



MIAMI-DADE COUNTY FINAL OFFICIAL MINUTES Metro Miami Action Plan Trust

Office of the Metro Miami Action Plan Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

April 22, 2008
As Advertised

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Board of County Commissioners

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OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF APRIL 22, 2008

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on April 22, 2008 at 12:00 Noon, there being present: Chairperson John T. Jones, and Members: Mr. Arthur J. Barnes, Ms. Marie B. Hyppolite, and Mr. Herbert Robinson; (Ms. Greicy Lovin, Ms. Veldrin Freemon, and Dr. Marzell Smith were absent).

ROLL CALL:

Staff members present were: Mr. John Dixon, MMAP Trust Interim Executive Director; Ms. Marlene Blanco, Mr. Clarke Brian, Ms. Melba Gasque, Mr. Jose Gonzalez, Mr. William Simmons, Mr. Joey Walker, and Mr. Anthony Williams; Assistant County Attorney Terrence Smith and Deputy Clerk Karen Leonard.

MOTION TO SET THE AGENDA:

Chairperson Jones called the meeting to order at 12:31 p.m.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Approval of Previous Minutes

(September 19, 2007, October 9, 2007, October 17, 2007, November 14, 2007, December 19, 2007)

It was moved by Ms. Marie Hyppolite to approve the September 19, 2007 MMAP minutes with the corrected spelling of Assistant County Attorney Terrence Smith's name. This motion was seconded by Mr. Barnes, and upon being put to a vote, passed by a unanimous vote of those members present.

Hearing no objection or comment, it was moved by Mr. Barnes that the MMAP minutes for the meetings of October 9, 2007, October 17, 2007, and November 14, 2007 be approved as presented. This motion was seconded by Ms. Hyppolite, and upon being put to a vote, passed by a unanimous vote of those members present.

Hearing no objection or comment, it was moved by Ms. Marie Hyppolite to approve December 19, 2007 MMAP minutes. This motion was seconded by Mr. Barnes and upon being put to a vote, passed by a unanimous vote of those members present.

- I. Trust Action Items**
 - A. Committee Action Items**
 - 1. Housing
 - 2. Education
 - A. Black History Tour**

Mr. Dixon noted that MMAP's staff was asked by the Trust to review this year's tour because several sites were discussed that needed to be modified. He noted the itinerary in the agenda package reflected what was approved by the Trust in order for the staff to move forward with the invoice. Mr. Dixon added that the event would be held on June 8th – 14th 2008.

In response to Mr. Barnes' request for clarification regarding the final cost of the trip, Mr. Dixon noted the final cost of the Black History Tour would be \$30,200.00.

It was moved by Mr. Robinson to approve the invoice in the amount of \$30,200.00 from the General Fund Budget for the Black History Tours event and the sites to be visited by the MLK Academy students which were based on 40 attendees and nine (9) chaperones on June 8th through June 14, 2008. This motion was seconded by Mr. Barnes and being put to a vote, passed 4-0. (Members: Ms. Veldrin Freemon, Ms. Greicy Lovin, and Dr. Marzell Smith were absent.)

3. Criminal Justice
4. Community and Economic Development
5. Legislative

A. Becker and Poliakoff Renewal

Mr. Simmons provided a brief update on the Becker and Poliakoff renewal contract that was proposed for renewal during the period of December 2007 through December 2008. He noted that MMAP could make a recommendation on the closeout of the contract.

In response to Assistant County Attorney Terrence Smith's question regarding the use of Teen Court funds, Mr. Simmons noted this item would use Teen Court funds for the Request for Proposal (RFP). Once the contract was initiated, the services would cover all those areas; this was a legislative issue related to Teen Court, noted Mr. Simmons.

Discussion ensued regarding local issues of the State Legislature that pertained to Teen Court and the concern of reduced funding of the ticket surcharge.

Mr. Simmons noted the representative from Becker and Poliakoff (BP) had looked into the surtax on housing that was proposed in order to extend its sunset. He noted the service from BP would be procured for \$6,000.00 and payment would not come from the Teen Court budget unless it specifically impacted that program.

Assistant County Attorney (ACA) Smith noted that he spoke with Assistant County Attorney Summerset regarding an opinion on Teen Court. He also noted during his independent research he found two opinions from the Attorney General regarding the use of Teen Court funding. ACA Smith read into the record the conclusion of the Attorney General's opinion, which was based on a Supreme Court decision.

