



**MIAMI-DADE COUNTY  
FINAL OFFICIAL MINUTES  
Miami-Dade Economic Advocacy Trust (MDEAT)**

Office of the Miami-Dade Economic Advocacy Trust  
19 West Flagler Street  
Mezzanine Room 106  
Miami, Florida 33128

January 18, 2012  
As Advertised

Harvey Ruvlin, Clerk  
Board of County Commissioners

Christopher Agrippa, Division Chief  
Clerk of the Board Division

Zorana Gainer, Commission Reporter  
(305) 375-3570



**OFFICIAL MINUTES  
MIAMI-DADE ECONOMIC ADVOCACY TRUST  
BOARD MEETING OF JANUARY 18, 2012**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on January 18, 2012 at 3:30 p.m., there being present: Chairman Robert Holland, Esq., Mr. Marc Douthit, Esq., Mr. Ron Butler, Ms. Stephanye Johnson, Ms. Barbara Montero, and Mr. Carlos Morales (Reverend Walter T. Richardson, Ms. Treska V. Rodgers, Ms. H. Leigh Toney, Ms. Natasha K. Nalls, and Ms. Tamika Robinson were absent).

**ROLL CALL**

The following staff members were present: Executive Director John Dixon, Ms. Maria de la Portilla, Mr. Williams Simmons, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Angela Vaughns, and Mr. Anthony Williams (Ms. Lavern Carlile, Ms. Pamela Green, Mr. Eric Johnson, and Mr. Joey Walker); Assistant County Attorney Terrance Smith; and Deputy Clerk Zorana Gainer.

Chairman Holland called the meeting to order at 3:49 p.m., noting items from December and January MDEAT's Agenda would be heard at today's (1/18) meeting because the December MDEAT meeting had been cancelled,. He apprised Trust members that Ms. Alyssa Lee, President, Social Compact would make a presentation regarding an interactive web-based system called CityDNA,.

**DISCLOSURE OF CONFLICTS OF INTEREST**

**QUERY FOR EARLY DEPARTURES**

**Approval of Previous Minutes**

It was moved by Mr. Ron Butler that the April 20<sup>th</sup>, April 27<sup>th</sup>, and May 4, 2011 MDEAT meeting minutes be approved. This motion was seconded by Mr. Marc Douthit and upon being put to a vote passed by a vote of 6-0 (Reverend Walter T. Richardson, Ms. Treska V. Rodgers, Ms. H. Leigh Toney, Ms. Natasha K. Nalls, and Ms. Tamika Robinson were absent).

**Social Compact Presentation**

Ms. Alyssa Lee, President, Social Compact gave a PowerPoint presentation regarding CityDNA. The specific goal of CityDNA, an interactive web-based system, was to deliver critical content (data, mapping tools and reports) to an organized network of community development users working from a common information platform toward a common goal in underserved urban neighborhoods. CityDNA was designed for both experts and novice users, providing information for several geographies (i.e. neighborhood, tract, trade area) based on the search and query of a complete database of indicators.

She noted the first phase included preparing an analysis report, the second phase was a shared data platform pointing out the major activities of phase two was sharing data and how this data would be used to help economic development within underserved communities. Ms. Lee explained the grocery gap analysis reflected the indicators that could be used to obtain a report/scorecard. He further explained the shared data platform was the type of information that helped MDEAT's mission to allow equitable access customizable to each user. Ms. Lee noted this platform would be set up specific to MDEAT's requests and needs.

Following Ms. Lee's presentation discussion ensued regarding the use of the CityDNA data to uplift underserved urban areas in Miami-Dade County.

Ms. Lee noted once the system was completely loaded with all the information she would provide a more detailed demonstration of the system.

In response to Mr. Butler's inquiry regarding when Trust members could see a live demonstration of CityDNA, Ms. Lee stated she was currently uploading data and a live demonstration could be conducted in approximately two months.

**I. Board Action Items – None**

**II. Information Items**

**A. Teen Court Retention**

Mr. John Dixon provided a brief overview of the Teen Court Program as it related to MDEAT. He noted in 2009 the Board of County Commissioners (BCC) reorganized and changed the name of the agency from Metro-Miami Action Plan Trust (MMAP) to Miami-Dade Economic Trust (MDEAT), MDEAT. MDEAT was charged with the task of making a recommendation to the BCC in fiscal year 2010-2011, whether Teen Court should remain under MDEAT or be moved to another department or agency, Mr. Dixon noted. He also noted the work efforts made to retain the Teen Court Program and the time had come to submit a recommendation to the BCC. He noted in order to gain support from the community, meetings were scheduled to request letters of support from the following people: community and administrative leaders; law enforcement chiefs; students; Teen Court volunteers; referrals from the program; parents; elected officials, principals/coordinators of Student Court; the State Attorney and the Public Defender's Office.

Ms. Barbara Montero suggested that MDEAT staff draft a resolution or an ordinance as a unit rather than submitting individual letters.

Mr. Dixon apprised Trust members that these letters and the recommendations made by MDEAT to retain the Teen Court Program would be presented to Commissioner Edmonson and forwarded to the BCC. He noted members of the Trust and honorable

community leaders would be asked to come before the BCC and speak in support of MDEAT retaining the Teen Court Program.

Chairman Holland requested a list of the persons who were contacted to send letters in order to follow-up and encourage them to send their letter of support as soon as possible.

### **Advocacy Items – Committee Updates**

#### **III. Executive Director's Report**

Mr. John Dixon noted that Ms. Stephanye Johnson would attend Delta Days in Tallahassee and she would take a list of priorities developed by her and MDEAT staff members to discuss advocacy items with legislators.

Chairman Holland asked Mr. Dixon whether a newsletter highlighting and detailing MDEAT's programs, activities and events could be funded and distributed to various people within the community as well as the commission.

Additionally, Chairman Holland requested that members of each committee consider some priority items concerning State Legislation in an effort to help legislators understand how these items would impact the community.

Mr. Anthony Williams noted that the Florida Teen Court Association was lobbying to increase funding for the Teen Court Program received by each moving violation citation from three to five dollars.

Mr. Dixon noted the MDEAT's Economic and Social Services Committee was planning a tour of Poinciana Park and would be submitting a date for approval. He provided an aerial photo displaying the entire property of Poinciana Park, noting the intent of the tour was to educate members of the Trust regarding the property and the portion owned by the County. He noted that Commissioners Moss and Monestime had already visited the property and believed this was an employment opportunity for residents in this underserved community, which currently had an unemployment ratio of approximately 30%. Mr. Dixon noted if only highly specialized jobs were offered, it might be difficult for the people in the community to qualify for these types of jobs.

Mr. Ron Butler noted a number of community groups were interested in the development of the Poinciana Park property and they should be included in this process. He noted during his tour of the property, he asked whether the community had been informed of the impending development this property and he was advised by the Mayor's staff that once the 60 day plan was issued, the community would be informed.

Dr. M. Christian, President, Dade Democratic Black Caucus of Florida and representative of Office of Community and Economic Development Model City Branch noted the focus was on Poinciana Park; however, no one consulted with the community regarding its needs and how the community wanted the property developed. She expressed concern

that Commissioner Monestime had an advisory board that did not inform the community of this project. Dr. Christian pointed out that Liberty City had the highest unemployment rate and the County Commissioners should be informed of the needs of community before a 60 day plan was issued.

Following further discussion, Chairman Holland asked to attend Dr. Christian's organization's next meeting because it was his intent for MDEAT to advocate and convey the needs and wishes of the community. He pointed out that prior plans to construct a biomedical facility would have brought high end technical jobs, which most people in that community would not be qualified for, so this would not help the community.

#### **IV. Departmental Monthly Report**

Mr. Ron Butler provided an update regarding the Economic Development Committee, and noted discussions were underway in an effort to add members to the committee.

##### **A. Fiscal**

##### **B. Housing**

Ms. Stephanye Johnson noted Housing division of MDEAT had a successful year to the extent that Housing grant/funding programs had to be temporarily suspended, but should reopen in mid February. She noted the collaborative efforts of staff and other organizations that worked on adding programs and activities to be scheduled the first quarter of this year, which included financial planning, and post homeownership programs.

##### **C. Teen Court/Youth Services**

Mr. Anthony Williams noted the Youth Action Committee (YAC) was preparing a final Teen Court priority list in an effort to involve South Miami-Dade residents in its programs. Mr. Williams apprised Trust members that a January 19 2012 YAC meeting would be held at the City of Miami Police North District Station, 1000 NW 62nd Street in the second floor conference room.

##### **D. Public Information Services**

#### **V. New Business**

##### **A. Proposed Time change for MDEAT Board Meetings**

Ms. Stephanye Johnson noted that in an effort to increase attendance at MDEAT meetings, staff had proposed to change the time of the monthly MDEAT Board meetings.

Chairman Holland asked staff to poll Trust members regarding the MDEAT Board meeting time and day members would be available to attend.

**VI. Schedule Next Meeting**

**Adjournment**

There being no further business to come before the Trust the meeting was adjourned at 5:25 p.m.



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Chairman Robert Holland, Esq.  
Miami-Dade Economic Advocacy Trust

STATE OF FLORIDA        )

MIAMI-DADE COUNTY    ) SS:

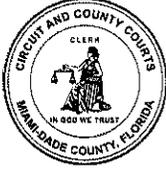
I, HARVEY RUVIN, Clerk of the Circuit and County Courts in and for Miami-Dade County, Florida, and Ex-Officio Clerk of the Board of County Commissioners of said County, DO HEREBY CERTIFY that the foregoing is a true and correct copy of the January 18, 2012, Board of County Commissioners' (BCC) Miami-Dade Economic Advocacy Trust meeting minutes.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on this 30th day of March 2012.

HARVEY RUVIN, Clerk  
Board of County Commissioners  
Miami-Dade County, Florida

By: *Zorann Gaines*  
Deputy Clerk





Miami-Dade Economic Advocacy Trust  
January 18, 2012

Prepared by: Zorana Gainer

**EXHIBITS LIST**

NO.	DATE	ITEM #	DESCRIPTION
1	1/18/2012		Agenda January 18, 2012
2	1/18/2012		Agenda December 21, 2011 (includes cancelled items heard at 1/18/2012 meeting.
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**MIAMI-DADE ECONOMIC  
ADVOCACY TRUST**

**BOARD OF TRUSTEES  
MEETING**

**JANUARY 18, 2012**

**Agenda**



## MEETING NOTICE

**MIAMI-DADE ECONOMIC ADVOCACY TRUST**

**TRUSTEE BOARD MEETING**

**DATE: WEDNESDAY, JANUARY 18, 2012**

**TIME: 3:30 PM**

**LOCATION: BISCAYNE BUILDING  
19 WEST FLAGLER STREET – SUITE M-106  
MAIN CONFERENCE ROOM  
MIAMI, FLORIDA 33130**

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# MIAMI-DADE ECONOMIC ADVOCACY TRUST

## BOARD MEETING

WEDNESDAY, JANUARY 18, 2012

3:30 PM – MDEAT CONFERENCE ROOM

### AGENDA

#### Roll Call

- DISCLOSURE OF CONFLICTS OF INTEREST

- QUERY FOR EARLY DEPARTURES

✓ - Approval of Previous Minutes

✓ - Social Compact Presentation

I. Board Action Items – None

✓ II. Information Items

A. Teen Court Retention

1

✓ III. Advocacy Items – Committee Updates

✓ IV. Executive Director's Report

V. Departmental Monthly Reports

A. Fiscal

3

✓ B. Housing

10

✓ C. Teen Court/ Youth Services

11

D. Public Information Services

15

VI. New Business

A. Proposed Time Change for MDEAT Trust Board Meetings

19

VII. Schedule Next Meeting

Adjournment

*addon: Homeownership  
Assistance Prog.  
(H&P) Dec 2011 Notice*

Add to Agenda (Jan Agenda)

## Memorandum



### MDEAT TRUST BOARD INFORMATION ITEM

**Date:** December 19, 2011  
**To:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**From:** John E. Dixon, MDEAT Executive Director  
**Subject:** Homeownership Assistance Program (HAP) December 2011 Notice

The attached notice was sent to all active MDEAT-HAP/ MMAP-HAP lenders on December 14<sup>th</sup>, 2011. The action was necessitated due to; a) a continual increases in file submissions, b) a lack of corresponding increase in Surtax Revenue (i.e., reserves from previous month's carryover being exhausted) and c) a need to handle a growing backlog of due diligence and portfolio maintenance that had to be put off due to increased file production

