MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust (MDEAT)

Office of the Miami-Dade Economic Advocacy Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

April 27, 2011
As Advertised

Harvey Ruvin, Clerk
Board of County Commissioners

Christopher Agrippa, Division Chief
Clerk of the Board Division

Zorana Gainer, Commission Reporter
(305) 375-3570

OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
SPECIAL BOARD MEETING OF APRIL 27, 2011

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on April 27, 2011 at 3:30 p.m., there being present: Chairman Robert Holland, Esq., Mr. Marc Douthit, Esq., Mr. Ron Butler, Ms. Stephanye Johnson, Mr. Carlos Morales, Reverend Walter T. Richardson, Ms. Tamika Robinson and Ms. H. Leigh Toney (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper, and were absent).

ROLL CALL
The following staff members were present: Executive Director John Dixon, Ms. Laverne Carlile, Ms. Maria de la Portilla, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Pamela Green, Mr. Eric Johnson, Mr. Williams Simmons, Ms. Angela Vaughns, Mr. Joey Walker and Mr. Anthony Williams; and Deputy Clerk Zorana Gainer.

Chairman Holland called the special meeting to order at 3:41 p.m.

DISCLOSURE OF CONFLICTS OF INTEREST
QUERY FOR EARLY DEPARTURES

APPROVAL OF PREVIOUS MINUTES
September 2, 2010
November 17, 2010
December 15, 2010

It was moved by Reverend Walter Richardson to approve the meeting minutes of September 2, 2010, November 17, 2010 and December 15, 2010. This motion was seconded by Ms. Stephanye Johnson and upon being put to a vote, passed unanimously by those members present (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper were absent).

I. Board Action Items

A. State of the Youth In Miami-Dade County-West Dade Forum ($7,500 Budget)

Mr. Dixon explained the intent of the Memorandum of Approval (MOA) noting that in an effort to hold an additional State of the Youth Forum in West Miami-Dade this was a request to cancel the College Tour for Teen Court students and allocate a portion of that funding in the amount not-to-exceed $7,500 toward the Forum event.

It was moved by Reverend Walter Richardson that the MOA requesting an expenditure not-to-exceed $7,500 to cover expenses in hosting a State of the Youth Forum in West Miami-Dade County. This motion was seconded by Mr. Ron Butler and upon being put

to a vote, passed unanimously by those members present (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper were absent).

B. MDEAT Teen Court 4th Annual Conference ($85,000 Budget)

Mr. Dixon noted that the MDEAT Teen Court 4th Annual Conference would be held on Monday, May 9, 2011 at the Hyatt Regency Hotel located at 400 South East 2nd Avenue in Miami. He noted funding would be needed for the following expenditure:

- Hotel-Conference rooms, food, audio visual equipment, parking
- Honorariums for speakers
- Bus transportation for youth
- Give-away to youth (backpacks, pencils, pens, etc.);
- and the purchase of Speaker's books for youth.

Chairman Holland asked Mr. Dixon and staff to keep him and the Trust apprised of expenditures and comparisons of last year's expenditures for services.

It was moved by Reverend Walter Richardson that expenditure not-to-exceed the amount of $85,000 be approved for the MDEAT Teen Court 4th Annual Conference. This motion was seconded by Mr. Ron Butler and upon being put to a vote, passed unanimously by those members present (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper were absent).

C. Economic Development Summit Consultant ($20,000 Allocation)

Mr. John Dixon explained that the intent of the Memorandum of Approval (MOA), was requesting the Economic Development Action Committee's (EDAC) to sponsor three Urban Economic Development Forums that would culminate into a Summit. He noted the summit would have multiple topics relating to urban core economic development, and approval of this MOA would allow EDAC to hire a consultant to plan and structure the event.

Additionally, Mr. William Simmons noted this MOA was a request to authorize staff negotiate and enter into contract with a consultant without bringing this item back to the Trust for approval. He noted the Request For Proposal (RFP) process was complete, and the timeline on the forums and summit would be within the next 90 days. He requested that EDAC have the authority to move forward with negotiations of the contract with the consultant in order to start planning the forums.

In response to Reverend Richardson's inquiry as to whether $20,000 was standard fee for this type of consulting service, Mr. Butler noted that $20,000 was standard fee for a consultant to arrange four workshops and a summit including in addition to providing a report on the outcome of the forums and workshops.

Discussion ensued regarding the RFP, the bidders and authorization of the Request For Qualifications (RFQ).

Mr. Simmons noted that only one proposal had been received from a company called DSG Consulting Services.

In response to Chairman Holland's inquiry regarding when the Trust had authorized the RFQ, Mr. Simmons noted this MOA was a request from a retroactive approval of the RFQ.

Chairman Holland expressed concern regarding the approval of the RFQ by EDAC without first making a recommendation that should be approved by the Trust.

Mr. Simmons noted that the retroactive request for authorization was requested because of the limited time frame to host the forums and summit.

Chairman Holland expressed further concern that the Trust was unaware of the terms or in the content of the RFQ. He asked for further discussion and comments from the members of the Trust.

Mr. Simmons noted if this MOA was deferred staff could bring the RFQ and the analysis to the next MDEAT meeting in May, but this would delay the process an additional 30 days.

Chairman Holland expressed concern noting he was uncomfortable with allowing committees to approve funding without approval by the Trust. He also noted that the approval of RFP's, and expenditure of funds should be recommended by the action committees to the Trust for approval.

Discussion ensued regarding the procurement process.

Mr. Simmons noted that the RFQ was issued according to the procurement procedures and it was appropriate for the Trust to approve retroactive authority.

Chairman Holland pointed out that whether or not the RFQ was processed under the procurement policy, the substance of that RFQ should be approved by this Trust before published. He expressed concern the possibility of Trust members not agreeing with the terms of the RFQ and how it was necessary to have an opportunity to review the RFQ.

Mr. Marc Douthit noted he was ready to accept the recommendation from the EDAC, and retroactively approve the RFQ and defer authority to the EDAC due to the time constraints.

Mr. Butler requested that staff reissue the RFQ to the Trust.

In response to Chairman Holland's inquiry regarding the timeframe needed in reviewing the RFQ and scheduling a special meeting to review the terms of the new RFQ, Mr. Simmons noted a copy of the RFQ was available for review and a special meeting could be held next week.