ACA Smith inquired as to whether the funds would be applied to the operation and administration of Teen Court. He emphasized that the mission of Teen Court was to operate as a court system and teach juveniles the process of the system. ACA Smith said he felt MMAP needed to ensure that Teen Court funding was applied appropriately without crossing the line during involvement with other events. He asked that Trust members take time to discuss those items concerning Teen Court funding.

Assistant County Attorney Smith expressed concern about inappropriate use of those funds because the use of those funds was to procure services of an attorney to perform legislative activities rather than cover administration and operating costs of the Teen Court program.

Further discussion ensued regarding the appropriate use of Teen Court funding and other resources that could be used for the renewal of the Becker and Poliakoff contract.

Regarding Housing Surtax, ACA Smith noted MMAP could not use those funds for this item because their use was limited to construction, financing, and rehabilitation of affordable housing. He added there was a new legislation that could make changes in terms of using funds for administration.

Chairperson Jones recommended allocating money from the Trust account for the renewal contract with Becker and Poliakoff as a safer route if the members agreed.

Discussion ensued regarding the purpose of this item being to further the program legislatively and to keep it within the framework.

Assistant County Attorney Smith advised the Trust not to use those funds a question existed regarding whether the event met the requirements. He expressed concern due to the fact that MMAP had been audited and regarding the importance of ensuring funding was not jeopardized.

It was moved by Mr. Barnes to approve an allocation in an amount not-to-exceed \$6,000.00 from either the General Revenue Fund or the Trust Fund Account in order to secure MMAP's contract agreement with Becker and Poliakoff for services as a Governmental Representative and to advertise the Request for Proposal (RFP) process at the end of that contract with recommendations. This motion was seconded by Ms. Hyppolite, and being put to a vote, passed 4-0. (Members: Ms. Veldrin Freemon, Ms. Greicy Lovin, and Dr. Marzell Smith were absent.)

6. Budget

A. Budget Reduction Request (3%) Current Fiscal Year

B. Additional Trust Action Items:

- 1. Score Card Strategy Map**
- 2. MMAP Media Forum**

Chairperson Jones noted that due to a lack of quorum at the April 16, 2008 Trust meeting, Trust members discussed the MMAP Media Forum that would be held at the Joseph Caleb Center (JCC). He added that MMAP had received a response letter from Commissioner Edmonson that the lease amount not-to-exceed \$7,500.00 for JCC would be covered.

Mr. Dixon explained that the \$7,500.00 funding would come from the General Revenue Fund. Chairperson Jones recommended that the Trust send a written request for support from Districts 1, 2, and 3 to offset the cost of leasing the JCC auditorium.

In response to Chairperson Jones' inquiry as to whether the media had been sent an invite letter, Mr. Walker noted the letters addressed to Cox Radio, WMBM, Hot 105, and Mr. Baisden would be ready tomorrow.

Chairperson Jones noted the request for support letters regarding the rental of the JCC addressed to the Commissioners should also be prepared and mailed out tomorrow in order to allow for sufficient time to receive funds.

Discussion ensued regarding the MMAP Media Forum that would be held at the JCC on June 7, 2008 from 10:00 a.m. to 1:00 p.m.

Chairperson Jones noted this event would be broadcasted on AM and FM radio stations that had the potential of three million listeners.

Discussion ensued among Trust members regarding the moderators for that event and the topics of discussion which would stay within the framework of the action committee.

Chairperson Jones requested that MMAP staff provide an agenda package of that event to the County Attorney's Office for review.

It was moved by Mr. Barnes to approve an allocation in an amount not-to-exceed \$7,500.00 from the General Fund Budget for the Community MMAP Media Forum to address socio-economic issues and to be held on June 7, 2008 at the Joseph Caleb Center. This motion was seconded by Ms. Hyppolite, and being put to a vote, passed 4-0. (Members: Ms. Veldrin Freemon, Ms. Greicy Lovin, and Dr. Marzell Smith were absent.)

Chairperson Jones recommended that MMAP staff provide the framework of each project to the Commissioners when requesting support in order to ensure clarification of how the media and other aspects of the event connected. He also noted the possibility that the Commissioners may want to include information on other events from their district.

Chairperson Jones requested that Mr. Walker set up a meeting by sending a letter for him to meet with Commissioners Edmonson, Jordan, and Rolle concerning this event.

