

**MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust (MDEAT)**

Office of the Miami-Dade Economic Advocacy Trust
111 Northwest 1st Street
6th Floor Conference Room
Miami, Florida 33128

September 19, 2012
As Advertised

Harvey Ruvlin, Clerk
Board of County Commissioners

Christopher Agrippa, Director
Clerk of the Board Division

Karen Harrison, Commission Reporter
(305) 375-1296

**OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
MEETING SEPTEMBER 19, 2012**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened in a meeting in the Stephen P. Clark Center, 111 NW 1st Street, 6th Floor Front Conference Room, on July 18, 2012, at 3:30 p.m. The following MDEAT members were present: Vice Chairman Marc Douthit Esq., Mr. Ron Butler, Ms. Stephanye Johnson, Mr. Carlos Morales, Reverend Walter T. Richardson, Ms. Barbara Montero, Mr. George Ray II, Mr. Stephen L. Herbert, Mr. Charles Sims, Ms. Leigh Toney and Ms. Treska V. Rodgers (Chairman Robert Holland Esq. was absent).

ROLL CALL

The following staff members were present: MDEAT Executive Director John Dixon, Ms. Melba Gasque, Mr. Jose Gonzalez, Mr. Eric Johnson, Mr. William Simmons, Mr. Anthony Williams Assistant County Attorney Terrence Smith, and Deputy Clerk Karen Harrison.

**DISCLOSURE OF CONFLICTS OF INTEREST
QUERY FOR EARLY DEPARTURES**

In the absence Chairman Holland, Vice Chairman Marc Douthit called the meeting to order at 3:39 p.m., followed by a moment of silence. He acknowledged and welcomed the new Trust members: Mr. Charles Sims, and Mr. Stephen Herbert.

Mr. John Dixon noted he had reviewed the files of two more new members of the Trust who would be attending MDEAT meetings, and he would provide the Trust Board Manual Package to each new member.

**Approval of Previous Minutes
May 16, 2012**

It was moved by Mr. Ron Butler that the May 16, 2011 MDEAT minutes be approved. This motion was seconded by Ms. Treska Rodgers, and upon being put to a vote, the vote passed unanimously by those members present.

In response to Mr. Stephen Herbert's inquiry regarding the timeframe to receive the MDEAT meeting minutes from the Clerk's Office, Vice Chairman Douthit noted he was unaware of a standardized time; however, the Clerk's Office, as a priority covered the County Commission meetings, Committee and Sunshine meetings in addition to MDEAT, in that order.

Discussion ensued among the Trust members regarding the Board of County Commission was the main client of the County Clerk's Office.

MDEAT Board Elections

Vice Chairman Douthit explained that the process to nominate the MDEAT Trust officers had been postponed at the last MDEAT meeting so the existing members could recommend additional nominees.

Mr. John Dixon noted he did not receive additional names of nominees, and the slate from the last MDEAT Trust meeting included Mr. Marc Douthit – Chairperson, Mr. Ron Butler- 1st Vice Chairperson, and Ms. Leigh Toney- 2nd Vice Chairperson.

Ms. Toney also noted the aforementioned list of nominated officers was correct; however, there was a discrepancy on the ballots, which reflected that the 1st and 2nd Vice Chairperson was in the wrong order.

Assistant County Attorney Terrence Smith advised the Trust members to make corrections regarding the order on the ballot during the voting process.

In response to Mr. George Ray’s inquiry regarding an existing vetting process for leadership positions, or how to receive more information on the nominees, Mr. Dixon noted the initial vetting process was handled by the Nominating Council.

Discussion ensued among the Trust members regarding the process to become officers of the Trust.

Assistant County Attorney Smith advised there was no formal voting process, and that each member could provide a brief introduction and background of themselves.

Vice Chairman Douthit noted most of the Trust members have worked together for the past three and a half years.

Ms. Treska Rodgers recommended that the nominees for officers of the Trust share with the other members some of their background information.

Vice Chairman Marc Douthit advised the Trust members that he had served as a Trust member for the past three and a half years. He noted his experience was in business development for 20 years, and that he had become mindful of MDEAT as advocacy focused, and the need for MDEAT to expand its advocacy role, particularly in outreach.

Mr. Ron Butler, Executive Director of 79th Street Corridor Initiative, noted that during his three and a half years of service as a Trust member, he served as the Economic Development Subcommittee Chairperson. He noted the Subcommittee focus had been programmatic, but it was shifting its focus to advocacy. Mr. Butler said he believed the Economic Development was the core of MDEAT’s work and would meet the needs of the community. He commented on his business experience nationally, and that he believed would be helpful to MDEAT in the future.

Ms. Leigh Toney, Executive Director of the Miami-Dade College, Carey P Meek Entrepreneurial Education Center, noted that she served as a member of MDEAT the same length of time as her colleagues. She noted her efforts were focused mainly on Economic Development Subcommittee, and was closely looking at advocacy, collecting data, and strategic planning to ensure this Trust identified, and created ideas that would help MDEAT move forward, and contribute to this community and businesses.

Assistant County Attorney Terrence Smith suggested that the Trust change the voting procedure to require the Trust members to vote for the three nominees and to write a yes or no beside each name to reflect a vote for each nominee.

Following the voting process, the following nominees were certified to be officers of the MDEAT Trust by the Clerk's Office following a unanimous vote by those members present:

1. Mr. Marc Douthit Esq. – Chairperson
2. Mr. Ron Butler – 1st Vice Chairperson
3. Ms. H. Leigh Toney – 2nd Vice Chairperson

Chairman Douthit noted that the action items would be addressed before the presentation from Southeast Florida Regional Partnership.

I. Board Action Items

A. Revision of Teen Court – Student Court Budget School Year 2010-11

Mr. Anthony Williams referred to page 11 in the MDEAT package, noting there was a discrepancy regarding the dates in the July 17, 2012 Memorandum of Approval requesting approval of the contract agreement with the Miami Dade County Public Schools (MDCPS). He requested that the Trust approve the change of date to be consistent with the contract agreement that reflected the school year 2012-2013.

In response to Mr. John Dixon's inquiry as to whether this item was a conflict of interest for Ms. Treska Rodgers, who worked for the MDCPS, Assistant County Attorney Terrence Smith noted because she did not benefit anything from this item, it would not be a conflict.

Following Chairman Douthit's comments that this was a scrivener's error, Assistant County Attorney concurred, and he advised there was no need to vote on the changes; however, the corrected document should be forwarded to the County Attorney's Office along with the contract agreement before approval by the Trust.

B. Extension of MDCPS Agreement

Mr. Williams explained that the Memorandum of Approval was a request that the Trust approve the renewal of the 2011-2012 contract agreement and two extensions for School Board Year 2011-12 and 2012-13 between MDEAT and the MDCPS for the Student Court Program. He also noted that the intent was to add more schools to this program.

Chairman Douthit noted the foregoing item was a request to retroactively approve the expenditure for the 2011-2012 school years that covered the Student Court Program, and to approve the salary of the administrator who worked with the program as well as the coordinators in the 10 high schools and three middle schools.

Assistant County Attorney Terrence Smith advised that the Trust should vote to ratify the actions of the Executive Director to expend funds that had been incurred for 2011-2012 and the execution of amendment number one, which would include the Student Court budget for 2012 - 2013.

Discussion ensued among the Trust members regarding today's (9/19) MDEAT Agenda package only contained one amendment in this item.

It was moved by Ms. Treska Rodgers that the Trust authorize MDEAT staff to extend the Service Agreement covering the fiscal year (FY) 2011-2012 of the school year, and to authorize the Director to execute amendment number one to the Service Agreement to incorporate FY2011-2012 and FY2012-2013. This motion was seconded by Mr. Ron Butler and upon being put to a vote, the vote passed 11-0 (Mr. Robert Holland Esq. was absent).

Discussion ensued among the Trust members regarding the Student Court Budget in the approximate amount for \$65,000, which was presented to the Trust earlier this year.

Assistant County Attorney Smith advised if the foregoing item was included in the approved budget there was no reason to revisit the item.

Mr. Anthony Williams noted the itemized budget for those allocations would be reflected in the invoices. He also noted the current 2012-2013 School Court Budget process would operate differently. Mr. Williams commented on the collaborative effort in working with the director of the school board to set up an application process where the students come directly to MDEAT.

C. Approval of Teen Court Service Agreement for School Year 2011-12

Mr. Dixon explained that the Memorandum of Approval (MOA) was a request that the Trust approve a budget for the Teen Court Volunteer Youth Attorney Training that totaled \$5,000.00, which included the use of the facility, lunch (3 days) for the participants. He noted that the cost of this annual event was less last year.

It was moved by Reverend Walter Richardson that an allocation in an amount not-to-exceed a total of \$5,000.00 from the Teen Court Budget for the Volunteer Youth Attorney Training, which included video taping and lunch for three (3) days be approved. This motion was seconded by Mr. Carlos Morales, and upon being put to a vote, the vote passed 7-0 (Chairman Robert Holland Esq., Ms. Tamika Robinson, Ms. Leigh Toney and Ms. Treska V. Rodgers were absent).

It was moved by Mr. Ron Butler that MDEAT staff be authorized to move forward in working with the County's Graphic Department to design a logo for MDEAT's new website and to present two (2) logos to the Trust for review and approval. This motion was seconded by Reverend Walter Richardson, and upon being put to a vote, the vote passed unanimously by those members present.

II. Information Items

A. Commissioner Audrey M. Edmonson Back to School Fun Day

Mr. Anthony Williams provided a brief overview of the foregoing item, and he referred to page 38 in the MDEAT Agenda Package regarding the involvement of Teen Court Program in the Back to School Fun Day event. He noted flyers were published in English, Spanish, and Creole,

and the event was held at Jefferson Reaves Park on August 4, 2012. Mr. Williams also noted that 2,000 backpacks containing school supplies were distributed to students in kindergarten through 12th grade.

B. City of Miami Safe Summer Program

Mr. Anthony Williams noted the foregoing event, which the Teen Court Program participated, had a health fair and give-away of backpacks that were available to the students once they attended the health station. He mentioned that over 1800 students received backpacks, and the efforts made in educate the parents who participated regarding needed healthcare.

C. MDEAT Economic Summit 2012

III. Advocacy Items – Committee Updates

Mr. John Dixon advised that a 2012 MDEAT Economic Development Summit would be held on Tuesday, November 25th at the Little Haiti Cultural Center, located at 212 NE 59th Terrace, Miami. He noted the purpose of this event was to host a defined group of economic development professionals in Miami-Dade County who would identify recommended activities from the 2011-2012 Summit. Mr. Dixon noted this Summit would be geared toward initiatives that targeted urban areas (TUAs), which MDEAT would discuss with partners that were developed throughout the county. Mr. Dixon further noted the initiatives would include the South Dade Minority Business Initiative, and the North Dade Economic as related to the work with the Poinciana Industrial Park, by which a tour was conducted with Commissioner Sosa in March, 2012. Mr. Dixon commented on the MDEAT's other work efforts such as the Wi-Fi Computer partnership with the Public Housing Department that provided computer literacy classes for those residents.

Mr. Dixon noted the last part of the Summit event would be a discussion on the Community Information System Initiative, which included the work with Social Compact, and South Florida Regional Planning (SFRP) Partnership. He noted that he hoped to move forward with SFRP regarding data collection, and to determine a framework, followed by a presentation from Dr. Randal Pinkett, who as an entrepreneur would share his perspective. Mr. Dixon also noted that the Summit would end with a discussion concerning MDEAT's work for the upcoming year. Mr. John Dixon continued to advise the Trust members of the schedule for the following day of the Summit that included workshops regarding the Internal Revenue Services (IRS), accounting, social media, obtaining start-up business loans, marketing, and presenting business plans that would be held at the Palmetto Bay Village Center, 18001 Old Cutler Road, Miami. He asked the Trust members to attend this event and to show their support in this endeavor.

Additionally, Ms. Barbara Montero asked the Trust members to make recommendations for individuals who may need a small business loan with low interest to Mr. Cornell Crews Jr., Program Director of Partners for Self Employment Inc., who had expressed the need to award \$265,000 of unsecured loans before October 1, 2012.

Mr. Dixon noted that the aforementioned information included Agenda Item IV - Executive Director's Report.

IV. Executive Director's Report

V. Departmental Monthly Reports (May & June)

A. Fiscal

Mr. Jose Gonzalez reported that MDEAT's budget and the projections for the Teen Court Program were on target. He noted that the final outcome of the budget would be available in October, which was the end of the fiscal year.

In response to Mr. George Ray's inquiry regarding the percentage allocated to the Trust from the business taxes, Mr. John Dixon noted that currently nothing had been allocated from the 8% business surtax dollars since 2009; however, that funding was substituted by the General Fund.

B. Housing

Mr. Eric Johnson noted that in terms of housing, production, and reserves, MDEAT was on target and he thanked the Trust members for their support, MDEAT was able to exceed production goal and increase federal reserves. He also noted that a report would be provided next month regarding the fiscal year end needs.

C. Teen Court/Youth Services

D. Public Information Services

Ms. Melba Gasque informed the Trust members that changes were made on the County website regarding MDEAT's new address. She asked for suggestions concerning the new web design for MDEAT that would be featured under the County's website. Ms. Gasque noted that the status of MDEAT's website was still in the process of adding photos and updating articles.

Discussion ensued among the Trust members regarding the logo that was still in the making process after two samples were rejected.

Ms. Leigh Toney recommended that the upcoming Summit be recorded to be placed on the website live in the form of video pod cast.

Ms. Gasque assured the Trust members that the Summit would be linked to MDEAT website for usage.

Non-Agenda

1. Mr. John Dixon asked that the Memorandum of Approval regarding MDEAT Board Members Selection and Recruitment Expenditure be added to today's (9/19) MDEAT agenda package as an action item. He explained the MDEAT Nominating Council process for recruitment of new Trust members. He informed the Trust members of Commissioner Audrey M. Edmonson, Chair of Miami-Dade Board of County Commissioners Economic Development Social Services Committee (EDSSC) desire to increase the Trust membership to 15. Therefore, in preparation to move forward and solicit members, Mr. Dixon stated that the purpose of this item was to request authorization from the Trust to allow staff to advertise in local publications to recruit three more Trust members for a total of 15, and the expenditure amount would not exceed \$7,000.00. He indicated that the publication would appear in the Miami Herald, the South Florida Times, the Miami Times, and the Haiti En Marche Newspaper.

In response to Chairman Douthit's question regarding whether MDEAT staff included this expenditure in the budget, Mr. Dixon responded yes.

It was moved by Reverend Walter T. Richardson that the Trust approve the expenditure to allocate an amount not-to-exceed \$7,000.00 for the purpose of advertisement to recruit and select three additional Trust members. This motion was seconded by Mr. Ron Butler, and upon being put to a vote, the vote was 11-0 (Mr. Robert Holland Esq. was absent).

Ms. Leigh Toney asked why the selection process did not involve the existing Trust members.

