



**MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust (MDEAT)**

Office of the Miami-Dade Economic Advocacy Trust
19 West Flagler Street
Mezzanine Room 106
Miami, Florida 33128

June 15, 2011
As Advertised

Harvey Ruvin, Clerk
Board of County Commissioners

Christopher Agrippa, Division Chief
Clerk of the Board Division

Zorana Gainer, Commission Reporter
(305) 375-3570



**OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
JUNE 15, 2011**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on June 16, 2011 at 3:30 p.m., there being present: Mr. Ron Butler, Mr. Marc Douthit, Esq., Ms. Stephanye Johnson, Ms. Barbara Montero, Mr. Carlos Morales, and Ms. Tamika Robinson (Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Ms. H. Leigh Toney and Reverend Walter T. Richardson was late; Chairman Robert Holland, Esq. and Mr. Richard Kuper was absent).

ROLL CALL

The following staff members were present: Executive Director John Dixon, Ms. Maria de la Portilla, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Pamela Green, Mr. Eric Johnson, Ms. Angela Vaughns and Mr. Anthony Williams (Ms. Laverne Carlile, Mr. William Simmons and Mr. Joey Walker were absent); and Deputy Clerk Zorana Gainer.

In the absence of Chairman Holland, Vice Chairman Douthit chaired today's (6/1) meeting.

Vice Chairman Douthit called the meeting to order at 3:39 p.m.

**DISCLOSURE OF CONFLICTS OF INTEREST
QUERY FOR EARLY DEPARTURES**

-Approval of Previous Minutes

SOCIAL COMPACT PLATFORM DEMONSTRATION

I. Board Action Items – None Noted

II. Information Items

A. Foundation for Youth & Economic Development (formerly MMAP Foundation) Update

Mr. John Dixon provided an update regarding the reactivation of the MMAP Foundation, currently known as the "Foundation for Youth and Economic Development" (FYED). He noted as of today's date (6/15) the following developments had transpired:

- ≈ The reactivation of the Foundation was filed and updated with the State of Florida,
- ≈ The name change request to the Foundation for Youth and Economic Development was filed and updated with the State of Florida, and
- ≈ the Internal Revenue Service (IRS) filing was updated.

He noted the following updated information for the Foundation for Youth and Economic Development:

- ≈ Domain Name: www.FYED.org (registered and reserved only)
- ≈ Email Address: eric@fyed.org
- ≈ Phone Numbers: 1-800-718-8169 – Toll Free Mail Line – Voice/Fax
1-877-588-5809 – Toll Free Fax – Fax only

Mr. Ron Butler commended Mr. Dixon, Ms. Stephanye Johnson and Mr. Eric Johnson for their efforts and hard work on moving this initiative forward.

In response to Ms. Leigh Toney's inquiry regarding whether FYED would award grants, Mr. Johnson noted FYED would only receive grants at this time and would award grants once the Foundation had funding and approval to do so.

B. Social Compact Phase II Kick-off

Vice Chairman Douthit noted that Ms. Carolina Valencia of Social Compact would make a presentation via telephone regarding Social Compact Phase II. Mr. John Dixon noted that Trust members would receive a copy of this presentation.

Mr. John Dixon provided a brief update on the Social Compact Phase II kick-off, noting that the purpose of today's presentation was to cover the scope of work for Phase II.

Ms. Valencia discussed various issues, which included the following subjects:

- ≈ The platform to be developed would be housed on-line with accessibility determined by the Trust.
- ≈ Social Compact currently operated a similar on-line platform for the City of Detroit.
- ≈ The intent of a \$78,915.00 data donation from Social Compact Partners was to perform the foreclosure analysis.
- ≈ MDEAT would receive a license in perpetuity to use the on-line platform.
- ≈ Social Compact would provide payment terms and a fee schedule for updating data in the future.

≈ Social Compact will provide a milestone schedule for the project.

≈ Social Compact staff intends to regularly schedule project update meetings throughout the duration of the project and provide an update on the status of the project to the Trust.

Following the conference call, discussion ensued regarding the various concerns of the project.

Vice Chairman Douthit left the meeting and relinquished the Chair to Ms. Natasha Nalls.

Mr. Dixon asked members of the Trust to provide him a list of their concerns regarding the Social Compact contract that should be addressed.

Discussion ensued among the Trust regarding the scope of Social Compact, and all members present agreed this contract should include Social Compacts "Drill Down" market profile analysis.

Mr. Ron Butler pointed out the Drill Down profile would provide a more detailed and a deeper market analysis and would better reflect the areas of concern.

Stephanye Johnson expressed her concern that Social Compact needed specific area zip codes to query data because the income of residents in unincorporated areas and small municipalities varied greatly and these areas should be included in the query.

Ms. H Leigh Toney suggested that the Drill Down profile be added to the scope of services within the Social Compact contract.

In response to Ms. Toney's suggestion, Mr. Dixon noted the Drill Down profile would cost more and he would present Social Compact representatives with a list of what Trust members would like included in the scope of services and request a price list for these items. He noted the Trust could then evaluate and determine which items were priorities within this contract.

Mr. Dixon advised the members of the Trust that the target areas for the disparity study included Miami Gardens, Opa-Locka, North Miami, Little Haiti, Homestead, Florida City, City of Miami including Overtown and Liberty City.

In response to Mr. Butler's inquiry regarding Social Compact conducting studies only in the aforementioned target cities because the information would add value to MDEAT, Mr. Dixon noted he would follow up with Social Compact representatives regarding the Drill Down and the cost of using the target areas rather than municipal boundaries.

III. Advocacy Items

A. Economic Development Action Committee Update (EDAC)

Ms. Maria de la Portilla gave an update regarding activity of the Economic Development Action Committee (EDAC). She noted the EDAC had various projects and initiatives underway or planned for the 2010-2011 fiscal year. Ms. de la Portilla apprised Trust members that at the last EDAC meeting new initiatives were discussed, which included projects such as the Wi-Fi in Public Housing (Liberty Square Housing Projects). She noted this project involved free internet access to residents in that particular housing project in an effort to assist residents, and students with educational goals and purposes.

Ms. de la Portilla noted another project discussed was the E-Gardening program, which would educate business owners how to redesign their goals and priorities by identifying new strategies through creative planning. She pointed out during economic crisis business owners needed to design new marketing strategies in an effort to overcome losses in other areas.

Ms. de la Portilla noted the initiative of the Leadership in Energy and Environmental Design (LEED) Program began in October of 2010. She noted 50 contractors were trained and 20 contractors were provided scholarships to take the LEED examination. Approximately 12 contractors, to date, had registered for the LEED examination and the remaining were in the process of registering, she noted, it was the contractors responsibility to register and MDEAT would reimburse them for the fees.

In conclusion Ms. de la Portilla noted the Economic Development Summit was planned for July of 2011. She noted the Request for Proposal (RFP) had been released and the deadline for submittal was June 23, 2011. Ms de la Portilla further noted the members of EDAC discussed the summit and agreed to have two Economic Development Forums and the Summit would be held in September.

