MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust (MDEAT)

Office of the Miami-Dade Economic Advocacy Trust
111 Northwest 1st Street
6th Floor Conference Room
Miami, Florida 33128

February 20, 2013
As Advertised

Harvey Ruvin, Clerk
Board of County Commissioners

Christopher Agrippa, Division Chief
Clerk of the Board Division

Karen Harrison, Commission Reporter
(305) 375-1296

CLERK'S SUMMARY OF MEETING AND OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
MEETING February 20, 2013

The Miami-Dade Economic Advocacy Trust (MDEAT) convened in a meeting in the Stephen P. Clark Center, 111 NW 1st Street, 29th Floor Conference Room 29A, on February 20, 2013, at 3:30 p.m. The following MDEAT members were present: Chairman Marc Douthit Esq., Mr. Ron Butler, Ms. Barbara Montero, Mr. Carlos Morales, Mr. Stephen L. Herbert, Ms. Treska V. Rodgers, Ms. Leigh Toney, and Ms. Stephanye Johnson was late (Reverend Walter T. Richardson,, Mr. Robert Holland Esq., Mr. George Ray III, and Mr. Charles Sims were absent).

ROLL CALL

The following staff members were present: MDEAT Executive Director John Dixon, Mr. Jose Gonzalez, Ms. Traci Pollock, and Deputy Clerk Karen Harrison.

DISCLOSURE OF CONFLICTS OF INTEREST
QUERY FOR EARLY DEPARTURES

Chairman Marc Douthit called the meeting to order at 3:50 p.m., and he noted that he would turn the meeting over to Vice Chairman Butler because he had to leave by 4:30 p.m. to go out of town.

Approval of Previous Minutes

There were no minutes to be approved at this time.

I. Board Action Items

A. Agreement to Expedite Office Clean-up

Mr. John Dixon explained the process of moving to the Stephen P. Clark Building that included transferring Teen Court Program files and Housing Assistance Program (HAP) files. He noted that some files needed to be shredded and others had to be filed as instructed by the housing division director. Mr. Dixon also noted that the foregoing item was a request to approve an agreement between MDEAT and The Greater Miami Service Corp (GMSC), which was an agency youth group under the Miami-Dade County Community Action and Human Services Department. He commented on the services provided by this organization, which included community service projects, and that he had worked with this entity in the past, which also provided services for parks and recreation projects within the community.

Discussion ensued among the Trust members regarding the GMSC agency and the type of work performed in the past.

Mr. Dixon explained the negotiation process that included meeting with GMSC along with the County Attorney's Office to come to an agreement regarding the foregoing item, which included the cost not to exceed $7,000 and that the HAP Director would oversee this project. He said this service project was included in the MDEAT Budget, and that the $7,000 would be the cost for the salaries of an hourly wage of $11.00, for the services that include filing and shredding of unwanted files.

Chairman Douthit asked about MDEAT's obligation to maintain HAP and Teen Court files and was there a scheduled timeframe after the loan write-offs were implemented to shred those files.

Mr. Dixon noted he was not certain about the holding time for those files, but the increasing number of files was stored in MDEAT's Office, which had become a concern.

Discussion ensued among the Trust members regarding the holding time of the HAP files was based on the mortgage terms of the forgiven loan, which was five to seven years.

Chairman Douthit noted for clarification that part of this process of removing files was to perform an analysis to identify which files could be shredded.

Following further comments from Mr. Dixon regarding the storage of these files, Chairman Douthit asked had MDEAT staff considered a more technical way of storing the files by scanning them once they became inactive to minimize the paperwork.

Mr. Dixon noted the files that could be scanned would go through the process in an effort to eliminate repeating this exercise, but the entire set of files could not be eliminated.

It was moved by Ms. Treska Rodgers that the Trust approve an allocation not to exceed the amount of $7,000.00 that would come from a budgeted amount from each of the following MDEAT Divisions: Housing, Youth Services, Economic Development, and Administration in order to enter into an agreement with the Greater Miami Service Corporation for a service project to restructure and organize MDEAT's storage area of files. This motion was seconded by Mr. Ron Butler, and upon being put to a vote, passed by 8-0 (Reverend Walter T. Richardson, Mr. Robert Holland Esq., Mr. George Ray III, and Mr. Charles Sims were absent).