In response to Ms. Toney's comments, Reverend Walter Richardson provided an overview of the historical background, during his tenure in serving as chair of the Nominating Council, and the changes that occurred in the composition of the current Trust

Assistant County Attorney Terrence Smith provided an overview of the ordinance that established the Trust and required a Nominating Council, which included the Chairperson of the Trust as a member, the Chair of the EDSSC along with three other members who would interview qualified candidates to serve as members of MDEAT. He also explained that during the restructuring process of the new Trust, there was no chairperson to sit on the Nominating Council. Assistant County Attorney Smith advised that once this item was approved, the Trust members could recommend following the advertisement of recruitment individuals to apply.

Discussion ensued among the Trust members regarding the composition of the MDEAT Nominating Council.

2. In response to the Trust's request at its last meeting, Mr. John Dixon informed the Trust that the Economic Development Action Committee met with the South Florida Regional Minority Planning Council (SFRPC) to discuss how to further the Trust efforts to collect data for the targeting urban areas (TUA). Mr. Dixon noted MDEAT had identified TUAs throughout Miami-Dade County that were underserved because its mission was to focus on providing affordable housing, economic development, the Teen Court and the Student Court Programs. He also noted MDEAT in an effort to continue to address areas such as foreclosures, economic opportunities, and small business opportunities for the TUAs discussed the possibility of partnering with SFRPC to develop a pilot program to address the TUAs data collection.

Ms. Isabel Cosio Carballo Director of Public Affairs, South Florida Regional Planning Council, made a presentation on the data and related synergies. She noted SFRPC had an inter-local agreement involving Monroe, Miami-Dade, and Broward Counties. Ms. Carballo commented on the mission of SFRPC that was long-term work within the region was to unify, and bridge the differences, in terms of the economy, and environmental natural resources, and a strong community.

Ms. Carballo reviewed the Data Related Synergies chart, which included the Seven50, which was the Southeast Florida prosperity plan with a long-term regional investment strategy. She noted the first phase of this project would be ending on February, 2014. Ms. Carballo said six work groups were created to discuss the following topics: education, workforce economic

development, development patterns, helping communities, regional leadership and equity, community assets and culture, etc. Ms. Carballo noted the key component of SFRPC's work plan was the development of data resources. She explained that the Seven50 Plan would provide an analysis of the regional status, and data information would be reviewed to determine trends, and users would have an opportunity to provide input concerning direction, plans and other strategies in addition to a series of summits within the next year and a half to engage workgroups.

Ms. Carballo explained the Data Commons project was created by State Boards requesting information on the regions and the community, which provided mechanisms for public access. She noted the SFRPC had proposed using a Data Commons model to integrate the information for this region allowing MDEAT, and community residents to have access to this data. Ms. Carballo also noted SFRPC was working with national open indicator consortium to ensure the accuracy of collected data, and would hold a regional State Board meeting to discuss a collaborative effort to share this data.

Ms. Carballo also reviewed the function of another component of the Seven50 Plan under the United States Department of Housing Urban Development (HUD) project entitled "Fair Housing Equity Assessment (FHEA)," which assisted qualified residents to maximize their potential. She noted the data was collected through a large census tract level with support from City Community Development. SFRPC would be involved in two pilot community projects to pull out more neighborhood base information, and would use the FHEA as a model, with an estimated completion date of December, 2012, Ms. Carballo noted. Therefore, more in debt information would be available in the City of Opa-Locka, which would be available to MDEAT. She further noted there was an implementation strategy that was included in the plan, and she hoped that regional partnership members would be actively engaged in looking at that plan, and making improvements.

In response to Mr. Charles Sims inquiry regarding the expected date of completion of the Data Commons model, Ms. Carballo noted the Seven50 Plan was underway, and copies of the application and plan could be provided. She noted putting together the Data Commons project was complicated because people were protective of their personal information, so SFRPC had proposed meeting with key partners within the region to address their concerns.

Chairman Douthit asked Ms. Carballo to provide her contact information to the Trust members.

In response to Mr. Eric Johnson's inquiry, Ms. Carballo ensured him that all the segments of housing was included in the data, which was part of the HUD Program.

Ms. Carballo explained that the WEAVE project was a visualization tool that was in development by a collaborative effort of the National Open Indicators Consortium and the University of Massachusetts, which would be testable, user friendly, and open to the public with an option to input data to identify the correlation of different component parts comparing up to eight indicators.

Following further discussion, Ms. Carballo noted that a work group would be scheduled for Miami-Dade County on November 15, 2012, tentatively in the downtown area; however, the Trust members were welcomed to attend any of the other series of work groups in other areas. She advised the Trust members that the SFRPC website address was www.Seven50.org

VI New Business

Mr. John Dixon noted that MDEAT staff was requesting that the Trust hold strategic planning session, tentatively during the fall. He stressed the benefits of this session because it would provide the new Trust members an opportunity to better understand MDEAT's goals and objectives.

Chairman Douthit recommended that an orientation of MDEAT be provided for new Trust members.

Mr. Stephen Herbert stressed the importance of understanding the financial aspect of MDEAT in order to have better insight of the whole operation. He suggested in terms of moving forward that MDEAT events be placed on a standard calendar to inform the Trust members further in advance. Mr. Herbert concurred with Chairman Douthit's recommendation and he noted the challenge of voting with no knowledge of the nominee's intentions for the Trust.

Adjournment

There being no further business to come before the Trust, the Trust meeting adjourned at 5:06 p.m.



Chairman Marc Douthit Esq.
Miami-Dade Economic Advocacy Trust

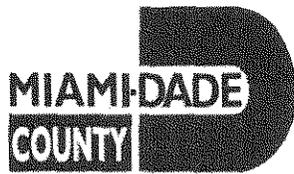


Board of County Commissioners'
MDEAT
September 19, 2012

Prepared by: (Karen Harrison)

EXHIBITS LIST

NO.	DATE	ITEM #	DESCRIPTION
1	09/19/2012	-	Clerk's Summary
2	09/19/2012	-	Agenda
3	09/19/2012	-	Ballots for MDEAT Officers
4	09/19/2012	-	MOA Bd Member Recruitment
5	09/19/2012	-	Ballots
6	09/19/2012	--	Data Related Synergies
7	09/19/2012		S. Dade Minority Business Initiative
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MIAMI-DADE ECONOMIC ADVOCACY TRUST

**BOARD OF TRUSTEES
MEETING**

SEPTEMBER 19, 2012

Agenda



MEETING NOTICE

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TRUSTEE BOARD MEETING

DATE: WEDNESDAY, SEPTEMBER 19, 2012

TIME: 3:30 PM

**LOCATION: STEPHEN P. CLARK CENTER
111 N.W. 1ST STREET
EIGHTEENTH (18TH) FLOOR
CONFERENCE ROOM 18-3
MIAMI, FLORIDA 33130**

**PARKING AT CULTURAL ART CENTER
GARAGRE
50 NW 2ND AVENUE**



MIAMI-DADE ECONOMIC ADVOCACY TRUST

BOARD MEETING

WEDNESDAY, SEPTEMBER 19, 2012

3:30 P.M. – EIGHTEENTH FLOOR 18-3

AGENDA

Roll Call

- DISCLOSURE OF CONFLICTS OF INTEREST

- QUERY FOR EARLY DEPARTURES

- Approval of Previous Minutes

MAY 16, 2012

MDEAT Board Elections

- I. **Board Action Items**
 - A. Revision of Teen Court – Student Court Budget School Year 2010-11 1
 - B. Extension of MDCPS Agreement 3
 - C. Approval of Teen Court Service Agreement for School Year 2011-12 5

- II. **Information Items**
 - A. Commissioner Audrey M. Edmondson Back to School Fun Day
 - B. City of Miami Safe Summer Program
 - C. MDEAT Economic Summit 2012 7

- III. **Advocacy Items – Committee Updates**

- IV. **Executive Director’s Report**

- V. **Departmental Monthly Reports** 11
 - A. Fiscal 18
 - B. Housing 22
 - C. Teen Court/ Youth Services 27
 - D. Public Information Services

- VI. **New Business**

- VII. **Next Meeting**

Adjournment

BOARD MINUTES

MAY 16, 2012

**OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
MEETING May 16, 2012**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened in a meeting in the MDEAT Board Room, 19 West Flagler Street, Mezzanine Room #106, on May 16, 2012, at 10:00 a.m. The following MDEAT members were present: Mr. Ron Butler, Ms. Leigh Toney, Ms. Natasha K. Nalls, and Mr. Carlos Morales (Chairman Robert Holland Esq., Ms. Barbara Montero, Ms. Tamika Robinson, Mr. Marc Douthit Esq., Reverend Walter T. Richardson, Ms. Stephanye Johnson, and Ms. Treska V. Rodgers were absent).

ROLL CALL

The following staff members were present: MDEAT Executive Director John Dixon, Ms. Laverne Carlile, Ms. Maria de la Portilla, Mr. Jose Gonzalez, Mr. Eric Johnson, Mr. William Simmons, Assistant County Attorney Terrence Smith, and Deputy Clerk Karen Harrison.

**DISCLOSURE OF CONFLICTS OF INTEREST
QUERY FOR EARLY DEPARTURES**

In the absence of both Chairman Holland, and Vice Chair Douthit, Mr. Butler called the meeting to order at 10:29 a.m., followed by a moment of silence. He noted the Trust would consider the discussion items until the attainment of a quorum.

Approval of Previous Minutes

I. Board Action Items

II. Information Items

A. Teen Court Fifth Annual Youth Conference Recap

Mr. John Dixon provided a brief overview of the Teen Court Youth Conference, held on May 3, 2012, noting participants from eight high schools and three middle schools in Miami-Dade County were in attendance in addition to Commissioner Audrey Edmonson and Trust members Reverend Richardson and Ms. Treska Rodgers. He indicated that Ms. Veraunda Jackson, Esq., author of the book entitled "Behind the Scenes," who was one of the speakers, freely shared with the youth her childhood experiences, and her accomplishments after spending a year in a teen homeless shelter. He commended MDEAT staff for choosing quality speakers, and mentioned how speakers had captivated the youth's attention.

In addition, Mr. Anthony Williams noted "choices that impact life" was the central theme for the Teen Court Youth Conference.

Discussion ensued among Trust members regarding the highlights of the Teen Court Youth Conference, including the presentation of a certificate of appreciation on a plaque to Commissioner Edmonson, and youth sharing their testimonies about the Teen Court Program.

Mr. Dixon indicated that MDEAT staff would create a folder containing the Teen Court activities, a cover letter, support letters, the proposed resolution, and the recidivism rate of the participating youth in the Teen Court Program. He noted this folder would be presented to the County Commissioners in a binder format once approved by the Trust, and Commissioner Edmonson.

Ms. Leigh Toney suggested that photographs of events, and students as well as their quotes be placed in this folder. She recommended that the presentation be more graphic in keeping with the social media trend, and suggested that the binder be in the format of a magazine.

Discussion ensued among the Trust members regarding the number of letters received from parents of participating Teen Court youth, Ms. Toney suggested that MDEAT staff video record interviews with some parents and request people to make statements about the program.

B. Teen Court Mock Trial on Profiling

Mr. Dixon noted the purpose of the Miami-Dade County Teen Court Mock Trial, to be held on May 29, 2012, was to help the youth understand the pros and cons and the result of profiling. He said that the setting would be similar to a television talk show and would include interviews of witnesses, police officers, and the implementation of the Teen Court Mock Trial. Mr. Dixon noted the considerable effort required to obtain two attorneys, and the Honorable Judge Orlando Prescott to work with the youth. He indicated that Trust member, Mr. Marc Douthit, Esq., would also be assisting, and seeking to involve people from the community with help from the Community Relations Board.

Mr. Williams clarified that this event would be held at 199th Street, and North West 30th Avenue in Miami, Florida.

C. MDEAT Office Relocation

Mr. Dixon explained that MDEAT had been requested to relocate its office to a County-owned facility because the County was seeking to reduce its budget for leasing office space. He said that staff looked at office space on the 20th floor of the Stephen P. Clark – Government Center. He reviewed the efforts to identify the least costly office space, and moving expenses. Mr. Dixon further explained that the high cost of moving would be offset by the savings from the last three months of the current location's security rental fee (approximately \$30,000).

Discussion ensued among the Trust members regarding the procurement process, the fact that the lowest quote from a moving company was \$5,000, excluding partitions and equipment, and the deadline to move, which was the end of June, 2012.

Mr. Dixon noted a meeting was scheduled with Mr. Julio Ruiz-Turner, Interior Designer Specialist, Internal Services Department (ISD), to discuss all aspects in the relocation process, and indicated that an update would be forwarded to the Trust members.

**D. Miami-Dade Public Housing & Community Development (PHCD)/
MDEAT Computer/ Wi-Fi Training Update**

Ms. Marie de la Portilla provided an update on the opening of the foregoing Computer /Wi-Fi Training activity. She noted 20 participants were involved, and the session might have to be divided into two sessions in the future because the facility only had eight computers. Ms. de la Portilla explained that the curriculum consisted of basic computer skills and literacy, and the future plans may consist of adding intermediate classes.

In response to Ms. Natasha Nall's inquiry, Ms. de la Portilla clarified that the April 27, 2012, computer training session was specifically for senior citizens; however, the session held at the Merline Mathew Community Center was offered to all public housing agencies and its residents.

Discussion ensued among the Trust members regarding MDEAT's efforts to provide Wi-Fi services to the community hosting this event.

Responding to Mr. Ron Butler's inquiry regarding the status of the Trust Foundation, Mr. Dixon explained that the Trust Foundation account was separate from the Trust Account because it was established during the time MMAP (former name of MDEAT) for special initiatives and projects that members of the Trust wanted to financially support outside of General Funds operating expense budget. During the transformation from MMAP to MDEAT, the Trust Account funds were maintained and put into a special account to be used to coordinate, and implement the MMAP Trust Annual Conference, he noted. Mr. Dixon also noted that in addition to other donations, a Trust member from Commerce Bank donated funds annually to the Trust Account totaling \$10,000, which currently had approximately \$23,000. He explained that when the Foundation for Youth and Economic Development (Foundation) was established in 2011, it had no seed money, and in order to update the records and keep the Foundation, MDEAT was required to file annually and it was filed at the expense of a member of the Foundation. Mr. Dixon noted at that time the question was asked by the Foundation members whether some of the Trust funds could be put toward the Foundation to begin their activities. Mr. Dixon indicated that Assistant County Attorney Terrence Smith and he exchanged a number of e-mails on this subject to determine whether this was possible.

Assistant County Attorney Terrence Smith advised that he had asked for resolutions, motions or legislative history from staff today should do further research in the past MMAP minutes to determine the history of this Trust Account and the terms of the Trust Account, and the permissible use of the funds before he could provide a legal opinion.

Discussion ensued among the members of the Trust and MDEAT staff regarding the terms of the Trust Account.

