

**MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust**

Office of the Miami-Dade Economic Advocacy Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

AUGUST 25, 2010
As Advertised

Harvey Ruvlin, Clerk
Board of County Commissioners

Diane Collins, Acting Division Chief
Clerk of the Board Division

Zorana Gainer, Commission Reporter
(305) 375-3570



OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust
MEETING OF AUGUST 25, 2010

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on August 25, 2010 at 3:30 p.m., there being present: Chairman Robert Holland, Esq., Mr. Marc Douthit and members Mr. Ron Butler, Ms. Stephanye Johnson, Mr. Carlos Morales and Ms. Leigh Toney, (Ms. Natasha K. Nalls was late; Ms. Tamika Robinson, Ms. Barbara Montero, Reverend Walter T. Richardson, Mr. Richard Cooper, and Ms. Treska V. Rodgers were absent).

ROLL CALL

The following staff members were present: Executive Director John Dixon, Ms. Laverne Carlile, Ms. Maria de la Portilla, Ms. Pamela Green, Mr. Jose Gonzalez, Mr. Eric Johnson, Mr. Williams Simmons and Mr. Anthony Williams (Ms. Angela Vaughns, Ms. Melba Gasque, and Mr. Joey Walker were absent). Also in attendance: Assistant County Attorney Brenda Neuman and Deputy Clerk Zorana Gainer.

Chairman Holland called the meeting to order at 3:43 p.m. He noted that discussion items would be heard first he would take the information items first due to lack of a quorum.

DISCLOSURE OF CONFLICTS OF INTEREST
QUERY FOR EARLY DEPARTURES

Ms. Leigh Toney noted that she had a conflict of interest with agenda action item I-A LEED Agreement with Miami-Dade College.

Mr. Marc Douthit noted he had a conflict of interest with agenda item I-C Demographics RFP Recommendation of Award.

APPROVAL OF PREVIOUS MINUTES

It was moved by Mr. Marc Douthit that the April 21, 2010 and June 16, 2010 MDEAT minutes be approved as presented. This motion was seconded by Ms. Stephanye Johnson and upon being put to a vote, passed unanimously by those members present.

I. Board Action Items

A. LEED AGREEMENT WITH MIAMI DADE COLLEGE

Chairman Holland noted the foregoing item would be deferred until the next MDEAT meeting because the quorum would be lost due to Ms. Leigh H. Toney's conflict of interest.

B. MEMORANDUM OF UNDERSTANDING WITH JUVENILE SERVICES DIVISION

Mr. John Dixon provided an overview of the Memorandum of Understanding (MOU) with Juvenile Services Division (JSD) explaining the intent was a request to authorize expenditure not-to-exceed \$273,000 to offset JSD Miami-Dade County Intervention Initiative (MDCII). He disseminated a memorandum dated August 11, 2010 regarding a meeting between MDEAT staff and JSD staff providing information on how those funds would be used by MDCII.

Additionally, Mr. Dixon pointed out that the memorandum delineated the functions of JSD's intervention program, which provided the majority of Teen Court's cases. He noted that he reviewed how these functions had increased Teen Court referrals and JSD had referred 318 students to Teen Court. Mr. Dixon also noted that a draft of the MOU within the agreement included how Teen Court youth would be served and a list of non-profit organizations that worked with JSD, but were unable to contribute financially to JSD's program.

Mr. Anthony Williams explained that the agreement reflected all referrals would be forwarded to Teen Court excluding substance abuse and psychological cases. He pointed out that special cases would be referred elsewhere due to problems that the County could not address. Mr. Williams noted that last year Teen Court had 357 Teen Court cases; currently Teen Court had 422 cases.

In response to Ms. Natasha Nalls' question regarding where JSD previously sent referrals, Mr. Williams noted the youth were referred to another intervention program.

Chairman Holland noted it costs JSD \$1,280 to conduct an assessment of each youth and that MDEAT had been funding JSD to conduct these assessments due to their lack of funds. He also noted that in the past those youth were referred to any program; but as part of this agreement, efforts would be made to ensure the youth were referred to Teen Court and that JSD did not use the funding to conduct assessments on youth that had to be referred to other intervention programs. He noted currently the majority of the youth, with an exception of ten percent of cases had come through Teen Court Program. Chairman Holland recommended that the language of the JSD agreement with MDEAT reflect to be a one time budgetary contract and include a two year commitment of referring youth to the Teen Court Program.

Responding to Mr. Marc Douthit's concern regarding having enough staff to handle the increased number of referrals, Mr. Williams noted the Teen Court Program had three case managers who handled about 70 cases each. Mr. Dixon noted that based on the County budget, MDEAT was prepared to hire one additional case manager, or possibly two.

It was moved by Mr. Douthit to adopt staff's recommendation to enter into a contract with JSD for one year with a one time agreement to provide MDCII with \$273,000 to conduct assessments for the Teen Court Program with a two year commitment. This motion was seconded by Mr. Ron Butler and upon being put to a vote, passed by a vote of 6-1 (Chairman Holland voted no; Ms. Barbara Montero, Mr. Richard Kuper, Reverend Walter T. Richardson, Tamika Robinson and Treska V. Rodgers were absent).

C. DEMOGRAPHICS RFP RECOMMENDATION OF AWARD

Mr. Marc Douthit noted that he had a conflict of interest regarding this agenda item.

Chairman Holland noted that the foregoing item would be deferred until the next MDEAT meeting because the quorum would be lost due to Mr. Douthit's conflict of interest.

D. RECRUITMENT AND SELECTION COMMITTEE RECOMMENDATION

Mr. Douthit explained that the intent of the recommendation by the Recruitment and Selection Committee (RSC) was to provide the Board with a job description of MDEAT's Executive Director. He noted the job description of the Executive Director had been revised and a copy was distributed to the members, which included the strategic plan for MDEAT to establish the goal of self sufficiency, which was discussed at the Trust Planning Retreat. Mr. Douthit also noted that following the approval of the Trust, it was approved by the County Commission to remove the word "Interim" from the Executive Director's title; however, there was no increase of salary in his position. He pointed out that Executive Director John Dixon was currently receiving the salary of a Deputy Director. Mr. Douthit further noted that after Mr. Dixon was appointed as the Executive Director, no salary increase had been authorized. He pointed out the Fiscal Year Budget included a salary for the Executive Director, which was approximately \$17,000 more than Mr. Dixon's current salary. Mr. Douthit noted that the recommendation by the RSC at today's (8/25) meeting was to approve an increase of the Executive Director's salary to the current budgeted amount for that position and that the salary be retroactive to the time Mr. Dixon was appointed.

Mr. Ron Butler noted he agreed with Mr. Douthit's comments concerning revising the Executive Director's job description; however, the RSC committee did not have an opportunity to discuss the salary increase, therefore it was not a committee recommendation. He requested that Mr. John Dixon and his staff be excused from the discussion to allow the members of the Trust to discuss the item in order to make a decision.

Assistant County Attorney Brenda Neuman cautioned Trust members that they were subject to the Sunshine Laws and although no one appeared to object, the public had the option to remain during the discussion.

Mr. Dixon and the MDEAT staff voluntarily left the meeting during the foregoing discussion.

Ms. Stephanye Johnson concurred with Mr. Butler concerning the need for the Trust to discuss the salary increase of the Executive Director. She noted that during this current economic climate, she was unsure whether this was the right time to make this type of recommendation. She noted she would like to see a benchmark chart before recommending the salary increase.

Chairman Holland pointed out that in the last two years budgetary cuts were made and people who received salary increases were scrutinized by the public and the media. He noted that as advocacy agency, he was also concerned about the MDEAT Trust approving a salary increase at this time. With respect to the Executive Director's current salary, Chairman Holland pointed out

that Mr. Dixon's salary was acceptable considering the current economic climate. Chairman Holland suggested that this portion of the Memorandum of Approval to increase the salary of the Executive Director be bifurcated.

Following further discussion, it was moved by Mr. Marc Douthit to increase the Executive Director's salary based upon the current budget level and address the retroactive pay on a later date. This motion was seconded by Mr. Carlos Morales and upon being put to a vote, failed by a vote of 2-5 (Chairman Holland, Mr. Ron Butler, Ms. Stephanye Johnson, Ms. Natasha Nalls and Ms. Toney Leigh voted No; Mr. Richard Kuper, Ms. Barbara Montero, Reverend Walter Richardson, Ms. Tamika Robinson and Ms. Treska Rodgers were absent).

It was moved by Mr. Marc Douthit to approve the Selection Committee's recommendation of the Executive Directors Job Description. This motion was seconded by Ms. Stephanye Johnson and upon being put to a vote passed unanimously by those members present.

E. TEEN COURT YOUTH SUMMIT

Mr. John Dixon noted the Teen Court Program was asked to partner with Commissioner Audrey Edmonson in hosting a Youth Violence/Gang Summit that would be held on October 29, 2010 at the Joseph Caleb Center. He noted the MOA was a request to approve this event because the Teen Court students would be involved and allocation of \$835.73 from the Teen Court budget to provide funding for the Audio/Visual portion of the event.

It was moved by Mr. Marc Douthit to approve the expenditure of \$835.73 for the Youth Violence/Gang Summit. This motion was seconded by Ms. Stephanye Johnson and upon being put to a vote passed unanimously by those members present.

II. INFORMATION ITEMS

A. TEEN COURT ATTORNEY TRAINING

Ms. Dixon presented a brief report regarding the annual Teen Court Attorney Training, noting the volunteer youth training was held on July 29 through 30th, 2010 at St. Thomas University. He noted approximately 120 participants received mentoring and training from several legal experts who volunteered their services. The final day of training ended with a mock trial competition conducted by the youth, which allowed them to showcase their acquired skills. Mr. Dixon also noted that the training went well and many of the participating students had moved forward to seek a career within the legal field.

B. COMMISSIONER MOSS' HOUSING EVENT

Mr. John Dixon noted that MDEAT's Housing Advocacy Committee (HAC) had partnered with the Honorable Chairman Dennis C. Moss and his staff to host the South Dade Housing Empowerment Symposium which was held on August 4, 2010, at 5 p.m. at the South Dade Government Center. Mr. Dixon said a variety of Housing Agencies provided informational

sessions regarding foreclosure prevention, pre-purchase counseling, and mortgage qualification. He noted approximately 35 sponsors, and over 150 residents attended the event, as well as a host of speakers and vendors. Mr. Dixon pointed out that MDEAT received positive feedback and comments from attendees and events sponsors, and he would provide a detailed report on the event at the September MDEAT meeting.

C. FISCAL MONTHLY REPORT

Mr. Jose Gonzalez presented the MDEAT monthly fiscal report, noting that MDEAT was under its budget concerning any of the programs. He reported the actual budget for the Housing Assistance Program was higher than the projected budget, which was \$870,000 and was currently \$971,543. Mr. Gonzalez referred to fiscal report document in the agenda package and noted that the actual revenue for Teen Court this fiscal year was \$880,000 with two remaining months before it ends; and he anticipated it would be approximately \$1.2 million .

D. HOUSING UNIT MONTHLY REPORT

With regard to the Housing portion of MDEAT, Mr. Dixon noted that over the past three years the Budget Department had always proposed a higher projected budget than what MDEAT agreed to. He noted that MDEAT has contacted the County Budget Department regarding adjustments to the MDEAT budget because some funds were not received.

E. TEEN COURT UNIT MONTHLY REPORT

Mr. Anthony Williams presented a brief monthly report regarding Teen Court Program. He noted Teen Court had partnered with the City of Miami's Neighborhood Enhancement Team (NET) office, contributing \$5,000 and participating in their Safe Summer 2000 Program. Mr. Williams noted another collaborative effort was to host a Health Fair at Charles Hadley Park on Saturday August 21, 2000, which included participants from University of Miami Hospital, Jackson Memorial Hospital and Miami Children's Hospital. He said the Health Fair was successful and more than 2,500 people attended.

Ms. Pamela Green, Administrative Officer, MDEAT noted this was the first Health Fair that specifically focused on children. She noted the theme was focused around Michelle Obama's "Let's Move" campaign, and the children's weights were recorded in an effort to change their eating habits to be healthy. Ms. Green said approximately 1,600 children visited several stations, receiving eye, ear, and dental health examinations, after visiting each station the children received backpacks.

Mr. Williams noted Teen Court held a Mock Trial earlier this month, which was extraordinary and lifelike, because it contained all the components of an actual criminal trial case. . Mr. Williams also noted that two youth took on the challenge of acting out the role of the prosecutor and the defendant.

Chairman Holland suggested the next Mock Trial be video recorded and that MDEAT staff provide that video recording with the information regarding the success of the Teen Court

Program and how it impacted participating youth, including the recidivism rate as well as MDEAT's Housing Program. He further suggested creating an email list comprised of community leaders to forward this information in an effort to educate them about MDEAT's activities.

In response to Chairman Holland's suggestion, Mr. Williams pointed out that during the Attorney Training Program, Miami-Dade TV video recorded the process of producing a Mock Trial by the youth and how they were affected by participating.

Mr. Dixon noted that in an effort to continue MDEAT's role of advocacy, staff met with Commissioner Edmonson to develop a television campaign advertisement regarding crime that would air on Miami-Dade TV. He noted that Commissioner Edmonson agreed to be the spokesperson for this campaign.

F. PUBLIC INFORMATION

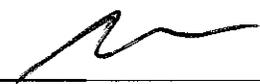
III. EXECUTIVE DIRECTOR'S REPORT

IV. NEW BUSINESS

V. SCHEDULE NEXT MEETING

ADJOURNMENT

There being no further business to come before the Trust, the meeting adjourned at 5:12 p.m.



Mr. Robert Holland Esq., Chairman
Miami-Dade Economic Advocacy Trust



MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust Board
FROM: John Dixon, Executive Director
DATE: July 19, 2010
SUBJECT: The granting of the requested \$273,000 to Miami-Dade Juvenile Justice Services Department (JSD)

PURPOSE OF ITEM

The purpose of this item is to have the Board of Directors of the Miami-Dade Economic Advocacy Trust authorize an expenditure not exceed two hundred seventy-three thousand dollars (\$273,000) to the Miami-Dade Juvenile Justice Service Department for the Miami-Dade County Intervention Initiative (MDCII).

BACKGROUND INFORMATION

The Miami-Dade County Intervention Initiative is designed for any youth 17 years of age and under who may be experiencing behavioral and familial difficulties. Utilizing proven and successful juvenile justice instruments and interventions, psychosocial issues of youth at-risk are identified so that suitable treatment plans and referrals to appropriate services can be developed. The MDCII receives referrals through community outreach, schools, other JSD diversion programs, parents, and other concerned adults.

The program includes referrals to a formal network of private and public community based organizations that will address issues such as: Anger Management, Disruptive Behavior, Family Issues, Drug Experimentation, and Negative Peer Association to ultimately reduce the number of youths in the juvenile justice system.

FISCAL IMPACT

The fiscal impact will be in an amount not to exceed two hundred seventy-three thousand dollars (\$273,000) from the Teen Court Budget.

RECOMMENDATION

It is recommended that the Miami-Dade Economic Advocacy Trust Board approve this expenditure from the Teen Court budget not to exceed two hundred seventy-three thousand dollars (\$273,000) for the fiscal year 2010 – 2011 only.

Attached is a Memorandum of Understanding that has been sent to the County Attorney's Office for development to be signed off by MDEAT and JSD.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
MIAMI-DADE ECONOMIC ADVOCACY TRUST
AND
MIAMI-DADE JUVENILE SERVICES DEPARTMENT**

THIS Memorandum of Understanding (hereinafter "MOU"), is made and entered into the 1st day of October 2010 by and between the Miami-Dade Economic Advocacy Trust, an agent and instrumentality of Miami-Dade County (hereinafter "MDEAT"), and the Miami-Dade Juvenile Service Department, a department of Miami-Dade County (hereinafter "JSD").

RECITALS

WHEREAS, it is the policy of MDEAT through its Teen Court Program ("Teen Court") to provide an alternative sanctioning program for first-time youthful offenders who agree to permit their peers to determine sentencing instead of the juvenile justice system; and

WHEREAS, it is the policy of JSD to provide evidence-based assessment, referrals to community provider and case-management services; and

WHEREAS, JSD operates and administers the Miami-Dade County Intervention Initiative ("Intervention Initiative"), which is designed for any youth 17 years of age and under who may be experiencing behavior and family difficulties, as well as those at-risk of being arrested; and

WHEREAS, utilizing proven and successful juvenile justice tools and interventions, psychosocial issues of youth at-risk are identified so that suitable treatment plans and referrals to appropriate services can be developed, with the goal of preventing juvenile arrest; and

WHEREAS, the Intervention Initiative receives referrals through community outreach, schools, other JSD diversion programs, parents, and other concerned adults; and

WHEREAS, JSD's Intervention Initiative is a perfect match for MDEAT's Teen Court; and

WHEREAS, MDEAT and JSD desire to enter into an arrangement whereby they mutually work together to assist youth at-risk who participate in both the Intervention Initiative and Teen Court or both; and

WHEREAS, JSD has requested financial assistance from MDEAT in the amount of \$273,000 to be allocated to Intervention Initiative/Teen Court Program (“Joint Program”),

NOW, THEREFORE, MDEAT and JSD agree to as follows:

**ARTICLE I
PURPOSE OF AGREEMENT**

The Intervention Initiative is designed for any youth 17 years of age and under who may be experiencing behavioral and familial difficulties. Utilizing proven and successful juvenile justice instruments and interventions, psychosocial issues of youth at-risk are identified so that suitable treatment plans and referrals to appropriate services can be developed. The Intervention Initiative receives referrals through community outreach, schools, other JSD diversion programs, parents, and other concerned adults. Many of the youth served by JSD would benefit from an alternative program such as Teen Court to utilizing proven and successful juvenile justice instruments and intervention methods.

The purpose of the Agreement is to establish a collaborative relationship between JSD and MDEAT’s Teen Court whereby JSD will refer all participants in the Initiative Intervention to Teen Court. The psychosocial issues of at-risk youth once identified by Teen Court would play a major role in the treatment plan. Through the early intervention in a youth’s life Teen Court would assist the youth to become productive citizens.