II. Information Items

A. Teen Court Internship Program Report

Mr. John Dixon noted that the Teen Court Internship Program had its first student by the name of Jean Louis Reneson, a sophomore at Marion University in Indiana, to return home and complete his internship as a student volunteer for MDEAT from January 7th to January 23rd 2013. He noted that the student had also spoken at the Teen Court Conference in 2012 and during his internship he worked with the Teen Court staff.

In response to Chairman Douthit's inquiry about the continuation of this program as an open door to other students, Mr. Dixon said yes, this was discussed by the Economic Development Action Committee members, which included consideration of paid positions. He noted that he would be meeting with the County Attorney's Office to determine a legal process to arrange payments for student interns. Therefore, MDEAT would need to identify a formal process in selecting students and if possible provide a stipend to those youth, Mr. Dixon noted.

Responding to Chairman Douthit's comments on sending a thank-you letter or a token of appreciation from MDEAT to Mr. Jean Louis Reneson, Mr. Dixon noted that Mr. Reneson

received a certificate of appreciation from Teen Court, and he would check and report back to the Trust.

Chairman Douthit recommended that a letter of appreciation be sent from the Trust acknowledging Mr. Reneson's efforts during his internship.

III. Advocacy Items – Committee Updates

Chairman Douthit noted that he had asked the Executive Director to incorporate all the division reports into his presentation, and if information was needed from a division director, it would be requested on a case-by-case basis, rather than have the entire MDEAT staff attend the Trust meetings. He noted this process would streamline the reports in an effort to become more efficient.

Mr. John Dixon commented on receiving a request to schedule another County Ethics training session for the Trust, which would be a refresher's course for some members. He also mentioned that he would be meeting with Commissioner Bell to discuss her responsibilities as chair of the MDEAT Nominating Council in order to fill the four vacancies on Trust Board. Mr. Dixon noted the efforts of working with the County Ethics Office to plan an Ethics training session before the new Trust members were appointed.

Mr. Dixon noted that in terms of the Contractors Resource Initiative, MDEAT would provide contracting plans to contractors in libraries countywide. He also noted that MDEAT staff met with the main library director and would be meeting with its staff members to identify other libraries that contractors could have access to contracting plans for large county projects in the form of a computer disc, or print format. Mr. Dixon indicated he had hoped to also meet with private companies to obtain private owned contract plans. He mentioned the different locations of the libraries, which included Homestead, North Dade Regional Library, Arcola Lakes and in the West area of Miami-Dade County.

Mr. Dixon advised the Trust members that a meeting with MDEAT's Foundation members was scheduled for next Friday, March 1, 2013, in Coconut Grove at 2:30 p.m. at the office of an attorney who was willing to represent the Foundation and serve as a registered agent.

Ms. Stephanye Johnson noted that the private attorney was in the process of becoming bar specialization certified.

Additionally, Mr. Dixon expressed excitement that this attorney was willing to provide her services to the Foundation at no cost.

Mr. Dixon noted that MDEAT would participate in an initiative with the Small Business Administration (SBA) and a regional director from Atlanta, Georgia on March 12, 2013, to be a part of an evening class conducted by Mr. George Ray III at the Miami-Dade College Campus. Therefore, MDEAT staff had planned to host a tour of Poinciana Park from 2:30 p.m. to 3:30 p.m., for the regional director and to meet with Commissioner Monestime and Mr. George JAP who in the past had received some funding from the SBA, Mr. Dixon noted. He indicated that the intent was to invite a group of business people to the meeting to hear a forecast of SBA, but with limited time it was not likely to happen.

Mr. Dixon noted that Mr. George Ray III had requested that an expense be included in the budget to attend the Congressional Black Caucus (CBC) meeting in September 2013 to lobby for the Trust in the MDEAT budget. He noted that Mr. Ray III had expressed interest in foreclosure issues, and he received an email regarding his ideas on assisting foreclosures, and that a detailed response would be sent to Mr. George Ray III regarding the responsibility of the MDEAT Housing Assistance Program (HAP) pursuant to the County Ordinance. Mr. Dixon said he would also make note that other County agencies were charged and funded to address foreclosure issues, in which MDEAT's efforts of assistance was through the HAP.

Mr. Dixon noted Mr. Ray III expressed interest in securing and renovating abandoned houses, and selling them under the housing program to people who met the qualifications. Additionally, in terms of the renovation process, organizations like the Habitat Housing Program, if interested in purchasing those homes, could invest in the labor and equity to renovate those homes. Therefore, the purpose of going back to the CBC was to secure funding for these types of initiatives mentioned.