B. Teen Court Action Committee Update (TCAC)

Mr. Anthony Williams provided an update regarding the activities of the Teen Court Youth Action Committee (YAC), noting the meeting schedule for YAC was the third Thursday of each month at 10 a.m. She noted in an effort to increase participation of committee members at meetings, the committee recently expanded the membership from nine to 16 members.

Mr. Williams noted the following initiatives had been approved by the YAC over the summer:

- ≈ Safe Summer – Starting in June and consisting of a series of events to be held in the City of Miami parks and partnering with the City of Miami Police Department in an effort to engage young people in activities such as a Basketball Camp, Teens Speak Out, Teen Court Mock Trials, Movies, Roller Skating, Fireworks and a Health Fair/Book Bag Giveaway in August.
- ≈ A Philip Randolph institute Scholarship Program – In June the YAC would provide transportation for inner city youth and teen Court participants to the Gold Coast Railroad Museum in South Miami-Dade County.

- ≈ The State of Youth in Miami-Dade County Summits – In June and July the YAC would host summits in both Miami-Dade County West and North to hear the issues and recommendations from youths that would impact their lives in these two areas of the County.
- ≈ Attorney Training Program – In July or August this program would be expanded to a three day training event for young people to learn proper court procedures and participate in developing skills for the mock court exercises.

In conclusion Mr. Williams noted these initiatives would conclude the scheduled activities for the remainder of this fiscal year.

In response to Mr. Ron Butler's inquiry regarding the proposed Teen Court reality show, Mr. Williams noted the contract had been completed and forwarded to Assistant County Attorney Terrance Smith for review followed by marketing efforts to production companies.

IV. Executive Directors Report

Mr. John Dixon noted that he planned a meeting with Commissioner Sosa who was currently the Chairwoman of the Economic Development Housing Committee, which oversaw nominations for MDEAT members. He noted Commissioner Sosa was given a copy of the advertisement and applications for additional Trust members in an effort to move forward with the interviewing process. Mr. Dixon pointed out these seats would be advertised online and newspapers.

Mr. Dixon noted he would meet with Commissioner Monestime regarding the possible construction of an NBA (National Basketball Association) center similar to the existing NFL (National Football League) center.

Mr. Dixon noted on Friday, June 18th, 2011 he would give a presentation to the Social Economic Development Council regarding economic development and MDEAT initiatives concerning Social Economic Development.

Mr. Dixon noted in an effort to keep the Teen Court program under the purview of MDEAT he and staff had initiated a letter writing campaign. He pointed out that the Board of County Commissioners had the option in the year 2013 to move Teen Court to another Department. In an effort to show the effectiveness of the program and why the program should remain with MDEAT, Staff had requested that anyone involved or volunteered for this program to write independent letters detailing the importance and significance of the Teen Court Program.

Mr. Anthony Williams pointed out that the Teen Court program yielded a low recidivism rate, which was a critical reason to keep the program with MDEAT.

Further discussion ensued regarding why Teen Court should remain with MDEAT and the possible departments the Teen Court program could be moved.

V. Departmental Monthly Reports

- A. **Fiscal**
- B. **Housing – Walk-in**
- C. **Teen Court/Youth Services**
- D. **Public Information Services**

VI. New Business

VII. Schedule Next Meeting

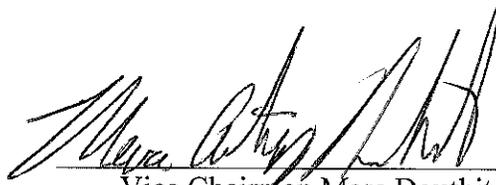
Mr. John Dixon noted historically the Trust recessed during August, however last year the Chairman wanted to meet in August and it was up to the Trust whether they wanted to meet in August this year.

It was moved by Ms. Treska Rodgers to recess the MDEAT meeting in August. This motion was seconded by Mr. Ron Butler and upon being put to a vote, passed unanimously by those members present (Chairman Robert Holland, Esq., Marc Douthit and Mr. Richard Cooper was absent).

Mr. Dixon apprised Trust members that the next MDEAT meeting would be held on July 20, 2011.

Adjournment

There being no further business to come before the Trust the meeting was adjourned at 5:27 p.m.



Vice Chairman Marc Douthit, Esq.
Miami-Dade Economic Advocacy Trust

STATE OF FLORIDA)

MIAMI-DADE COUNTY) SS:

I, HARVEY RUVIN, Clerk of the Circuit and County Courts in and for Miami-Dade County, Florida, and Ex-Officio Clerk of the Board of County Commissioners of said County, DO HEREBY CERTIFY that the foregoing is a true and correct copy of the June 15, 2011, Board of County Commissioners' (BCC) Miami-Dade Economic Advocacy Trust meeting minutes.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on this 30th day of March 2012.

HARVEY RUVIN, Clerk
Board of County Commissioners
Miami-Dade County, Florida

By: Zorane Gainer
Deputy Clerk





Miami-Dade Economic Advocacy Trust
June 15, 2011

Prepared by: Zorana Gainer

EXHIBITS LIST

NO.	DATE	ITEM #	DESCRIPTION
1	6/15/2011		Meeting Agenda
2	6/15/2011		MDEAT May 2011 Housing Outreach & Education Report May
3	6/15/2011		MDEAT Homeownership Assistance Program (HAP) Production Report-May 2011
4	6/15/2011		Demographic Data Research Partner/Consultant
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MIAMI-DADE ECONOMIC ADVOCACY TRUST

BOARD OF TRUSTEES MEETING

JUNE 15, 2011

Agenda



MEETING NOTICE

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TRUSTEE BOARD MEETING

DATE: WEDNESDAY JUNE 15, 2011

TIME: 3:30 PM

**LOCATION: BISCAYNE BUILDING
19 WEST FLAGLER STREET – SUITE M-106
MAIN CONFERENCE ROOM
MIAMI, FLORIDA 33130**



MIAMI-DADE ECONOMIC ADVOCACY TRUST

BOARD MEETING WEDNESDAY, JUNE 15, 2011 AGENDA

Roll Call

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

- Approval of Previous Minutes

SOCIAL COMPACT PLATFORM DEMONSTRATION

- I. **Board Action Items – None noted**
- II. **Information Items**
 - A. Foundation for Youth & Economic Development (formally MMAP Foundation) Update 1
 - B. Social Compact Phase II Kick-off 3
- III. **Advocacy Items**
 - A. Economic Development Action Committee Update (EDAC) 5
 - B. Teen Court Action Committee Update (TCAC) 7
- IV. **Executive Director's Report**
- V. **Departmental Monthly Reports**
 - A. Fiscal 9
 - B. Housing – Walk-in 17
 - C. Teen Court/ Youth Services 18
 - D. Public Information Services 24
- VI. **New Business**
- VII. **Schedule Next Meeting**