**ARTICLE II
TERM OF THE MOU**

2.1 The term of this MOU shall commence on the first day of the 2010-2011 Fiscal year October 1, 2010 and continue until September 30, 2011.

**ARTICLE III
RESPONSIBILITIES OF THE PARTIES**

- 3.1 JSD Responsibilities: JSD hereby agrees as follows:
- (a) To oversee the day to day operation of the Joint Program;
 - (b) To submit required operations reports to MDEAT as required to accomplish the mission of the Joint Program;
 - (c) To provide MDEAT with quarterly reports on the primary objectives of the Joint Program.

3.2 MDEAT RESPONSIBILITIES: MDEAT hereby agrees as follows:

- (a) To serve as the key partner in the collaboration between MDEAT and JSD with the referring of cases from the Intervention Initiative to Teen Court;
- (b) To play a major role in achieving the goals and objectives of the Joint Program.

**ARTICLE IV
PAYMENT**

MDEAT shall pay to JSD the sum of \$273,000 ("Joint Program Fund") for the services rendered herein. The Joint Fund shall be solely used for Joint Program activities, which includes the administration and operation of said program. The Joint Funds shall not be comingled with any other JSD funds JSD shall submit reimbursement requests to MDEAT monthly, on or by the 1st day of the month following the month in which services were provided, in a format determined by MDEAT, regarding the provision and utilization of funded services in accordance with this Agreement. In the event there are any unexpended funds at the end of the year MDEAT may recapture the remainder of said funds.

JSD shall refer all cases from the Intervention Initiative to MDEAT's Teen Court for the Fiscal years of 2010-2011 and 2011-2012 to provide assistance to at-risk youth, with the expectation of severe substance and psychiatric cases. These youth through Teen Court can take advantage of the peer participation process to alter the early stages of juvenile delinquency.

**ARTICLE V
PROGRAM MANAGEMENT AND NOTICE**

4.1 The Program Manager for the JSD is the Director, Wansley Walters, phone number (305)755-6202. Program Manager for MDEAT is Division Director, Anthony D. Williams, telephone number (305)372-7600. The parties shall direct all matters arising in connection with the performance of this MOU, other than notices, to the attention of the Program Managers for attempted resolution or action. Program Managers shall be responsible for overall coordination and oversight to the performance of this MOU.

4.2.1 All notices, demands, or other communications to MDEAT under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Anthony D. Williams
Miami-Dade Economic Advocacy Trust
19 West Flagler Street, Suite M-106
Miami, Florida 33130

All notices, demands, or other communications to JSD under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Wansley Walters
Miami-Dade Juvenile Services Department
275 N.W. 2nd Street, Second Floor
Miami, Florida 33128

MDEAT and JSD shall also provide a copy of all notices to the Project Managers. All notices required by this MOU shall be considered delivered upon receipt. Should any party change its address, written notice of such new address shall promptly be sent to the other parties.

ARTICLE VI TERMINATION/REMEDIES

- 5.1 Any party may terminate this MOU at any time for convenience upon ninety (90) calendar days prior written notice to the other party. Any such termination shall be effected by delivery to the other of a Notice of Termination specifying the extent to which performance of work under the MOU is terminated, and the date upon which such termination becomes effective.
- 5.2 This MOU has no third-party beneficiaries (intended or incidental), who may enforce obligations of any party should the MOU be terminated.

ARTICLE VII RECORDS RETENTION/OWNERSHIP

MDEAT and JSD shall maintain records and each party shall have inspection and audit rights as follows:

- 6.1 Maintenance of Records: All parties shall maintain all financial and non-financial records and reports directly or indirectly related to the negotiation or performance of this MOU including supporting documentation for any service rates, expenses, research or reports. Such records shall be maintained and made

available for inspection for a period of five (5) years from the expiration or termination date of the MOU.

- 6.2 Examination of Records: All parties or their designated agents shall have the right to examine in accordance with generally accepted governmental auditing standards all records directly or indirectly related to the MOU. Such examination may be conducted within five (5) years from the expiration or termination of this MOU and upon reasonable notice, time and place.
- 6.3 Extended Availability of Records for Legal Disputes: In the event that any party should become involved in a legal dispute with a third party arising from performance under this MOU, the other parties shall extend the period of maintenance for all records relating to this MOU until the final disposition of the legal dispute, and all such records shall be made readily available.

ARTICLE VIII SEVERABILITY

If any part, term or provision of this agreement shall be held void, illegal, unenforceable or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining provisions shall not be affected thereby.

ARTICLE IX AMENDMENT OF THIS AGREEMENT

This Agreement may be amended with the mutual consent of both parties. Amendments shall be in writing and properly executed by both parties.

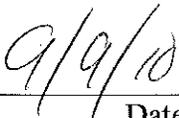
ARTICLE X SUPPLEMENTAL AGREEMENTS

This Agreement reflects the entire agreement between the parties. There are no additional agreements expressed or implied.

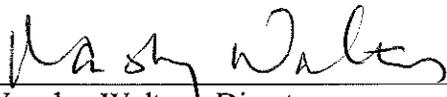
IN WITNESS WHEREOF, the parties or their duly authorized representatives hereby execute this MOU on the date first written above.



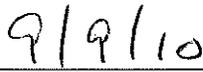
John E. Dixon, Executive Director
Miami-Dade Economic Advocacy Trust



Date



Wansley Walters, Director
Miami-Dade Juvenile Services Department



Date

Approved by: 

Robert Holland
MDEAT Chair

Approved For Form and Legal Sufficiency:

By: 

Assistant County Attorney

STATE OF FLORIDA)
)SS:
COUNTY OF MIAMI-DADE)

I, HARVEY RUVIN, Clerk of the Circuit Court in and for Miami-Dade County, Florida,
and Ex-Officio Clerk of the Board of County Commissioners of said County, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of the motions and
votes tallied at the Miami-Dade Economic Advocacy Trust Board of Trustee's meeting of
August 25, 2010, pertaining to agenda items: 1-B.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on this 10th day
of September, A.D. 2010.

HARVEY RUVIN, Clerk
Board of County Commissioners
Miami-Dade County, Florida

By *Jorann Gainer*
Deputy Clerk



Board of County Commissioners
Miami-Dade County, Florida



Miami-Dade Economic Advocacy Trust
August 25, 2010

EXHIBITS LIST

Prepared by: Jovel Shaw

NO.	DATE	ITEM #	DESCRIPTION
	8/25/10		Minutes
	8/25/10		Ballots
	8/25/10		Exhibits
1	08/25/10		Agenda
2	08/25/10		Meeting Notice
3	08/25/10		April 21, 2010, Board Minutes
4	08/25/10		June 16, 2010, Board Minutes
5	08/25/10		LEED Agreement with Miami-Dade College
6	08/25/10		Memorandum of Understanding with Juvenile Services Division
7	08/25/10		Demographics RFP Recommendation of Award
8	08/25/10		Recruitment and Selection Committee Recommendation
9	08/25/10		Teen Court Youth Summit
10	08/25/10		Teen Court Attorney Training
11	08/25/10		Commissioner Moss' Housing Event
12	08/25/10		Fiscal Report
13	08/25/10		Housing Unit Report
14	08/25/10		Teen Court Unit Report



MIAMI-DADE ECONOMIC ADVOCACY TRUST

BOARD OF TRUSTEES MEETING

AUGUST ~~18~~, 2010

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Agenda



MIAMI-DADE ECONOMIC ADVOCACY TRUST

**BOARD MEETING
WEDNESDAY, AUGUST 18, 2010
AGENDA**

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Roll Call

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

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III. Executive Director's Report

IV. New Business

V. Schedule Next Meeting

Adjournment



MEETING NOTICE

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TRUSTEE BOARD MEETING

DATE: WEDNESDAY, AUGUST 18, 2010

TIME: 3:30 PM

**LOCATION: BISCAYNE BUILDING
19 WEST FLAGLER STREET – SUITE M-106
MAIN CONFERENCE ROOM
MIAMI, FLORIDA 33130**

BOARD MINUTES

APRIL 21, 2010

**OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
MEETING OF APRIL 21, 2010**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened in a meeting at the Office of MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on a 17, 2010, at 3:30 p.m., there being present: Chairman Robert Holland, Esq., Vice Chairman Marc Douthit, Esq., Ms. Stephanye Johnson, Ms. Barbara Montero, Mr. Carlos Morales, and Ms. Natasha K. Nalls (Mr. Ron Butler, Mr. Richard Kuper, Reverend Walter T. Richardson, Ms. Tamika Robinson, Ms. Leigh Toney and Ms. Treska V. Rodgers, and were absent).

ROLL CALL

The following staff members were present: Executive Director John Dixon, Ms. Laverne Carlile, Ms. Maria de la Portilla, Mr. Jose Gonzalez, Ms. Melba Gasque, Ms. Pamela Green, Mr. Williams Simmons, Mr. Anthony Williams and Deputy Clerk Zorana Gainer.

Chairman Holland called the meeting to order at 3:44 p.m., and noted that due to the lack of a quorum, only information item reports would be heard at today's (4/21) meeting. He also noted that a special MDEAT meeting would be held on April 29, 2010 to vote on the following Board Action Items: 1-A Teen Court Youth Conference; 1-B MDEAT Procurement Fair; 1-C Green Certifications and approval of previous MDEAT minutes.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

APPROVAL OF PREVIOUS MINUTES

- I. **Board Action Items**
 - A. **Teen Court Youth Conference**
 - B. **MDEAT Procurement Fair**

Chairman Holland noted that the Procurement Fair had a budget of \$10,000 and requested that Mr. Dixon provide him with an itemized list for the Fair.

- C. **Green Certifications**
- II. **Information Items**
 - A. **Economic Development Action Committee Report**

Mr. John Dixon, Executive Director, MDEAT provided an update of the Economic Development Action (EDA) Committee Report. He noted that the members of the EDA Committee held its first public meeting in the community on April 8, 2010 at Florida

Memorial College. The topic of the meeting was "Bridging the Gap of the Digital Divide in Our Community," and the keynote speaker was Ms. Maggie Pedraza of Alliance for Digital Equality (The Alliance), noted Mr. Dixon. Detailed information was provided on how to get urban areas within cities and countrywide interested in digital technology and information regarding the digital divide. Mr. Dixon noted that Ms. Pedraza was currently targeting Miami-Dade County, particularly Liberty City area to teach the residents and businesses how to use digital technology to enhance their lives. Mr. Dixon pointed out that The Alliance was able to provide a number of computers to the residents of a Liberty City housing project; however, Comcast charged an \$80 monthly fee for internet services. Ms. Pedraza was able to get Comcast to lower the monthly service fee to \$10 for individuals participating in the program; Mr. Dixon noted that MDEAT's focus was more business related. A FMU professor attending the meeting suggested using FMU as an information/technology hub for businesses within the Miami Gardens area. Mr. Dixon said that they also discussed the idea of the economic corridor in Miami Gardens and creating the corridor, possibly on 27th Avenue, this would allow FMU to serve as an information/technology hub and provide potential employment opportunities for students at FMU. He said the hub stations would benefit the entire North Dade/Miami Gardens area. Mr. Dixon noted the topic regarding WiFi was discussed as well and the idea of creating hot spots within black communities, which was currently nonexistent.

Mr. Dixon noted that the members of the EDA determined that a subcommittee was needed in order to review how to access grant dollars regarding economic advocacy and development in North Dade or other areas. He also noted that the Economic Development Committee will host meetings in the evening to allow people within the community to attend and give their input. Mr. Dixon said he wanted provide information directly to the community and to receive their input. He also noted each committee would have its own community forum.

In response to Chairman Holland's inquiry regarding how many people attended the April 8, 2010 public meeting and how the meeting was advertised, Ms. Nalls stated approximately 20 people attended the meeting.

Mr. Dixon noted the meeting was advertised via radio, the Greater Miami Chamber of Commerce and the Florida Regional Minority Purchasing Council.

Chairman Holland expressed concern regarding the cost of radio advertisements and suggested in an effort to prevent spending funds on advertising, to schedule meetings and make announcements of those dates during the community meetings.

With regard to creating an economic business corridor within the City of Miami Gardens, Mr. Dixon noted he met with the City of Miami Gardens' Assistant City Manager to discuss the creation of an economic business corridor. He said the idea was to identify a group of businesses within close proximity that could interface based on their operations and provide these businesses with funding and technical assistance. Mr. Dixon noted companies receiving grants would have to hire an intern from FMU, this created synergy for the entire area's benefit. He noted 27th Avenue, 167th Street and 441 (northeast 2nd

Avenue) were discussed as possible areas to create the business corridor. He also noted the City of Miami Gardens was chosen because funds were available and would match funds with MDEAT towards this initiative.

Mr. Dixon noted he met with Mr. Leroy Jones, Executive Director, Neighbors And Neighbors Association (NANA) to collaborate on economic development. He said Mr. Jones agreed to be a member of the Economic Development Action Committee.

Ms. Barbara Montero suggested holding a forum to invite all Economic Development Organizations in an effort to develop partnerships.

Chairman Holland noted that MDEAT did not have the resources to make the economic development impact that was needed, but if other organizations were brought in and MDEAT served as an advocate it would be easier to focus on initiatives.

B. Housing Action Committee Report

Ms. Stephanye Johnson presented a brief report regarding the Housing Action Committee and noted that the Housing Action Committee conducted small interactive meetings in an effort to set up alliances with different groups. She also noted that as a result of these meetings the committee had great exposure to many different types of events. The forthcoming Family Empowerment Series was tentatively scheduled to be held at Florida Memorial College on June 12, 2010, which was a major countywide event that focused on working with families noted Ms. Johnson. She named the following organizations that had already involved with the series: South Florida Board of Realtors, Miami-Dade County, the Delta Educational Charitable Health Initiative, the Collective Banking Group, and the Youth Impact Ministries. She noted she was still putting forth effort to involve more organizations. Ms. Johnson said Mr. Kelvin Boston of the television program Moneywise with Kelvin Boston was known as one of the premier guru's in financial literacy as it relates to the African American Community had committed to joining the Empowerment Series. Mr. Boston expressed being committed to providing funding for the venue. Ms. Johnson reported that she was working in conjunction with Home for USA and their program Project Rebound; she explained that the Project Rebound program dealt with the acquisition of existing foreclosed houses at deep discounts and they were looking for support, and we are looking to acquire some of these homes and help them move their program forward. Ms. Johnson said we have also been conducting outreach activities, we have the Teachers Initiative coming up this weekend on Saturday April 21, 2010 being held at Booker T. Washington Senior High School, we will have many different people there to discuss the program, and the different types of down payment assistance programs available to them.

C. Youth Action Committee Report

Mr. Anthony Williams gave the Youth Action Committee Report. He noted the committee met on March 2, 2010 and the next meeting would be held at the Joseph Caleb

Center on April 29, 2010; he noted May's meeting would be held in the evening to allow the community members to be present and voice their concerns. Mr. Williams said the contract with the Miami-Dade County Public Schools was passed on May 12, 2010, he noted that he was working with School Board staff to coordinate the tutorial program and the stipend as well. Mr. Williams said a social meet and greet will be held for Judge Brown acknowledging his ascension within the court system and he would return with details regarding this event at the next committee meeting.

Mr. Dixon noted that this initiative was an opportunity to further market and promote the Teen Court Program. He said they had reached out to particular groups to educate people about Teen Court and its benefits. He noted exposing Teen Court to the actual court system informed them about how they could benefit from using Teen Court as a sanctioning alternative for juveniles. Mr. Dixon pointed out that he learned from the Chief Judge of Juvenile that they could not sentence a defendant to Teen Court and that this was a way they could refer juveniles that may benefit from the program.

Vice Chairman Marc Douthit pointed out the Diversionary Program was widely utilized because everyone was familiar with this program and this was an attempt to familiarize the Judges and the court system with the Teen Court Program as another alternative option.

Mr. Williams noted over 100 volunteers had signed up to be involved with the Teen Court Program at the Fair; he said this was another opportunity to expose the program to the community. Mr. Williams noted that on April 19, 2010 he attended City of Miami Commissioner Dunn's meeting regarding the teen curfew which would go into effect on May 1, 2010. He noted the meeting was held to address the curfew and make the community aware of the curfew and what would occur if their teen was picked up during a curfew sweep. Mr. Williams said that this was an opportunity to discuss this teen curfew at the Teen Summits.

Strategic Plan Update

D. Initial Budget Hearing Report

Mr. Jose Gonzalez reported that he attended the first resource allocation meeting between MDEAT and the Office of Strategic Business Management (OSBM) meeting on March 23, 2010, other attendees included Hugo Salazar, Deputy Director, Office of Strategic Business Management (OSBM), Amber Riviere, Budget Analyst, OSBM and Paul Mauriello, Business Analyst Manager, OSBM and staff; Irene Taylor-Wooten, Assistant County Manager and staff; Ines Beecher, Budget Coordinator, Office of the Commission Auditor (OCA), Maria Abreu, Budget Analyst, OCA; John Dixon, Director, MDEAT, Jose Gonzalez, Fiscal Manager, MDEAT, Anthony Williams, Youth Director, MDEAT and Eric Johnson, Housing Assistance Program Director, MDEAT. A projection of the county's General Fund revenue for Fiscal Year (FY) 2010/2011 was given, the county projected a deficit of \$200 million on the General Fund. Mr. Gonzalez noted the challenges MDEAT faced were discussed. He noted a budget proposal of \$529,000 for administration from the General Fund, \$330,000 for economic development,

\$1,275,000,000 for housing and \$1,742,000,000 for Teen Court, with a total of 24 positions. Mr. Gonzalez stated that discussion ensued regarding the impact of the new documentary stamp surtax legislation with regard to the 10% maximum administrative charges against collected revenues. Regarding the Teen Court Program, Ms. Riviere pointed out that the \$3.00 traffic surcharge collections were approximately 11% less than last years, this represented a reduction of \$120,000.00.

Chairman Holland suggested to the staff to come up with ways to increase the administrative and economic development funds raised. He noted considering MDEAT was an advocacy trust there may be a need to bring additional staff to deal with issues within the community.