- ❖ For October & November (combined) 2011, seventy-five (75) files have been processed and 58 files have been funded for \$443k+.
- ❖ Over seventy (70+) new files we received between the last week in October and beginning of December (a 35-day period).
- ❖ Instead of the normal end of the year slow-down, demand for funds and file submissions are continuing to increase.
- ❖ There are currently slightly over fifty (50+) files in process or recently funded totaling just under \$400,000.
- ❖ Based on two-months' file production, the annualized number of processed applications would be 450 (44+% above 2010-11)
  - ...Funded files 348 (44+% above 2010-11)
  - ...Surtax fundings \$2,658,276 (\$1MM above 2010-11 and ~\$1MM above projected 2011-12 surtax fundings)
  - ...**During the hiatus from new file submissions we will take the opportunity to discuss and figure alternatives and/ or options to address this pending shortfall**
- ❖ Also during this period, the following HAP maintenance and due diligence items will be worked on:
  - Current file closings and due diligence
  - File post closing Quality Control and maintenance
  - File insurance correspondence (maintenance & processing)
  - Forgiven loans – processing and due diligence
  - Foreclosure loans – maintenance and due diligence
  - Short sales – processing and correspondence updates + assessment and evaluation
  - Outreach and event planning – all phases and aspects
  - HAP Participant Lists – updates and confirmations
  - Housing Advocacy Committee (HAC) – meetings and outreach
  - Pipeline and loan portfolio updates, analysis and correspondence



**Miami Dade Economic Advocacy Trust (MDEAT)**

Biscayne Building  
19 West Flagler Street • Suite M-106  
Miami, Florida 33130  
T 305-579-3618 / F 305-579-3699

[www.miamidade.gov](http://www.miamidade.gov)

*"Delivering Excellence Every Day"*

Hello MDEAT HAP/ MMAP-HAP Lenders and Participants,

We would like to express our utmost appreciation for your support and partnership with the Miami-Dade Economic Advocacy Trust (MDEAT) and your participation in our Homeownership Assistance Program (HAP/ MMAP-HAP).

After completing the 2010-11 fiscal year assessment and formulating strategies and objectives for fiscal year 2011-12, the following determinations have been made:

- In an effort to address a growing backlog of file maintenance and catch up on necessary loan pipeline due diligence, we are temporarily suspending file submissions during the remainder of December and for the month of January. File submissions will re-open with the February (2012) file submission period. (NOTE: This time and timeframe was chosen because it is typically when the fewest new file are submitted)
- Currently submitted files (including those just received and currently under initial review) along with all files in process for funding will be completed by their assigned Case Manager (you must check the file assignment email to see if that is Mara or Vevene – see their contact information below if needed).
- Suspended and incomplete non-assigned files will have a final assessment made based on documents received to date and you will be emailed accordingly.
- Procedures and guidelines will also be evaluated during this period of time. In this regard, any suggestions or program related ideas may be submitted for consideration and we will be convening focus groups and planning sessions to assess implementation of workable proposals.

All current file related matters must be directed to Mara or Vevene. They will determine and forward any and all matters as needed for proper handling at the appropriate level.

Mara Atwood – [matwood@miamidade.gov](mailto:matwood@miamidade.gov) ... Phone 305-372-7600 ext. 231.

Vevene Singh – [cinco23@miamidade.gov](mailto:cinco23@miamidade.gov) ... Phone 305-372-7600, Ext. 251).

If you require additional information you may contact John Dixon, MDEAT Executive Director at 305-372-7600 if I am unavailable.

We regret this inconvenience to you and your customers, but this is both necessary and unavoidable given current circumstances and resources.

Sincerely,

*Eric Johnson*

*MDEAT Homeownership Assistance Programs (HAP) Administrator*

*305-372-7600 – ext. 243 (ph) / 305-579-3699 (fax)*

*786-412-0992 (cell)*

*[Ericj1@miamidade.gov](mailto:Ericj1@miamidade.gov) (email)*

**INFORMATION ITEM II A**  
**TEEN COURT RETENTION**

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# Memorandum



## INFORMATION ITEM

**To:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**FROM:** John E. Dixon, Executive Director  
**Date:** January 13, 2012  
**Subject:** Teen Court Retention

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In 2009 when the Board of County Commissioners reorganized and changed the name of the agency from Metro-Miami Action Plan Trust (MMAP) to Miami-Dade Economic Advocacy Trust (MDEAT), the MDEAT Board was charged with the task to make a recommendation to the Board of County Commissioners (BCC) in fiscal year 2010 – 2011, as to should Teen Court be retained by MDEAT or moved to another department/agency. This recommendation will soon be due, and several steps are being taken. To gain community support, meetings are being scheduled with community and administrative leaders and law enforcement chiefs to request letters of support for Teen Court. Support letters have been requested from students, volunteers and referrals from the program, as well as parents, elected officials, principals/coordinators of Student Court, the State Attorney's, and Public Defender's Office.

These letters will be presented to Commissioner Audrey M. Edmonson for presentation to the BCC in order to substitute MDEAT's recommendation to retain the Teen Court program. Also Board Members and honorable community leaders will be asked to speak before the BCC to address the retention of Teen Court by MDEAT.

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# **DEPARTMENTAL MONTHLY REPORT**

**V. A**

**Fiscal Report**

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**MIAMI-DADE ECONOMIC ADVOCACY TRUST**

**FISCAL REPORT**

FISCAL YEAR 2011/12  
As of December 31, 2011

# MIAMI-DADE ECONOMIC ADVOCACY TRUST

## ADMINISTRATION (G.F.)

### FISCAL MANAGEMENT REPORT FY 11/12

As of December 31, 2011

Subobject Description	Budget	Actual	Balance
00110 SALARIES	397,000	121,871	275,129
01010 FRINGES	132,600	24,340	108,260
01111 ADMINISTRATIVE CHARGES	-451,800		-451,800
11618 COURIER SERVICES		8	-8
22350 BOTTLED WATER & CHILLER	200	99	101
22430 OTHER OUTSIDE CONTRACTS	500		500
23210 GENERAL LIABILITY	10,800		10,800
24130 MAINT & REPAIR:OFF MACHINES	1,000	199	801
24571 P.C. MAIN ENANCE	6,000	891	5,109
25330 COPY MACHINE RENTAL	6,000	41	5,959
25511 PAYMENTS TO LESSOR	134,000	42,195	91,805
26028 GSA SERVICE TICKET	2,000		2,000
26040 GSA WORK ORDERS	2,000		2,000
26050 GSA PRINTING & REPRODUCTION	6,000	63	5,937
26051 GSA POSTAGE		363	-363
26062 FM LT EQ MILEAGE	500	72	428
26063 FM LT EQ PARTS	100		100
26068 FM ACC/ABU/MOD	500		500
26077 FM-POOL VEHICLE HOURS	2,000	153	1,847
26110 DATA PROCESSING SERVICES	4,000	645	3,355
26260 OTHER CHARGES FOR	800		800
26613 CLERK-RECORDS STORAGE	500	35	465
31010 TELEPHONE-REGULAR	11,600	2,197	9,403
31011 TELEPHONE-LONG DISTANCE	600	110	490
31015 CELLULAR PHONE SERVICES	3,500	365	3,135
31018 OTHER COMMUNICATIO	1,500		1,500
31110 PUBLICATIONS	300		300
31130 MEMBERSHIPS	200		200
31210 TRAVEL EXPENSE-U.S	3,000	397	2,603
31215 TRAVEL EXPENSE-PCA		604	-604
31220 REGISTRATION FEES	500	220	280
31320 PARKING REIMBURSEMENTS	400		400
31401 NEWSPAPER ADVERTISEMENT	8,000	372	7,628
31402 NEWSPAPER ADVERTISEMENT	4,000		4,000
31408 RADIO ADVERTISING	9,000		9,000
31420 SPONSORSHIPS/MARKETING	4,000		4,000
31510 OUTSIDE PRINTING	2,000		2,000
31520 GRAPHIC SERVICES	2,000	35	1,965
31611 POSTAGE-REGULAR MAIL	500		500
31910 PETTY CASH EXPENDITURES	500		500
32010 INSERVICE TRAINING	500		500

**MIAMI-DADE ECONOMIC ADVOCACY TRUST****ADMINISTRATION (G.F.)****FISCAL MANAGEMENT REPORT FY 11/12**

As of December 31, 2011

<b>Subobject</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Balance</b>
43231	COMMUNICATION EQUIPMENT	200		200
47010	OFFICE SUPPLIES/OUTSIDE VENDOR	500		500
47011	GSA CENTRAL SERVICES	6,000	147	5,853
49310	CLOTHING AND UNIFORMS	500		500
60620	GRANTS TO OTHERS	10,000		10,000
95021	COMPUTER EQUIPMENT	5,000		5,000
	<b>EXPENDITURE TOTAL</b>	<b>329,000</b>	<b>195,422</b>	<b>133,578</b>

**MIAMI-DADE ECONOMIC ADVOCACY TRUST****ECONOMIC DEVELOPMENT****FISCAL MANAGEMENT REPORT FY 11/12**

As of December 31, 2011

<b>Subobject Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Balance</b>
00110 SALARIES	70,000	15,082	59,773
01010 FRINGES	15,000	3,260	12,732
01111 ADMINISTRATIVE CHARGES	50,000		50,000
26050 GSA PRINTING & REPRODUCTION	200		200
21110 MANAGEMENT SERVICES		9,000	
60620 GRANTS TO OTHERS	150,700	10,950	150,700
<b>EXPENDITURE TOTAL</b>	<b>294,900</b>	<b>38,292</b>	<b>291,290</b>

**MIAMI-DADE ECONOMIC ADVOCACY TRUST**

**HOUSING ASSISTANCE PROGRAM**

**FISCAL MANAGEMENT REPORT FY 11/12**

As of December 31, 2011

<u>Subobject</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
R31900	OTHER TAXES	1,478,000	206,494	1,271,506
R36100	INTEREST EARNINGS	1,000	2,222	-1,222
R36900	OTHER MISCELLANEOU	50,000	35,367	14,633
R38900	OTHER NON REVENUE(	858,000	728,395	129,605
	<b>REVENUE TOTAL</b>	<b>2,387,000</b>	<b>867,508</b>	<b>1,519,492</b>
00110	SALARIES	138,000	41,782	96,218
01010	FRINGES	34,000	9,638	24,362
01111	ADMINISTRATIVE CHARGES	50,000		50,000
26050	GSA PRINTING & REPRODUCTION	600		600
26616	RECORDING FEES	500	90	410
32010	INSERVICE TRAINING	800		800
47011	GSA CENTRAL SERVICES	400		400
60620	HAP PROGRAM	2,162,600	640,315	1,522,285
78030	ESCROW AGENT	100	30	70
	<b>EXPENDITURE TOTAL</b>	<b>2,387,000</b>	<b>691,855</b>	<b>1,695,145</b>

## TEEN COURT PROGRAM

## FISCAL MANAGEMENT REPORT FY 10/11

As of December 31, 2011

Subject	Description	Budget	Actual	Balance
R35900	OTHER FINES AND/OR	1,200,000	196,031	1,003,969
	CARRYOVER	293,000	597,524	-304,524
R36100	INTEREST EARNINGS	5,000	360	4,640
	REVENUE TOTAL	<b>1,498,000</b>	<b>697,559</b>	<b>800,441</b>
	00110 SALARIES	805,000	161,927	643,073
	01010 FRINGES	242,000	37,277	204,723
	01111 ADMINISTRATIVE CHARGES	282,200	0	282,200
	22310 SECURITY SERVICES	12,000	3,028	8,972
	22350 BOTTLED WATER & CHILLER	100	12	88
	22430 OTHER OUTSIDE CONTRACTS	3,500	866	2,634
	24130 MAINT & REPAIR-OFF	1,000	215	785
	25330 COPY MACHINE RENTAL	5,000	1,254	3,746
	25511 PAYMENTS TO LESSOR	12,400	400	12,000
	26032 GSA AFT.HOUR CHRGS	12,000	1,245	10,755
	26050 GSA PRINTING & REPRODUCTION	2,000	774	1,226
	26051 GSA POSTAGE		116	-116
	26062 FM LT EQ MILEAGE	3,000	332	2,668
	26077 FM-POOL VEHICLE HOURS	2,000	172	1,828
	26260 OTHER CHARGES FOR		120	-120
	31210 TRAVEL EXPENSE-U.S	1,000	1,420	-420
	31220 REGISTRATION FEES	200	930	-730
	31402 NEWSPAPER ADVERTISEMENT	5,000		5,000
	31420 SPONSORSHIPS/MARKETING	5,000		5,000
	31510 OUTSIDE PRINTING	600		600
	31611 POSTAGE-REGULAR MAIL	500		500
	33050 OTHER GENERAL OPER		25	-25
	47011 GSA CENTRAL SERVICES	8,000	1,023	6,977
	49310 CLOTHING AND UNIFORMS	2,500		2,500
	60240 OTHER TRANSPORTATION		432	-432
	60620 GRANTS TO OTHERS	93,000	4,500	88,500
	EXPENDITURE TOTAL	<b>1,498,000</b>	<b>216,068</b>	<b>1,281,932</b>

**DEPARTMENTAL MONTHLY REPORT**

**V. B**

**HOUSING UNIT REPORT**

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**DEPARTMENTAL MONTHLY REPORT**

**V. C**

**TEEN COURT UNIT REPORT**

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# Memorandum



## MIAMI-DADE ECONOMIC ADVOCACY TRUST

### TEEN COURT REPORT

**To:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**From:** John E. Dixon, Executive Director  
**Date:** January 3, 2012  
**Subject:** Comprehensive Teen Court Report for December 2011

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#### PURPOSE OF ITEM

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board, of Miami-Dade County Teen Court (M-DCTC) performance and activities for the month of December.