Mr. Dixon urged Trust members to review the RFQ and come forward with any concerns immediately.

Chairman Holland recommended that this MOA be tabled.

It was moved by Reverend Walter Richardson that he foregoing proposed MOA regarding the RFQ for the Economic Development Summit Consultant be tabled. This motion was seconded by Marc Douthit and upon being put to a vote passed by a unanimous vote of those members present (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper were absent).

Adjournment

There being no further business to come before the Trust the meeting was adjourned at 4:03 p.m.

Chairman Robert Holland
Miami-Dade Economic Advocacy Trust

Miami-Dade Economic Advocacy Trust
April 27, 2011

Prepared by: Zorana Gainer

EXHIBITS LIST

NO.	DATE	ITEM #	DESCRIPTION
1	4/27/2011		Motion and Approval Ballots
2	4/27/2011		Meeting Agenda
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MIAMI-DADE ECONOMIC ADVOCACY TRUST - BOARD OF TRUSTEES
MOTION AND APPROVAL BALLOT

SUBJECT: Agenda Item: 1-A. Motion to approve the Memorandum of Approval for the expenditure not-to-exceed $7,500 to cover expenses related to holding a Forum in West Miami-Dade County, and to use that said amount from the expenditure of $10,000 which was approved for the College Tour for Teen Court students by the MDEAT Board on January 13, 2011 since that event was cancelled.

Motion made by: Reverend Walter Richardson
Seconded by: Mr. Ron Butler

MEMBERS	YES	NO	ABSENT
Butler, Ron	X		
Douthit, Marc, Esq.	X		
Holland, Robert, Esq.	X		
Johnson, Stephanye	X		
Kuper, Richard			X
Montero, Barbara B.			X
Morales, Carlos E.	X		
Nalls, Natasha K.			X
Reverend Richardson, Walter T.	X		
Robinson, Tamika R.	X		
Rodgers, Treska V.			X
Toney, H. Leigh	X		
TOTALS	8	0	4

2011 MAY 25 PM 2:14
CLERK, CIRCUIT & COUNTY COURTS
DADE COUNTY, FLA.
CLERK OF THE BOARD

X APPROVED _____ NOT APPROVED

Robert W. Holland

Miami-Dade Economic Advocacy Trust
Chairperson

04/27/2011
Date

MIAMI-DADE ECONOMIC ADVOCACY TRUST - BOARD OF TRUSTEES
MOTION AND APPROVAL BALLOT

SUBJECT: **Agenda Item: 1-B**. Motion to approve the Memorandum of Approval for the expenditure not-to-exceed $85,000 for the 4th Annual Miami-Dade County Teen Court Conference, which include hotel-conference rooms, food, audio-visual equipment, parking, honorariums for speakers, bus transportation for youth, give-away items for youth (backpacks, pencils, pens etc), and purchases of speaker's books for youth.

Motion made by: Reverend Walter Richardson
Seconded by: Ms. Stephanye Johnson

MEMBERS	YES	NO	ABSENT
Butler, Ron	X		
Douthit, Marc, Esq.	X		
Holland, Robert, Esq.	X		
Johnson, Stephanye	X		
Kuper, Richard			X
Montero, Barbara B.			X
Morales, Carlos E.	X		
Nalls, Natasha K.			X
Reverend Richardson, Walter T.	X		
Robinson, Tamika R.	X		
Rodgers, Treska V.			X
Toney, H. Leigh	X		
TOTALS	8		4

CLERK OF THE BOARD
2011 MAY 25 PM 2:14
CLERK, CIRCUIT & COUNTY COURTS
DADE COUNTY, FLA.

X APPROVED _____ NOT APPROVED

Robert W. Holland
Miami-Dade Economic Advocacy Trust
Chairperson

04/27/2011
Date

STATE OF FLORIDA)
)SS:
COUNTY OF MIAMI-DADE)

I, HARVEY RUVIN, Clerk of the Circuit Court in and for Miami-Dade County, Florida, and Ex-Officio Clerk of the Board of County Commissioners of said County, DO HEREBY CERTIFY that the foregoing is a true and correct copy of the motions and votes tallied at the Miami-Dade Economic Advocacy Trust Board of Trustee's meeting of April 27, 2011, pertaining to agenda items: 1-A, 1-B and agenda Item 1-C regarding an expenditure of $20,000 to advertise an Request For Qualification (RFQ) for the services of an economic development summit consultant. It was moved by Reverend Walter T. Richardson to table this item (1-C). This motion was seconded by Mr. Marc Douthit and upon being put to a vote passed unanimously by those members present.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on this 26th day of May, A.D. 2011.

HARVEY RUVIN, Clerk
Board of County Commissioners
Miami-Dade County, Florida

By Zorana Gainer
Deputy Clerk

COUNTY COMMISSIONERS SEAL DADE COUNTY FLORIDA

Board of County Commissioners
Miami-Dade County, Florida

MIAMI-DADE ECONOMIC ADVOCACY TRUST

SPECIAL BOARD MEETING
WEDNESDAY, APRIL 27, 2011
AGENDA

Roll Call

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Approval of Previous Minutes

September 2, 2010
November 17, 2010
December 15, 2010

I. **Board Action Items**

A. State of the Youth in Miami-Dade County – West Dade Forum ($7,500 Budget) 20
B. MDEAT Teen Court 4th Annual Conference ($85,000 Budget) 22
C. Economic Development Summit Consultant ($20,000 Allocation) 29

BOARD MINUTES

SEPTEMBER 2, 2010

OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
MEETING SEPTEMBER 2, 2010

Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting at the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on September 2, 2010 at 3:30 p.m., there being present: Chairman Robert Holland, Esq., Vice Chairman Marc Douthit, and members Mr. Ron Butler, Ms. Barbara Montero, Reverend Walter T. Richardson, Ms. Tamika Robinson, Ms. Stephanye Johnson, and Mr. Carlos Morales. Ms. Leigh Toney was late. (Mr. Richard Kuper, Ms. Natasha K. Nalls and Ms. Treska V. Rodgers were absent).

ROLL CALL
The following staff members were also present: Ms. Laverne Carlile, Ms. Maria de la Portilla, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Pamela Green, Mr. Eric Johnson, Mr. William Simmons and Mr. Anthony Williams, Assistant County Attorney Shannon Summerset, and Deputy Clerk Karen Harrison. (Executive Director John Dixon was absent).

