

**MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Interim Metro Miami Action Plan Trust**

Office of the Metro Miami Action Plan Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

December 30, 2008
As Advertised

Harvey Ruvin, Clerk
Board of County Commissioners

Kay Madry Sullivan, Director
Clerk of the Board Division

Karen Leonard, Commission Reporter
(305) 375-1296



OFFICIAL MINUTES
INTERIM METRO-MIAMI ACTION PLAN TRUST
MEETING OF DECEMBER 30, 2008

The Interim Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on December 30, 2008 at 2:15 p.m., there being present: Members: Mr. Robert Holland, Esq.; Reverend Dr. Walter Richardson; Father Canon Richard Marquess-Barry; and Reverend Richard Dunn, who was late; (Mr. Miguel De Grandy, Esq. was absent).

I. Roll Call

Staff members present were: Interim Executive Director John Dixon, Ms. Melba Gasque, Mr. William Simmons, Mr. Jose Gonzalez, Dr. Pamela Green, Mr. Eric Johnson, Mr. Anthony Williams, Mr. Joey Walker; Ms. Cynthia Curry, Senior Advisor, County Manager's Office; Assistant County Attorney Terrence Smith; and Deputy Clerk Karen Leonard.

II. Introductions

The members of the Interim MMAP Trust, MMAP staff and the foregoing individuals introduced themselves.

III. Election of Interim Board Officers

In response to Reverend Dunn's request for a legal opinion regarding the process of electing officers for the Interim Trust, Assistant County Attorney Smith noted the by-laws called for two (2) Vice Chairs, but the ordinance required only one. Therefore, the process did not have to be formal, he noted.

It was moved by Reverend Walter T. Richardson that Mr. Robert Holland be appointed as the Interim MMAP Chairperson. This motion was seconded by Reverend Richard Dunn and upon being put to a vote passed by a unanimous vote of those members present.

It was moved by Father Marquese-Barry that Reverend Walter T. Richardson be appointed as Interim MMAP vice chair. This motion was seconded by Reverend Richard Dunn and upon being put to a vote passed by a unanimous vote of those members present.

In response to Reverend Richardson's question regarding the status of his membership on the Nominating Council, Assistant County Attorney Smith noted Reverend Richardson should no longer be a member because a new council of four members was established in addition to the Interim MMAP Chairperson as a fifth member.

IV. MMAP Trust Departmental Overview

Mr. Dixon noted that in an effort to give the Trust an overview of each department, staff had prepared a package. He asked Mr. Johnson to make a presentation on Housing on behalf of Ms. Joann Hicks, Director of Housing Department.

Ms. Cynthia Curry, Senior Advisor County Manager's Office asked that the Interim Director give an overview of the MMAP employees.

Mr. Dixon noted MMAP had a total of 24 employees, including 14 staff working with Teen Court, and that the remaining were divided among housing, economic development, and administration. He added that he hoped to have some type of educational department similar to the initial structure of MMAP.

In terms of the budget, Mr. Dixon noted the affordable housing program received \$2.6 million from documentary taxes taken from commercial sales; Teen Court received \$2.3 million through \$3.00 per traffic ticket; and the Business Surtax dollars were replaced this year with \$330,000 from General Funds. He noted the funding received this year totaled \$667,000.00, but the previous year, totaled \$774,000.00. Therefore the budget this year was \$6.16 million, noted Mr. Dixon.

A. Housing

Mr. Johnson provided a brief presentation regarding the Housing Assistance Program (HAP) and noted that MMAP received 6% of real estate sales generated through that program. He noted that since 2005, 503,000 homeownerships were processed by HAP and the 400 mortgage brokers were certified to collaborate and submit MMAP loans indirectly. Mr. Johnson noted that MMAP staff did monthly budget analyses of distribution of money, funding programs, and the reserve account.

Mr. Dixon explained that monthly budget analyses were done in order to monitor how much money was spent and to minimize overspending.

Ms. Curry expressed concern and noted that overspending was a critical issue.

Mr. Johnson noted that the monthly budget analysis was implemented across the board and now the amount of MMAP housing assistance was capped at \$7,500.00 or 4% of the sale price of the home.

Discussion ensued regarding county programs that were similar to MMAP HAP and the historical services of MMAP's housing program in conjunction with other programs throughout the county.

Mr. Johnson noted that MMAP HAP program had processed 136 loan applications in Fiscal Year 2006-07 and the open enrollment period for the program started in April 2008.

In response to Mr. Holland's inquiry as to whether MMAP's new audit procedures and tracking system had been approved by the Audit Department, Mr. Johnson noted that MMAP's staff had not received a response. He also noted that recommended measures were not made during discussions with the Audit Department.

Discussion ensued regarding the issues found by the audit pertaining to MMAP, which involved the need to reconcile files; correction of historical errors that had to be researched and documented; data input; and FAMOUS.

Mr. Simmons noted for the record that no homeowners were impacted adversely during the time MMAP was audited and they were served well.

Mr. Dixon noted MMAP had an internal responsibility to clean up the accounting process.

Mr. Holland expressed concern that the audit report indicated due to the number of discrepancies reflected, the program may not be needed. He noted the Interim Trust wanted to identify issues regarding the accuracy of documentation. Mr. Holland mentioned other tracking procedures like scanning documents. He noted if the County's tracking system worked, then MMAP should adopt it. Mr. Holland added that a lapse in documenting transactions would become a major issue and noted the difficulty in reconciling past records.

In response to Mr. Holland's inquiry regarding the issue with that suggestion, Mr. Johnson noted in terms of MMAP remaining separate, allowed other loaners outside of the County to assist new homebuyers and made an economic impact in the community. He emphasized there were no missing documents and a number of records were not filed, but were generated. Mr. Johnson added that MMAP had a backlog of fiscal files regarding service provided to clients, but the files were at hand.

Discussion ensued regarding the issue of not having documents of closings in files.

Further discussion ensued regarding the recommended checklist that was submitted by MMAP's staff to the Audit Department and how to alleviate the issue of perception and how to fight for the survival of MMAP's mission in order to move forward.

Mr. Johnson further explained that MMAP submitted documents and a checklist to the Audit Department, but no feedback was given as to whether it was acceptable. He noted MMAP staff's willingness to review the process that was implemented. In terms of MMAP's program and purpose, Mr. Johnson noted it had a separate value to the community. He noted program funding could be combined, but pertaining to service to Miami-Dade County, the MMAP HAP program provided a distinct benefit to the low to moderate income African American community. Mr. Johnson added that the opportunities provided by MMAP were not being provided by other programs or other sources.

Mr. Holland suggested that MMAP HAP staff work on the front end, focusing on the same targeted areas through solicitation, marketing, and lending, while the County administration worked on the backend by monitoring the existing records of homebuyers and status of payments. He also asked if this would be an added expense for those services or if it would save money on administrative fees.

Mr. Dixon noted in view of the current resources, that MMAP staff needed to take a close look at Mr. Holland's suggestion. He noted MMAP staff had met with the Office of Community Economic Development (OCED) regarding another project, but OCED had resources to do better tracking than MMAP.

Discussion ensued regarding Mr. Holland's suggestion being cost effective.

Mr. Holland noted other issues concerning housing grants that were approved for surtax dollars that was reported by Audit Department that funds were used inappropriately. He asked that the report be reviewed to ensure the MMAP Interim Trust members had an understanding.

Discussion ensued regarding the use of General Funds for the Black History Tour for students that excelled academically to visit historical sites at the end of the school year.

Assistant County Attorney Terence Smith advised the Interim Trust that surtax dollars could only be used for the construction, financing, or rehabilitation of housing for low income families. He added that the use of those funds for that trip would be improper.

Discussion ensued regarding the appropriate use of funds for different events.

In response to Mr. Holland's inquiry regarding other related issues that occurred in the County, Ms. Curry noted with regard to the rehabilitation of housing, some Board members questioned the use of the funds by Miami-Dade Housing Agency (MDHA) during fiscal year 2005-06 and inquired regarding the determination concerning rehabilitation of housing. She noted that based on the audit report, the Chairperson, and County regulations, and according to her assessment, money may have to be paid back.

Assistant County Attorney Smith concurred with Ms. Curry and noted there was a question regarding rehabilitation of housing because it was not defined in the State statute pertaining to surtaxes on construction, financing, or rehabilitation of housing. He noted he could not speak as to whether the money used for education was not for instruction of financing.

Ms. Curry noted that this issue was time sensitive since the program would soon sunset. She also noted in trying to get the program renewed, inappropriate expenditures from the past needed to be cleaned up by making reimbursement of funds or proving that funds were properly used. In terms of housing, Ms. Curry noted the County Attorney's Office was currently trying to establish criteria that staff would use to review records and pull invoices to ensure the invoice explanations matched the criteria in order to justify \$12.7 million of expenses from MDHA several years ago.

Assistant County Attorney Smith explained that the County Attorney's Office was trying to distinguish between rehabilitation of housing and routine maintenance work because they were not considered to be the same item.

In response to Mr. Holland's question as to whether there were any similar infractions in other departments regarding surtax dollars, Ms. Curry noted the Housing Agency was the only agency that had this issue. She also noted she felt that the files could not be reconciled because of poor documentation. Ms. Curry added that MDHA was clearly in a similar situation as MMAP, but may move forward as she hoped MMAP would; however, the infractions existed.

Mr. Holland inquired about the concern indicated in the audit report under the salaries and

benefits section about the indirect payroll from the surtax charges that could result in a possible payback.

Mr. Dixon explained that the housing fund was a dedicated source of funding, which meant that was how the staff was paid. He noted the concern was whether staff worked full time only on the housing projects. Mr. Dixon stated that MMAP staff responded to the audit explaining that in fact most of the time that staff worked within housing without overlapping in terms of time. He added that Teen Court staff also had a dedicated source.

Discussion continued regarding the need to cover other staff for a short period of time during working hours.

Ms. Curry noted that MMAP was in the same position as MDHA and the County auditor was checking in with the Office of Strategic Business Management (OSBM) and with OCED regarding resolving the issue concerning the \$12.7 million because a report of the resolution should go to the Board. She noted that she understood MMAP staff's point, but while there was an explanation, documents were needed to show that money was spent properly or the County would have to pay it back.

Discussion ensued regarding the process on how dollars from the General Funds were allocated by MMAP's staff.

Mr. Holland pointed out that the question was how MMAP staff would prove they followed the proper procedure in allocating dollars for MMAP's employee's salaries, fringe benefits and the cost from surtax dollars.

Discussion further ensued regarding the process that MMAP's staff followed to allocate money for expenses once they were approved by the Trust.

In response to Mr. Holland's inquiry regarding the auditor's recommended formula, Mr. Gonzalez noted that MMAP staff did not receive any recommended formula from the Auditor.

Following further discussion, Mr. Holland noted the Interim MMAP Trust members were trying to find a way to address as many of these issues as possible. He added that the response from MMAP staff which justified the cost sharing of departmental heads transcended into individual departments should be submitted to the Interim Trust in an attempt to get an approval from the Audit Department or a recommendation as to how this should be credited out, which he presumed would be a percentage of the budget.

Mr. Holland expressed concern regarding the lack of support given to the former MMAP Trust and he suggested from an administrative standpoint, to ensure the new MMAP Trust understood the structured formula as instructed by the Auditor. He added that often Trust members may not be aware of the types of restrictions. Mr. Holland noted that during this interim period if the Interim Trust could make some recommendations to go back to the Commission regarding the structured formula and programmatic costs of the various programs, the Commission would possibly approve those items to minimize some of those issues in the next audit. He noted the

focus was to identify how to rectify this organization and put it on track by working to get those who criticized to be a part of the solution.

Ms. Curry suggested since MMAP was not a traditional county department, but still relied on the County's infrastructure, she felt that MMAP should not be inhibited about meeting with county agencies that could assist in developing a formula.

Mr. Dixon pointed out that MMAP staff had started meeting with County Finance Department concerning the issue of payroll for the teachers.

In response to Reverend Dunn's request for a legal opinion from the County Attorney's Office regarding the use of surtax dollars, Assistant County Attorney Smith noted surtax dollars were only to be used for construction, financing, rehabilitation of housing, acquisition and administration that was related to marketing.

Mr. Dixon noted that MMAP staff needed to consult with the County Attorney's Office to ensure MMAP was on the right page as well as do Request for Proposals (RFP). He noted he understood that MCarr was not obtained through an RFP.

Mr. Simmons noted that MCarr was the only respondent and if there was a concern, it was because the agreement was amended at an amount larger than the initial agreement. He added that the auditor reported there was an issue regarding the documentation and that MMAP staff provided a response.

Mr. Holland noted that he thought the discussion would be about the deficiency in the documentation which resulted in a request of repayment of funds.

Ms. Curry emphasized that MMAP staff needed to meet with the OSBM because in the end they would ask that MMAP identify the source to repay those funds pertaining to the 8% document stamp, educational license of business. She added that each category needed to be reviewed to decide whether there was sufficient documentation so they could support MMAP in not having to repay those funds.

Discussion ensued regarding the reason M Carr was brought in and the type of contract they had to assist with the MMAP HAP program.

Mr. Holland noted the report indicated that initially \$25,000 was to administer the MMAP HAP program.

Mr. Simmons noted that MMAP always had staffing issues during that period which included hiring temps where full time employees were needed. He noted many documenting issues discussed today were related to staffing over the years. Mr. Simmons noted he understood that Mr. Holland had recommended that some of the detailed backend work be moved to alleviate some of the staffing issues. He noted that M Carr was brought in to work with MMAP partially to assist with those tasks; however, due to the tornado situation the agreement had to be amended in order to help individuals in those areas.

Mr. Holland noted the report reflected some concern regarding the contract being amended in the amount of \$70,000, which was double the value of the initial contract.

Discussion ensued regarding the issues on that contract which involved using the county services rather than going to an outside entity.

Mr. Holland noted there were concerns about the eight (8) housing loans MMAP provided that were very high as opposed to regular limited loans that totaled \$10,000.

Mr. Johnson explained how the lottery program was developed to assist low income home buyers. He noted the process adopted by MMAP to provide 75% of the property sale price and the requirements which included a 20 year term loan in addition to 80% of low-medium income restriction. Mr. Johnson continued explaining the process of awarding those ten (10) families with assistance to purchase homes. He further noted the Commission on Ethics conducted a complete comprehensive evaluation and investigation on the lottery report and found no improprieties regarding the use of funds.

Discussion further ensued regarding the need to have the process of allocating the lottery awards transparent for individuals that were not familiar with the lottery program or similar programs.

Following further discussion, Father Barry expressed concern regarding the issues with the housing program and noted he was hoping new officials would make some corrections.

In terms of housing, Mr. Dixon asked the Interim Trust members to review a proposal regarding an amended contract with Sail Boat Cove. He provided a brief overview of an agreement that MMAP would provide gap financing in the amount of \$1 million to Sail Boat Cove, which was a multi unit facility housing program; but the loan went into default as of October 11, 2008. Mr. Dixon added that Sail Boat Cove had been paying interest since the loan went into effect; however, letters were mailed in regarding the actual pay back. He also added that MMAP staff was working with OCED and the County Attorney's Office to restructure the loan so they would be able to make payments.

Discussion ensued regarding the lack of action items to be addressed today.

Discussion continued regarding the need for a future action item pertaining to Sail Boat Cove.

Mr. Johnson continued explaining the process of the loan from MMAP to Sail Boat Cove. He noted MMAP staff had met with OCED and was looking into using one of their structures of loans. He further noted OCED had agreed to do the servicing portion of the loan and MMAP would use the phone committee structure for reviewing the files.

Mr. Holland asked that today's (12/30) meeting be focused on housing and if any administrative issues needed input or approval from the Interim Trust, then the members would address those items today.

VI. Sunset Review

Mr. Dixon noted the Sunset report needed to be reviewed by the Interim Trust and then be

submitted to the Commission auditor's office. He referred to the package that was distributed to the members for their review and he noted there were changes that Assistant County Attorney Smith had suggested

Discussion ensued regarding the deadline for the Sunshine report, which was due on January 7, 2009.

Mr. Dixon noted since this was the first time the Interim MMAP Trust members was able to look at the report, he suggested that he would contact the Commission auditor's office informing them of the reviewing process and request an extension.

In response to Mr. Holland's question as to whether there was a difference in the report from last year, Mr. Dixon noted the number of Trust members and length of term had changed and the County Attorney's Office made some changes.

Discussion ensued regarding the order of pages in the Sunset Review attachment six (6) questionnaires, which appeared to be missing some pages.

Mr. Holland noted if the Interim MMAP Trust members didn't need to make any additions to the report, he did not want to hold the MMAP staff up from moving forward.

Assistant County Attorney Smith noted that the Interim MMAP Trust needed to take a vote on the acceptance of the questionnaire that would be forwarded. He noted that page 3 in the last paragraph of number eight (8), and under section II (1) needed to be changed.

Reverend Richardson asked that Chairperson Holland provide appropriate language that would represent the current mission of MMAP, which would have been for the previous year 2006-07. Assistant County Attorney Smith noted the language would be based on the prior Trust.

Mr. Dixon noted the former Trust members had an opportunity to review the Sunset Review, but they did not request any changes, nor did they approve it.

Assistant County Attorney Smith explained if the prior Trust members had approved the Sunset Review there would be no need for this Interim Trust to vote and it would be forwarded to the Sunset Committee.

Discussion ensued regarding the review of the Sunset Review by the prior Trust members that were without any comments or concerns.

Mr. Holland expressed concern and requested to change the language in the last paragraph on page one (1) under the "Evaluation Criteria" section to indicate that "the Trust has attempted to fulfill" and remove the last paragraph.

Assistant County Attorney suggested the following: Question (1) and (2) should have some information rather than to refer to an attachment; Question (7) the Trust was governed in addition to the by-laws, section 2-501 at the code of Miami Dade County, which should read that

way rather than the code of Metropolitan Dade County. He also provided a written document with additional changes regarding the composition of the Trust.

It was moved by Reverend Richardson that the amended Sunset Review be approved following a final review by the County Attorney's Office and Interim Executive Director to move forward to the Sunset Review Committee. This motion was seconded by Reverend Dunn, and upon being put to a vote, passed by a unanimous vote of those members present.

Mr. Holland advised the Interim Trust members that the MMAP Oversight Board would meet on January 7, 2009 at noon on the 29th floor. He asked the Interim Executive Director to coordinate with the Interim Trust members and schedule the next meeting. Mr. Holland noted that the Interim Trust term was for (90) days, which would require them to meet more often.

Mr. Holland added that the next Interim MMAP Trust meeting would focus on Teen Court and he asked the members to review the material provided in order to have questions prepared for MMAP's staff.

Responding to Reverend Dunn's question regarding the status of the dedicated resources for MMAP that were taken by the Beacon Council, Mr. Dixon explained the process and how the County substituted for those dollars this year in the amount of \$330,000 from General Funds, but it was not a dedicated source.

Discussion ensued regarding the process of how the \$330,000 would be allocated and the bureaucracy that took place which would not provide MMAP with those funds next year.

Mr. Holland requested Mr. Dixon to interface with the Office of Strategic Business Management, Finance Department, and OCED and prepare a progress report for the next Interim MMAP Trust meeting.

ADJOURNMENT

Hearing no further business, the Interim Trust adjourned the meeting at 4:07 p.m.