#### BACKGROUND INFORMATION

##### Program Activities

**December 19<sup>th</sup> - 29<sup>th</sup> of 2011:** Teen Court peer-jury trial operations temporarily postponed in alignment with Miami-Dade Public Schools' Winter Recess. Regularly scheduled activities will resume on January 3, 2012.

##### Program Performance

**Referrals:** Teen Court received a combined total of eighty-four (84) referrals from various juvenile justice agencies, to include the Juvenile Services Department (JSD), and Miami-Dade County State Attorney's Office on behalf of Broward County Teen Court (BCTC). M-DCTC assists BCTC with co-monitoring cases involving youth who have committed crimes in Miami-Dade County although residing in Broward County. During the month, additional referrals were also received and processed through the Student Court School-Based Restorative Justice initiative.

**Community Service:** Teen Court generated five hundred twenty-one (521) community service hours. This total included three hundred sixty-five (365) completed by defendants, one hundred two (102) performed by youth volunteers, and fifty-four (54) community service hours were provided by adults, serving as jury monitors as well as legal professionals volunteering as judges, presiding over Teen Court hearings.

**Offender Information for December 2011**

**Referrals per fiscal year:**

12/31/98 – 09/30/99	334	Carried Over	2,664
10/01/99 – 09/30/00	506	10/01/06 – 09/30/07	245
10/01/00 – 09/30/01	323	10/01/07 – 09/30/08	356
10/01/01 – 09/30/02	336	10/01/08 – 09/30/09	424
10/01/02 – 09/30/03	293	10/01/09 – 09/30/10	454
10/01/03 – 09/30/04	390	10/01/10 – 09/30/11	619
10/01/04 – 09/30/05	267		
10/01/05 – 09/30/06	215	10/01/11 – 10/30/11	22
		11/01/11 – 11/30/11	53
		12/01/11 – 12/31/11	84
	2,664	<b>TOTAL REFERRALS</b>	<b>4,921</b>

**Monthly Sanctions for Referrals Completed (December 2011)**

Anti-Theft Class Attendees	35	Jail Tour Attendees	0
Curfew	0	Jury Duties Completed	93
Declined referrals	0	Letter of Apology/Closed	26
Civics and Business Attendees	0	Peer Circle Attendees	16
Substance Abuse Attendees	0	Restitution	0
Essay Completed/Closed Cases	26	Victim Awareness Panel	
Ethics Workshops Attendees	19	Workshop Attendees	0
Hours of Community Service/ Closed Cases	365	Verbal Apology to Parent	10

**Offenses and Number of Charges:**

Note: Some defendants have multiple charges

Battery (simple)	3
Behavioral Problems	3
Defiant	8
Disorderly Conduct	3
Disrespectful	3
Disrupting School	1
Drug Use	3
Giving False Information	1
Grand Theft	3
Petty Theft	7
Resisting Violence	3
Retail Theft	20
School Problems	1
Skipping School	4
Traffic Citation	1
Trespassing	1
Verbally Aggressive	1

**Race:**

African American	36
Caucasian	7
Hispanic	40
Other	1

**Referral Sources:**

Department of Juvenile Justice	4
Miami-Dade County	
School Based Referrals	27
Civil Citation Program	31
State Attorney's Office	4
Prevention Incentive Program (PIP)	18
Other Agencies	0

**Age:**

Seven	0
Eight	0
Nine	1
Ten	2
Eleven	1
Twelve	1
Thirteen	7
Fourteen	7
Fifteen	10
Sixteen	17
Seventeen	11
Eighteen	0

**Gender:**

Female	57
Male	27

**Commission Districts November 2011:**

1	6
2	5
3	4
4	1
5	6
6	2

7	2
8	6
9	17
10	6
11	6
12	3

13	0
Broward	4

**Commission Districts for Fiscal Year 10/01/11 – 10/31/12**

1	7
2	13
3	11
4	4
5	10
6	5

7	4
8	16
9	35
10	7
11	10
12	6

13	3
Broward	11

**COMPARISON OF YEAR-TO-DATE REFERRALS**

Referrals for 10/01/10 – 09/30/11		Referrals 10/01/11– 09/30/12	
Date cases received	No.	Date cases received	No.
10/01/10 – 10/31/10	22	10/01/11 – 10/31/11	22
11/01/10 – 11/30/10	75	11/01/11 – 11/30/11	53
12/01/10 – 12/31/10	46	12/01/11 – 12/31/11	84
<b>TOTAL</b>	<b>97</b>	<b>TOTAL</b>	<b>159</b>

**DEPARTMENTAL MONTHLY REPORT**

**V. D**

**PUBLIC INFORMATION REPORT**

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# Memorandum



**TO:** Miami-Dade Economic Advocacy Trust Board  
**THRU:** John E. Dixon, Jr., Executive Director  
**DATE:** Wednesday, January 18, 2012  
**SUBJECT:** Marketing and Public Information Report

For your review, please find below the activities that were implemented to help the agency reach its audience via visual communications and printed materials for November - December 2011.

Offices of Marketing and Public Information provides assistance to the MDEAT Trust, Action Committees Chairpersons and staff liaisons, CBO's, and residents announcing our advocacy efforts and community empowerment initiatives created for. A multi-mix of collateral materials and promotional information are utilized to deliver the MDEAT message including: letters, flyers, radio and newspaper advertising placement, television interviews, news articles, press releases, photos, website event placement and updates, email listings, and other functions. Offices of Marketing and Public Information assist with logistics of all MDEAT events. All are available for your review and comply with county branding.

- A. The unit continually provides support to the MDEAT Trust Board, Executive Director, Economic Development Unit, Housing Assistance Program, Teen Court Program, Procurement/Purchasing Liaison, Fiscal Unit, and other operations of the agency.
- B. Post and edit all scheduled meetings for the MDEAT Board, and Action Committees along with other agency notifications.
- C. Monitor all Miami-Dade Board of County Commission and Commission Committee meetings.
- D. Continuously monitor newspapers, magazines, radio, and TV broadcasts.
- E. Youth Action Committee (YAC)  
Miami-Dade County Teen Court Program

Prepared printed materials, press releases, and assist with outreach for the program. In addition, implement radio and newspaper awareness for the program.

1. Coordinating with Clerk of the Courts Harvey Ruvlin and MDEAT Board Chairman Robert Holland to have the Teen Court video (produced in-house with MDTV) presented to citizens before each Jury Pool session.
2. Mailed out and followed up on letter of support with printed materials.
3. Working on Teen Court Newsletter – Winter 2012 edition
4. Incorporated Teen articles/editorials for the Teen Court Newsletter.
5. Designing layout to purchase a Pop-Up Display.

F. Housing Advocacy Committee - Housing Assistance Program (HAP)

Prepared printed materials, press releases, and assisted with outreach for the committee. In addition, implement radio and newspaper awareness for the program.

1. Reviewing 2<sup>nd</sup> Draft for Housing Brochure.
2. Working with PR Housing Subcommittee on future initiatives and events.
3. Created Press Releases for Trainings
4. Discussing and coordinating a large Housing event for late Fall 2011

G. Economic Development Action Committee

2011 Metro Miami Equity Summit and Roundtables (MMES)

Continue coordinating with the Committee and DSG Consultants for the closeout of the MMES Initiatives. Will provide updates to the community utilizing: letters; flyers; radio, newspaper and TV advertising placement; radio commercials-interviews; news articles; press releases; digital photography; website event placement; emails; and future meetings once the 2012 MMES Action Plan is launched.

1. Continue disseminating info via Press releases with assistance from community web and social media blasts.
2. Digital Photography and possible video documentation of future meetings.

3. Available for review

MDEAT MMES Commercial on Comcast - 160 - spots started 9/21 - 9/30

BET - North, Miami, South / Radio One / OWN and ESPN.

<http://blusource.bluwaveproductions.com/index.php/order/details/009146/preview>  
(cut and paste above in server).

4. Ongoing update of all materials on the website.

H. New Board Member Recruitment Meetings

1. The Office of Commissioner Rebeca Sosa, the Nominating Council Members along with MDEAT will begin the interview process within a couple of weeks.
2. Since the submission of the new board member applications, numerous conversations have taken place with the candidates informing them when the interview process will begin.
3. Website will reflect the progress made by the Nominating Council, and announce the New Board member appointments once approved by Miami-Dade Board of County Commissioners.

I. MDEAT New Website, [www.miamidade.gov/MDEAT](http://www.miamidade.gov/MDEAT):

1. Staff members now updating web pages with some guidance from GSA department.

J. Revising/upgrading all promotional materials:

1. Housing Assistant Program
2. Economic Development
3. MDEAT
4. Action Committees

- K. MDEAT Newsletter – Working on layout of newsletter in email format.
- L. Annual Report 2009-2010 – Reviewing all MDEAT Divisions information that was submitted for fiscal year 2009-2010.

M. Foundation for Youth and Economic Development

A. Stress Relief Weekend Golf and Comedy Jam

Thanks to URBan Radio Broadcasting, LLC, "The Stress Reliever" George Willborn and six of his hilarious Friends, Miami-Dade Economic Advocacy Trust (MDEAT) – The Foundation for Youth and Economic Development (FYED), and The Cleveland Clinic Minority Men's Health Center will be the benefactors of this great two day opportunity for a great cause. The events will take place:

Friday, Dec. 2 Golf Tournament -  
Miami Beach Golf Club - Normandy Isles  
2301 Alton Road, Miami Beach, FL 33140

Saturday, December 3 – Comedy Jam -  
Ziff Ballet Opera House  
1300 Biscayne Boulevard, 8 PM - 11 PM

1. Assisting with the development and all *start-up* needs of the Foundation: Letterhead, collateral materials, press releases, outreach and all other public relations concepts.
2. Working closely with the event organizing team, Foundation, and MDEAT representatives.
3. Worked on post stories.
4. Worked on Post Press Release