Chairman Holland called the meeting to order at 3:32 p.m.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Approval of Previous Minutes

I. Board Action Items

A. LEED Agreement with Miami-Dade College

Mr. William Simmons provided an overview of the foregoing item, noting that the intent of the Memorandum of Approval (MOA) was to request the Board's authorization to implement the Leadership in Energy and Environmental Design (LEED) Associate Exam Prep Classes to enable minority contractors to become Green Certified Associates. He noted that this program would prepare minority contractors to take the Green Associate examination; and MDEAT to provide financial assistance to allow some participants to take the examination after completing the training.

Mr. Simmons advised that the fiscal impact of the foregoing item would not exceed $19,000, which included the cost of the training session in addition to $8,000 to provide financial assistance to the selected participants to take the exam for a total of $27,000 from the MDEAT Economic Development Program budget. He noted once minority contractors passed the Green Certified Associate examination they would receive accreditation which would enable them to compete for County contracts in the construction industry.

In response to Chairman Holland's question as to how MDEAT would benefit from implementing the LEED program, Mr. Simmons noted there was no financial gain in

implementing the program; however, the benefit was that it would enable contractors to become certified and compete for County contracts.

Following discussion on how to develop a marketing plan to promote the image and activities of MDEAT, Chairman Holland and Trust members agreed that the following efforts:

1. circulate brochures with testimonials on MDEAT's sponsorship of small businesses;
2. require sponsored businesses to offer summer employment to youth from the Teen Court Program to learn a trade; and
3. highlight MDEAT's name in all advertisements.

Mr. Simmons noted the participants receiving financial assistance would be selected through a lottery process conducted by an independent facilitator.

It was moved by Mr. Marc Douthit that an allocation not-to-exceed a total of $27,000 from the MDEAT Economic Development Budget for the Leadership in Energy and Environmental Design (LEED) Green Associate Exam Prep Classes for the following: Classroom Training for 50 participants at Miami Dade College not-to-exceed $19,000; and Financial Assistance for approximately 20 participants taking the Green Associate Examination not-to-exceed $8,000 be approved. This motion was seconded by Reverend Richardson; and upon being put to a vote, passed by the unanimous vote of those members present. (Ms. Toney, Mr. Kuper, Ms. Nalls and Ms. Rodgers were absent).

B. Demographics RFP Recommendation of Award

Mr. Marc Douthit excused himself from this discussion due to a conflict of interest.

Mr. William Simmons advised that the MDEAT had determined in the past that the best approach to conduct a disparity study and prepare an economic report on Miami-Dade County was to hire a contractor and develop a database to continue updating relevant information on demographics. He noted that the intent of the foregoing Memorandum of Approval (MOA) was to request authorization to negotiate a contract between MDEAT and the recommended bidder. He advised Social Compact and Norwood Consulting, Inc., were the only two respondents to the Request For Proposal (RFP), and the Evaluation and Selection Committee had recommended Social Compact for the bid award. He advised that the final contract would be brought before MDEAT for final approval.

Mr. Simmons advised that the fiscal impact to MDEAT's budget would not exceed $200,000, and he reviewed the scores of the Evaluation and Selection Committee's Evaluation Sheet

It was moved by Ms. Johnson that the Board of Trustees of the Miami-Dade Economic Advocacy Trust (MDEAT) approve the Memorandum of Approval (MOA) requesting authorization to negotiate a contract with Social Compact. This motion was seconded by Reverend Richardson, and Chairman Holland opened the floor for discussion.

In response to Reverend Richardson's question in regards to the issue of the objectivity of the evaluation's rating criteria, Mr. Simmons noted the percentage rate of subjectivity versus objectivity was 90/10. He advised that the price criteria represented ten percent. . He advised the Evaluation and Selection Committee was comprised of five members of the community, and his involvement in the evaluation and selection process had been by monitoring the process. Mr. Simmons advised he felt comfortable with the integrity of the evaluation selection process and was confident about the objectivity of the committee members.

Chairman Holland commented he had requested Executive Director John Dixon to involve MDEAT's economic development partners with the Evaluation and Selection Committee to provide them with an opportunity to become acquainted with this initiative and the information made available through the database inasmuch as the data would be shared with them.

Chairman Holland recommended that the language of the MOA be amended to reduce the contract's limited amount to not to exceed $100,000 in order to ensure the best price for the project. He noted that additional funds could be reallocated in the future to the project's budget if necessary.

In response to Mr. Ron Butler's question regarding the contract price between Social Compact and the City of Miami, Mr. Simmons noted the information on the terms of that contract was not available; however, MDEAT staff anticipated negotiating a contract that would itemize and price separately individual benchmarks. He noted each benchmark would be paid upon the submittal of proof of completion.

Following further discussion, Chairman Holland recommended that the language of the MOA be further amended to require approval by the Trust for any additional payment requests that exceeded the contract limited amount of $100,000 for monitoring purposes.

Discussion ensued regarding the amount of the contract and that the subcontractor would have other sponsors as well as other funding sources.

In connection with Ms. Leigh Toney's question on whether the allocation of $10,000 from the Teen Court Program met the guidelines for utilizing those funds, Mr. Anthony Williams noted the project would meet the criteria if the funds were used to serve youth involved in the Teen Court Program.

Chairman Holland noted that MDEAT would make the request to allocate $10,000 from the Teen Court Program budget subject to the approval of the County Attorney's Office.

Discussion ensued in connection with the information mechanism to be developed by the recommended contractor, the expected timeframe for project completion, and fund raising related issues to continue the maintenance and updating of the database.

Mr. Simmons stated that Social Compact's ability to raise funds was one of the objective criteria and components of the evaluation process, and he noted they would also provide and sale of the database information to others in need of demographic information.

In regards to Ms. Stephanye Johnson's question relating to how MDEAT would benefit and its control to exercise over the information generated, Mr. Simmons noted the long-term goal was to sale the information as a fund raiser.

In response to Ms. Leigh Toney's inquiry regarding whether the terms of the proposal would establish timeframes for each benchmark, Mr. Simmons advised he would provide a copy of the proposals to the members of the Trust. He noted the proposal required that the disparity study and the report on the economic conditions of the Black Community of Miami-Dade County be submitted within 90 days of signing the agreement. He also noted that MDEAT was required to present a report before the County Commission regarding this information. He advised that MDEAT staff anticipated the cost to prepare those two documents would range from $60,000 to $70,000 and still remained as an item requiring to be negotiated.