Discussion ensued among the Trust members that the initiative mentioned by Mr. Dixon would be a MDEAT Foundation function, in terms of renovation of abandoned houses.

Ms. Stephanye Johnson noted that most of the lenders, which the sub committee had been working with them hoping they would consider MDEAT, including the Housing Urban Development that had some properties, but was not willing to turn them over to a governmental entity; however, there were efforts to develop a package from the Foundation to address that. She noted that the Housing Action Committee (HAC) scheduled a meeting with Chase Bank this Friday to discuss some of their initiatives for charitable funding programs and identify how the Foundation could use some of those available options for a 501C3 organization.

Chairman Douthit noted he agreed that setting aside funds from the dedicated funding source in order to attend the CBC would be a problem, not because he didn't want to, but because it was against County regulations. However, in terms of identifying new funds from other sources, whether from the State or banks, he believed that an infrastructure needed to be prepared in order to receive funding, which MDEAT did not presently have.

Chairman Douthit asked the HAC to identify what can be used to develop an infrastructure to be more prepared when requesting funding as well as obtain information on the type of property inventory needed from these sources.

Ms. Johnson noted that in working with banks she discovered, in terms of donations, representatives were looking for entities that have experience in working with these particular projects. Therefore, the HAC was in the process of developing a team that would address the concerns of those banks, which involved contractors, developers, etc. She pointed out that the current cost to renovate property would be more than the sale of the property. Ms. Johnson noted HAC's efforts in developing those relationships with the banks and other resources.

Ms. Leigh Toney noted in terms of cities looking into land banking, she asked was there any value in this type of investment, because she believed that communities like Liberty City and Overtown would later have more valuable property to developers.

Discussion ensued among the Trust members regarding land banking, which was more popular in places like the Keys, than in the inner city areas, and that the few groups known that purchased and held on to properties until community development funding were received.

Additionally, Ms. Johnson noted that the process of purchasing properties had recently decreased and the focus was more toward non-profit organizations that had substantial track records, which was the biggest challenge. She indicated that currently open inventory of properties in the inner city were already taken because the purchased properties were being rented out at substantial lease amount. Ms. Johnson said that in this present time it was a landlord's market.

Chairman Douthit noted that in the past he had suggested MDEAT move in the direction of providing a rental assistance program under the Housing Assistance Program (HAP) because he knew this market was growing, but at that time it was not in the MDEAT's vision.

Ms. Johnson noted that currently the funding sources MDEAT received would not allow rental assistance; however, there would have to be other revenue sources for that type of program.

Chairman Douthit said that was his reason for asking the HAC to look for other options and programs that would assist people with housing, which he believed should include all types of housing like rentals.

Ms. Johnson commented on the discussions held by the HAC regarding the concept of lease to purchase contracts, asset development, and other ways to place people into affordable housing. She noted that homebuyers often could not afford purchasing homes therefore an educational program was needed to help them make sound decisions regarding the purchase of homes.

Chairman Douthit asked that the Executive Director contact Mr. George Ray III and inform him that he has been asked to be a part of the HAC so that he could be informed and updated on the program.

In response to Mr. Ron Butler's inquiry regarding expanding the mission of the Housing Assistance Program (HAP), Ms. Johnson noted yes because HAP's current mission addresses the down payment assistance, but as a collaborative effort it would not be a large expansion because the program included all the other entities that dealt with other assistance programs. She also noted that because MDEAT mainly addressed education, she believed there was a need to look more into programs that would directly help people with better resources, which were pointed out by a Housing Urban Development (HUD) representative at one of the HAP events.

Additionally, Chairman Douthit reminded the Trust members that the result of MDEAT's planning session included the focus on additional ways to provide housing assistance had become part of the plan.

In response to Mr. Ron Butler's inquiry, Mr. Dixon noted he would provide a copy of the minutes from MDEAT's Planning Sessions.

Discussion ensued among the Trust members regarding the plan to expand MDEAT's services and identifying other resources such as Federal Government assistance, which would have to be through the Foundation, once the infrastructure of the program was developed.

Discussion further ensued among the Trust members regarding the concerns expressed by Mr. George Ray III, which was to start the lobbying process so he could attend the CBC event to represent MDEAT.

Chairman Douthit noted that lobbying for MDEAT during the CBC event would also be effective at other times because the same people would be present. He recalled that past planned trips and expenditures made to the CBC was part of the reasons that major issues occurred with MMAP to become MDEAT.