Adjournment

INFORMATION ITEM II A

Foundation for Youth & Economic Development

MDEAT TRUST BOARD INFORMATION ITEM

Date: June 13, 2011
To: Miami-Dade Economic Advocacy Trust (MDEAT) Board
From: John E. Dixon, MDEAT Executive Director
Subject: Foundation for Youth and Economic Development fka MMAP Foundation

This memo is to provide an update regarding the reactivation of the MMAP Foundation, now known as The Foundation for Youth and Economic Development (FYED). As of the date of this memo:

- The reactivation of the foundation has been filed and updated with the State of Florida
- The name change to The Foundation for Youth & Economic Development has been filed and updated with the State of Florida
- IRS filing has been updated
- The Foundation for Youth and Economic Development also has the following items set up...
 - Domain Name: www.FYED.org (i.e., the domain name has been registered and reserved but there is no actual web site at this time)
 - email: eric@fyed.org
 - Phone numbers: 1-800-718-8169 –Toll-Free Main Line Voice & Fax
1-877-588-5806 – Toll-Free Fax Fax only

The next steps will be to have the Foundation Board (FYED) meet to review by-laws (amend as deemed appropriate) discuss expanding board members to full capacity and establish/ update bank account.

INFORMATION ITEM II B

**Social Compact Phase II Kick-off
Meeting**

INFORMATIONAL ITEM

Date: June 10, 2011
To: Miami-Dade Economic Advocacy Trust (MDEAT) Board
FROM: John E. Dixon, Executive Director
Subject: Social Compact Phase II Kick-off

On Thursday, June 9, 2011, staff had a telephonic kick-off meeting with Social Compact regarding the second half of the project. The discussion was centered on the next steps in the project as outlined in progress report presented to the Board at the special call meeting. Various issues were discussed; however the most salient were as follows:

- The platform to be developed will be housed on-line with accessibility determined by the Trust.
- Social Compact is prepared to demonstrate the on-line platform functions at the Trust meeting scheduled for Wednesday, June 15, 2011 at 3:30 pm. This feature is currently operating for the City of Detroit.
- The \$78,915.00 data donation from Social Compact Partners is to perform the foreclosure analysis.
- MDEAT will receive a license in perpetuity to use the on-line platform.
- Social Compact will provide a fee schedule to update the data as required in the future.
- Social Compact will provide a milestone schedule for the project.

Staff intends to regularly schedule project update meetings throughout the project and appraise the Trust of the schedule status.

ADVOCACY ITEM III A

Economic Development Action Committee (EDAC) Update

Memorandum



INFORMATION ITEM

TO: Members of the MDEAT Trust

FROM: Maria Diaz de la Portilla

DATE: June 15, 2011

SUBJECT: The Economic Development Action Committee

WIFI

The Economic Development Committee has various projects and initiatives in effect or in planning for the 2010-2011 fiscal year. At the last EDAC meeting new initiatives were discussed. Among the projects is the WIFI in Public Housing, Liberty Square Housing Projects. The initiative involves free internet access to all residents in that particular project in order to assist students and adults with educational goals and purposes. Another project discussed for the EDAC committee was the E-Gardening project that plans to teach businesses to redesign their goals and priorities by coming up with new strategies through creative planning. In hard economic times businesses must design new marketing strategies to overcome losses in other arenas.

LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED)

A project started in October 2010 was the Leadership in Energy and Environmental Design (LEED). This project is to train fifty (50) contractors, as well as sponsor twenty (20) contractors by providing scholarships to take the LEED examination.

At this point approximately twelve (12) contractors have registered for the LEED examination and the remaining are in the process of registering. The registration process is up to the contractors and MDEAT will reimburse them for the cost.

THE ECONOMIC DEVELOPMENT SUMMIT

The other project for the fiscal year is the Economic Development Summit planned for July 2011. At this point the RFP has been released and the deadline for submittals is June 23, 2011. The EDAC discussed the summit and agreed to have two Economic Development Forums and end with the Summit in September.

ADVOCACY ITEM III B

**Teen Court Action Committee (TCAC)
Update**

Memorandum



INFORMATIONAL ITEM

Date: June 10, 2011

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board

FROM: John E. Dixon, Executive Director

Subject: Teen Court Youth action Committee Prospective

The Teen Court Youth Action Committee (YAC) meets every third Thursday of each month at 10:00 a.m. The committee was recently expanded from nine (9) members to sixteen (16) members. This will allow for greater participation of committee members at meetings.

The YAC members have approved the following initiatives for Teen Court this summer:

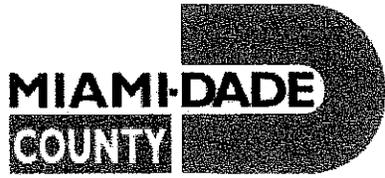
1. Safe Summer – Starting this June there will be series of events with the City of Miami Police Department at parks in the City of Miami to keep the young people engaged with fun activities such as a Basketball Camp, Teen Speak Out, Teen Court Mock Trial, Movies, Roller Skating, Fireworks and Health Fair/Book Bag Giveaway in August.
2. A Philip Randolph Institute Scholarship Program – In June we will provide transportation for inner city youth and Teen Court participants to the Gold Coast Railroad Museum in south Miami-Dade County.
3. The State Of Youth in Miami-Dade County Summits – In June and July we will host summits in both Miami-Dade County West and North to hear the issues and recommended action from young people that impact their lives in these two areas of the county.
4. Attorney Training Program – In July or August this program will be expanded to a three (3) day training for young people to learn proper court procedures and participate in developing skills for the mock court exercises.

These initiatives will conclude the scheduled activities for the remainder of this fiscal year.