Ms. Toney noted the studies on demographic information conducted by Social Compact appeared to contain information on all entities MDEAT was involved with including the Department of Juvenile Justice.

Ms. Johnson accepted Chairman Holland's friendly amendment to cap the ceiling for this contract at $100,000 for FY 2010 and to require approval from the members of the MDEAT for all payment requests after the contract ceiling amount $100,000 was exceeded.

It was moved by Mr. Ron Butler that the Memorandum of Approval be amended to negotiate a contract with Social Compact in an amount not-to-exceed $200,00 for the RFP MDEAT DDR-0310 "Demographic Data Research Partner/Consultant" , $100,000 for the first year and subject to staff submitting a report on the status of the Disparity Study and Economic Development Report on the Black Community prior to the Trust's approval of the remaining $100,000 (from the following budgets: $30,000 from the General Fund; $30,000 from Economic Development; $30,000 from Teen Court; and $10,000 from Housing for two (2) years at $100,000 per year beginning fiscal year 2009-2010); the agreement should include three (3) one year options to be exercised at the discretion of MDEAT.

Adjournment
There being no further business to come before the Trust, the meeting adjourned at 4:03 p.m.

Mr. Robert Holland Esq., Chairman

BOARD MINUTES

NOVEMBER 17, 2010

OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust
MEETING OF NOVEMBER 17, 2010

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on November 17, 2011 at 3:30 p.m., there being present: Chairman Robert Holland, Esq., Mr. Ron Butler, Ms. Stephanye Johnson, Ms. Barbara Montero, Mr. Carlos Morales, Reverend Walter T. Richardson, and Ms. Tamika Robinson, (Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Marc Douthit, Ms. Leigh Toney, Mr. Richard Cooper, and were absent).

ROLL CALL
The following staff members were present: Executive Director John Dixon, Ms. Laverne Carlile, Ms. Maria de la Portilla, Mr. Jose Gonzalez, Mr. Eric Johnson, Mr. Williams Simmons, Mr. Anthony Williams, Ms. Melba Gasque, and Mr. Joey Walker; Assistant County Attorney Terrance Smith and Deputy Clerk Zorana Gainer. (Ms. Pamela Green and Ms. Angela Vaughns were absent).

Chairman Holland called the meeting to order at 3:45 p.m.,

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

UPDATE PRESENTATION BY SOCIAL COMPACT

Mr. John Dixon noted that MDEAT staff had been working with Social Compact the company identified to complete the Disparity Study and a report card. He introduced Mr. Tom Zuniga to provide an update.

Mr. Tom Zuniga of DSG Community Management Systems and partner of Social Compact presented an update regarding Social Compact. He noted that as a consultant and Real Estate Developer he struggled to compile information to measure the purchasing power in the Black community. Mr. Zuniga said there was an opportunity within the community for Social Compact to collect this data. He noted that Social Compact was initially introduced into this market and began with five neighborhoods, and had many discrepancies regarding marketing information in the census data for those areas and the market reality. Mr. Zuniga explained that after finding discrepancies of 18,000 more households within Liberty City that had not been counted by the Census Bureau, DSG was assigned to complete the census data for the entire City of Miami and challenge the Census Bureau's data. Mr. Zuniga noted that this assignment required more in terms of allocation of funds and budget. He also noted the process would take approximately 90 days to build the information platform using a method called the "drill down" which intake was approximately 24 strands of data from a variety of sources that would uncover information that was not in the census data. He noted DSG staff was asked to review

Miami-Dade County Districts 1, 2, 5 and 9; however, he was open to MDEAT's intervention.

APPROVAL OF MINUTES

It was moved by Reverend Walter T. Richardson to approve the July 29, 2010 Minutes. This motion was seconded by Ms. Stephanye Johnson and upon being put to a vote, passed unanimously by those members present.

I. Board Action Items

A. 2011 West Perrine CDC-MLK Festivities Sponsorship

Mr. John Dixon noted that over the years MDEAT supported the MLK Festivities in South Dade. He explained that the Memorandum of Approval was a request that an expenditure of $2,000 be approved by this Board; however, he noted this amount should be changed to read: not to exceed $1,000. He noted this allocation would be for advertising and marketing signs on vehicles as well as all promotions regarding the parade and additional presence in South Miami Dade.

Chairman Holland expressed concern regarding MDEAT funding the MLK Festivities, noting requests were rejected when other members requested support for other events. He expressed his concern of the impact this would have on organizations expecting to receive funding for their upcoming events. Chairman Holland suggested that MDEAT's sponsorship to the MLK Festivities be connected to Teen Court and to involve the youth on the parade float to promote the Teen Court Program. He noted he was not in support of this item.

Further discussion ensued regarding future requests for funding events.

Mr. Ron Butler inquired whether criteria would be established to determine which events qualified funding.

In response to Mr. Butler's inquiry Chairman Holland noted that the Trust had limited funds to make an impact, therefore MDEAT needed to set forth a policy not to fund events in the future, and a revision be provided in the future when funding became available.

Ms. Barbara Montero suggested that a fair process to provide funding to be divided between the different districts and a financial cap be set as well as an annual cap on requests.

Following further comments, Chairman Holland reminded Trust members the two MDEAT budgets were Teen Court and Housing that had very strict perimeters in terms of the use of funds.

It was moved by Reverend Walter T. Richardson that the Memorandum of Approval be approved by the Trust to provide funding not to exceed $1,000 to the West Perrine CDC-MLK Parade and Festivities. This motion was seconded by Ms. Stephanye Johnson and upon being put to a vote, passed by a vote of 6-1 (Chairman Holland voted no).

B. 2010 Teen Court State Conference

Mr. Dixon noted that the Florida Association of Teen Courts (FATC) Conference would be held on December 2nd and 3rd, 2010 in Tampa, Florida. He noted this was an annual event involving all Teen Court Programs throughout Florida to discuss initiatives, achievements, brainstorm and network.

It was moved by Ms. Stephanye Johnson that the Memorandum of Approval (MOA) be approved by the Trust for the expenditure of $800.00 to cover traveling expenses related to attending the Florida Association of Teen Court (FATC) Conference to be held on December 2nd and 3rd, 2010 in Tampa Florida. This motion was seconded by Revered Walter T. Richardson and upon being put to a vote passed unanimously by those members present.