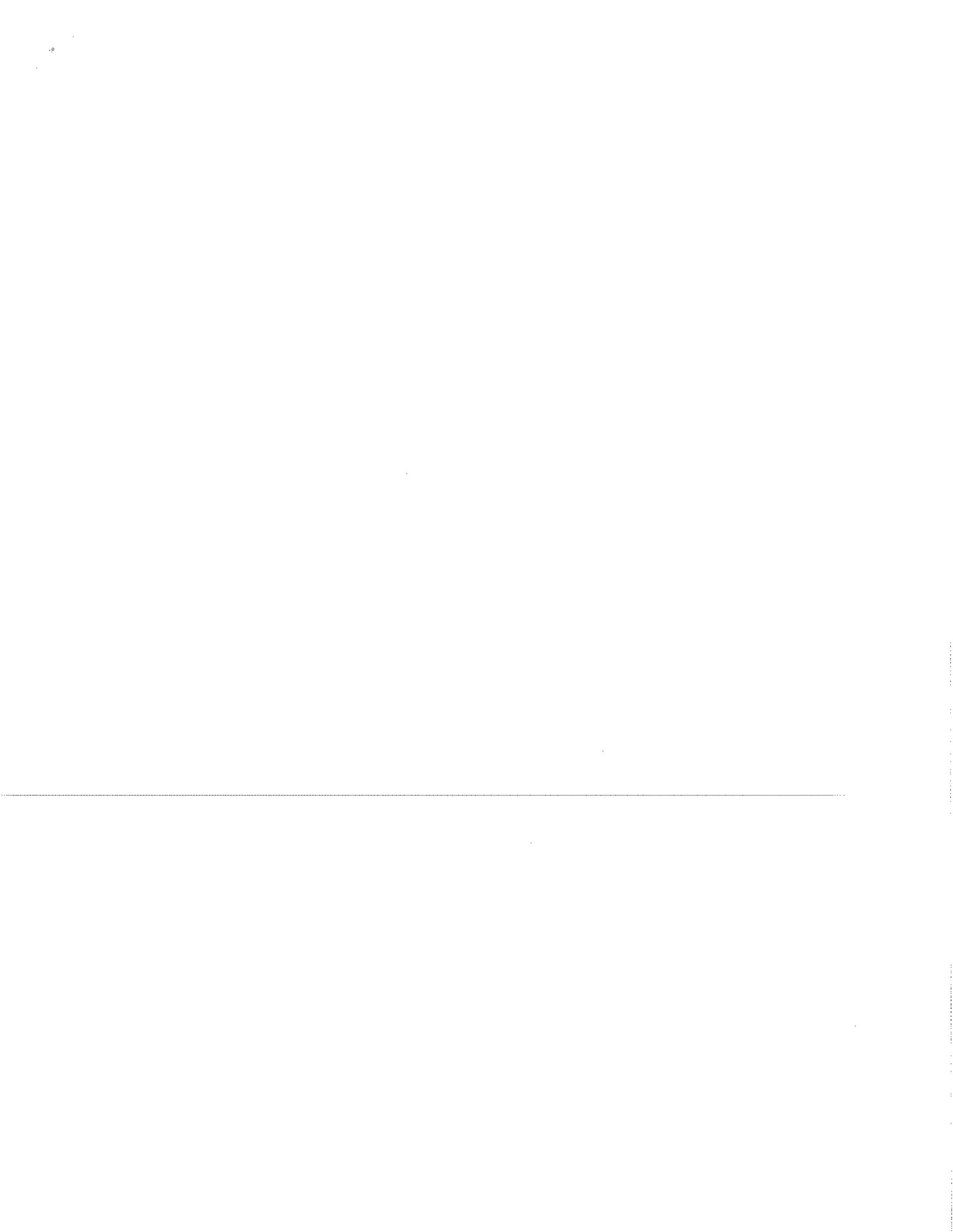
N. Community Meetings/Forums/Fairs/Workshops attended

1. American Cancer Society's Making Strides Appreciation Event – MDEAT met and surpassed their goal of \$1,000.
2. Working with Chapman Partnership on RunWild 5k Run to benefit the homeless scheduled for Saturday, February 11, 2012.
3. On Mayor's committee to raise awareness and money for the United Way Campaign – kick off will be in early February 2012.

## **NEW BUSINESS VI.**

### **PROPOSED TIME CHANGE FOR MDEAT TRUST BOARD MEETINGS**

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# MIAMI-DADE ECONOMIC ADVOCACY TRUST

## BOARD OF TRUSTEES MEETING

**DECEMBER 21, 2011**

Agenda

*Cancelled  
Items  
heard @  
Jan 18, 2012  
meeting*



## **MEETING NOTICE**

**MIAMI-DADE ECONOMIC ADVOCACY TRUST**

**TRUSTEE BOARD MEETING**

**DATE: WEDNESDAY, DECEMBER 21, 2011**

**TIME: 3:30 PM**

**LOCATION: BISCAYNE BUILDING  
19 WEST FLAGLER STREET – SUITE M-106  
MAIN CONFERENCE ROOM  
MIAMI, FLORIDA 33130**



# MIAMI-DADE ECONOMIC ADVOCACY TRUST

## BOARD MEETING

WEDNESDAY, DECEMBER 21, 2011

3:30 PM – MDEAT CONFERENCE ROOM

## AGENDA

### Roll Call

- DISCLOSURE OF CONFLICTS OF INTEREST

- QUERY FOR EARLY DEPARTURES

- Approval of Previous Minutes

✓ April 20, April 27, and May 4, 2011 Minutes

I. **Board Action Items – None**

II. **Information Items**

- |  |    |
|--|----|
| A. Judge Mathis Teen Court Visit   | 13 |
| B. National Alliance of Black School Educators – Teen Court Presentation                   | 17 |
| C. Florida Association of Teen Courts, Inc. State Conference                               | 21 |
| D. Homeownership Assistance Program (HAP) Maintenance and Loans Portfolio Review (walk-in) | 23 |
| E. Teen Court Junior Journalism Initiative   | 24 |

III. **Advocacy Items – Committee Updates**

- |                                   |    |
|-----------------------------------|----|
| A. Poinciana Industrial Park Tour | 26 |
|-----------------------------------|----|

IV. **Executive Director's Report**

V. **Departmental Monthly Reports**

- |                                |    |
|--------------------------------|----|
| A. Fiscal                      | 30 |
| B. Housing Report              | 37 |
| C. Teen Court/ Youth Services  | 41 |
| D. Public Information Services | 46 |

VI. **New Business**

- |  |    |
|--|----|
| A. Proposed Time Change for MDEAT Trust Board Meetings | 50 |
|--|----|

VII. **Schedule Next Meeting**

**Adjournment**

**BOARD MINUTES**

**APRIL 20, 2011**

**OFFICIAL MINUTES  
MIAMI-DADE ECONOMIC ADVOCACY TRUST  
MEETING OF APRIL 20, 2011**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on April 20, 2011 at 3:30 p.m., there being present: Chairman Robert Holland, Esq., Mr. Marc Douthit, Esq., Mr. Ron Butler, Ms. Stephanye Johnson, Ms. Barbara Montero and Ms. Leigh Toney (Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Ms. Tamika Robinson, Mr. Richard Cooper, Mr. Carlos Morales, and Reverend Walter T. Richardson were absent ).

**ROLL CALL**

The following staff members were present: Executive Director John Dixon, Ms. Laverne Carlile, Ms. Maria de la Portilla, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Pamela Green, Mr. Eric Johnson, Mr. Williams Simmons, Ms. Angela Vaughns, Mr. Joey Walker and Mr. Anthony Williams; and Assistant County Attorney Estephanie Resnick and Deputy Clerk Zorana Gainer.

Chairman Holland called the meeting to order at 4:10 p.m. He noted that due to the lack of a quorum the Board members would hear the information items listed in the Agenda Package until a quorum was reached.

**DISCLOSURE OF CONFLICTS OF INTEREST  
QUERY FOR EARLY DEPARTURES**

**APPROVAL OF PREVIOUS MINUTES**

- September 2, 2010
- November 17, 2010
- December 15, 2010

**I. Board Action Items**

- A. State of the Youth In Miami-Dade County-West Dade Forum (\$7,500 Budget)
- B. MDEAT Teen Court 4<sup>th</sup> Annual Conference (\$85,000 Budget)
- C. Economic Development Summit Consultant (\$20,000 Allocation)

**II. Information Items**

**A. FY 2011-12 Budget Meeting Recap**

Mr. John Dixon provided a recap of the FY 2011-2012 Budget meeting. He noted on March 10, 2011 he met with the Office of Strategic Business Management (OSBM). He reviewed the highlights listed in the memorandum from Mr. Dixon dated March 10, 2011, regarding MDEAT Resource Allocation Meeting (Budget), which included:

- ≈ The projected deficits by OSBM totaling \$250 million Fiscal Year (FY) 2011-2012 from the Miami-Dade County Budget; however this information would not be confirmed until the end of June 2011 once the roll back taxes were released by the Property Appraisal Office.
- ≈ The affect of Legislation in Tallahassee that would increase employee's contributions to the retirement system anywhere from 0% to 4%. This will not be a savings to the departments but a reduction to their budgets.
- ≈ The Documentary Stamp Surtax revenues are 30% higher for the first three months compare to the same period last year.
- ≈ The Teen Court revenues are 9% higher for the first three months compare to the same period last year.
- ≈ OSBM inquire about the JSD commitment of \$273,000 for this year and asked for the possibility next year.
- ≈ Mr. Howard Piper asked about the spike on forgivable loans projected by the MDEAT HAP unit despite the decline in the housing market.

#### **B. Social Compact Update**

Mr. John Dixon provided an update regarding Social Compact (SC). He noted that members of the Economic Development Action Committee (EDAC) and staff met with Social Compact representatives on April 12, 2011. During this meeting it was determined by the EDAC that SC needed to more clearly define the areas covered in the disparity study, and recommended using a better graphic representation of the geographic areas that correlated with the data. He noted representatives of SC pointed out that the areas covered in the disparity study were so large that it may reflect a distorted picture of the actual disparities and other social concerns.

Mr. Dixon noted that after meeting with representatives of EDAC and SC, it was agreed that a representative of SC would make a presentation to MDEAT and attend today's meeting; however rather than have a SC representative in attendance, a conference call would be held.

Mr. Dixon contacted Social Compact representative via telephone to review the results of the disparity study.

Following the conference call discussion ensued regarding the grading system of schools used by SC to reflect different commission districts.

Ms. H. Leigh Toney expressed concern regarding the method used in the grading system, noting this system did not accurately reflect the disparity within the different commission districts.

Responding to Ms. Toney's concerns, Chairman Holland pointed out that the information was a draft of preliminary findings that did not have some of the detailed analysis and measuring criteria used by the Miami-Dade County Public School Board evaluation process in grading schools.

**III. Advocacy Items**

- A. State of the Youth in Miami-Dade County-South Dade Forum Financial and Recommendation Actions Recap**
- B. Economic Development Summit Update**
- C. HAP Program Certification and Homebuyer Education Training & Update**

**IV. Executive Director's Report**

**V. Departmental Monthly Reports**

- A. Fiscal**
- B. Housing**
- C. Teen Court/Youth Services**
- D. Public Information Services**

**VI. New Business**

**VII. Schedule Next Meeting**

**Adjournment**

There being no further business to come before the Trust due to the lack of a quorum, the meeting adjourned at 4:19 p.m.

**BOARD MINUTES**

**APRIL 27, 2011**

**OFFICIAL MINUTES  
MIAMI-DADE ECONOMIC ADVOCACY TRUST  
SPECIAL BOARD MEETING OF APRIL 27, 2011**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on April 27, 2011 at 3:30 p.m., there being present: Chairman Robert Holland, Esq., Mr. Marc Douthit, Esq., Mr. Ron Butler, Ms. Stephanye Johnson, Mr. Carlos Morales, Reverend Walter T. Richardson, Ms. Tamika Robinson and Ms. H. Leigh Toney (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper, and were absent ).

**ROLL CALL**

The following staff members were present: Executive Director John Dixon, Ms. Laverne Carlile, Ms. Maria de la Portilla, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Pamela Green, Mr. Eric Johnson, Mr. Williams Simmons, Ms. Angela Vaughns, Mr. Joey Walker and Mr. Anthony Williams; and Deputy Clerk Zorana Gainer.

Chairman Holland called the special meeting to order at 3:41 p.m.

**DISCLOSURE OF CONFLICTS OF INTEREST  
QUERY FOR EARLY DEPARTURES**

**APPROVAL OF PREVIOUS MINUTES**

**September 2, 2010**

**November 17, 2010**

**December 15, 2010**

It was moved by Reverend Walter Richardson to approve the meeting minutes of September 2, 2010, November 17, 2010 and December 15, 2010. This motion was seconded by Ms. Stephanye Johnson and upon being put to a vote, passed unanimously by those members present (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper were absent).

**I. Board Action Items**

**A. State of the Youth In Miami-Dade County-West Dade Forum (\$7,500 Budget)**

Mr. Dixon explained the intent of the Memorandum of Approval (MOA) noting that in an effort to hold an additional State of the Youth Forum in West Miami-Dade this was a request to cancel the College Tour for Teen Court students and allocate a portion of that funding in the amount not-to-exceed \$7,500 toward the Forum event.

It was moved by Reverend Walter Richardson that the MOA requesting an expenditure not-to-exceed \$7,500 to cover expenses in hosting a State of the Youth Forum in West Miami-Dade County. This motion was seconded by Mr. Ron Butler and upon being put

to a vote, passed unanimously by those members present (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper were absent).