Mr. Barnes advised Trust members that an Economic Development Committee meeting would be held on June 14, 2008 in the South Dade Government Center and Mr. Barnes would be communicating with the Commissioners regarding this meeting.

Add On Teen Court Youth to Develop Responsible Citizen's Conference

Chairperson Jones reviewed the intent of the Memorandum of Approval (MOA) that proposed a resolution be passed to permit MMAP's Miami Dade Teen Court program to host a Youth to Develop Responsible Citizen's Conference on an annual basis. He noted that the Trust should focus on implementing this first conference and decide whether it was feasible.

In response to Chairperson Jones' question as to whether there would be Teen Court participants involved in this conference, Mr. Dixon indicated the answer was "yes."

Assistant County Attorney (ACA) Smith expressed concern that the MOA crossed the line because the conference would be accessible to the public rather than only participants in the Teen Court program. He pointed out that approximately \$40,000.00 would be used from the Teen Court Budget and suggested limiting the scope of the program to the participants in Teen Court to minimize questions as to whether this included the operation or administration of the Teen Court program. ACA Smith added that those dollars should be restricted to the traditional Teen Court program.

Discussion ensued regarding Trust members' review of the Florida Practice and MMAP's collaborative efforts with the Florida State Teen Court and other entities.

In response to Chairperson Jones' recommendation to submit a letter requesting a legal opinion, Assistant County Attorney Smith said he was prepared to write the legal opinion in time for the next Trust meeting.

Additionally, Chairperson Jones noted that the MMAP staff should research background information on other local Teen Court programs due to the various activities that were based on crime prevention.

Assistant County Attorney (ACA) Smith noted he would provide copies of the Attorney General's two opinions related to Teen Court programs. He also noted due to the urgency to move forward with this event, he would provide a legal opinion by next week, followed by receiving the scope of the program from MMAP staff.

In response to Mr. Simmons' comment that the hotel hosting the event wanted a commitment from MMAP by tomorrow, Chairperson Jones recommended that the hotel representative be advised of MMAP's legal status regarding this matter.

Further discussion ensued regarding limiting the scope of the event and the intent of the program initially being crime prevention.

ACA Smith noted he needed more time to discuss the item with his colleague today in order to assist MMAP staff in developing an acceptable framework of the program for Teen Court.

Mr. Dixon pointed out that MLK Academy was listed as an alternative school and the emphasis was on crime prevention as well as intervention, and all participants appeared to be compatible.

Discussion ensued regarding how to ensure that the participants from the other schools qualified to be in that type of program and how to expand the number of Teen Court program students.

Chairperson Jones recommended that MMAP staff provide a detailed document listing how the students from the other participating schools were involved in the Teen Court program to Assistant County Attorney Smith.

Assistant County Attorney Smith requested that MMAP staff provide the same information that was initially submitted to Assistant County Attorney Summerset requesting a legal opinion.

Chairperson Jones noted that details regarding the students from Carol City Senior High School Law Magnet program who were participants in Teen Court program also should be provided.

Discussion ensued regarding the Trust meeting again in order to approve this item.

In response to Mr. Robinson's question regarding whether MMAP had received a response from the County Manager's Office regarding the 3% reduction, Mr. Dixon noted that MMAP staff had submitted a letter on April 3, 2008, but had only received a verbal approval by the analyst.

Chairperson Jones noted that MMAP staff needed to ensure Trust members reviewed the budget related to the General Revenue Fund in order for the members to be aware of the adjusted changes.

Chairperson Jones advised the Trust that another meeting may have to be called in order to address the one item concerning the Teen Court Youth to Develop Responsible Citizens Conference.

