

**MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Interim Metro Miami Action Plan Trust**

Office of the Metro Miami Action Plan Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

April 15, 2009
As Advertised

Harvey Ruvin, Clerk
Board of County Commissioners

Diane Collins, Acting Division Chief
Clerk of the Board Division

Karen Harrison, Commission Reporter
(305) 375-1296



OFFICIAL MINUTES
INTERIM METRO-MIAMI ACTION PLAN TRUST
MEETING OF April 15, 2009

The Interim Metro-Miami Action Plan Trust (MMAP) convened a meeting at the Office of MMAP Trust Board Room, 19 West Flagler Street, Mezzanine Room #106, on April 15, 2009 at 4:00 p.m., there being present: Chairperson Robert Holland, Esq. and Members: Vice Chair Reverend Dr. Walter Richardson; (Father Canon Richard Marquess-Barry, Mr. Miguel De Grandy, Esq., and Reverend Richard Dunn was absent).

MOMENT OF SILENCE

Roll Call

Staff members present were: Interim Executive Director John Dixon, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Pamela Green PhD., Ms. Joanne Hicks, Mr. Eric Johnson, Mr. Anthony Williams, Mr. Harold Young; Mr. Joey Walker; Assistant County Attorney Modanna Dashtaki; Ms. Roma White, County Department of Human Resources, and Deputy Clerk Karen Harrison.

Chairperson Holland noted the Interim Trust members would only address the discussion items due to the lack of a quorum

Mr. Dixon introduced Ms. Roma White, from the Miami-Dade County Department of Human Resources' Mentoring Program, who was his mentor and would be sitting in on today's (4/15) meeting.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Approval of Previous Minutes

January 28, 2009 Interim Board Meeting
February 11, 2009 Interim Board Meeting

I. MMAP Presentations

- **Mission Statement – Current, Past, Proposed, ORB Suggested Mission Statement**

Mr. Dixon provided feedback received from the MMAP Oversight Review Board after they reviewed all the proposed mission statements. He noted their concern with using the language "to serve the **underserved**" rather than the Black community.

Mr. Dixon noted it was proposed that MMAP would oversee entities that were working to make a difference in the community. He also noted that, at the end of the year, MMAP staff would provide a report card on the outcome, based on the recommendations regarding education, housing, economic development, and criminal justice, in order to identify ways to correct those issues reported.

Discussion ensued regarding the fact that MMAP would not have authority over those entities, but would report actions that were taken and the outcome.

In response to Mr. Dixon's comment regarding the need for the Interim Trust members to attend the Oversight Board meeting, Chairperson Holland noted that he had requested to be included in the agenda of the next MMAP Oversight Board meeting.

Reverend Richardson questioned whether the Interim Trust had identified some definition regarding the mission statement. He recalled that the members wanted to have a discussion and bring back some feedback in order to decide whether MMAP's program would be advocacy, programmatic, or hybrid as well as how to proceed.

Chairperson Holland recalled that the Interim Trust members decided to move forward with the MMAP Agency as a hybrid, which was indicated in the revised proposed mission statement. He also noted he wanted to ensure the MMAP Oversight Review Board members were aware of this Trust's recommendation in their next meeting. Chairperson Holland also stressed the importance of the Interim Trust having a quorum in order to move quickly in making recommendations.

- **Proposed Agency Names**

Chairperson Holland requested that the proposed agency names be resubmitted, in the form of a slate, to the Interim Trust members, listing the most popular choices and explaining why they were. He explained this would allow members who could not attend the next meeting the opportunity to submit their choices and input for the purpose of discussion.

Discussion ensued regarding MMAP staff ensuring that all Interim Trust members be emailed or faxed the information.

II. Teen Court Youth Conference Update

Mr. Dixon gave an update of MMAP staff's plans to host the Second Annual Teen Court Youth Conference on May 18, 2009, at the Hilton Hotel in Miami. In order to address any issues concerning the use of Teen Court dollars to provide food at the conference, MMAP staff contacted the County Deputy Director of Finance, who verbally gave an approval. He added that, based on the Interim Trust's request, a memorandum was prepared confirming that conversation occurred. Mr. Dixon further noted the Finance Department requested staff to include, in the memorandum, the type of meals that would be served. He reviewed the line items listed in the budget for the conference, which totaled \$48,666.71. Mr. Dixon also noted the budget included plans to invite Chief Justice Peggy Quince and Justice James E.C. Perry as speakers for this event.