**B. MDEAT Teen Court 4<sup>th</sup> Annual Conference (\$85,000 Budget)**

Mr. Dixon noted that the MDEAT Teen Court 4<sup>th</sup> Annual Conference would be held on Monday, May 9, 2011 at the Hyatt Regency Hotel located at 400 South East 2<sup>nd</sup> Avenue in Miami. He noted funding would be needed for the following expenditure:

- » Hotel-Conference rooms, food, audio visual equipment, parking
- » Honorariums for speakers
- » Bus transportation for youth
- » Give-away to youth (backpacks, pencils, pens, etc.);
- » and the purchase of Speaker's books for youth.

Chairman Holland asked Mr. Dixon and staff to keep him and the Trust apprised of expenditures and comparisons of last year's expenditures for services.

It was moved by Reverend Walter Richardson that expenditure not-to-exceed the amount of \$85,000 be approved for the MDEAT Teen Court 4<sup>th</sup> Annual Conference. This motion was seconded by Mr. Ron Butler and upon being put to a vote, passed unanimously by those members present (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper were absent).

**C. Economic Development Summit Consultant (\$20,000 Allocation)**

Mr. John Dixon explained that the intent of the Memorandum of Approval (MOA), was requesting the Economic Development Action Committee's (EDAC) to sponsor three Urban Economic Development Forums that would culminate into a Summit. He noted the summit would have multiple topics relating to urban core economic development, and approval of this MOA would allow EDAC to hire a consultant to plan and structure the event.

Additionally, Mr. William Simmons noted this MOA was a request to authorize staff negotiate and enter into contract with a consultant without bringing this item back to the Trust for approval. He noted the Request For Proposal (RFP) process was complete, and the timeline on the forums and summit would be within the next 90 days. He requested that EDAC have the authority to move forward with negotiations of the contract with the consultant in order to start planning the forums.

In response to Reverend Richardson's inquiry as to whether \$20,000 was standard fee for this type of consulting service, Mr. Butler noted that \$20,000 was standard fee for a consultant to arrange four workshops and a summit including in addition to providing a report on the outcome of the forums and workshops.

Discussion ensued regarding the RFP, the bidders and authorization of the Request For Qualifications (RFQ).

Mr. Simmons noted that only one proposal had been received from a company called DSG Consulting Services.

In response to Chairman Holland's inquiry regarding when the Trust had authorized the RFQ, Mr. Simmons noted this MOA was a request from a retroactive approval of the RFQ.

Chairman Holland expressed concern regarding the approval of the RFQ by EDAC without first making a recommendation that should be approved by the Trust.

Mr. Simmons noted that the retroactive request for authorization was requested because of the limited time frame to host the forums and summit.

Chairman Holland expressed further concern that the Trust was unaware of the terms or in the content of the RFQ. He asked for further discussion and comments from the members of the Trust.

Mr. Simmons noted if this MOA was deferred staff could bring the RFQ and the analysis to the next MDEAT meeting in May, but this would delay the process an additional 30 days.

Chairman Holland expressed concern noting he was uncomfortable with allowing committees to approve funding without approval by the Trust. He also noted that the approval of RFP's, and expenditure of funds should be recommended by the action committees to the Trust for approval.

Discussion ensued regarding the procurement process.

Mr. Simmons noted that the RFQ was issued according to the procurement procedures and it was appropriate for the Trust to approve retroactive authority.

Chairman Holland pointed out that whether or not the RFQ was processed under the procurement policy, the substance of that RFQ should be approved by this Trust before published. He expressed concern the possibility of Trust members not agreeing with the terms of the RFQ and how it was necessary to have an opportunity to review the RFQ.

Mr. Marc Douthit noted he was ready to accept the recommendation from the EDAC, and retroactively approve the RFQ and defer authority to the EDAC due to the time constraints.

Mr. Butler requested that staff reissue the RFQ to the Trust.

In response to Chairman Holland's inquiry regarding the timeframe needed in reviewing the RFQ and scheduling a special meeting to review the terms of the new RFQ, Mr. Simmons noted a copy of the RFQ was available for review and a special meeting could be held next week.

Mr. Dixon urged Trust members to review the RFQ and come forward with any concerns immediately.

Chairman Holland recommended that this MOA be tabled.

It was moved by Reverend Walter Richardson that he foregoing proposed MOA regarding the RFQ for the Economic Development Summit Consultant be tabled. This motion was seconded by Marc Douthit and upon being put to a vote passed by a unanimous vote of those members present (Ms. Barbara Montero, Ms. Natasha K. Nalls, Ms. Treska V. Rodgers, Mr. Richard Cooper were absent).

### **Adjournment**

There being no further business to come before the Trust the meeting was adjourned at 4:03 p.m.

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Chairman Robert Holland  
Miami-Dade Economic Advocacy Trust

**BOARD MINUTES**

**MAY 4, 2011**

**OFFICIAL MINUTES  
MIAMI-DADE ECONOMIC ADVOCACY TRUST  
SPECIAL BOARD MEETING OF MAY 4, 2011**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on May 4, 2011 at 3:30 p.m., there being present: Mr. Ron Butler, Ms. Stephanye Johnson, Ms. Barbara Montero, Mr. Carlos Morales, Reverend Walter T. Richardson, Ms. Treska V. Rodgers and Ms. H. Leigh Toney (Chairman Robert Holland, Esq., Mr. Marc Douthit, Esq., Mr. Richard Cooper, Ms. Natasha K. Nalls, Ms. Tamika Robinson, and were absent).

**ROLL CALL**

The following staff members were present: Executive Director John Dixon, Ms. Maria de la Portilla, Mr. Williams Simmons, (Ms. Laverne Carlile, Ms. Melba Gasque, Mr. Jose Gonzalez, Ms. Pamela Green, Mr. Eric Johnson, Ms. Angela Vaughns, Mr. Joey Walker and Mr. Anthony Williams were absent); Assistant County Attorney Terrence Smith; and Deputy Clerk Zorana Gainer.

In the absence of Chairman Holland and Vice-Chairman Marc Douthit, Reverend Walter Richardson chaired today's (5/4) special meeting. He called the meeting to order at 3:38 p.m., noting the intent of this meeting was to consider agenda item I-C that originally appeared on the April 20, 2011 MDEAT agenda.

**I. Board Action Items**

**C. RFQ for Economic Development Summit Consultant (\$20,000)**

Mr. John Dixon noted a copy of foregoing Request for Quotation (RFQ) was emailed to the members of the Trust for review, specifically the selection of a candidate to lead the Economic Development Summit. He noted \$20,000 was budgeted for this purpose, and called for questions or concerns from Trust members concerns regarding the RFQ.

In response to Mr. Butler's inquiry regarding changing the timeframe, Mr. Dixon explained that the initial plan was to host three forums within the urban core areas of the County to discuss economic conditions within those communities. He noted these forums would culminate into the September 2011 Economic Development Summit.

In response to an inquiry regarding vendors, which was forwarded by Ms. Rodgers via email, Mr. Dixon explained the RFQ was only accessible to those vendors listed in the pool already approved by the County and the cost to advertise the RFQ would be approximately \$6,000, which would consume a significant portion of the budget. He noted according to a County resolution the staff was able to contact businesses and ask them to respond to the RFQ without publishing it in the newspaper. Mr. Dixon noted those vendors would be contacted both by email and by telephone, and staff would reach out to the vendors once they received a written response.

Mr. Simmons pointed out approximately 200 vendors was listed in the pool approved by the County; however, staff was only required to contact three vendors from that list.

Ms. Rodgers noted her main concern was that this process remains fair, open, and transparent to all qualified businesses and that all vendors have an opportunity to apply for the RFQ.

Mr. Simmons explained the intent of the RFQ, noting that due to the time constraints involved, this request authorized staff to solicit for the RFQ, evaluate and contract with the successful respondent under the supervision of the Economic Development Committee. He noted the approval of this item included the \$20,000 budget.

Discussion ensued among the members of the Trust regarding the process of applying for an RFQ.

Mr. Simmons read, into the record, the recommendation from the memorandum dated April 16, 2011, entitled "RFQ for Economic Development Summit Consultant" from Mr. John Dixon.

It was moved by Mr. Ron Butler that the Trust authorize the MDEAT staff to advertise an RFQ to retain the services of an economic development summit consultant; and to evaluate and contract with the successful respondent, under the supervision of the Economic Development Action Committee which would receive the information and direct staff; and to authorize an amount not-to-exceed \$20,000 from the Economic Development Budget to retain the consultant. This motion was seconded by Ms. Treska Rodgers and upon being put to a vote passed unanimously by those members present. (Chairman Robert Holland, Esq., Mr. Marc Douthit, Esq., Mr. Richard Cooper, Ms. Natasha K. Nalls, Ms. Tamika Robinson, and were absent).

There being no further business to come before the Trust the meeting was adjourned at 3:53 p.m.

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Acting Chairman Reverend Walter Richardson  
Miami-Dade Economic Advocacy Trust

**INFORMATION ITEM II A**  
**JUDGE MATHIS TEEN COURT VISIT**

# Memorandum



## INFORMATIONAL ITEM

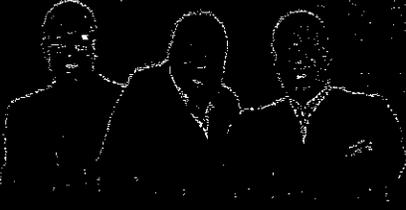
**To:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**FROM:** John E. Dixon, Executive Director  
**Date:** December 19, 2011  
**Subject:** Judge Mathis Speaks to Teen Court/Student Court Students

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On Friday, December 2<sup>nd</sup>, The Foundation for Youth and Economic Development, Inc. participated in an event with George Wilborn, The Golf and Comedy Jam Stress Relief Weekend. The event included an appearance of TV celebrity Judge Mathis. He had the opportunity to speak to students from Teen Court/Student Court. These students were from, Miami Northwestern Senior High, Booker T. Washington Senior High and Miami Edison Middle School. The event hosted, comedian and syndicated radio co-host George Wilborn, who was also on hand to speak to the students.

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MDEAT and The Foundation presented Judge Mathis with a plaque and Teen Court Portfolio for the appreciation of Judge Mathis for taking time to speak to our students. The presentation was made by three students from the schools. They were Johnny Perez, Senior, Booker T. Washington Senior High, Maurice Bellamy, Junior, Miami Northwestern Senior High, and Judge Raymond, an 8<sup>th</sup> grader at Miami Edison Middle. The students were given a chance to ask questions of the Judge and his life choices.



# GOLF COMEDY JAM

## WEEKEND!

### GOLF TOURNAMENT AND COMEDY SHOW FRIDAY AND SATURDAY, DECEMBER 2&3, 2011

Friday, December 2, 2011 (12PM) at the  
MIAMI BEACH GOLF CLUB  
2301 Alton Road - Miami Beach, Florida  
Celebrity Guests: Johnny Gill, Earthquake,  
Judge Greg Mathis, Alfonso Mourning,  
Don "DC" Curry, Luther "Luke" Campbell,  
Richard Dent, Joe Terry, Tim Hardaway,  
Alrich Richmond and Keith Ashin



Saturday, December 3, 2011 (8PM) at the  
ZIM BALLETT OPERA HOUSE  
1300 Biscayne Boulevard, Miami, Florida  
Featuring: Corey Halemb, Don "DC" Curry,  
Joe Terry and 99 JAMZ very own Benji Brown!

For more information Visit:  
[golfcomedyjam.com](http://golfcomedyjam.com)  
[architectur.org](http://architectur.org)  
or call  
(855 727 5653)

With Special Musical Guest  
Christopher Willson!