Assistant County Attorney Smith advised that although these funds were considered public dollars, he needed to obtain the legislative history or a copy of the resolution to confirm the terms. He advised that according to his research, on July 19, 1984, the

County Commission ratified a resolution allowing the creation of a MMAP Trust Account, which was established to allow MMAP to pay for items that could not be purchased through normal County purchasing procedures, such as defraying costs associated with their annual conference. He also advised the need to identify the resolution that created the Trust Fund Account that appears to be for a sole purpose, which was to defray the cost associated with MMAP's Annual Conference. Since the Trust Account was created for a sole purpose, the County Commission would have to approve an amendment to this resolution for the funds to be used for other purposes, Mr. Smith advised. He said that he would speak to Assistant County Attorney Shannon Summerset, the legal advisor at that time, to ascertain the permissible use of the funds.

III. Advocacy Items – Committee Update

A. Economic Development Action Committee (EDAC) Meeting Update

Ms. Maria de la Portilla provided an update on current EDAC projects, which included participating in the community information system. Referring to the Martin Luther King Loan project, she said that staff attempted to identify ways to employ lead contractors, and incentives for companies to establish businesses in the building. She noted the efforts of staff in developing the Wi-Fi Computer Program, stating that the intent was to provide this service countywide, including in housing projects in South Dade.

Mr. Dixon explained that MDEAT was involved in discussions with staff at Florida International University (FIU) regarding collaborating with their community information system. He noted this would provide information for MDEAT to obtain statistics on the local economy that was useful for advocacy purposes.

Ms. Leigh Toney noted the model of the Martin Luther King project was based on a system that was housed at Emory University in Atlanta, Georgia. She suggested that MDEAT staff contact the Director to conduct an overview of that model.

In response to Mr. Ron Butler's inquiry regarding the status of the Social Compact project, Mr. William Simmons indicated that MDEAT staff was in the process of receiving the internet interface to test the data received. He noted the GAP Analysis had been received; however, more information regarding the geography was needed, in terms of County Districts and municipalities.

Mr. Jose Gonzalez indicated that once this information was received, the maps in the GAP analysis would be complete.

Responding to Mr. Butler's inquiry, Mr. Dixon noted the deadline for the project was based on the time needed to receive the remaining information. He noted Trust members requested that the Housing and the Teen Court Programs be included; however, he suggested that the information dealing with economic and development issues be addressed separately. He said that a meeting with small businesses would be held on May 30, 2012, and another meeting would take place with small businesses located in South Dade in order to coordinate the South Dade Economic Development initiative. Mr.

Dixon noted this initiative would occur during the fiscal year, but other activities could last beyond the fiscal year.

Ms. Leigh Toney noted she would like to discuss strategic planning with MDEAT staff in order for plans to go beyond the fiscal year, and she would like to place this item to the next Trust's agenda meeting.

In response to Mr. William Simmon's comment regarding the strategic planning process, Ms. Toney expressed the need to review the plan to ensure that MDEAT was implementing it, and to refresh and fine-tune it. She stressed the importance of identifying partners that could help MDEAT expand its services, because of limited funds.

Ms. Natasha Nalls asked that a copy of the latest action plan be distributed to the members of the Trust before the next meeting.

B. Housing Advocacy Committee (HAC) Meeting update

Mr. Eric Johnson noted the HAC had two meetings in April to discuss programmatic changes with vendors and to receive their input regarding the housing assistance program, upcoming events, community participation, and public relations. He said that the sub-committee members agreed on the most important issues to cover for the upcoming events, including general financial literacy, accounting and use of accounts, credit restoration, and other housing options when mortgages were under water, and short-sales purchases. Mr. Johnson explained that designated staff teams cover those areas at the events to be held throughout the County, starting in July 2012.

In response to Mr. Johnson's comments on using Community Development Corporations as an inclusive outreach to non profit organizations, Ms. Leigh Toney noted she would also provide a list of other non profit groups that could be involved in the program.

IV. Executive Director's Report

V. Departmental Monthly Reports

A. Fiscal

Mr. Dixon noted that the expenditures for the remainder of 2012 Fiscal Year included allocations for the Teen Court Mock Trial event.

Mr. Gonzalez noted an issue arose with regard to funds for the Housing Division of MDEAT because the State had miscalculated funding, and had to renegotiate a payback of \$38,000. Therefore, funds were deducted from the State funding every month for seven months to recover this amount.

Discussion ensued among the Trust members regarding the process of allocating funds to projects, which only allowed MDEAT to obligate monies received; this resulted in reducing the amount awarded to homebuyers.

Further discussion ensued regarding how budget reductions had impacted the County's General Budget resulting in a reduction of County salaries and a requirement that employees take eight furlough days within the fiscal year.

B. Housing

C. Teen Court/Youth Services

D. Public Information Services

VI. New Business

VII. Next Meeting

Mr. John Dixon noted staff would send out another memorandum to members of the Trust regarding the time of MDEAT Trust meetings to attempt to resolve the issue of the lack of a quorum.

Adjournment

There being no further business to come before the Trust the meeting adjourned at 11:48 a.m.

Mr. Ron Butler, on behalf of Chairman Holland
Miami-Dade Economic Advocacy Trust

ACTION ITEM I A

**REVISION OF TEEN COURT – STUDENT COURT
BUDGET SCHOOL YEAR 2010-11**



MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust (MDEAT) Board
FROM: John E. Dixon, Executive Director
DATE: July 17, 2012
SUBJECT: Teen Court Budget for Student Court

PURPOSE OF ITEM

The purpose of this item was to allocate funds for the Coordinators of the schools for Student Court in partnership with the Miami-Dade County Public Schools (MDCPS). The board approved thirty-eight thousand dollars (\$38,000) for Student Court for the school year 2010 – 2011.

BACKGROUND INFORMATION

A contract was signed and approved between MDEAT/Miami-Dade County Teen Court and MDCPS in late 2010 for two (2) years. The agreement was to cover the school years of 2009 – 2010 and 2010 – 2011. The Student Court program did not operate most of the 2009 – 2010 school year. Near the end of the 2009 – 2010 school year a collective decision was made to bring on a part-time Student Court Administrator to facilitate the program. The Administrator is a retired principal whose primary responsibility is to open doors at the school level and assist in the training of students in the schools.

The bringing on of the Administrator allowed Teen Court to expand Student Court from five (5) high schools to ten (10) high schools and three (3) middle schools. The approved request for funds would have covered the Student Court program, but with the addition of the Administrator to the program additional approval is needed.

FISCAL IMPACT

The fiscal impact will be in an amount not to exceed forty-five thousand dollars (\$45,000) from the Teen Court budget. This would be an increase of seven thousand dollars (\$7,000) from the originally approved request of thirty-eight thousand dollars (\$38,000).

RECOMMENDATION

It is recommended that the Miami-Dade Economic Advocacy Trust Board approve this expenditure from the Teen Court budget not to exceed forty-five thousand dollars (\$45,000) for the fiscal year 2010 – 2011 school year.



MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust (MDEAT) Board

FROM: John E. Dixon, Executive Director

DATE: July 17, 2012

SUBJECT: Teen Court Budget for Student Court

PURPOSE OF ITEM

The purpose of this item was to allocate funds for the Coordinators of the schools for Student Court in partnership with the Miami-Dade County Public Schools (MDCPS). The board approved thirty-eight thousand dollars (\$38,000) for Student Court for the school year 2011 – 2012.

BACKGROUND INFORMATION

A contract was signed and approved between MDEAT/Miami-Dade County Teen Court and MDCPS in late 2010 for two (2) years. The agreement was to cover the school years of 2010 – 2011 and 2011 – 2012. The Student Court program did not operate the 2010 – 2011 school year. Near the end of the 2010 – 2011 school year a collective decision was made to bring on a part-time Student Court Administrator to facilitate the program. The Administrator is a retired principal whose primary responsibility is to open doors at the school level and assist in the training of students in the schools.

The bringing on of the Administrator allowed Teen Court to expand Student Court from five (5) high schools to ten (10) high schools and three (3) middle schools. The approved request for funds would have covered the Student Court program, but with the addition of the Administrator to the program additional approval is needed.

FISCAL IMPACT

The fiscal impact will be in an amount not to exceed forty-five thousand dollars (\$45,000) from the Teen Court budget. This would be an increase of seven thousand dollars (\$7,000) from the originally approved request of thirty-eight thousand dollars (\$38,000).

RECOMMENDATION

It is recommended that the Miami-Dade Economic Advocacy Trust Board approve this expenditure from the Teen Court budget not to exceed forty-five thousand dollars (\$45,000) for the fiscal year 2011 – 2012 school year.

ACTION ITEM I B

EXTENSION OF MDCPS AGREEMENT



MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust (MDEAT) Board
FROM: John E. Dixon, Executive Director
DATE: September 17, 2012
SUBJECT: Service Agreement Extension

PURPOSE OF ITEM

The purpose of this item was to approve the renewal and extend the service agreement with the Miami-Dade Economic Advocacy Trust and the Miami-Dade County Public Schools for the Student Court Program. This extension is for two (2) years period.

BACKGROUND INFORMATION

The agreement needs to be renewed for the school years of 2011 - 2012 and extended for the school year 2012 – 2013 to continue the Student Court Program. The agreement has an automatic renewal for the school year 2011 – 2012, however the board is asked to approve this renewal retroactively in conjunction with the Miami-Dade County Public Schools

FISCAL IMPACT

There is no fiscal impact with approving the Service Agreement.

RECOMMENDATION

It is recommended that the Miami-Dade Economic Advocacy Trust Board approve the Service Agreement renewal and extension with the Miami-Dade County Public Schools.

AMENDMENT No. 1

THIS AMENDMENT No. 1 (hereinafter referred to as the "Amendment") entered into between Miami-Dade Economic Advocacy Trust, an agent and instrumentality of Miami-Dade County (hereinafter referred to as the "Trust"), whose address is 111 N.W. 1st Street, Suite 2032, Miami, Florida 33128, and the School Board of Miami-Dade County Public Schools (hereinafter referred to as the "School Board"), whose address is 1450 N.E. Second Avenue, Miami, Florida 33132, amends the Services Agreement (hereinafter referred to as the "Agreement") between the Trust and the School Board dated January 1, 2010.

RECITAL

WHEREAS, the Trust and the School Board entered into the Agreement to provide alternative means of disciplinary action in the school system and to provide tutorial programs located in selected senior high schools for Miami-Dade County students who are part of the program; and

WHEREAS, the Trust and the School Board wish to extend the term of the Agreement for the periods commencing on the School Board FY 2011-2012 and FY 2012-2013.

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants recorded herein, the parties agree as follows:

1. Article I, Term of Agreement, is amended as follows:

Both parties agree that the effective term of the first extension of the Agreement shall be from August 1, 2011 through June 30, 2012, and that the second extension of the Agreement shall be from August 1, 2012 through June 30, 2013.

2. Article VII, Compensation is amended as follows:

- L. Proper invoices shall be submitted by the School Board to the following address:

Miami-Dade Economic Advocacy Trust
Attention: Anthony D. Williams
111 N.W. 1st Street, Suite 2032
Miami, Florida 33128
Tel: (305) 375-5661, ext. 93409

3. Article VIII, Project Management and Notice, is amended as follows:

- A. The Project Manager for the Trust is Anthony Williams, Teen Court Director, telephone number (305) 375-5661, ext. 93409. The Project Manager for the School Board is Mark E. Zaher, Director of School Operations/Special Programs, telephone number (305) 805-4600. The parties shall direct all matters arising in connection with the

performance of this Agreement, other than notices, to the attention of the Project Managers for attempted resolution or action. The Project Managers shall be responsible for overall coordination and oversight relating to the performance of this Agreement.

B. All notices, demands, or other communications to Miami-Dade County under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Miami-Dade Economic Advocacy Trust
111 N.W. 1st Street, Suite 2032
Miami, Florida 33128
Attn: John Dixon, Executive Director

All notices, demands, or other communications to the School Board under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Miami-Dade County Public Schools
1450 N.E. 2nd Avenue, Room 615
Miami, Florida 33132
Attn.: Mark E. Zaher, Director
District/Operations

The Trust and the School Board shall also provide a copy of all notices to the Project Managers. All notices required by this Agreement shall be considered delivered upon receipt. Should any party change its address, written notice of such new address shall promptly be sent to the other parties.

4. All provisions in the Agreement and any attachments thereto in conflict with this Amendment shall be and hereby are changed to conform with this Amendment.
5. All other terms and conditions not in conflict with this Amendment remain unchanged as agreed to in the original Agreement.
6. This Amendment is hereby made a part of the Agreement.

In WITNESS WHEREOF, the parties hereto have caused this three (3) page Amendment to be executed by their officials thereunto duly authorized.

**MIAMI-DADE ECONOMIC
ADVOCACY TRUST**

John E. Dixon, Jr., Executive Director
Date: _____

APPROVED AS TO FROM:

By _____
Terrence A. Smith
Assistant County Attorney
Date: _____

**MIAMI-DADE COUNTY PUBLIC
SCHOOLS**

By _____
Alberto M. Carvalho, Superintendent
Date: _____

By _____
Valtena Brown, Deputy Superintendent
District/School Operations
Date: _____

By _____
Risk Management
Date: _____

APPROVED AS TO FROM:

By _____
School Board Attorney
Date: _____

THIS AMENDMENT No. 1 (hereinafter referred to as the "Amendment") entered into between Miami-Dade Economic Advocacy Trust, an agent and instrumentality of Miami-Dade County (hereinafter referred to as the "Trust"), whose address is 111 N.W. 1st Street, Suite 2032, Miami, Florida 33128, and the School Board of Miami-Dade County Public Schools (hereinafter referred to as the "School Board"), whose address is 1450 N.E. Second Avenue, Miami, Florida 33132, amends the Services Agreement (hereinafter referred to as the "Agreement") between the Trust and the School Board dated January 1, 2010.

RECITAL

WHEREAS, the Trust and the School Board entered into the Agreement to provide alternative means of disciplinary action in the school system and to provide tutorial programs located in selected senior high schools for Miami-Dade County students who are part of the program; and

WHEREAS, the Trust and the School Board wish to extend the term of the Agreement for the periods commencing on the School Board FY 2011-2012 and FY 2012-2013.

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants recorded herein, the parties agree as follows:

1. Article I, Term of Agreement, is amended as follows:

Both parties agree that the effective term of the first extension of the Agreement shall be from August 1, 2011 through June 30, 2012, and that the second extension of the Agreement shall be from August 1, 2012 through June 30, 2013.

2. Article VII, Compensation is amended as follows:

- L. Proper invoices shall be submitted by the School Board to the following address:

Miami-Dade Economic Advocacy Trust
Attention: Anthony D. Williams
111 N.W. 1st Street, Suite 2032
Miami, Florida 33128
Tel: (305) 375-5661, ext. 93409

3. Article VIII, Project Management and Notice, is amended as follows:

- A. The Project Manager for the Trust is Anthony Williams, Teen Court Director, telephone number (305) 375-5661, ext. 93409. The Project Manager for the School Board is Mark E. Zaher, Director of School Operations/Special Programs, telephone number (305) 805-4600. The parties shall direct all matters arising in connection with the

performance of this Agreement, other than notices, to the attention of the Project Managers for attempted resolution or action. The Project Managers shall be responsible for overall coordination and oversight relating to the performance of this Agreement.