Discussion ensued regarding plans for the conference and a timeframe for obtaining confirmation from the two (2) prospective speakers for the conference at a cost not-to-exceed \$50,000.00.

Later in the meeting, Mr. Dixon asked the Interim Trust members to review the previous year's Teen Court Youth Conference's budget and action plan before the next meeting

Non-Agenda Items

In response to Chairperson Holland's inquiry regarding any department changes, Mr. Dixon noted other than the economic development component, nothing had changed and the other MMAP divisions were moving forward with resources from the General Fund in addition to the instructions from Audit Management.

Ms. Hicks confirmed that MMAP staff had a monthly report on the allocations from the Housing Assistance Program (HAP).

In terms of monthly reports, Mr. Dixon noted that the three major components of MMAP, in addition to Housing Assistance Program (HAP), included the Teen Court activities, and economic development was available except, the education component, which was currently inactive.

In response to Chairperson Holland's question regarding a meeting that MMAP staff was scheduled to have in District 2 under Commissioner Rolle on the economic development initiative, Mr. Dixon advised that the meeting was cancelled. He explained that the initiative was a collaborative effort to provide financial assistance to a business called "Jorge & Jerry's IGA Market"; however, he understood there was a letter of intent from another entity to take over the business.

Chairperson Holland recalled that the Interim Trust's decision was to not use the economic development dollars until the new incoming Trust members took office; however, that information could be used in preparing a presentation that focused on the Interim Trust's goals and objectives.

In terms of the economic development dollars, Mr. Dixon noted the County was hosting the 25th annual "National Organization of Black County Officials" from April 29th through May 3, 2009. He noted the small conference was anticipated to have 300 attendees and that Ms. Cynthia Curry, Senior Advisor to the County Manager, had requested MMAP staff to help organize this event, as well as serve as a host committee at the reception on Friday, May 1, 2009. Mr. Dixon spoke of the process MMAP staff took to locate a venue for the reception and following several bids from various organizations, he noted the event would be hosted at the Seaport.

Mr. Dixon also noted MMAP was asked to make a financial contribution for the favors that would be given to the guests from the economic development budget. He reported the financial contributions from the County totaled \$25,000 in addition to contributions from Commissioners Barbara Jordan, Dorrin Rolle and Dennis Moss that would award multiple scholarships for local Black students. Mr. Dixon noted he would report the cost of the favors for this event by next week, but it should be a nominal amount.

Chairperson Holland cautioned the Interim Executive Director to get written approval to use those economic development dollars to make a financial contribution in order to remain consistent with County policy.

Mr. Dixon noted MMAP staff would request a legal opinion from the County Attorney's Office in addition to an approval from the Interim Trust for any expenditure. He noted he hoped to

have all the information and the approval from the County Attorney's Office by the next meeting.

Chairperson Holland informed the Interim Trust members that he would not be present at the next meeting. He asked the Assistant County Attorney how the Interim Trust members would address taking a vote in his absence.

Assistant County Attorney Modanna Dashtaki advised that a Chairperson could be designated by the members of the Interim Trust at the beginning of that meeting.

Chairperson Holland mentioned his recent discussion with some retired County executives regarding the number of African Americans who were once in key positions, but were now in the County's pipeline. He suggested that a round table discussion be arranged by reaching out to former County employees and as he named a few people, he noted this general discussion would help to identify how to improve that process. Chairperson Holland suggested getting assistance in locating those individuals from the County Human Resources Department.

Discussion ensued regarding a number of people who were formerly employed by the County and now were working with the private sector, who could be helpful in those discussions.

Adjournment

Hearing no further business, the Interim Trust adjourned the meeting at 4:50 p.m.