ADJOURNMENT

There being no further business to come before the Trust, the meeting was adjourned at 2:21 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust



METRO-MIAMI ACTION PLAN TRUST

BOARD OF TRUSTEES SPECIAL MEETING

APRIL 22, 2008

Agenda



SPECIAL MEETING NOTICE

METRO-MIAMI ACTION PLAN TRUST

BOARD OF TRUSTEES MEETING

DATE: TUESDAY, APRIL 22, 2008

TIME: 12:00 PM

**LOCATION: BISCAYNE BUILDING
19 WEST FLAGLER STREET – SUITE M106
MIAMI, FLORIDA 33130**



**METRO-MIAMI ACTION PLAN TRUST
SPECIAL TRUST BOARD MEETING
APRIL 22, 2008
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Roll Call

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

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Adjourn

* Submitted at Board Meeting

**Not submitted

*** Added to Special Meeting Notice

MOA – Memorandum of Approval

METRO-MIAMI ACTION PLAN TRUST

MEETING MINUTES

DECEMBER 19 2007

OFFICIAL MINUTES
METRO-MIAMI ACTION PLAN TRUST
MEETING OF DECEMBER 19, 2007

The Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on December 19, 2007 at 12:00 Noon, there being present: Chairperson John T. Jones, and Members: Mr. Arthur J. Barnes, Jr., Ms. Greicy Lovin, Mr. Herbert Robinson, and Dr. Marzell Smith (Members: Mr. Tony E. Crapp, Ms. Marie B. Hyppolite, Ms. Veldrin Freemon were absent).

ROLL CALL:

Staff members present were: Mr. Milton Vickers, Executive Director; Mr. John Dixon MMAP Trust Deputy Director; Mr. Clarke Brian, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Bibi Fawzi Hack, Ms. Joann Hicks, Mr. Eric Johnson, Mr. William Simmons, and Mr. Anthony Williams; Mr. Frank Tarran, Director, MLK Academy; Assistant County Attorney Shannon Summerset and Deputy Clerk Karen Leonard.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

MOTION TO SET THE AGENDA:

Chairperson Jones called the meeting to order at 12:27 p.m. and noted non-agenda items III.A 7, West Perrine Dr. Martin Luther King, Jr. Holiday Celebration and III.A.8, Florida Financial Group would be added to today's (12/19) agenda. He also noted issues concerning the MLK Academy would be addressed with agenda item I.A.6.A

In response to Dr. Smith's request regarding the table of organization that the MMAP staff was instructed to present, Chairperson Jones noted he received a copy of the document.

Additionally, Chairperson Jones noted the deferred action regarding the Executive Director would be added to today's agenda as agenda item I.A.9.

I. TRUST ACTION ITEMS:

A. Committee Action Items

1. Housing

A. **Reduction of MMAP HAP down payment
and Closing Cost Assistance**

Chairperson Jones requested input from the Trust members regarding the foregoing item and noted due to lack of a quorum, that the item was only open for discussion.

Later in the meeting, Chairperson Jones explained that the foregoing item was discussed at the Executive Committee meeting to reduce the loan assistance to 4% rather than 6% because of the decrease in cash flow.

Ms. Lovin noted the closing cost assistance was done monthly and due to limited funding the disbursement would be based on availability.

It was moved by Dr. Marzell Smith to approve the reduction of the MMAP HAP down payment and closing cost loan assistance to (4%) percent of the purchase price with a maximum amount of \$7,500.00. This motion was seconded by Mr. Robinson and being put to a vote, passed by a vote of 5-0. (Members: Mr. Tony E. Crapp, Ms. Marie B. Hyppolite, Ms. Veldrin Freemon were absent).

B. MMAP HAP Funding Status

2. Education

A. MLK Academy Rent Increase

Chairperson Jones noted the foregoing item was addressed during agenda item 6.A.

Mr. Vickers noted MMAP could not pay the negotiated rent increase for the MLK Academy through County regulations because the negotiated amount totaling \$8,633.33 per month was different from the initial lease agreement and required approval from the Trust.

It was moved by Dr. Marzell Smith to retroactively approve an increase in the MLK Academy's rent by \$300.00, for a total amount of \$8,633.33 per month, effective August 2007. This motion was seconded by Mr. Barnes and being put to a vote, passed by a vote of 5-0. (Members: Mr. Tony E. Crapp, Ms. Marie B. Hyppolite, Ms. Veldrin Freemon were absent).

3. Criminal Justice

A. Teen Court South Offices Rent Increase

Mr. Vickers provided a brief overview of the Memorandum of Approval (MOA) that requested approval of the rent increase for Teen Court South Offices leased on a month to month basis. He noted the monthly increase would be \$319.09 totaling a monthly payment of \$3,541.67.

Discussion ensued among the Trust members regarding how to cut cost of rent and the feasibility of moving the north and south locations of Teen Court.

Mr. Vickers noted MMAP could back out of the Teen Court lease due to it being based on a month to month payment agreement. He noted he anticipated increased enrollment in the school base program at the Teen Court South location and he requested that location be maintained for another two months.