DEPARTMENTAL MONTHLY REPORT

V. A

Fiscal Report



MIAMI-DADE ECONOMIC ADVOCACY TRUST

FISCAL REPORT

FISCAL YEAR 2010/11
As of May 31, 2011

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 10/11

As of May 31, 2011

Subobject	Description	Budget	Actual	Balance
00110	SALARIES	498,000	305,990	192,010
01010	FRINGES	140,600	100,906	39,694
01111	ADMINISTRATIVE CHARGES	-420,000		-420,000
21110	MANAGEMENT SERVICE	30,000	20,000	10,000
22350	BOTTLED WATER & CHILLER	200	78	122
22430	OTHER OUTSIDE CONTRACTS	500		500
23210	GENERAL LIABILITY	14,300		14,300
24130	MAINT & REPAIR:OFF	500	512	-12
24571	P.C. MAINT	6,000	4,140	1,860
24630	RADIO MAINTENANCE	300		300
25330	COPY MACHINE RENTAL	6,000		6,000
25511	PAYMENTS TO LESSOR	133,000	98,920	34,080
26028	GSA SERVICE TICKET	3,000	400	2,600
26040	GSA WORK ORDERS	3,000		3,000
26050	GSA PRINTING & REPRODUCTION	6,000	4,857	1,143
26051	GSA POSTAGE		10	-10
26062	FM LT EQ MILEAGE	500	350	150
26063	FM LT EQ PARTS	100		100
26068	FM ACC/ABU/MOD	700		700
26077	FM-POOL VEHICLE HOURS	4,000	592	3,408
26110	DATA PROCESSING SE	7,500	4,840	2,660
26260	OTHER CHARGES FOR		510	-510
26613	CLERK-RECORDS STORAGE	500	70	430
31010	TELEPHONE-REGULAR	11,000	7,275	3,725
31011	TELEPHONE-LONG DISTANCE	800	492	308
31014	TELEPHONE-MTCE		460	-460
31015	CELLULAR PHONE SERVICES	4,600	921	3,679
31018	OTHER COMMUNICATION	2,500	17	2,483
31110	PUBLICATIONS	300	416	-116
31130	MEMBERSHIPS	500		500
31210	TRAVEL EXPENSE-U.S	5,000		5,000
31220	REGISTRATION FEES	500		500
31320	PARKING REIMBURSEMENT	400	360	40
31401	NEWSPAPER ADVERTISEMENT	8,000		8,000
31402	NEWSPAPER ADVERTISEMENT	4,000		4,000
31408	RADIO ADVERTISING	9,000		9,000
31420	SPONSORSHIPS/MARKETING	4,000		4,000
31510	OUTSIDE PRINTING	2,000	90	1,910
31520	GRAPHIC SERVICES	2,000	666	1,334
31540	SIGNS READY MADE		106	-106
31611	POSTAGE-REGULAR MAIL	1,000		1,000

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 10/11

As of May 31, 2011

Subobject Description	Budget	Actual	Balance
31910 PETTY CASH EXPENDITURES	1,000		1,000
32010 INSERVICE TRAINING	1,000	573	427
43231 COMMUNICATION EQUIPMENT	200	80	120
47010 OFFICE SUPPLIES/OUTSIDE VENDOR	500		500
47011 GSA CENTRAL SERVICES	5,000	3,559	1,441
47020 OFFICE EQUIP LESS \$750.00	500		500
49310 CLOTHING AND UNIFORMS	500		500
60620 GRANTS TO OTHERS	30,000	1,000	29,000
EXPENDITURE TOTAL	529,000	558,190	-29,190

MIAMI-DADE ECONOMIC ADVOCACY TRUST

HOUSING ASSISTANCE PROGRAM

FISCAL MANAGEMENT REPORT FY 09/10

As of May 31, 2011

Subobject	Description	Budget	Actual	Balance
R31900	OTHER TAXES	1,043,000	843,704	199,296
R36100	INTEREST EARNINGS	2,000	746	1,254
	CARRYOVER	353,000	688,119	-335,119
R36900	OTHER MISCELLANEOUS	0	460	-460
R38900	OTHER NON REVENUE(50,000	102,735	-52,735
	REVENUE TOTAL	1,448,000	1,635,764	-187,764
	00110 SALARIES	152,000	110,089	41,911
	01010 FRINGES	49,000	32,888	16,112
	01111 ADMINISTRATIVE CHARGES	50,000		50,000
	26050 GSA PRINTING & REPRODUCTION	500	437	63
	26616 RECORDING FEES	1,500	280	1,220
	32010 INSERVICE TRAINING	800		800
	33050 OTHER GENERAL OPERTIONS		120	-120
	47011 GSA CENTRAL SERVICES	600		600
	60620 GRANTS TO OTHERS	1,193,600	668,315	694,845
	78030 ESCROW AGENT		80	-80
	EXPENDITURE TOTAL	1,448,000	812,209	805,351

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ECONOMIC DEVELOPMENT

FISCAL MANAGEMENT REPORT FY 09/10

As of May 31, 2011

Subobject Description	Budget	Actual	Balance
00110 SALARIES	73,000	48,609	30,557
01010 FRINGES	21,000	13,109	9,561
01111 ADMINISTRATIVE CHARGES	50,000		50,000
21110 MANAGEMENT SERVICE		30,000	-30,000
26050 GSA PRINTING & REPRODUCTION		191	-191
31420 SPONSORSHIPS/MARKETING			-60
60620 GRANTS TO OTHERS	156,000	63,650	92,350
EXPENDITURE TOTAL	300,000	155,559	152,217

TEEN COURT PROGRAM

FISCAL MANAGEMENT REPORT FY 09/10

As of May 31, 2011

Subobject	Description	Budget	Actual	Balance
R35900	OTHER FINES AND/OR	1,200,000	684,706	515,294
	CARRYOVER	535,000	1,025,006	-490,006
R36100	INTEREST EARNINGS	5,000	2,773	2,227
	REVENUE TOTAL	1,740,000	1,712,485	27,515
00110	SALARIES	805,000	470,905	334,095
01010	FRINGES	242,000	151,257	90,743
01111	ADMINISTRATIVE CHARGES	320,000	0	320,000
22310	SECURITY SERVICES	12,000	10,178	1,822
22320	LAUNDRY-UNIFORM SERVICES		7	-7
22350	BOTTLED WATER & CHILLER	100	44	56
22351	CONTRACTED FOOD SERVICES		1,845	-1,845
22430	OTHER OUTSIDE CONTRACTUAL	3,500	2,310	1,190
24130	MAINT & REPAIR:OFF EQUIPMENT	1,000	1,360	-360
24571	P.C. MAINT		780	-780
25330	COPY MACHINE RENTAL	3,500	3,344	156
25511	PAYMENTS TO LESSOR	11,400	1,200	10,200
26032	GSA AFT.HOUR CHRGS	16,000	9,892	6,108
26050	GSA PRINTING & REP	2,000	2,529	-529
26051	GSA POSTAGE	500	472	28
26052	GSA WAREHOUSE TRANSFER		110	-110
26062	FM LT EQ MILEAGE	4,500	1,621	2,879
26068	FM ACC/ABU/MOD		689	-689
26077	FM-POOL VEHICLE HOURS	3,500	1,167	2,333
26260	OTHER CHARGES FOR		4,120	-4,120
31210	TRAVEL EXPENSE-U.S	1,000	446	554
31220	REGISTRATION FEES	200		200
31401	NEWSPAPER ADVERTISEMENT		300	-300
31402	NEWSPAPER ADVERTISEMENT	5,000		5,000
31408	RADIO ADVERTISING		2,000	-2,000
31420	SPONSORSHIPS/MARKETING	5,000	5,493	-493
31510	OUTSIDE PRINTING		150	-150
31520	GRAPHIC SERVICES		297	-297
31611	POSTAGE-REGULAR MAIL	500		500
33050	OTHER GENERAL OPER		50	-50
33060	SPECIAL SERVICES		854	-854
41016	GASOLINE-UNLEADED	200	80	120
47011	GSA CENTRAL SERVIC	9,500	9,766	-266
49015	SOIL, SAND & SOIL			0
49310	CLOTHING AND UNIFORMS	2,500		2,500
60240	OTHER TRANSPORTATION		4,200	-4,200
60620	GRANTS TO OTHERS	291,100	140,752	150,348
95010	OFFICE FURNITURE & EQUIPMENT		286	-286