B. All notices, demands, or other communications to Miami-Dade County under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Miami-Dade Economic Advocacy Trust
111 N.W. 1st Street, Suite 2032
Miami, Florida 33128
Attn: John Dixon, Executive Director

All notices, demands, or other communications to the School Board under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Miami-Dade County Public Schools
1450 N.E. 2nd Avenue, Room 615
Miami, Florida 33132
Attn.: Mark E. Zaher, Director
District/Operations

The Trust and the School Board shall also provide a copy of all notices to the Project Managers. All notices required by this Agreement shall be considered delivered upon receipt. Should any party change its address, written notice of such new address shall promptly be sent to the other parties.

4. All provisions in the Agreement and any attachments thereto in conflict with this Amendment shall be and hereby are changed to conform with this Amendment.
5. All other terms and conditions not in conflict with this Amendment remain unchanged as agreed to in the original Agreement.
6. This Amendment is hereby made a part of the Agreement.

In WITNESS WHEREOF, the parties hereto have caused this three (3) page Amendment to be executed by their officials thereunto duly authorized.

**MIAMI-DADE ECONOMIC
ADVOCACY TRUST**

John E. Dixon, Jr., Executive Director
Date: _____

APPROVED AS TO FROM:

By _____
Terrence A. Smith
Assistant County Attorney
Date: _____

**MIAMI-DADE COUNTY PUBLIC
SCHOOLS**

By _____
Alberto M. Carvalho, Superintendent
Date: _____

By _____
Valtena Brown, Deputy Superintendent
District/School Operations
Date: _____

By _____
Risk Management
Date: _____

APPROVED AS TO FROM:

By _____
School Board Attorney
Date: _____

SERVICES AGREEMENT

BETWEEN

**MIAMI-DADE ECONOMIC
ADVOCACY TRUST**

AND

**MIAMI-DADE COUNTY PUBLIC
SCHOOLS**

**SERVICES AGREEMENT BETWEEN
MIAMI-DADE ECONOMIC ADVOCACY TRUST AND
MIAMI-DADE COUNTY PUBLIC SCHOOLS**

THIS AGREEMENT for professional services is made and entered into on this 1st day of January 2010 between Miami-Dade Economic Advocacy Trust a public body corporate and politic (hereinafter referred to as the "Trust"), with its principal place of business located at 19 W. Flagler Street, Suite M-106, Miami, Florida 33130 and the School Board of Miami-Dade County Public Schools, a public body corporate and politic (hereinafter referred to as "School Board"), with its principal place of business located at 1450 N.E. Second Avenue, Miami, Florida 33132.

RECITALS

WHEREAS, the Trust was created by the Miami-Dade Board County Commission ("Board") pursuant to Ordinance No. 92-12; and

WHEREAS, the purpose of the Trust is to ensure the equitable participation of Blacks in Miami-Dade County's economic growth through advocacy and monitoring of economic conditions and economic development initiatives in Miami-Dade County; and

WHEREAS, the Board has designated the Trust as the entity to operate a teen court program (hereinafter "Teen Court" or "Teen Court Program") on behalf of Miami-Dade County; and

WHEREAS, Teen Court is an alternative sanctioning program for first-time youthful offenders who agree to allow their peers to determine sentencing instead of the juvenile justice system; and

WHEREAS, School Board provides public education and school counseling services to Miami-Dade county children; and

WHEREAS, the Trust and School Board desire to enter into an agreement to provide alternative means of disciplinary action in the school system and provide tutorial programs for selected senior high schools to Miami-Dade County Public School students who are a part of the program.

NOW THEREFORE, for good and valuable consideration, including, without limitation, the mutual promises, conditions, and agreements set forth herein, the Parties agree as follows:

**Article I
Term of Agreement**

This Agreement shall become effective on January 1, 2010 and shall terminate on June 30, 2010 ("Program Period"). This Agreement shall be subject to automatic renewal for one additional year beginning August 30, 2010, and with

termination on June 30, 2011 unless terminated by either of the Parties with 30-day written notice. Thereafter, this Agreement may be renewed annually by a formal written amendment executed by the Parties. However, such renewal period shall not exceed five (5) years.

Article II Voluntary and Informed Consent

The Parties further acknowledge and agree that they are fully aware of and understand the Agreement's contents, legal effect and consequences and that they enter into this Agreement voluntarily, free from duress, fraud, undue influence, coercion, and misrepresentation of any kind. Neither party has relied on any promises, assurances, covenants, or statements by the other party before executing this Agreement, other than those set forth in this document.

Article III Background and Purpose

The Teen Court Program will function in the high schools to provide an alternative to disciplinary action. This program will allow students a second chance who face the possibility of discipline for the violating of school rules and regulations.

Through youth participation, the program helps decrease juvenile delinquency by interrupting the beginning states of deviant behavior. Unlike any other diversion program in School Board, Teen Court serves a range of youth within its peer sanctioning process such as teens needing a second chance and youth looking for opportunities to serve their community and school.

Youth that volunteer can participate as a defense and/or prosecuting attorney, juror, clerk and /or a bailiff. It is a beneficial hands-on experience showing the reality of what happens in a courtroom. This volunteer program is especially important for teens who are interested in careers associated with the judicial system. Volunteers may receive community service credit.

The following are the goals of the program:

- To decrease the number of disciplinary actions in each school resulting student being sent to SCSI for in door suspension or out of door suspensions.
- To increase academic support and student participation in academic and behavioral programs and services that enhances student academic and personal/social growth.
- To increase the number of senior high school youth to the judicial system and career opportunities available to them.

- To familiarize youth with the judicial system process and procedures.
- To provide a meaningful forum for youth to practice and enhance public speaking and leadership skills.
- To assist students to satisfy community service hours required for high school completion.
- To educate youth on the consequences of disruptive behavior.

Article IV Scope and Services

A. The Teen Court program will employ a coordinator for each participating senior high school through the School Board who is also a teacher. The senior high schools for the Teen Court program will be chosen by MDEAT/the Trust staff. The chosen schools will be based on the school's administration interest in the Teen Court program and their need to reduce the number of disciplinants the school is experiencing.

B. Schools that have a Teen Court program and those that are not presently participating in the program will identify teachers for tutorials programs to improve student academic proficiency. These tutorial programs will be in the areas of reading and mathematics for low performing students and advance placement students. These tutorial classes will be conducted on Saturdays or before and after school once this contract has been approved. Each high school will also identify a custodian to open the schools and a security monitor to ensure safety for all who are participating in the tutorial programs.

C. The School Board will provide quarterly programmatic reports of the Teen Court Program and tutorial program. Specific duties of teachers will be delineated by and mutually agreed to by the Parties in writing and subject to provisions of the United Teachers of Dade contract.

Article V Obligation of School Board

A. **Scope of Services.** School Board agrees to perform all duties, as described in Sections 4 and 6 of this Agreement, in a timely manner and as professionally required by this Agreement with the Trust.

B. **Invoices.** School Board agrees to timely submit invoices and supporting documentation as set forth above in Article VII, Section C.

C. **Services.** School Board shall perform the scope of work as set forth above in Section 4.

D. **Deliverable Service Reports.** The details of the Deliverable Service Reports shall be mutually agreed upon, in good faith, as soon as possible after the execution of this Agreement.

E. **Liability Insurance.** The School Board maintains an ongoing self-insurance program for Public Liability, Automobile Liability and Worker's Compensation Insurance covering the School Board's members, officers and employees. Upon request, the School Board shall provide written confirmation of its self-insurance program, subject to the limitations of Florida Statute 768.28, in lieu of submitting a certificate of insurance.

F. **Assignment and Subcontracting.** The School Board and Trust each binds itself and its successors, legal representatives, and permitted assigns to this Agreement, in respect to all covenants of this Agreement. The School Board may not assign or transfer its rights and/or obligations in this Agreement without the written consent of the Trust.

G. Neither this Agreement nor any duties or obligations under this Agreement may be subcontracted by the School Board without the prior written consent of the Trust.

Article VI Obligation of the Trust

A. **Reporting.** The Trust will work with School Board to identify and implement the most effective programs needed to ensure that youth that are at risk of failing, dropping out, not graduating, etc. or improving efficiency on advance placement tests are involved in the programs.

B. **Review.** The Trust will coordinate with teachers and schools the attendance to programs and case that are being heard by Teen Court.

Article VII Compensation

A. School Board will be responsible for all stipends/supplements and program payments for Teen Court coordinators and Tutorial Program providers for a total contract amount for a ten (10) month period not to exceed Two Hundred Thousand and 00/100 (\$200,000.00) which shall be prorated as applicable, for the program period.

B. Payment for each teacher shall be determined by the Trust which will be determined by when they started in the program as a coordinator of Teen Court or the Tutorial Program this contract year. This payment will also include the security monitors and custodians that are also a part of the program.

C. School Board shall request payment on a monthly basis by submitted proper invoice, within ten (10) days following the end of the month for which payment is being requested. The invoice shall be on letterhead and shall document the names of each teacher employed at each school during the month

concluded. Any monthly invoices submitted after the 10th day may not be paid by the Trust until the following month. The term "proper invoice" shall mean an invoice which conforms with the present requirements of Miami-Dade County, and any rules promulgated from time to time by administrative order of the County Mayor.

D. In any case in which an improper invoice is submitted by the School Board, the Trust shall, within ten (10) days after the improper invoice is received by it, notify School Board that the invoice is improper and indicate what corrective action on the part of School Board is needed to make the invoice proper. In the event a dispute occurs between School Board and the Trust concerning payment of an invoice, such disagreement shall be finally determined as provided in this section. Proceedings to resolve the dispute shall be commenced not later than forty-five (45) days after the date on which the proper invoice was received by the County, and shall be concluded by final written decision of the Trust, not later than sixty (60) days after the date on which the proper invoice was received by the Trust. The proceedings shall be recorded or transcribed, at the expense of the Trust, and shall be conducted on an informal basis, with hearsay evidence being admissible. If the dispute is resolved in favor of the Trust, interest charges shall begin to accrue on the sum contained in Trust's decision, fifteen (15) days after the Trust's final decision. If the dispute is resolved in favor of School Board, then interest shall begin to accrue as of the original date the payment became due.

E. In the event School Board submits a proper invoice and if the Trust fails to make payment of any claim or any portion thereof within the periods and according to the procedures provided in this Agreement, School Board may, upon sixty (60) days' written notice to the County, suspend performance of services under this Agreement. Unless payment in full is received by School Board within thirty (30) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, School Board shall have no liability to the Trust for delay or damage caused to the Trust because of such suspension of services. Before resuming services, School Board shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of School Board's services.

F. Payment will be paid to the teachers based on School Board policies and procedures and as stipulated in the employee labor contract.

G. The School Board must submit a final invoice to the Trust no later than thirty (30) days after the end of this Agreement.

H. Payment to School Board shall be made by check made payable in U.S. funds within thirty (30) days of receipt by the Trust of proper invoice.

I. If a teacher resigns during the contract period the principal at the school where the program is functioning shall make every effort to fill the vacated position as soon as possible with the least amount of disruption possible to the youth.

J. Rate changes are no effective unless mutually agreed to in writing, with the change being effective with respect to invoices for the next ensuing contract year.

K. Funds provided under this Agreement may only be used for the purpose of Teen Court. Funds shall be deposited into an account specifically for the operation and administration of the Teen Court Program. Funds shall not be comingled with any other School Board funds and nor shall the Teen Court funds be applied to other School Board programs or the School Board general revenue fund.

L. Proper invoices shall be submitted by the School Board to the following address:

Miami-Dade Economic Advocacy Trust
 Attention: Anthony D. Williams
 19 West Flagler Street
 Suite M-106
 Miami, Florida 33130
 Tel: (305)372-7600

Payments to the School Board by the Trust shall be submitted to the following address:

Miami-Dade County Public Schools
 Treasury Management Department
 Attention: Silvia Rojas, Treasurer
 1450 N.E. 2nd Avenue, Room 615
 Miami, Florida 33132
 Tel: (305)995-1684

Article VIII

Project Management and Notice

A. The Project Manager for the Trust is Anthony Williams, Teen Court Director, telephone number (305)372-7600. The Project Manager for the School Board is Mark E. Zaher, Director of District/School Operations, telephone number (305)995-2710. The parties shall direct all matters arising in connection with the performance of this Agreement, other than notices, to the attention of the Project Managers for attempted resolution or action. The Project Managers shall be responsible for overall coordination and oversight relating to the performance of this Agreement.

B. All notices, demands, or other communications to Miami-Dade County under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Miami-Dade Economic Advocacy Trust
 19 W. Flagler Street, Suite M-106,
 Miami, Florida 33130
 Attn: John Dixon, Executive Director

All notices, demands, or other communications to the School Board under this MOU shall be in writing and shall be deemed received if sent by certified mail to:

Miami-Dade County Public Schools
 1450 N.E. 2nd Avenue, Room 615
 Miami, Florida 33132
 Attn.: Mark E. Zaher, Director
 District/School Operations

The Trust and the School Board shall also provide a copy of all notices to the Project Managers. All notices required by this Agreement shall be considered delivered upon receipt. Should any party change its address, written notice of such new address shall promptly be sent to the other parties.

Article IX Termination of Agreement

A. **Expiration of Agreement.** Unless otherwise terminated as provided herein, this Agreement shall continue in force until June 30, 2010. This Agreement shall renew for one additional year with termination on June 30, 2011 unless terminated by either of the Parties with thirty (30) days written notice and shall thereupon terminate unless renewed in writing by both Parties.

B. **Termination without Cause.** Notwithstanding any other provisions of this Agreement, either party hereto may terminate this Agreement at any time by giving thirty (30) days notice to the other Party without liability for such termination. Unless otherwise terminated as provided herein, this Agreement shall continue in force.

C. **Termination on Occurrence of Stated Events.** This Agreement shall terminate immediately upon the occurrence of any of the following:

- i. The School Board fails to perform the required duties as listed in this Agreement or those requested by the Trust after the School Board is notified in writing by the Trust and fail to cure such failure within ten (10) days following receipt of such written notice.
- ii. The Trust within fifteen (15) days of receipt of a written past due notice by the School Board fails to make payment for

services, unless such failure is cured within the fifteen (15) day period.

- iii. The subcontracting or assignment of this Agreement by the School Board without the expressed written consent of the Trust.
- iv. Either Party is accused of committing a crime by a law enforcement agency, or other disciplinary body whether a misdemeanor or a felony, involving an act of moral turpitude, fraud, dishonesty or deceit. Such termination shall be immediate and without provision for notice or cure.
- v. In the event of the willful commission of any act by either Party which is dishonest and is demonstrably and materially injurious. Such termination shall be immediate and without provision for notice or cure.
- vi. In the event of the intentional wrongful disclosure of confidential information ("Confidential Information" as defined below) about the Trust or its clients by School Board. Such termination shall be immediate and without provision for notice and cure.

D. **Payment.** The Trust shall be obligated to compensate the School Board for any compensation due and owing for services rendered prior to notice of termination and shall provide payment within thirty (30) days of such termination.

Article X Confidential Information

A. All information and documents relating to the Trusts' business and the Trust documents, protocols, information, records, and alike which are received by School Board in the course of rendering services designated herein (Confidential Information) shall be kept in the strictest confidence by School Board, and shall not be released to any person, firm, partnership, corporation, limited liability company, institution, governmental agency or other entity and may not be used, copies or reproduced without the written authorization of the Trust.