- E. Housing Assistance Program (HAP) Teachers Initiative**
- F. Fiscal Report**
- G. Housing Unit Report**
- H. Teen Court Unit Report**
- I. MDEAT 2010 Census Campaign**

- III. Executive Director's Report**
- IV. New Business**
- V. Schedule Next Meeting**

Chairman Holland noted that the three action items on today's (4/21) agenda needed to be voted on by next week. He informed trust members that he would recess today's meeting until Thursday April 29, 2010 at 2:30 p.m.

Adjournment

Mr. Robert Holland Esq., Chairman
Miami-Dade Economic Advocacy Trust

BOARD MINUTES

JUNE 16, 2010

**OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
MEETING OF JUNE 16, 2010**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened in a meeting at the Office of MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on May 19, 2010, at 3:30 p.m., there being present: Chairman Robert Holland, Ms. Barbara Montero, Mr. Ron Butler (Vice Chairman Marc Douthit, Esq., Mr. Richard Kuper, Mr. Carlos Morales, Reverend Walter T. Richardson, Ms. Tamika Robinson, Ms. Leigh Toney and Ms. Treska V. Rodgers were absent; Ms. Natasha K. Nalls and Ms. Stephanye Johnson were late).

ROLL CALL

The following staff members were present: Executive Director John Dixon, Ms. Laverne Carlile, Ms. Maria de la Portilla, Mr. Jose Gonzalez, Mr. Eric Johnson Ms. Melba Gasque, Ms. Pamela Green, Ms. Angela Vaughns, Mr. Joey Walker and Mr. Anthony Williams and Deputy Clerk Zorana Gainer.

Chairman Holland welcomed everyone to today's meeting he noted a quorum had not been achieved, however all Information items would be heard.

DISCLOSURE OF CONFLICTS OF INTEREST

OUREY FOR EARLY DEPARTURES

Approval of Previous Minutes

- I. Board Action Items
- II. Information Items
 - A. Demographics RFP Evaluation Committee Issues

Mr. Dixon gave a brief report regarding the Demographics Request For Proposal (RFP) Evaluation. He informed Trust members that the documents regarding the RFP and a timeline of the RFP were enclosed in their agenda packet. Mr. Dixon said the Trust needed to decide the composition and the rank of the vendors once the RFP's were received. Mr. Dixon recommended using panel composed of people from economic development organizations within the community, representatives from the county or county staff to review the RFPs.

Assistant County Attorney Terrence Smith explained the RFP solicitation process and reminded Trust members that the Director was unable to give particular details regarding this RFP process due to the Cone of Silence which applied to this proposal. He further explained that an Administrative Order regarding procurement was in place and advised the Trust to use the Administrative Order as a guide to create this RFP.

B. Housing Action Committee Report

1. HAP Loan Servicing Update

Mr. Dixon provided an update regarding servicing loans generated by the Homeownership Assistance Program (HAP). He noted that the Interim Board urged staff to review how MDEAT serviced loans and he had considered contracting Department of Housing & Community Development (DHCD) to perform certain servicing duties for to be funded and closed HAP loans.

Mr. Eric Johnson noted that he met with the staff of Department of Housing & Community Development (DHCD formerly OCED Office of Community and Economic Development), solicited and consequently composed a draft interagency agreement which contracted DHCD to perform certain servicing duties for to be Funded HAP loans and closed HAP loans. He noted based on the discussion and an analysis of the current DHCD operations, MDEAT would not enter into a servicing agreement with DHCD based on the following:

- ❖ Budget reductions to DHCD resulted in the Loan Servicing staff being reduced; inadequate amount of staff to handle any additional duties
- ❖ The workload requirements that pertained to the interagency agreement would not necessarily lessen the workload on MDEAT Housing staff and would increase the workload of MDEAT's County Attorney representative and Housing Program Administrator.
- ❖ The interagency agreement would not in any manner cover the current active HAP closed loans pipeline; there were over 300 active loans that would still require servicing versus the 100 plus loans that would have been covered via the interagency agreement.
- ❖ The drastic reduction in the number of files received monthly required several adjustments that now provided ample time for MDEAT Housing staff to service loans in a timely manner and to take on additional needed quality control measures.
- ❖ Quality control measures and procedures have been put into place to account for post closings, payoffs, subordinations, foreclosures, forgiven loans, insurance and most recently "short sale" activities.

- ❖ There is no additional fiscal impact; this is currently a part of Housing staff salaries & benefits in the MDEAT Housing budget.

Chairman Holland asked Mr. Johnson to prepare a report regarding the measures taken to service the HAP loans and to begin tracking loans that were close to their forgivable period. Chairman Holland noted that he wanted the Board of County Commissioners to know that MDEAT did have the capacity to execute these tasks.

C. Youth Action Committee Report

1. Miami Gardens Teen Summit In June & Safe Summer 2010 Teen Court Participation

Mr. Anthony Williams noted that Ms. Wanda Finnie, Vice Chairwoman, Youth Action Committee was in attendance to provide the Youth Action Committee Report.

Ms. Finnie provided a report regarding the April 29, 2010 Youth Action Committee meeting. She noted Miami-Dade Public School (MDPS) Board had approved a contract between MDEAT, Teen Court and MDPS for tutorial services. Ms. Finnie also noted this contract included stipends for teachers. The schools offering the tutorial services were: Carol City Senior High, Booker T. Washington High, Miami Northwestern High, Norland High and South Dade High School. Ms. Finnie said that April 3rd through April 11th Teen Court distributed informative literature at the Miami Dade County Fair regarding Teen Court. Ms. Finnie said on May 10, 2010 the Youth Conference was held, the keynote speaker was Joseph Washington, author of the book, "*Breaking the Spirit of Avenge*". She noted the Youth Conference was successful and approximately 420 students attended the conference.

Mr. Williams noted that on June 17, 2010 he would meet with Mr. Martin Zayer (phonetic), Director of Student Operations, MDPS to develop the scope of services for the Tutorial Program and Student Teen Court in the high schools. Mr. Williams said the City of Opa Locka presented a proclamation; the Chairman of the Board received the proclamation on behalf of MDEAT and the Teen Court Program. Mr. Williams noted the Youth Action Committee had partnered with the City of Miami to conduct a Safe Summer Project, and the slogan for the project was "I am too busy to fight, how about you"? He noted the idea was to get Youth involve in skating, swimming and many other activities; he said the program would be held at Hadley Park. Mr. Williams noted that the next Teen Summit would be held in Miami Gardens on June 24, 2010.

Mr. Williams asked the Trust to view a video of the Youth Conference held on May 10, 2010.

D. Economic Development Action Committee Report

1. The Procurement Fair

Ms. Maria de la Portilla gave a brief report regarding the Procurement Fair. She noted the Procurement Fair would be held on June 26, 2010 at Florida Memorial University (FMU). Ms. de la Portilla also noted that over 40 procurement entities from public and private sectors were expected to attend the exhibit and promote certification to conduct business. She stated approximately 20 vendors and over 100 participants had confirmed their attendance. Ms. de la Portilla said the Fair was advertised in the Miami Herald, the Miami Times, the South Florida Times; radio advertisements were aired on WHQT Hot 105, WEDR 99 Jamz as well as a live interview with Chief Jimmy Brown on HOT-TALK (Hot 105) aired during the broadcast of the Tom Joyner Morning Show. She noted that Commissioner Barbara Jordan (Dist 1), City of Miami Gardens Mayor Shirley Gibson and Dr. Barbara Thompson, Interim President, FMU were invited to attend the Fair and provide a welcome speech at the Fair.

2. North Dade Economic Corridor Grant Initiative

3. Wi-Fi Meeting

Mr. Dixon noted that he met with Alpha Communications group representatives to discuss the lack of Wi-Fi within the black community. He said Tropical Park, Goulds Park and a portion of Amelia Earhart Park had Wi-Fi and that corporations had funded the Wi-Fi to these parks. Mr. Dixon said that Alpha Communications was currently working to install Wi-Fi in Overtown and could install Wi-Fi in more underserved communities within Miami. Mr. Dixon stated in closing they discussed the ability to advocate for Alpha Communications and any other company that wanted to discuss a plan for installing Wi-Fi and that the amount of funding to install Wi-Fi was extremely high. Mr. Dixon noted that he could serve as an advocate for this cause and inform the BCC about the importance of installing Wi-Fi within black communities.

Ms. Barbara Montero noted that she had been in contact with the Executive Director of the South Florida Technology alliance. She noted that she informed South Florida Technology alliance's Executive Director that Miami Dade County had many areas that were absent of Wi-Fi; the Executive Director expressed that he was interested in assisting with this initiative.

Assistant County Attorney Terrance Smith noted that he was working with the Housing Department that was approached by the Miami-Dade Broadband Coalition. He noted the coalition was doing a pilot program that would bring Wi-Fi into public housing developments and elderly facilities. He suggested that Mr. Dixon contact the Broadband Coalition and that Mayor Alvarez was very interested in providing Wi-Fi countywide.

- E. Fiscal Report
- F. Housing Unit Report
- G. Teen Court Unit Report

III. Executive Director's Report

Mr. Dixon noted that he met with Assistant County Attorney Terrance Smith regarding the Leadership in Energy and Environmental Design (LEED) Initiative. He noted MDEAT staff would be working with the Chamber of Commerce during their Business Empowerment Network Series to promote the LEED Initiative to be held on July 24, 2010. He also noted he would meet with the Budget Committee regarding the number of anticipated participants for the LEED Initiative, which would provide free training and preparation classes for the GREEN Associate examination.

Mr. Dixon noted that he had scheduled a meeting with Commissioner Edmonson (Dist 3) regarding the Urban Revitalization Task Force and how this program could be transferred to MDEAT.

With regard to the Nominating Council, Mr. Dixon noted that three seats were vacant on MDEAT Trust and two seats were vacant on the Nominating Council. He noted that he contacted the existing Nominating Council members and one of these members was able to retain his seat. Mr. Dixon also noted that he submitted a request to the Board of County Commissioners' Chairman to make two appointments to the Nominating Council.

IV. New Business

V. Schedule next Meeting

Adjournment

There being no further business to come before the Trust, the meeting was adjourned at 4:57 p.m.

ACTION ITEM IA

**LEED AGREEMENT WITH MIAMI
DADE COLLEGE**



MEMORANDUM OF APPROVAL

TO: Members of the MDEAT Trust

FROM: John Dixon
Executive Director

DATE: August 12, 2010

SUBJECT: Leadership In Energy and Environmental Design (LEED) Green Associate Exam Prep Classes

PURPOSE OF ITEM

The purpose of this item is to request the Board's authorization to coordinate and implement the Leadership in Energy and Environmental Design (LEED) Associate Exam Prep Classes. These classes will enable minority contractors to become a Green Associate. It is proposed that Miami Dade College will serve as the entity to facilitate the classes. It has been determined by Miami Dade's County Attorney's Office that MDEAT can enter into a Memorandum of Understanding to facilitate the program. In addition, this initiative is a collaborative between MDEAT and Miami Dade Department of Small Business Development.

BACKGROUND INFORMATION

The Mayor's GREEN Sustainability Initiative encourages the conservation of energy and efficient building and construction of County facilities to reduce the County's operating costs. As prime contractors bid on County construction work and look for sub-contractors, they will seek contractors that are accredited as a GREEN Associate. This effort will provide an opportunity for minority contractors to receive two (2) days of classroom prep training to take the GREEN Associate examination. In addition, upon passing the Associate exam, obtaining accreditation will afford minority contractors to gain a competitive edge in the construction business.

FISCAL IMPACT TO AGENCY

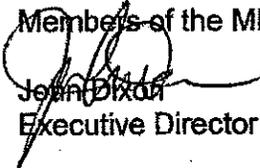
The fiscal impact of this item is not to exceed \$ 19, 000.00 from the MDEAT Economic Development budget.

RECOMMENDATION

It is recommended that the Board of Trustees of the Miami-Dade Economic Advocacy Trust authorize staff to coordinate and implement the MDEAT GREEN Associate Exam Prep initiative at a cost not-to- exceed \$19,000.00.



MEMORANDUM OF APPROVAL

TO: Members of the MDEAT Trust
FROM: 
 John Dixon
 Executive Director
DATE: July 14, 2010
SUBJECT: Leadership In Energy and Environmental Design (LEED) Green Associate Exam Prep Classes

PURPOSE OF ITEM

The purpose of this item is to request the Board's authorization to coordinate and implement the Leadership in Energy and Environmental Design (LEED) Associate Exam Prep Classes. These classes will enable minority contractors to become a Green Associate. It is proposed that Miami Dade College will serve as the entity to facilitate the classes. This initiative is a collaborative between MDEAT and Miami Dade Department of Small Business Development.

BACKGROUND INFORMATION

The Mayor's GREEN Sustainability Initiative encourages the conservation of energy and efficient building and construction of County facilities to reduce the County's operating costs. As prime contractors bid on County construction work and look for sub-contractors, they will seek contractors that are accredited as a GREEN Associate. This effort will provide an opportunity for minority contractors to receive two (2) days of classroom prep training to take the GREEN Associate examination. In addition, upon passing the Associate exam, obtaining accreditation will afford minority contractors to gain a competitive edge in the construction business.

FISCAL IMPACT TO AGENCY

The fiscal impact of this item is not to exceed \$ 19, 000.00 from the MDEAT Economic Development budget.

RECOMMENDATION

It is recommended that the Board of Trustees of the Miami-Dade Economic Advocacy Trust authorize staff to coordinate and implement the MDEAT GREEN Associate Exam Prep initiative at a cost not-to- exceed \$19,000.00.



GREEN ASSOCIATE LEED TRAINING PROGRAM

*A PROPOSAL TO:
MIAMI DADE ECONOMIC ADVOCACY TRUST*

MAY 11, 2010

Details:

- Experienced, certified and industry expert instructors and facilitators
- \$350 per participant
- Two-day program
- Includes organic green lunch for each participant
- Interdisciplinary approach
- Collaboration with other key departments in business, construction, engineering and architecture



MDC faculty and students in the North Campus Green Urban Living Center.

Miami Dade College, North Campus Community Education LEED Associate Training Program

Who Takes LEED Green Associate Exam Prep?

Anyone in the building industry and anyone interested in LEED can become a LEED Green Associate! This course is required for anyone who also wishes to be a LEED AP, so it is the first step for everyone to take!

This course is ideal for facility owners, contractors, construction managers, architects, lawyers, builders, engineers, product representatives, facility managers, real estate brokers, students and anyone interested in understanding green building principles or looking for a new career path.

LOCATION

Established in June of 2007, the Green Urban Living Center (GULC) is part of the college's School of Community Education. Its mission is to promote environmental awareness, community health and self-care education, and provide ongoing "Green Collar" professional training in new and emerging industries.

The GULC is in an exciting state of growth. It is now offering several new classes and programs with many more planned. As the GULC grows, it seeks to offer community workshops, speakers, and special events for the entire community. It has a large education space with a resource library and a beautiful outdoor space with a native butterfly garden, organic herb and vegetable garden, and a number of native Florida ecosystems represented; including hardwood hammock and wetlands areas with more to come.

As of October 2008, the Center became an official National Wildlife Federation (NWF) Certified Wildlife Habitat.

RESOURCES

The MDC LEED Associate program provides each participant with a complete review of the LEED rating systems, 400 simulated exam questions, worksheets, and strategies for passing the exam.

**Leadership In Energy and Environmental Design (LEED) GREEN Associate
Exam Prep Classes Budget**

Student Enrollment Cost

50 students @ \$350.00 - \$17,500.00

Promotional Materials - 500.00
\$18,000.00

ACTION ITEM IB

**MEMORANDUM OF
UNDERSTANDING WITH JUVENILE
SERVICES DIVISION**



MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust Board
FROM: John Dixon, Executive Director
DATE: August 13, 2010
SUBJECT: The granting of the requested \$273,000 to Miami-Dade Juvenile Justice Services Department (JSD)

PURPOSE OF ITEM

The purpose of this item is to have the Board of Directors of the Miami-Dade Economic Advocacy Trust authorize an expenditure not exceed two hundred seventy-three thousand dollars (\$273,000.00) to the Miami-Dade Juvenile Justice Service Department for the Miami-Dade County Intervention Initiative (MDCII).

BACKGROUND INFORMATION

The Miami-Dade County Intervention Initiative is designed for any youth 17 years of age and under who may be experiencing behavioral and familial difficulties. Utilizing proven and successful juvenile justice instruments and interventions, psychosocial issues of youth at-risk are identified so that suitable treatment plans and referrals to appropriate services can be developed. The MDCII receives referrals through community outreach, schools, other JSD diversion programs, parents, and other concerned adults.

The program includes referrals to a formal network of private and public community based organizations that will address issues such as: Anger Management, Disruptive Behavior, Family Issues, Drug Experimentation, and Negative Peer Association to ultimately reduce the number of youths in the juvenile justice system.

Upon receiving a referral an evidenced based assessment will be completed at the Juvenile Assessment Center. An Intervention Contract will be completed and signed by all participants. A referral to Teen Court will be included as a part of all Intervention Contracts, with the exception of substance abuse and psychiatric cases. With this new model, Teen Court stands to gain 252 new referrals per year.

The JAC estimates that the cost per child to be \$1,280.00, as indicated in the Civil Citation cost study. This figure was derived from a recent study conducted by the OSBM to determine the cost per child entering each point of the juvenile justice system.

According to the OSBM budget analyst, there is no discrepancy between the Mayor's proposed budget and JSD's request. There is no variance of \$13,000.00 between the Mayor budget and JSD'S allocation. Overtime is allocated by way of the general fund. The personnel identified in the original proposal, 1 Juvenile Assessment Counselor Supervisor, 3 Juvenile Assessment Counselors and 1 Office Support Specialist 2 have not changed.

FISCAL IMPACT

The fiscal impact will be in an amount not to exceed two hundred seventy-three thousand dollars (\$273,000.00) from the Teen Court Budget.

RECOMMENDATION

It is recommended that the Miami-Dade Economic Advocacy Trust Board approve this expenditure from the Teen Court budget not to exceed two hundred seventy-three thousand dollars (\$273,000.00) for the fiscal year 2010 – 2011 only.