95021 COMPUTER EQUIPMENT
EXPENDITURE TOTAL

	3,174	-3,174
1,740,000	831,678	908,322

DEPARTMENTAL MONTHLY REPORT

V. B

HOUSING UNIT REPORT

DEPARTMENTAL MONTHLY REPORT

V. C

TEEN COURT UNIT REPORT

Memorandum



MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT REPORT

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board
From: John E. Dixon, Executive Director
Date: June 10, 2011
Subject: Comprehensive Teen Court Report for May 2011

PURPOSE OF ITEM

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board, of Miami-Dade County Teen Court (M-DCTC) performance and activities for the month of May.

BACKGROUND INFORMATION

Program Activities

May 3rd, 25th, and 26th, of 2011: Teen Court staff conducted *Victim's Awareness Panel Workshop (VAP)*-an interactive workshop that sparks dialogue between participants, parents and/or guardians. Thirty-nine (39) individuals comprised of both program participants and their parents discussed the value of forgiveness, restoration, and repair of lost trust as well as how various crimes committed impact the family and community.

May 9, 2011: M-DCTC held its 4th *Annual YOUTH SPEAKING OUT AGAINST VIOLENCE: Advocating for Change Conference* at Hyatt Regency Hotel, Downtown Miami. The conference advanced the program's ongoing focus of affording youth a forum to address FACE-TO-FACE rising issues of violence along with providing recommended actions. Conference participants consisted of more than five hundred (500) individuals, from neighboring middle and senior high schools, their chaperones, conference speakers and facilitators, governmental officials, along with other dignitaries and interested community residents.

This year's conference morning address was provided by James Young, Author of "*I Wanted to be Bad*", Renowned Speaker, Success Life, Career, and Business Coach as well as Radio and Television Celebrity. Mr. Young emphasized, despite earlier experiences in life, and his mistakes, he was allowed an opportunity to make better

choices and become successful. He instilled a message of hope to students, urging them to determine to not allow their current and temporary situation to dictate their future.

Following Mr. Young's presentation students were divided into groups, forming ten (10) breakout sessions, facilitated by Law Enforcement Professionals, Juvenile and Youth Development Experts as well as Community Youth Advocates. Guided by facilitators, students engaged in brainstorming concerning ways to reduce youth-on-youth violence, from several fronts to include the following topic areas:

- Youth Violence in Community/Schools (How can we reduce youth violence in our schools and communities?)
- Bullying in Community/Schools (What are some of the ways to reduce bullying in our schools and communities?)
- Pros and Cons of Electronic Communication Devices (How can electronic communication devices be used to reduce crime?)
- Violence in Dating and Love Relationships (Is there violence in your love relationship?)
- Gun Violence in America (How can gun violence be reduced?)
- Youth and Media Advocating for Change (How can youth and the media collaborate to reduce violence?)

Upon completion of group breakout sessions, conference attendees received an awe-inspiring judicial-style presentation from Shirlyon McWhorter-Jones, Former Judge, Attorney, Teen Court Volunteer Judge, and current Director of Equal Opportunity Programs and Diversity at Florida International University as well as Motivational Speaker. As Keynote Luncheon Speaker, Judge McWhorter-Jones' message challenged students and conference attendees to view life from the vantage point of a courtroom, with the expectation that everyone has a role to play in the verdict, sentencing or outcomes of life's cases.

Through the concerted effort of MDEAT, Teen Court staff, and the members of Teen Court's Youth Action Committee (YAC), this year's conference proved to be a successful endeavor.

May 18, 2011: In collaboration with Miami-Dade County Corrections and Rehabilitation, thirteen (13) Teen Court youth were afforded an opportunity to attend the Turner Gilford Knight (TGM) Correctional Facility Jail Tour and fifteen (15) participated in the Boot Camp Jail Tour. These tours serve as crime prevention and intervention tools, providing participants with an understanding of the consequences of engaging in negative actions.

May 19, 2011: In alignment with MDEAT's mandate regarding advocacy and community outreach, Juan Aspajo, Teen Court Juvenile Services Specialist participated in Van E. Blanton Elementary Schools' Career Day activity. Participation in this event, afforded Mr. Aspajo an opportunity to share information regarding Teen Court's peer-jury trial process as well as various career opportunities in the Criminal Justice and Judicial field, with more than ninety (90) students, in grades third through sixth.

May 19, 2011: As part of Teen Court's focus of providing programming and services that advocate and create opportunities, which allow youth to develop into responsible citizens, Shirley Sieger, Teen Court Juvenile Services Specialist and Frank Tarrau, Teen Court Training Specialist, participated in Southwest Senior High Schools' Health and Wellness Fair. During this event, Teen Court staff addressed more than ninety-nine (99) students. Staff conducted orientations concerning Teen Court's youth-driven peer-jury trial process, spiraling juvenile crime statistics, recruited students to serve as youth volunteers in Teen Court, promoted positive community relations as well as strengthened existing involvement with Miami-Dade County Public Schools.

Program Performance

Referrals: Teen Court received a combined total of sixty-eight (68) referrals from various juvenile justice agencies, to include the Juvenile Services Department (JSD), and Miami-Dade County State Attorney's Office on behalf of Broward County Teen Court (BCTC). M-DCTC assists BCTC with co-monitoring cases involving youth who have committed crimes in Miami-Dade County although residing in Broward County. Additional referrals were processed as a result of the Student Court Program.

Community Service: Teen Court generated nine hundred thirty-four (934) community service hours. This total included five hundred thirty-six (536) completed by defendants, two hundred twenty-three (223) performed by youth volunteers, and one hundred seventy-five (175) community service hours were provided by adults, serving as jury monitors as well as legal professionals volunteering as judges, presiding over Teen Court hearings.