B. All Confidential Information made available hereunder, including copies thereof, shall be returned or destroyed upon the first to occur of (a) the termination of this Agreement or (b) the request by the Trust.

C. In the event that the School Board receives a subpoena or other validly issued administrative or judicial process requesting Confidential Information, the School Board shall provide notice to the Trust in compliance with statutory mandates and the School Board's Policy. The School Board shall thereafter be entitled to inform the Trust to the extent permitted by law.

D. The School Board shall not discuss any issues relating to this Agreement with any member of the media without first notifying and coordinating the response with the Trust's Executive Director or designee. The School Board may maintain relationships with the media concerning positive publicity, community awareness and promotional events. The School Board shall strictly adhere to student confidentiality requirements in this Agreement.

E. The Trust understands and agrees that it is subject to all federal and state laws and the School Board rules relating to the confidentiality of student information.

Article XI Indemnification

A. The Trust and Miami-Dade County assume any and all risks of personal injury, bodily injury and property damage attributable to the negligent acts or omissions of the Trust or Miami-Dade County and the officers, employees, servants, and agents thereof. The Trust warrants and represents that it is self-funded for liability insurance, or has liability insurance, both public and property, with such protection being applicable to the Trust and Miami-Dade County officers, employees, servants and agents while acting within the scope of their employment with the Trust and Miami-Dade County.

B. The assumes any and all risks of personal injury, bodily injury and property damage attributable to the negligent acts or omissions of the School Board and the officers, employees, servants, and agents thereof. The School Board warrants and represents that it is self-funded for liability insurance, or has liability insurance, both public and property, with such protection being applicable to the School Board's officers, employees, servants and agents while acting within the scope of their employment with the School Board.

C. The Trust and the School Board further agree that nothing contained herein shall be construed to interpret as (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida; (2) the consent of the United States or its agents and agencies to be sued; (3) the consent of the State of Florida or its agents and agencies to be sued; or (4) a waiver of sovereign immunity of the State of Florida beyond the waiver provided in Section 768.28, Florida Statutes.

Article XII Records and Retention/Ownership

The Trust and the School Board shall maintain records and each party shall have inspection and audit rights as follows:

1. **Maintenance of Records:** All parties shall maintain all financial and non-financial records and reports directly or indirectly related to the negotiation or performance of this Agreement including supporting documentation for any service rates, expenses, research or reports. Such records shall be maintained and made available for inspection

for a period of five (5) years from the expiration or termination date of this Agreement.

2. Examination of Records: All parties or their designated agents shall have the right to examine in accordance with generally accepted governmental auditing standards all records directly or indirectly related to this Agreement. Such examination may be only within five years from the expiration or termination of this MOU and upon reasonable notice, time and place.
3. Extended Availability of Records for Legal Disputes: In the event that any party should become involved in a legal dispute with a third party arising from performance under this Agreement, the other parties shall extend the period of maintenance for all records relating to this Agreement until the final disposition of the legal dispute, and all such records shall be made readily available.

ARTICLE XIII

Relationship between the Parties

The Trust and the School Board are independent contractors. No party is an employee or agent of any other party. Nothing in this Agreement shall be interpreted to establish any relationship other than that of independent contractors, between the Trust and the School Board, or between their respective employees, agents, subcontractors, partners, or assigns, during or after the performance of this Agreement.

Article XIV

General Provisions

A. **Severability of Provisions:** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way and any invalid, void or unenforceable provision shall be deemed replaced by a term or provision that is valid and enforceable and comes close to expressing the intention of the invalid, void or unenforceable term or provision.

B. **Waiver:** No waiver or breach of any term or condition of this Agreement shall operate as a waiver or any other breach of such term or condition, or any other term or condition, nor shall any failure to enforce any provisions hereunder operate as a waiver of such provision or any other provision hereunder.

C. **Headings:** Headings used in this Agreement are for the purpose of reference only and are not to be considered in construction or interpretation of this Agreement.

D. **Governing Law:** This Agreement shall be governed by, and construed in accordance with the laws of the State of Florida. Any dispute with

respect to this Agreement is subject to any litigation between the parties to enforce, interpret, or arising out of this Agreement, the prevailing party in any such litigation shall be entitled to an award of its reasonable attorneys' fees and costs, through and including, pretrial, trial, appellate and post-judgment proceedings.

F. **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

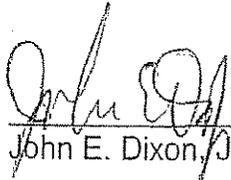
G. **Entire Agreement; Amendments:** This Agreement constitutes the entire agreement between the parties pertaining to the subject matter contained herein and supersedes all prior and contemporaneous agreements, representations, or understandings of the Parties. This Agreement may not be changed orally and no supplement, modification, waiver, change, extension, discharge or amendment of this Agreement shall be binding unless executed in writing by the Parties hereto.

H. **Successors and Assigns:** This Agreement is personal to the School Board and no part to this Agreement or any rights, duties, or obligations described herein shall be assigned or delegated by the School Board without the express written consent of the Trust. This Agreement may be assigned or delegated by the Trust without obtaining the prior consent of the School Board. Except as otherwise provided herein, the provisions hereto shall inure to the benefit of and be binding upon the successors and assigns of the Parties hereto.

I. **Execution of Agreement in Duplicate:** This Agreement may be executed in two or more parts, each of which shall be original but all of which shall constitute one and the same instrument.

IN WITNESS THEREOF, the Trust and the School Board have signed this twelve (12) page Agreement to be effective on the day and year first set forth above.

MIAMI-DADE ECONOMIC ADVOCACY TRUST


John E. Dixon, Jr., Executive Director

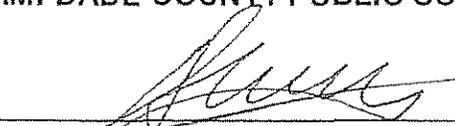
Nov 30 10
Date

APPROVED AS TO FROM:

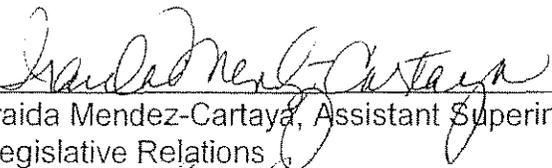
By 
Terrence A. Smith, Assistant County Attorney

12/07/10
Date

MIAMI-DADE COUNTY PUBLIC SCHOOLS

By  (TP)
Alberto M. Carvalho, Superintendent
Miami-Dade County Public Schools

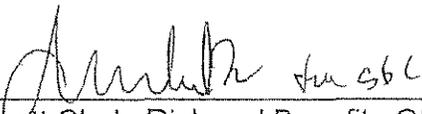
11/22/10
Date

By 
Iraida Mendez-Cartaya, Assistant Superintendent
Legislative Relations

11/18/10
Date

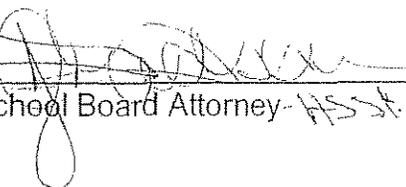
By 
Freddie Woodson, Deputy Superintendent
District/School Operations

11/22/10
Date

By 
Scott Clark, Risk and Benefits Officer
Office of Risk and Benefits Management

11/11/10
Date

APPROVED AS TO FROM:

By 
School Board Attorney - HSST

11/8/10
Date

ACTION ITEM I C

**APPROVAL OF TEEN COURT SERVICE AGREEMENT
FOR SCHOOL YEAR 2011-12**



MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust (MDEAT) Board
FROM: John E. Dixon, Executive Director
DATE: September 17, 2012
SUBJECT: Service Agreement for Student Court

PURPOSE OF ITEM

The purpose of this item is to ratify the extension of the agreement between the Miami-Dade County Economic Advocacy Trust and the Miami-Dade County Public Schools (MDCPS) for the Student Court Program. The ratified agreement will be for the 2011 – 2012 school year.

The ratification of this agreement is to also approve the funding for the School Coordinators for the Student Court Program and the Administrator of Teen Court/Student Program through the partnership with the MDCPS.

FISCAL IMPACT

The fiscal impact will be in an amount not to exceed sixty-six thousand dollars (\$66,000.00) from the Teen Court budget.

RECOMMENDATION

It is recommended that the Miami-Dade Economic Advocacy Trust Board approve the expenditure from the Teen Court budget not to exceed sixty-six thousand dollars (\$66,000.00) for the 2011 – 2012 school year.



Superintendent of Schools
Alberto M. Carvalho

Miami-Dade County School Board
Dr. Solomon C. Stinson, Chair
Perla Tabares Hantman, Vice Chair
Agustin J. Barrera
Renier Diaz de la Portilla
Dr. Lawrence S. Feldman
Dr. Wilbert "Tee" Holloway
Dr. Martin Stewart Karp
Ana Rivas Logan
Dr. Marta Pérez

July 20, 2012

Mr. Anthony D. Williams
Miami-Dade Economic Advocacy Trust
19 West Flagler Street, Suite M-106
Miami, FL 33130

INVOICE

Program: 4899

From July 1, 2011 to June 30, 2012

Salaries-----	\$ 58,124.71
Benefits-----	7,366.19
Travel in County-----	<u>440.72</u>
Total-----	\$ <u>65,931.62</u>

I hereby certify that the information contained in this document is complete and correct.

Robin Carter
Coordinator II
Contracted Programs Accounting

Cc: Daisy Naya

INFORMATION ITEM I A

**COMMISSIONER AUDREY M. EDMONDSON'S BACK TO
SCHOOL FUN DAY**

INFORMATION ITEM

TO: Miami-Dade Economic Advocacy Trust Board
THRU: John E. Dixon, Jr., Executive Director
DATE: Wednesday, September 19, 2012
SUBJECT: Commissioner Audrey M. Edmonson's Back to School Fun Day

Miami-Dade Economic Advocacy Trust's Teen Court Program participated in the Back to School Fun Day. It was a book bag drive and health fair that was organized by Commissioner Audrey M. Edmonson, District 3. The event took place on August 4, 2012 at Jefferson Reaves Park, and ran from 10:00 a.m. to 2:00 p.m.

It was a fun and information-filled day for residents of District 3. There was a total of 2,000 backpacks that were given away at this event to students from kindergarten to 12th grade.

There were various agencies from the community that participated. Florida Department of Health administered free school vaccinations. The Miami-Dade County Showerhead and Light Bulb Program participated and exchanged bulbs and showerheads for more efficient models.

District 3 residents benefited from the event and it was a good opportunity for Teen Court to expose the program to residents in a very positive way.



**Neighbor's & Neighbor's
Association, Inc.**

**&
Curley's House of Style**

6th Annual

**BACK TO
SCHOOL**



**Audrey M. Edmonson
Vice Chairwoman**

Fun Day

Bookbag Drive & Health Fair

SATURDAY, AUGUST 4th, 2012

10AM - 2PM

JEFFERSON REAVES PARK

**3090 N.W. 50TH STREET
MIAMI, FL 33142**

FREE FOOD, MUSIC, GAMES, RAFFLES & PRIZES!

**K-12 STUDENTS WILL RECEIVE A FREE BOOK BAG
FILLED WITH ESSENTIAL SCHOOL SUPPLIES
& GOODIES WHILE SUPPLIES LAST!**

**FLORIDA DEPARTMENT OF HEALTH WILL BE
ADMINISTERING *FREE* SCHOOL VACCINATIONS. PARENTS
MUST BRING CHILD'S VACCINATION RECORDS.**

**SHOWERHEAD AND LIGHT BULB EXCHANGE!!! COURTESY OF THE
SHOWERHEAD AND LIGHT BULB EXCHANGE PROGRAM, MIAMI-DADE COUNTY
RESIDENTS WILL BE ABLE TO EXCHANGE THREE (3) OLD LIGHT BULBS FOR
ENERGY SAVING COMPACT FLUORESCENT LIGHT BULBS AND EXCHANGE UP TO
TWO (2) WATER-WASTING SHOWERHEADS FOR WATER-EFFICIENT MODELS.
QUANTITIES ARE LIMITED.**

FOR INFO CALL: 305-636-2331



Vis Prezidan
Audrey M. Edmonson
ak Curley's House of Style's
5yém Ane Distrik 3
Preparasyon Larantre Lekól



Jounen Plezi

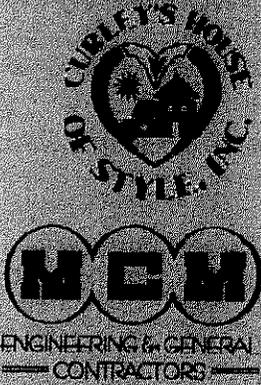
AK

Egzibisyon Sante ak Enfòmasyon



CARLISLE

EAC



REJWENN NOU POU 5yém ANE
KANPAY KADO SAKADO POU LARANTRE LEKÓL
AK EGZIBISYON SANTE AK ENFÓMASYON!

MANJE, MISIK, JWET AK RAF GRATIS EPI ANPIL PRIM!

ELÉV K-12 YO AP RESEVWA YON VALIZ GRATIS
RANPLI AK ZOUTI LEKÓL ESANSYÉL AK KADO
TOUTAN GENYEN TOUJOU!