Attached is a Memorandum of Understanding that has been sent to the County Attorney's Office for development to be signed off by MDEAT and JSD.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
MIAMI-DADE ECONOMIC ADVOCACY TRUST
AND
MIAMI-DADE JUVENILE SERVICES DEPARTMENT**

THIS Memorandum of Understanding (hereinafter "MOU"), is made and entered into the _____ day of _____, 2010 by and between the Miami-Dade Economic Advocacy Trust, an agent and instrumentality of Miami-Dade County (hereinafter "MDEAT"), and the Miami-Dade Juvenile Service Department, a department of Miami-Dade County (hereinafter "JSD").

RECTALS

WHEREAS, it is the policy of MDEAT through its Teen Court Program ("Teen Court") to provide an alternative sanctioning program for first-time youthful offenders who agree to permit their peers to determine sentencing instead of the juvenile justice system; and

WHEREAS, it is the policy of JSD to provide evidence-based assessment, referrals to community provider and case management services; and

WHEREAS, JSD operates and administers the Miami-Dade County Intervention Initiative ("Intervention Initiative"), which is designed for any youth 17 years of age and under who may be experiencing behavior and family difficulties, as well as those at-risk of being arrested; and

WHEREAS, utilizing proven and successful juvenile justice tools and interventions, psychosocial issues of youth at-risk are identified so that suitable treatment plans and referrals to appropriate services can be developed, with the goal of preventing juvenile arrest; and

WHEREAS, the Intervention Initiative receives referrals through community outreach, schools, other JSD diversion programs, parents, and other concerned adults; and

WHEREAS, JSD's Intervention Initiative is a perfect match for MDEAT's Teen Court; and

WHEREAS, MDEAT and JSD desire to enter into an arrangement whereby they mutually work together to assist youth at-risk who participate in both the Intervention Initiative and Teen Court or both; and

WHEREAS, JSD has requested financial assistance from MDEAT in the amount of \$273,000 to be allocated to Intervention Initiative/Teen Court Program ("Joint Program"),

NOW, THEREFORE, MDEAT and JSD agree to as follows:

**ARTICLE I
PURPOSE OF AGREEMENT**

The Intervention Initiative is designed for any youth 17 years of age and under who may be experiencing behavioral and familial difficulties. Utilizing proven and successful juvenile justice instruments and interventions, psychosocial issues of youth at-risk are identified so that suitable treatment plans and referrals to appropriate services can be developed. The Intervention Initiative receives referrals through community outreach, schools, other JSD diversion programs, parents, and other concerned adults. Many of the youth served by JSD would benefit from an alternative program such as Teen Court to utilizing proven and successful juvenile justice instruments and intervention methods.

The purpose of the Agreement is to establish a collaborative relationship between JSD and MDEAT's Teen Court whereby JSD will refer all participants in the Initiative Intervention to Teen Court. The psychosocial issues of at-risk youth once identified by Teen Court would play a major role in the treatment plan. Through the early intervention in a youth's life Teen Court would assist the youth to become productive citizens.

**ARTICLE II
TERM OF THE MOU**

- 2.1 The term of this MOU shall commence on the first day of the 2010-2011 Fiscal year October 1, 2010 and continue until September 30, 2011.

**ARTICLE III
RESPONSIBILITIES OF THE PARTIES**

- 3.1 JSD Responsibilities: JSD hereby agrees as follows:
- (a) To oversee the day to day operation of the Joint Program;
 - (b) To submit required operations reports to MDEAT as required to accomplish the mission of the Joint Program;
 - (c) To provide MDEAT with quarterly reports on the primary objectives of the Joint Program.

3.2 MDEAT RESPONSIBILITIES: MDEAT hereby agrees as follows:

- (a) To serve as the key partner in the collaboration between MDEAT and JSD with the referring of cases from the Intervention Initiative to Teen Court;
- (b) To play a major role in achieving the goals and objectives of the Joint Program.

**ARTICLE IV
PAYMENT**

MDEAT shall pay to JSD the sum of \$273,000 ("Joint Program Fund") for the services rendered herein. The Joint Fund shall be solely used for Joint Program activities, which includes the administration and operation of said program. The Joint Funds shall not be comingled with any other JSD funds. JSD shall submit reimbursement requests to MDEAT monthly, on or by the 1st day of the month following the month in which services were provided, in a format determined by MDEAT, regarding the provision and utilization of funded services in accordance with this Agreement. In the event there are any unexpended funds at the end of the year MDEAT may recapture the remainder of said funds.

JSD shall refer all cases from the Intervention Initiative to MDEAT's Teen Court to provide assistance to at-risk youth, with the expectation of severe substance and psychiatric cases. These youth through Teen Court can take advantage of the peer participation process to alter the early stages of juvenile delinquency.

**ARTICLE IV
PROGRAM MANAGEMENT AND NOTICE**

4.1 The Program Manager for the JSD is the Director, Wansley Walters, phone number (305)755-6202. Program Manager for MDEAT is Division Director, Anthony D. Williams, telephone number (305)372-7600. The parties shall direct all matters arising in connection with the performance of this MOU, other than notices, to the attention of the Program Managers for attempted resolution or action. Program Managers shall be responsible for overall coordination and oversight to the performance of this MOU.

4.2 All notices, demands, or other communications to MDEAT under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Anthony D. Williams
 Miami-Dade Economic Advocacy Trust
 19 West Flagler Street, Suite M-106
 Miami, Florida 33130

All notices, demands, or other communications to JSD under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Wansley Walters
 Miami-Dade Juvenile Services Department
 275 N.W. 2nd Street, Second Floor
 Miami, Florida 33128

MDEAT and JSD shall also provide a copy of all notices to the Project Managers. All notices required by this MOU shall be considered delivered upon receipt. Should any party change its address, written notice of such new address shall promptly be sent to the other parties.

ARTICLE V TERMINATION/REMEDIES

- 5.1 Any party may terminate this MOU at any time for convenience upon ninety (90) calendar days prior written notice to the other party. Any such termination shall be effected by delivery to the other of a Notice of Termination specifying the extent to which performance of work under the MOU is terminated, and the date upon which such termination becomes effective.
- 5.2 This MOU has no third-party beneficiaries (intended or incidental), who may enforce obligations of any party should the MOU be terminated.

ARTICLE VI RECORDS RETENTION/OWNERSHIP

MDEAT and JSD shall maintain records and each party shall have inspection and audit rights as follows:

- 6.1 Maintenance of Records: All parties shall maintain all financial and non-financial records and reports directly or indirectly related to the negotiation or performance of this MOU including supporting documentation for any service rates, expenses, research or reports. Such records shall be maintained and made

available for inspection for a period of five (5) years from the expiration or termination date of the MOU.

- 6.2 Examination of Records: All parties or their designated agents shall have the right to examine in accordance with generally accepted governmental auditing standards all records directly or indirectly related to the MOU. Such examination may be conducted within five (5) years from the expiration or termination of this MOU and upon reasonable notice, time and place.
- 6.3 Extended Availability of Records for Legal Disputes: In the event that any party should become involved in a legal dispute with a third party arising from performance under this MOU, the other parties shall extend the period of maintenance for all records relating to this MOU until the final disposition of the legal dispute, and all such records shall be made readily available.

ARTICLE VII SEVERABILITY

If any part, term of provision of this agreement shall be held void, illegal, unenforceable or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining provisions or provisions shall not be affected thereby.

ARTICLE VIII AMENDMENT OF THIS AGREEMENT

This Agreement may be amended with the mutual consent of both parties. Amendments shall be in writing and properly executed by both parties.

ARTICLE IX SUPPLEMENTAL AGREEMENTS

This Agreement reflects the entire agreement between the parties. There are no additional agreements expressed or implied.

IN WITNESS WHEREOF, the parties or their duly authorized representatives hereby execute this MOU on the date first written above.

John E. Dixon, Executive Director
Miami-Dade Economic Advocacy Trust

Date

Wansley Walters, Director
Miami-Dade Juvenile Services Department

Date

Approved by: _____
Robert Holland
MDEAT Chair

Approved For Form and Legal Sufficiency:

By: _____
Assistant County Attorney

DRAFT



MEMORANDUM

DATE: May 20, 2010

TO: John Dixon, Director
Miami Dade Economic Advocacy Trust

FROM: *Wansley Walters*
Wansley Walters, Director
Juvenile Services Department

SUBJECT: Request For Funding

Request:

The Juvenile Services Department (JSD) is requesting \$273,000 for the Miami-Dade County Intervention Initiative (MDCII) whose mission is in line with the Teen Court mission of helping at-risk youths. The MDCII provides intervention services for youth who are at-risk and youths penetrating the criminal justice system. Since inception, this initiative has served more than 300 families in Miami-Dade County, by providing evidence-based assessments, referrals to Community Providers, and case-management services. Currently, it has documented a 76% success rate, which includes youth completing their individualized service plans. This program compliments the efforts of Teen Court in reducing the number of incarcerated youth's in Miami Dade County. With the absence of this initiative, at-risk youth will not have the opportunity to receive intervention services which will result in the increase of the number of youth within the juvenile justice system.

The requested funding will be used to cover the personnel expenses for 1 Juvenile Assessment Supervisor, 3 Juvenile Assessment Counselors and 1 part time Office Support Specialist 2 (see attached budget).

Background:

The Miami-Dade County Intervention Initiative is designed for any youth 17 years of age and under who may be experiencing behavioral and familial difficulties. Utilizing proven and successful juvenile justice instruments and interventions, psychosocial issues of youth at-risk are identified so that suitable treatment plans and referrals to appropriate services can be developed. The MDCII receives referrals through community outreach, schools, other JSD diversion programs, parents, and other concerned adults.

The program includes referrals to a formal network of private and public community based organizations that will address issues such as: Anger Management, Disruptive Behavior, Family Issues, Drug Experimentation, and Negative Peer Association to ultimately reduce the number of youths in the juvenile justice system.

Attachment

- c: Alina T. Hudak, Assistant County Manager
- Jennifer Glazer-Moon, Director, OSBM

Intervention Initiative Budget

Position	Salary	Fringe	Total
Juvenile Assessment Counselor	62,778.78	16,000.00	68,778.78
Juvenile Assessment Counselor	41,229.02	15,000.00	56,229.02
Juvenile Assessment Counselor	41,229.02	15,000.00	56,229.02
Juvenile Assessment Supervisor	49,164.59	16,000.00	65,164.59
OSS 2 (20 hour/week)	20,283.97	6,314.61	26,598.58
			273,000.00



MEMORANDUM

TO: Miami-Dade Economic Advocacy Trust Board
FROM: John Dixon, Executive Director
DATE: August 16, 2010
SUBJECT: Clarification of Concerns Regarding Juvenile Services Department Funding Request

Pursuant to the Juvenile Services Department (JSD) request for funding, a memorandum was sent to JSD to request clarification of the concerns raised by the Miami-Dade Economic Advocacy Trust's (MDEAT). In an effort to address the concerns, the following information was sent:

1. Define the Miami-Dade County Intervention Initiative (MDCII) Program?

The MDCII is designed for any youth 17 years of age and under who may be experiencing behavioral and familial difficulties. Utilizing proven and successful juvenile justice instruments and interventions, psychosocial issues of youth at-risk are identified so that suitable treatment plans and referrals to appropriate services can be developed. The MDCII receives referrals through community outreach, schools, other JSD diversion programs, parents, and other concerned adults.

The program includes referrals to a formal network of private and public community based organizations that will address issues such as: Anger Management, Disruptive Behavior, Family Issues, Drug Experimentation, and Negative Peer Association to ultimately reduce the number of youths in the juvenile justice system.

2. What percentage of total cases was forwarded to Teen Court?

From July, 2009 – July, 2010 MDCII has received 273 referrals since inception and of that number 21 youth were referred to Teen Court.

With this new model, Teen Court stands to gain 252 new referrals per year. Upon receiving a referral an evidenced based assessment will be completed at the Juvenile Assessment Center. An Intervention Contract will be completed and signed by all participants. A referral to Teen Court will be included as a part of all Intervention Contracts, with the exception of substance abuse and psychiatric cases.

3. Clarify the Mayor's proposed budget vs. allocation outlined in the JSD request.

- Overtime allocation
- Personnel
- \$13,000.00 variance between the Mayor's proposed budget and JSD allocation

According to the OSBM budget analyst, there is no discrepancy between the Mayor's proposed budget and JSD's request. There is no variance of \$13,000.00 between the Mayor budget and JSD'S allocation. Overtime is allocated by way of the general fund. The personnel identified in the original proposal, 1 Juvenile Assessment Counselor Supervisor, 3 Juvenile Assessment Counselors and 1 Office Support Specialist 2 have not changed.

4. Cost per referral/cases

The JSD estimates that the cost per child to be \$1,280.00, as indicated in the Civil Citation cost study. This figure was derived from a recent study conducted by the OSBM to determine the cost per child entering each point of the juvenile justice system.

Teen Court

Making a Difference in Teens' Lives

Miami-Dade Economic Advocacy Trust formerly Metro-Miami Action Plan Trust Continues to be an Advocate for Youth

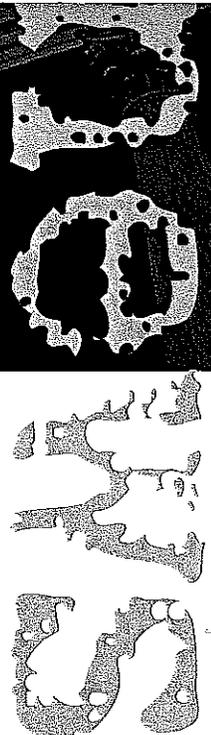
Metro-Miami Action Plan Trust now has a new name, Miami-Dade Economic Advocacy Trust (MDEAT) which evolved from a critical need to address and reduce disparities existing in Black and underserved communities of Miami-Dade County. Community leaders and citizens recognized that a community polarized on an economic basis could not prosper nor effectively contribute to the welfare of the community as a whole.

It is through this synergy of Advocacy with insight and direction from its Trust Board; federal, state and local officials; the school board; local colleges and universities; the media; along with a community eagerly wanting and needing a process to address disparities, will succeed and flourish as MDEAT heads into the future.

Teen Court programs will continue its four day court schedule, and expanding in the Miami-Dade Public School System, where it is known as "Student Court". Teen Court will continue to provide psychological services to participants and families, in addition to having prevention events throughout the year.

In the coming year, MDEAT will continue to provide our community with the best initiatives and advocacy efforts through its Youth Development, Housing, and Economic Development Action Committee meetings.

To attend a monthly Action Committee Meeting or for more information, please visit www.miamidade.gov or call 305-372-7600.



Miami-Dade County Teen Court



Miami-Dade County Teen Court (M-DCTC)

is an alternative sanctioning program for first-time youthful offenders who agree to allow their peers to determine sentencing instead of the juvenile justice system. Through youth participation, the program helps decrease juvenile delinquency by interrupting the beginning stages of criminal behavior. Unlike any other diversion program in Miami-Dade County, Teen Court serves a range of youth within its peer sanctioning process such as teens needing a second chance and youth looking for opportunities to serve their community.

How to Qualify for Teen Court

- ☛ Youth must be under the age of 18 at the time of the commission of the offense
- ☛ Must NOT have a prior record of a criminal (misdemeanor or felony) offense
- ☛ The State Attorney's Office or another designated approving agency must first refer the youth for consideration
- ☛ The juvenile must admit his/her guilt
- ☛ The juvenile and parent/guardian must sign a "Waiver of Speedy Trial" form



"Attorney Training 2009 at Saint Thomas University."

Getting Involved with Teen Court—Events Calendar

Look Out for the following Events:

Early Summer 2010

Teen Summits

Various municipalities around the County will meet to discuss curfew issues, and youth on youth violence in order to obtain recommended actions. The recommended actions will be compiled and integrated into a white paper that will be presented to the elected officials and policy makers of Miami-Dade County later this year.

Late Summer 2010

Attorney Training Seminar

Local youth will have a chance to go through Youth Attorney Trainings. Teen Court will partner with St. Thomas University School of Law to bring you this Youth Attorney Training opportunity. The training will cover law terminology, courtroom decorum, and a courtroom mock trial. We look forward to this summer's attorney trainings. For additional information on Youth Attorney Trainings, please contact LaVerne Carlile at 305-622-2592 or email her at lav@miamidade.gov.



Fall 2010

Youth Health Fair

This event will focus on addressing and providing solutions to Child Obesity as outlined in the recent health agenda set by First Lady Michelle Obama – Let's Move Campaign! The ultimate goal is to host an annual event with stake holders to create a long lasting campaign promoting healthy lifestyles among the children and youth of Miami-Dade County. It is an inclusive event with individuals from Miami-Dade County; University of Miami; professionals from the health industry; Miami-Dade County Public Schools; targeted youth and adult; vitamin, water, and health companies; federal, state, and local entities; physical fitness professionals; volunteers and involvement from the general public.

Thailand Ministry Of Justice Visit Teen Court

Teen Court welcomed the Thailand Delegation on Juvenile Justice to view its' peer-jury trial process held at the Richard E. Gerstein Courthouse, in Downtown Miami. This effort was provided to the Thailand officials as a result of collaboration between M-DCTC and Miami-Dade's Juvenile Services Department (JSD). The groups'

interest involved identifying and adopting a best practice model that can serve as intervention for reducing juvenile arrests in their country.

On November 4th, 2009, another delegation from Thailand came to Miami to observe our Teen Court process at the North Dade Justice Center. On this night, we had one shoplifting case on the docket with Kayla Terrero and Lumumba Flennoy serving as prosecuting attorneys, Aubrey Steiger and Gina Rossman serving as defense attorneys, Joseph Aleandre serving judge, and Shanika Iretes serving as clerk and bailiff.



Members of the delegation were comprised of lawyers, judges, psychologists, and psychiatrists from Thailand; among them was Justice of the Court of Appeal Region IV, Apiradee Phoprom. She was very impressed and praised the staff for doing an excellent job, and that MDEAT is doing a great job in the community.