II. Information Items

A. LEEDS Preparatory Course Update

Mr. John Dixon provided an update on the LEEDS preparatory course, noting that the preparatory course was held on October 28th and 29th at Miami-Dade College's North Campus. He also noted the focus was to allow contractors to gain knowledge and experience on how to take and pass the LEED accreditation examination. Mr. Dixon said MDEAT had partnered with the Miami-Dade County's Small Business Development Department, which was well attended. He noted hosting a lottery that would pay for the examination fees of 20 participating contractors of this event was the next step. Mr. Dixon noted advertisements of this event were aired on the Channel 6 News and staff forwarded pictures of the event to the County Commissioners.

B. Miami Gardens Stimulus Grant Program Update

Mr. Dixon provided a brief update regarding the Miami Gardens Stimulus Grant Program noting a large number of applications were received. He also noted that the Committee Evaluation Review of the participants was held on October 19, 2010, which was listed in the agenda package. Mr. Dixon noted the process of ranking each participating company that resulted in identifying 10 companies to receive the grant followed by entering into a contract agreement with each company. He also noted that staff had asked Commissioner Barbara Jordan (District 1) and City of Miami Gardens Mayor Shirley Gibson to

participate in the award presentation. He asked that an oversized check be presented to the grant recipients. Mr. Dixon explained that the contract agreement between the grant recipients and MDEAT would require each company to submit a report with invoices of expenditures from the grant funds. He noted the awarded grant monies could only cover the cost of equipment, technology, marketing, and offset businesses insurance costs.

Chairman Holland asked that the City of Miami Gardens' Council members and the County Commissioners be invited to the ceremony.

Mr. Ron Butler noted the grant award recipients were also eligible to receive Miami Gardens Efficiency Grants in the amount of approximately $10,000 to $15,000 based on the businesses' needs.

Further discussion ensued regarding the application and award process for the Miami Gardens Efficiency Grants and the Miami Gardens Stimulus Grant for small businesses. He expressed concern regarding the request for similar programs by other municipalities and the issue of MDEAT not having funding to provide these services.

C. Housing Fiscal Year Write-Offs and Adjustments

Mr. Dixon provided an updated report on the Housing Department's Fiscal Year write-offs and adjustments. He noted the Miami-Dade County's Finance Department required MDEAT to conduct an annual accounting adjustment of the Housing Program, which included loans, foreclosures and forgivable loans.

D. Miami Northwestern Sr. High School Student Court

Mr. Dixon provided an updated report on the Student Court Program at Miami Northwestern (MNW) Sr. High School. He noted that students that had been placed in the schools CSI program would go to this new program; providing behavioral issues were addressed quickly by a Teen Court Program that would allow these students to return back into their classes expeditiously. He said the Student Court Program would begin at MNW on November 10, 2010 and Miami Norland Sr. High School was already actively participating.

III. Advocacy Items

A. LEEDS Initiative

Mr. Dixon noted that "Going Green" was a hot topic globally, and the Economic Development Action Committee could take this initiative to the next level by providing information and advocating to policy makers the success of the LEED event and of future plans. Mr. Dixon noted that he met with Representative Oscar Braynon, who expressed great interest regarding this topic. Mr. Dixon noted that he wanted to acquire additional

funds separate from the budget in an effort to assist small businesses grow, compete and create more jobs.

Ms. Barbara Montero noted that she had been focused on solar energy initiative which Florida Power & Light (FPL) was currently training its employees on. She noted that MDEAT needed to keep abreast of this initiative.

B. Minority Business Stimulus Initiative

Mr. Dixon provided an updated report on the Minority Business Stimulus Initiative, noting the purpose of the Program was to provide a financial boost to small Black owned businesses. He noted the targeted areas would be to increase the growth and development of the business with a goal of creating more jobs. Mr. Dixon pointed out that several other municipalities had requested that a similar program be provided in their communities. An information report which was inadvertently left out of the agenda package was given to each member.

Chairman Holland requested staff to create and present a list of all agencies within Miami-Dade County that received public funding for economic development at the January MDEAT meeting and to coordinate with those businesses to possibly forge a partnership for advocacy.

C. Amendment to RESPA changes for Community Seconds by HUD

Mr. Eric Johnson provided an updated report regarding the new regulations of the Real Estate Settlement Procedures Act (RESPA) which went into full effect on January 1, 2010. He pointed out that one of the new provisions concerned updated disclosures associated with all loans and community second programs. Mr. Johnson gave each member an information report which was inadvertently left out of the agenda item package. Mr. Johnson further explained more of the new regulations of the RESPA.

D. The State of Black Youth in Miami Dade County

Mr. Dixon noted that in terms of advocacy staff reviewed what could be implemented with regards to getting the community involved and to discuss issues they felt impacted them and their community directly as well as Housing issues and economic development. He noted that he wanted to begin the community discussions in the South Dade area.

IV. Executive Director's Report

Mr. Dixon recapped prior reports and noted that he had taken a tour of the urban core areas Little River, Liberty City and Lemon City to identify areas that could be developed. He noted these efforts were supported by Commissioners Jordan (Dist. 1) Rolle (Dist 2), Edmonson (Dist. 3) and Chairman Moss (Dist 9) and that the Beacon Council was on the forefront of trying to attract business to those areas.

V. **Departmental Monthly Reports**

A. Fiscal

B. Housing

C. Teen Court/Youth Services

D. Public Information Services

VI. **New Business**

VII. **Schedule Next Meeting**

ADJOURNMENT

There being no further business to come before the Trust the meeting was adjourned at 5:07 p.m.

BOARD MINUTES

DECEMBER 15, 2010

OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust
MEETING OF DECEMBER 15, 2010

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on December 15, 2010 at 3:30 p.m., there being present: Chairman Robert Holland, Esq., Mr. Ron Butler, and Ms. Stephanye Johnson (Ms. Barbara Montero, Mr. Carlos Morales, Reverend Walter T. Richardson, Ms. Tamika Robinson, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Marc Douthit, Ms. Leigh Toney, and Mr. Richard Cooper were absent).

