		X	
3. Teachers (whose certificates are in process labeled certifiable) have been fingerprinted and have been background screened by the M-DCPS Fingerprinting Office. (1)		X	
4. There is evidence indicating that every effort has been made to fill teacher vacancies within a timely fashion. (1)		X	
5. Substitute teachers are not used for extended periods of time (i.e. in excess of 10 consecutive days) in vacant positions. (1)		X	
6. A master schedule (Hosting School) reflecting a complete roster is submitted for the school year and is updated as appropriate. (1)		X	
B. Non-instructional personnel are cleared in accordance to M-DCPS policies and procedures.			
1. The CEO/Program Director possesses credentials and/or is eligible for educational certification. (2)		X	
2. Non-instructional personnel have been cleared in accordance to contractual agreement pursuant to the Jessica Lunsford Act (2)		X	
Total Indicators for Standard IV		10	

V. Facility Operations and Resource Records (Maximum Indicators – 10)	Does Not Meet Criteria	Meets Criteria	Not Applicable
A. Attendance/Lunch Applications/Transportation			
1. Staff monitors the use of student metro passes. (1)		X	
2. Staff provides student transportation information (addresses) to the transportation liaison. (1)		X	
3. Lunch applications are returned for all eligible students within district timeframe. (1)		X	
4. Staff ensures that daily attendance has been faxed or e-mailed to the attendance secretary. (1)		X	
5. Timely notification of student entry and/or withdrawal is made to attendance secretary. (1)		X	
6. Procedures for student entry and withdrawal are consistent with Florida State Statutes and M-DCPS policies and procedures. (1)		X	
7. The Contracting Agency ensures that all instructional personnel develop and maintain student grade books in a form prescribed by the School Board. (1)		X	
B. Adequate space for learning is provided.			
1. Teachers have ample space for planning and instruction. (1)		X	
2. There is sufficient space for storage. (1)		X	
3. Student classrooms provide a minimum of 25 usable square feet per pupil. (1)		X	
Total Indicators for Standard V		10	

Educational Alternative Outreach Program Contract Compliance Review Report

Program Attendance Data



Enrollment 2007: 135

Enrollment 2008: 85

VI. Adequacy of Furniture/Fixtures and Physical Plant (Maximum Indicators – 14)	Does Not Meet Criteria	Meets Criteria	Not Applicable
A. Facility is clean and conducive to learning.			
1. The external environment is free of litter, debris and landscaping is well maintained. (1)		X	
2. The entrance and corridors are clean and properly maintained. (1)		X	
3. The cafeteria is clean, sanitary and free of debris. (1)		X	
4. Classrooms have ample space and are routinely cleaned and well maintained. (1)		X	
5. Routine maintenance tasks are performed by the custodial or maintenance staff. (1)		X	
B. Restrooms are clean and stocked with supplies.			
1. All restrooms are clean and sanitary. (1)		X	
2. Restroom fixtures and plumbing are intact and working properly. (1)		X	
C. Classroom furniture and fixtures are adequate.			
1. Classrooms are neat and orderly. (1)		X	
2. The physical environment promotes a learner-friendly atmosphere that is secure and pleasant. (1)		X	
3. Furniture and fixtures are appropriate and in good condition. (1)		X	
D. All sanitation, health and fire inspections/reports inclusive of a certificate of occupancy are evident and submitted to appropriate M-DCPS offices.			
1. Submission of General Liability Insurance has been provided to M-DCPS in accordance to contractual agreement. (1)		X	
2. Evidence of municipal fire inspections and entrance/exit signage and fire suppression systems. (1)		X	
3. Operating elevator permit is documented. (1)			X
4. Health certificate is displayed within cafeteria area. (1)		X	
Total Indicators for Standard VI		14	