Offender Information for May 2011

Referrals per fiscal year:

12/31/98 – 09/30/99	334	Carried Over	4,143
10/01/99 – 09/30/00	506	10/01/10 – 10/31/10	22
10/01/00 – 09/30/01	323	11/01/10 – 11/30/10	75
10/01/01 – 09/30/02	336	12/01/10 – 12/31/10	46
10/01/02 – 09/30/03	293	01/01/11 – 01/31/11	75
10/01/03 – 09/30/04	390	02/01/11 – 02/28/11	46
10/01/04 – 09/30/05	267	03/01/11 – 03/31/11	88
10/01/05 – 09/30/06	215	04/01/11 – 04/30/11	49
10/01/06 – 09/30/07	245	05/01/11 – 05/31/11	68
10/01/07 – 09/30/08	356	2010 – 2011 Total	469
10/01/08 – 09/30/09	424		
10/01/09 – 09/30/10	454		
	4,143	TOTAL REFERRALS	4,612

Monthly Sanctions for Referrals Completed (May 2011)

Anti-Theft Class Attendees	51	Jail Tour Attendees	28
Curfew	0	Jury Duties Completed	223
Declined referrals	2	Letter of Apology/Closed	40
Educational Workshops		Peer Circle Attendees	16
(Substance Abuse Attendees)	49	Restitution	0
Essay Completed/Closed Cases	40	Victim Awareness Panel	
Ethics Workshops Attendees	30	Workshop Attendees	39
Hours of Community Service/ Closed Cases	536	Verbal Apology to Parent	26

Offenses and Number of Charges:

Note: Some defendants have multiple charges

Aggressive	2
Battery	2
Behavioral Problems	8
Burglary	1
Carrying Conceal Weapon	1
Criminal Mischief	1
Defiant	4
Disobedient	2
Disrespectful	1
Disrupting Class	1
Drugs	8
Fighting	3
Loitering/Prowling	1
Petty Theft	7
Possession of Open Alcohol Container	2
Resisting Arrest	1
Retail Theft	21
Runaway	1
Skip School	2
Trespass After Warning	1

Referral Sources:

Department of Juvenile Justice	9
Miami-Dade County	
School Based Referrals	13
Civil Citation Program	16
State Attorney's Office	8
Prevention Incentive Program (PIP)	22
Other Agencies	0

Age:

Seven	0
Eight	0
Nine	0
Ten	1
Eleven	3
Twelve	2
Thirteen	5
Fourteen	14
Fifteen	21
Sixteen	12
Seventeen	9
Eighteen	0

Race:

African American	25
Caucasian	10
Hispanic	33
Other	0

Gender:

Female	38
Male	30

Commission Districts May 2011:

1	8	7	3	13	4
2	11	8	3	Broward	8
3	6	9	10		
4	0	10	1		
5	2	11	6		
6	2	12	2		

Commission Districts for Fiscal Year 10/01/10 – 10/31/11

1	32	7	22	13	9
2	61	8	17	Broward	46
3	60	9	86		
4	14	10	24		
5	21	11	31		
6	14	12	7		

COMPARISON OF YEAR-TO-DATE REFERRALS

Referrals for 10/01/09 – 05/31/10		Referrals 10/01/10 – 05/31/11	
Date cases received	No.	Date cases received	No.
10/01/09 – 10/31/09	26	10/01/10 – 10/31/10	22
11/01/09 – 11/30/09	35	11/01/10 – 11/30/10	75
12/01/09 – 12/31/09	33	12/01/10 – 12/31/10	46
01/01/10 – 01/31/10	37	01/01/11 – 01/31/11	75
02/01/10 – 02/28/10	24	02/01/11 – 02/28/11	46
03/01/10 – 03/31/10	45	03/01/11 – 03/31/11	88
04/01/10 – 04/30/10	56	04/01/11 – 04/30/11	49
05/01/10 – 05/31/10	40	05/01/11 – 05/31/11	68
TOTAL	296	TOTAL	469

DEPARTMENTAL MONTHLY REPORT

V. D

PUBLIC INFORMATION REPORT

Memorandum



TO: Miami-Dade Economic Advocacy Trust Board
THRU: John E. Dixon, Jr., Executive Director
DATE: Wednesday, June 15, 2011
SUBJECT: Marketing and Public Information Report

For your review, please find below the activities that were implemented to help the agency reach its audience via visual communications and printed materials for May/June 2011.

Offices of Marketing and Public Information provides assistance to the MDEAT Trust, Action Committees Chairpersons and staff liaisons, CBO's, and residents announcing our advocacy efforts and community empowerment initiatives created for. A multi-mix of collateral materials and promotional information are utilized to deliver the MDEAT message including: letters, flyers, radio and newspaper advertising placement, television interviews, news articles, press releases, photos, website event placement and updates, email listings, and other functions. Offices of Marketing and Public Information assist with logistics of all MDEAT events. All are available for your review and comply with county branding.

- A. The unit continually provides support to the MDEAT Trust Board, Executive Director, Economic Development Unit, Housing Assistance Program, Teen Court Program, Procurement/Purchasing Liaison, Fiscal Unit, and other operations of the agency.
- B. Post and edit all scheduled meetings for the MDEAT Board, and Action Committees along with other agency notifications.
- C. Monitor all Miami-Dade Board of County Commission and Commission Committee meetings.
- D. Continuously monitor newspapers, magazines, radio, social media, and TV broadcasts.
- E. Share all relevant federal, state, local, and community materials with MDEAT Board and the community-at-large.
- F. Youth Action Committee (YAC) - Miami-Dade County Teen Court Program

Prepared printed materials, press releases, and assist with outreach for the program. In addition, implement radio and newspaper awareness for the program.

- 1. Drafting Teen Court Newsletter Spring/Summer 2011.
- 2. Reviewing 3rd proposal from Haitian radio show/campaign on Koze FANM /WSRF.
- 3. Worked with YAC/Teen Court in organizing The Fourth Annual Teen Court Conference; including VIP invite; email version of invite; flyers; posters; follow-up phone calls to officials, coordinating photography and taping of the conference; press release; post press release; and Thank You cards.

4. Assisting in planning YAC/Teen Court – *The State of the Youth* – West Miami Forum. Including creating VIP invitations; reviewing Target Audience; researching Teen radio stations; creating Sponsorship letters; and location scouting.
5. Coordinating with Clerk of the Courts Harvey Ruvin and MDEAT Board Chairman Robert Holland to place the Teen Court video (produced in-house with MDTV) presented to citizens during all Miami-Dade County Jury Pool sessions.
6. Photos of court sessions and programs are taken regularly by Frank Tarrau and MDEAT staff. CD's of events are documented and shown during YAC meetings.
7. Updated Teen Court Brochure to reflect current County Officials.
8. Created and ordered Thank You Cards for Teen Court Conference.
9. Distributed post press release on the White Paper that was presented to the Board of County Commissioners.
10. Coordinate video documentation for TC special events.

G. Housing Advocacy Committee - Housing Assistance Program (HAP)

Prepared printed materials, press releases, and assisted with outreach for the committee. In addition, implement radio and newspaper awareness for the program.

1. Reviewing 2nd Draft for Housing Brochure.
2. Working with PR Housing Subcommittee on future initiatives and events.

H. Economic Development Action Committee

Prepared printed materials pre and post-press releases, and assisted with outreach for these events. In addition, implement radio and newspaper awareness for the program.