Robert Holland., Chairperson
Interim Metro Miami Action Plan Trust



Memorandum



Date: December 23, 2008
To: John Dixon, Interim Executive Director
From: Interim MMAP Trust Board Members
Subject: Special Interim MMAP Trust Board Members Meeting

This memorandum serves as a request from the Interim MMAP Trust Board Members to the Interim MMAP Trust Executive Director to schedule a Special Meeting. The meeting is scheduled for Tuesday, December 30, 2008, 2:00 p.m., at the Biscayne Building, 19 W. Flagler Street, Suite M-106, Miami, FL.

The purpose of the Special Meeting is to discuss the following business concerning the MMAP Trust:

DRAFT

METRO-MIAMI ACTION PLAN TRUST
Interim MMAP Trust Special Meeting
December 30, 2008

AGENDA

- I. Roll Call
- II. Introductions
- III. Election of Interim Board Officers
- IV. MMAP Trust Departmental Overview
- V. Audit Report
- VI. Sunset Review
- VII. Current Contracts
- VIII. Next Meeting

Signatures

Robert Holland, Esq.

Rev. Richard Dunn

Rev. Dr. Walter T. Richardson

Miguel De Grandy, Esq.

Father Canon Richard Marquess-Barry

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2008**

I. GENERAL INFORMATION

Name of Board reporting: Metro Miami Action Plan Trust (hereinafter referred to as the "Trust")

1. **Indicate number of board members, terms of office, and number of vacancies:**

See Attachment A - ~~spell this out and then cite to the Attachments~~

2. **Identify number of meetings and members' attendance (Attach records reflecting activity from Jan. 1, 2006 through December 31, 2007):**

See Attachment B ~~Give total number~~

3. **What is the source of your funding?** General Fund, Occupational License Surtax, Documentary Stamp Surtax, and Moving Violations Surcharge

4. **Date of Board Creation:** The Board was created in 1983.

5. **Attach a copy of the ordinance creating the Board (Please include all subsequent amendments).**

See Attachment C

6. **Include the Board's Mission Statement or state its purpose:**

See Attachment D

7. **Attach the Board's standard operating procedures, if any.**

The Board is governed by the MMAP Trust By-laws, which are attached as ~~part of~~ ^{Attachment} ~~to~~ ^{C and E}

~~Sec. 2-501 et seq~~

8. **Attach a copy of the Board's By-Laws, if any.**

See Attachment E

9. **Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership.**

See Attachment F

II. EVALUATION CRITERIA

1. **Is the Board serving the purpose for which it was created? (Please provide detailed information)**

The MMAP Trust has been meeting at least once every month since its creation.

Action Committees in the area of Education, ~~Housing~~ Community and Economic Development, Criminal Justice, Health and Welfare have been organized to work on specific subjects that are known to be areas of disparity for the African-American Community and make recommendations to the Trust.

Those recommendations will address the goals and objectives of MMAP's mission and the concerns expressed by community residents.

It is the opinion of the members of MMAP that the Trust has ~~fulfilled~~ ^{attempted to} its duties as defined in Chapter 2, Section 2-501 of the Code of Metropolitan Dade County and Ordinance 92-12 and Ordinance 01-01. ~~MIM~~

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2008**

- 2. Is the Board serving current community needs? (Please provide detailed information)**

The work of the MMAP Trust has been performed with the full participation of the public and private sectors of Miami-Dade County.

The MMAP Action Committee process is considered as the cornerstone in the approach to reducing disparities in Miami-Dade County's Black community. The process continues to be one, which encourages the input and involvement of citizens in determining and reducing the causes of disparity between Blacks and other minorities and the general community. The chief areas of focus at present are the Criminal Justices System, Economic Development, Employment, Housing, and Health.

- 3. What are the Board's major accomplishments?**

- a. Last 24 months : See Attachment G
b. Since established: See Attachment H

- 4. Is there any other board, either public or private, which would better serve the function of this board?**

There is no other public or private Board acting with the functions of the MMAP Trust.

- 5. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? (If "Yes", attach proposed changes)**

Under Ordinance 92-12 creating the MMAP Trust, the MMAP Board was granted the authority to operate as a Trust with sufficient flexibility to exercise such powers and duties provided in the ordinance. *and independent instrumentally of M-D C
an agency and*

The MMAP Trust should remain an independent body and continue its obligation to provide the Board of county Commissioners and the County Manager with independent advice on matters of policy relating to the purposes and projects of the agency.

- 6. Should the Board's membership requirements be modified? by 08-16**

The Board's membership was modified in 2007 via an amendment of Ordinance ~~92-12~~, changing the composition of the Board from twenty-one (21) members to fifteen (15) members.

- 7. What is the operating cost of the Board, both direct and indirect? (Report on FY 2006 and FY 2007)**

Direct and indirect cost of the MMAP fiscal year FY' 2006 was 8,359.00
Direct and indirect cost of the MMAP fiscal year FY' 2007 was 6,932.00

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2008**

8. Describe the Board's performance measures developed to determine its own effectiveness in achieving its stated goals.

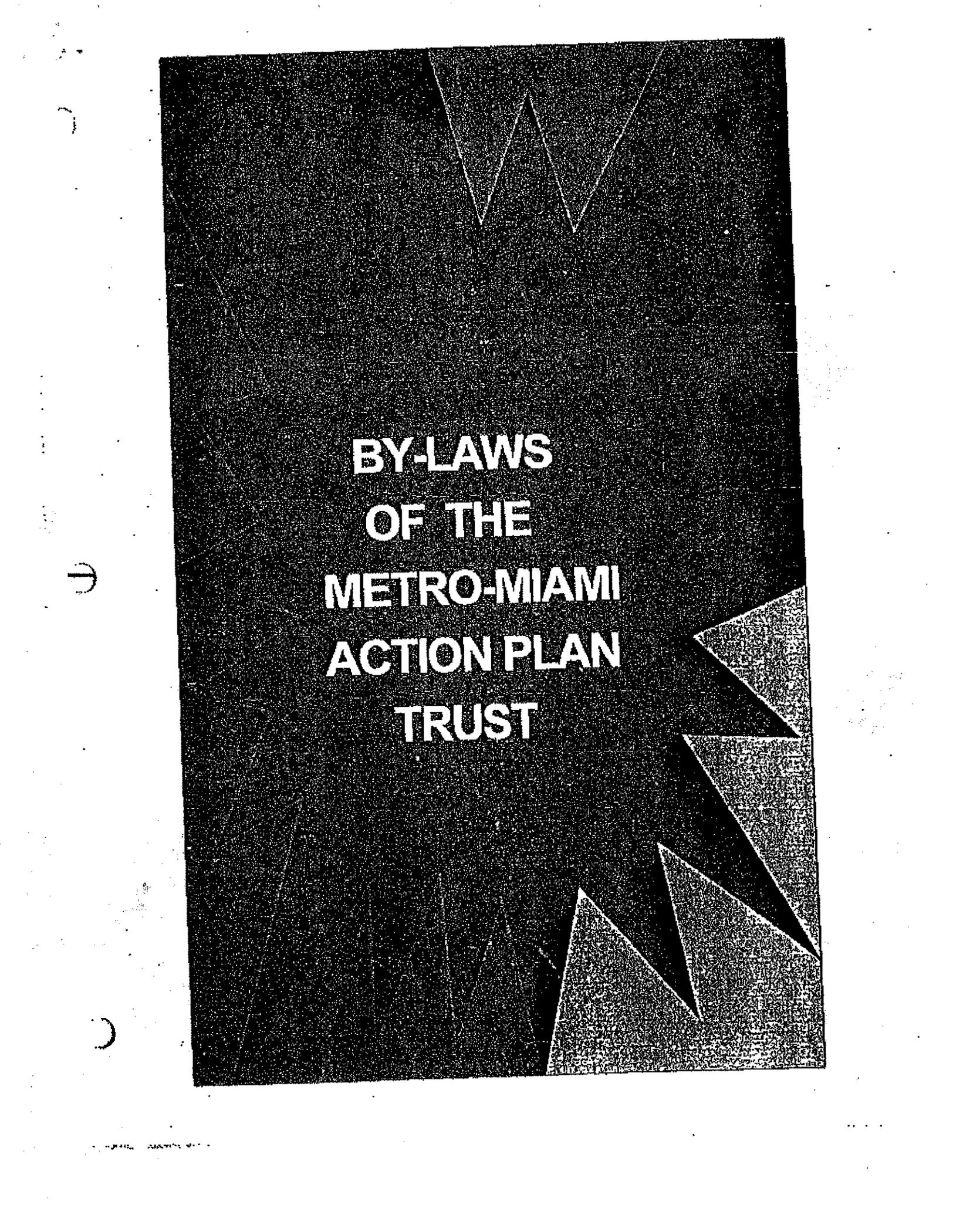
Stated goals for the MMAP Trust are given by Ordinance 92-12 which created the Trust which was included in Section 2-501 of Chapter 2 of the Code of Metropolitan Dade County. *Set forth in* *IS codified at*
Miami - *et. seq.*

In order to better assess the Trust's effectiveness in achieving its stated goals the MMAP Trust retained the consulting services of the Metropolitan Center at Florida International University (FIU) to prepare and completed an Assessment of the Black Community with the goal to examine and update these indices in order to determine the existing disparities within Miami-Dade County's Black communities. This 2007 FIU study updated the 1993 baseline analysis.

The MMAP Trust has been efficiently addressing all issues that have been brought for its consideration by the public/private sector, community residents and community organizations, staff, Trust members and the County Commissioners.

9. Also: Include a diskette, saved as ASCII or Rich Text Format (RTF), of the County Manager's transmittal memorandum to the Board of County Commissioners with the Board's recommendation.

Included - See Attachment I



**BY-LAWS
OF THE
METRO-MIAMI
ACTION PLAN
TRUST**

**BY-LAWS
OF THE
METRO-MIAMI ACTION PLAN TRUST**

<u>Index</u>	<u>Page</u>
ARTICLE I. IDENTIFICATION	
1.1 Name.....	1
1.2 Fiscal Year.....	1
1.3 Place of Business.....	1

**ARTICLE II.
BOARD OF TRUSTEES**

2.1 Number, Tenure and Qualifications.....	1
2.2 Number and Classes.....	2
2.3 Election and Term of Office.....	2
2.4 Place, Call and Adjournment of Trustee's Meetings.....	2
2.5 Annual Meeting.....	2
2.6 Special Meetings.....	2
2.7 Notice of Meeting.....	3
2.8 Quorum and Acts.....	3
2.9 Votes.....	3
2.10 Action by the Board.....	3
2.11 Removal.....	4
2.12 Resignation.....	4
2.13 Vacancies.....	4
2.14 Rules of Order.....	4
2.15 Compensation.....	4

**ARTICLE III.
THE COMMITTEES**

3.1 Authority of Committees.....	4
3.2 Executive Committee.....	4
3.3 Standing Committees.....	5
3.4 Committee Chair.....	5
3.5 Operation of the Committees.....	5
3.6 Rules of Order.....	5
3.7 Term of Office.....	5

Index (cont'd)

	<u>Page</u>
3.8 Vacancies.....	5
3.9 Quorum.....	5
3.10 Compensation.....	6

**ARTICLE VI.
THE OFFICERS**

4.1 Officers.....	6
4.2 Vacancies.....	6
4.3 Duties of the Officers.....	6
4.4 Elections, Appointments and Term of Office.....	7
4.5 Compensation.....	7
4.6 Resignation.....	7

**ARTICLE V.
AMENDMENTS AND DISSOLUTION**

5.1 Amendment of By-Laws.....	8
-------------------------------	---

**ARTICLE VI.
BOOKS AND RECORDS**

6.1 Maintaining Books and Records.....	8
6.2 Inspection.....	8

**ARTICLE VII.
FISCAL YEAR**

7.1 The Fiscal Year.....	8
--------------------------	---

BY-LAWS OF THE METRO-MIAMI ACTION PLAN TRUST

ARTICLE I. IDENTIFICATION

- 1.1 **Name.** The name of the organization shall be the METRO-MIAMI ACTION PLAN TRUST.
- 1.2 **Fiscal year.** The fiscal year of the Trust shall be determined by appropriate resolution of the Board of Trustees (hereinafter referred to as the "Trust") and may be changed from time to time by the Trust.
- 1.3 **Place of Business.** The principal place of business of the Trust shall be in Dade County, Florida. Other offices for the transaction of business shall be located in such other places as may be determined by the Board.

ARTICLE 11. BOARD OF TRUSTEES

2.1 Number, Tenure and Qualifications.

- 2.1.1 The business and affairs of the Trust shall be managed by the Trust. The Trust shall consist of twenty-one (21) Trustees appointed by the Board of County Commissioners.
- 2.1.2 The Trust must be comprised of representatives from the following areas of expertise: (1) economic and business development; (2) criminal justice; (3) community based organizations; (4) educational organizations; (5) banking and finance; and (6) health organizations. In addition the Trust shall have at least one (1) voting member from the Dade County School Board and one (1) voting member from state or local government and a majority of the membership of the Board shall be members of the African American community.
- 2.1.3 Each member of the Trust shall be a United States citizen, a permanent resident and duly qualified elector of Dade County. No person shall be qualified to sit as a member of the Trust if that person is an officer, representative, administrator or employee of any consultant, contractor or agency contracting with or receiving funding from the trust except if such person is employed by or serving on the Trust as a representative of state or local government.

2.2 Number and Classes. The initial Board of Trustees shall be divided into three classes of equal number: Class A, Class B and Class C. Each trustee, whether a Class A trustee,

a Class B trustee, a Class C trustee, shall be entitled to one vote on all matters under

deliberation by the Board, and no distinction with respect to duties and powers as trustees shall be made among Class A trustees, Class B trustees or Class C trustees. However, trustees who are serving on the Board as or who are employed by state or local governments may not vote on matters affecting the governmental agency by which they are employed or whom they represent.

2.3 Election and Term of Office

2.3.1 The first Board of Trustees shall be appointed by the Board of County Commissioners of Dade County, Florida.

2.3.2 The term of office of the initial trustees shall expire on such date as the trustees are elected and qualified as hereinafter provided. The terms of office for each class shall commence upon appointment and shall expire (i) in 1993 in the case of Class A. trustees, (ii) in 1994 in the case of Class B trustees, and (iii) in 1995 in the case of Class C trustees. Thereafter, each successive trustee of each class shall be elected for a term of three years, so that each year a different class of trustees shall be elected for a three-year term. Each trustee shall continue in office until his successor has been elected and qualified, or until his death, resignation or removal. No person shall serve as a trustee for more than three terms in succession and no person shall concurrently serve as a trustee in more than one class.

2.4 Place, Call and Adjournment of Trustees' Meetings.

2.4.1 Meetings of the Trust shall be held within the state of Florida.

2.4.2 Twelve (12) regular meetings of the Trust shall be held each year at regular intervals throughout the year. The Trust may dispense with a regular meeting of the Trust in the manner, described herein, in which any action of the Trust may be taken.

2.5 Annual Meeting. The annual meeting of the Board shall be held in sixty (60) days prior to the annual conference each year at a time and place fixed by the Chairperson (hereinafter referred to as the "Chair") of the Board.

2.6 Special Meetings. Special meetings with specified purposes may be called at any time by the Chairperson or other officer or by written demand of any three trustees at a time and place agreed upon by the board.

2.7 Notice of Meeting. Written or printed notice stating the place, day and hour of the meeting shall be delivered personally or by mail no less than ten (10) days nor more than sixty (60) days before the date of the meeting. Notice shall be given to each trustee by or at the direction of the Chairperson or the persons calling the meeting. However, in the event a special meeting is called, notice of the special meeting may be provided not less

than twenty-four hours prior to the time for holding such meeting. If mailed, all notices shall be deemed to have been delivered when deposited in the United States mail addressed to the trustee at the address reflected on the records of the Trust with postage thereon prepaid.

2.7.1 All items must be placed on the agenda ten (10) days prior to the scheduled meeting.

2.7.2 All proposals, requests, supporting documents, etc. shall be provided to trust members five (5) days before meetings.

2.7.3 It will require a two-thirds vote of the Trust membership present to hear emergency items.

2.8 Quorum and Acts.

2.8.1 One-third (1/3) of the trustees of the Trust then in office shall constitute a quorum for the transaction of business. The act of a majority of the trustees present at a meeting at which a quorum is present shall be the act of the trust except that any action required or permitted to be taken at any meeting of the Trust may be taken without a meeting if a consent in writing, setting forth the action so to be taken, signed by all of the trustees of Trust, is filed in the minutes of the proceedings of the Trust. If a quorum is not present when a meeting starts, then a majority of the trustees at the meeting may adjourn the meeting from time to time without further notice until a quorum is present.

2.8.2 Members of the Trust or any committee thereof shall be deemed present at any meeting of the Trust or the committee if a conference telephone or other similar communications equipment by means of which all persons participating in the meeting can hear each other is used.

2.9 Votes. Each trustee shall be entitled to one vote on each matter submitted to a vote at a meeting of trustees.

2.10 Action by the Trust. At any meeting of the Trust at which a quorum is present, the vote of a majority of the trustees present at the time of the vote shall be the act of the Board.

2.11 Removal

2.11.1 Any Trustee shall be automatically removed if absent for three (3) consecutive meetings without a satisfactory excuse or if absent from more than one-half of the Board's meetings in a given fiscal year. A trustee shall be deemed absent from a meeting if not present at the meeting at least seventy-five (75) percent of the time. However, the above-described attendance requirements may be waived by two-thirds vote

of the full Board of County Commissioners of Dade County.

- 2.11.2 Any trustee may be removed by two-thirds vote the entire membership of the Trust of county Commissioners of Dade County.
- 2.12 Resignation. Any trustee may resign at any time by delivering a written resignation to the chair of the Trust or the Clerk of the Board of County Commissioners. Such resignation shall take effect at the time specified therein; and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
- 2.13 Vacancies. Any vacancies occurring on the Trust shall be filled by the Trust of County Commissioners of Dade County, Florida. A trustee elected to fill a vacancy shall be elected for the unexpired term of his/her predecessor.
- 2.14 Rules of Order The order of business at all meetings of the Trust shall be under the control of the presiding officer and such meetings shall generally conform to Mason's Rules of Order, as revised from time to time.
- 2.15 Compensation. Unless provided otherwise by an appropriate resolution of the Trust, the trustees shall serve without compensation, but may be reimbursed for ordinary and necessary expenses incurred in furtherance of the Trust.

ARTICLE III. THE COMMITTEES

- 3.1 Authority of Committees. (a) The Trust, by resolution adopted by a majority of the entire Trust, may designate the members of an Executive Committee and any such other committees as the Trust deems reasonable and necessary, each of which shall have at least three members and all the authority as provided herein or as provided by the resolution of the Trust. However, no committee shall have authority to fill vacancies on the Trust or fill vacancies in the position of any chair on any committee. (b) The Board or the Chair of any committee may designate one or more persons as alternate members of any such committee, who may replace any absent trustee or trustees at any meeting of such committee, provided such alternate member has been approved by the Board.
- 3.2 Executive Committee. The Executive Committee shall consist of at least three members and shall be composed of trustees who are officers and such other trustees as the Trust may determine. The Chairperson of the Trust shall serve as the Chairperson of the Executive Committee. During the intervals between the meetings of the Trust, the Executive Committee shall possess and may exercise all the powers and functions of the Trust in the management and direction of the affairs of the Trust in all cases in which specific directions shall not have been given by the Trust.
- 3.3 Standing Committees.