Psychological Services Offered By Teen Court Helps Build Self-Esteem And Productive Family Relationships

In most cases there is a reason why students act out in school and sometimes find themselves involved in criminal activity. As a part of the referral process, MDEAT provides psychological services to Teen Court participants and their families. Youth can be referred for these services during the intake evaluation and/or following the court hearing process.



Dr. Pamela Green

The goal of the psychological services unit is to intervene as soon as possible in order to prevent further involvement in the justice system, improve school performance, reduce acting-out behavior thereby increasing the youth's potential for success.

The Teen Court psychologist provides professional psychological services including: Individual Therapy, Family Counseling, Parenting Skills and Psychological Evaluations. Psychological Evaluations will be conducted to determine a client's current level of cognitive and emotional functioning. Through an analysis of the youth's strengths and weaknesses, appropriate educational and treatment plans are developed. Parenting Skills and Family therapy are provided to increase parenting skills and enhance appropriate family functioning where needed.

This all takes place in a private and confidential setting. "We have found that this service helps restore the students' confidence and provides the support and recommendations needed for the family to return to a normal state of functioning," states Youth Action Committee Chairman Rev. Dr. Walter T. Richardson.

This resource has proven to help students get back on the right track in school, and increase their positive involvement within the family structure.

Teen Stat

In 2008, there were 3,966 Juvenile Curfew violations in Miami-Dade County.

Teen Law Fact

The Juvenile Curfew Ordinance makes it unlawful for any person under 17 years to linger, stay, congregate, move about, wander, or stroll in any public place in Miami-Dade County, either on foot or in a vehicle during curfew hours. The curfew hours are from 11:00 p.m. to 6:00 a.m. from Sunday night to Friday morning.

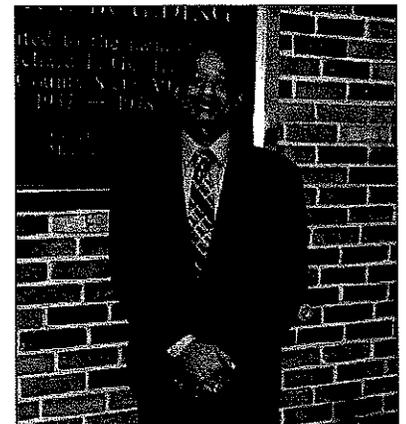
volunteer corner

Lumumba A. Flennory, Teen Court Volunteer

This year, one of our star volunteers has excelled beyond our expectations. Lumumba A. Flennory was raised in Liberty City and is a senior at Miami Jackson High School. His father died when he was ten years old. He started watching TV shows like Law and Order and CSI Miami, and was motivated to become a lawyer.

In 2008, he joined Teen Court, where he participates as a prosecuting attorney. Many well-known judges and attorneys that have influenced his decision to pursue a career in criminal justice have mentored him. He volunteers his services for Teen Court cases at three locations in Miami: Central, North, and South Court. Lumumba has become a very active person in his school and in our community. "The Miami-Dade Economic Advocacy Trust Board is very proud of him, especially after hearing that he was offered a full 4-year scholarship to Princeton University," states MDEAT chairperson Robert Holland.

Lumumba states, "There are five people that have made a major impact in my life, of course my dad, my auntie, my uncle, Ms. Heather Richards, Miami Jackson Senior High School teacher, and Mr. Frank Tarrau, one of the Teen Court staff members. Thank you for your support and encouragement." He closes by saying, "There is one quote I live by, 'Only God Can Judge Me'."



Volunteering for Teen Court

Youth Opportunities

Become a youth volunteer; teens can participate as a defense or prosecuting attorney, juror, clerk, and/or a bailiff. It is a beneficial hands-on experience showing the reality of what happens in a courtroom. This volunteer program is magnificent for teens who are interested in careers associated with the judicial system.

Adult Opportunities

Guide our youth by becoming a volunteer and impact their future and our community in a positive manner. Adults can volunteer as court monitors. If proper requirements are met, an adult with a legal background may volunteer as a judge. This rewarding volunteer experience will make a difference in the life of a youth and set an example for them to follow.

For more information on volunteering, please contact LaVerne R. Carlile at 305-622-2592 or email her at LAV@miamidade.gov.

Teen Court is a Miami-Dade Economic Advocacy Trust (MDEAT) Initiative.

MDEAT Mission: *To ensure the equitable participation of Blacks in Miami-Dade County's economic growth through advocacy and monitoring of economic conditions and economic development initiatives in Miami-Dade County.*

Teen Court



Miami-Dade County Teen Court

19 West Flagler Street, Suite M-106

Miami, FL 33130

Main Office: 305-372-7600

North Office: 305-622-2592

www.miamidade.gov/mmap/program-criminal.asp

STAFF

John E. Dixon Jr., MDEAT Executive Director

Anthony D. Williams, Youth Division Director

LaVerne Carlile, Teen Court Administrator

Dr. Pamela Green, Psychological Services Coordinator

Joseph Aleandre, Juvenile Services Specialist

Juan Aspajo, Juvenile Services Specialist

Marisela Portela, Juvenile Services Specialist

Levon Inniss, Administrative Officer

Frank J. Tarrau, Training Specialist

Melba C. Gasque, Marketing Administrator

Araceli Acosta, Office Support Specialist, Lead Worker

Petra Granados, Office Support Specialist

Lynne Kozerski, Office Support Specialist

Special thanks for photos provided by Joey Walker, Melba C. Gasque and Frank J. Tarrau.

Miami-Dade County
Teen Court MIAMI-DADE COUNTY

Miami-Dade Economic Advocacy Trust
Biscayne Building
19 West Flagler Street • Mezzanine-106
Miami Florida 33130

Delivering Excellence Every Day



Teen Court

Making a Difference in Teens' Lives

Miami-Dade Economic Advocacy Trust formerly Metro-Miami Action Plan Trust Continues to be an Advocate for Youth

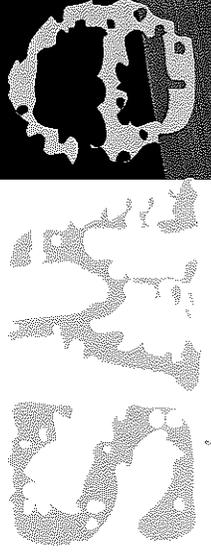
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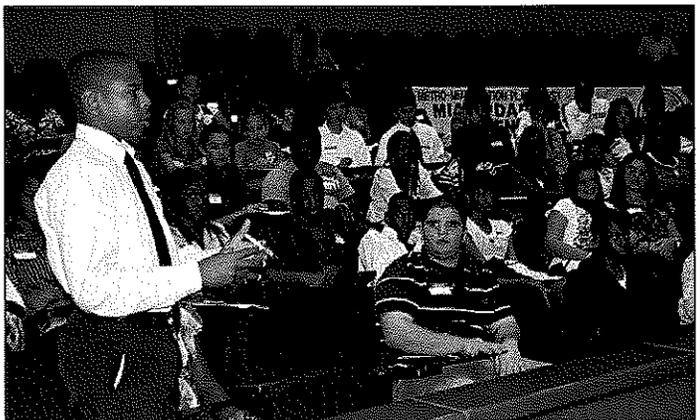
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"Attorney Training 2009 at Saint Thomas University."

Parents, teens find solutions to teen violence

Has texting become a communication barrier in the household?

By Sandra J. Charite

scharite@miamitimesonline.com

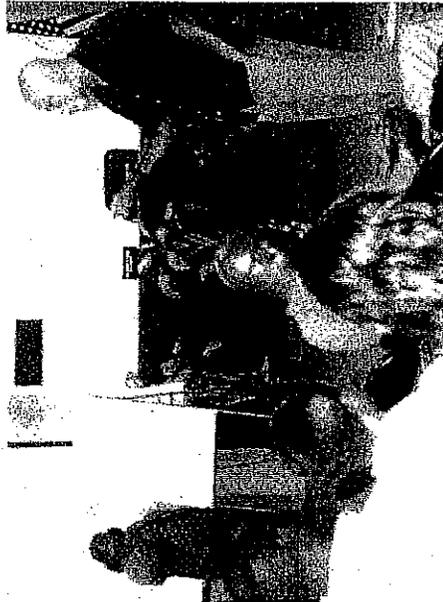
The Commodores and Beyonce are from two distinct generations. But on Thursday evening members from these two eras gathered at the Miami Gardens City Hall for a teen summit. The purpose was to address the ills and problems

causing the violent uproar in the community.

Hosted by the Miami-Dade County Teen Court, the summit assembled parents and teens in a serious dialogue to help local officials understand why so many young people are falling prey to violence.

"We want to receive suggestions on how to address the crime in Miami Gardens," said Anthony D. Williams, division director of Miami-Dade County Teen Court.

And while bringing young people out for this needed discussion was not easy, the



—Miami Times photo/ Sandra J. Charite

Ed Harris, program officer for the Miami-Dade County Community Relations Board, criticizes texting as a way for people to communicate.

organizers of the program say it was needed in order for the community to move forward.

Kevin Robiou knows the consequence of living a life of crime. Robiou, who was one of the panelists, is reclaiming his life after running a gang in North Miami Beach during his teenage years, before being sent to jail. At 23, he owns a T-shirt company and hopes for a brighter future.

Robiou says, being raised by Haitian parents, there was a

to talk," she said. "When you talk a lot, you don't want to listen."

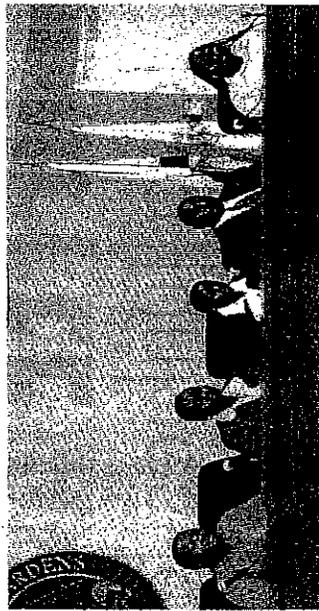
Marcus King said he agrees one hundred percent.

"I feel like a lot of times parents are always telling you all the things that you are doing wrong

with her life.

"My daughter is on Facebook so now I'm on Facebook," Brown said. "I invite her friends over to the house so I can meet them. Parents need to know the company their children keep."

With a generation consumed



—Miami Times photo/ Sandra J. Charite

Kevin Robiou, Demetrice Morrison, Miami Carol City High freshmen Imani Morrison, Miami Gardens Police Chief Matthew Boyd and Director of Opa-locka Parks of Recreation Stark Smith.

and you don't want to hear that all the time," said the 14-year-old. "It makes you not want to be around them, let alone be in the house."

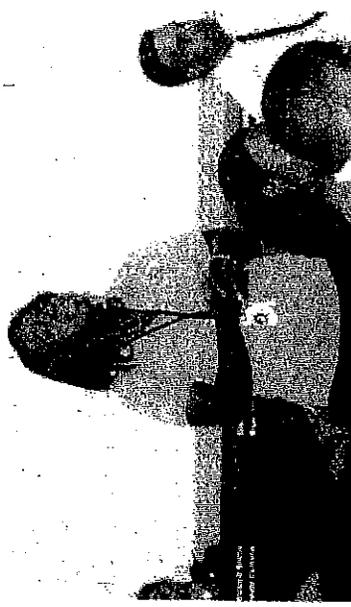
Carol Brown, a Miami Gardens resident, knows that raising a teenager is not easy. But Brown has found a way to connect with her daughter and is working hard to stay in tune

cultural barrier that prevented a cohesive environment between him and his parents.

"It's hard with Haitian parents because they don't listen," he said. "They are always talking and even when you try to explain things to them, the conversation goes nowhere."

Esther Ortega, a student at Miami Job Corp., defined today's generation as one of "talkers" who tend to have a problem listening.

"Our generation now, we like



—Miami Times photo/ Sandra J. Charite

Carol Murray-Brown gives an insight on parenting and ways that she communicates with her teenage daughter.

THE WORLD OF TEXTING

Webster's dictionary defines "text messaging" as sending a series of short text messages electronically from one cell

Please turn to **VIOLENCE 20B**

Teen summit seeks answers to violence

VIOLENCE

continued from 1B8

phone to another. A recent study shows text messaging has become the primary way that teens reach their friends, surpassing face-to-face contact, e-mail, instant messaging and voice calling. Half of all teens send 50 or more text messages a day. That equates to 1,500 texts a month. And one-in-three send more than 100 texts a day — more than 3,000 texts a month.

The advancement of technology from one generation to another has never been a problem but many in the audience did not agree that texting should be the vehicle to communication.

"The times have not changed but our principles have," said an upset Ed Harris, program officer for the Miami-Dade County Community Relations Board. "It is about communication. We

cannot allow texting to become our way of communicating."

Texts are not the only ones being sent. Adults are also texting even in the workplace to conduct meetings, according to Wanda Finnie, special projects administrator for the Juvenile Services Department, who moderated the summit.

How far will texting go?

"Texting and email have limited the use of the phone," said Stark Smith, the director of Opa-locka Parks of Recreation.

Smith, who has experience working with children, knows firsthand that adults must set an example.

"You want to know how to reach our children?" she asked. "Don't just say — do."

The action of taking the parental role in the household is important, according to Miami Gardens Police Chief Matthew Boyd. He criticized many parents for trying to be

their children's friends rather than parents.

"Parents need to set the bar," Boyd said.

SERIES CONTINUES

Miami Gardens is one of the series of municipalities in which the summit is being held. Teen Court will also hold summits in Opa-locka, North Miami, Florida City and Liberty City — areas where crime continues to rise.

"As we start to create solutions for young people as to why these things are happening, it is important for them to have a voice," Finnie said. "When we look at the numbers, we see that 95 percent of our kids are doing the right thing. But we must be concerned with the other five percent."

After visiting all the cities, Teen Court will put a report together and present it to the County Commission.

Williams, Anthony (MDEAT)

From: Copeland, Morris (JAC)
Sent: Thursday, August 12, 2010 9:31 AM
To: Williams, Anthony (MDEAT)
Cc: Burgos, Catherimarty (JAC); Sealy, Tahra N. (JAC); Rabbito, Lauren F. (JAC)
Subject: MDCII flow

Good morning Tony,

MDCII has received 273 referrals since inception and of that number 21 youth were referred to Teen Court.

The proposed flow is as follows:

- Upon receiving a referral an evidence based assessment will be completed at the Juvenile Assessment Center
- An Intervention Contact will be completed and signed by all participants
- Teen Court will be included as part of all Intervention Contracts, with the exception of server substance abuse and psychiatric cases
- Teen Court will provide services as detailed by the intervention contract
- Monthly joint case staffing will be held by Teen Court and Juvenile Assessment Counselor
- Case closure should take place within 3 months

If you have any questions or concerns, please contact me at your leisure.

Thanks

Morris Copeland, CPM, Deputy Director
Miami Dade County, Juvenile Services Department
Office of the Director
275 NW 2nd Street, 2nd Floor
Miami Florida 33128
(305) 755-6215 Telephone
(305) 755-6146 Fax
Morrisc@miamidade.gov

"Delivering Excellence Every Day"

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

 please consider the environment before printing this email

8/18/2010

ACTION ITEM IC

DEMOGRAPHICS RFP

RECOMMENDATION OF AWARD

MEMORANDUM OF APPROVAL

TO: Members of the MDEAT Trust

FROM: John Dixon
Executive Director

DATE: August 13, 2010

SUBJECT: Evaluation and Selection Committee Recommendation
RFP NO. MDEAT DDR-0310 "Demographic Data Research Partner/
Consultant"

PURPOSE OF ITEM

The purpose of this item is to apprise the Board of the Evaluation and Selection Committee's Recommendation regarding RFP No. MDEAT DDR-0310. Additionally, staff is requesting authorization to negotiate a contract with the recommended successful Proposer in an amount not to exceed \$200,000.00 for a period of two years with three one year options to be exercised at MDEAT's discretion.

BACKGROUND INFORMATION

On August 4, 2010 the Evaluation Selection committee (ESC) met to consider the responses to the Demographic Data Research RFP. The committee was comprised of the following members: Adriana Coba, SBD, Adriana Diaz-Masvidal MDT, Clarence Woods, CRA and Leroy Jones, NANA. The committee considered proposals from Norwood Consulting, Inc. and Social Compact. There was considerable discussion given to each proposal. Ultimately the committee agreed that the difference between the two proposals were the Proposers experience levels as an organization and the detail description of the Proposer's approach to the scope of work. The committee was also impressed with Social Compact's fund raising capabilities. The composite scoring by the committee was 470 points for Social Compact and 325 points for Norwood Consulting, Inc.

FISCAL IMPACT TO AGENCY

The fiscal impact of this item is not to exceed \$ 200,000.00 from the MDEAT Economic Development budget over a two years period.

RECOMMENDATION

It is recommended that the Board of Trustees of the Miami-Dade Economic Advocacy Trust authorize staff to negotiate a contract with the recommended successful Proposer in an amount not to exceed \$200,000.00 for a period of two years with three one year options to be exercised at MDEAT's discretion.

MIAMI-DADE ECONOMIC ADVOCACY TRUST**DEMOGRAPHIC DATA RESEARCH****Evaluation Committee****Evaluation Sheet**

Committee Member	Companies	
	Social Compact	Norwood Consulting
Adriana Coba	90	70
Adriana Díaz-Masvidal	95	55
Clarence Woods	95	65
Bill Diggs	95	60
Leroy Jones	95	75
TOTAL	470	325



MIAMI-DADE ECONOMIC ADVOCACY TRUST (MDEAT)

**DEMOGRAPHIC DATA RESEARCH PARTNER/CONSULTANT
RFP NO. MDEAT DDR-0310
BIDDERS RATING SHEET**

NAME OF ENTITY Norwood Consultants, Inc.

PROJECT DESCRIPTION Demographic Data Research Partner/Consultant

TECHNICAL CRITERIA

PROPOSER'S RELEVANT EXPERIENCE (Maximum of 30 pts per committee member)

5 10 15 20 25 30

Proposer's relevant experience, qualifications, and past performance.