Mr. Vickers noted the MMAP staff met with a representative of the Dade County Public Schools and it was agreed that a list of schools in the South District that would participate would be provided in order to attempt to expand enrollment of the students. He also noted a number of volunteers at the Teen Court location were from that district.

In response to Mr. Robinson's question regarding whether the initial referral of students for Teen Court had changed from the Juvenile Assessment Center (JAC), Mr. Vickers noted that was an issue, and both the JAC and the State Attorney referred the students; however, the majority of referrals only came from the State Attorney's Office.

Mr. Vickers noted MMAP staff had identified a school based program which was a preventive program that addressed disciplinary actions that would initially suspend students.

Chairperson Jones recommended that a timeline be identified in the attempt to increase enrollment of students for the Teen Court South location because of the high cost of \$4,000.00 a month to lease the facility.

Discussion ensued among the Trust members regarding the need to increase the number of students and the fact that a majority of the referrals came from the public schools.

Following the discussion, Chairperson Jones recommended that the timeline for the MMAP staff to identify additional students for the Teen Court South location be 60 days.

In response to Ms. Lovin's question regarding the Trust's actual expected number of increased students for the Teen Court South location, Mr. Vickers noted the minimum number of enrolled students should be 25.

It was moved by Mr. Barnes to retroactively approve an increase of \$319.09 in the South Teen Court Office's rent, for a total of \$3,541.67 per month, effective October 2007. This motion was seconded by Ms. Greicy Lovin and being put to a vote, passed by a vote of 5-0. (Members: Mr. Tony E. Crapp, Ms. Marie B. Hyppolite, Ms. Veidrin Freemon were absent).

Dr. Smith noted for the record his concern regarding the Executive Director's effort to put Teen Court students in the MLK Academy using MMAP's resources

4. Community and Economic Development
5. Legislative
6. Budget

A. MLK Leadership Academy School Budget

Mr. Vickers provided a brief overview of the foregoing item and noted the financial status of the Martin Luther King Jr. (MLK) Alternative School. He read the memorandum from the MMAP agenda package noting as of November 30, 2007, the school had a deficit of \$36,841.12 and if that trend continued, it would increase by approximately \$150,000 by May 2008. Mr. Vickers noted the reduction would eliminate (3) three teacher positions including one teacher assistant position; however, the remaining year end deficit would be approximately \$114,000.00.

In response to Chairperson Jones' question regarding the required number of student enrollments needed to remove the school deficit, Mr. Vickers noted MLK Academy would need 200 enrolled students and presently, 86 students were registered.

Mr. Frank Tarrau, Director, MLK Academy, advised the Trust there were (4) four Opportunity Schools with programs that assisted students who were potential drop-outs, and MLK Academy was an alternative school.

Mr. Tarrau noted he met with the principal of Drew Middle School and was advised that students

would no longer be transferred. He was also advised that students would no longer be referred to alternative schools, but would be assigned by the Office of Alternative Programs in the Dade County Public School Board, he noted. Mr. Tarrau expressed concern that a majority of MLK Academy students came from Drew Middle School.

Mr. Vickers provided a brief update of his meeting with Dr. Gallon, Director of the Alternative Program, which no longer referred those students who were leaving individual schools. He noted Dr. Gallon was informed of the issue regarding MLK Academy's financial status that was due to the lack of enrolled students. Dr. Gallon noted he and the program coordinators would work with MMAP in an effort to enroll more students in MLK Academy, Mr. Vickers noted. He noted there were 200 students eligible for enrollment; however, transportation was an issue.

Dr. Smith noted if the Trust could not determine how MLK Academy would be funded, the community groups, as well as the school staff, should be notified that the school would not be in operation by January 18, 2008.

Discussion ensued among the Trust members regarding how to increase student enrollment or reduce faculty staff as another option to cover the school expenses.

Mr. Tarrau noted the appropriate time to make reductions would be the middle of the school year, January 18, 2008. He noted he had submitted the paperwork to Mr. Vickers regarding the request to reduce the staff by two teachers, an assistant teacher and the security guard.

Mr. Vickers noted waiting until January 2008 gave school staff time to make necessary adjustments to the classrooms.

Mr. Tarrau noted the contract stipulated an established ratio in terms of the number of students to a teacher and limited the student enrollment to 100 without needing additional staff.