- 3.3.1 By resolution adopted by a majority of the entire Trust, the Trust may designate various committees of persons to counsel with the Trust with respect to the affairs of the Trust. The committees may make recommendations to the Trust on matters pertaining to the objects and purposes for which the committee was formed, but shall not have or exercise any of the authority of the Trust except under such authority as may be granted specifically to such standing committee by resolution of the Trust. There shall be at least the following three (3) standing committees: fundraising, By-laws and public relations.
- 3.4 Committee Chairperson. Each committee shall have a Committee Chairperson who shall be appointed by the Chairperson of the Trust or by the Executive Committee and approved by the Trust. The Committee Chairperson shall serve until the earlier of the dissolution of the Trust or resignation, removal or replacement by the Chairperson of the trust or by the Executive Committee. Each Committee Chairperson may appoint a secretary or other officers as such Committee Chairperson deems necessary to carry out the functions of such committee.
- 3.5 Operation of the Committees. Unless a greater proportion is required by the resolution designating a committee, a majority of the entire authorized number of members of such committee shall constitute a quorum for the transaction of business. If a quorum is then present, the vote of a majority of the members present at a meeting at the time of such vote shall be the act of such committee.
- 3.6 Rules of Order. The order of business at all meetings of the committees shall be under the control of the presiding officer and such meetings shall generally conform to Mason's Rules of Order, as revised from time to time.
- 3.7 Term of Office. Each member of a committee shall continue as such until the next annual meeting of the Trust, unless the committee shall be sooner terminated, or unless such member shall be removed from such committee, or unless such member shall cease to qualify as a member thereof.
- 3.8 Vacancies. Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.
- 3.9 Quorum. Unless otherwise provided by the resolution designating a committee or at the direction of the Executive Committee, a majority of the whole committee shall constitute a quorum and ;the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.
- 3.10 Compensation. Unless provided otherwise by an appropriate resolution of the Trust, the members of any of the various committees shall serve without compensation, but may be furtherance of the purposes of the Trust.

**ARTICLE VI.
THE OFFICERS**

- 4.1 Officers. The officers of the Trust and their terms of service shall be as follows:
- 4.1.1 Chairperson. The Chair shall be elected by a majority vote of the Trust. The term of the Chairperson shall be (1) year. The Chairperson shall not serve more than three consecutive terms.
- 4.1.2 Vice Chairperson. There shall be two Vice Chairpersons which shall be elected by a majority vote of the Trust.
- 4.1.3 Executive Director. There shall be an Executive Director appointed by the County Manager of Dade County, Florida.
- 4.1.4 The Trust may appoint or elect any such other officers and assistant officers and agents as may be deemed necessary by the Trust.
- 4.2 Vacancies. Whenever any vacancies shall occur in any office by death, resignation, removal, increase in the number of officers of the Trust, or otherwise, the vacancy shall be filled in the same manner as provided in the case of the original appointments.
- 4.3 Duties of the Officers. The officers shall have the following described duties and responsibilities, except that by appropriate resolution, the Trust shall determine or amend the respective duties of each officer or the Trust:
- 4.3.1 Chairperson of the Trust. The Chairperson of the Trust shall preside at all meetings of the Trust and shall have the responsibility of guiding the Board in effectively discharging its responsibilities; including, but not limited to, providing for the execution of the Trust's objectives, safeguarding and furthering the Trust's interests, and appraising the adequacy of overall results as reported by the Executive Director. The Chairperson shall furnish advice and counsel to the Executive Director and shall see that all orders and resolutions of the Trust are carried into effect and shall report to the Trust from time to time on matters within his/her knowledge which the interests of the Trust may require to be brought to the attention of the Board.
- 4.3.2 Executive Director. The Executive Director shall be the principal executive officer of the Trust. He/she shall be in charge of the business and affairs of the Trust. He or she shall see that the resolutions and directives of the Board are carried into effect except in those instances in which that responsibility is assigned to some other person by the Trust and, in general, shall discharge all duties incident to the office of Executive Director and such other duties as may be prescribed by the Trust.

ARTICLE VI.
BOOKS AND RECORDS

- 6.1 Maintaining Books and Records. The Trust will maintain complete and accurate books and records. The Trust will keep at its principal place of business a membership register listing the names, addresses, and other details of the membership and the original or a copy of the Board of County Commissioners of Dade County.
- 6.2 Inspection. All books and records of the Trust may be inspected by any trustee for any proper purpose at any reasonable time on written demand stating such purpose.
- 6.3 Inspection and Audit by the Board of Trustees. Every Trustee, or any agent appointed by the MMAP Board of Trustee, or any agent appointed by the MMAP Board of Trustees, will have the absolute right, at any reasonable time, to inspect and copy all books, records, documents of every kind and to inspect the physical properties of the MMAP Trust or any recipients of funds allocated by the MMAP Trust. No MMAP Trust funds may be disbursed to any recipient without a written acknowledgment and consent of this inspection and audit possibility.

ARTICLE VII.
FISCAL YEAR

- 7.1 The Fiscal Year. The fiscal year of the Trust shall be from October 1st - September 30th.

Approved and adopted as the By-Laws of the Trust this: 18th day of November, 1992.

Henry G. DeBore
Executive Director

Marzell Smith
Chairman



MEMORANDUM

Date: October 15, 2008
To: John T. Jones , Marie Hypolite,
From: Dr. Pamela Green
Re: Sunset Review for MMAP Trust

Attached please find the Draft of the Sunset Review for the period of January 1, 2006 – December 31, 2007.

Please review this document and email me with any corrections you may have. My email is greenph@miamidade.gov .

If you need to speak with me, I can be reached at 305-372-7600 x240.

Our goal is to have the Board vote on this document at the November Board meeting.

Thank you for your continued dedicated service to the MMAP Board.



Metro-Miami Action Plan Trust

Sunset Review Draft

Jan. 1, 2006 through December 31, 2007

Memorandum



Date:

To: Honorable Chairman Bruno A. Barreiro and
Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Sunset Review of County Boards for 2008 - Metro Miami Action Plan and Trust

In accordance with the provisions of Section 2-11.40 of the Code of Miami-Dade County, I am transmitting the 2008 Sunset Review of County Boards Report for the Metro Miami Action Plan Trust. The Board approved the attached report at its meeting of October 15, 2008 and has recommended the continuation of its board.

Cynthia W. Curry, Senior Advisor
Assistant County Manager

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2008**

I. GENERAL INFORMATION

Name of Board reporting: Metro Miami Action Plan Trust (hereinafter referred to as the "Trust")

1. **Indicate number of board members, terms of office, and number of vacancies:**
See Attachment A
2. **Identify number of meetings and members' attendance (Attach records reflecting activity from Jan. 1, 2006 through December 31, 2007):**
See Attachment B
3. **What is the source of your funding?** General Fund, Occupational License Surtax, Documentary Stamp Surtax, and Moving Violations Surcharge
4. **Date of Board Creation:** The Board was created in 1983.
5. **Attach a copy of the ordinance creating the Board (Please include all subsequent amendments).**
See Attachment C
6. **Include the Board's Mission Statement or state its purpose:**
See Attachment D
7. **Attach the Board's standard operating procedures, if any.**
The Board is governed by the MMAP Trust By-laws.
8. **Attach a copy of the Board's By-Laws, if any.**
See Attachment E
9. **Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership.**
See Attachment F

II. EVALUATION CRITERIA

1. **Is the Board serving the purpose for which it was created? (Please provide detailed information)**

The MMAP Trust has been meeting at least once every month since its creation.

Action Committees in the area of Education, Housing Community and Economic Development, Criminal Justice, Health and Welfare have been organized to work on specific subjects that are known to be areas of disparity for the African-American Community and make recommendations to the Trust.

Those recommendations will address the goals and objectives of MMAP's mission and the concerns expressed by community residents.

It is the opinion of the members of MMAP that the Trust has fulfilled its duties as defined in Chapter 2, Section 2-501 of the Code of Metropolitan Dade County and Ordinance 92-12 and Ordinance 01-01.

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2008**

- 8. Describe the Board's performance measures developed to determine its own effectiveness in achieving its stated goals.**

Stated goals for the MMAP Trust are given by Ordinance 92-12 which created the Trust which was included in Section 2-501 of Chapter 2 of the code of Metropolitan Dade County.

In order to better assess the Trust's effectiveness in achieving its stated goals the MMAP Trust retained the consulting services of the Metropolitan Center at Florida International University (FIU) to prepare and completed an Assessment of the Black Community with the goal to examine and undated these indices in order to determine the existing disparities within Miami-Dade County's Black communities. This 2007 FIU study updated the 1993 baseline analysis.

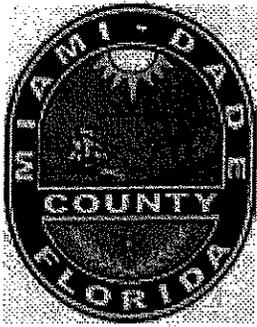
The MMAP Trust has been efficiently addressing all issues that have been brought for its consideration by the public/private sector, community residents and community organizations, staff, Trust members and the County Commissioners.

- 9. Also: Include a diskette, saved as ASCII or Rich Text Format (RTF), of the County Manager's transmittal memorandum to the Board of County Commissioners with the Board's recommendation.**

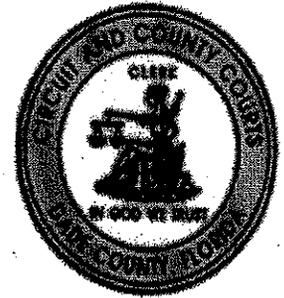
Included - See Attachment I

ATTACHMENT A

Number of Board Members, Terms of Office and Number of Vacancies



Clerk of the Board
COUNTY BOARDS AND APPOINTMENTS
 Miami-Dade County, Florida



Printed On : 10/2/2008 12:05:30 PM

Printed By : ADMINISTRATOR: MOORE, SHANIA

METRO MIAMI ACTION PLAN TRUST NOMINATING COUNCIL

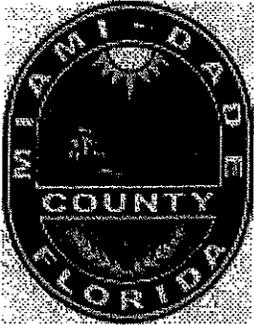
AUTHORITY SEC 2-503, MIAMI-DADE COUNTY CODE

DESCRIPTION TO SELECT QUALIFIED CANDIDATES TO SERVE AS MEMBERS OF THE METRO MIAMI ACTION PLAN TRUST.

COMPOSITION FIVE (5) VOTING MEMBERS, ONE (1) OF WHOM SHALL BE THE CHAIRPERSON OF THE BOARD OF TRUSTEES OF THE TRUST AND FOUR (4) OF WHOM SHALL BE APPOINTED BY THE MAYOR.

QUALIFICATION RESIDENTS AND ELECTORS OF MIAMI-DADE COUNTY.

MEMBER NAME	TERM	CATEGORY	APPOINTED/NOMINATED BY	
WILLIAM E. CLARK III 7365 NORTH AUGUSTA DRIVE MIAMI, FL 33015	5/17/2007 TO 5/17/2010		MAYOR- CARLOS ALVAREZ	
BILL BIGGS 11380 NW 27TH AVENUE 1328 MIAMI, FL 33167	5/17/2007 TO 5/17/2010		MAYOR- CARLOS ALVAREZ	
JOHN T. JONES, JR. 3550 BISCAYNE BLVD. SUITE 402 MIAMI, FL 33128	TENURE		DESIGNATED SEAT- CHAIRPERSON, METRO- MIAMI ACTION PLAN TRUST	
WALTER THOMAS RICHARDSON	5/17/2007 TO 5/17/2010		MAYOR- CARLOS ALVAREZ	
BETTINA RODRIGUEZ-AGUILERA	5/17/2007 TO 5/17/2010		MAYOR- CARLOS ALVAREZ	
VACANCY	APPOINTED/NOMINATED BY	CATEGORY	MEMBER STATUS	VACANT SINCE
JONES, JR., JOHN T.	DESIGNATED SEAT- CHAIRPERSON, METRO- MIAMI ACTION PLAN TRUST		TERM EXPIRATION DATE HAS BEEN MET (9/23/2006)	9/23/2006(740) days



Clerk of the Board
COUNTY BOARDS AND APPOINTMENTS
 Miami-Dade County, Florida



Printed On : 10/2/2008 12:04:08 PM

Printed By : ADMINISTRATOR: MOORE, SHANIA

METRO MIAMI ACTION PLAN TRUST

AUTHORITY SEC - 501, MIAMI-DADE COUNTY CODE

DESCRIPTION TO EASE THE RACIAL DISPARITIES BETWEEN MEMBERS OF THE AFRICAN AMERICAN COMMUNITY AND MEMBERS OF OTHER ETHNIC COMMUNITIES BY THE DEVELOPMENT OF AN ACTION PLAN FOR THE SOCIAL AND ECONOMIC DEVELOPMENT OF THE AFRICAN AMERICAN COMMUNITY.

COMPOSITION TWENTY-ONE (21) MEMBERS NOMINATED BY THE METRO-MIAMI ACTION PLAN TRUST NOMINATING COMMITTEE AND APPOINTED BY THE COUNTY COMMISSION TO INCLUDE: ECONOMIC AND BUSINESS AND FINANCE, EDUCATIONAL ORGANIZATIONS AND HEALTH ORGANIZATIONS.

QUALIFICATION RESIDENTS AND ELECTORS OF MIAMI-DADE COUNTY WHO HAVE OUTSTANDING REPUTATIONS FOR INTEGRITY, RESPONSIBILITY, AND COMMITMENT TO SERVING THE COMMUNITY.

MEMBER NAME	TERM	CATEGORY	APPOINTED/NOMINATED BY
BARNES J. ARTHUR 6003 S.W. 154TH COURT MIAMI, FL 33193	9/23/2003 TO 9/23/2006		ORGANIZATION- MMAP NOMINATING COMMITTEE
VELDERIN FREEMON 3050 BISCAYNE BLVD #100 MIAMI, FL 33137	9/23/2003 TO 9/23/2006		ORGANIZATION- MMAP NOMINATING COMMITTEE
MARIE B. HYPOLITE	6/7/2005 TO 6/30/2008		ORGANIZATION- MMAP NOMINATING COMMITTEE
JOHN T. JONES JR 8550 BISCAYNE BLVD SUITE 402 MIAMI, FL 33128	9/23/2003 TO 9/23/2006		ORGANIZATION- MMAP NOMINATING COMMITTEE
GREICY LOVIN-MEIGHAN 400 NW 2ND AVENUE MIAMI, FL 33128	9/23/2003 TO 9/23/2006		ORGANIZATION- MMAP NOMINATING COMMITTEE
HERBERT ROBINSON 300 N.E. 2ND AVENUE ROOM 4201 MIAMI, FL 33132	9/23/2003 TO 9/23/2006		ORGANIZATION- MMAP NOMINATING COMMITTEE

MARZELL SMITH

7/13/2004 TO 7/30/2007

ORGANIZATION- MMAP
NOMINATING COMMITTEE

VACANCY	APPOINTED/NOMINATED BY	CATEGORY	MEMBER STATUS	VACANT SINCE
ARTHUR, BARNES J.	ORGANIZATION- MMAP NOMINATING COMMITTEE		TERM EXPIRATION DATE HAS BEEN MET (9/23/2006)	9/23/2006(740) days
CRAPP, JR., TONY	ORGANIZATION- MMAP NOMINATING COMMITTEE		RESIGNED	12/19/2007(288) days
DONALDSON, THOMAS	ORGANIZATION- MMAP NOMINATING COMMITTEE		REMOVED	2/2/2006(973) days
FREEMON VELDERIN	ORGANIZATION- MMAP NOMINATING COMMITTEE		TERM EXPIRATION DATE HAS BEEN MET (9/23/2006)	9/23/2006(740) days
HOLLAND, ROBERT	ORGANIZATION- MMAP NOMINATING COMMITTEE		RESIGNED	3/2/2006(945) days
HYPOLITE MARIE B.	ORGANIZATION- MMAP NOMINATING COMMITTEE		TERM EXPIRATION DATE HAS BEEN MET (6/30/2008)	6/30/2008(94) days
JONES, JR., JOHN T.	ORGANIZATION- MMAP NOMINATING COMMITTEE		TERM EXPIRATION DATE HAS BEEN MET (9/23/2006)	9/23/2006(740) days
KOVACH BEVERLY	ORGANIZATION- MMAP NOMINATING COMMITTEE		RESIGNED	10/15/2007(322) days
KUEHNE, BENEDICT	ORGANIZATION- MMAP NOMINATING COMMITTEE		RESIGNED	10/17/2007(351) days
LOVIN-MEIGHAN GREICY	ORGANIZATION- MMAP NOMINATING COMMITTEE		TERM EXPIRATION DATE HAS BEEN MET (9/23/2006)	9/23/2006(740) days
MALONE, OMAR	ORGANIZATION- MMAP NOMINATING COMMITTEE		REMOVED - ATTENDANCE REQUIREMENT NOT MET	12/29/2006(643) days
OBI NWEZE ADORA	ORGANIZATION- MMAP NOMINATING COMMITTEE		RESIGNED	4/16/2004(1630) days
PAGE, RUTH	ORGANIZATION- MMAP NOMINATING COMMITTEE		RESIGNED	5/5/2005(1246) days
PHAIR, CALVETTA	ORGANIZATION- MMAP NOMINATING COMMITTEE		RESIGNED	9/30/2005(1098) days
PINKSTON, ED.D., MARTY	ORGANIZATION- MMAP NOMINATING COMMITTEE		RESIGNED	11/15/2006(687) days
ROBINSON HERBERT	ORGANIZATION- MMAP NOMINATING COMMITTEE		TERM EXPIRATION DATE HAS BEEN MET (9/23/2006)	9/23/2006(740) days

County Boards and Appointment System

SMITH, MARZELL	ORGANIZATION- MMAP NOMINATING COMMITTEE	TERM EXPIRATION DATE HAS BEEN MET (7/30/2007)	7/30/2007(430) days
STAFFORD, CYNTHIA A	ORGANIZATION- MMAP NOMINATING COMMITTEE	TERM EXPIRED	5/14/2007(507) days
WICK, JR., DANIEL	ORGANIZATION- MMAP NOMINATING COMMITTEE	RESIGNED	11/1/2007(336) days
WILLIAMS, RICHARD	ORGANIZATION- MMAP NOMINATING COMMITTEE	REMOVED ATTENDANCE REQUIREMENT NOT MET	2/2/2006(973) days
WOODSON, HANNIE	ORGANIZATION- MMAP NOMINATING COMMITTEE	REMOVED - ATTENDANCE REQUIREMENT NOT MET	12/29/2006(643) days