Robert Holland., Chairperson
Interim Metro Miami Action Plan Trust



**METRO-MIAMI ACTION PLAN TRUST
SPECIAL INTERIM BOARD MEETING
APRIL 15TH, 2009**

AGENDA

Roll Call

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Approval of Previous Minutes

January 28, 2009 Interim Board Meeting
February 11th, 2009 Interim Board Meeting

- I. MMAP Presentations
 - Mission Statement – Current, Past, Proposed, ORB Suggested Mission Statement
 - Proposed Agency Names
- II. Teen Court Youth Conference Update
- III. Next Meeting

3. Assist youth in the Teen Court Program in a discussion that will clarify their values to improved decision making and prevent involvement in the legal system.

The conference will provide the following benefits:

- Provide students with an understanding of legal and criminal processes;
- Help develop students' public speaking, communication and interpersonal skills;
- Help foster critical thinking, problem solving, decision making and other positive leadership skills;
- Help in the development of well-educated law respecting citizens.

The format of this conference is:

1. An opening plenary session
2. The participants will then be broken into small groups facilitated by a staff member from MMAP.
3. Students will then return to the large group to report on their findings.
4. Findings will be written into a report and disseminated to the appropriate decision making bodies.

The May 2009 conference will include the following:

Target Group: At-risk middle and high school students

School/Organization	Number of Student Attendees
Booker T. Washington	50
Miami Edison Senior High School Law Academy	50
Miami Carol City Senior High School Law Magnet	50
North Miami Senior High School	50
Miami Southridge Senior High School	50
South Dade Senior High School	50
Miami Jackson Senior High School	50
Miami-Dade County Teen Court Participants	50

Location: Hilton Miami/Downtown, 1601 Biscayne Boulevard, Miami, Florida 33132

Time: 9:00 a.m. to 2:00 p.m.

Transportation: Youth will be picked up from and delivered back to their school locations by MMAP sponsored transportation. Breakfast and lunch will be served at the conference.

FISCAL IMPACT

The fiscal impact will be in an amount not to exceed \$50,000.00 from the Teen Court Budget.

RECOMMENDATION

It is recommended that the Interim Executive Board of Directors of the Metro-Miami Action Plan Trust approve staff hosting the May, 2009 youth conference aimed at ~~affording youth an opportunity to engage in relations that assist in the development of~~ responsible citizens with a budget not to exceed fifty thousand dollars (\$50,000.00) and including an expenditure to provide breakfast and lunch due to the length of the conference and the ages of the attendees.

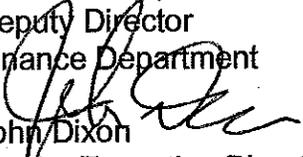
**METRO-MIAMI ACTION PLAN TRUST
HOMEOWNERSHIP ASSISTANCE PROGRAM**

March 2009

		
General Statistics	March.2009	YTD March. 2009
Total Applicants	33	147
Total Loans	32	125
Total MMAP Funding	\$222,177.00	\$875,119.00
Total Purchase Price(Applicants)	\$4,419,050.00	\$23,030,457.00
Average Sales Price	\$133,910.61	\$156,669.78
Total amount in 1st Mortgages(Applicants)	\$2,745,738.00	\$16,015,576.00
Average 1st Mortgage	\$83,204.18	\$108,949.50
Total Amt SURTAX Funding(Applicants)	\$1,018,000.00	\$3,712,947.00
Other Loans(Applicants)	\$493,865.00	\$2,769,481.00
Estimated Increase to Tax Base(Funded)	\$80,000.00	\$312,500.00
Head of Household Loans		
Female	17	72
Male	15	53
Total	32	125
Ethnicity Loans		
Black	17	65
Hispanic	15	54
White	0	5
Other	0	1
Total	32	125
Median Income Level Loans		
Very Low	8	17
Low	16	58
Median	5	26
Median Moderate	5	24
Total	32	125
Commission District Loans		
District 1 - Barbara Jordan	9	38
District 2 - Dorin D. Rolle	5	19
District 3 - Audrey Edmonson	3	21
District 4 - Sally A. Heyman	0	1
District 5 - Bruno A. Barreiro	0	0
District 6 - Rebecca Sosa	0	4
District 7 - Carlos A. Gimenez	2	2
District 8 - Katy Sorenson	5	13
District 9 - Dennis C. Moss	6	18
District 10 - Javier D. Souto	0	2
District 11 - Joe A. Marinez	1	1
District 12 - Jose "Pepe" Diaz	1	5
District 13 - Natacha Seijas	0	1
Total	32	125