Discussion ensued among the Trust members and Mr. Tarrau regarding alternatives that would resolve the issue of needing more students and having enough staff to meet State regulations.

Dr. Smith recommended that the MMAP staff meet with Dr. Gallon again to ensure he was aware of MLK Academy's urgent need of additional students.

Mr. Vickers noted he would attempt to meet with Dr. Gallon by December 21, 2007 before the holidays. He noted Dr. Gallon expressed his commitment to work with MMAP. Mr. Vickers noted if it was determined by the first of the year that MLK Academy was unable to meet the quota of students and teachers, he was asking the Trust to arrange a special meeting to address the issue.

In response to Ms. Lovin's question regarding whether the MLK Academy needed to make a payment to the School Board on money owed, Mr. Vickers noted the MMAP staff received a letter from the School Board which was sent to all alternative schools referring back to the year 2003 through 2006. He noted a copy of the letter was emailed to the Trust members and a meeting was scheduled with the auditors.

Discussion ensued among the Trust members regarding the possible deficit amount of \$43,000.00 owed by the MLK Academy, the increase in rent, and adjustments regarding the number of students in order to function appropriately.

Mr. Vickers noted the 200 students that Dr. Gallon referred to had not been designated to an alternative school. He noted all referrals would come from Dr. Gallon's office and MLK Academy would have access to those students; however, the issue would be providing transportation.

Mr. Vickers explained the available programs were at the high school and elementary school level for students who wanted to voluntarily leave their home school and those students that met the alternative school criteria. He noted the School Board did not have a program for the middle schools and MLK Academy was primarily a middle school-based program.

Discussion ensued among the Trust members regarding the feasibility to provide transportation for additional students that needed to be enrolled by January 2008 in order to receive funds from the FTE program.

Chairperson Jones recommended that the MMAP staff form a committee to review the item and identify workable alternatives. He also noted if the issue remained, the Trust would schedule a special meeting to review all the information.

Discussion ensued among the Trust regarding the \$41,000.00 overpayment by the School Board to alternative schools and the need to review records of students that attended MLK Academy in order to address the issue.

In response to Mr. Barnes' question regarding whether the County would provide transportation if a number of students wanted to attend MLK Academy, Mr. Vickers noted if the students were not on an existing route the County system would not provide transportation.

Following the discussion, Chairperson Jones noted the School Board would amend its policy to provide transportation if accurate information was provided. He noted the MMAP staff needed to research the information and meet with the School Board in order for the Trust to address the transportation issue properly.

In response to Mr. Barnes' question regarding a timeline for the MMAP staff to bring back the information, Chairperson Jones noted the information should be presented by January 9, 2008 during the Executive Committee meeting.

Dr. Smith noted for the record that he had been with the MLK Academy for ten years and he felt someone needed to be responsible if the appropriate answers were not provided.

Discussion ensued among the Trust members regarding efforts that would be made to ensure MMAP provided services for students in the community in order to minimize the number of students entering the Teen Court program.

Further discussion ensued among the Trust members regarding past efforts made to keep the Teen Court program and the need to have accurate numbers in terms of students, in order to prevent the program from being removed.

Discussion ensued among the Trust members regarding the report in the agenda package that indicated a total of 19 students for the Teen Court program.

Dr. Smith expressed concern regarding the foregoing number of Teen Court students.

In response to Chairperson Jones' question regarding why the central part of Miami Dade was not included in the program, Mr. Vickers noted the assigned areas were in place prior to his appointment; however, the court hearings were held at the Gerstein Center rather than in North Dade Court. He noted MMAP received a number of referrals from the Juvenile Assessment Center (JAC). Subsequently, the MMAP staff was in negotiations with Carol City and Miami Edison High School that could provide an average of 25 caseloads per month and the agreement was close to being finalized.

Mr. Vickers noted the Dade County Public Schools agreed to expand the Teen Court program and was forwarding a list by January 2008 recommending schools to participate in the program.

In response to Mr. Barnes' question regarding the optimum number needed to operate on a monthly basis, Mr. Vickers noted Teen Court had four (4) case workers with 25 cases each per month in order to monitor the caseload appropriately. There were two case worker vacancies pending if additional students enrolled, which could increase the caseload to 150, he added.