ATTACHMENT B

MMAP Trust Attendance Record

CLERK OF THE BOARD- BOARD ATTENDANCE RECORD

From January to December 2006
METRO-MIAMI ACTION PLAN TRUST

NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total # of Meetings Present	Percentage of Meetings Present
	1/18	2/15	3/15	4/19	5/17	6/21	7/7	8/6	9/20	10/18	11/15	12/13		
Barnes, Arthur	E	P	P	E	P	E	P	▲	P	P	A	A	7	64%
Crapp, Tony E., Jr.	P	P	P	P	P	P	E		P	P	P	P	10	91%
Donalson, Thomas B.	A	Resigned	Resigned	Resigned	Resigned	Resigned	Resigned		Resigned	Resigned	Resigned	Resigned		
Freemon, Veldrin	E	P	E	P	E	P	E		A	A	A	A	3	27%
Holland, Robert	A	E	Resigned	Resigned	Resigned	Resigned	Resigned		Resigned	Resigned	Resigned	Resigned		0%
Hyppolite, Marie B.	P	P	E	P	E	E	P	R	P	A	A	A	5	45%
Kovach, Beverly	P	P	P	P	E	P	E	E	P	A	P	P	8	73%
Kuehne, Benedict P.	E	E	E	P	E	E	E	C	P	P	P	P	5	45%
Lovin-Meighan, Greicy	P	E	P	P	P	E	P	E	P	P	P	P	9	82%
Malone, Omar	A	A	A	A	A	A	A	S	A	A	A	A		
Pinkston, Marty Dr.	E	P	P	P	P	E	E	S	P	P	P	Resigned		
Robinson, Herbert	P	P	P	P	P	P	E		P	P	P	P	10	91%
Smith, Marzell, Ed. D.	P	P	E	P	E	E	P		P	A	P	P	7	64%
Stafford, Cynthia	A	E	E	E	E	E	P		A	A	A	A	1	9%
Wick, Daniel	P	E	P	E	E	E	E		P	P	P	A	5	45%
Williams, Richard E., PH.D.	A	Resigned	Resigned	Resigned	Resigned	Resigned	Resigned		Resigned	Resigned	Resigned	Resigned		
Woodson, Hannie L.	E	E	P	E	E	E	E		A	A	A	Resigned	1	9%
Jones, John T., Jr. Chairperson	P	P	P	P	P	P	P	▼	P	P	P	P	11	100%

Key A-Absent
 P-Present
 E-Excused

CLERK OF THE BOARD- BOARD ATTENDANCE RECORD

From January to December 2007

METRO-MIAMI ACTION PLAN TRUST

NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	JUL	JUL	AUG	SEP	OCT	OCT	NOV	DEC	Total # of Meetings Present	Percentage of Meetings Present
	1/17	2/21	3/21	4/25	5/16	6/20	7/11	7/18	7/25	8/15	9/19	10/9	10/17	11/14	12/19		
Barnes, Arthur	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	13	93%
Crapp, Tony E., Jr.	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	14	100%
Freemon, Veldrin	P	A	A	A	P	P	P	P	P	A	P	P	A	A	A	8	57%
Hyppolite, Marie B.	P	P	P	P	P	A	P	P	P	A	A	A	P	P	A	11	79%
Kovach, Beverly	P	P	P	P	P	A	P	P	P	P	P	P	A	P	Resigned	10	77%
Kuehne, Benedict P.	E	A	P	A	P	P	P	P	P	P	A	A	A	Resigned	Resigned	7	54%
Lovin-Meighan, Greicy	P	P	P	A	A	P	P	A	P	A	A	P	A	A	P	8	57%
Robinson, Herbert	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	107%
Smith, Marzell, Ed. D.	P	A	P	A	P	P	P	P	A	P	P	P	A	P	P	11	79%
Stafford, Cynthia	A	A	A	A	Resigned	0	0%										
Wick, Daniel	A	P	P	P	A	P	P	P	A	A	P	P	A	Resigned	Resigned	8	73%
Jones, John T., Jr. Chairperson	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	15	107%

Key A-Absent
P-Present
E-Excused

CLERK OF THE BOARD - BOARD ATTENDANCE RECORD

Key: A-Absent
P-Present
E-Excused

Board or Committee: METRO-MIAMI ACTION PLAN TRUST (21-members)

NAME	Date of Meetings						
	9/20/06	10/18/06	11/15/06	12/13/06	1/17/07	2/21/07	3/21/07
Barnes, Arthur	P	P	A	A	A	P	P
Crapp, Tony E., Jr.	P	P	P	P	P	P	P
VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Freemon, Veldrin	A	A	A	A	P	A	A
VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Hyppolite, Marie B.	P	A	A	A	P	P	P
Kovach, Beverly	P	A	P	P	P	P	P
Kuehne, Benedict P.	P	P	P	P	E	A	P
Lovin-Meighan, Greicy	P	P	P	P	P	P	P
Malone, Omar	A	A	A	A	VACANT	VACANT	VACANT
Pinkston, Marty Dr.	P	P	P	RESIGNED			
Robinson, Herbert	P	P	P	P	P	P	P
Smith, Marzell, Ed. D.	P	A	P	P	P	A	P
Stafford, Cynthia	A	A	A	A	A	A	A
Wick, Daniel	P	P	P	A	A	P	P
VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Woodson, Hannie L.	A	A	A	A	VACANT	VACANT	VACANT
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Jones, John T., Jr. Chairperson	P	P	P	P	P	P	P
COMMISSION REPORTER	MARY	MARY	MARY	MARY	MARY	MARY	Jovel/Karen
START TIME	12:24P	12:30P	12:27P	12:32P	12:21P	12:41P	12:15P
END TIME	3:32P	3:00P	3:39P	2:22P	2:45P	2:43P	1:50P

CLERK OF THE BOARD - BOARD ATTENDANCE RECORD

Key: A-Absent
P-Present
E-Excused

Board or Committee: METRO-MIAMI ACTION PLAN TRUST

NAME	Date of Meetings						
	4/25/07	5/16/07	6/20/07	7/11/07	7/18/07	7/25/07	8/15/07
Barnes, Arthur	P	P	P	P	P	A	P
Cooper, Torris	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Crapp, Tony E., Jr.	P	P	P	P	P	P	P
Donaldson, Thomas B.	VACANT		VACANT		VACANT		
Freemon, Veldrin	A	P	P	P	P	P	A
Holland, Robert	VACANT		VACANT		VACANT		
Hyppolite, Marie B.	P	P	A	P	P	P	A
Kovach, Beverly	P	P	A	P	P	P	P
Kuehne, Benedict P.	A	P	P	P	P	P	P
Lovin-Meighan, Greicy	A	A	P	P	A	P	A
Malone, Omar	VACANT		VACANT		VACANT		
McAden, Andre	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Obi Nweze, Adera	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Page, Ruth	/	/	/	/	/	/	/
Pinkston, Marty Dr.	/	/	/	/	/	/	/
Robinson, Herbert	P	P	P	P	P	P	P
Smith, Marzell, Ed. D.	A	P	P	P	P	A	P
Stafford, Cynthia	A	V	VACANT		VACANT		
Wick, Daniel	P	A	P	P	P	A	A
Williams, Richard E., Ph.D.	/	/	/	/	/	/	/
Jones, John T., Jr. Chairperson	P	P	P	P	P	P	P
COMMISSION REPORTER	Karen	Karen	Karen	Karen	Karen	Karen	Karen
START TIME	12:26	11:19A	1:24P	12:08P	12:25P	12:18	12:25P
END TIME		12:54P	2:26P	2:55P	2:52P	2:00P	1:40P

* Date not on printout.

CLERK OF THE BOARD - BOARD ATTENDANCE RECORD

Key: A-Absent
P-Present
E-Excused

Board or Committee: METRO-MIAMI ACTION PLAN TRUST

NAME	Date of Meetings						
	9/19/07	10/9/07	10/17/07	11/14/07	12/19/07		
Barnes, Arthur	P	P	P	P	P	Vacant	Vacant
Cooper, Torris	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Crapp, Tony E., Jr.	P	P	P	P	A		
Donaldson, Thomas B.	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Freemon, Veldrin	P	P	A	A	A		
Holland, Robert	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Hyppolite, Marie B.	A	A	P	P	A		
Kovach, Beverly	P	P	A	P	VACANT	VACANT	VACANT
Kuehne, Benedict P.	A	A	A	VACANT	VACANT	VACANT	VACANT
Lovin-Meighan, Greicy	A	P	A	A	P		
Malone, Omar	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
McAden, Andre	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Obi Nweze, Adora	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Page, Ruth	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Pinkston, Marty Dr.	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Robinson, Herbert	P	P	P	P	P		
Smith, Marzell, Ed. D.	P	P	A	P	P		
Stafford, Cynthia	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Wick, Daniel	P	P	A	VACANT	VACANT	VACANT	
Williams, Richard E. Ph.D.	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT
Jones, John T., Jr. Chairperson	P	P	P	P	P		
COMMISSION REPORTER	Karen	Karen	Karen	Karen	Karen		
START TIME	12:56p	12:15p	12:18p	12:27	12:27p		
END TIME	2:16p	2:34p	1:24p	3:26p	2:12p		

OK

CLERK OF THE BOARD - BOARD ATTENDANCE RECORD

Key: A-Absent
P-Present
E-Excused

Board or Committee: METRO-MIAMI ACTION PLAN TRUST (21-members)

NAME	Date of Meetings						
	7/6/05	Retreat 7/22/05	9/28/05	10/19/05	11/16/05	12/14/05	1/18/06
Barnes, Arthur	P	P	P	E	E	E	E
Crapp, Tony E., Jr.	P	E	P	P	P	P	P
Donaldson, Thomas B.	E	E	E	A	E	A	A
Freemon, Veldrin	P	P	P	E	E	E	E
Holland, Robert	P	E	E	P	E	E	P
Hyppolite, Marie B.	E	P	E	P	E	P	P
Kovach, Beverly	P	P	P	P	P	P	P
Kuehne, Benedict P.	P	E	P	P	E	E	E
Lovin-Meighan, Greicy	E	P	E	P	E	P	P
Malone, Omar	A	A	A	A	A	A	A
Phair, Calvetta	E	P	P	RESIGNED	VACANT	VACANT	VACANT
Pinkston, Marty Dr.	P	P	P	E	E	E	E
Robinson, Herbert	P	E	P	P	P	P	P
Smith, Marzell, Ed. D.	P	P	P	E	P	P	P
Stafford, Cynthia	E	E	E	A	E	A	A
Wick, Daniel	P	P	P	E	P	E	R
Williams, Richard E., Ph.D.	A	A	A	A	A	A	A
Woodson, Hammie L.	P	P	P	P	E	E	E
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Jones, John T., Jr. Chairperson	P	P	P	P	P	P	P
COMMISSION REPORTER	Mary	Mary	Mary	Sovel	Mary	Mary	Mary
START TIME	12:28p	1:48p.	12:28p	12:30p	1:22p	12:54p	12:36p
END TIME	2:51p	4:00p	3:02p	2:34p	3:40p	3:16p	2:12p

CLERK OF THE BOARD - BOARD ATTENDANCE RECORD

Key: A-Absent
P-Present
E-Excused

Board or Committee: METRO-MIAMI ACTION PLAN TRUST (21-members)

NAME	Date of Meetings							
	2/15/06	3/15/06	4/19/06	5/17/06	6/21/06	7/7/06	8/10/06	
Barnes, Arthur	P	P	E	P	E	P		R
Crapp, Tony E., Jr.	P	P	P	P	P	E		
Donaldson, Thomas B.	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT		
Freemon, Veldrin	P	E	P	E	P	E		E
Holland, Robert	E	VACANT	VACANT	VACANT	VACANT	VACANT		
Hyppolite, Marie B.	P	E	P	E	E	P		C
Kovach, Beverly	P	P	P	E	P	E		
Kuehne, Benedict P.	E	E	P	E	E	E		E
Lovin-Meighan, Greicy	E	P	P	P	E	P		
Malone, Omar	A	A	A	A	A	A		E
Pinkston, Marty Dr.	P	P	P	P	E	E		
Robinson, Herbert	P	P	P	P	P	E		S
Smith, Marzell, Ed. D.	P	E	P	E	E	P		
Stafford, Cynthia	E	E	E	E	E	P		S
Wick, Daniel	E	P	E	E	E	E		
Williams, Richard E., Ph.D.	VACANT	VACANT	VACANT	VACANT	VACANT	VACANT		
Woodson, Hannie L.	E	P	E	E	E	E		
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
(Vacant)	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
Jones, John T., Jr. Chairperson	P	P	P	P	P	P		
COMMISSION REPORTER	Smith-York	Smith-York	Shaw	Smith-York	Shaw	Smith-York		
START TIME	12:33P	12:41P	12:37P	12:48P	12:49P	12:39P		
END TIME	2:38P	2:38P	2:52P	2:20P	2:46P	2:23P		

ATTACHMENT C

Ordinance Creating MMAP Trust

ARTICLE XLVIII. METRO-MIAMI ACTION PLAN TRUST*

***Editor's note:** Ord. No. 92-12, adopted Feb. 18, 1992, amended the Code by the addition of provisions which have been included herein at the discretion of the editor as Art. XLVIII, §§ 2-501--2-509.

Sec. 2-501. Creation and purpose.

- (a) There is hereby created and established a revocable trust, the terms of which may be modified by Miami-Dade County, which trust shall be named and known as the Metro-Miami Action Plan Trust (hereinafter referred to as the "Trust"). The Trust shall be a public body corporate and politic which, through its governing body, may exercise all those powers either specifically granted herein or necessary in the exercise of those powers herein enumerated. The Trust shall be an agency and instrumentality of Miami-Dade County.
- (b) This Board recognizes the independence of the Trust and its obligation to provide the Board of County Commissioners and the County Manager with independent advice on matters of policy relating to the purposes and projects of the Metro-Miami Action Plan.
- (c) Notwithstanding the independence of the Trust, this Board may by resolution take any action to effectuate the purposes of the Metro-Miami Action Plan.
(Ord. No. 92-12, § 1, 2-18-92; Ord. No. 01-01, § 1, 1-23-01)

Sec. 2-502. Governing body.

- (a) The governing body of the Trust shall be a Board of Trustees composed of fifteen (15) voting members. A quorum of the Trust shall be the lesser of seven (7) Trustees or a majority of those Trustees in office.
- (b) The Board of Trustees shall hold regular meetings in accordance with the bylaws of the Trust and other such meetings as it deems necessary.
- (c) The establishment and activities of the Board of Trustees shall be governed by Section 2-11.36 et seq. of the Code of Miami-Dade County, as applicable.
(Ord. No. 92-12, § 2, 2-18-92; Ord. No. 08-86, § 1, 7-1-08)

Sec. 2-503. Appointment and tenure.

- (a) *Nominating council.* Trustees shall be appointed by resolution of the Board of County Commissioners (hereinafter known as "Board") after having been selected by the Metro-Miami Action Plan Trust Nominating Council (hereinafter known as "Nominating Council") established and described herein. The Nominating Council shall be comprised of five (5) voting members, two (2) of whom shall be the Chairperson of the Board of Trustees of the Trust and the Chair of the Board's committee with jurisdiction over economic development issues, who shall serve as the chair of the Nominating Council and three (3) of whom shall be appointed by the Chair of the Board of County Commissioners and ratified by the Board. No acting Trustee of the Trust, other than the Chairperson of the Board of Trustees, shall serve on the Nominating Council, nor shall any acting member of the Nominating Council, other than the Chairperson of the Board of Trustees, be eligible to serve on the Board of Trustees of the Trust. In serving on the Nominating

Council, the Chairperson of the Board of Trustees of the Trust shall not vote on or participate in any way in any matter affecting the Chairperson's appointment to the Board of Trustees of the Trust. The members of the Nominating Council shall be appointed for staggered three-year terms and shall not serve more than two (2) consecutive and complete three (3) years each as set forth in Section 2-503(d) of this article. The sole function of the Nominating Council shall be to solicit, screen, interview and recommend for appointment the best qualified candidate for each vacancy of the Board of Trustees. The Nominating Council and the procedures under which it will operate shall be approved by the Board of County Commissioners. The Nominating Council shall submit to the Board of County Commissioners one (1) nominee for each vacancy on the Trust Board. The slate of nominees shall be submitted directly to the Board of County Commissioners no later than September 1 of each year. As applicable, Section 2-11.36 et seq. of the Code of Miami-Dade County shall govern the establishment and activities of the Nominating Council. In the event the Commission is unable to appoint a member to the Board of Trustees pursuant to said section(s), no action of the Trust shall be rendered void because of such inability on the part of the Commission. The County Mayor shall designate a liaison to coordinate the Nominating Council process.

In the event of a vacancy during the term of a Trustee, the Trust shall notify the Board of County Commissioners of the vacancy and shall request that it be filled in accordance with the applicable criteria set forth herein either as a part of the annual appointment process or by a special meeting of the Nominating Council.

(b) *Composition.* Notwithstanding Section 2-11.1 of this Code with respect to eligibility of membership on the Board of Trustees, the voting membership shall include representatives from the following areas of professional expertise: (1) economic and business development; (2) criminal justice; (3) community based organizations; (4) educational organizations; (5) banking and finance; and (6) health organizations. In addition, the Board of Trustees shall have at least one (1) voting member from the Miami-Dade County School Board and one (1) voting member from State or local government. At least seven (7) members of the initial Board of Trustees shall be selected from members of the existing Metro-Miami Action Plan Board of Directors. With respect to the appointment of the balance of Trustees, careful consideration shall be given to the expertise needed to accomplish the goals and objectives of the Trust. In addition, a majority of the membership of the Board of Directors shall be members of the African-American community.

(c) *Qualifications.* Each member of the Board of Trustees shall be a United States citizen, a permanent resident and duly qualified elector of Miami-Dade County unless the Board of County Commissioners waives the residency requirement by a two-thirds vote of its membership. No person shall be qualified to sit as a Trustee if that person is an officer, representative, administrator or employee of any consultant, contractor or agency contracting with or receiving funding from the Trust except if that person is employed by or is serving on the Board of Trustees as a representative of State or local government. Trustees who are representatives of or who are employed by any State or local governmental agency may not vote on matters affecting the governmental agency by which they are employed or whom they represent.

(d) *Tenure of Trustees.* The Trustees shall serve terms of three (3) years each; provided, however, that of the original Board of Trustees, the Board of County Commissioners shall select one-third (1/3) for a term of one (1) year and one-third (1/3) for a term of two (2) years. No Trustee shall be permitted to serve more than two (2) consecutive and complete terms of three (3) years each unless so authorized by a two-thirds (2/3) vote of the full membership of the

Board of County Commissioners. All Trustees serving on the Board of Trustees on the effective date of this ordinance shall continue to serve on the Board of Trustees. Current Trustees shall be eligible to serve up to two (2) consecutive and complete three-year terms. Service on the Board of Trustees by current members prior to the effective date of this ordinance shall not count towards the maximum term of service provided for in this ordinance. The initial Board of Trustees, appointed after the effective date of this ordinance, excluding Trustees serving on the Board of Trustees on the effective date of this ordinance, shall serve staggered terms. One-third (1/3) of Trustees appointed after the effective date of this ordinance shall serve for a term of one (1) year, one-third (1/3) shall serve for a term of two (2) years, and one-third (1/3) shall serve for a term of three (3) years. Straws shall be drawn to determine the terms.

(e) *Compensation.* Trustees shall serve without compensation but shall be entitled to reimbursement for necessary expenses.

(Ord. No. 92-12, § 3, 2-18-92; Ord. No. 01-01, § 1, 1-23-01; Ord. No. 08-86, § 2, 7-1-08)

Sec. 2-504. Removal of Trustees.

Any Trustee shall be removed for excessive absence in accordance with Section 2-11.39 of the Code of Miami-Dade County. In addition, before or after the transition period any Trustee may be removed for cause by two-thirds vote of the entire membership of the Board of County Commissioners or, at the conclusion of the transition period (hereinafter defined), by two-third vote of the entire membership of the Board of Trustees.