DIRECTED BY:  
"THE STRESS RELIEVER"

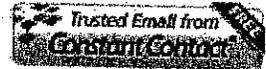
# GEORGE WILBORN

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## Golf and Comedy Jam with George Wilborn

[Forward email](#)

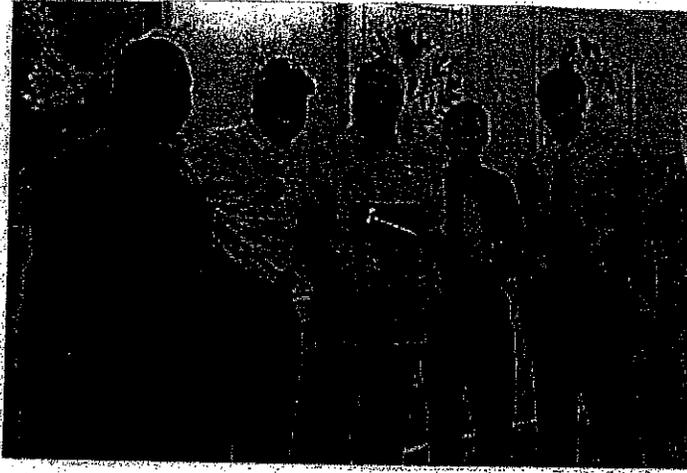
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## **INFORMATION ITEM II B**

# **NATIONAL ALLIANCE OF BLACK SCHOOL EDUCATORS – TEEN COURT PRESENTATION**

# Memorandum



## INFORMATIONAL ITEM

**To:** Miami-Dade Economic Advocacy Trust (MDEAT) Board

**FROM:** John E. Dixon, Executive Director

**Date:** December 19, 2011

**Subject:** 39<sup>th</sup> Annual Conference of the National Alliance of Black School Educators (NABSE)

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The National Alliance of Black School Educators (NABSE) asked Miami-Dade County Teen Court/Student Court to do a workshop on Interventions Strategies for Youthful Offenders, November 16<sup>th</sup> – 20<sup>th</sup>, in New Orleans, La. The presenters were Valmarie Rhoden, Teen Court/Student Court Program Coordinator, Miami-Dade Public Schools, Anthony Williams, Director of Teen Court and I at the conference.

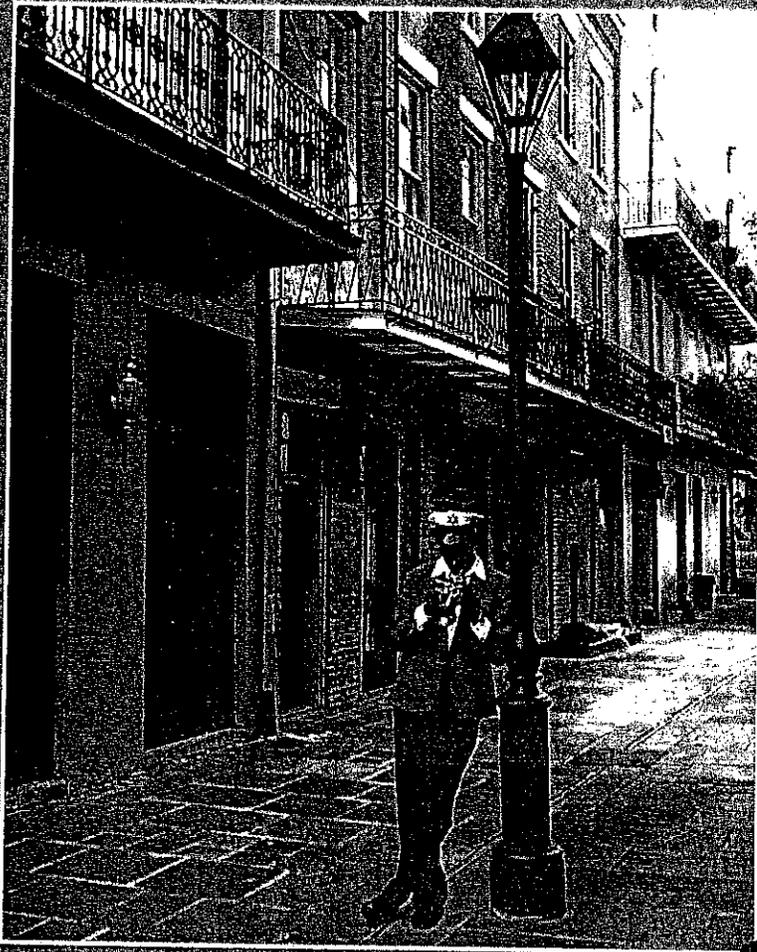
The conferencees were shown the DVD of the Attorney Training Program so they could better understand what Teen Court/Student Court is and what the program does to give young people a second chance. The Teen Court/Student Court Program is a part of the restorative justice movement in the school system which is gaining strength all over the country. We also presented two power point presentations; one on Teen Court and the other on Student Court. The concept was very well received by the NABSE.

NABSE  2011

# Conference Preview

Publication of the National Alliance of Black School Educators

*Education is a Civil Right. Today's Strategies that  
Build Tomorrow's Leaders of African Descent*



39th Annual Conference  
**NEW ORLEANS**

November 16-20, 2011

Ernest N. Morial Convention Center  
New Orleans, LA

NABSE 

# 39th Annual Conference NEW ORLEANS

November 16-20, 2011  
Ernest N. Morial Convention Center  
New Orleans, Louisiana

*"Education is a Civil Right: Today's Strategies that  
Build Tomorrow's Leaders of African Descent"*

**JOIN us at NABSE's 39th Annual Conference where you will be able to:**

Attend Workshops,  
Education Strands,  
Plenary Sessions and  
Research Roundtables for  
ALL educators K-16

Network with over  
4,000 educators  
from across North  
America and beyond

Visit over 300 Education,  
Non-Profit and Retail  
Exhibitors in the  
NABSE Exhibition Hall

Explore job  
opportunities at the  
Employment  
Opportunity Center

**Don't Miss this year's Conference Speakers:**



**Reverend Jesse L. Jackson, Sr.**  
*Civil Rights Activist,  
Founder & President of the  
Rainbow/PUSH Coalition*



**Yolande Cornelia  
'Nikki' Giovanni**  
*Poet, Writer, Educator,  
Commentator & Activist*



**Dr. Pedro Noguera**  
*NYU Professor of Education,  
Urban Sociologist, Author*



**Cory Booker**  
*Mayor,  
Newark, NJ*



**Charles Bolden**  
*Astronaut & First  
African American  
NASA Administrator*

**EARLY BIRD SPECIAL!!!!**

*Register by August 31st and receive up to \$25 in savings!*

**Exhibition Show Dates: November 17-19, 2011**

Visit us at [www.nabse.org](http://www.nabse.org) or contact us at 1-800-221-2671  
to learn more about the NABSE 2011 Conference and Register!

Visit our website at [www.nabse.org](http://www.nabse.org)

To update your email address and other information, please [click here](#). If you are receiving more than one copy of this email, please let us know your preferred email address. Thank you.  
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**INFORMATION ITEM II C**

**FLORIDA ASSOCIATION OF TEEN  
COURTS, INC. STATE CONFERENCE**

# Memorandum



## INFORMATIONAL ITEM

**To:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**FROM:** John E. Dixon, Executive Director  
**Date:** December 19, 2011  
**Subject:** Florida Association of Teen Courts, Inc. (FATC)

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The State Conference was in Orlando, December 8<sup>th</sup> and 9<sup>th</sup>. The Conference had two long time veterans of twenty (20) plus years with Teen Court in the Orlando area and they were Varaunda Jackson, Esq., who spoke on the topic "Everything Has a Price" and Jeffrey Ashton, Esq., who spoke on Prosecuting a Difficult Case." Ms. Jackson started with Teen Court as a volunteer and continued once she finished Law School. She has and continues to counsel young people who have been sent to the program by the authorities in the Orlando County. Mr. Ashton spoke about the three (3) year trial where he was lead prosecutor in the Casey Anthony case that received world-wide press.

Also, there was an additional noteworthy speaker, Brandon Johnson, who spoke on the topic, "Risky Life, Limb and Lost." Brandon is a young adult from Wyoming that chose to drive drunk and had an accident at the age of seventeen (17). He is now paralyzed from the neck down and in a wheelchair. His presentation was very powerful with a DVD of his accident that addressed the parallels of drinking and driving.

Finally, there was a sixteen (16) year old high school student, Mary Hwang, with a weighted grade average of 6.0. She presented her Teen Court Volunteer Database to the association. This database will eliminate a great deal of paper used to keep track of volunteer hours in the program.

**INFORMATION ITEM II D**

**HOMEOWNERSHIP ASSISTANCE  
PROGRAM (HAP) MAINTENANCE AND  
LOANS PORTFOLIO REVIEW**

**(WALK-IN)**

**INFORMATION ITEM II E**  
**TEEN COURT JUNIOR JOURNALISM**  
**INITIATIVE**

# Memorandum



## INFORMATIONAL ITEM

**To:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**FROM:** John E. Dixon, Executive Director  
**Date:** December 15, 2011  
**Subject:** Teen Court Junior Journalist Initiative

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The Miami-Dade Economic Advocacy Trust/Miami-Dade County Teen Court, leadership and management has launched a new initiative, accordingly:

Teen Court Junior Journalist Initiative, a vision of Teen Court's Management team, was introduced during the Fiscal 2011-2012 period. This new initiative supports MDEAT's focus of advocacy as well as aligns with Teen Court's mission to advocate and create opportunities for youth to develop into responsible citizens. Through this initiative, Teen Court participants, using their journalistic skills, are urged to voice views, share their stories, and bring attention to youth issues. Youth participant's perspective will be featured in Teen Court's *"Making a Difference in Teens' Lives"* quarterly newsletter publication, under the caption of *"Junior Journalist Corner."* A sample copy of Teen Court's quarterly newsletter is attached.

**ADVOCACY ITEM II A**  
**PONCIANA INDUSTRIAL PARK TOUR**



## Advocacy Item

**TO:** Miami-Dade Economic Advocacy Trust (MDEAT) Board

**FROM:** John Dixon  
Executive Director

**DATE:** December 21, 2011

**SUBJECT:** Poinciana Industrial Park Tour

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### **PURPOSE OF ITEM**

To work in collaboration with the Miami-Dade County Economic Development and Social Services (EDSS) Committee chaired by Miami-Dade County Commissioner Rebeca Sosa, District 6 to coordinate and implement a tour of Poinciana Industrial Park (PIP). As the County begins the process to examine the development of PIP, the tour is designed to educate the County Commissioners that are members of the EDSS about the amenities and location of the Park. MDEAT is concerned about high unemployment in the Targeted Urban Areas (TUA). The PIP is located in Liberty City where the unemployment rate is upwards of 30%. The development of PIP can have a direct impact to create jobs for the citizens that live in the immediate area.

### **BACKGROUND INFORMATION**

There is much concern about the development of Poinciana Industrial Park regarding its potential to generate jobs to address the high rate of unemployment in the immediate area. The recent proposal to construct the Florida Department of Health Clinic at Poinciana; the newly built HOPE VI housing development and the ability to attract businesses to Poinciana, affords local residents an opportunity to work and gain services where they live. This concept of urban planning and revitalization is currently being implemented in many U.S. metropolitan cities. Locally, the idea of living where you work has been demonstrated in Mid-Town Miami and Downtown Dadeland projects.

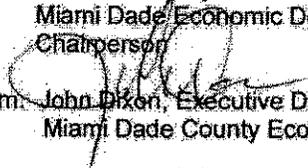
We think the same kind of opportunities exist at Poinciana with the possibility of cold storage facilities, light industrial manufacturing, assembly plants, food processing plants, vertical horticulture and other targeted industries that match the skill level of local residents. In addition, the possibility to establish an industrial park of companies that manufacture GREEN products would be an innovative initiative for Miami-Dade County.

The indirect impact of the development of Poinciana can stimulate the opening of financial centers, retail stores and clean and decent grocery stores for residents and business owners. All of these are basic needs to create and sustain a thriving local community.

We think the tour will provide additional insight to the kind of development that can occur in an effort to lift the Liberty City community and its residents.

## MEMORANDUM

To: Commissioner Rebeca Sosa, District 6  
 Miami Dade County  
 Board of County Commissioners  
 Miami Dade Economic Development and Social Services Committee  
 Chairperson

From:  John Dixon, Executive Director  
 Miami Dade County Economic Advocacy Trust

Date: November 21, 2011

RE: Poinciana Industrial Park Tour

cc: Commissioner Jean Monestime, Commissioner  
 Miami Dade County  
 District 2  
 Miami Dade Economic Development and Social Services Committee  
 Co-Chairperson

Russell Benford, Deputy Mayor  
 Miami Dade County

This memorandum serves as a request for your approval to allow the Miami Dade Economic Advocacy Trust to schedule and coordinate a tour of Poinciana Industrial Park for the Miami Dade County Economic Development and Social Services Committee.

As you are aware, there is much concern about the development of Poinciana Industrial Park regarding its potential to generate jobs to address the high rate of unemployment in the immediate area. The recent proposal to construct the Florida Department of Health Clinic at Poinciana; the newly built HOPE VI housing development; and the ability to attract businesses to Poinciana affords local residents an opportunity to work and gain services where they live. This concept of urban planning and revitalization is currently being implemented in many U.S. metropolitan cities. Locally, the idea of living where you work has been demonstrated in Mid-Town Miami and Down Town Dadeland projects.