ROLL CALL
The following staff members were present: Executive Director John Dixon, Ms. Laverne Carlile, Ms. Maria de la Portilla, Mr. Jose Gonzalez, Mr. Eric Johnson, Mr. William Simmons, Mr. Anthony Williams, Ms. Melba Gasque, Mr. Joey Walker and Ms. Pamela Green (Ms. Angela Vaughns was absent). Also in attendance: Assistant County Attorney Terrence Smith and Deputy Clerk Zorana Gainer.

Chairman Holland noted that due to lack of a quorum only non-action items would be heard at today's (12/15) meeting.

Mr. John Dixon, Executive Director, MDEAT, noted that he wished to add the following item to today's (12/15) agenda: II.-E. Trust Account.

Chairman Holland noted that he wished to add the following item to today's (12/15) agenda: II.-F. Meeting with Commissioner Monestime.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

APPROVAL OF PREVIOUS MINUTES

I. Board Action Items

Information Items

A. LEED Examination Update

Mr. Dixon gave a brief update regarding the LEED Examination Program. He noted the LEED Green Associate Examination training was held on October 28, 2010 and 34 minority contractors attended this event. Subsequently, pointed out Mr. Dixon, 20 contractors would participate in a lottery to be selected to take the examination and MDEAT would pay the examination fee. Mr. Dixon noted that the actual examination

was provided by The Green Building Certification Institute and administered by Prometric. He further noted that MDEAT staff would advise the contractors selected by the lottery to pay for their registration by credit card and this fee would be reimbursed by MDEAT.

In response to Ms. Stephanye Johnson's inquiry regarding the fee for taking the exam, Mr. Dixon noted the examination fee was $250. He also noted the contractors were only able to use a credit card to pay for the exam.

Mr. Dixon noted Commissioner Edmonson would host the lottery and pull the names. He noted that a meeting would be held with the winning contractors once they were identified.

Chairman Holland suggested that five extra names be pulled from the lottery in the event that someone could not participate.

B. Sail Boat Cove Update

Mr. Dixon gave a brief history of the Sail Boat Cove property.

Mr. Eric Johnson noted that the foreclosure process on Sail Boat Cove was completed and the Final Judgment was issued; the public sale of the property occurred on October 27, 2010 and the Certificate of Sale was issued and mailed to the purchaser, Mercantil Commerce Bank.

Mr. Dixon noted today's (12/15) agenda package contained a chronological account of the foreclosure process of the Sail Boat Cove property.

Mr. Dixon said that it was the Trust's decision on how to proceed at this point. He noted Assistant County Attorney Thomas Robert informed him that the Trust needed to decide if they wished to pursue the guarantors of the property.

Chairman Holland noted this issue needed to come before the Trust as an action item when all members were present.

Further discussion ensued regarding the repercussions of the Sail Boat Cove foreclosure process, guarantors and MDEAT's future actions regarding this matter.

C. Teen Court State Conference

Mr. Anthony Williams gave a report regarding the Florida Association of Teen Court Annual Conference, which was held on December 2nd and 3rd in Tampa, Florida. He noted the various speakers that attended and the different programs that were discussed. Mr. Williams pointed out that the Conference was very informative and extremely eye opening. He apprised Trust members that during the Conference he learned that the

Army, Navy and Air Force as of July 1, 2009 no longer considered individuals charged with felony offenses, nor would they consider individuals who held a GED.

D. Teen Court Forum on Black Youth

Mr. Anthony Williams gave a brief report regarding the Teen Court Forum. He noted these forums would be held in the South and the North areas of Miami-Dade County to explore and analyze "The State of Black Youth in Miami-Dade County". Mr. Williams said that it was his objective to attract people who had positively impacted the lives of youth from the federal, state, county and local municipality levels of government. He noted staff's efforts to address the issues that impacted youth within the community. Mr. Williams said the forum would be developed in three phases: Phase one would identify recommended actions that addressed concerns brought out at the forum; Phase two would select and identify lead authorities in the community to address the recommended actions from the forum; and Phase three would provide a staff report to policy makers, including but not limited to the Board of County Commissioners regarding the community's issues and concerns. Finally, Mr. Williams noted the first forum would be held in South Dade in February or March 2011.

Mr. Dixon noted that this was an advocacy effort and an opportunity to allow individuals to voice the issues within their community. He pointed out that every suggestion may not be feasible; however, MDEAT could make an impact and work with authorities to provide information that people believed was relevant to improving their communities.

E. Trust Account (add-on)

Mr. Dixon noted that MDEAT had a Trust Account that was separate from the General Fund operating expense account. Previously the Trust Account had been used for different activities at the discretion of the Trust and Trust members had made contributions to the Trust Account from their employment, said Mr. Dixon. He noted the Trust Account's balance was currently $27,000 and it was the Trust members' decision on how these funds would be used.

Discussion ensued regarding the creation and applicable rules pertaining to use of these funds.

Mr. William Simmons pointed out that although this fund was only accessible to MDEAT, County rules still applied to expenditure of these funds.

F. Meeting with Commissioner Monestime

Mr. Dixon noted that Commissioner Monestime held a community meeting at the 93rd Street Baptist Church. He said the meeting was very informative with regards to Economic Development and employment. Thereafter, Mr. Dixon noted, he and MDEAT staff members met with Commissioner Monestime and he expressed concern regarding residents of low income housing who eventually moved out and the community was left

in a blighted state. He also expressed concern regarding young people leaving Miami-Dade County to attend college and not returning. Mr. Dixon said that Commissioner Monestime discussed Poinciana Park and the light industrial jobs that could be drawn to this area, the void in the Caribbean community, and the community's lack of information regarding MDEAT's programs. Mr. Dixon noted they discussed the lack of Wi-Fi within the urban areas, and Commissioner Monestime pointed out that Wi-Fi should be installed in parks within the African-American Communities and that he was unaware that Tropical Park, Goulds Park and a portion of Amelia Earhart Park already had Wi-Fi access. Mr. Dixon noted that he wanted to follow up on the discussion between him and Commissioner Monestime regarding the Youth Education Town (YET) Center. He said Commissioner Monestime suggested that the NBA establish a similar community youth center.

II. Advocacy Items

A. Economic Development Action Committee Summit

Mr. Dixon noted the Economic Development Action Committee met recently to review the possibility of holding a local summit in an effort to attract business opportunities and jobs in the underserved community. He said this summit would include leading authorities on relevant economics, business, banking and governmental entities to discuss relevant economic issues and possible solutions as well.