(Ord. No. 92-12, § 4, 2-18-92)

Sec. 2-505. Organization; staff support.

(a) *Organization.* The Board of Trustees shall organize after the members have qualified to serve and shall elect one of its voting members as Chairperson, one of its voting members as Vice-Chairperson and such other officers as the Board of Trustees may determine to be necessary. In addition, the Board of Trustees shall make, adopt and amend bylaws, rules and regulations for its own governance.

(b) *Employees.* The Executive Director and all employees of the Trust shall be Miami-Dade County employees. The Board of Trustees shall submit the names of nominee(s) for the position of Executive Director to the County Manager. The Manager shall make a recommendation from the nominee(s) proposed by the Trust to the Board of County Commissioners for its approval. The Trust shall have the power to remove the Executive Director.

The Board of Trustees shall submit the names of nominee(s) for the position of Executive Director to the County Manager. The Manager shall make a recommendation from the nominee(s) proposed by the Trust to the Board of County Commissioners for its approval. The Trust shall have the power to remove the Executive Director.

(c) *Staff support.* The County Attorney shall serve as Attorney for the Trust, the County Manager shall provide audit, budget and financial assistance to the Trust, and the Clerk of the Board of County Commissioners shall be the Clerk and Secretary of the Trust.

(d) The Board of County Commissioners shall provide to the Trust fiscal review and oversight as well as programmatic focus and direction.

(e) The Trust shall present quarterly financial reports, including a current statement of all accounts, to the Commission Auditor and the County Manager. Copies of said reports shall be provided to the Board of County Commissioners. Said reports shall also include information concerning an assessment of the performance of each agency funded by the Trust as well as

those program activities carried out directly by the Trust. In addition to these quarterly reports, the Trust shall submit annual reports to the County Manager and the Commission Auditor summarizing and evaluating all programs and activities undertaken by the Trust during the previous fiscal year. The annual report shall include an audit in accordance with generally accepted accounting principles of all funds received and expended by the Trust. The Trust shall not be able, however, to establish any bank accounts without the express approval of either the Board of County Commissioners or the County Manager; provided, however, that the Trust can establish an account for Miami-Dade Community Foundation monies to receive and expend non-County monies which the Trust receives. No County monies nor income from County accounts shall be deposited into external accounts. The Trust shall be subject to periodic reviews as deemed necessary by the County Mayor, the Board of County Commissioners, the Department of Audit and Management Services and the Office of Strategic Business Management. In the event that these reviews reveal management problems, as determined by the reviewing entity, then the County Mayor, after the approval of the Board of County Commissioners, may place the Trust on Management Watch. If the Trust is placed on Management Watch, the Mayor shall present a plan to the Board of County Commissioners which provides timelines for removal of the Trust from Management Watch. The Board of County Commissioners shall have the authority to remove the Trust from Management Watch.

The Trust, in addition to providing quarterly financial reports, shall submit to the Board an annual Report Card on the State of the Black Community in Miami-Dade County. The report card shall include information on factors such as, but not limited to, the unemployment rate, the rates of business ownership, graduation rates, and homeownership rates within Miami-Dade County's Black community. The report card shall be presented to the Board and to the community.

(f) Subject to the Miami-Dade County budgetary process and the availability of funds, the County will include in its annual budget funds for administrative costs and additional funds for programmatic activities. Requests for administrative and programmatic funds are to be made in accordance with the procedures described in Section 2-506(i). The County Manager is directed to include his recommendation for administrative and programmatic funding for the Trust in the annual proposed budget.

(Ord. No. 92-12, § 5, 2-18-92; Ord. No. 01-01, § 1, 1-23-01; Ord. No. 08-86, § 3, 7-1-08)

Sec. 2-506. Powers and duties of the Trust.

The Trust, acting through its governing body, shall be authorized to exercise such powers and shall be required to perform such duties as are hereinafter provided:

(a) Every five (5) years, the Trust shall establish a five-year comprehensive plan (hereinafter "the plan"). The plan shall contain one-year goals and objectives, the completion of which shall be needed to accomplish the comprehensive plan. The first plan shall be submitted to the Board of County Commissioners for approval.

(b) The Trust shall be empowered to expend administrative and programmatic resources to achieve each of its one-year goals and objectives as well as to accomplish and complete each five-year plan.

(c) The Trust shall identify and develop a variety of alternative funding sources and shall seek and apply for State, federal and private grants.

(d) The trust, as an agent and instrumentality of Miami-Dade County, shall be authorized to act for Miami-Dade County in the performance and enforcement of all contracts and, subsequent to

the effective date of this chapter and subject to the limitations set forth below, shall additionally be empowered to negotiate and execute such contracts as are properly within the powers and duties of the trust. However, the trust shall not without the prior approval of the Board of County Commissioners, enter into or amend any contract which shall require the expenditure of funds in excess of the amounts appropriated to the trust by the Board of County Commissioners.

The trust shall comply with the formal bid requirements of Section 4.03(D) of the Charter of Miami-Dade County, Florida, and for such purpose the term "board" as used in Section 4.03(D) shall be construed to be "board of trustees" and the term "manager" shall be construed to be executive director of the trust.

For all construction contracts, the trust shall comply with the provisions of Section 10-38 of the County Code and the administrative procedures adopted pursuant to said section.

For all purchases of commodities and services, the trust shall comply with the provisions of Section 2-8.2 of the County Code and the administrative procedures adopted pursuant to said section.

(e) The Trust's budget requests shall be prepared and submitted in the same manner as the budget for a County department and will be considered as part of the Miami-Dade County budget process. The Trust's budget requests shall be prepared in a format prescribed by the County Manager.

(Ord. No. 92-12, § 6, 2-18-92; Ord. No. 93-12, § 1, 2-16-93; Ord. No. 01-01, § 1, 1-23-01)

Sec. 2-507. Reserved.

Editor's note: Ord. No. 01-01, § 1, adopted Jan. 23, 2001, repealed section 2-507 in its entirety. Former section 2-507 pertained to an extension of the transition period and derived from Ord. No. 92-12, § 7, adopted Feb. 18, 1992.

Sec. 2-508. Applicability of Florida Open Government and Conflict of Interest Laws.

The Trust shall at all times operate under the Florida Open Government Laws, including the "Sunshine Laws," Public Meeting Laws and Public Record Laws, and shall be governed by all State and County conflict of interest laws, as applicable, including the Miami-Dade County Conflict of Interest and Code of Ethics ordinance, Section 2-11.1 of the Code of Miami-Dade County, Florida.

(Ord. No. 92-12, § 8, 2-18-92)

Sec. 2-509. Validity.

If any section, subsection, sentence, clause or provision of this article is held invalid, the remainder of this article shall not be affected by such invalidity.

(Ord. No. 92-12, § 9, 2-18-92)

Secs. 2-510--2-520. Reserved.

//Miami - Dade County, Florida/CODE of MIAMI-DADE COUNTY, FLORIDA Codified through Ordinance No. 08-86, enacted July 1, 2008. (Supplement No. 58)/Chapter 2 ADMINISTRATION*/ARTICLE XLVIII. METRO-MIAMI ACTION PLAN TRUST*

ARTICLE XLVIII. METRO-MIAMI ACTION PLAN TRUST*

***Editor's note:** Ord. No. 92-12, adopted Feb. 18, 1992, amended the Code by the addition of provisions which have been included herein at the discretion of the editor as Art. XLVIII, §§ 2-501--2-509.

Sec. 2-501. Creation and purpose.

(a) There is hereby created and established a revocable trust, the terms of which may be modified by Miami-Dade County, which trust shall be named and known as the Metro-Miami Action Plan Trust (hereinafter referred to as the "Trust"). The Trust shall be a public body corporate and politic which, through its governing body, may exercise all those powers either specifically granted herein or necessary in the exercise of those powers herein enumerated. The Trust shall be an agency and instrumentality of Miami-Dade County.

(b) This Board recognizes the independence of the Trust and its obligation to provide the Board of County Commissioners and the County Manager with independent advice on matters of policy relating to the purposes and projects of the Metro-Miami Action Plan.

(c) Notwithstanding the independence of the Trust, this Board may by resolution take any action to effectuate the purposes of the Metro-Miami Action Plan.

(Ord. No. 92-12, § 1, 2-18-92; Ord. No. 01-01, § 1, 1-23-01)

Sec. 2-502. Governing body.

(a) The governing body of the Trust shall be a Board of Trustees composed of fifteen (15) voting members. A quorum of the Trust shall be the lesser of seven (7) Trustees or a majority of those Trustees in office.

(b) The Board of Trustees shall hold regular meetings in accordance with the bylaws of the Trust and other such meetings as it deems necessary.

(c) The establishment and activities of the Board of Trustees shall be governed by Section 2-11.36 et seq. of the Code of Miami-Dade County, as applicable.

(Ord. No. 92-12, § 2, 2-18-92; Ord. No. 08-86, § 1, 7-1-08)

Sec. 2-503. Appointment and tenure.

(a) *Nominating council.* Trustees shall be appointed by resolution of the Board of County Commissioners (hereinafter known as "Board") after having been selected by the Metro-Miami

Action Plan Trust Nominating Council (hereinafter known as "Nominating Council") established and described herein. The Nominating Council shall be comprised of five (5) voting members, two (2) of whom shall be the Chairperson of the Board of Trustees of the Trust and the Chair of the Board's committee with jurisdiction over economic development issues, who shall serve as the chair of the Nominating Council and three (3) of whom shall be appointed by the Chair of the Board of County Commissioners and ratified by the Board. No acting Trustee of the Trust, other than the Chairperson of the Board of Trustees, shall serve on the Nominating Council, nor shall any acting member of the Nominating Council, other than the Chairperson of the Board of Trustees, be eligible to serve on the Board of Trustees of the Trust. In serving on the Nominating Council, the Chairperson of the Board of Trustees of the Trust shall not vote on or participate in any way in any matter affecting the Chairperson's appointment to the Board of Trustees of the Trust. The members of the Nominating Council shall be appointed for staggered three-year terms and shall not serve more than two (2) consecutive and complete three (3) years each as set forth in Section 2-503(d) of this article. The sole function of the Nominating Council shall be to solicit, screen, interview and recommend for appointment the best qualified candidate for each vacancy of the Board of Trustees. The Nominating Council and the procedures under which it will operate shall be approved by the Board of County Commissioners. The Nominating Council shall submit to the Board of County Commissioners one (1) nominee for each vacancy on the Trust Board. The slate of nominees shall be submitted directly to the Board of County Commissioners no later than September 1 of each year. As applicable, Section 2-11.36 et seq. of the Code of Miami-Dade County shall govern the establishment and activities of the Nominating Council. In the event the Commission is unable to appoint a member to the Board of Trustees pursuant to said section(s), no action of the Trust shall be rendered void because of such inability on the part of the Commission. The County Mayor shall designate a liaison to coordinate the Nominating Council process.

In the event of a vacancy during the term of a Trustee, the Trust shall notify the Board of County Commissioners of the vacancy and shall request that it be filled in accordance with the applicable criteria set forth herein either as a part of the annual appointment process or by a special meeting of the Nominating Council.

(b) *Composition.* Notwithstanding Section 2-11.1 of this Code with respect to eligibility of membership on the Board of Trustees, the voting membership shall include representatives from the following areas of professional expertise: (1) economic and business development; (2) criminal justice; (3) community based organizations; (4) educational organizations; (5) banking and finance; and (6) health organizations. In addition, the Board of Trustees shall have at least one (1) voting member from the Miami-Dade County School Board and one (1) voting member from State or local government. At least seven (7) members of the initial Board of Trustees shall be selected from members of the existing Metro-Miami Action Plan Board of Directors. With respect to the appointment of the balance of Trustees, careful consideration shall be given to the expertise needed to accomplish the goals and objectives of the Trust. In addition, a majority of the membership of the Board of Directors shall be members of the African-American community.

(c) *Qualifications.* Each member of the Board of Trustees shall be a United States citizen, a permanent resident and duly qualified elector of Miami-Dade County unless the Board of County Commissioners waives the residency requirement by a two-thirds vote of its membership. No person shall be qualified to sit as a Trustee if that person is an officer, representative, administrator or employee of any consultant, contractor or agency contracting with or receiving funding from the Trust except if that person is employed by or is serving on the Board of Trustees as a representative of State or local government. Trustees who are representatives of or who are employed by any State or local governmental agency may not vote on matters affecting the governmental agency by which they are employed or whom they represent.

(d) *Tenure of Trustees.* The Trustees shall serve terms of three (3) years each; provided, however, that of the original Board of Trustees, the Board of County Commissioners shall select one-third (1/3) for a term of one (1) year and one-third (1/3) for a term of two (2) years. No

Trustee shall be permitted to serve more than two (2) consecutive and complete terms of three (3) years each unless so authorized by a two-thirds (2/3) vote of the full membership of the Board of County Commissioners. All Trustees serving on the Board of Trustees on the effective date of this ordinance shall continue to serve on the Board of Trustees. Current Trustees shall be eligible to serve up to two (2) consecutive and complete three-year terms. Service on the Board of Trustees by current members prior to the effective date of this ordinance shall not count towards the maximum term of service provided for in this ordinance. The initial Board of Trustees, appointed after the effective date of this ordinance, excluding Trustees serving on the Board of Trustees on the effective date of this ordinance, shall serve staggered terms. One-third (1/3) of Trustees appointed after the effective date of this ordinance shall serve for a term of one (1) year, one-third (1/3) shall serve for a term of two (2) years, and one-third (1/3) shall serve for a term of three (3) years. Straws shall be drawn to determine the terms.

(e) *Compensation.* Trustees shall serve without compensation but shall be entitled to reimbursement for necessary expenses.

(Ord. No. 92-12, § 3, 2-18-92; Ord. No. 01-01, § 1, 1-23-01; Ord. No. 08-86, § 2, 7-1-08)

Sec. 2-504. Removal of Trustees.

Any Trustee shall be removed for excessive absence in accordance with Section 2-11.39 of the Code of Miami-Dade County. In addition, before or after the transition period any Trustee may be removed for cause by two-thirds vote of the entire membership of the Board of County Commissioners or, at the conclusion of the transition period (hereinafter defined), by two-third vote of the entire membership of the Board of Trustees.

(Ord. No. 92-12, § 4, 2-18-92)

Sec. 2-505. Organization; staff support.

(a) *Organization.* The Board of Trustees shall organize after the members have qualified to serve and shall elect one of its voting members as Chairperson, one of its voting members as Vice-Chairperson and such other officers as the Board of Trustees may determine to be necessary. In addition, the Board of Trustees shall make, adopt and amend bylaws, rules and regulations for its own governance.

(b) *Employees.* The Executive Director and all employees of the Trust shall be Miami-Dade County employees. The Board of Trustees shall submit the names of nominee(s) for the position of Executive Director to the County Manager. The Manager shall make a recommendation from the nominee(s) proposed by the Trust to the Board of County Commissioners for its approval. The Trust shall have the power to remove the Executive Director.

The Board of Trustees shall submit the names of nominee(s) for the position of Executive Director to the County Manager. The Manager shall make a recommendation from the nominee(s) proposed by the Trust to the Board of County Commissioners for its approval. The Trust shall have the power to remove the Executive Director.

(c) *Staff support.* The County Attorney shall serve as Attorney for the Trust, the County Manager shall provide audit, budget and financial assistance to the Trust, and the Clerk of the Board of County Commissioners shall be the Clerk and Secretary of the Trust.

(d) The Board of County Commissioners shall provide to the Trust fiscal review and oversight as well as programmatic focus and direction.

(e) The Trust shall present quarterly financial reports, including a current statement of all accounts, to the Commission Auditor and the County Manager. Copies of said reports shall be

provided to the Board of County Commissioners. Said reports shall also include information concerning an assessment of the performance of each agency funded by the Trust as well as those program activities carried out directly by the Trust. In addition to these quarterly reports, the Trust shall submit annual reports to the County Manager and the Commission Auditor summarizing and evaluating all programs and activities undertaken by the Trust during the previous fiscal year. The annual report shall include an audit in accordance with generally accepted accounting principles of all funds received and expended by the Trust. The Trust shall not be able, however, to establish any bank accounts without the express approval of either the Board of County Commissioners or the County Manager; provided, however, that the Trust can establish an account for Miami-Dade Community Foundation monies to receive and expend non-County monies which the Trust receives. No County monies nor income from County accounts shall be deposited into external accounts. The Trust shall be subject to periodic reviews as deemed necessary by the County Mayor, the Board of County Commissioners, the Department of Audit and Management Services and the Office of Strategic Business Management. In the event that these reviews reveal management problems, as determined by the reviewing entity, then the County Mayor, after the approval of the Board of County Commissioners, may place the Trust on Management Watch. If the Trust is placed on Management Watch, the Mayor shall present a plan to the Board of County Commissioners which provides timelines for removal of the Trust from Management Watch. The Board of County Commissioners shall have the authority to remove the Trust from Management Watch.

The Trust, in addition to providing quarterly financial reports, shall submit to the Board an annual Report Card on the State of the Black Community in Miami-Dade County. The report card shall include information on factors such as, but not limited to, the unemployment rate, the rates of business ownership, graduation rates, and homeownership rates within Miami-Dade County's Black community. The report card shall be presented to the Board and to the community.

(f) Subject to the Miami-Dade County budgetary process and the availability of funds, the County will include in its annual budget funds for administrative costs and additional funds for programmatic activities. Requests for administrative and programmatic funds are to be made in accordance with the procedures described in Section 2-506(i). The County Manager is directed to include his recommendation for administrative and programmatic funding for the Trust in the annual proposed budget.

(Ord. No. 92-12, § 5, 2-18-92; Ord. No. 01-01, § 1, 1-23-01; Ord. No. 08-86, § 3, 7-1-08)

Sec. 2-506. Powers and duties of the Trust.

The Trust, acting through its governing body, shall be authorized to exercise such powers and shall be required to perform such duties as are hereinafter provided:

(a) Every five (5) years, the Trust shall establish a five-year comprehensive plan (hereinafter "the plan"). The plan shall contain one-year goals and objectives, the completion of which shall be needed to accomplish the comprehensive plan. The first plan shall be submitted to the Board of County Commissioners for approval.

(b) The Trust shall be empowered to expend administrative and programmatic resources to achieve each of its one-year goals and objectives as well as to accomplish and complete each five-year plan.

(c) The Trust shall identify and develop a variety of alternative funding sources and shall seek and apply for State, federal and private grants.

(d) The trust, as an agent and instrumentality of Miami-Dade County, shall be authorized to act for Miami-Dade County in the performance and enforcement of all contracts and, subsequent to the effective date of this chapter and subject to the limitations set forth below, shall additionally be empowered to negotiate and execute

such contracts as are properly within the powers and duties of the trust. However, the trust shall not without the prior approval of the Board of County Commissioners, enter into or amend any contract which shall require the expenditure of funds in excess of the amounts appropriated to the trust by the Board of County Commissioners.

The trust shall comply with the formal bid requirements of Section 4.03(D) of the Charter of Miami-Dade County, Florida, and for such purpose the term "board" as used in Section 4.03(D) shall be construed to be "board of trustees" and the term "manager" shall be construed to be executive director of the trust.

For all construction contracts, the trust shall comply with the provisions of Section 10-38 of the County Code and the administrative procedures adopted pursuant to said section.