QUALIFICATIONS OF KEY PERSONNEL (Maximum of 20 pts per committee member)

5 10 15 20

Relevant experience and qualifications of key personnel, including key personnel of subcontractors that will be assigned to this project and experience and qualifications of subcontractors.

PROPOSER'S APPROACH (Maximum of 40 points per committee member)

5 10 15 20 25 30 35 40

Proposer's approach to providing the services requested in this solicitation.

PRICE CRITERIA

PROPOSER'S PROPOSED PRICE (Maximum of 10 pts per committee member)

5 10

Proposer's price and acknowledgement of and proposal for raising funds (generating income) to complete the scope of work.

Comments:

Questions:

Total Score 65

Evaluator Signature:

[Handwritten Signature]

Date: 08/04/10



MIAMI-DADE ECONOMIC ADVOCACY TRUST (MDEAT)

**DEMOGRAPHIC DATA RESEARCH PARTNER/CONSULTANT
RFP NO. MDEAT DDR-0310
BIDDERS RATING SHEET**

NAME OF ENTITY SOCIAL COMPACT

PROJECT DESCRIPTION (RFP) NO. MDEAT DDR-0310

TECHNICAL CRITERIA

PROPOSER'S RELEVANT EXPERIENCE (Maximum of 30 pts per committee member)

5 10 15 20 25 30

Proposer's relevant experience, qualifications, and past performance.

QUALIFICATIONS OF KEY PERSONNEL (Maximum of 20 pts per committee member)

5 10 15 20

Relevant experience and qualifications of key personnel, including key personnel of subcontractors that will be assigned to this project and experience and qualifications of subcontractors.

PROPOSER'S APPROACH (Maximum of 40 points per committee member)

5 10 15 20 25 30 35 40

Proposer's approach to providing the services requested in this solicitation.

PRICE CRITERIA

PROPOSER'S PROPOSED PRICE (Maximum of 10 pts per committee member)

5 10

Proposer's price and acknowledgement of and proposal for raising funds (generating income) to complete the scope of work.

Comments:

Questions:

Total Score 95

Evaluator Signature:

Leroy Jones

Date:

8/4/10

ACTION ITEM ID

**RECRUITMENT AND SELECTION
COMMITTEE RECOMMENDATION**

MEMORANDUM OF APPROVAL

TO: Members of the MDEAT Trust

FROM: John Dixon
Executive Director

DATE: August 13, 2010

SUBJECT: Recruitment and Selection Committee Recommendation

PURPOSE OF ITEM

The purpose of this item is to provide the Board with Recruitment and Selection Committee's recommendation of the Job description of the Executive Director. The Committee is requesting the Board's approval of the job description and that the Executive Director's salary is elevated to the current budgeted amount.

BACKGROUND INFORMATION

The recruitment and Selection committee met to discuss the job description of the Executive Director. During that meeting the job description was amended to include the attached requirements. Additionally, the committee discussed the issue of the Executive Director's salary. The committee was concerned that the Interim tag was removed from the position but the commensurate salary increase was never awarded. Thus, the committee decided to request that the salary of the executive Director be increased to the current budgeted amount.

FISCAL IMPACT TO AGENCY

The fiscal impact of this item is not to exceed an amount TBD.

RECOMMENDATION

It is recommended that the Board of Trustees of the Miami-Dade Economic Advocacy Trust adopt the recommended job description for the Executive Director and retroactively, from the date the interim tag was removed, increase the salary of the Executive Director to the current budget level.

Miami-Dade Economic Advocacy Trust

Executive Director

Job Specifications

Nature of Work

The Executive Director of the Miami-Dade Economic Advocacy Trust is responsible for the following:

Planning, directing and implementing programs designed to achieve departmental goals and policy objectives as established by the Trust Board. Ensure that the programs and initiatives of the Trust are implemented in a manner consistent with the Mission Statement of the Trust and consistent with the directives of the Trust Board.

Develop policies and procedures that will promote sensitivity between the criminal justice system and minority groups in Miami-Dade County; formulating and directing a community-oriented conflict resolution training curriculum; supervising and coordinating an affordable housing program and an economic development program which are designed to increase homeownership and provide business opportunities for low to moderate income families; developing and coordinating departmental activities such as fundraising events, community meetings and annual conferences; functioning as a liaison with public and private sector representative on social and economic issues affecting the community; and directing and overseeing all departmental public relations functions, media releases, video presentations and brochures publications.

Illustrative Tasks

Defines and Implements Trust department policies, programs, objectives and direction, and report to the Trust Board on progress towards achieving the goals and objectives on a monthly basis.

Directs the preparation, award, monitoring and evaluation of contracts negotiated between the Trust and various public and private entities.

Represents the Trust at public forums, meetings and with community organizations.

Meets with business leaders, public officials and members of the community on a regular basis to inform them on matters pertinent to the community, and develops relationships which can be utilized to create partnerships in support of the Trust's mission.

Oversees the preparation of departmental budgets and monitors and reports on expenditures throughout the year.

Oversees the day to day operations of the Trust and makes recommendations regarding the staffing needs of the Trust including, the hiring, discipline and promotion of subordinates; authorizes leave time and overtime; and monitors and evaluates employee performance.

Initiates and maintains collaboration with public and private sector economic development entities to ensure the equitable participation of Blacks in Miami-Dade County's economy.

Advocates for and makes recommendations to organizations throughout Miami-Dade County to facilitate the equitable participation of Blacks in all facets of economic development and growth.

Develops and oversees programmatic initiatives designed to generate new economic development activities in communities targeted by the Trust.

Creates and implements a strategic plan with the goal of establishing the Trust as a financially self sufficient agency not dependent on the Miami-Dade County budgetary process.

Evaluates and makes recommendations to the Trust Board regarding existing programs and their ongoing efficacy and effectiveness.

Ensures that the Trust meets the requirements and standards set forth in the Miami-Dade County Management Benchmarks.

ACTION ITEM IE
TEEN COURT YOUTH SUMMIT



MEMORANDUM OF APPROVAL

TO: Members of the MDEAT Trust

FROM: John E. Dixon, Jr.
Executive Director

DATE: August 9, 2010

SUBJECT: Miami-Dade County Teen Court Partnership with
Commissioner Audrey Edmonson

PURPOSE OF ITEM

To obtain approval from the Miami-Dade Economic Advocacy Trust (MDEAT) for Miami Dade County Teen Court (MDCTC) to partner with Commissioner Audrey Edmonson to host a Youth Violence/Gang Summit.

BACKGROUND INFORMATION

Commissioner Audrey Edmonson is planning a Youth Violence/Gang Summit to be held on October 29, 2010. Commissioner Edmonson is seeking effective methods of dealing with the issue through a summit which will include break-out sessions to determine best practice methods to stem the high number of injuries and deaths affecting youth due to Gang violence or Gang Activity in the South Florida area. This summit will be conducted in a village meeting style at the Joesph Caleb Center.

The Miami-Dade County Teen Court is being asked to provide the Audio/Visual portion of this event at a cost of \$\$835.73.

The benefits to MDEAT are as follows:

1. MDEAT/MDCTC will be collaborating with Commissioner Audrey Edmonson and Dade County Public Schools.
2. MDEAT/MDCTC will be marketing the Teen Court program.
3. MDEAT/MDCTC achieving the first objective of the MDCTC strategic plan which is to advocate and provide outreach prevention and intervention services to help decrease juvenile delinquency by interrupting the beginning stages of criminal behavior through raising awareness of the criminal justice system which will be measured by the number of youth who attend the events.

The County Attorney has reviewed and approved this event as an appropriate expenditure of Teen Court funds.

FISCAL IMPACT

The fiscal impact will be \$835.73 from the Teen Court Budget.

RECOMMENDATION

It is recommended that the Board of Trustees of the MDEAT Trust approve the expenditure of \$835.00 for the Youth Violence/Gang Summit

INFORMATION ITEM II A
TEEN COURT ATTORNEY TRAINING

MEMORANDUM OF INFORMATION

TO: Members of the MDEAT Trust
FROM: John Dixon, Executive Director
DATE: July 14, 2010
SUBJECT: Teen Court Attorney Training

PURPOSE OF ITEM

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board, of Miami-Dade County Teen Court (M-DCTC) of the Attorney Training held at St. Thomas University July 29 – 30, 2010 .

BACKGROUND INFORMATION

M-DCTC conducted another of its annual Volunteer Youth Attorney Trainings on July 29 -30 , 2010 at St. Thomas University. Historically, Teen Court provides this annual training each summer in collaboration with local colleges, universities, and other agencies fostering positive youth development. This year's training was held in collaboration with Saint Thomas University's School of Law.

Approximately 120 participants, comprised of middle and high school students, attended because of their desire to acquire skills needed to serve as youth attorneys, bailiffs, clerks, and jurors in Teen Court's youth-driven peer-jury process. In addition to sharpening participants' skills in judicial processes, holding the training on the Saint Thomas University Campus afforded the participants the opportunity to dine in the campus cafeteria, exposing them to a glimpse of the higher education and institutional experience.

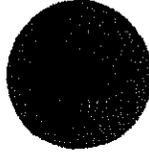
Youth attendees received mentoring and training from a cadre of legal experts who volunteered their services free-of-charge. Miesha S. Darrough, Esq, Assistant State Attorney as well as Felony Division Chief, overseeing attorneys responsible for prosecuting homicide cases, provided the morning address concerning six (6) Legal Concepts. The final day of the training culminated in a Mock Trial Competition, which allowed students to showcase their acquired skills.

Fifty (50) trainees provided feedback on the training survey, which is attached along with quantitative results.

Do You Understand Basic Legal Concepts & Terminology Better?

■ Yes ■ No

4%



Would You Like to Serve As a Youth Attorney in Teen Court?

■ Yes ■ No ■ Undecided

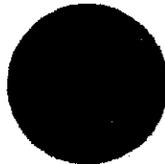
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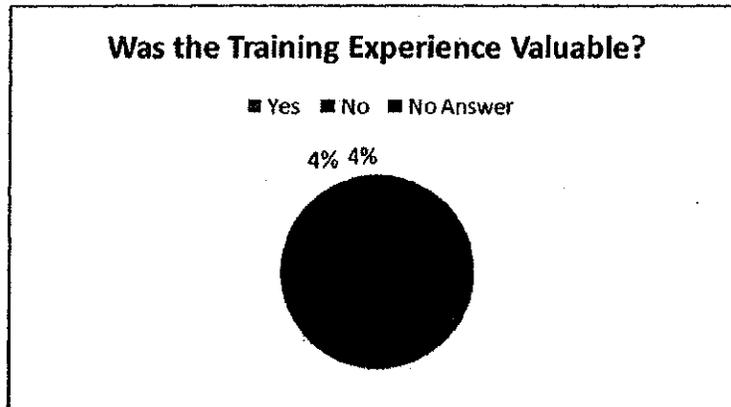
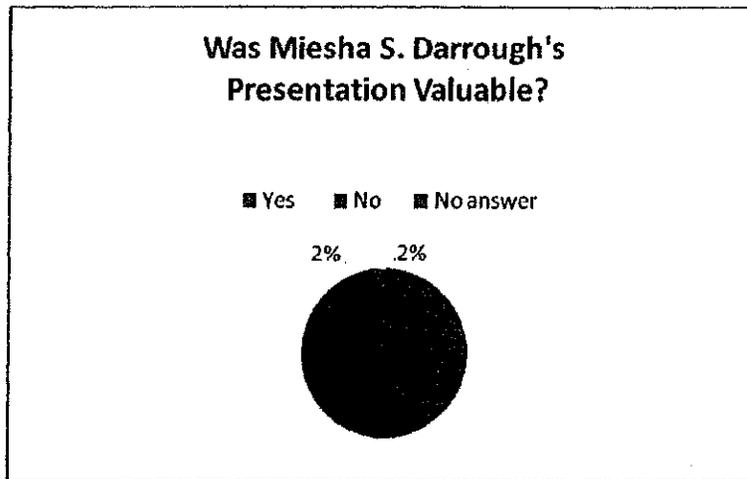
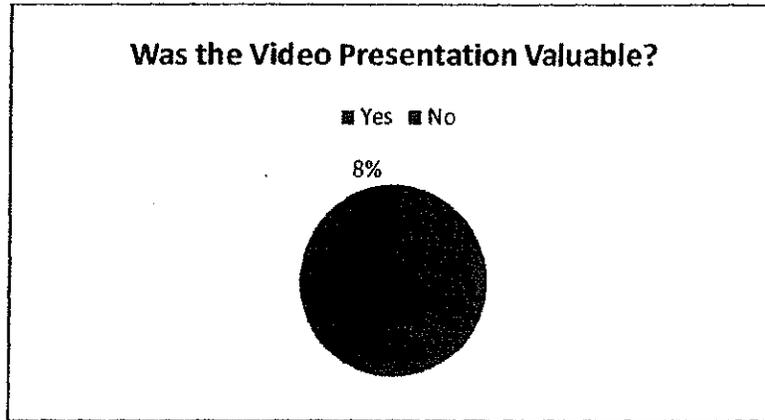


Would You Recommend the Training to a Friend?

■ Yes ■ No

2%





Miami-Dade County **Teen Court**

VOLUNTEER YOUTH ATTORNEY TRAINING St. Thomas University School of Law

Moot Courtroom
16401 NW 37 Avenue
Miami, Florida 33054

Thursday and Friday
July 29 – 30, 2010
8:00 am – 2:30 pm (2 Day Training)

PROGRAM
Thursday July 29th, 2010
Moot Courtroom

Miami-Dade County Teen Court (M-DCTC) is a diversion program providing alternative accountability to our juvenile justice system. First-time juvenile misdemeanor offenders who have admitted guilt to a charge are afforded a sentencing hearing conducted by youth volunteers serving as attorneys, bailiffs, clerks and jurors. Either a practicing judge or attorney volunteers his or her time to preside over M-DCTC court proceedings.

Participation in M-DCTC exposes youth to future careers in the justice field and helps promote long-term behavioral changes in youth as well as develops skills in leadership, ethical decision-making, critical thinking and problem solving. Participants who successfully complete M-DCTC are provided an opportunity to have their record expunged, whereby a record of the charge is removed from public viewing providing youth with a Second Chance.

8:00 a.m. – 8:45 a.m.

Registration

8:45 a.m. – 9:00 a.m.

Welcome

John E. Dixon, Jr., Executive Director
Miami-Dade Economic Advocacy Trust

Anthony D. Williams, Division Director
LaVerne Carlile, Administrator
Miami-Dade County Teen Court

Anthony C. Musto

Director of Community Outreach and Pro Bono Services
Assistant Professor of Law, St. Thomas University

9:00 a.m. – 10:00 a.m.

Teen Court/Judicial System Overview
Teen Court Administration

Miesha S. Darrough, Esq.

Assistant State Attorney

- Six (6) Legal Concepts

10:00 a.m. – 12:00 Noon

Breakout Sessions

- Code of Ethics
- Preparation and Trial Advocacy Techniques
- Hearing Proceedings and Job Descriptions
- Opening and Closing Statement
- Direct and Cross Examination

12:00 Noon – 1:00 p.m.

Lunch

1:00 p.m. – 2:00 p.m.

Breakout Sessions

- Mock Trial Presentation
- Discussions on dress code, courtroom conduct, and confidentiality clause

2:00 p.m. – 2:30 p.m.

Wrap-Up

Question and Answers

Friday, July 30th, 2010
Moot Courtroom

8:00 a.m. – 8:45 a.m.

Registration

8:45 a.m. – 10:00 a.m.

Mock Trial Preparation

10:00 a.m. – 12:00 noon

Competition

12:00 noon – 1:00 p.m.

Lunch

1:00 p.m. – 2:30 p.m.

Wrap-Up

Comments/ Presentation of Certificates and Awards

Miami-Dade Economic Advocacy Trust would sincerely like to thank all of you for attending the two-day Miami-Dade County Teen Court Attorney Training.

Miami-Dade County Teen Court in collaboration with St. Thomas University School of Law



Miami-Dade County **Teen Court**

VOLUNTEER YOUTH ATTORNEY TRAINING **St. Thomas University School of Law**

Moot Courtroom
16401 NW 37 Avenue
Miami, Florida 33054

Thursday and Friday
July 29 – 30, 2010
8:00 am – 2:30 pm (2 Day Training)

PROGRAM
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Miami-Dade County Teen Court

Anthony C. Musto

Director of Community Outreach and Pro Bono Services
Assistant Professor of Law, St. Thomas University

INFORMATION ITEM II B
COMMISSIONER MOSS'S HOUSING
EVENT

INFORMATION ITEM – ADVOCACY & OUTREACH EVENT

TO: Miami-Dade Economic Advocacy Trust (MDEAT) BOARD
FROM: John E. Dixon, Executive Director
DATE: August, 11, 2010
SUBJECT: South Dade Housing Empowerment Symposium

In response to a growing need, especially in the southern part of Miami-Dade County, MDEAT's Housing Advocacy Committee (HAC) partnered with The Honorable Dennis C. Moss, BCC Chairman and District 9 Commissioner and his staff to host the "South Dade Housing Empowerment Symposium" on August 4th, 2010 at the South Dade Government Center.

The Housing Foreclosure Preventions and Pre-Purchase Counseling & Qualification Event took place from 5:00pm to 9:00pm, had approximately 35 participating sponsors, speakers and vendors, and was attended by over 150 Miami-Dade County residents

Informational sessions on various mortgage qualification and foreclosure prevention topics were conducted, with free credit reports and counseling provided by certified Housing and Foreclosure/ Loss Mitigation agencies. Lenders, attorneys, closing agents, realtors, non-profit and governmental agencies and departments delivered mini-seminars and provided one-on-one counseling and qualification to attendees.

There has been positive feedback and comments from attendees, event sponsors and participants as well as Chairman Moss' office. A complete, detailed report including post event press releases and statements will be delivered at the September Trust Board meeting.