TO: Graciela Cespedes
Deputy Director
Finance Department

FROM: 
John Dixon
Interim Executive Director

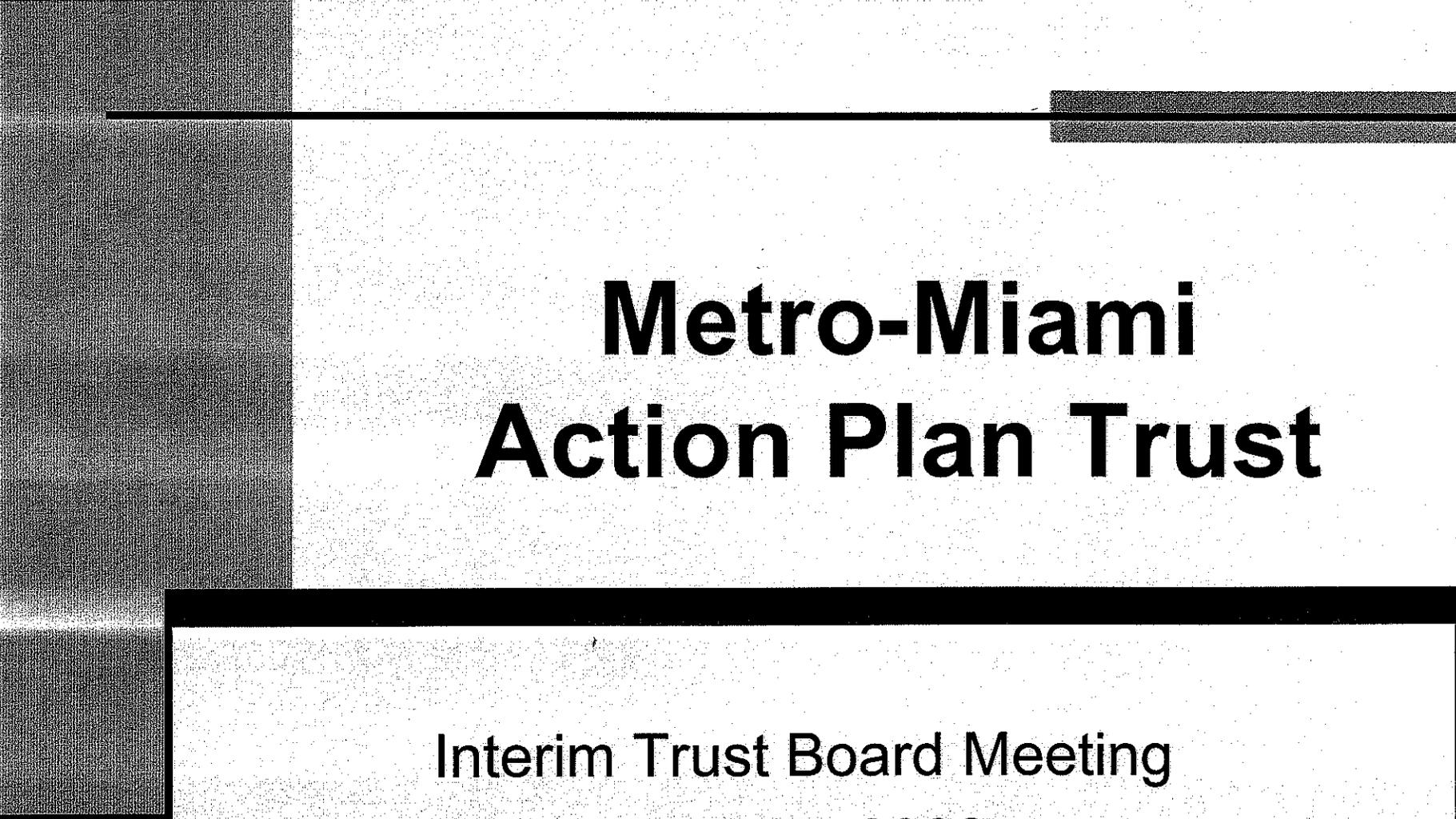
DATE: April 3, 2009

SUBJECT: Second Annual Youth Conference

The Metro-Miami Trust Action Plan Trust, Miami-Dade County Teen Court is hosting its Second Annual Youth Conference on May 18, 2009 at the Hilton Hotel on Biscayne Boulevard. The purpose of the conference is aimed at affording Miami-Dade County youth an opportunity to engage in understanding the legal and criminal justice processes; help develop public speaking and interpersonal skills; foster critical thinking and problem solving; and develop well educated law abiding citizens.