For all purchases of commodities and services, the trust shall comply with the provisions of Section 2-8.2 of the County Code and the administrative procedures adopted pursuant to said section.

(e) The Trust's budget requests shall be prepared and submitted in the same manner as the budget for a County department and will be considered as part of the Miami-Dade County budget process. The Trust's budget requests shall be prepared in a format prescribed by the County Manager.

(Ord. No. 92-12, § 6, 2-18-92; Ord. No. 93-12, § 1, 2-16-93; Ord. No. 01-01, § 1, 1-23-01)

Sec. 2-507. Reserved.

Editor's note: Ord. No. 01-01, § 1, adopted Jan. 23, 2001, repealed section 2-507 in its entirety. Former section 2-507 pertained to an extension of the transition period and derived from Ord. No. 92-12, § 7, adopted Feb. 18, 1992.

Sec. 2-508. Applicability of Florida Open Government and Conflict of Interest Laws.

The Trust shall at all times operate under the Florida Open Government Laws, including the "Sunshine Laws," Public Meeting Laws and Public Record Laws, and shall be governed by all State and County conflict of interest laws, as applicable, including the Miami-Dade County Conflict of Interest and Code of Ethics ordinance, Section 2-11.1 of the Code of Miami-Dade County, Florida.

(Ord. No. 92-12, § 8, 2-18-92)

Sec. 2-509. Validity.

If any section, subsection, sentence, clause or provision of this article is held invalid, the remainder of this article shall not be affected by such invalidity.

(Ord. No. 92-12, § 9, 2-18-92)

Secs. 2-510--2-520. Reserved.



**Miami-Dade Legislative Item
File Number: 010124**

Print this page

File Number: 010124	File Type: Ordinance	Status: Adopted
Version: 0	Reference: 01-01	Control: County Commission
File Name: ORD. AMENDING METRO MIAMI ACTION PLAN TRUST		Introduced: 1/16/2001
Requester: NONE	Cost:	Final Action: 1/23/2001
Agenda Date: 1/23/2001		Agenda Item Number: 4GSUBSTIT

Notes:
Title: ORDINANCE AMENDING SECTIONS 2-501, 2-503, 2-505, 2-506, AND 2-507 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, RELATING TO METRO MIAMI ACTION PLAN TRUST; REMOVING TRANSITION PERIOD AND GRANTING ADDITIONAL POWERS TO METRO MIAMI ACTION PLAN BOARD OF TRUSTEES; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

Indexes: METRO MIAMI ACTION PLAN TRUST	Sponsors: Betty T. Ferguson , Prime Sponsor Dennis C. Moss , Co-Sponsor Dr. Barbara M. Carey-Shuler , Co-Sponsor Dorrrin D. Rolle , Co-Sponsor
---	--

Sunset Provision: No	Effective Date:	Expiration Date:
Registered Lobbyist: None Listed		

LEGISLATIVE HISTORY

Acting Body	Date	Agenda Item	Action	Sent To	Due Date	Returned	Pass
Board of County Commissioners	1/23/2001	4G SUBSTITUTE	Adopted				

REPORT: Commissioner Ferguson pointed out that MMAP was an organization that truly served deprived areas and interacted with people from those areas on a daily basis. She asked that status report be presented before the Board by the Metro Miami Action Plan (MMAP) on an on-going basis. Following discussion among members of the Board and staff regarding the foregoing ordinance as it pertained to debarment proceedings against Ann McNeal, Commissioners Carey-Shuler, Ferguson, Moss, and Rolle asked that Ann McNeal be given the same consideration as American Airlines, Lanzo and other large companies accused of "fronting." They also asked that all efforts be made to help struggling Black-owned companies stay in business.

County Attorney 1/16/2001 Assigned Shannon D. Summerset

LEGISLATIVE TEXT

TITLE

ORDINANCE AMENDING SECTIONS 2-501, 2-503, 2-505, 2-506, AND 2-507 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, RELATING TO METRO MIAMI ACTION PLAN TRUST; REMOVING TRANSITION PERIOD AND GRANTING ADDITIONAL POWERS TO METRO MIAMI ACTION PLAN BOARD OF TRUSTEES; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

BODY

WHEREAS, Metro Miami Action Plan Trust (MMAP) was created for the purpose of improving the economic conditions of Miami-Dade County's Black community; and

WHEREAS, MMAP has acted in accordance with that purpose,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:

Section 1. Sections 2-501, 2-503, 2-505, 2-506, and 2-507 of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:

Sec. 2-501. Creation and purpose.

(a) There is hereby created and established a revocable trust, the terms of which may be modified by Miami-Dade County, which trust shall be named and known as the Metro-Miami Action Plan Trust (hereinafter referred to as the "Trust"). The Trust shall be a public body corporate and politic which, through its governing body, may exercise all those powers either specifically granted herein or necessary in the exercise of those powers herein enumerated. [[For nine (9) years following the effective date of this article (hereinafter referred to as "transition period"), t]] >>T<

(b) This Board recognizes the independence of the Trust and its obligation to provide the Board of County Commissioners, the Mayor, and the County Manager with independent advice on matters of policy relating to the purposes and projects of the Metro Miami Action Plan.

(c) Notwithstanding the independence of the Trust, this Board may by resolution take any action to effectuate the purposes of the Metro-Miami Action Plan.

Sec. 2-503. Appointment and tenure.

(a) Nominating council. Trustees shall be appointed by resolution of the Board of County Commissioners after having been selected by the Metro-Miami Action Plan Trust Nominating Council (hereinafter known as "Nominating Council") established as described herein. The Nominating Council shall be comprised of five (5) voting members, one (1) of whom shall be the Chairperson of the Board of Trustees of the Trust and four (4) of whom shall be appointed by the Mayor and ratified by the Board of County Commissioners. No acting Trustee of the Trust, other than the Chairperson of the Board of Trustees, shall serve on Nominating Council, nor shall any acting member of the Nominating Council, other than the Chairperson of the Board of Trustees of the Trust be eligible to serve on the Board of Trustees of the Trust. In serving on the Nominating Council, the Chairperson of the Board of Trustees of the Trust shall not vote on or participate in any way in any matter affecting the Chairperson's appointment to the Board of Trustees of the Trust. The members of the Nominating Council shall be appointed for staggered three-year terms and shall not serve more than three (3) consecutive terms. The sole function of the Nominating Council shall be to solicit, screen, interview and recommend for appointment the best qualified candidate for each vacancy of the Board of Trustees. The Nominating Council and the procedures under which it will operate shall be approved by the Board of County Commissioners. The Nominating Council shall submit to the Board of County Commissioners one (1) nominee for each vacancy on the Trust Board. The slate of nominees shall be submitted directly to the Board of County Commissioners no later than September 1 of each year. As applicable, Section 2-11.36 et seq. of the Code of Miami-Dade County shall govern the establishment and activity of the Nominating Council. In the event the Commission is unable to appoint a member to the Board of Trustees pursuant to this section(s), no action of the Trust shall be rendered void because of such inability on the part of the Commission.

In the event of a vacancy during the term of a Trustee, the Trust shall notify the Board of County Commissioners of the vacancy and shall request that it be filled in accordance with the applicable criteria set forth herein either as a part of the annual appointment process or by a special meeting of the Nominating Council.

[[At the conclusion of the transition period (hereinafter defined), the Board of County Commissioners, after selection by the Nominating Council, shall continue to appoint members of the Trust.]]

(b) Composition. Notwithstanding Section 2-11.1 of this Code with respect to eligibility of membership on the Board of Trustees, the voting membership shall include representatives from the following areas of professional expertise: (1) economic and business development; (2) criminal justice; (3) community based organizations; (4) educational organizations; (5) banking and finance; and (6) health organizations. In addition, the Board of Trustees shall have at least one (1) voting member from the Miami-Dade County School Board and one (1) voting member from State or local government. At least seven (7) members of initial Board of Trustees shall be selected from members of the existing Metro-Miami Action Plan Board of Directors. With respect to the appointment of the balance of Trustees, careful consideration shall be given to the expertise needed to accomplish the goals and objectives of the Trust. In addition, a majority of the membership of the Board of Directors shall be members of the African-American community.

(c) Qualifications. Each member of the Board of Trustees shall be a United States citizen, a permanent resident and duly qualified elector of Miami-Dade County unless the Board of County Commissioners waives the residency requirement by a two-thirds vote of its membership. No person shall be qualified to sit as a Trustee if that person is an officer, representative, administrator or employee of any consultant, contractor or agency contracting with or receiving funding from the Trust except if that person is employed by or is serving on the Board of Trustees as a representative of State or local government. Trustees who are representatives of or who are employed by any State or local governmental agency may not vote on matters affecting the governmental agency by which they are employed or whom they represent.

(d) Tenure of Trustees. The Trustees shall serve terms of three (3) years each; provided, however, that of the original Board of Trustees, the Board of County Commissioners shall select one-third for a term of one (1) year and one-third for a term of two years. No Trustee shall be permitted to serve more than three (3) consecutive and complete terms of three (3) years each unless so authorized by a two-thirds vote of the full membership of the Board of County Commissioners.

(e) Compensation. Trustees shall serve without compensation but shall be entitled to reimbursement for necessary expenses

Sec. 2-505. Organization; staff support.

(a) Organization. The Board of Trustees shall organize after the members have qualified to serve and shall elect one of its voting members as Chairperson, one of its voting members as Vice-Chairperson and such other officers as the Board of Trustees may determine to be necessary. In addition, the Board of Trustees shall make, adopt and amend bylaws, rules and regulations for its own governance.

(b) Employees. [[Subject to Miami-Dade County's budgetary processes and the availability of funds, for nine (9) years following the effective date of the ordinance from which this article derives t]] >>T<

[[At the conclusion of the transition period, t]] >>T<

(c) Staff support. [[During the transition period, t]] >>T<

(d) The Board of County Commissioners shall provide to the Trust fiscal review and oversight as well as programmatic focus and direction.

(e) The Trust shall present an annual financial report including a current statement of all accounts. The Trust shall not be able

however, to establish any bank accounts without the express approval of either the Board of County Commissioners or the County Manager; provided, however, that the Trust can establish an account for Miami-Dade Community Foundation monies receive and expend non-County monies which the Trust receives. No County monies nor income from County accounts shall deposited into the Miami-Dade Community Foundation account.

(f) Subject to the Miami-Dade County budgetary process and the availability of funds, the County will include in its annual bud funds for administrative costs and additional funds for programmatic activities. Requests for administrative and programmatic funds are to be made in accordance with the procedures described in Section 2-506(i). The County Manager is directed to include his recommendation for administrative and programmatic funding for the Trust in the annual proposed budget.

Sec. 2-506. Powers and duties of the Trust.

The Trust, acting through its governing body, shall be authorized to exercise such powers and shall be required to perform su duties as are hereinafter provided:

[[(a) At the conclusion of the transition period, the Trust shall be empowered to sue and be sued, to plead and be impleaded, contract and be contracted with, and to have an official seal and alter the same, subject to the provisions of paragraph (e) below.]]

[[(b)]>>(a)<< Every five (5) years, the Trust shall establish a five-year comprehensive plan (hereinafter "the plan"). The plan shall contain one-year goals and objectives, the completion of which shall be needed to accomplish the comprehensive plan. first plan shall be submitted to the Board of County Commissioners for approval.

[[(c)]>>(b)<< The Trust shall be empowered to expend administrative and programmatic resources to achieve each of its one year goals and objectives as well as to accomplish and complete each five-year plan.

[[(d)]>>(c)<< The Trust shall identify and develop a variety of alternative funding sources and shall seek and apply for State, federal and private grants.

[[(e)]>>(d)<< [[During the transition period, t]] >>T<

The trust shall comply with the formal bid requirements of Section 4.03(D) of the Charter of Miami-Dade County, Florida, and such purpose the term "board" as used in Section 4.03(D) shall be construed to be "board of trustees" and the term "manager shall be construed to be executive director of the trust.

For all construction contracts, the trust shall comply with the provisions of Section 10-38 of the County Code and the administrative procedures adopted pursuant to said section.

For all purchases of commodities and services, the trust shall comply with the provisions of Section 2-8.2 of the County Code the administrative procedures adopted pursuant to said section.

[[(f) Upon the conclusion of the transition period, the Trust will be neither an agent nor instrumentality of Miami-Dade County ; shall not be authorized to act for Miami-Dade County in the performance and enforcement of contracts. Moreover, contracts a amendments thereto executed by the Trust or other obligations incurred by the Trust shall not be binding upon Miami-Dade County. In the event that the Trust shall be revoked after the conclusion of the transition period, any obligations of the Trust sl not be enforceable against Miami-Dade County.

(g) Upon the conclusion of the transition period, the Trust shall have the authority to purchase or otherwise obtain title in its o name to real and personal property and shall be authorized to sell or otherwise lawfully dispose of real and personal property.

(h) Upon the conclusion of the transition period, the Trust shall be empowered to appoint, remove and suspend employees or agents of the Trust to fix their compensation and to adopt personnel and management policies.]]

[[(i)]>>(e)<< [[The Trust may submit to Miami-Dade County yearly requests for administrative and programmatic funding. Du the transition period, t]] >>T<

(j) Upon the conclusion of the transition period, the Trust, with the assistance of the County Attorney's office, shall restructure a not-for-profit corporation.]]

[[Sec. 2-507. Extension of the transition period.

At the conclusion of the transition period, the County Manager shall review the performance of the Trust and recommend to th Board of County Commissioners, and the Board of County Commissioners shall decide, whether the transition period will be extended for another three-year period. If the Board of County Commissioners extends the transition period, at the conclusio the extended transition period the County Manager shall again review the performance of the Trust and make a recommenda to the Board of County Commissioners as to whether the Trust should permanently become an agency of Miami-Dade Count; if the Trust should become an agency independent of Miami-Dade County as provided for herein.]]

Section 2. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this

ordinance shall not be affected by such invalidity.

Section 3. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 4. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

Section 5. This ordinance does not contain a sunset provision.

1 Words stricken through and/or shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed. Remaining provisions are now in effect and remain unchanged.

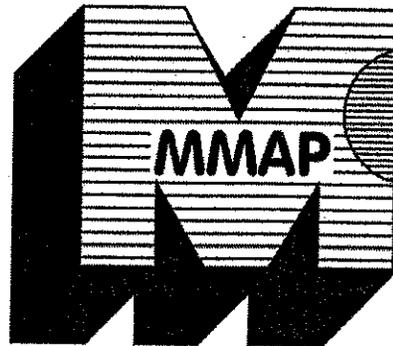
□

ATTACHMENT D

MMAP Trust Mission Statement

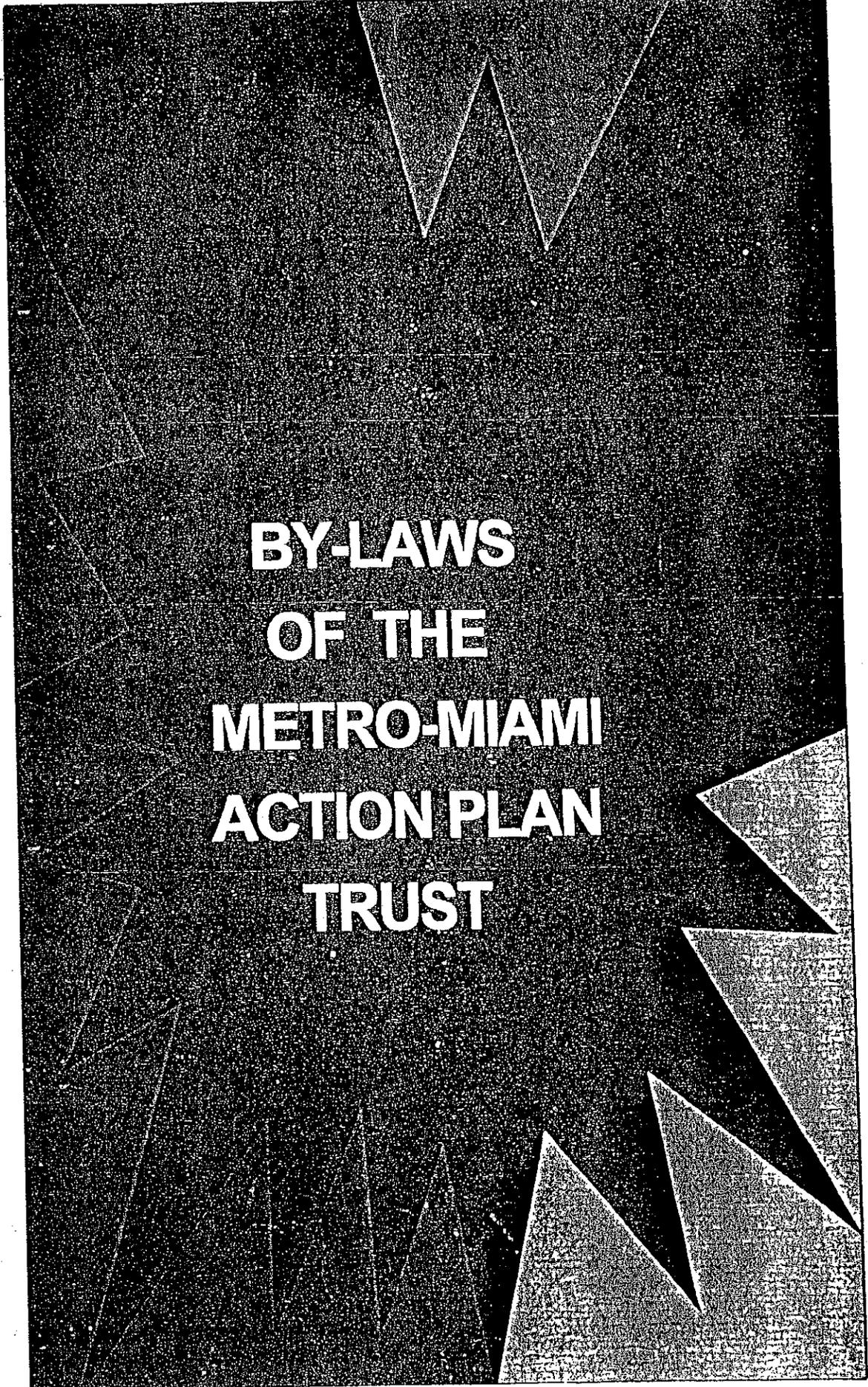
MISSION STATEMENT

METRO-MIAMI ACTION PLAN TRUST IS COMMITTED TO
ADDRESSING THE SOCIOECONOMIC DISPARITY OF MIAMI-
DADE COUNTY'S BLACK COMMUNITY BY ADVOCATING AND
COORDINATING INITIATIVES AND PROGRAMS FOR THE
BENEFIT OF THE COMMUNITY-AT-LARGE



ATTACHMENT E

By-Laws of the MMAP Trust



**BY-LAWS
OF THE
METRO-MIAMI
ACTION PLAN
TRUST**

**BY-LAWS
OF THE
METRO-MIAMI ACTION PLAN TRUST**

Index

Page

**ARTICLE I.
IDENTIFICATION**

1.1	Name.....	1
1.2	Fiscal Year.....	1
1.3	Place of Business.....	1

**ARTICLE 11.
BOARD OF TRUSTEES**

2.1	Number, Tenure and Qualifications.....	1
2.2	Number and Classes.....	2
2.3	Election and Term of Office.....	2
2.4	Place, Call and Adjournment of Trustee's Meetings.....	2
2.5	Annual Meeting.....	2
2.6	Special Meetings.....	2
2.7	Notice of Meeting.....	3
2.8	Quorum and Acts.....	3
2.9	Votes.....	3
2.10	Action by the Board.....	3
2.11	Removal.....	3
2.12	Resignation.....	4
2.13	Vacancies.....	4
2.14	Rules of Order.....	4
2.15	Compensation.....	4

**ARTICLE III.
THE COMMITTEES**

3.1	Authority of Committees.....	4
3.2	Executive Committee.....	4
3.3	Standing Committees.....	5
3.4	Committee Chair.....	5
3.5	Operation of the Committees.....	5
3.6	Rules of Order.....	5
3.7	Term of Office.....	5

Index (cont'd)

	Page
3.8 Vacancies.....	5
3.9 Quorum.....	5
3.10 Compensation.....	6

**ARTICLE VI.
THE OFFICERS**

4.1 Officers.....	6
4.2 Vacancies.....	6
4.3 Duties of the Officers.....	6
4.4 Elections, Appointments and Term of Office.....	7
4.5 Compensation.....	7
4.6 Resignation.....	7

**ARTICLE V.
AMENDMENTS AND DISSOLUTION**

5.1 Amendment of By-Laws.....	8
-------------------------------	---

**ARTICLE VI.
BOOKS AND RECORDS**

6.1 Maintaining Books and Records.....	8
6.2 Inspection.....	8

**ARTICLE VII.
FISCAL YEAR**

7.1 The Fiscal Year.....	8
--------------------------	---

BY-LAWS OF THE METRO-MIAMI ACTION PLAN TRUST

ARTICLE I. IDENTIFICATION

- 1.1 Name. The name of the organization shall be the METRO-MIAMI ACTION PLAN TRUST.
- 1.2 Fiscal year. The fiscal year of the Trust shall be determined by appropriate resolution of the Board of Trustees (hereinafter referred to as the "Trust") and may be changed from time to time by the Trust.
- 1.3 Place of Business. The principal place of business of the Trust shall be in Dade County, Florida. Other offices for the transaction of business shall be located in such other places as may be determined by the Board.