1. Ordering Promo Materials for Economic Development Events.
2. Working on assistance on planning upcoming summits.

I. MDEAT updates on Webpage Additions and Updates:

1. Began testing phase one for new MDEAT web page.

J. Revising/upgrading all promotional materials:

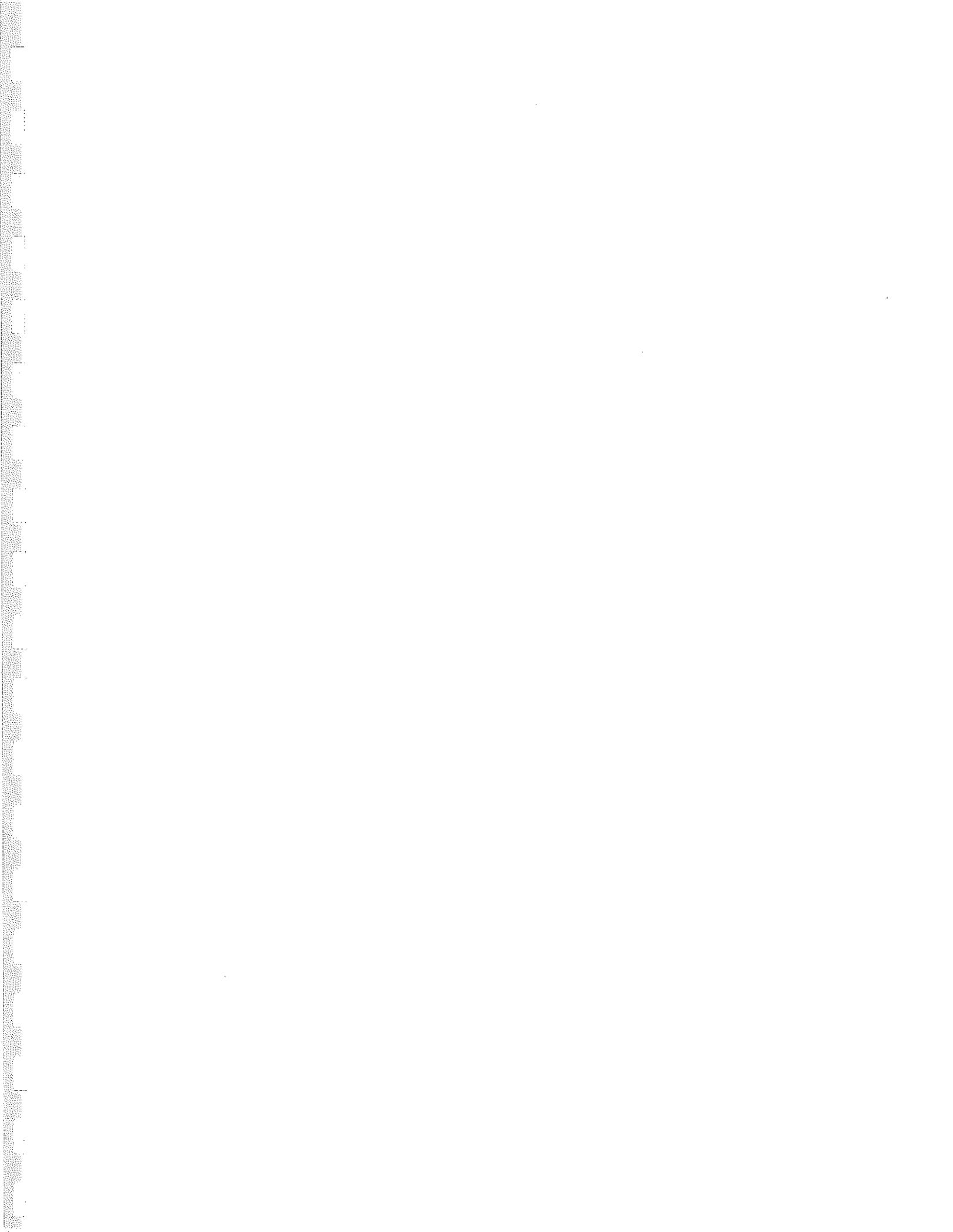
1. Housing Assistant Program
2. Economic Development
3. MDEAT
4. Action Committees

K. MDEAT Newsletter – Drafting design for email version of an email newsletter.

L. Recruitment for new MDEAT Board Members

1. Coordinating application design; press release distribution; mailings; social Media email, website and on-line outreach; scheduling of meetings for nominating council to complete the selection process.

M. Annual Report 2009-2010 – Compiling first rough draft received from Divisions.



**MIAMI DADE ECONOMIC ADVOCACY TRUST
MAY 2011
HOUSING OUTREACH & EDUCATION REPORT**

HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)

During the period from May 1, 2011 thru May 31, 2011, twenty-five (25) HAP applications were submitted totaling \$2,933,973 in first mortgages with an aggregate purchase price of \$3,166,850 and there was \$177,338 in Miami Dade County and other (non-county) administered subsidy program mortgages.

During the same period from May 1, 2011 thru May 31, 2011, twenty-two (22) families purchased homes utilizing a total of \$180,156 in HAP mortgages. These loans generated \$2,691,022 in first mortgages with an aggregate purchase price of \$2,865,250. There were no Miami-Dade County administered subsidy program mortgages associated with these closings and \$20,000 in non-county funded subsidy program mortgages. HAP has thereby increased Miami-Dade County's property tax roll by an estimated \$55,000 for May (based on an average annual tax bill of \$2,500 per home). See May 2011 Production Report for statistical details).

HAP FUNDING & TRAINING SEMINARS

Funds are allocated monthly based on cash position. New file submissions are taken from the 15th through the end of every month. Funding analysis is completed monthly. For 2010-2011 fiscal year-to-date one-hundred twenty-seven (127) files have been funded totaling \$791,422. The pipeline analysis for May is still being updated as of the date of this memo.

The most recent Certification Workshop for fiscal year 2010-11 was held on May 19th at the South Dade Government Center. There were one hundred ten (110) mortgage, real estate and title agent professionals in attendance bringing the total for FY2010-11 to 296. The next Certification Workshop will be held sometime in late July or early August, with the date and location TBD.

Workshops are generally held every 6-8 weeks. Individual mortgage originators and title/ closing agents must be approved to submit and close HAP files. Realtor and developer attendance is highly recommended but not required at this time. Signed Participation Agreements are required for individuals and their affiliated company along with licensing information for monitoring and tracking purposes.

HOMEOWNERSHIP ASSISTANCE PROGRAM SPECIAL INITIATIVES

District 3 Teachers Initiative

- All sixteen (16) allocated teachers have now closed. They utilized \$392,642 of the \$400,000 reserved allocation (five had a minor adjustment at closing to avoid cash back to a borrower or meet 1st lender underwriting requirements).
- The initiative provided \$25,000 to current full-time teachers who teach at a Miami Dade County Public School located in Commission District 3. A closeout report and summary analysis for this pilot initiative should be delivered in May. While high demand and need remain for this initiative, it cannot be sustained or expanded without additional funding or dedicated source(s).