Discussion ensued among the Trust members regarding the present number of cases per case worker and the need to increase the number of students.

Chairperson Jones advised the MMAP staff to keep the Trust informed of the Teen Court status because the members could assist in getting some referrals. He noted that North Miami had a new Police Chief whom he would be meeting and would recommend to the Chief that he contact Teen Court.

Additionally, Ms. Lovin recommended that the MMAP staff contact Dr. White from North Miami, who was amenable and who would support the program.

Discussion ensued among the Trust members and the Executive Director regarding the separate locations of the Teen Court program and the requirements to obtain transportation.

In response to Mr. Vickers' question regarding making a transportation system part of the plan for the MLK Academy, Chairperson Jones noted it should be an alternative since transportation was an issue.

Mr. Barnes requested to be advised of the contact person who would be working on the transportation because he could refer a potential vendor that was on the County's vendor's list.

7. West Perrine Dr. Martin Luther King, Jr. Holiday Celebration

It was moved by Mr. Barnes to approve an allocation in the amount of \$2,000.00 from the MMAP Trust account for sponsorship of the 2008 West Perrine Dr. Martin Luther King, Jr. Parade and Festivities. This motion was seconded by Dr. Marzell Smith and being put to a vote, passed by a vote of 5-0. (Members: Mr. Tony E. Crapp, Ms. Marie B. Hyppolite, Ms. Veldrin Freeman were absent).

8. Florida Financial Group

Dr. Smith inquired about the financial status of Florida Financial LLC (FFLLC) and the allocation of \$40,000.00 that was approved by the Trust to provide funds for FFLLC to operate its program.

Mr. Simmons explained there were financial issues with FFLLC and other MMAP projects and additional information was needed by the Finance Department. He noted FFLLC and MMAP also had issues regarding non payment. In terms of FFLLC, he noted MMAP was notified that the Finance Department was recently prepared to pay the original billing that totaled \$18,000.00; however, the Trust approved an amendment to that agreement that allowed 45 days for FFLLC to send in documented expenditures after billing. Mr. Simmons noted with that process he felt the issue had been resolved.

Discussion ensued among the Trust members regarding a contract arrangement of payments up to three months in advance within the County system.

Chairperson Jones noted there was no action required on the foregoing item.

9. DEFERRED ACTION ITEM

Mr. Barnes noted the deferred item from the previous Trust meeting involved his motion to terminate the Executive Director's tenure and the motion was seconded by Dr. Smith. He added that the motion was deferred until this meeting and he would like to put the motion back on the table.

Chairperson Jones recommended that Mr. Vickers submit a resignation letter that would allow him to enter the County pipeline for 60 days and allow him to be on MMAP's payroll in order to provide him the opportunity to be appointed to another position with the County.

In response to Mr. Vickers' request for his leave of absence to start January 2, 2008 because during the holidays it would be difficult to contact County staff that worked with placements in the pipeline.

Chairperson Jones recommended calculating 60 working days from today (12/19) unless the County requested additional time for Mr. Vickers to be placed in the pipeline.

In response to Dr. Smith's question regarding who would perform the Executive Director's duties, Chairperson Jones noted the Trust would have to appoint an interim Executive Director following this motion.

Mr. Vickers noted for the record the terms given by the Trust were acceptable and he wanted to move through the process as quickly as possible. He also requested that he be given the opportunity to address the MMAP staff before the Trust concerning this matter.

Chairperson Jones noted the Trust needed to vote before Mr. Vickers could request to speak to the MMAP staff.

It was moved by Mr. Barnes to accept Mr. Milton Vickers' letter of resignation as the Executive Director of MMAP, and to approve the official termination date of his employment with MMAP to be effective sixty (60) working days from today, December 19, 2007. This motion was seconded by Dr. Smith and being put to a vote, passed by a vote of 5-0. (Members: Mr. Tony E. Crapp, Ms. Marie B. Hyppolite, Ms. Veldrin Freeman were absent).

Chairperson Jones noted the Trust members did not have to be present during Mr. Vickers' meeting with the MMAP staff but the Trust meeting needed to be adjourned.

Chairperson Jones called for a motion to appoint an interim Executive Director until someone was appointed to the position of Executive Director.