As we discussed, we will provide breakfast and lunch for student participants. The meals will be served due to the duration of the conference and the age of the attendees. The cost for both meals will be paid from the Teen Court budget. Per our conversation, this memorandum serves as authorization from the Finance Department, that Teen Court will purchase breakfast and lunch for the Youth Conference.

If you need additional information, please contact me at the MMAP office or on my cellphone 786-218-6542. Thank you for your assistance.



Metro-Miami Action Plan Trust

Interim Trust Board Meeting
April 15, 2009

Current Mission

- Metro-Miami Action Plan Trust is committed to addressing the socio-economic disparity of Miami-Dade County's Black community by advocating and coordinating initiatives and programs for the benefit of the community-at-large.

Past Mission Statements

- 2000 - Metro-Miami Action Plan Trust is committed to addressing the socio-economic disparity of Miami-Dade County Black Community by advocating and coordinating initiatives and programs for the benefit of the community-at-large.
- 1998 - The Metro-Miami Action Plan Trust is a multi-ethnic organization established to advocate and be a catalyst in the elimination of disparities existing between the Black Community and the Dade community-at-large.
- 1995 - The Metro-Miami Action Plan is a multi-ethnic organization established to advocate and be a catalyst to eliminate disparities that exist between the Black Community and the Dade community-at-large.
- 1996 - The Metro-Miami Action Plan Trust was created in 1983 by elected officials, civic leaders and interested citizens to advocate and be a catalyst to eliminate the disparities that exist between the Black Community and the Dade community-at-large.

Proposed Mission Statement

■ 1. (New Agency Name)

...Trust” is committed to addressing the socio-economic disparity issues that affect Miami-Dade County’s Black and underserved communities through advocacy, as well as, the implementation and coordination of programmatic solutions that benefit our community-at-large.

Proposed Mission Statement

■ 2. (New Agency Name)

...Trust” is committed to addressing the disparity issues that affect Miami-Dade County’s Black Community through advocacy, as well as, the implementation and coordination of socio-economic solutions that benefit our community-at-large.

Proposed Mission Statement

■ 3. (New Agency Name)

...Trust” is committed to addressing the socio-economic disparity issues that affect Miami-Dade County’s Black Community through advocacy that benefit our community-at-large.

Proposed Mission Statement

■ Oversight Committee

1. (New Agency Name)

...shall advocate and help, through an oversight role, to ensure the equitable participation of Blacks in Miami-Dade County's economic growth.

Proposed Agency Names

Miami-Dade...

- Prosperity Initiatives and Advocacy Trust
- Initiatives and Advocacy Trust
- Initiatives and Advocacy Catalyst Trust
- Advocacy and Community Outreach Trust
- Community Initiatives and Advocacy Trust

NOTE: There is an office in the County named
“Office of Community Advocacy”.

**METRO-MIAMI ACTION PLAN
TEEN COURT
SECOND ANNUAL YOUTH CONFERENCE**

BUDGET FOR CONFERENCE

HILTON HOTEL	\$36,902.35
Breakfast for 500 attendees	
Lunch for 500 attendees	
Breakout Rooms (6 rooms)	
Parking up to 15 cars	
Audio Visual Equipment	
 Coach Buses	
8 Buses @ \$439.04 each	\$ 3,512.32
 Promotional Give Aways	
Items (Pens, Flashlights, Key Chain, Calculators and Messenger Bag)	\$ 5,001.50
 Plaques/Awards	
16 Plaques @ \$150.00 each	\$ 2,400.00
 If available we are inviting the Chief Justice Peggy A. Quince or Justice James E. C. Perry both of the Florida Supreme Court to speak. Hotel and air travel	 <u>\$ 850.00</u>
TOTAL	\$48,666.71