Educational Alternative Outreach Program Contract Compliance Review Report

VII. Adherence to Financial Contractual Agreements (in consultation with Management and Compliance Office) (Maximum Indicators - 15)		Meets Criteria	Not Applicable
A. Annual financial audits submitted to M-DCPS, Office of Management and Compliance Audits in accordance to the contractual agreement. (5)		X	
B. Billing statements, invoices and student attendance reports are completed in accordance to contractual agreement. (5)	X		
C. Quarterly financial expenditure reports are submitted to the M-DCPS, Office of School Operations/Alternative Education, in accordance to contractual agreement. (5)	X		
Total Indicators for Standard VII			

VIII. Juvenile Justice Educational Enhancement Program (JIEEP) Quality Assurance Review (Maximum Indicators - 25)	Does Not Meet Criteria	Meets Criteria	Not Applicable
A. Contracting Agency collaborates with the Educational Alternative Outreach Program Contract Manager to prepare (mock Q.A.) for quality assurance reviews. (5)			X
B. Contracting Agency assists with the development of the Quality Assurance Self-report. (5)			X
C. Critical quality assurance benchmarks are monitored by Contracting Agency. (5)			X
D. Previous quality assurance findings have been corrected by Contracting Agency. (5)			X
E. The DJJ provider adheres to the existing contractual agreement with the Florida Department of Juvenile Justice. (5)			X
F. Documented evidence that the field cooperative agreement with the State Department of Juvenile Justice (DJJ) pursuant to the provisions of §1001.32 are in compliance with Florida State Board of Education Administrative Rule and M-DCPS. (5)			X
Total Indicators for Standard VIII			

Educational Alternative Outreach Program Contract Compliance Review Report

Components	Recommendations	Commendations
<p>I. Safety and Security (11)</p>	<ul style="list-style-type: none"> • A Critical Incident Plan needs to be developed immediately. 	<ul style="list-style-type: none"> • The campus was quieter during the visit.
<p>II. Dropout Prevention, Academic Intervention and Student Eligibility (7)</p>	<ul style="list-style-type: none"> • Not at this time. 	<ul style="list-style-type: none"> • All criteria appeared to be met at this time.
<p>III. Program Administration (3)</p>	<ul style="list-style-type: none"> • The center needs to continue to be flexible with challenges in a timely basis. 	<ul style="list-style-type: none"> • The director has taken the necessary steps to work on the compliance issues.
<p>IV. Personnel Qualifications (10)</p>	<ul style="list-style-type: none"> • None at this time! 	<ul style="list-style-type: none"> • The program currently has instructional positions filled with pleasant and energetic personnel.

Educational Alternative Outreach Program Contract Compliance Review Report

Components	Recommendations	Commendations
<p>V. Facility Operations and Resource Records (10)</p>	<ul style="list-style-type: none"> • Space might become an issue as enrollment increases. 	<ul style="list-style-type: none"> • The center has worked over the past year to upgrade the facilities day to day operations.
<p>VI. Adequacy of Furniture/ Fixtures and Physical Plant (14)</p>	<ul style="list-style-type: none"> • The facility should work hard to maintain the over changes to the facility. 	<ul style="list-style-type: none"> • Positive Changes were evident.
<p>VII. Adherence to Financial Contractual Agreements (in consultation with Management and Compliance Office) (15)</p>	<ul style="list-style-type: none"> • The "parent" organization needs to comply with all business requirements in a timely manner. 	<ul style="list-style-type: none"> • None at this time.

Educational Alternative Outreach Program Contract Compliance Review Report

Components	Recommendations	Commendations
VIII. Juvenile Justice Educational Enhancement Program (JJEPP) Compliance (if applicable) (25)	N/A	N/A

RATING SCORE:
59

COMMENTS:
The day of my visit everything seemed to be operating smoothly.

CRITICAL FINDINGS/CONCERNS

These findings and/or concerns will be immediately forwarded to the supervising administrator of the M-DCPS, Bureau of School Operations. A written response from the contracting agency program director will be required.

Signature of CBO/Program Director

Date

Signature of Outreach Principal

Date

Signature of District Reviewer

Date

Signature of District Director

Date