Chairman Holland suggested reaching out to the North Dade Community Development Credit Union which was currently trying to lend its members money. He noted this would provide an opportunity to assist them and identify borrowers. Chairman Holland asked Mr. Ron Butler to contact the Credit Union's Chairman of the Board of Directors and discuss the feasibility of them partnering with MDEAT in an effort to promote Economic Development Advocacy.

III. Executive Director's Report
IV. Departmental Monthly Reports

A. Fiscal
B. Housing
C. Teen Court/Youth Services
D. Public Information Services

V. New Business
VI. Schedule Next Meeting

Adjournment
There being no further business to come before the Trust, the meeting was adjourned at 4:49 p.m.

Mr. Robert Holland Esq., Chairman
Miami-Dade Economic Advocacy Trust

ACTION ITEM I A

State of the Youth in Miami-Dade County – West Dade Forum ($7,500.00 Budget)

Memorandum MIAMI-DADE COUNTY

MEMORANDUM OF APPROVAL

Date: April 15, 2011

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board

FROM: John E. Dixon, Executive Director

Subject: Teen Court Budget Change for 2011 Events

Teen Court got approval from the MDEAT Board for two State of Youth in Miami-Dade County Forums, one South and the other North. In an effort to reach as many teens and citizens in the county we want to add a Forum in West Miami-Dade County to "bring government to the people." To finance this Forum we would cancel the College Tour for Teen Court students, which was approved by the MDEAT Board on January 13, 2011.

FISCAL IMPACT

The fiscal impact will not exceed seven thousand five hundred dollars ($7,500.00). The funds approved for the College Tour of ten thousand dollars ($10,000.00) would be used in part for the Forum West.

RECOMMENDATION

It is recommended that the MDEAT Board of Trustees approve the expenditure not to exceed the amount of seven thousand five hundred dollars ($7,500.00) and the cancelling of the College Tour for ten thousand dollars ($10,000.00)

ACTION ITEM I B

MDEAT Teen Court 4th Annual Conference ($85,000.00 Budget)

Memorandum

MIAMI-DADE COUNTY

MEMORANDUM OF APPROVAL

Date: April 15, 2011

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board

FROM: John E. Dixon, Executive Director

Subject: Teen Court Budget Change for 2011 Events

The 4th Annual Miami-Dade County Teen Court Conference will be held on Monday, May 9, 2011 at the Hyatt Regency Hotel, 400 South East 2nd Avenue, Miami. On January 13, 2011, (see the attached memorandum) the MDEAT Board approved an expenditure of eighty five thousand dollars ($85,000.00) that will be used for the conference in the following areas:

Hotel – conference rooms, food, AV, parking
Honorariums for speakers
Bus transportation for youth
Give-away to youth (backpacks, pencils, pens, etc.)
Speaker book purchase for youth

FISCAL IMPACT
The fiscal impact will not exceed eighty five thousand dollars ($85,000.00).

RECOMMENDATION
It is recommended that the MDEAT Board of Trustees approve the expenditure not to exceed the amount of eighty five thousand dollars ($85,000.00) for the conference.

Memorandum

MIAMI-DADE COUNTY

MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust Board

FROM: John E. Dixon, Executive Director

DATE: January 13, 2011

SUBJECT: Teen Court Budget for 2011Events

I. STATE OF THE UNION FOR ALL YOUTH IN MIAMI-DADE COUNTY

In keeping with our commitment of advocacy, The Miami-Dade Economic Advocacy Trust (MDEAT)/Miami Dade Teen Court will host a series of forums to address the needs for the community and provide information and solutions to problems and concerns on the minds of citizens. Topics on crime, jobs, affordable housing, county services available for residents, educational issues, youth development, legislative issues from legislators, and much more will be open for discussion. These summits are for youth and adults geared to let ***you*** discuss issues affecting your neighborhood and "bring government to the people."

FISCAL IMPACT

The fiscal impact will not exceed fifteen thousand dollars ($15,000.00) total from the Teen Court Budget for the Forums. The Forums will be held in the North and South county areas and will be in an amount not to exceed seven thousand five hundred dollars (7,500.00) each.

RECOMMENDATION

It is recommended that the Board of Trustees of the MDEAT Trust approve the expenditure not to exceed fifteen thousand dollars ($15,000.00) for this initiative.

II. COLLEGE TOURS

The Miami Dade County Teen Court will be taking three hundred (300) youth on a tour of six (6) colleges and universities located in Miami-Dade County. The funds will be utilized to rent buses and purchase lunch for the youth.

FISCAL IMPACT
The fiscal impact will be an amount not to exceed ten thousand ($10,000.00) from the Teen Court budget.

RECOMMENDATION
It is recommended that the Board of Trustees of the MDEAT approve this expenditure, not to exceed ten thousand dollars ($10,000.00).

III. TEEN COURT YOUTH SPEAKING OUT AGAINST VIOLENCE CONFERENCE

This initiative is aimed at affording youth an opportunity to engage in discussions and activities that assist in the development of responsible citizens. The conference will foster leadership skills such as problem-solving, decision making and critical thinking. Various speakers from a cross-section of the community will address youth concerning decision making, improving relations, and reducing violence.

The conference is an effort to meet three goals to address the needs of the targeted population:

1. An intervention effort to facilitate diverting youth through structured discussion of topics to preventing violence in the community.

2. Better prepare those students who will serve as jurors, bailiffs, attorneys and clerks to advocate/make decision on behalf of the client.

3. Assist youth in the Teen Court Program to clarify their values which will contribute to improving decision making and prevention of involvement in the legal system.

The conference will provide the following benefits:

- Provide students with an understanding of legal and criminal processes;
- Help develop students' public speaking, communication and interpersonal skills;
- Help foster critical thinking, problem solving, decision making and other positive leadership skills;
- Help in the development of well-educated law respecting citizens.

FISCAL IMPACT

The fiscal impact will be in an amount not to exceed eighty-five thousand dollars ($85,000.00) from the Teen Court Budget.

RECOMMENDATION

It is recommended that the Miami Dade Economic Advocacy Trust approve staff to coordinate and implement the Youth Conference with a budget not to exceed eight-five thousand dollars ($85,000.00) which includes expenditure to provide breakfast and lunch due to the length of the conference and the ages of the attendees.