DEPATMAN SANTE FLORID AP BAY VAKSEN LEKÓL
***GRATIS* POUT TIMOUN TOUT LAJ KI ELIJIB.**
PARAN YO FÉT POU POTE FÓM VAKSEN KI GEN LIS
TOUT VAKSEN TIMOUN LAN DÉJÀ PRAN

SAMDI
6 DAWOUT 2011
10AM - 2PM

JEFFERSON REAVES PARK
3090 N.W. 50TH STREET
MIAMI, FL 33142

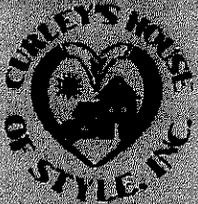
Enfòmasyon:
(305) 636-2331



La Vice Presidenta
Audrey M. Edmonson
Y Curley's House of Style

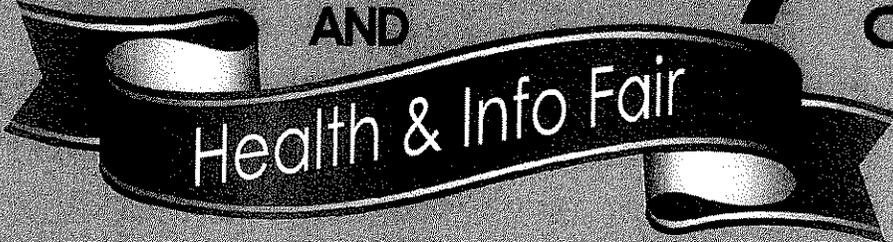


5^{to} día anual de diversión "de Regreso a la Escuela"
 y Feria de Salud e Información



FunDay

AND



CARLISLE

EAC

WM
 WASTE MANAGEMENT

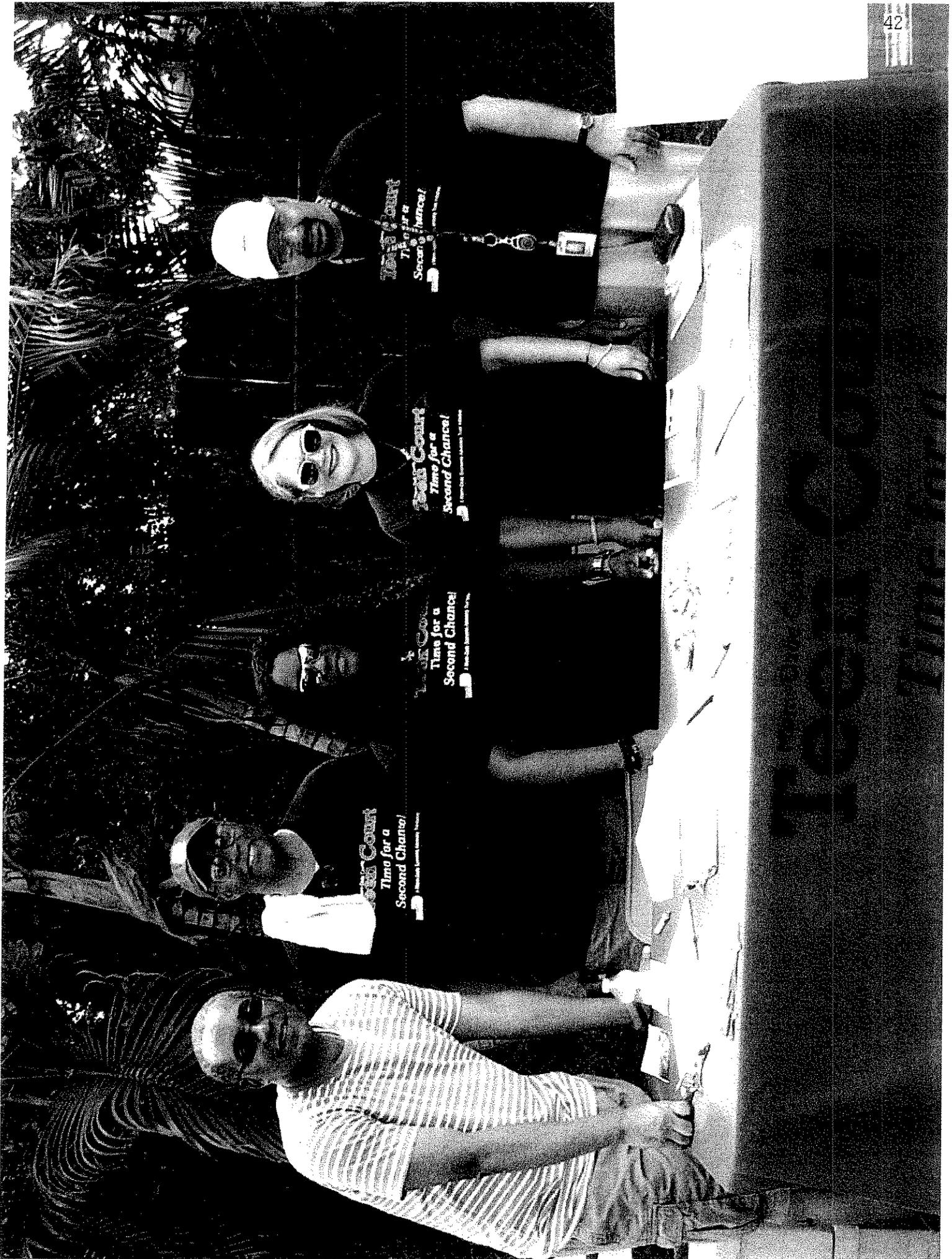
**DISFRUTE DE UN DIA DE COMIDAS GRATUITAS,
 MUSICA, JUEGOS, RIFAS ¡Y PREMIOS!**

**ALUMNOS DE K-12 RECIBIRAN UNA MOCHILA ESCOLAR
 GRATUITA LLENA DE ÚTILES ESCOLARES. ¡ESTA
 OFERTA ES VALIDA HASTA QUE SE AGOTEN LAS MOCHILAS!**

**EL DEPARTAMENTO DE SALUD DE LA FLORIDA
 ADMINISTRARA VACUNAS ESCOLARES *GRATUITAS*
 A TODOS LOS ESTUDIANTES ELEGIBLES.
 LOS PADRES DEBEN LLEVAR LOS RECORDS
 DE VACUNAS PREVIAS DE LOS NIÑOS.**

SÁBADO
6 DE AGOSTO DEL 2011
JEFFERSON REAVES PARK
3090 N.W. 50TH STREET
MIAMI, FL 33142

Información:
(305) 636-2331



INFORMATION ITEM I B

CITY OF MIAMI SAFE SUMMER



INFORMATION ITEM

TO: Miami-Dade Economic Advocacy Trust Board

FROM: John E. Dixon, Executive Director

DATE: September 12, 2012

SUBJECT: City of Miami Safe Summer Program

Aligning with Miami-Dade County Teen Court's mission to advocate and create opportunities for youth to develop into responsible citizens, on August 18, 2012, Teen Court staff joined with the City of Miami Police Department and the City of Miami Police Athletic League to served the community through the Safe Summer 2012 Back-to-School event. This Back-to-School activity was held at Charles Hadley Park in Liberty City and emphasized a multi-faceted aim.

There was a Health Fair geared towards providing youth and their families with information capable of fostering positive and healthy development of youth in our communities. A number of public and private sector entities collaborated in making this event a success. Youth were required to go through several health screenings including dental, vision, hearing, weight, and a general physical examination. After completing these screenings, youth were presented with a book bag and school supplies.

Safe Summer
Presents
Back to School 2012 Event

"Free school supply giveaway"
Saturday, August 18th 2012
10:00 a.m. ~ 3:00 p.m.
Charles Hadley Park
1350 NW 50th Street



Child Must be present

INFORMATION ITEM I C

MDEAT ECONOMIC SUMMIT 2012



INFORMATION ITEM

TO: Members of the MDEAT Trust.

FROM: John E. Dixon, Executive Director

DATE: September 19, 2012

SUBJECT: Economic Development Summit

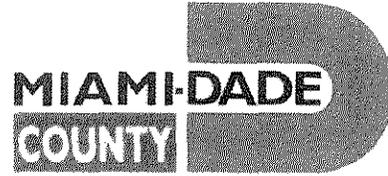
The Economic Development Action Committee of Miami Dade Economic Advocacy Trust will present the Economic Development Summit for the purpose of presenting MDEAT's programs and advocacy in the Targeted Urban Areas (TUA'S). In September 25, 2012, the Economic Summit will take place at the Little Haiti Cultural Center, located at 212 N. E. 59 terrace, from 9:00 a.m. to 4:00 p.m.

The Economic Summit will encompassing the work by Social Compact, local businesses initiatives and MDEAT'S advocacy in the community that continue to affect The growth of our community in every respect will be discussed, as well as future initiatives.

DEPARTMENTAL MONTHLY REPORT

V. A

Fiscal Report



MIAMI-DADE ECONOMIC ADVOCACY TRUST

FISCAL REPORT

FISCAL YEAR 2011/12

As of August 31, 2012

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 11/12

As of August 31, 2012

Subobject Description	Budget	Actual	Balance
00110 SALARIES	397,000	440,014	-43,014
01010 FRINGES	132,600	102,943	29,657
01111 ADMINISTRATIVE CHARGES	-451,800	-450,000	-1,800
11618 COURIER SERVICES		8	-8
21430 ENGINEERING IN HOUSE		21	-21
22350 BOTTLED WATER & CHILLER	200	182	18
22430 OTHER OUTSIDE CONTRACTS	500		500
23210 GENERAL LIABILITY	10,800	10,800	0
24130 MAINT & REPAIR:OFF MACHINES	1,000	629	371
24571 P.C. MAINTENANCE	6,000	6,089	-89
24573 HARDWARE/CABLE INSTALLATION		8,833	-8,833
25330 COPY MACHINE RENTAL	6,000	726	5,274
25511 PAYMENTS TO LESSOR	134,000	114,650	19,350
26028 GSA SERVICE TICKET	2,000		2,000
26040 GSA WORK ORDERS	2,000	28,105	-26,105
26050 GSA PRINTING & REPRODUCTION	6,000	1,805	4,195
26051 GSA POSTAGE		363	-363
26052 GSA WAREHOUSE TRANSFER		1,100	-1,100
26062 FM LT EQ MILEAGE	500	385	115
26063 FM LT EQ PARTS	100		100
26068 FM ACC/ABU/MOD	500		500
26077 FM-POOL VEHICLE HOURS	2,000	463	1,537
26110 DATA PROCESSING SERVICES	4,000	2,350	1,650
26260 OTHER CHARGES	800	35	765
26502 P&R PROJ. DIVISION		14	-14
26509 P&R PROJ. FRINGE C		16	-16
26510 P&R PROJ. LABOR CO		47	-47
26512 P&R PROJ. MATERIAL		800	-800
26613 CLERK-RECORDS STORAGE	500	105	395
31010 TELEPHONE-REGULAR	11,600	8,636	2,964
31011 TELEPHONE-LONG DISTANCE	600	420	180
31015 CELLULAR PHONE SERVICES	3,500	1,311	2,189
31018 OTHER COMMUNICATIONS	1,500	-188	1,688
31110 PUBLICATIONS	300		300
31130 MEMBERSHIPS	200		200
31210 TRAVEL EXPENSE-U.S	3,000	382	2,618
31215 TRAVEL EXPENSE-PCA		604	-604
31220 REGISTRATION FEES	500	220	280
31320 PARKING REIMBURSEMENTS	400	342	58
31401 NEWSPAPER ADVERTISEMENT	8,000	372	7,628
31402 NEWSPAPER ADVERTISEMENT	4,000		4,000

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 11/12

As of August 31, 2012

Subobject Description	Budget	Actual	Balance
31408 RADIO ADVERTISING	9,000	1,800	7,200
31420 SPONSORSHIPS/MARKETING	4,000		4,000
31510 OUTSIDE PRINTING	2,000		2,000
31520 GRAPHIC SERVICES	2,000	913	1,087
31540 SIGNS READY MADE		436	-436
31611 POSTAGE-REGULAR MAIL	500		500
31910 PETTY CASH EXPENDITURES	500		500
32010 INSERVICE TRAINING	500		500
41016 GASOLINE-UNLEADED		58	-58
43231 COMMUNICATION EQUIPMENT	200		200
47010 OFFICE SUPPLIES/OUTSIDE VENDOR	500		500
47011 GSA CENTRAL SERVICES	6,000	1861	4,139
49310 CLOTHING AND UNIFORMS	500	152	348
60620 GRANTS TO OTHERS	10,000		10,000
95021 COMPUTER EQUIPMENT	5,000		5,000
EXPENDITURE TOTAL	329,000	287,802	41,198

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ECONOMIC DEVELOPMENT

FISCAL MANAGEMENT REPORT FY 11/12

As of August 31, 2012

Subobject Description	Budget	Actual	Balance
00110 SALARIES	70,000	61,871	14,507
01010 FRINGES	15,000	12,415	3,792
01111 ADMINISTRATIVE CHARGES	50,000	50,000	0
21110 MANAGEMENT SERVICES		13,450	-13,450
26050 GSA PRINTING & REPRODUCTION	200	130	200
31408 RADIO ADVERTISING		1,181	-1,181
32010 INSERVICE TRAINING		199	-199
60620 GRANTS TO OTHERS	150,700	10950	139,750
EXPENDITURE TOTAL	285,900	150,196	143,419

MIAMI-DADE ECONOMIC ADVOCACY TRUST

HOUSING ASSISTANCE PROGRAM

FISCAL MANAGEMENT REPORT FY 11/12

As of August 31, 2012

Subobject	Description	Budget	Actual	Balance
R31900	OTHER TAXES	1,478,000	1,478,491	-491
R36100	INTEREST EARNINGS	1,000	1,466	-466
R36900	OTHER MISCELLANEOU	50,000	146,272	-96,272
R38900	OTHER NON REVENUE(858,000	792,976	65,024
	REVENUE TOTAL	2,387,000	2,181,626	205,374
	00110 SALARIES	138,000	147,683	-9,683
	01010 FRINGES	34,000	33,226	774
	01111 ADMINISTRATIVE CHARGES	50,000	120,000	-70,000
	26050 GSA PRINTING & REPRODUCTION	600	784	-184
	26616 RECORDING FEES	500	1,070	-570
	32010 INSERVICE TRAINING	800		800
	47011 GSA CENTRAL SERVICES	400		400
	49310 CLOTHING AND UNIFORMS		66	-66
	60620 HAP PROGRAM	2,162,600	1,474,935	687,665
	78030 ESCROW AGENT	100	60	40
	EXPENDITURE TOTAL	2,387,000	1,777,824	609,176

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT PROGRAM

FISCAL MANAGEMENT REPORT FY 10/12

As of August 31, 2012

Subobject Description	Budget	Actual	Balance
R35900 OTHER FINES AND/OR	1,200,000	1,085,080	114,920
CARRYOVER	293,000	597,524	-304,524
R36100 INTEREST EARNINGS	5,000	1,498	3,502
REVENUE TOTAL	1,498,000	1,684,102	-186,102
00110 SALARIES	805,000	564,189	240,811
01010 FRINGES	242,000	136,805	105,195
01111 ADMINISTRATIVE CHARGES	282,200	280,000	2,200
21110 MANAGEMENT SERVICE		671	-671
22310 SECURITY SERVICES	12,000	14,865	-2,865
22350 BOTTLED WATER & CHILLER	100	81	19
22430 OTHER OUTSIDE CONTRACTS	3,500	5,576	-2,076
24130 MAINT & REPAIR:OFF MACHINES	1,000	1,409	-409
24571 P.C. MAINT		102	-102
25330 COPY MACHINE RENTAL	5,000	4,389	611
25511 PAYMENTS TO LESSOR	12,400	2,315	10,085
26032 GSA AFT.HOUR CHRGS	12,000	13,533	-1,533
26050 GSA PRINTING & REPRODUCTION	2,000	5,715	-3,715
26051 GSA POSTAGE		189	-189
26062 FM LT EQ MILEAGE	3,000	1,368	1,632
26077 FM-POOL VEHICLE HOURS	2,000	1,026	974
26260 OTHER CHARGES FOR		120	-120
31210 TRAVEL EXPENSE-U.S	1,000	2,018	-1,018
31220 REGISTRATION FEES	200	930	-730
31402 NEWSPAPER ADVERTISEMENT	5,000		5,000
31420 SPONSORSHIPS/MARKE	5,000	9,960	-4,960
31510 OUTSIDE PRINTING	600		600
31520 GRAPHIC SERVICES		1,237	-1,237
31611 POSTAGE-REGULAR MAIL	500	500	0
32010 INSERVICE TRAINING		510	-510
33050 OTHER GENERAL OPERATIONS		50	-50
47011 GSA CENTRAL SERVICES	8,000	4,848	3,152
49015 SOIL, SAND & SOIL		370	-370
49310 CLOTHING AND UNIFORMS	2,500	216	2,284
49660 MISC OTHER OPERATING		107	-107
60240 OTHER TRANSPORTATION		3,428	-3,428
60620 GRANTS TO OTHERS	93,000	64,237	28,763
99210 LIBRARY BOOKS, PUBLICATIONS		7,600	-7,600
EXPENDITURE TOTAL	1,498,000	1,128,364	369,636

DEPARTMENTAL MONTHLY REPORT

V. B

HOUSING UNIT REPORT



**MIAMI DADE ECONOMIC ADVOCACY TRUST
AUGUST 2012
HOUSING OUTREACH & EDUCATION REPORT**

HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)

During the period from August 1, 2012 through August 31, 2012, twenty-six (26) HAP loan applications were submitted totaling \$3,434,792 in first mortgages with a \$3,723,545 aggregate purchase price. \$179,500.00 in Miami-Dade County or other (non-county) administered subsidy program funds were associated with these loans.