The Honorable Dennis C. Moss, Chairman
Miami-Dade County Commissioner, District 9
and
MIAMI-DADE ECONOMIC ADVOCACY TRUST
HOUSING ADVOCACY COMMITTEE



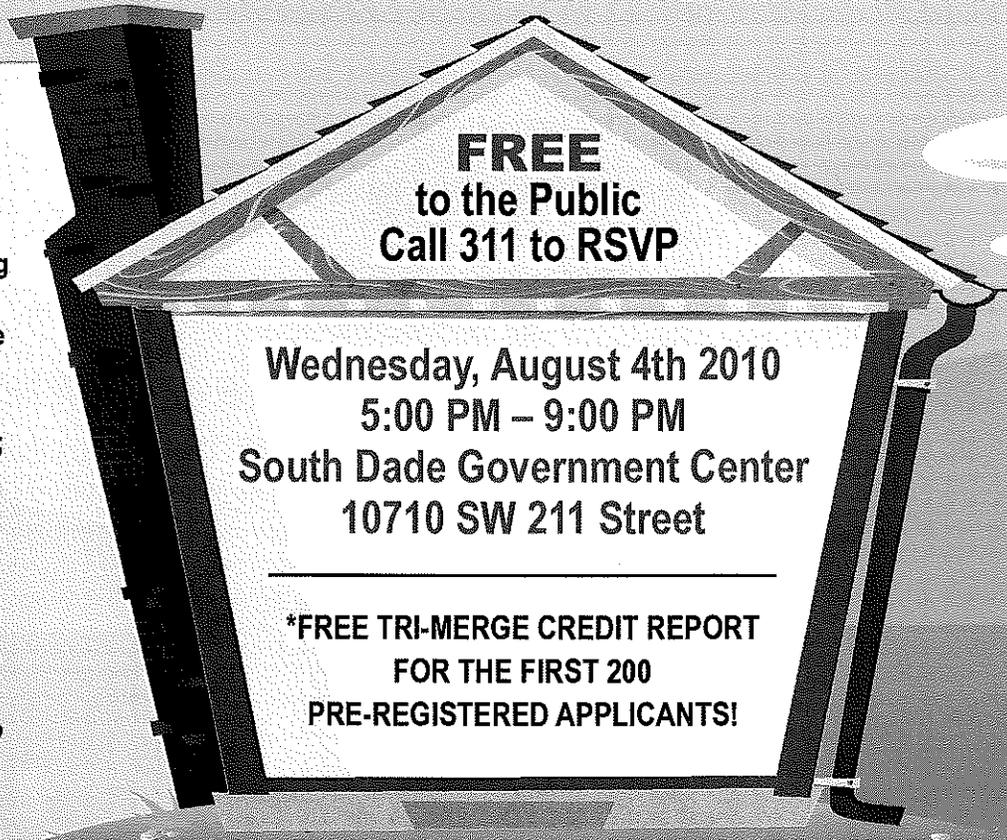
Present:

THE SOUTH DADE HOUSING EMPOWERMENT SYMPOSIUM

A PARTNERSHIP TO EDUCATE AND REBUILD THIS COMMUNITY!

DO YOU NEED HOUSING ASSISTANCE?

- Fighting and Handling the Threat of Foreclosure; Foreclosure/Loss Mitigation Tips; Mortgage Fraud Prevention; Avoiding Foreclosure Scams and Pit Falls; Reconstructing Your Life after Foreclosure
- Getting Your Credit and Finances Back On Track; Credit Reports and Credit Restoration • Getting Into That First Home; First-Time Homebuyer Assistance Programs; Pre-Purchase Workshops and Counseling for First-Time Homebuyers • Prizes • Legal Advice Workshops and Tips from Attorneys • Lenders and Banks • Realtors • Housing & Foreclosure Counseling Agencies • Community Agencies/Programs and Services • How To Use More of Other People's Money (OPM) and Less of Your Own • and much more!



FREE
to the Public
Call 311 to RSVP

Wednesday, August 4th 2010
5:00 PM – 9:00 PM
South Dade Government Center
10710 SW 211 Street

*FREE TRI-MERGE CREDIT REPORT
FOR THE FIRST 200
PRE-REGISTERED APPLICANTS!

Chairman Dennis C. Moss and Miami-Dade Economic Advocacy Trust (MDEAT) have joined forces with affordable housing advocates from local nonprofits and lenders, along with real estate and legal professionals to host The South Dade Housing Empowerment Symposium. This will not be your typical housing event. We are offering this symposium to provide options and alternatives to citizens in need of regaining their personal and community pride during this turbulent housing market. This is one of many events where forming partnerships will help citizens take advantage of opportunities that empower themselves and their families to rebuild neighborhoods throughout Miami-Dade County.

DON'T MISS THIS HOUSING EMPOWERMENT SYMPOSIUM!



A Miami-Dade Economic Advocacy Trust Initiative

19 West Flagler Street, M-106 • www.miamidade.gov/MMAP • 305-372-7600

INFORMATION ITEM II C
FISCAL REPORT



MIAMI-DADE ECONOMIC ADVOCACY TRUST

FISCAL REPORT

FISCAL YEAR 2009/10

As of July 31, 2010

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 09/10

As of July 31, 2010

Subobject	Description	Budget	Actual	Balance
00110	SALARIES	490,100	379,004	111,096
01010	FRINGES	186,000	117,522	68,478
01111	ADMINISTRATIVE CHARGES	-420,000	-210,000	-210,000
21110	MANAGEMENT SERVICES	30,000		30,000
22350	BOTTLED WATER & CHILLER	200	161	39
22430	OTHER OUTSIDE CONTRACTS	500		500
23210	GENERAL LIABILITY	11,600	11,600	0
24130	MAINT & REPAIR:OFF MACHINES	500	1,280	-780
24571	P.C. MAINT	4,000	6,748	-2,748
24630	RADIO MAINTENANCE	300		300
25330	COPY MACHINE RENTAL	6,500	4,034	2,466
25360	OTHER COMM EQUIP RENTAL		84	-84
25511	PAYMENTS TO LESSOR	128,000	106,140	21,860
26028	GSA SERVICE TICKET	3,000	705	2,295
26040	GSA WORK ORDERS	3,000		3,000
26050	GSA PRINTING & REPRODUCTION	4,000	329	3,671
26051	GSA POSTAGE		849	-849
26053	GSA OTHER SERVICES		216	-216
26062	FM LT EQ MILEAGE	3,500	301	3,199
26067	FM POLICY CHARGES	1,000		1,000
26068	FM ACC/ABU/MOD	2,500		2,500
26077	FM-POOL VEHICLE HOURS	3,000	416	2,584
26110	DATA PROCESSING SERVICES	3,000	2,150	850
26220	INTERNAL AUDIT SERVICES		65	-65
26260	OTHER CHARGES		20	-20
26502	P&R PROJ. DIVISION		97	-97
26509	P&R PROJ. FRINGE COST		65	-65
26510	P&R PROJ. LABOR COST		112	-112
26512	P&R PROJ. MATERIAL		120	-120
26613	CLERK-RECORDS STORAGE	500	135	365
31010	TELEPHONE-REGULAR	13,800	8,717	5,083
31011	TELEPHONE-LONG DISTANCE	1,400	373	1,027
31014	TELEPHONE-MTCE		471	-471
31015	CELLULAR PHONE SERVICES	5,600	3,191	2,409
31018	OTHER COMMUNICATIONS	1,100		1,100
31110	PUBLICATIONS		707	-707
31130	MEMBERSHIPS	500	150	350
31210	TRAVEL EXPENSE-U.S	5,000		5,000
31215	TRAVEL EXPENSE-PCA		-274	274
31220	REGISTRATION FEES	500		500
31320	PARKING REIMBURSEMENT	400	360	40

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 09/10

As of July 31, 2010

Subobject	Description	Budget	Actual	Balance
31401	NEWSPAPER ADVERTISEMENT	4,000		4,000
31402	NEWSPAPER ADVERTISEMENT	4,000		4,000
31408	RADIO ADVERTISING	5,000		5,000
31420	SPONSORSHIPS/MARKETING		285	-285
31510	OUTSIDE PRINTING	2,000		2,000
31520	GRAPHIC SERVICES	2,000	2,295	-295
31540	SIGNS READY MADE		86	-86
31611	POSTAGE-REGULAR MAIL	2,000		2,000
31910	PETTY CASH EXPENDITURES	1,000		1,000
32010	INSERVICE TRAINING	2,000	150	1,850
33016	EMPLOYMENT PROCESS		75	-75
43231	COMMUNICATION EQUIPMENT		28	-28
47010	OFFICE SUPPLIES/OUT SIDE VENDOR	1,000	421	579
47011	GSA CENTRAL SERVICES	6,000	1,851	4,149
47020	OFFICE EQUIP LESS THAN \$750	1,000		1,000
49310	CLOTHING AND UNIFORMS	500		500
49611	VIDEO SUPPLIES		35	-35
EXPENDITURE TOTAL		520,000	441,074	78,926

MIAMI-DADE ECONOMIC ADVOCACY TRUST

HOUSING ASSISTANCE PROGRAM

FISCAL MANAGEMENT REPORT FY 09/10

As of July 31, 2010

Subobject	Description	Budget	Actual	Balance
R31900	OTHER TAXES	870,000	971,543	207,715
R36100	INTEREST EARNINGS	14,000	839	13,340
	CARRYOVER	896,000	581,211	314,789
R36900	OTHER MISCELLANEOUS	0	560	-410
R38900	OTHER NON REVENUE(0	73,894	-62,282
	REVENUE TOTAL	1,780,000	1,628,047	473,152
	00110 SALARIES	304,000	237,753	66,247
	01010 FRINGES	81,000	50,932	30,068
	21210 LEGAL COUNSEL	500		500
	25360 OTHER COMM EQUIP RENTAL		84	-84
	26050 GSA PRINTING & REPRODUCTION	500	894	-394
	26052 GSA WAREHOUSE		550	-550
	26616 RECORDING FEES	1,600	400	1,200
	31420 SPONSORSHIPS/MARKETING		165	-165
	31611 POSTAGE-REGULAR MAIL	300		300
	32010 INSERVICE TRAINING	800		800
	33016 EMPLOYMENT PROCESS		45	-45
	33050 OTHER GENERAL OPERATING		25	-25
	47011 GSA CENTRAL SERVICES	1,300	150	1,150
	60620 HAP PROGRAM	1,333,000	641,906	691,094
	60640 MISC	57,000		57,000
	78030 ESCROW AGENT		100	-100
	EXPENDITURE TOTAL	1,780,000	933,004	846,996

MIAMI-DADE ECONOMIC ADVOCACY TRUST**ECONOMIC DEVELOPMENT****FISCAL MANAGEMENT REPORT FY 09/10****As of July 31, 2010**

Subject	Description	Budget	Actual	Balance
00110	SALARIES	45,000	58,554	-8,599
01010	FRINGES	18,000	15,561	3,618
01111	ADMINISTRATIVE CHARGES	50,000	25,000	25,000
31420	SPONSORSHIPS/MARKE			-60
60620	GRANTS TO OTHERS	168,000	27,500	189,500
	EXPENDITURE TOTAL	281,000	126,615	209,459

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT PROGRAM

FISCAL MANAGEMENT REPORT FY 09/10

As of July 31, 2010

Subsubject	Description	Budget	Actual	Balance
R35900	OTHER FINES AND/OR	1,200,000	880,446	419,250
	CARRYOVER	1,329,000	1,209,313	119,687
R36100	INTEREST EARNINGS	25,000	4,116	21,280
	REVENUE TOTAL	2,554,000	1,993,783	560,217
	00110 SALARIES	746,000	572,850	173,150
	01010 FRINGES	260,000	167,016	92,984
	01111 ADMINISTRATIVE CHARGES	370,000	185,000	185,000
	22310 SECURITY SERVICES	9,000	13,011	-4,011
	22350 BOTTLED WATER & CHILLER	100	68	32
	22430 OTHER OUTSIDE CONTRACTS	3,500	2,599	901
	24130 MAINT & REPAIR:OFF MACHINES	3,000	1,126	1,874
	25330 COPY MACHINE RENTAL	4,400	3,540	860
	25360 OTHER COMM EQUIP	100	84	16
	25511 PAYMENTS TO LESSOR	10,000	2,400	7,600
	25910 OTHER RENTAL EXPENSES		440	-440
	26028 GSA SERVICE TICKET	100		100
	26032 GSA AFT.HOUR CHRGS	14,000	8,664	5,336
	26050 GSA PRINTING & REPRODUCTION	1,500	3,351	-1,851
	26051 GSA POSTAGE		248	-248
	26052 GSA WAREHOUSE TRANSFERS		550	-550
	26062 FM LT EQ MILEAGE	7,000	2,686	4,314
	26077 FM-POOL VEHICLE HOURS	3,000	2,250	750
	26502 P&R PROJ. DIVISION		216	-216
	26509 P&R PROJ. FRINGE COST		146	-146
	26510 P&R PROJ. LABOR COST		249	-249
	26512 P&R PROJ. MATERIAL		145	-145
	31010 TELEPHONE-REGULAR		8	-8
	31011 TELEPHONE-LONG DISTANCE	1,300		1,300
	31018 OTHER COMMUNICATIONS	700		700
	31110 PUBLICATIONS		5,121	-5,121
	31210 TRAVEL EXPENSE-U.S	400	2,865	-2,465
	31220 REGISTRATION FEES	600		600
	31320 PARKING REIMBURSEMENTS		372	-372
	31402 NEWSPAPER ADVERTISEMENT	7,000	125	6,875
	31420 SPONSORSHIPS/MARKETING		6,990	-6,990
	31611 POSTAGE-REGULAR MAIL	500	74	426
	33016 EMPLOYMENT PROCESS		150	-150
	33050 OTHER GENERAL OPERATIONS		50	-50
	33060 SPECIAL SERVICES		351	-351
	41016 GASOLINE-UNLEADED	100	39	61

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT PROGRAM

FISCAL MANAGEMENT REPORT FY 09/10

As of July 31, 2010

Subobject	Description	Budget	Actual	Balance
47011	GSA CENTRAL SERVICES	4,400	7,104	-2,704
49015	SOIL, SAND & SOIL		330	-330
49310	CLOTHING AND UNIFORMS	1,000	1,206	-206
60220	TRANSPORTATION		2,000	-2,000
60240	OTHER TRANSPORTATION		3,201	-3,201
60620	GRANTS TO OTHERS	1,106,300	45,469	1,060,831
95021	COMPUTER EQUIPMENT		1,078	-1,078
99210	LIBRARY BOOKS, PUBLISHER		7,500	-7,500
	EXPENDITURE TOTAL	2,554,000	1,050,672	1,503,328

INFORMATION ITEM II D
HOUSING UNIT REPORT

**MIAMI DADE ECONOMIC ADVOCACY TRUST
JULY 2010
HOUSING OUTREACH & ADVOCACY REPORT**

HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)

During the period from July 1, 2010 through July 31, 2010, twenty-five (25) HAP applications were submitted totaling \$2,856,352 in first mortgages and \$174,000 in Miami Dade County and other (non-county) administered subsidy program mortgages.

During the period from July 1, 2010 through July 31, 2010, twenty-two (22) families purchased homes utilizing a total of \$131,843.00 in HAP mortgages. These loans generated \$2,684,255.00 in first mortgages, \$260,000.00 in Miami Dade County administered subsidy program mortgages and \$116,500.00 in non-county funded subsidy program mortgages. The HAP program thereby increased Miami Dade County's property tax roll by an estimated \$55,000.00 for July 2010 (based on an average annual tax bill of \$2,500 per home – see the July 2010 Production Report for statistical details).

HAP FUNDING & TRAINING SEMINARS

Funds are allocated based on a monthly cash position analysis. New lender file submissions are taken from the 15th through the end of every month. Funding and pipeline analysis are conducted during the first half of every month. For the 2009-2010 fiscal year to date, 113 files have been funded for a total of \$691,806. There are currently 34 files in process for a pipeline totaling \$193,613. The Documentary Surtax revenue received for this fiscal year as of June 2010 totals \$948,874.77. This amount represents seven (9) months allocation as of the county's June 2010 Surtax revenues from the state (posted July 15, 2010).

The most recent Certification Workshop was held on June 22, 2010 at the Joseph Caleb Center in Liberty City. The next workshop will occur in late August or early September (date and located TBD). The training workshop is on MDEAT HAP, general subsidy program criteria and borrower qualification criteria. The workshop also provides the opportunity for certification to participate in our HAP.

Workshops are generally held every 6-8 weeks. Individual mortgage originators and title/ closing agents must be approved to submit and close HAP files. Realtor and developer attendance is highly recommended, but not required at this time. Signed Partnership Agreements for individuals and their affiliated company are kept with licensing information for participation monitoring and tracking purposes.

HOMEOWNERSHIP ASSISTANCE PROGRAM SPECIAL INITIATIVES

District 3 Teachers Initiative

- Ten (10) teachers have closed since inception utilizing \$250,000 of the \$400,000 reserved allocation (three have had a minor adjustment at closing to avoid cash back to a borrower. Four (4) files are currently in process at MDEAT with two (2) pending submission to MDEAT (See chart for details).

- o A total of sixteen (16) teachers will be funded on a first-come, first-serve basis. The initiative provides \$25,000 to current full-time teachers who teach at a Miami Dade County Public School located in Commission District 3.
- o There are currently no remaining unreserved slots for this initiative and we are hoping to complete processing of remaining files by end of fiscal 2010 (September 30, 2010).

HOMEOWNERSHIP EDUCATION & OUTREACH

- o Presenter at the Trinity Empowerment Consortium First-Time Homebuyer Education Seminar held at the Naranja Branch Miami Dade Public Library. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, and the mortgage process to approximately nineteen (19) attendees.
- o Presenter at the NID Housing Counseling Agency's First-Time Homebuyer Education Seminar held at the Antioch Missionary Baptist Church in Miami Gardens. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, and the mortgage process to approximately thirty (30) attendees.