ARTICLE 11. BOARD OF TRUSTEES

2.1 Number, Tenure and Qualifications.

- 2.1.1 The business and affairs of the Trust shall be managed by the Trust. The Trust shall consist of twenty-one (21) Trustees appointed by the Board of County Commissioners.
- 2.1.2 The Trust must be comprised of representatives from the following areas of expertise: (1) economic and business development; (2) criminal justice; (3) community based organizations; (4) educational organizations; (5) banking and finance; and (6) health organizations. In addition the Trust shall have at least one (1) voting member from the Dade County School Board and one (1) voting member from state or local government and a majority of the membership of the Board shall be members of the African American community.
- 2.1.3 Each member of the Trust shall be a United States citizen, a permanent resident and duly qualified elector of Dade County. No person shall be qualified to sit as a member of the Trust if that person is an officer, representative, administrator or employee of any consultant, contractor or agency contracting with or receiving funding from the trust except if such person is employed by or serving on the Trust as a representative of state or local government.

- 2.2 Number and Classes. The initial Board of Trustees shall be divided into three classes of equal number: Class A, Class B and Class C. Each trustee, whether a Class A trustee,
a Class B trustee, a Class C trustee, shall be entitled to one vote on all matters under

deliberation by the Board, and no distinction with respect to duties and powers as trustees shall be made among Class A trustees, Class B trustees or Class C trustees. However, trustees who are serving on the Board as or who are employed by state or local governments may not vote on matters affecting the governmental agency by which they are employed or whom they represent.

2.3 Election and Term of Office

2.3.1 The first Board of Trustees shall be appointed by the Board of County Commissioners of Dade County, Florida.

2.3.2 The term of office of the initial trustees shall expire on such date as the trustees are elected and qualified as hereinafter provided. The terms of office for each class shall commence upon appointment and shall expire (i) in 1993 in the case of Class A. trustees, (ii) in 1994 in the case of Class B trustees, and (iii) in 1995 in the case of Class C trustees. Thereafter, each successive trustee of each class shall be elected for a term of three years, so that each year a different class of trustees shall be elected for a three-year term. Each trustee shall continue in office until his successor has been elected and qualified, or until his death, resignation or removal. No person shall serve as a trustee for more than three terms in succession and no person shall concurrently serve as a trustee in more than one class.

2.4 Place, Call and Adjournment of Trustees' Meetings.

2.4.1 Meetings of the Trust shall be held within the state of Florida.

2.4.2 Twelve (12) regular meetings of the Trust shall be held each year at regular intervals throughout the year. The Trust may dispense with a regular meeting of the Trust in the manner, described herein, in which any action of the Trust may be taken.

2.5 Annual Meeting. The annual meeting of the Board shall be held in sixty (60) days prior to the annual conference each year at a time and place fixed by the Chairperson (hereinafter referred to as the "Chair") of the Board.

2.6 Special Meetings. Special meetings with specified purposes may be called at any time by the Chairperson or other officer or by written demand of any three trustees at a time and place agreed upon by the board.

2.7 Notice of Meeting. Written or printed notice stating the place, day and hour of the meeting shall be delivered personally or by mail no less than ten (10) days nor more than sixty (60) days before the date of the meeting. Notice shall be given to each trustee by or at the direction of the Chairperson or the persons calling the meeting. However, in the event a special meeting is called, notice of the special meeting may be provided not less

than twenty-four hours prior to the time for holding such meeting. If mailed, all notices shall be deemed to have been delivered when deposited in the United States mail addressed to the trustee at the address reflected on the records of the Trust with postage thereon prepaid.

2.7.1 All items must be placed on the agenda ten (10) days prior to the scheduled meeting.

2.7.2 All proposals, requests, supporting documents, etc. shall be provided to trust members five (5) days before meetings.

2.7.3 It will require a two-thirds vote of the Trust membership present to hear emergency items.

2.8 Quorum and Acts.

2.8.1 One-third (1/3) of the trustees of the Trust then in office shall constitute a quorum for the transaction of business. The act of a majority of the trustees present at a meeting at which a quorum is present shall be the act of the trust except that any action required or permitted to be taken at any meeting of the Trust may be taken without a meeting if a consent in writing, setting forth the action so to be taken, signed by all of the trustees of Trust, is filed in the minutes of the proceedings of the Trust. If a quorum is not present when a meeting starts, then a majority of the trustees at the meeting may adjourn the meeting from time to time without further notice until a quorum is present.

2.8.2 Members of the Trust or any committee thereof shall be deemed present at any meeting of the Trust or the committee if a conference telephone or other similar communications equipment by means of which all persons participating in the meeting can hear each other is used.

2.9 Votes. Each trustee shall be entitled to one vote on each matter submitted to a vote at a meeting of trustees.

2.10 Action by the Trust. At any meeting of the Trust at which a quorum is present, the vote of a majority of the trustees present at the time of the vote shall be the act of the Board.

2.11 Removal

2.11.1 Any Trustee shall be automatically removed if absent for three (3) consecutive meetings without a satisfactory excuse or if absent from more than one-half of the Board's meetings in a given fiscal year. A trustee shall be deemed absent from a meeting if not present at the meeting at least seventy-five (75) percent of the time. However, the above-described attendance requirements may be waived by two-thirds vote

of the full Board of County Commissioners of Dade County.

2.11.2 Any trustee may be removed by two-thirds vote the entire membership of the Trust of county Commissioners of Dade County.

2.12 Resignation. Any trustee may resign at any time by delivering a written resignation to the chair of the Trust or the Clerk of the Board of County Commissioners. Such resignation shall take effect at the time specified therein; and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

2.13 Vacancies. Any vacancies occurring on the Trust shall be filled by the Trust of County Commissioners of Dade County, Florida. A trustee elected to fill a vacancy shall be elected for the unexpired term of his/her predecessor.

2.14 Rules of Order The order of business at all meetings of the Trust shall be under the control of the presiding officer and such meetings shall generally conform to Mason's Rules of Order, as revised from time to time.

2.15 Compensation. Unless provided otherwise by an appropriate resolution of the Trust, the trustees shall serve without compensation, but may be reimbursed for ordinary and necessary expenses incurred in furtherance of the Trust.

ARTICLE III. THE COMMITTEES

3.1 Authority of Committees. (a) The Trust, by resolution adopted by a majority of the entire Trust, may designate the members of an Executive Committee and any such other committees as the Trust deems reasonable and necessary, each of which shall have at least three members and all the authority as provided herein or as provided by the resolution of the Trust. However, no committee shall have authority to fill vacancies on the Trust or fill vacancies in the position of any chair on any committee. (b) The Board or the Chair of any committee may designate one or more persons as alternate members of any such committee, who may replace any absent trustee or trustees at any meeting of such committee, provided such alternate member has been approved by the Board.

3.2 Executive Committee. The Executive Committee shall consist of at least three members and shall be composed of trustees who are officers and such other trustees as the Trust may determine. The Chairperson of the Trust shall serve as the Chairperson of the Executive Committee. During the intervals between the meetings of the Trust, the Executive Committee shall possess and may exercise all the powers and functions of the Trust in the management and direction of the affairs of the Trust in all cases in which specific directions shall not have been given by the Trust.

3.3 Standing Committees.

- 3.3.1 By resolution adopted by a majority of the entire Trust, the Trust may designate various committees of persons to counsel with the Trust with respect to the affairs of the Trust. The committees may make recommendations to the Trust on matters pertaining to the objects and purposes for which the committee was formed, but shall not have or exercise any of the authority of the Trust except under such authority as may be granted specifically to such standing committee by resolution of the Trust. There shall be at least the following three (3) standing committees: fundraising, By-laws and public relations.
- 3.4 Committee Chairperson. Each committee shall have a Committee Chairperson who shall be appointed by the Chairperson of the Trust or by the Executive Committee and approved by the Trust. The Committee Chairperson shall serve until the earlier of the dissolution of the Trust or resignation, removal or replacement by the Chairperson of the trust or by the Executive Committee. Each Committee Chairperson may appoint a secretary or other officers as such Committee Chairperson deems necessary to carry out the functions of such committee.
- 3.5 Operation of the Committees. Unless a greater proportion is required by the resolution designating a committee, a majority of the entire authorized number of members of such committee shall constitute a quorum for the transaction of business. If a quorum is then present, the vote of a majority of the members present at a meeting at the time of such vote shall be the act of such committee.
- 3.6 Rules of Order. The order of business at all meetings of the committees shall be under the control of the presiding officer and such meetings shall generally conform to Mason's Rules of Order, as revised from time to time.
- 3.7 Term of Office. Each member of a committee shall continue as such until the next annual meeting of the Trust, unless the committee shall be sooner terminated, or unless such member shall be removed from such committee, or unless such member shall cease to qualify as a member thereof.
- 3.8 Vacancies. Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.
- 3.9 Quorum. Unless otherwise provided by the resolution designating a committee or at the direction of the Executive Committee, a majority of the whole committee shall constitute a quorum and ;the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.
- 3.10 Compensation. Unless provided otherwise by an appropriate resolution of the Trust, the members of any of the various committees shall serve without compensation, but may be furtherance of the purposes of the Trust.

ARTICLE VI.
THE OFFICERS

4.1 Officers. The officers of the Trust and their terms of service shall be as follows:

4.1.1 Chairperson. The Chair shall be elected by a majority vote of the Trust. The term of the Chairperson shall be (1) year. The Chairperson shall not serve more than three consecutive terms.

4.1.2 Vice Chairperson. There shall be two Vice Chairpersons which shall be elected by a majority vote of the Trust.

4.1.3 Executive Director. There shall be an Executive Director appointed by the County Manager of Dade County, Florida.

4.1.4 The Trust may appoint or elect any such other officers and assistant officers and agents as may be deemed necessary by the Trust.

4.2 Vacancies. Whenever any vacancies shall occur in any office by death, resignation, removal, increase in the number of officers of the Trust, or otherwise, the vacancy shall be filled in the same manner as provided in the case of the original appointments.

4.3 Duties of the Officers. The officers shall have the following described duties and responsibilities, except that by appropriate resolution, the Trust shall determine or amend the respective duties of each officer or the Trust:

4.3.1 Chairperson of the Trust. The Chairperson of the Trust shall preside at all meetings of the Trust and shall have the responsibility of guiding the Board in effectively discharging its responsibilities; including, but not limited to, providing for the execution of the Trust's objectives, safeguarding and furthering the Trust's interests, and appraising the adequacy of overall results as reported by the Executive Director. The Chairperson shall furnish advice and counsel to the Executive Director and shall see that all orders and resolutions of the Trust are carried into effect and shall report to the Trust from time to time on matters within his/her knowledge which the interests of the Trust may require to be brought to the attention of the Board.

4.3.2 Executive Director. The Executive Director shall be the principal executive officer of the Trust. He/she shall be in charge of the business and affairs of the Trust. He or she shall see that the resolutions and directives of the Board are carried into effect except in those instances in which that responsibility is assigned to some other person by the Trust and, in general, shall discharge all duties incident to the office of Executive Director and such other duties as may be prescribed by the Trust.

4.3.3 Vice Chairperson. Each Vice Chairperson shall assist the Chairperson in the discharge of the Chairperson's duties as the Chairperson may direct and shall perform such other duties as from time to time may be assigned by the Board or, subject to the authority of the Trust, by the Chairperson of the Board. In the Chairperson's absence, the Vice Chairperson shall preside at all meetings of the Board. If there is more than one Vice Chairperson, the Chairperson shall determine which Vice Chairperson shall so preside; if the Chairperson does not so determine, a majority vote of the trustees present at such meeting shall determine which Vice Chairperson shall preside.

4.4 Elections, Appointments and Term of Office. Appointments, elections, and the ratification of the officers of the Trust shall be held at the first regular meeting of the Board following the adoption of these by-laws. Thereafter, the officers of the Trust shall be elected annually by the Board at the annual meeting of the Board or as soon thereafter as may be convenient. Each officer shall hold office until the next annual meeting of trustees and until his/her successor is duly elected and qualified or until the trustee has resigned or been removed in the manner provided herein.

4.5 Compensation. The officers of the Trust shall serve without compensation. However, any officer of the Trust may be reimbursed for ordinary and necessary expenses incurred in furtherance of the purposes of the Trust.

4.6 Resignation. Any officer of the Trust may resign at any time by giving written notice to the Board, the Chair or the Clerk of the Board of County Commissioners of Dade County. Such resignation shall take effect at the time specified therein; and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

ARTICLE V.

AMENDMENTS AND DISSOLUTION

5.1 Amendment of By-Laws. The Trust by majority vote of the entire Trust, shall have the exclusive power to alter, amend or repeal these By-Laws or adopt new By-Laws, except that any amendment which increases the quorum requirement or the proportion of votes necessary for the transaction of business or changes any other matter inconsistent with or varying from Ordinance 92-12 of the Code of Metropolitan Dade County must be authorized by a vote of the Board of County Commissioners of Dade County.

ARTICLE VI.
BOOKS AND RECORDS

- 6.1 Maintaining Books and Records. The Trust will maintain complete and accurate books and records. The Trust will keep at its principal place of business a membership register listing the names, addresses, and other details of the membership and the original or a copy of the Board of County Commissioners of Dade County.
- 6.2 Inspection. All books and records of the Trust may be inspected by any trustee for any proper purpose at any reasonable time on written demand stating such purpose.
- 6.3 Inspection and Audit by the Board of Trustees. Every Trustee, or any agent appointed by the MMAP Board of Trustees, or any agent appointed by the MMAP Board of Trustees, will have the absolute right, at any reasonable time, to inspect and copy all books, records, documents of every kind and to inspect the physical properties of the MMAP Trust or any recipients of funds allocated by the MMAP Trust. No MMAP Trust funds may be disbursed to any recipient without a written acknowledgment and consent of this inspection and audit possibility.

ARTICLE VII.
FISCAL YEAR

- 7.1 The Fiscal Year. The fiscal year of the Trust shall be from October 1st - September 30th.

Approved and adopted as the By-Laws of the Trust this 18th day of November, 1992.

Samuel G. DeBore
Executive Director

Marzell Smith
Chairman

ATTACHMENT F

Board Minutes Approving the Sunset Review Questionnaire

Date:
To: George M. Burgess
County Manager
From: John T. Jones
Chairperson, Metro Miami Action Plan Trust
Subject: Sunset Review of County Boards for 2008 – Metro Miami Action Plan Trust

Pursuant to Section 2-11.40 of the Code of Miami-Dade County, I am submitting the 2008 Sunset Review of County Boards Report for the Metro Miami Action Plan Trust (MMAP) for transmittal to the Board of County Commissioners (BCC). The Board approved the attached report at its meeting of October 15, 2008.

It is recommended that the BCC approve the continuation of the Metro Miami Action Plan Trust.

BACKGROUND

Metro-Miami Action Plan Trust is committed to addressing the socioeconomic disparity of Miami-Dade County's Black community by advocating and coordinating initiatives and programs for the benefit of the community-at-large.

Metro-Miami Action Plan Trust (MMAP) is a Miami-Dade County agency established in 1983 by the mayors and managers of Dade County and City of Miami, the Chair and Superintendent of the School Board, the Greater Miami United Board of Directors, and the chief executives of local institutions of higher education that agreed to lead this community towards reducing disparities facing the Black community. (After several civil disturbances the U.S. Civil Rights Commission was summoned by the Community Relations Board to suggest solutions to a community polarized along ethnic and economic attitudes.) Decision makers began to implement a plan led by grass root citizens and The MMAP Process was implemented. It was funded by the County Commission which involved four work groups -comprised of citizens, government officials, and university personnel to gather data and recommend solutions addressing major issues in the areas of housing, education and training for jobs, economic development and employment, and criminal justice system sensitivity.

In 1992, MMAP was restructured as a 21-member public trust by County ordinance 92-12 and further restructured in 1993 by county ordinance 93-12.

In 2001, the Code of Miami-Dade County was amended removing the transition period and granting additional powers to the Metro-Miami Action Plan Board of Trustees. In 2007 The Board's membership was modified via an amendment of Ordinance 92-12, changing the composition of the Board from twenty-one (21) members to fifteen (15).

MMAP has accomplished several notable tasks since its inception with leadership provided by Miami-Dade Board of County Commissioners with assistance from federal, state and local partners. The most notable include the Tampa Plan a replication of MMAP; secured dedicated revenue streams in addition to county dollars to deliver excellence to youth and provide homeownership opportunities; secured federal funds to assist business in Overtown; increased the number of Black jurors on criminal and civic juries; established the production of a video tape in the 80's explaining the jury pool process to jurors on duty which is still used today; establishment of Florida Martin Luther King, Jr. Institute for Nonviolence - the first nonviolence management institution in the State of Florida; Nonviolence and sensitivity training provided police and citizens; advocated for police substations in local neighborhoods; established the Miami-Dade County Teen Court; developed an alternative educational Program - Martin Luther King, Jr. Leadership Academy; the creation of North Dade Community Development Federal Credit Union; assisted with funding for the first black owned Denny's Restaurant in Miami-Dade County; assisted with funding for the second black-owned Denny's Restaurant near Pro Player Stadium; the fostering of several youth entrepreneurs in South Dade; created a summer banking program for H.S. students; the funding of housing developments in West Perrine; the creation of MMAP Housing Assistance Program that has contributed millions of dollars to the local tax base and encompasses a down payment assistance program, pre and post counseling project and a housing development initiative; the coordination of the annual BOSS-FOR-A-DAY event for public high school students to shadow a professional in a desired industry for a day; positioning the agency as a resource center for news media; advocate for thousands of residents concerned with the socioeconomic state of Miami-Dade County's Black neighborhoods; provided hundreds of community forums and workshops in heightening awareness of critical socioeconomic issues and trends; the awarding of millions of dollars to small businesses and community-based organizations; and hosting the largest and longest-running conference on local Black issues.