During the period from August 1, 2012 through August 31, 2012, twenty-one (21) families purchased homes using \$118,155 in HAP funds. These loans generated \$2,978,733 in first mortgages with a \$3,221,045 aggregate purchase price. \$150,000 in Miami-Dade County subsidy program funds and \$7500 in non-county funded subsidy mortgages were linked with these closings. HAP loans have thereby increased County property tax roll by an estimated \$52,500 using a \$2500 average tax bill. See the August 2012 Production Report for statistical details.

HAP FUNDING & TRAINING SEMINARS

For fiscal 2011-12 year-to-date, two-hundred thirty-six (236) loans totaling \$1,585,692 have been funded.

Certification Workshops on HAP and other subsidy program usage and operations are generally held every 6-8 weeks with requests continuously flowing in. Individual mortgage originators and title/ closing agents must get approved to submit and close HAP files. Realtor and developer attendance is highly recommended but not required at this time. The most recent Certification Workshop was held July 20th at the Joseph Caleb Center. There were sixty-two (62) industry professionals in attendance. The next workshop is scheduled for September 20th (2012) at the South Dade Government Center.

Signed Participation Agreements are required for individuals and their affiliated company along with licensing information for monitoring and tracking purposes.

HOMEOWNERSHIP ASSISTANCE PROGRAM SPECIAL INITIATIVES

There are no special housing program initiatives in operation or planned at this time. It is doubtful that we will receive adequate (Surtax) monies to allocate to and special housing project or initiative this fiscal year due to the reduced monthly allocation through the end FY2011-12 related to a multi-year overpayment by the state to Miami-Dade County and increased demand in HAP file submission requests. Matching funds from a secondary/ partnering source with an updated HAP funds analysis and projection would be required to consider any housing project or initiative.

Recent increases in receipt of Surtax revenue in combination with the effectiveness of placing more borrowers into home using less HAP funds due to

the lowering of the maximum permissible amount of assistance is paying dividends as the available funds balance has increased incrementally.

HOMEOWNERSHIP EDUCATION & OUTREACH

- Presenter at Trinity Empowerment Consortium's First-Time Homebuyer Education Workshops in English and Spanish held at the West Perrine Opportunity Center. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Downpayment Assistance Programs (DAP's) and how they integrate into the mortgage process. The presentations were made to approximately thirty (30) total attendees (both sessions).
- Presenter at the NID Housing Counseling Agency 1st-Time Homebuyer Education Workshop held at the Antioch Missionary Baptist Church in Miami Gardens. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Downpayment Assistance Programs (DAP's) and how they integrate into the mortgage process to approximately thirty (30) attendees.
- Presenter at the Vision To Victory Destination Home 1st-Time Homebuyer Education Workshop held at the New Birth Baptist Church in Opa Locka. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Downpayment Assistance Programs (DAP's) and how they integrate into the mortgage process to approximately ten (10) attendees.
- Presenter at the Housing Foundation of America 1st-Time Homebuyer Education Workshop held at the Universal Truth Center in Miami Gardens. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Downpayment Assistance Programs (DAP's) and how they integrate into the mortgage process to approximately forty (40) attendees.

**MIAMI DADE ECONOMIC ADVOCACY TRUST (MDEAT)
HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)
August 2012**



General Statistics	August 2012	YTD August 2012
Total Applicants	26	269
Total Purchase Price	\$3,723,545.00	\$34,946,599.00
Total amount in 1st Mortgages	\$3,434,792.00	\$32,213,035.00
Total Amt SURTAX & Other Subsidies	\$179,500.00	\$1,246,030.00
Total Loans	21	236
Total MMAP Funding	\$118,155.00	*\$1,585,692.00
Total Purchase Price	\$3,221,045.00	\$32,834,603.00
Average Sales Price	\$153,383.10	\$13,912,967.00
Total amount in 1st Mortgages	\$2,978,733.00	\$30,024,652.00
Average 1st Mortgage	\$141,844.43	\$127,223.10
Total Amt SURTAX Funding	\$150,000.00	\$784,600.00
Other Loans	\$7,500.00	\$160,030.00
Estimated Increase to Tax Base*	\$52,500.00	\$590,000.00
Based on annual taxes of \$2500/yr*	*Ave.HAP Ln Amt. YTD=	\$6,719.03
	**Ave.HAP Ln Amt. 7/12=	\$5,626.43
Head of Household		
Female	11	98
Male	10	138
Total	21	236
Ethnicity		
Black	5	62
Hispanic	14	156
White	2	14
Other	0	4
Total	21	236
Median Income Level		
Very Low	3	26
Low	7	114
Median	5	41
Median Moderate	6	55
Total	21	236
Commission District		
District 1 - Barbara Jordan	5	56
District 2 - Jean Monestime	2	16
District 3 - Audrey Edmonson	0	3
District 4 - Sally A. Heyman	0	1
District 5 - Bruno A. Barreiro	0	1
District 6 - Rebecca Sosa	1	10
District 7 - Xavier L. Suarez	0	3
District 8 - Linda Bell	7	95
District 9 - Dennis C. Moss	3	30
District 10 - Javier D. Souto	1	7
District 11 - Joe A. Marinez	1	7
District 12 - Jose "Pepe" Diaz	1	7
District 13 - Esteban Bovo Jr.	0	0
Total	21	236

DEPARTMENTAL MONTHLY REPORT

V. C

TEEN COURT UNIT REPORT

Memorandum



MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT REPORT

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board
From: John E. Dixon, Executive Director
Date: September 13, 2012
Subject: Comprehensive Teen Court Report for August 2012

PURPOSE OF ITEM

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board, of Miami-Dade County Teen Court (M-DCTC) performance and activities for the month of August.

BACKGROUND INFORMATION

Program Activities

August 21, 2012: Teen Court staff conducted *Victim's Awareness Panel Workshop (VAP)*-an interactive workshop that sparks dialogue between participants, parents and/or guardians. Twenty-four (24) individuals comprised of both program participants and their parents discussed the value of forgiveness, restoration, and repair of lost trust as well as how various crimes committed impact the family and community.

August 8th and 29th of 2012: In collaboration with Miami-Dade County Corrections and Rehabilitation, twenty-nine (29) Teen Court youth were afforded an opportunity to attend the Turner Gilford Knight (TGK) Correctional Facility Jail Tour and twenty (20) participated in the Boot Camp Jail Tour. These tours serve as crime prevention and intervention tools, providing participants with an understanding of the consequences of engaging in negative actions.

August 1, 2012: The final day of Teen Court's 6th Annual Volunteer Youth Attorney Training, held in collaboration with Saint Thomas University's School of Law culminated with a Mock Trial Competition. This third day of training focused on equipping students with skills necessary for serving as youth attorneys, bailiffs, and clerks of the court, in Teen Court's peer-jury trial process as well as youth were provided an opportunity to showcase their skills, as they competed for the winning title of Teen Court's 2nd Annual Mock Trial Competition. Approximately 80 students, comprised of middle and high school students, participated in this enriching exercise.

In addition to sharpening participants' skills in judicial processes, holding the training on the Saint Thomas University Campus afforded students opportunity to dine in the campus' cafeteria, providing them a glimpse of the higher learning and educational institution experience.

Youth attendees received mentoring and training from a cadre of legal experts who volunteered their services free-of-charge. Miesha S. Darrough, Esq, Assistant State Attorney as well as Felony Division Chief, overseeing attorneys responsible for prosecuting homicide cases, provided the morning address concerning six (6) Legal Concepts.

Included among the legal professionals who served as judges for the competition were: Cynthia Stafford, Esq., and State of Florida Representative of District 109, Margaret Charles-Collins, Esq., Marc Douthit, Esq., MDEAT Vice-Chair/Board Member, and Raymond McGhee, Esq.,

Program Performance

Referrals: Teen Court received a combined total of thirty-three (33) referrals from the Juvenile Services Department's (JSD's), Prevention Initiative Program (PIP) and Civil Citation Program.

Community Service: Teen Court generated nine hundred eighty-seven (987) community service hours. This total included four hundred ninety-eight (498) completed by defendants, three hundred twenty-one (321) performed by youth volunteers, and one hundred sixty-eight (168) community service hours were provided by adults, serving as jury monitors as well as legal professionals volunteering as judges, presiding over Teen Court hearings.

Offender Information for August 2012

Referrals per fiscal year:

12/31/98 – 09/30/99	334	Carried Over	4,762
10/01/99 – 09/30/00	506		
10/01/00 – 09/30/01	323		
10/01/01 – 09/30/02	336	10/01/11 – 10/30/11	22
10/01/02 – 09/30/03	293	11/01/11 – 11/30/11	53
10/01/03 – 09/30/04	390	12/01/11 - 12/31/11	84
10/01/04 – 09/30/05	267	01/01/12 – 01/31/12	55
10/01/05 – 09/30/06	215	02/01/12 – 02/29/12	60
10/01/06 – 09/30/07	245	03/01/12 – 03/31/12	40
10/01/07 – 09/30/08	356	04/01/12 – 04/30/12	42
10/01/08 – 09/30/09	424	05/01/12 – 05/31/12	54
10/01/09 – 09/30/10	454	06/01/12 – 06/30/12	39
10/01/10 – 09/30/11	619	07/01/12 – 07/31/12	24
		08/01/12 – 08/31/12	33
	4,762	TOTAL REFERRALS	5,268

Monthly Sanctions for Referrals Completed (August 2012)

Anti-Theft Class Attendees	47	Jail Tour Attendees	49
Curfew	0	Jury Duties Completed	150
Declined referrals	0	Letter of Apology/Closed	25
Civics and Business Attendees	12	Peer Circle Attendees	40
Substance Abuse Attendees	32	Restitution	0
Essay Completed/Closed Cases	25	Victim Awareness Panel	
Ethics Workshops Attendees	16	Workshop Attendees	33
Hours of Community Service/ Closed Cases	498	Verbal Apology to Parent	26

Offenses and Number of Charges:

Note: Some defendants have multiple charges

Behavioral Problems	1
Burglary	1
Drug Use	1
False Information to Police Officer	1
Grand Theft	2
Petit Theft	4
Possession of Marijuana	1
Resist Without Violence	1
Retail Theft	11
Simple Battery	3
Theft	6
Verbally Aggressive	3

Referral Sources:

Department of Juvenile Justice	6
Miami-Dade County	
School Based Referrals	0
Civil Citation Program	15
State Attorney's Office	0
Prevention Initiative Program (PIP)	12
Other Agencies	

Age:

Seven	0
Eight	0
Nine	0
Ten	1
Eleven	0
Twelve	3
Thirteen	4
Fourteen	2
Fifteen	8
Sixteen	6
Seventeen	9
Eighteen	0

Race:

African American	19
Caucasian	1
Hispanic	13
Other	0

Gender:

Female	19
Male	14

Commission Districts August 2012:

1	2	7	1	13	0
2	10	8	2	Broward	0
3	3	9	6		
4	1	10	0		
5	3	11	1		
6	1	12	3		

Commission Districts for Fiscal Year 10/01/11 – 10/31/12

1	40	7	14	13	18
2	64	8	40	Broward	17
3	54	9	86		
4	24	10	20		
5	27	11	37		
6	23	12	25		

COMPARISON OF YEAR-TO-DATE REFERRALS

Referrals for 10/01/10 – 09/30/11		Referrals 10/01/11– 09/30/12	
Date cases received	No.	Date cases received	No.
10/01/10 – 10/31/10	22	10/01/11 – 10/31/11	22
11/01/10 – 11/30/10	75	11/01/11 – 11/30/11	53
12/01/10 – 12/31/10	46	12/01/11 – 12/31/11	84
01/01/11 – 01/31/11	75	01/01/12 – 01/31/12	55
02/01/11 – 02/28/11	46	01/01/12 – 02/29/12	50
03/01/11 – 03/31/11	88	03/01/12 – 03/31/12	40
04/01/11 – 04/30/11	49	04/01/12 – 04/30/12	42
05/01/11 – 05/31/11	68	05/01/12 – 05/31/12	54
06/01/11 – 06/30/11	50	06/01/12 – 06/30/12	39
07/01/11 – 07/31/11	35	07/01/12 – 07/31/12	24
08/01/11 – 08/31/11	34	08/01/12 – 08/31/12	33
TOTAL	588	TOTAL	496

DEPARTMENTAL MONTHLY REPORT

V. D

PUBLIC INFORMATION REPORT

Memorandum



TO: Miami-Dade Economic Advocacy Trust Board

THRU: John E. Dixon, Jr., Executive Director

DATE: Wednesday, September 19, 2012

SUBJECT: Marketing and Public Information Report

For your review, please find below the activities that were implemented to help the agency reach its audience via visual communications and printed materials for August 2012 – September 2012.

Offices of Marketing and Public Information provides assistance to the MDEAT Trust, Action Committees Chairpersons and staff liaisons, CBO's, and residents announcing our advocacy efforts and community empowerment initiatives created for. A multi-mix of collateral materials and promotional information are utilized to deliver the MDEAT message including: letters, flyers, radio and newspaper advertising placement, television interviews, news articles, press releases, photos, website event placement and updates, email listings, and other functions. Offices of Marketing and Public Information assist with logistics of all MDEAT events. All are available for your review and comply with county branding.

- A. The unit continually provides support to the MDEAT Trust Board, Executive Director, Economic Development Unit, Housing Assistance Program, Teen Court Program, Procurement/Purchasing Liaison, Fiscal Unit, and other operations of the agency.
- B. Post and edit all scheduled meetings for the MDEAT Board, and Action Committees along with other agency notifications.
- C. Monitor all Miami-Dade Board of County Commission and Commission Committee meetings.
- D. Continuously monitor newspapers, websites, magazines, radio, and TV broadcasts.
- E. Youth Action Committee (YAC)
Miami-Dade County Teen Court Program

Prepared printed materials, press releases, and assist with outreach for the program. In addition, implement radio and newspaper awareness for the program.

1. Working on Teen Court Newsletter – Spring/Summer addition 2012.
2. Teen Court Volunteer Youth Attorney Training at St. Thomas University School of Law and Courtroom Mock Trial Competition: Post press release; and, article in the South Florida Times.