# **DEPARTMENTAL MONTHLY REPORT**

**V. A**

**Fiscal Report**



# **MIAMI-DADE ECONOMIC ADVOCACY TRUST**

## **FISCAL REPORT**

**FISCAL YEAR 2011/12**  
**As of November 30, 2011**

# MIAMI-DADE ECONOMIC ADVOCACY TRUST

## ADMINISTRATION (G.F.)

### FISCAL MANAGEMENT REPORT FY 11/12

As of November 30, 2011

Subobject Description	Budget	Actual	Balance
00110 SALARIES	397,000	83,163	344,044
01010 FRINGES	132,600	17,518	123,728
01111 ADMINISTRATIVE CHARGES	-451,800		-451,800
11618 COURIER SERVICES		8	-8
22350 BOTTLED WATER & CHILLER	200	99	15
22430 OTHER OUTSIDE CONTRACTS	500		500
23210 GENERAL LIABILITY	10,800		10,800
24130 MAINT & REPAIR:OFF EQUIPMENT	1,000	199	633
24571 P.C. MAINT	6,000	390	5,610
25330 COPY MACHINE RENTAL	6,000	41	5,959
25511 PAYMENTS TO LESSOR	134,000	31,637	102,363
26028 GSA SERVICE TICKET	2,000		2,000
26040 GSA WORK ORDERS	2,000		2,000
26050 GSA PRINTING & REPRODUCTION	6,000	63	5,938
26051 GSA POSTAGE		363	-363
26062 FM LT EQ MILEAGE	500	33	467
26063 FM LT EQ PARTS	100		100
26068 FM ACC/ABU/MOD	500		500
26077 FM-POOL VEHICLE HOURS	2,000	70	1,930
26110 DATA PROCESSING SE	4,000	430	3,570
26260 OTHER CHARGES FOR	800		800
26613 CLERK-RECORDS STORAGE	500		500
31010 TELEPHONE-REGULAR	11,600	1,252	10,348
31011 TELEPHONE-LONG DISTANCE	600	57	543
31015 CELLULAR PHONE SERVICES	3,500	257	3,243
31018 OTHER COMMUNICATIONS	1,500		1,500
31110 PUBLICATIONS	300		300
31130 MEMBERSHIPS	200		200
31210 TRAVEL EXPENSE-U.S	3,000		3,000
31215 TRAVEL EXPENSE-PCA		604	-604
31220 REGISTRATION FEES	500		500
31320 PARKING REIMBURSEMENTS	400		400
31401 NEWSPAPER ADVERTISEMENT	8,000	372	7,628
31402 NEWSPAPER ADVERTISEMENT	4,000		4,000
31408 RADIO ADVERTISING	9,000		9,000
31420 SPONSORSHIPS/MARKETING	4,000		4,000
31510 OUTSIDE PRINTING	2,000		2,000
31520 GRAPHIC SERVICES	2,000	35	1,965
31611 POSTAGE-REGULAR MAIL	500		500
31910 PETTY CASH EXPENDITURES	500		500
32010 INSERVICE TRAINING	500		500

**MIAMI-DADE ECONOMIC ADVOCACY TRUST****ADMINISTRATION (G.F.)****FISCAL MANAGEMENT REPORT FY 11/12**

As of November 30, 2011

<b>Subject Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Balance</b>
43231 COMMUNICATION EQUIPMENT	200		200
47010 OFFICE SUPPLIES/OUTSIDE VENDOR	500		500
47011 GSA CENTRAL SERVICES	6,000	147	5,853
49310 CLOTHING AND UNIFORMS	500		500
60620 GRANTS TO OTHERS	10,000		10,000
95021 COMPUTER EQUIPMENT	5,000		5,000
<b>EXPENDITURE TOTAL</b>	<b>329,000</b>	<b>136,738</b>	<b>373,808</b>

**MIAMI-DADE ECONOMIC ADVOCACY TRUST****ECONOMIC DEVELOPMENT****FISCAL MANAGEMENT REPORT FY 11/12**

As of November 30, 2011

<b>Subobject Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Balance</b>
00110 SALARIES	70,000	10,227	59,773
01010 FRINGES	15,000	2,268	12,732
01111 ADMINISTRATIVE CHARGES	50,000		50,000
60620 GRANTS TO OTHERS	151,000	19,950	131,050
<b>EXPENDITURE TOTAL</b>	<b>286,000</b>	<b>32,445</b>	<b>253,555</b>

# MIAMI-DADE ECONOMIC ADVOCACY TRUST

## HOUSING ASSISTANCE PROGRAM

### FISCAL MANAGEMENT REPORT FY 11/12

As of November 30, 2011

Subobject	Description	Budget	Actual	Balance
R31900	OTHER TAXES	1,478,000	117,197	1,360,803
R36100	INTEREST EARNINGS	1,000	139	861
R36900	OTHER MISCELLANEOU	50,000	21,777	28,223
R38900	OTHER NON REVENUE(	858,000	728,395	129,605
	<b>REVENUE TOTAL</b>	<b>2,387,000</b>	<b>867,508</b>	<b>1,519,492</b>
00110	SALARIES	138,000	26,725	111,275
01010	FRINGES	34,000	6,446	27,554
01111	ADMINISTRATIVE CHARGES	50,000		50,000
26050	GSA PRINTING & REPRODUCTION	600		600
26616	RECORDING FEES	500	70	430
32010	INSERVICE TRAINING	800		800
47011	GSA CENTRAL SERVICES	400		400
60620	GRANTS TO OTHERS	2,162,600	342,819	1,819,781
78030	ESCROW AGENT	100	20	80
	<b>EXPENDITURE TOTAL</b>	<b>2,387,000</b>	<b>376,080</b>	<b>2,010,920</b>

## TEEN COURT PROGRAM

FISCAL MANAGEMENT REPORT FY 10/11

As of November 30, 2011

<b>Subobject</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Balance</b>
R35900	OTHER FINES AND/OR	1,200,000	99,842	1,100,158
	CARRYOVER	293,000	597,524	-304,524
R36100	INTEREST EARNINGS	5,000	193	4,807
	<b>REVENUE TOTAL</b>	<b>1,498,000</b>	<b>697,559</b>	<b>800,441</b>
	00110 SALARIES	805,000	101,602	703,398
	01010 FRINGES	242,000	26,224	215,776
	01111 ADMINISTRATIVE CHARGES	282,200	0	282,200
	22310 SECURITY SERVICES	12,000	1,703	10,297
	22350 BOTTLED WATER & CHILLER	100		100
	22430 OTHER OUTSIDE CONTRACTS	3,500	578	2,922
	24130 MAINT & REPAIR:OFF EQUIPMENT	1,000	87	913
	25330 COPY MACHINE RENTAL	5,000	836	4,164
	25511 PAYMENTS TO LESSOR	12,400	400	12,000
	26032 GSA AFT.HOUR CHRGS	12,000	525	11,475
	26050 GSA PRINTING & REP	2,000	774	1,226
	26051 GSA POSTAGE		116	-116
	26062 FM LT EQ MILEAGE	3,000	137	2,863
	26077 FM-POOL VEHICLE HOURS	2,000	77	1,923
	26260 OTHER CHARGES FOR		120	-120
	31210 TRAVEL EXPENSE-U.S	1,000	1,083	-83
	31220 REGISTRATION FEES	200	930	-730
	31402 NEWSPAPER ADVERTISEMENT	5,000		5,000
	31420 SPONSORSHIPS/MARKETING	5,000		5,000
	31510 OUTSIDE PRINTING	600		600
	31611 POSTAGE-REGULAR MAIL	500		500
	33050 OTHER GENERAL OPERATING		25	-25
	47011 GSA CENTRAL SERVICES	8,000	683	7,317
	49310 CLOTHING AND UNIFORMS	2,500		2,500
	60620 GRANTS TO OTHERS	93,000	4,500	88,500
	<b>EXPENDITURE TOTAL</b>	<b>1,498,000</b>	<b>140,400</b>	<b>1,357,600</b>

**DEPARTMENTAL MONTHLY REPORT**

**V. B**

**HOUSING UNIT REPORT**

**MIAMI DADE ECONOMIC ADVOCACY TRUST  
NOVEMBER 2011  
HOUSING OUTREACH & EDUCATION REPORT**



**HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)**

During the period from November 1, 2011 and November 30, 2011 there were Thirty-Seven (37) HAP applications submitted totaling \$3,530,044 in first mortgages with an aggregate purchase price of \$4,182,950 and there was \$95,000 in Miami Dade County and other (non-county) administered subsidy program mortgages.

During the same period from November 1, 2011 and November 30, 2011, Twenty-four (24) families purchased homes utilizing a total of \$193,489 in HAP mortgages. These loans generated \$2,665,694 in first mortgages with an aggregate purchase price of \$2,938,890. There was \$50,000 in Miami-Dade County administered subsidy program mortgages associated with these closings and \$103,330 in non-county funded subsidy program mortgages. HAP has thereby increased Miami-Dade County's property tax roll by an estimated \$60,000 for November (based on an average annual tax bill of \$2,500 per home). See November 2011 Production Report for statistical details.

**HAP FUNDING & TRAINING SEMINARS**

Funds are allocated monthly based on cash position. New file submissions are taken from the 15<sup>th</sup> through the end of every month. Funding analysis is completed monthly. For the new fiscal year (2011-2012) that began October 1, 2011, the YTD fundings are fifty-eight (58) loans for \$443,046).

The first Certification Workshop for fiscal year 2011-12 will not likely be held before January or February 2012.

Workshops are generally held every 6-8 weeks. Individual mortgage originators and title/ closing agents must be approved to submit and close HAP files. Realtor and developer attendance is highly recommended but not required at this time. Signed Participation Agreements are required for individuals and their affiliated company along with licensing information for monitoring and tracking purposes.

**HOMEOWNERSHIP ASSISTANCE PROGRAM SPECIAL INITIATIVES**

There are no special housing program initiatives in operation or planned at this time. Based on the increased volume in HAP file submission and subsequent fundings, it is doubtful that we will receive adequate (Surtax) monies to allocate to special housing project(s) or initiatives. It would at least require matching funds from a secondary/ partnering source and an updated HAP funds analysis and projection in conjunction with any request that would come under consideration.

### HOMEOWNERSHIP EDUCATION & OUTREACH

- Presenter at Trinity Empowerment Consortium's First-Time Homebuyer Education Workshops in English and Spanish held at the West Perrine Opportunity Center. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Downpayment Assistance Programs (DAP's) and how they integrate into the mortgage process to approximately twenty-five (25) Spanish attendees and thirty-five (35) English attendees.

MIAMI DADE ECONOMIC ADVOCACY TRUST HOMEOWNERSHIP ASSISTANCE PROGRAM November 2011		
General Statistics	Month of November 2011	YTD November 2011
Total Applicants	37	75
Total Purchase Price	\$4,182,950.00	\$8,972,495.00
Total amount in 1st Mortgages	\$3,530,044.00	\$7,883,653.00
Total Amt SURTAX & Other Subsidies	\$95,000.00	\$349,330.00
<b>Total Loans</b>	<b>24</b>	<b>58</b>
<b>Total MMAP Funding</b>	<b>\$193,489.00</b>	<b>\$443,046.00</b>
Total Purchase Price	\$2,938,890.00	\$7,221,060.00
Average Sales Price	\$122,453.75	\$124,501.03
Total amount in 1st Mortgages	\$2,665,694.00	\$6,693,616.00
Average 1st Mortgage	\$111,070.58	\$115,407.22
Total Amt SURTAX Funding	\$50,000.00	\$92,000.00
Other Loans	\$103,330.00	\$141,830.00
Estimated Increase to Tax Base	\$60,000.00	\$145,000.00
* Based on annual taxes of \$2500/yr.	Ave. HAP Ln Amt.	\$7,638.72
<b>Head of Household</b>		
Female	12	26
Male	12	32
<b>Total</b>	<b>24</b>	<b>58</b>
<b>Ethnicity</b>		
Black	6	13
Hispanic	16	39
White	1	3
Other	1	3
<b>Total</b>	<b>24</b>	<b>58</b>
<b>Median Income Level</b>		
Very Low	3	7
Low	15	30
Median	4	14
Median Moderate	2	7
<b>Total</b>	<b>24</b>	<b>58</b>
<b>Commission District</b>		
District 1 - Barbara Jordan	5	13
District 2 - Jean Monestime	3	6
District 3 - Audrey Edmonson	1	2
District 4 - Sally A. Heyman	0	0
District 5 - Bruno A. Barreiro	0	1
District 6 - Rebecca Sosa	2	3
District 7 - Xavier L. Suarez	0	0
District 8 - Linda Bell	7	20
District 9 - Dennis C. Moss	5	8
District 10 - Javier D. Souto	0	2
District 11 - Joe A. Marinez	1	2
District 12 - Jose "Pepe" Diaz	0	1
District 13 - Esteban Bovo Jr.	0	0
<b>Total</b>	<b>24</b>	<b>58</b>

**DEPARTMENTAL MONTHLY REPORT**

**V. C**

**TEEN COURT UNIT REPORT**

# Memorandum



## MIAMI-DADE ECONOMIC ADVOCACY TRUST

### TEEN COURT REPORT

**To:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**From:** John E. Dixon, Executive Director  
**Date:** December 13, 2011  
**Subject:** Comprehensive Teen Court Report for November 2011

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#### PURPOSE OF ITEM

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board, of Miami-Dade County Teen Court (M-DCTC) performance and activities for the month of November.