MIAMI DADE ECONOMIC ADVOCACY TRUST HOMEOWNERSHIP ASSISTANCE PROGRAM July 2010 PRODUCTION REPORT		
General Statistics	July 2010	YTD July 2010
Total Applicants	25	145
Total Purchase Price	\$3,139,038.00	\$17,990,111.00
Total amount in 1st Mortgages	\$2,856,352.00	\$16,506,915.00
Total Amt SURTAX & Other Subsidies	\$174,000.00	\$3,034,281.00
Total Loans	22	113
Total MMAP Funding	\$131,843.00	\$691,806.00
Total Purchase Price	\$3,156,568.00	\$16,406,006.00
Average Sales Price	\$143,480.36	\$113,144.87
Total amount in 1st Mortgages	\$2,684,255.00	\$13,526,108.00
Average 1st Mortgage	\$122,011.59	\$93,283.50
Total Amt SURTAX Funding	\$260,000.00	\$1,362,000.00
Other Loans	\$116,500.00	\$1,022,391.00
Estimated Increase to Tax Base	\$55,000.00	282,500.00
Head of Household		
Female	16	63
Male	6	50
Total	22	113
Ethnicity		
Black	10	54
Hispanic	12	53
White	0	4
Other	0	2
Total	22	113
Median Income Level		
Very Low	5	15
Low	5	49
Median	2	16
Median Moderate	10	33
Total	22	113
Commission District		
District 1 - Barbara Jordan	8	37
District 2 - Dorin D. Rolle	2	12
District 3 - Audrey Edmonson	0	10
District 4 - Sally A. Heyman	0	2
District 5 - Bruno A. Barreiro	0	1
District 6 - Rebecca Sosa	2	4
District 7 - Carlos A. Gimenez	0	1
District 8 - Katy Sorenson	4	22
District 9 - Dennis C. Moss	5	16
District 10 - Javier D. Souto	0	2
District 11 - Joe A. Marinez	1	4
District 12 - Jose "Pepe" Diaz	0	1
District 13 - Natacha Seljas	0	1
Total	22	113

MMAP (MDEAT) HAP DISTRICT 3 TEACHER INITIATIVE

Initiative Recipient & Reservation List

as of August 11, 2010

APPLICANT(S) NAME & ADDRESS	DISTRICT 3 SCHOOL NAME	PURCHASING ADDRESS (IF APPLICABLE)	PURCHASE PRICE	BCC DISTRICT	REMARKS/ COMMENTS
Nora Janvier Edison Park Elementary	Edison Park Elementary	910 NW 89 Street Miami, FL 33150	\$244,000	2	(42759) CLOSED 11/20/2007
Mylene Fionny Canelo Remington	Edlington Heights Elementary	21001 NW 14 Place, Unit #245 Miami, FL 33169	\$215,198	1	(42821) CLOSED 8/14/2008
Michelle Kaminis Micael Ekamnis	Liberty City Elementary	1610 NW 60 Street Miami, FL 33142	\$215,000	2	(42869) CLOSED 10/31/2008
Jolayne Tullis	Miami Jackson Smith School	20805 NE 8 Court Miami, FL 33179	\$57,000	1	(42981) CLOSED 3/13/2009
Agnes Harris Ebbeling	Miami Edison Middle	20444 NW 19 Avenue Miami Gardens, FL 33056	\$140,000	1	(43064) CLOSED 6/26/2009
Jennifer Haynes	Charles Drew Elementary	20425 NW 15 Avenue, #66 Miami, FL 33169	\$119,900	1	(43097) CLOSED 8/07/2009
Maria Raquel Rodriguez	Kelsey LeBlanc Elementary	3011 SW 26 Street Miami, FL 33133	\$139,900	5	(43099) CLOSED 8/28/2009
Lisa Hamison	Shadowlawn Elementary	79 NW 38 Street Miami, FL 33127	\$225,000	3	(43130) CLOSED 10/30/2009
Henry Norton	Lelona B. Smith Elementary	3455 NW 195th Street, Miami Gardens, FL 33056	\$141,000	1	(43179) CLOSED 4/21/2010
	Phyllis K. Miller Elementary	1960 NW 191 Street, Miami Gardens, FL 33056	\$150,000	1	(43222) CLOSED 6/23/2010

APPLICANT(S) NAME & ADDRESS	DISTRICT 3 SCHOOL NAME	PURCHASING ADDRESS (IF APPLICABLE)	PURCHASE PRICE	BCC DISTRICT	REMARKS/ COMMENTS
Telford, Roseline	Miami Edison Middle	TBD	TBD	TBD	#43226 Funded Mortgage Experts
Luz M. Delgado	Shadowlawn Elementary	TBD	TBD	TBD	#43217 Funded Gibraltar Bank
Laura Gomez	Santa Clara Elementary	TBD	TBD	TBD	HAP # TBD In-Process Prospect Mortgage
Tajera Jackson 305-907-4180 (cell)	Holmes Elementary	TBD	TBD	TBD	Adrianna Gomez
S. Ralph Supplige	New World School of The Arts	TBD	TBD	TBD	Wedny Durant @ fembi Mortgage
Akera Bethani	Booker T. Washington High School	TBD	TBD	TBD	#43237 Funded Christensen Financial

TOTAL INITIATIVE ALLOCATED	\$400,000
FUNDS minus	
10 Closed Loans (actual total \$245,192 *)	\$250,000
TOTAL REMAINING INITIATIVE FUNDS	\$150,000
RESERVED AND PENDING FUNDS	
4 Loan In-Process at MMAP Office	\$100,000
2 Slots Temp. Reserved - Pending Submission	\$50,000
RESERVED & PENDING SUMMARY	
6 Files w/ Reserved Funds	\$150,000
0 Remaining Unreserved Slots	
TOTAL REMAINING INITIATIVE FUNDS	\$150,000

* One received only \$22,000 - One received only \$24,280 - One Received \$23,912. All due to required adjustment at closing to avoid cash-back to borrower

INFORMATION ITEM II E
TEEN COURT UNIT REPORT

Memorandum



MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT REPORT

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board
From: John E. Dixon, Executive Director
Date: August 6, 2010
Subject: Comprehensive Teen Court Report for July 2010

PURPOSE OF ITEM

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board, of Miami-Dade County Teen Court (M-DCTC) performance and activities for the month of July.

BACKGROUND INFORMATION

Program Activities

July 26, 27, and 28, 2010: Teen Court staff conducted *Victim's Awareness Panel Workshop*-an interactive workshop that sparks dialogue between participants, parents and/or guardians. Fifty-three (53) individuals comprised of both program participants and their parents discussed the value of forgiveness, restoration, and repair of lost trust as well as how various crimes committed impact the family and community.

July 14, 2010: In collaboration with Miami-Dade County Corrections and Rehabilitation, twenty-one (21) Teen Court youth were afforded an opportunity to attend a Jail Tour held at Turner Guilford Knight (TGK) Correctional Center. The Tour serves as a crime prevention and intervention tool, providing participants with an understanding of the consequences of engaging in negative actions.

Program Performance

Referrals: Teen Court received a combined total of forty (40) referrals from various juvenile justice agencies, to include the Juvenile Services Department (JSD), and Miami-Dade County State Attorney's Office on behalf of Broward County Teen Court (BCTC). M-DCTC assists BCTC with co-monitoring cases involving youth who have committed crimes in Miami-Dade County although residing in Broward County.

Community Service: Teen Court generated six hundred sixteen (606) community service hours. This total included two hundred seventy (270) completed by defendants, two hundred forty-three (243) performed by youth volunteers, and ninety-three (93) community service hours were provided by adults, serving as jury monitors as well as legal professionals volunteering as judges, presiding over Teen Court hearings.

Marketing

Ongoing: MDEAT's Office of Public Information and Marketing Administrator collaborate with Teen Court staff in formulating media strategy. Through these efforts, the summer 2010 issue of *Teen Court Making a Difference in Teens' Lives Newsletter* was published during the month of June 2010 and is available for distribution. M-DCTC's newsletter showcases program strengths and other news worthy information, affirming Teen Court as a viable youth diversion program, instrumental in developing today's teens for tomorrow's leadership.

Summer 2010 issue featured highlights included the Thailand Delegation on Juvenile Justices' several visits to Miami-Dade County, on behalf of Juvenile Services Department (JSD), in which they viewed M-DCTC's peer jury trial process. Additional features involved promoting M-DCTC's psychological services component, made available to participants in need of such services, promotion of Teen Court's Volunteer Youth Attorney Training held July 29th and 30th of 2010 in conjunction with Saint Thomas University's School of Law, and getting the word out concerning Teen Court's upcoming Youth Health Fair, earmarked for August 2010.

Coordination by MDEAT's public information and marketing staff led to the filming of Teen Court's Volunteer Youth Attorney Training, held on July 29th, and 30th, by Miami-Dade TV Now as well as Miami Herald. The training was featured in the Herald's July 31, 2010 publication.

Offender Information for July 2010

Referrals per fiscal year:

12/31/98 – 09/30/99	334	Carried Over	3,689
10/01/99 – 09/30/00	506	10/01/09 – 10/31/09	26
10/01/00 – 09/30/01	323	11/01/09 – 11/30/09	34
10/01/01 – 09/30/02	336	12/01/09 – 12/31/09	26
10/01/02 – 09/30/03	293	01/01/10 – 01/31/10	37
10/01/03 – 09/30/04	390	02/01/10 – 02/28/10	31
10/01/04 – 09/30/05	267	03/01/10 – 03/31/10	44
10/01/05 – 09/30/06	215	04/01/10 – 04/30/10	51
10/01/06 – 09/30/07	245	05/01/10 – 05/31/10	44
10/01/07 – 09/30/08	356	06/01/10 – 06/30/10	35
10/01/08 – 09/30/09	424	07/01/10 – 07/31/10	40
		Total Referrals	4,057

Monthly Sanctions for Referrals Completed (July 2010)

Anti-Theft Class Attendees	34	Jail Tour Attendees	14
Curfew	0	Jury Duties Completed	302
Declined referrals	0	Letter of Apology/Closed Cases	12
Educational Workshops (Substance Abuse Attendees)	38	Peer Circle Attendees	16
Essay Completed/Closed Cases	13	Restitution	0
Ethics Workshops Attendees	45	Victim Awareness Panel Workshop Attendees	53
Hours of Community Service/ Closed Cases	270	Verbal Apology to Parent	18

Offenses and Number of Charges:

Note: Some defendants have multiple charges

Battery (Simple)	4
Burglery(vehicle)	1
Criminal Mischief	2
Cursing/Lying	2
Defiant	1
Disorderly Conduct	1
Grand Theft	2
Petit Theft	5
Possession of Drugs	1
Possession of Weapons	4
Resisting w/o Violence	3
Retail Theft	18
Robbery by Sudden Snatching	1
Talking Back	1
Verbally Aggressive	1

Referral Sources:

Department of Juvenile Justice	5
Miami-Dade County School Bases Referrals	0
Civil Citation Program	20
State Attorney Office	4
Prevention Incentive Program	4
Other Agencies	7

Age:

Eight:	0
Nine:	0
Ten:	0
Eleven:	1
Twelve:	2
Thirteen:	1
Fourteen:	7
Fifteen:	10
Sixteen:	8
Seventeen:	10
Eighteen:	1

Race:

African American	16
Caucasian	6
Hispanic	18
Other	0

Gender:

Female	20
Male	20

Commission Districts July 2010:

1	<u>2</u>
2	<u>6</u>
3	<u>6</u>
4	<u>2</u>
5	<u>2</u>
6	<u>0</u>

7	<u>3</u>
8	<u>5</u>
9	<u>5</u>
10	<u>1</u>
11	<u>3</u>
12	<u>1</u>

13	<u>0</u>
Broward	<u>4</u>

Commission Districts for Fiscal Year 10/01/09 – 07/31/10

1	<u>59</u>
2	<u>106</u>
3	<u>94</u>
4	<u>68</u>
5	<u>42</u>
6	<u>44</u>

7	<u>50</u>
8	<u>33</u>
9	<u>54</u>
10	<u>32</u>
11	<u>39</u>
12	<u>17</u>

13	<u>6</u>
Broward	<u>141</u>

INFORMATION ITEM II F
PUBLIC INFORMATION REPORT

Memorandum



TO: Miami-Dade Economic Advocacy (MDEAT) Trust Board
 THRU: *[Signature]* John E. Dixon, Jr., Executive Director
 DATE: August 10, 2010
 SUBJECT: Marketing and Office of Public Information Report

For your review, please find below the activities that were implemented to help the agency reach its audience via visual communications and printed materials through August 2010.

Offices of Marketing and Public Information provided assistance to the MDEAT Trust, action committees, CBO's, and to residents announcing MDEAT programs and initiatives created for community empowerment. A multi-mix of collateral materials and promotional information were utilized to deliver the MDEAT message including: letters, flyers, radio and newspaper advertising placement, news articles, press releases, photos, website event placement and updates, email listings, and other functions. Offices of Marketing and Public Information assist with logistics of all MDEAT events. All are available for your review and comply with County branding.

- A. The unit continually provides support to the MDEAT Trust Board, Interim Executive Director, Economic Development Unit, Housing Assistance Program, Teen Court Program, Procurement/Purchasing Liaison, Fiscal Unit and other operations of the agency.
- B. Post and edit all scheduled meetings for the MDEAT Board, and action committees along with other agency notifications.
- C. Monitor all Miami-Dade County Commission meetings.
- D. Monitor all newspaper and TV broadcasts when possible.
- E. Arranged for MDEAT Board Members to be interviewed and appear on Miami-Dade Television County Connection:
 - 1. Rev. Walter Richardson - Announcement of name change to MDEAT
 - 2. Stephanye Johnson - Housing initiatives
 - 3. Barbara Bibas Montero - Economic Development initiatives
- F. All MDEAT activities submitted to *What's New for County Employees* a publication produced for citizen and employee outreach.
- G. Assist staff committee liaisons with respective Action Committee Meetings.

H. Official letterhead completed with additional letterhead displaying photos of Trust Officers and board members.

I. **Youth Action Committee (YAC)**
Miami-Dade County Teen Court Program

Prepared printed materials, press releases, and assisted with outreach for these events. In addition, implemented radio and newspaper campaign for event.

1. Completed Teen Court Newsletter Summer 2010.
2. Updated Webpage, Yellow Book, and Blue Book to reflect correct current, phone numbers, and locations.
3. Develop press releases, invitations, thank you cards, sponsor and promotion letters regarding the programs initiatives and announcements. Setup interviews with Media.
4. Events covered: Youth Violence Prevention Summit – Saturday, February 20, 2010, 9:00 a.m. – 2:00 p.m. held at The City of Opa-Locka Municipal Complex; City of Miami Gardens Census Events – March 1st – 28th; Miami-Dade County Teen Court: Youth Speaking Out Against Violence Conference: Taking Action For Change - Monday, May 10, 2010 held at the Hilton Miami Airport Hotel, 9:00 a.m. – 1:30 p.m.; M-DC Teen Court Hosts Teen Summit at Miami Gardens – Thursday, June 24, 2010 from 6:00 p.m. to 8:00 p.m. held at City of Miami Gardens City Hall; Teen Court Program Host Courtroom Training For Youth Attorneys and Court Officers – Thursday and Friday, July 29th and 30th from 9:00 a.m. – 2:30 p.m. held at St. Thomas University Law School.
5. News articles on program:
 - Miami Times, Wednesday, June 25, 2010 - P. 12B, **JUNTEENTH CELEBRATION INSPIRES COMMUNITY** - Partnership with City of Miami.
 - Miami Times, Wednesday, June 30, 2010 – P. 18B – **PARENTS, TEENS FIND SOLUTIONS TO TEEN VIOLENCE** - Youth Summit held in City of Miami Gardens.
 - Miami Herald, Saturday, July 31, 2010 – cover page local section, **PRACTICE COURT** - 3rd Annual Attorney Training.

J. **Housing Advocacy Committee - Housing Assistance Program (HAP)**

Prepared printed materials, press releases, and assisted with outreach for these events.

1. **Commissioner Audrey Edmonson and HAP host District 3 Teachers Housing Opportunity Fair** - held on Saturday, April 24, 2010 - 10:00 a.m. to 2:00 p.m. at Booker T. Washington Senior High School.
2. **Chairman Dennis C. Moss and MDEAT – HAP host South Dade Housing Empowerment Symposium** - Wednesday, August 4, 2010 - 5:00 p.m. – 9:00 p.m. at South Dade Government Center.
3. **Community Auction** – HAP will be participating in the REDC-Fannie Mae Auction on Saturday, August 14, 2010 at the Miami Beach Convention Center.
4. Assisted with the housing industry **Certification Workshops**.

K. Economic Development Action Committee

Prepared printed materials, press releases, and assisted with outreach for these events. In addition, implemented radio and newspaper campaign for event.

1. **MDEAT Bridging the Digital Divide in our Community** held at Florida Memorial University on April 8, 2010, 6:30 p.m. – 8:00 p.m.
2. **MDEAT Business Procurement Fair** held at Florida Memorial University on Saturday, June 26, 2010, 10:00 a.m. – 2:00 p.m.
3. **MDEAT, Small Business Development and Miami Dade College** host **LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEEDS)** held on Friday and Saturday - August 27 and 28, 2010 at Miami Dade College.

L. MDEAT updates on Webpage Additions and Updates:

1. Several updates on different Homeownership Assistance Program Workshops.
2. Posted Action Committee Meetings.
3. Agency Updates: Press releases; contact names; and phone numbers.
4. Posted all meetings online.
5. In the process of updating all Department sections.

M. Annual Board Retreat**N. Production of brochures for Agency:**

1. Miami-Dade County Teen Court – Completed and updated with MDEAT current information.
2. Housing Assistant Program – In progress.
3. Economic Development – In progress.
4. MDEAT – In progress.

O. MDEAT Newsletter – In progress.

Developing preview/teaser of accomplishments.

P. Annual Report – covering 2007-2009

Submitted paperwork, photos, and write-up to GSA for first draft.
In meeting stages with GSA to go over details of design of Report.

Q. Community Meetings/forums/fairs/workshops attended – *Booth space provided

- Teen Court at Miami-Dade Youth Fair Grounds, April 3 – 11, 2010.
- District 3 Health and Info Fair – Saturday, June 12, 2010, 9:00 a.m. – 1:00 p.m. held at the Caleb Center.

* Additional events listed in Action Committee Reports.