Today, the role of MMAP is still one of advocacy and serves as a compass to guide the organization in fulfilling its mission to create economic and social empowerment opportunities to develop prosperous neighborhoods in Miami-Dade County.

John T. Jones
MMAP Board Chairperson

ATTACHMENT G

MMAP Trust Major Accomplishments Last 24 Months

MMAP's Highlights of Accomplishments 2006 and 2007

- Opa Locka Flightline – Provided a grant for \$100,000 for equipment and marketing, advertising and promotions. This aviation enterprise is a fixed based operation located at the Opa-Locka Airport in building #121.
- Homeownership Assistance Program (HAP) – For the period from October 1, 2006 through July 31, 2007, 643 first-time homebuyers have received \$5.69 million in down payment and closing assistance.
- Lottery Initiative – Through the Lottery Initiative, 7 randomly selected winning participants received \$1.3 million and twelve consolation participants have received \$409,825.00.
- South Dade Small Business Capitalization provided marketing, branding, how to write a business plan and other workshops throughout the day to over 150 businesses that attended.
- South Dade Small Business Capitalization had over 50 vendors that participated in displaying their products to over 150 businesses.
- Two **Parade of Homes Extravaganzas** – Housing fairs to promote the availability of housing inventory in North and South Dade County. First-time homeowners had the opportunity to meet area developers, realtors and mortgage professionals in an effort to attain homeownership. Over 70 vendors and over 200 prospective homebuyers participated in the two events.
- Teachers Housing Initiative - a Housing Fair targeted especially at teachers. Under an initiative spearheaded by District 3 County Commissioner Audrey Edmonson, sixteen (16) qualified teachers will receive up to \$25,000 in the form of a zero percent (0%) interest, no payment (non-amortized) mortgage, or HAP loan.
- Nonviolence Youth Leadership and Historical Civil Rights Educational Tour - Annual weeklong tour which allows 40 – 45 students from Martin Luther King, Jr. Leadership Academy to visit several cities and historical sites via Black History Tours, Inc. that helped change the social environment during the civil rights era.
- NFL Super Bowl Experience – Provided MLK LEADERSHIP ACADEMY students the opportunity to participate in the activities and drills that NFL players experience during game time and their careers.

- Assistant Navy Secretary B.J. Penn Keynotes Black History Event for MLK Leadership Academy. Middle school students saw first hand from this professional in the mainstream with a non-traditional career that there are many other job opportunities are on the horizon.
- *Resurrecting The Champ*: Advance screening for MLK Leadership academy students and the community-at-large to have a pre-view of the motivational movie before it's released to the general public.
- Teen Court completed a Law Training Program for students at St. Thomas University Law School. More than sixty (60) high school students attended this required training to become student defense attorneys and prospecting attorneys for Teen Court. This training was in coordination with Carol City Senior High School law Magnet Program.
- Teen Court recidivism rate for 104 cases from March 1, 2006 through October 31, 2006 that was reviewed was 2%.
- Martin Luther King, Jr. Leadership Academy had 100% attendance for FCAT. We were the only alternative school to do that well.
- Martin Luther King, Jr. Leadership Academy received an "A" for the overall inspection of the school.
- Martin Luther King, Jr. Leadership Academy had a promotion rate of 97.5% for students going to the next grade for the 2006 – 2007 school years.
- Martin Luther King, Jr. Leadership Academy had an overall year round attendance average of 91%.
- Psychological Services Program – MMAP provides psychological and psycho educational services to Teen Court MLK students and their families. Psychologists provide professional psychological services including Individual Therapy, Family Counseling, Parenting Skills and Psychological Evaluations. The goal of the psychological services is to intervene as soon as possible in order to prevent further involvement in the justice system, improve school performance and reduce acting-out behavior
- Coffee Talk – Provided (4) live radio talk show broadcasts at businesses located in neighborhoods where residents have the opportunity to participate and have their voices heard and address topics and issues they would like to have changed by their government representative(s). Locations included: AFRO-IN BOOKS AND CAFÉ, South Florida Boys

Choir, Miami Dade Community College Kendall Campus and Miami Job Corps Center.

- Disparity Study – Identify disparities within the black community in an effort to identify the disparities that exists within underserved neighborhoods, to include criminal justice, economic development, education, employment/jobs, housing, and health.
- South Dade Health and Wellness Initiative. According to the 2007 Disparity Study, *Thirty-Year Retrospective: The Status of the Black Community in Miami-Dade County*, the health status of Blacks in Miami-Dade County is lower than that of other racial or ethnic groups due to Blacks having higher rates of cancer, birth defects, infant immortality, diabetes, stoke, HIV/AIDS, and other illnesses. In response to this MMAP put together this event. At this event Dr. Nelson Adams, President of the National Medical Association was honored and discussed health concerns in Black Miami-Dade County. Senior citizens, community based organizations, and other South Dade residents learned first-hand how to maintain and improve their health.

ATTACHMENT H

MMAP Trust Board's Major Accomplishments Since Established

Metro-Miami Action Plan Trust

1983 - 2007 ACCOMPLISHMENTS

Providing Part of the Solution

One of the most positive steps this community took after racial tensions erupted into riots during 1969, 1980 and 1982 was the creation of the Metro-Miami Action Plan (MMAP).

The Black population in Miami felt powerless and frustrated from the effects of racial isolation and exclusion. The vast majority of blacks regardless of economic status were not a part of the decision making process and had no control politically or economically over their *destiny*.

After realizing Dade County's criminal justice system had been a continual source of abrasion to the Black community and that tensions had not decreased since the mid-60's, the Dade County Community Relations Board made a request for the United States Commission on Civil Rights to conduct public hearings in Miami, Florida. The US Commission completed the report *Confronting Racial Isolation in Miami* in June 1982. The report examines the role of local, State and Federal governments, and the private sector in the development of racial isolation in Miami. The symptoms of that isolation include high unemployment and a lack of access to job training and advancement, lack of business opportunities and loans, adequate housing, the justice system, complaints of police brutality, the physical destruction of large portions of the black community by municipal government, and equal educational opportunity for the city's black population. The report concluded "without such a commitment, from the groups, individuals, and units of government to work together with the black community to bring about that community's participation in all aspects of growth and progress in Dade County, conditions will worsen isolation will increase and violence will recur".

MMAP is a government-sanctioned and funded agency, established by Metro-Dade County in 1983. It was a response to a racial crisis, and at the time of its creation, seemed to be the best answer available to stem the racial riot and community tensions that rocked Miami in the early 80's. A call to action was made by elected officials, local governments, Metro-Dade County, City of Miami, municipalities, Dade County Public Schools, colleges and universities, private sector organizations, public sector agencies, community leaders and grass-root citizens all came together to develop the community-wide institute (MMAP) designed to address and eradicate the disparities existing between the Black community and the Dade community-at-large. A tri-ethnic group of power brokers answered the call to action and the "MMAP process" to bring about systemic change for the black community began.

The "MMAP process" is a comprehensive agency purposely constituted with authority, governance, funding, staff and a far reaching scope to stimulate progress, confront injustices, create opportunities, raise funds, raise standards and promote a better quality of life for the Black and poor citizens of Dade County. In 1983, the focus of MMAP began

with four *action areas* of disparity that needed committee structure to implement an urgent plan: Education and training for jobs, economic development and employment, housing and sensitivity in the criminal justice system. In 1987, the Board also added attention to the areas of federal/state relations and health and human services. MMAP Action Committees serve as the vehicle for obtaining current community input or recommended actions about any program, project, event or recommendation that the community wants sponsored, funded, advocated, or initiated. Lead Authorities are establishments identified to either make the systemic change or implement the necessary plan to address the recommended action/community issue with a report at the annual conference.

In January 1983, officials began public dialogue about the responsibility of local government for the problems that lingered in the Black community. In July 1983, MMAP hosted its first community conference with over 800 participants and negotiated 176 Recommended Actions. Twenty years later the conference has continued to attract a large and diverse population of participants each year and is the longest running event on local black issues. The conference provides an official forum to report on the recommended actions gathered by the Action Committees at the request of a citizen, group, or professional organization. Nationally recognized speakers, as well as local elected officials and businessperson, are selected to bring insight, provide cutting-edge information and motivate the 1,000 participants. Workshops at the conference continue to address hot topics gathered during the year.

The following is a snap shot of the accomplishments/recommended actions - programs or projects advocated, sponsored and/or funded at the community's request for immediate action once the MMAP process created by Metro-Dade County, City of Miami, colleges and universities, concerned citizens was implemented from the inception of MMAP.

1. Established Kingian Nonviolence Conflict Resolution Training for law enforcement officers.
2. Developed legislation for the creation of the statewide Florida Dr. Martin Luther King, Jr. Nonviolence Institute, based on the philosophy of the late Florida Dr. Martin Luther King, Jr.
3. Workshops setup with national speakers on Community Oriented Policing.
4. Kingian Nonviolence Freedom Ride Educational Tour – Law Enforcement Officers, citizens, and students toured the Martin Luther King Center for Nonviolence in Atlanta, Georgia.
5. Moss Plan – Charge to open several Black businesses in South Dade to the devastation by Hurricane Andrew.
6. 8 Businesses received grants from MMAP: Bradley's Grocery, IBO's Market, Jackson Soul Food, Just Right Barber Shop, Moore's Grocery, Overtown Manufacturing Company, St. John's CDC; and Two Guys Restaurant.

7. Florida Memorial College and MMAP provided a business workshop for minority contractors who participated in Miami Dade County Community Small Business Enterprise Mentor – Protégé Program.
8. Held a seminar for managing and marketing businesses in the Overtown Community.
9. Partnered with Miami Dade County Mayor's office and HBUD to plan new business development opportunities near the proposed Scott-Carver Homes Redevelopment Project for Project Hope VI.
10. Held a credit improvement workshop within Liberty City for area residents.
11. 1999 – Nov. 1999 Grand Opening of first Black owned Denny's Restaurant within the Southeastern United States through the Moss Plan.
12. Assisted with funding for the opening of the second Denny's, by the same owner, in the proposed City of Miami Gardens across from Pro Player Stadium.
13. Established a Banking Micro-loan Consortium.
14. North Dade Community Development Federal Credit Union – Developed and opened a financial institution for residents in the North Dade Community.
15. Assisted with the development of the Little Haiti Community Credit Union.
16. Originally established Black Entrepreneur Television Series and Survival Kit.
17. Businesses receiving funding from MMAP: North Dade Community Development Federal Credit Union; West Perrine CDC; Kiddie Kop Day Care; DRP Transportation, a special transportation service for the elderly and the physically challenged ; School Daze, a uniform company in Overtown.
18. Hosted annual picnic with Community Development Corporations at Tropical Park to raise awareness in Housing programs.
19. Advocated to increase Black Jurors seated on Criminal and Civil Juries by changing the jury selection process.
20. Established trend for police sub-stations in Black neighborhoods – Liberty City, Overtown, and Scott Projects – initiative to expand.
21. Conducted study on retention, hiring, promotion, and evaluation of all Black law enforcement officers throughout the various municipalities.

22. MMAP generated \$3,615,000.00 in business loans for clients including \$ 177,000.00 from MMAP's revolving loan fund.
23. Provided eight business owners from Overtown community with grants ranging from \$45,000 – \$900,000.
24. Job Referral program; MMAP linked citizens to employment agencies and encouraged existing clients to offer job opportunities.
25. Business Incubator; MMAP ventured into interactive technology with the launch of Urbanfolkworks Technology Incubator.
26. MMAP served in the planning committee of the annual AfriCANDO Trade Conference.
27. MMAP assisted in the initial planning of the Mayor's African Trade Task Force.
28. Assisted in securing a grant to develop and implement a pilot project to place AFDC recipients in traditional and non-traditional careers, which enabled them to secure and maintain self-sufficiency.
29. MMAP continued its Youth Entrepreneurial Training Program administered by MMAP in 1995, 62 students from Booker T. Washington and Jose de Diego Middle School participated and 43 students graduated this year.
30. MMAP facilitated the Youth Business Development Workshop at Community Action Agency's Annual Youth Leadership Conference.
31. The Entrepreneurial Institute: A Community Partnership – courses offered at Florida Memorial College. Courses included: *Starting and Incorporating a Business, Developing a Marketable Business Plan, Managing for Greater Profits, Marketing Your Product or Service Accounting - Keeping Accurate Financial Records, Import/Export- International Trade, Using Computers in the Small Business, and Franchising Opportunities.*
32. The Institute provided information to approximately 590 people attending the following group presentations: Haitian American Center for Economic Affairs; South Dade Credit Repair Workshop in Homestead; Florida Memorial College's National Alumni Association meeting in Jacksonville; MMAP/Entrepreneurial Institute Apprenticeship Workshop in Liberty City; and North Dade Community Development Federal Credit Union.
33. MMAP/Banking Micro loan Consortium- established to address the need for small start-up loans.

34. Credit Improvement Workshop- held on June 9, 2001 in Homestead.
35. MMAP's Apprenticeship Job Fair at the Joseph Caleb Center in January 2001.
36. South Dade Initiative – MMAP expanded CEDAC to South Dade. – Monthly meetings in Homestead.
37. In February 2002- Miami Dade County Commission, specifically Miami Dade County Commissioner Dorrin Rolle of District 2, paved the way for MMAP to acquire development rights to the North side Metrorail Project. The site consisted of approximately six acres bounded by NW 31st and 32nd Avenues, and NW 77th and 79th Streets. MMAP offered the North side Metrorail site for transit related joint development to include commercial and affordable housing components. This project provided job opportunities, needed affordable housing stock and other economic benefits for this community.
38. Financial Assistance- MMAP Revolving Loan Program continued.
39. Technical Support – provided one-on-one business counseling to almost 200 persons seeking assistance and 140 business plans were developed.
40. Established MMAP Homeowner Assistance Program (HAP) providing down payment assistance for first time low-income homebuyers.
41. Provided funding for H.O.P.E. , investigated housing discrimination complaints and filed suit when injustices occurred.
42. Business Incubator – Workplace space, office equipment, and business counseling are all part of the services at MMAP technology incubator located in Opa-Locka.
43. International Trade – continued international trade initiatives.
44. Community Involvement – monthly CEDAC meetings.
45. In April 2003 – Northside Metrorail Station Joint Development Project – Miami-Dade Board of County Commissioners approved a ground lease agreement between Metro- Miami Action Plan Trust (MMAP) and Miami-Dade Transit for the development rights to the Northside Metrorail Station. MMAP Trust entered into a joint development agreement with Altamira Associates, LTD. for the construction of 234 apartment units on the site. Intended to stimulate the area's economy through residential and transit-related development and job creation.

46. Liberty City Commercial Development Project – MMAP awarded the MMAP Foundation, Inc. a grant in the amount of \$75,000 to offset pre-development costs associated with a commercial development project. The MMAP Foundation, Inc. established a joint venture partnership with Peninsula Developers/Teja Associates, Inc. to develop property located at the southwest corner of 54 Street and 27th Avenue in Liberty City. One of the businesses targeted in the project was Family Dollar, a discount retail establishment.
47. Revolving Loan Fund – Designed to help in the circulation of financial resources within the Black community. MMAP awarded 2 small businesses loans this year as a part of its revolving loan program. The businesses collectively received loans totaling \$100,000.
48. Business Assistance Collaborative – This year the Entrepreneurial Institute provided 240 individuals with personalized counseling in starting or expanding a business. Within this assistance 161 business plans were developed with 105 for expansion and 56 for start-ups. The Institute also conducted several seminars on the following topics: Starting a Business Plan; Marketing Products and Services; International Trade- Importing and Exporting; Financial Records; Understanding and Repairing Credit; Sales; and Managing Human Resources. Also, further specialized workshops targeting healthcare and Workforce America participants were conducted throughout the year.
49. *Peace in the Hood Festival* – Commitment to participate in a festival that takes a stand on issues related to education, health, nonviolence, music, AIDS Awareness and provide community outreach with a positive message for today's youth. The street festival attracts over 80,000 people annually and is in its sixth year honoring well known DJ Uncle Al.
50. Nonviolence Youth Leadership and Historical Civil Rights Educational Tour - Annual weeklong tour which allows 40 – 45 students from Martin Luther King, Jr. Leadership Academy to visit several cities and historical sites via Black History Tours, Inc. that helped change the social environment during the civil rights era.
51. Teen Court Lawyer Training Program – Volunteers are trained as lawyers to assist with Miami Dade Teen Court hearings, giving them the opportunity to gain knowledge and experience in a non-traditional judicial process.
52. Carrie Meek Foundation – Civics Program – Provide participants of Teen Court with the tools to become better citizens through classes and information on how government works, what government does, how an individual can participate in the governmental process.
53. Florida Financial – Money and Banking Program – Introduce participants of Teen Court to the world of credit, how it works and how to use it wisely.

54. Miami-Dade County Teen Court continued to serve as an alternative sanctioning program for first-time juvenile offenders by conducting peer-sanctioning court hearings countywide.
55. Miami-Dade County Teen Court expanded its reach in diversion and became the primary referral program of the State Attorney's Office for juveniles who committed offenses in the county but resided in other parts of the state. The program was the ideal choice for such a local partnership due to the extensive network and working collaborative with other teen court programs across the country.
56. Miami-Dade County Teen Court increased the number of volunteers among adult attorneys and judges practicing in Miami-Dade County, and merged a new partnership with St. Thomas Law School Pro Bono Program. The adult volunteers assisted the program not only by presiding as judges during Teen Court hearings, but also in the training and development of these young aspiring attorneys. One of these training opportunities was an intensive two-day session where attorneys from the Public Defenders Office and a local law firm as well as a student from St. Thomas Law School.
57. Miami-Dade County Teen Court youth volunteers joined staff in providing community service to such events as the Goulds Community Action Agency Toy Drive. They also participated in a number of leadership-oriented activities including 2005 National Youth Court Month. For the first time in the existence of M-DCTC, the youth celebrated the month by engaging in a month of events.
58. Miami-Dade County Teen Court focused on nurturing the leadership skills of youth volunteers. Its court hearings, group sessions, speaking engagements and training programs forced these youths to work beyond what they perceive as their limits. Opportunities within the program reinforced a notion that they were in fact the next Johnnie Cochran, Judge Orlando Prescott or even the first U.S. Supreme Court Justice Thurgood Marshall.
59. Miami-Dade County Teen Court extended its outreach efforts and provided orientations and other workshops at area schools throughout the county. These schools included: Jane S. Roberts K-8 Elementary, Van E. Blanton Elementary, Nautilus Middle, Richmond Middle, Miami Springs Middle, South West Middle, Palmetto Middle, South Miami Middle, North Miami Senior, Homestead Senior, Coral Reef High, Booker T Washington High Michael Krop Senior, Hialeah-Miami Lakes, Howard D. McMillian School, Miami Lakes Educational Center, and Varela.