#### BACKGROUND INFORMATION

##### Program Activities

**November 11<sup>th</sup>, 29<sup>th</sup>, and 30<sup>th</sup> of 2011:** Teen Court staff conducted *Victim's Awareness Panel Workshop (VAP)*-an interactive workshop that sparks dialogue between participants, parents and/or guardians. Twenty-nine (29) individuals comprised of both program participants and their parents discussed the value of forgiveness, restoration, and repair of lost trust as well as how various crimes committed impact the family and community.

**November 14<sup>th</sup>, 15<sup>th</sup>, and 16<sup>th</sup>:** LaVerne Carlile, Teen Court Administrator and Melba Gasque, Marketing Administrator, conducted presentations to Teen Court youth at three Teen Court hearing sites, accordingly: November 14<sup>th</sup> Richard E. Gerstein Courthouse, South Dade Government Center on November 15<sup>th</sup>, and the North Dade Justice Center on November 16<sup>th</sup>. Presentations entailed launching one of Teen Court's newest innovations, "*Teen Court Junior Journalist Corner*". This initiative affords Teen Court participants another forum to utilize their journalistic skills to voice views on issues impacting youth. See the attached flyer.

**November 14<sup>th</sup>, and 17<sup>th</sup> of 2011:** Frank Tarrau, Teen Court Training Specialist, with the assistance from various Teen Court Juvenile Services Specialists, provided training for students participating as volunteers in the Student Court, Restorative Justice School-Based initiative. Training was held on November 14, 2011 at Miami Central Senior High and on November 17, 2011 at Miami Carol City Senior High.

**November 16, 2011:** In collaboration with Miami-Dade County Corrections and Rehabilitation, eight (8) Teen Court youth were afforded an opportunity to attend the Turner Gilford Knight (TGK) Correctional Facility Jail Tour and eight (8) participated in the Boot Camp Jail Tour. These tours serve as crime prevention and intervention tools, providing participants with an understanding of the consequences of engaging in negative actions.

### **Program Performance**

**Referrals:** Teen Court received a combined total of fifty-five (55) referrals from various juvenile justice agencies, to include the Juvenile Services Department (JSD), and Miami-Dade County State Attorney's Office on behalf of Broward County Teen Court (BCTC). M-DCTC assists BCTC with co-monitoring cases involving youth who have committed crimes in Miami-Dade County although residing in Broward County. During the month, additional referrals were also received and processed through the Student Court School-Based Restorative Justice initiative.

**Community Service:** Teen Court generated seven hundred thirty-six (736) community service hours. This total included two hundred seventy-one (271) completed by defendants, three hundred fifteen (315) performed by youth volunteers, and one hundred fifty (150) community service hours were provided by adults, serving as jury monitors as well as legal professionals volunteering as judges, presiding over Teen Court hearings.

**Offender Information for November 2011**

**Referrals per fiscal year:**

12/31/98 – 09/30/99	334	Carried Over	2,664
10/01/99 – 09/30/00	506	10/01/06 – 09/30/07	245
10/01/00 – 09/30/01	323	10/01/07 – 09/30/08	356
10/01/01 – 09/30/02	336	10/01/08 – 09/30/09	424
10/01/02 – 09/30/03	293	10/01/09 – 09/30/10	454
10/01/03 – 09/30/04	390	10/01/10 – 09/30/11	619
10/01/04 – 09/30/05	267		
10/01/05 – 09/30/06	215	10/01/11 – 10/30/11	22
		11/01/30 – 11/30/11	53
	2,664	<b>TOTAL REFERRALS</b>	<b>4,837</b>

**Monthly Sanctions for Referrals Completed (November 2011)**

Anti-Theft Class Attendees	22
Curfew	0
Declined referrals	0
Civics and Business Attendees	15
Substance Abuse Attendees	33
Essay Completed/Closed Cases	22
Ethics Workshops Attendees	16
Hours of Community Service/ Closed Cases	271

Jail Tour Attendees	16
Jury Duties Completed	127
Letter of Apology/Closed	22
Peer Circle Attendees	30
Restitution	0
Victim Awareness Panel	
Workshop Attendees	29
Verbal Apology to Parent	21

**Offenses and Number of Charges:**

Note: Some defendants have multiple charges

Assault	2
Bad Behavior	3
Battery (Simple)	5
Bullying	1
Burglary	1
Consuming Alcohol by minor	1
Defiant	7
Disciplinary Problems	7
Drug Possession	2
Drug Use	2
Grand Theft	4
Obstruction by Disguise	1
Petty Theft	3
Retail Theft	9
Skipping School	11
Stealing	1
Suspension	1
Trespassing	1
Verbally Aggressive	2

**Referral Sources:**

Department of Juvenile Justice	3
Miami-Dade County	
School Based Referrals	11
Civil Citation Program	16
State Attorney's Office	6
Prevention Incentive Program (PIP)	17
Other Agencies	0

**Age:**

Seven	1
Eight	0
Nine	2
Ten	2
Eleven	1
Twelve	3
Thirteen	5
Fourteen	6
Fifteen	9
Sixteen	11
Seventeen	8
Eighteen	2

**Race:**

African American	26
Caucasian	6
Hispanic	21
Other	0

**Gender:**

Female	23
Male	30

**Commission Districts November 2011:**

1	1
2	4
3	4
4	2
5	4
6	1

7	1
8	10
9	14
10	0
11	2
12	2

13	2
Broward	6

**Commission Districts for Fiscal Year 10/01/11 – 10/31/12**

1	1
2	8
3	8
4	3
5	4
6	3

7	2
8	10
9	18
10	1
11	4
12	3

13	3
Broward	7

**COMPARISON OF YEAR-TO-DATE REFERRALS**

Referrals for 10/01/10 – 09/30/11		Referrals 10/01/11– 09/30/12	
Date cases received	No.	Date cases received	No.
10/01/10 – 10/31/10	22	10/01/11 – 10/31/11	22
11/01/10 – 11/30/10	75	11/01/11 – 11/30/11	53
<b>TOTAL</b>	<b>97</b>	<b>TOTAL</b>	<b>75</b>

**DEPARTMENTAL MONTHLY REPORT**

**V. D**

**PUBLIC INFORMATION REPORT**

# Memorandum



**TO:** Miami-Dade Economic Advocacy Trust Board  
**THRU:** John E. Dixon, Jr., Executive Director  
**DATE:** Wednesday, December 21, 2011  
**SUBJECT:** Marketing and Public Information Report

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For your review, please find below the activities that were implemented to help the agency reach its audience via visual communications and printed materials for November - December 2011.

Offices of Marketing and Public Information provides assistance to the MDEAT Trust, Action Committees Chairpersons and staff liaisons, CBO's, and residents announcing our advocacy efforts and community empowerment initiatives created for. A multi-mix of collateral materials and promotional information are utilized to deliver the MDEAT message including: letters, flyers, radio and newspaper advertising placement, television interviews, news articles, press releases, photos, website event placement and updates, email listings, and other functions. Offices of Marketing and Public Information assist with logistics of all MDEAT events. All are available for your review and comply with county branding.

- A. The unit continually provides support to the MDEAT Trust Board, Executive Director, Economic Development Unit, Housing Assistance Program, Teen Court Program, Procurement/Purchasing Liaison, Fiscal Unit, and other operations of the agency.
- B. Post and edit all scheduled meetings for the MDEAT Board, and Action Committees along with other agency notifications.
- C. Monitor all Miami-Dade Board of County Commission and Commission Committee meetings.
- D. Continuously monitor newspapers, magazines, radio, and TV broadcasts.
- E. Youth Action Committee (YAC)  
Miami-Dade County Teen Court Program

Prepared printed materials, press releases, and assist with outreach for the program. In addition, implement radio and newspaper awareness for the program.

- 1. Coordinating with Clerk of the Courts Harvey Ruvlin and MDEAT Board Chairman Robert Holland to have the Teen Court video (produced in-house with MDTV) presented to citizens before each Jury Pool session.
- 2. Mailed out and followed up on letter of support with printed materials .
- 3. Working on Fall 2011 Teen Court Newsletter
- 4. Presented to all Teen Court locations the Teens writing articles/editorials for the Teen Court Newsletter.
- 5. Designing layout to purchase a Pop-Up Display.

#### F. Housing Advocacy Committee - Housing Assistance Program (HAP)

Prepared printed materials, press releases, and assisted with outreach for the committee. In addition, implement radio and newspaper awareness for the program.

1. Reviewing 2<sup>nd</sup> Draft for Housing Brochure.
2. Working with PR Housing Subcommittee on future initiatives and events.
3. Created Press Releases for Trainings
4. Discussing and coordinating a large Housing event for late Fall 2011

#### G. Economic Development Action Committee

##### 2011 Metro Miami Equity Summit and Roundtables (MMES)

Continue coordinating with the Committee and DSG Consultants for the closeout of the MMES Initiatives. Will provide updates to the community utilizing: letters; flyers; radio, newspaper and TV advertising placement; radio commercials-interviews; news articles; press releases; digital photography; website event placement; emails; and future meetings once the 2012 MMES Action Plan is launched.

1. Continue disseminating info via Press releases with assistance from community web and social media blasts.
2. Digital Photography and possible video documentation of future meetings.
3. Available for review  
MDEAT MMES Commercial on Comcast - 160 - spots started 9/21 - 9/30  
BET - North, Miami, South / Radio One / OWN and ESPN.  
<http://blusource.bluwaveproductions.com/index.php/order/details/009146/preview>  
(cut and paste above in server)
4. Ongoing update of all materials on the website.

#### H. New Board Member Recruitment Campaign

1. Recruitment process has closed.
2. Forwarding letters to the Nominating Council and all candidates to schedule meeting and start the interview process.
3. All candidates were contacted and informed that the interview process will take place very soon.
4. Website will reflect the progress made by the Nominating Council, and announce the New Board member appointments once approved by Miami-Dade Board of County Commissioners.

#### I. MDEAT New Website; [www.miamidade.gov/MDEAT](http://www.miamidade.gov/MDEAT) :

1. Staff members now updating web pages with some guidance from GSA department.

#### J. Revising/upgrading all promotional materials:

1. Housing Assistant Program
2. Economic Development
3. MDEAT
4. Action Committees

K. MDEAT Newsletter – Working on layout of newsletter in email format.

L. Annual Report 2009-2010 – Reviewing all MDEAT Divisions information that was submitted for fiscal year 2009-2010.

M. Foundation for Youth and Economic Development

A. Stress Relief Weekend Golf and Comedy Jam

Thanks to URBan Radio Broadcasting, LLC, "The Stress Reliever" George Willborn and six of his hilarious Friends, Miami-Dade Economic Advocacy Trust (MDEAT) – The Foundation for Youth and Economic Development (FYED), and The Cleveland Clinic Minority Men's Health Center will be the benefactors of this great two day opportunity for a great cause. The events will take place:

Friday, Dec. 2 Golf Tournament -  
Miami Beach Golf Club - Normandy Isles  
2301 Alton Road, Miami Beach, FL 33140

Saturday, December 3 – Comedy Jam -  
Ziff Ballet Opera House  
1300 Biscayne Boulevard, 8 PM - 11 PM

1. Assisting with the development and all *start-up* needs of the Foundation: Letterhead, collateral materials, press releases, outreach and all other public relations concepts.
2. Working closely with the event organizing team, Foundation, and MDEAT representatives.
3. Worked on post stories.
4. Worked on Post Press Release

## **NEW BUSINESS VI.**

# **PROPOSED TIME CHANGE FOR MDEAT TRUST BOARD MEETINGS**