F. Housing Advocacy Committee - Housing Assistance Program (HAP)

Prepared printed materials, press releases, and assisted with outreach for the committee. In addition, implement radio and newspaper awareness for the program.

1. Reviewing 2nd Draft for Housing Brochure.
2. Working with PR Housing Subcommittee on future initiatives and events.
3. Create Press Releases for Trainings as needed
4. Discussing and coordinating logistics for a large Housing event

G. Economic Development Action Committee

1. Business Breakfast Series – Business meetings at local breakfast businesses in Urban Targeted Areas – 3rd Breakfast August 24th. Flyers; email version of flyer and invitation; posters; grass root pr and marketing; location scouting; press releases; and assisting with logistics.
2. Metro Miami Equity Summit – Tuesday, September 25, 2012 (9:00 a.m. to 4:00 p.m.) at Little Haiti Cultural Center. Working on the Save-the-Date postcard; email invite; logistics; PR; and promo materials for give away to attendees.
3. South Dade Minority Business Initiative – Wednesday, September 26, 2012 (10:00 a.m. to 3:30 p.m.) at the Palmetto Bay Village Center. Working on the Save-the-Date postcards; email invite; logistics; and PR.

H. New Board Member Recruitment

1. The Office of Commissioner Rebeca Sosa, the Nominating Council Members along with MDEAT will begin the interview process this week.
2. Website reflects the progress made by the Nominating Council, and announces the New Board member appointments once approved by Miami-Dade Board of County Commissioners. Updated with the three new Board Member names.
3. Website updated to reflect new application forms to be collected in October 2012.

I. Updated the MDEAT New Website

1. New address launched www.miamidade.gov/economicadvocacytrust/
2. All Housing (HAP) documents have been updated.

J. Revising/upgrading all promotional materials:

1. MDEAT fact sheet updating with new board members
2. Housing Program Brochure – in draft stages
3. Economic Development Brochure – in draft stages

K. MDEAT Newsletter –researching other County email newsletters to create a layout for MDEAT newsletter.

L. Annual Report 2009-2010 – Reviewing all MDEAT Divisions information that was submitted for fiscal year 2009-2010.

1. Drafted Letter for Chairman
2. Drafted Letter for Executive Director
3. Scheduling photo shoots

M. MDEAT Logo Design – Working with County’s Design Department – One logo choice available 2 other options will be ready by the end of September 2012.

N. Community Fairs and Events Participated – August 2012 – September 2012

1. Back to School Fun Day – August 4, 2012: This is a book bag drive & health fair organized by Commissioner Audrey M. Edmonson, District 3.
2. National Night Out Against Crime – Tuesday, August 7, 2012; Residents had a chance to meet the people who work to keep our communities safe.
3. Teen Court Senior Staff will attend on Wednesday, September 26, 2012 – Miami’s Anti-Gang Conference.



MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

The Nomination of officers was closed on the following name:

Mr. Marc A. Douthit
Ms. H. Leigh Toney
Mr. Ron Butler

Chairperson *yes*
1st Vice Chairperson *yes*
2nd Vice Chairperson *yes*

- I concur _____
- I oppose _____
- I abstain _____

Ronald Butler

Printed name of the MDEAT Trust Member casting ballot.

[Signature]

Signature of MDEAT Trust Member casting ballot



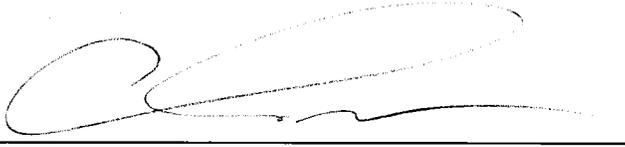
MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

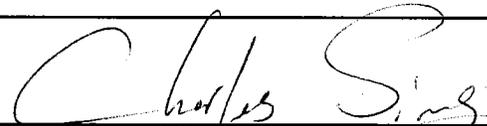
The Nomination of officers was closed on the following name:

Mr. Marc A. Douthit	Chairperson	Yes
Ms. H. Leigh Toney	1 st Vice Chairperson	Yes
Mr. Ron Butler	2 nd Vice Chairperson	Yes

I concur 

I oppose _____

I abstain _____


Printed name of the MDEAT Trust Member casting ballot.


Signature of MDEAT Trust Member casting ballot



MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

The Nomination of officers was closed on the following name:

Mr. Marc A. Douthit Chairperson - *Yes*
Ms. H. Leigh Toney *2nd* ^{1st} Vice Chairperson - *Yes*
Mr. Ron Butler *1st* 2nd Vice Chairperson - *Yes*

I concur _____

I oppose _____

I abstain _____

Marc Anthony Douthit

Printed name of the MDEAT Trust Member casting ballot.

Marc Anthony Douthit

Signature of MDEAT Trust Member casting ballot



MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

The Nomination of officers was closed on the following name:

<i>Yes Yes Yes</i>	Mr. Marc A. Douthit	Chairperson			
	Ms. H. Leigh Toney	1st Vice Chairperson	<i>2nd</i>	<i>VC</i>	<i>Qu</i>
	Mr. Ron Butler	2nd Vice Chairperson	<i>1st</i>	<i>VC</i>	<i>Qu</i>

- I concur _____
- I oppose _____
- I abstain _____

Carlos Morales

Printed name of the MDEAT Trust Member casting ballot.

Signature of MDEAT Trust Member casting ballot



MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

The Nomination of officers was closed on the following name:

Mr. Marc A. Douthit	Chairperson	YES
Ms. H. Leigh Toney	1 st Vice Chairperson	YES
Mr. Ron Butler	1 st Vice Chairperson	YES

I concur _____

I oppose _____

I abstain _____

George Ray III

Printed name of the MDEAT Trust Member casting ballot.


Signature of MDEAT Trust Member casting ballot



MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

The Nomination of officers was closed on the following name:

Mr. Marc A. Douthit
Ms. H. Leigh Toney
Mr. Ron Butler

Chairperson
1st Vice Chairperson
2nd Vice Chairperson

Concur
Concur
Concur

I concur _____

I oppose _____

I abstain _____

Stephen Herbert

Printed name of the MDEAT Trust Member casting ballot.

[Signature]

Signature of MDEAT Trust Member casting ballot

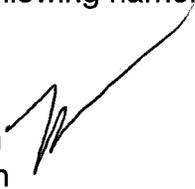


MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

The Nomination of officers was closed on the following name:

yes	Mr. Marc A. Douthit	Chairperson	
yes	Ms. H. Leigh Toney	1 st Vice Chairperson	
yes	Mr. Ron Butler	2 nd Vice Chairperson	

- I concur _____
- I oppose _____
- I abstain _____

Treska V. Rodgers
Printed name of the MDEAT Trust Member casting ballot.


Signature of MDEAT Trust Member casting ballot



MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

The Nomination of officers was closed on the following name:

Mr. Marc A. Douthit
Ms. H. Leigh Toney
Mr. Ron Butler

Chairperson — Yes
1st Vice Chairperson — Yes
2nd Vice Chairperson — Yes

- I concur _____
- I oppose _____
- I abstain _____

W. Richardson
Printed name of the MDEAT Trust Member casting ballot.

[Signature]
Signature of MDEAT Trust Member casting ballot



MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

The Nomination of officers was closed on the following name:

<i>Yes</i>	Mr. Marc A. Douthit	Chairperson
<i>Yes</i>	Ms. H. Leigh Toney	<i>2nd</i> 1st Vice Chairperson
<i>Yes</i>	Mr. Ron Butler	<i>1st</i> 2nd Vice Chairperson

I concur _____

I oppose _____

I abstain _____

H. Leigh Toney

Printed name of the MDEAT Trust Member casting ballot.

H. Leigh Toney

Signature of MDEAT Trust Member casting ballot



MIAMI-DADE
MIAMI-DAE ECONOMIC ADVOCAY TRUST (MDEAT)

BALLOT

September 19, 2012

The Nomination of officers was closed on the following name:

yes
yes
yes

Mr. Marc A. Douthit
Ms. H. Leigh Toney
Mr. Ron Butler

Chairperson
1st Vice Chairperson
2nd Vice Chairperson

I concur _____

I oppose _____

I abstain _____

Barbara Monckess
Printed name of the MDEAT Trust Member casting ballot.

Amanta
Signature of MDEAT Trust Member casting ballot



ADD
on

MEMORANDUM OF APPROVAL

TO: MDEAT Trust Members

FROM: John Dixon, Executive Director
MDEAT

DATE: September 19, 2012

SUBJECT: MDEAT Board Members Selection and Recruitment Expenditure

PURPOSE OF ITEM

The purpose of this item is to request the Board of Trustees authorization to purchase advertising for the selection and recruitment of additional Board Members. The requested advertisement expenditure is for an amount not to exceed Seven thousand dollars (\$7,000.00).

BACKGROUND INFORMATION

The Nominating Council has indicated its concern that the MDEAT Board has its full compliment of members (15). The Council and staff along with the County Attorney's office have agreed upon a procedure that will accomplish this goal. Reopening advertisement for applicants is the first step in the procedure. Historically the Trust has incurred the advertising expenses. These expenditures have averaged about six to seven thousand dollars.

FISCAL IMPACT

The fiscal impact will be in amount not to exceed seven thousand dollars (\$7,000.00) from MDEAT's General Fund Budget.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the purchase of advertisement in an amount not to exceed seven thousand dollar (\$7,000.00) for the recruitment and selection of additional Board Members.

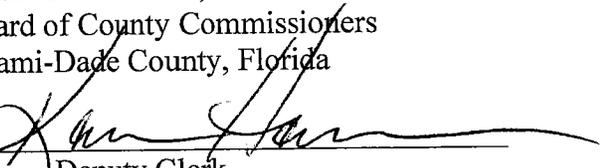
STATE OF FLORIDA)
)SS:
COUNTY OF MIAMI-DADE)

I, HARVEY RUVIN, Clerk of the Circuit Court in and for Miami-Dade County, Florida,
and Ex-Officio Clerk of the Board of County Commissioners of said County, DO
HEREBY CERTIFY that the foregoing is a true and correct copy of the motions and
votes tallied at the Miami-Dade Economic Advocacy Trust Board of Trustee's meeting of
October, 17 2012, pertaining to agenda item(s): 1A.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on this 1st day
of November, A.D. 2012.



HARVEY RUVIN, Clerk
Board of County Commissioners
Miami-Dade County, Florida

By 
Deputy Clerk

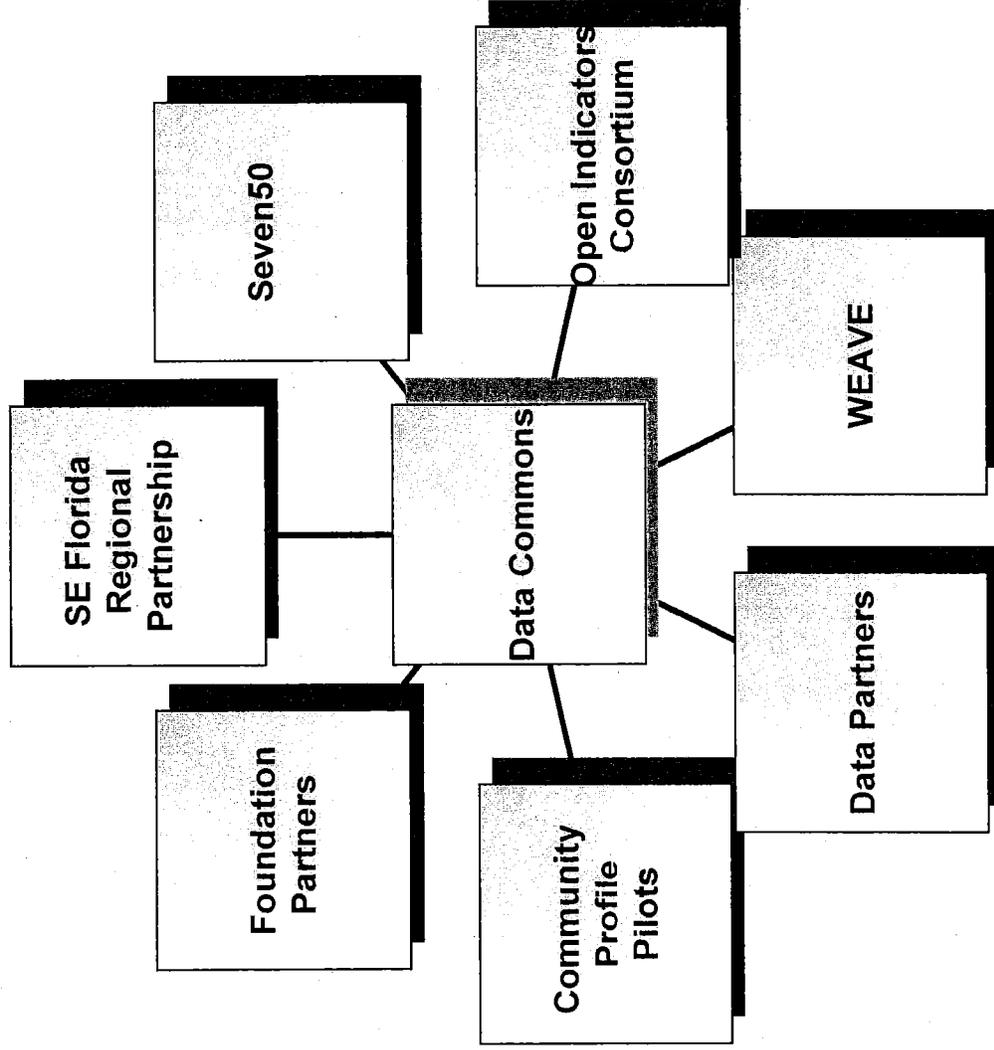
SEAL

Board of County Commissioners
Miami-Dade County, Florida

MIAMI-DADE ECONOMIC ADVOCACY (MDEAT) BOARD OF TRUSTEES
MEETING DATE OF 9-19

	STAFF MEMBERS	PRESENT	LATE	ABSENT
1	Carlile, Laverne			
2	Maria de la Portilla			
3	Dixon, John <i>MDEAT Director</i>	✓		
4	Gasque, Melba	✓		
5	Gonzalez, Jose	✓		
6	Johnson, Eric	✓		
7	Simmons, William	✓		
8	Vaughns, Angela			
9	Williams, Anthony	✓		
10				
11				

Data Related Synergies



Miami-Dade Economic Advocacy Trust's
Economic Development Action Committee
Invites you to attend

The South Dade Minority Business Initiative



**Wednesday,
September 26, 2012
10:00 a.m. to 3:30 p.m.
Palmetto Bay Village Center
18001 Old Cutler Road
Old Cutler Road at SW 184th St. (Eureka Drive)
Palmetto Bay, FL 33157**

**Come join us
for a day of networking
and resource opportunities!**

Information on Sources for Funding
will be available.

This is a **FREE** community event
with lunch being provided.

To RSVP or for more information,
please call Maria Diaz De Lá Portillá at 305-375-5661.

Event Partners

Carrie P. Meek Center for Business • Neighbors and Neighbors Association
Partners for Self-Employment • Unique Coalition of Minority Business of South Dade, Inc.
West Perrine CDC