HOMEOWNERSHIP EDUCATION & OUTREACH

- Presenter at the University of Miami Employee Assistance Departments workshop series at their main campus in Coral Gables. The presentation topic was on MDEAT's HAP and a general overview of Downpayment Assistance other subsidy programs (DAP's and DPA's) in conjunction with the mortgage process. There were approximately twenty-five (25) attendees.
- Presenter at the University of Miami Employee Assistance Departments workshop series at their medical campus near the Jackson/ UM hospitals complex. The presentation topic was on MDEAT's HAP and a general overview of Downpayment Assistance other subsidy programs (DAP's and DPA's) in conjunction with the mortgage process. There were approximately thirty-eight (38) attendees.

**MIAMI DADE ECONOMIC ADVOCACY TRUST
HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)
Production Report - May 2011**



General Statistics	May 2011	YTD May 2011
Total Applicants	25	160
Total Purchase Price	\$3,166,850.00	\$19,004,289.00
Total amount in 1st Mortgages	\$2,933,973.00	\$17,095,563.00
Total Amt SURTAX & Other Subsidies	\$177,338.00	\$1,452,710.00
Total Loans	22	127
Total HAP Funding	\$180,156.00	\$791,422.00
Total Purchase Price	\$2,865,250.00	\$16,479,060.00
Average Sales Price (Funded Loans)	\$130,238.64	\$102,994.13
Total amount in 1st Mortgages	\$2,691,022.00	\$14,746,952.00
Average 1st Mortgage (Funded Loans)	\$122,319.18	\$116,117.73
Total Amt SURTAX Funding	\$0.00	\$747,500.00
Other Loans	\$20,000.00	\$441,412.00
Estimated Increase to Tax Base *	\$55,000.00	317,500.00
* Based on annual taxes of \$2500/yr.	Ave. HAP Ln Amt (incl.teachers)	\$6,231.67
Head of Household		
Female	11	65
Male	11	62
Total	22	127
Ethnicity		
Black	9	54
Hispanic	12	68
White	1	3
Other	0	2
Total	22	127
Median Income Level		
Very Low	4	18
Low	14	69
Median	0	14
Median Moderate	4	26
Total	22	127
Commission District		
District 1 - Barbara Jordan	4	33
District 2 - Jean Monestime	1	3
District 3 - Audrey Edmonson	0	2
District 4 - Sally A. Heyman	0	0
District 5 - Bruno A. Barreiro	0	0
District 6 - Rebecca Sosa	2	6
District 7 - Carlos A. Gimenez	0	1
District 8 - Lynda Bell	9	44
District 9 - Dennis C. Moss	3	21
District 10 - Javier D. Souto	0	2
District 11 - Joe A. Marinez	1	5
District 12 - Jose "Pepe" Diaz	2	9
District 13 - Natacha Seijas	0	1
Total	22	127

Demographic Data Research Partner/Consultant

PHASE 2 SCOPE

I. Completed Work

Social Compact has completed its initial task order to provide the following:

- A database that can be used to employ a data-driven strategy for identifying opportunities for investment in underserved markets - focused on African American communities in Miami Dade County as identified by MDEAT (finished with the required time frame)
- A disparity analysis and development of a "report card" that provides a comparative analysis of the socioeconomic condition of African American communities and their metro area counterparts (finished within the required time frame)

II. Scope of Work

As anticipated, scoping the next phase of work included some additional elements. The scope for the remaining contract fee is as follows:

PROFESSIONAL SERVICES:

- **Micro Equity/Disparity Data** -- Creation of market profiles of smaller geographies (cities or neighborhoods) to disaggregate the Disparity Data for more utility to supplement the completed disparity study.
- **Grocery gap analysis** highlighting the areas in the county where investment potential for full service grocers is untapped
- **A workshop** for MDEAT leadership aimed at enhancing understanding of resulting indicators and implications for economic development in focus areas and throughout the county.

APPLICATION:

- **A shared data platform application**, licensed in perpetuity, not sold, to MDEAT for its use, and the use by stakeholders to track change and inform ongoing and future economic development interventions in communities of focus and the greater County; Social Compact will work with MDEAT to develop a system that is password protected to enable revenue generation from the application and ensure that revenue flows equitably.
- The application will include all data obtained and created for the use in the disparity analysis and additional variables as detailed in the contract, and below.
 - Demographic data, economic data and (NEW ELEMENT) preliminary foreclosure counts.
 - (NEW ELEMENT) Include an interactive score card component to the online platform to allow users to prioritize score card components according to their interests and needs.
 - Maintenance of the content of the shared data platform, and hosting in years 2 through perpetuity will be additional expenses. See appendix A for some options.
- The Services offered by Social Compact in association with the application mainly use functionality already contained within Application licensed to MDEAT. As such, Social Compact shall be deemed to own all of the Intellectual Property Rights in the Applications and any Deliverable that constitutes a modification or enhancement to the Application.

SCHEDULE OF SERVICES:

Task Name	Finish
MICRO-DISPARITY ANALYSIS	Wed 6/15/11
Final Deliverable * MEETING	Wed 6/15/11
GROCERY GAP ANALYSIS	Fri 7/29/11
Analysis	Wed 6/29/11
Delivery to Client * MEETING	Thu 6/30/11
Review Period	Fri 7/15/11
FINAL DELIVERABLE	Fri 7/29/11
ONLINE DATA PLATFORM	Wed 8/31/11
Phase I (market, demographic + foreclosure)	Fri 7/22/11
Production	Thu 7/7/11
Delivery to Client * MEETING	Fri 7/8/11
Client Testing	Mon 7/18/11
FINAL DELIVERABLE	Fri 7/22/11
Phase II (interactive online score card)	Wed 8/31/11
Production	Fri 8/12/11
Delivery to Client * MEETING	Mon 8/15/11
Client Testing	Fri 8/19/11
FINAL DELIVERABLE	Wed 8/31/11

FEE STRUCTURE:

The following budget reflects the full amount of fee under the contract. Personnel Expenses have been reduced by the amount added to technology in other expenses. \$10,000 of the travel budget has been allocated to personnel expenses. Phase I has already been substantially expended.

	Total	Phase I	Phase II
Personnel Expenses	\$ 79,000.00	43950	35050
Other Expenses			
Consultants and professional fees	\$ 10,000.00	4000	6000
Travel	\$ 5,000.00	2000	3000
Data	\$ 48,500.00	48500	contribution
Technology (cityDNA & ScoreCard)	\$ 50,000.00		50000
Other (specify)	\$ -		
TOTAL	\$ 113,500.00		
Indirect Expenses			
Indirect expenses	\$ 11,900.00	5950	5950
TOTAL	\$ 11,900.00		
Sub-total proposal expenses	\$ 204,400.00		
Less In-kind expenses (Social Compact Contribution)	\$ 4,400.00	-4400	
Total proposal expenses	\$ 200,000.00		100,000.00

		100,000.00	
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