It was moved by Dr. Smith to approve the appointment of Mr. John Dixon as the Interim Executive Director of MMAP, effective December 19, 2007. This motion was seconded by Mr. Barnes and being put to a vote, passed by a vote of 5-0. (Members: Mr. Tony E. Crapp, Ms. Marie B. Hyppolite, Ms. Veldrin Freeman were absent).

B. Additional Action Items

1. MMAP Business Plan

Mr. Vickers noted a draft of the foregoing item was forwarded to the Trust by email. This was followed by submittal of the MMAP Business Plan to the County Manager's Office before November 30, 2007 which was documented that it was still pending approval by the Trust. He noted input was not received from the Trust members regarding the MMAP Business Plan and the MMAP staff was presenting it for approval.

Mr. Barnes noted he had not received the emails due to an error in the address and the corrections were addressed at the Executive Committee meeting on December 5, 2007.

Discussion ensued among the Trust members regarding the need to approve the foregoing item which was required by the ordinance.

Mr. Barnes requested that the foregoing item be deferred and a copy emailed to him today.

Chairperson Jones noted the Trust members would review the drafted MMAP Business Plan and provide some feedback in order to make any corrections.

In response to Mr. Robinson's question regarding the deadline for the final MMAP Business Plan, Mr. Vickers noted every County department was required to create a business plan which was to be separate from the Economic Strategic Plan.

Ms. Lovin noted the foregoing item was significantly revised and simplified from the initial document she received. She requested to move forward with this item.

Mr. Barnes requested to defer the foregoing item to the next Trust meeting because after reviewing the MMAP Business Plan, he noted some recommendations and wanted to forward the information to the Trust members.

II. Executive Director's Items

III. Trust Information Items

A. Committee Information Items

1. Housing
2. Education
 - A. **MLK Academy Community Outreach**
3. Criminal Justice
4. Community and Economic development
5. Legislative
6. Budget

ADJOURNMENT

There being no further business to come before the Trust, the meeting was adjourned at 2:12 p.m.

John T. Jones, Jr., Chairperson
Metro Miami Action Plan Trust

Date: May 6, 2008

Location: Hilton Miami/Downtown, 1601 Biscayne Boulevard, Miami, Florida 33132

Time: 9:00 a.m. to 2:00 p.m.

Youth will be picked up from and delivered back to their various school locations by MMAP sponsored transportation. As a result of the duration of the conference, meals should be served due to the length of the conference and the ages of the attendees.

The conference will provide the following benefits:

- Provide students with an understanding of legal and criminal processes;
- Help develop students' public speaking, communication and interpersonal skills;
- Help foster critical thinking, problem solving, decision making and other positive leadership skills;
- Help in the development of well-educated law respecting citizens.

FISCAL IMPACT

The fiscal impact will be in an amount not to exceed \$ 40,000.00 from the Teen Court Budget.

RECOMMENDATION

It is recommended that the Board of Trustees of the Metro-Miami Action Plan Trust approve staff hosting the first of several annual youth conferences aimed at affording youth an opportunity to engage in relations that assist in the development of responsible citizens with a budget not to exceed forty thousand dollars (\$40,000.00) and additionally approve an expenditure to serve meal due to the length of the conference and the ages of the attendees.

**METRO-MIAMI ACTION PLAN TRUST
MOTION AND APPROVAL BALLOT**

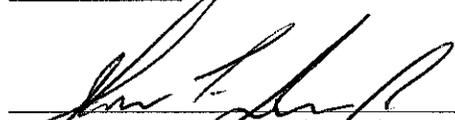
SUBJECT: Agenda Item I. A. 2. A: Motion to approve the invoice in the amount of \$30,200.00 from the General Fund Budget for the Black History Tours event and the sites to be visited by the MLK Academy students which were based on 40 attendees and nine (9) chaperones on June 8th through June 14, 2008.

Motion made by: Mr. Herbert Robinson.
Seconded by: Mr. Arthur J. Barnes

MEMBERS		YES	NO	ABSENT
1 st Vice Chairperson	Arthur J. Barnes	X		
	Veldrin Freemon			X
	Marie B. Hyppolite	X		
2 nd Vice Chairperson	Greicy Lovin			X
	Herbert Robinson	X		
	Marzell Smith, Ed. D.			X
Chairperson	John T. Jones, Jr.	X		
	(Vacant)			
TOTALS		4	0	3

 X APPROVED

 NOT APPROVED



Metro-Miami Action Plan Trust
Chairperson

April 22, 2008
Date