IV. SAFE SUMMER 2011

The City of Miami Police department is planning the Safe Summer 2011 initiative which is a program held at Hadley Park. There are programs and activities planned throughout the summer with the goal of keeping the kids off the streets and allowing them a safe place to spend their summer. In addition to fun activities there is a health fair, back to school event and Teen Summit where youth discuss issues related to violence in their neighborhood. Teen Court would like to partner with them to address the concerns of youth and parents regarding violence and the curfew through a series of "Safe Summer" activities. The "Safe Summer 2011" initiative consists of a series of eight (8) youth and family focused events beginning in June and ending in August. Additionally, there is an opportunity to market the program on all other scheduled events (see attached letter and schedule of events).

The benefits to MDEAT are as follows:

1. MDEAT/MDCTC will be collaborating with a multi-agency coalition consisting of the City of Miami Police Department, District 3 Commissioner Audrey Edmonson's office, Model City/Little Haiti NET, City of Miami Parks and Recreation, City of Miami Community Relations Board and the South Florida Youth Foundation.

2. MDEAT/MDCTC will be marketing the Teen Court program at all eight (8) planned activities.

3. MDEAT/MDCTC achieving the first objective of the MDCTC strategic plan which is to advocate and provide outreach prevention and intervention services to help decrease juvenile delinquency by interrupting the beginning stages of criminal behavior through raising awareness of the criminal justice system which will be measured by the number of youth who attend the events.

4. MDEAT/MDCTC will assist with providing education to the youth on methods to decrease violence and increase making positive choices.

5. MDEAT/MDCTC's involvement in this initiative will also meet the objective of addressing juvenile delinquency, as participation in "Summer Safe 2011" activities will decrease the likelihood that the youth will be participating in crime and or violent activities, as they will be actively involved in productive, organized activities.

The County Attorney has reviewed and approved this event as an appropriate expenditure of Teen Court funds.

FISCAL IMPACT
The fiscal impact will be an amount not to exceed ten thousand dollars ($10,000.00) from the Teen Court Budget.

RECOMMENDATION
It is recommended that the Board of Trustees of the MDEAT Trust approve the expenditure not to exceed ten thousand dollars ($10,000.00 for the "Summer Safe, 2011" initiative.

V. ATTORNEY TRAINING

Historically, Teen Court hosts its annual Volunteer Youth Attorney Training each summer in collaboration with local colleges, universities, and other agencies fostering positive youth development. Last year the training was held in collaboration with Saint Thomas University's School of Law.

The training is available to middle and high school students, interested in acquiring skills needed to serve as youth attorneys, bailiffs, clerks of the court, and jurors in Teen Court's youth-driven peer-jury process. Youth attendees receive mentoring and training from a cadre of legal experts who volunteer their services free-of-charge. In addition to sharpening participants' skills in judicial processes, holding this training on the Saint Thomas University Campus and affording students opportunity to dine in the campus cafeteria, offers students a glimpse of the higher education and institutional experience.

These dollars are for the purchase of lunch for the attendees, additional supplies, and awards for volunteers.

FISCAL IMPACT TO AGENCY
The fiscal impact of this item will be an amount not to exceed ten thousand dollars ($10,000.00) from Teen Court budget for this two day event.

RECOMMENDATION
It is recommended that the Board of Trustees of the Miami-Dade County Economic Advocacy Trust authorize this expenditure not to exceed ten thousand dollars ($10,000.00).

VI. A. PHILLIP RANDOLPH INSTITUTE SCHOLARSHIP PROGRAM

This initiative is aimed to afford inter-city youth this opportunity to learn about the struggle of Afro-Americans and the railroad industry. How A. Phillip Randolph organized the sleeping car porter to be paid an affordable wage. The high schools that are involved with the Scholarship program are Booker T. Washington, Miami Northwestern, Miami Central and Miami Jackson. Teen Court presently has a Student Court Program at two of these schools.

The youth involved will participate in a weekend of activities before the Norman Hill Scholarship Dinner Dance, on Saturday, June 18, 2011 at 6:00 p.m. Also, the youth will visit the A. Phillip Randolph Museum in South Miami-Dade.

FISCAL IMPACT TO AGENCY
The fiscal impact of this item will be an amount not to exceed five thousand dollars ($5,000.00) from Teen Court budget.

RECOMMENDATION
It is recommended that the Board of Trustees of the Miami-Dade County Economic Advocacy Trust authorize this expenditure not to exceed five thousand dollars ($5,000.00).

The total of these budgeted events is one hundred thirty-five thousand ($135,000.00). Before each event the Board will get an itemization of all expenses.

ACTION ITEM I C

Economic Development Summit Consultant ($20,000.00 Budget)

Memorandum

MIAMI-DADE COUNTY

Miami-Dade Economic Advocacy Trust

Date: April 18, 2011

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board

From: John E. Dixon, Executive Director

Subject: RFQ for Economic Development Summit Consultant

PURPOSE OF ITEM

The purpose of this item is to request the Board's authorization to advertise an RFQ for the Services of a economic development summit consultant. Additionally, staff is requesting authorization to evaluate and contract with the successful respondent, under the supervision of the Economic Development Action Committee. This authorization is being requested due to the short turn around time for the community forums and the culminating Summit. Staff is requesting expenditure not to exceed $20,000.00 from the Economic Development Budget.

BACKGROUND

The Economic Development Action Committee (EDAC) of the Miami-Dade Economic Advocacy Trust (MDEAT) Board is planning to sponsor three (3) Urban Economic Development Forums that will culminate in Summit. These forums and the summit will address opportunities and challenges in MDEAT's constituent communities (see information item re ED Summit). The Consultant will be responsible for coordinating and organizing the forums and the summit. Additionally, the consultant will document activities and discussions of the forums and summit and submit a strategic report that includes specific goals and projected outcomes. The EDAC has discussed and approved the strategy of engaging a consultant to assist with these efforts.

FISCAL IMPACT TO AGENCY

The fiscal impact of this item is $20,000.00 from the MDEAT Economic Development Budget.

RECOMMENDATION

It is recommended that the Board of Trustees of the Miami-Dade Economic Advocacy Trust authorize staff to advertise an RFQ for the Services of an economic development summit consultant. Additionally, staff is requesting authorization to evaluate and contract with the successful respondent, under the supervision of the Economic Development Action Committee. Staff is requesting expenditure not to exceed $20,000.00 from the Economic Development Budget.