Discussion ensued among the Trust members regarding the issue of lobbying through the Foundation, which was a 501C3 organization.

Mr. Dixon commented that in the past warnings regarding the separation of Trust member's participation versus involvement with the Foundation.

Chairman Douthit noted he believed it was beneficial for the Executive Director to attend the CBC; however, it should not be the decision of the Trust regarding whether the Foundation should send representatives.

Mr. Carlos Morales noted he understood the idea of wanting to expand the housing program, and he was fine with anyone going, but not as an expenditure of the Trust because it would be too questionable.

Following further discussion regarding the need to look at developing a structure and capacity before requesting funds, Ms. Leigh Toney noted MDEAT's creditability was at risk if the approach for Federal funding was not strategic.

Chairman Douthit pointed out that Federal funding may require more capacity than MDEAT had in place. He urged the Trust members to investigate other funding resources besides the Federal funding.

In response to Ms. Treska Rodger's inquiry regarding the function of Trust members who were involved with the Foundation and when other persons would be designated other than Trust members. Ms. Stephanye Johnson noted appointments would be made once the Foundation meetings moved forward and there was an initial structure set in place for the organization. She noted that in having the initial structure, the attorney had recently become a part of the Foundation, and the only persons currently involved were the Trust members

who sat on both sides. Therefore, in moving forward, she noted a transition would take place in positions and the goal was to provide direction so the Foundation would function, and be totally independent with its own By-laws.

Mr. John Dixon advised the Trust members that he attended a meeting at Friendship Baptist Church, which had a discussion regarding the Sunlife Stadium that was more like an economic development meeting. He noted the contractor spoke about the lack of bonding and the recommendation was to do a joint venture if the contractors could not afford individual bonding.

Following that meeting, Mr. Dixon noted he and Chairman Douthit met with Commissioner Monestime regarding Poinciana Park, which led into a discussion regarding construction and bonding issues. Mr. Dixon noted that MDEAT had reached out to Mr. John Charlton, Matson Charlton Company, who was an expert in surety bonds, and hopefully an initiative regarding bonding would be developed after meeting with him.

Chairman Douthit commented on Mr. Charlton's expertise and his experience working with him as well as his collaborative work with the Miami-Dade Transit (MDT), which helped to eliminate several small steps missed by contractors that should be completed in advance. He noted that Mr. Charlton volunteered to do the same type of workshops for MDEAT as he had conducted for MDT to educate contractors. Chairman Douthit noted the other side of this objective was to take a look at the requirements imposed by the County, State, or City, etc., to obtain the necessary bond. He commented on the need for change on both ends, which included barriers in the system and the preparedness of contractors.

In response to Mr. Ron Butler's inquiry regarding the conversation with Commissioner Monestime concerning Poinciana Park, Mr. Dixon explained the discussion was about the idea of MDEAT funding a development plan through the Community Redevelopment Agency (CRA) in order to move forward. The CRA has been talking about identifying the next steps, and the County has continued to move toward publishing a Request for Proposal (RFP), and the community has requested to give input particularly regarding a development plan, which was not in place for the County.

Mr. Dixon noted that Commissioner Monestime expressed concern regarding the community entities such as the various local CRA's having the capacity to move a development plan forward after it was created. Commissioner Monestime questioned the capacity of the CRAs to move the development plan with only the support of MDEAT, he noted.

Mr. Dixon thanked Ms. Treska Rodgers for her leadership of the Youth Action Committee that arranged for MDEAT to host a Teen Court hearing at the Black Police Precinct and Courthouse Museum on February 25, 2013. He noted that 20 judges were invited, and nine had confirmed they would attend, including the current Honorable Chief Judge Joel Brown.

Chairman Douthit advised the Trust members that he was relinquishing his seat to Mr. Ron Butler at 4:38 p.m. because he going out of town.

Mr. Dixon provided a description of the historical building that was built in the 1950s and the history of how the community protested to receive law enforcement in the area. He noted

that the Teen Court hearing would be an opportunity to honor those Black judges, and he urged the Trust members to attend. Mr. Dixon also noted that Commissioner Edmonson confirmed that she would be in attendance.

Mr. Dixon reported that MDEAT had began coordinating the business breakfast series regarding the Economic Development plan, starting in the City of Opa Locka with its Director of Community Development, Mr. Harold Brown, as the guest speaker. He noted that the City of Opa Locka was a targeted urban area (TUA), and the event would be held at Romo's Restaurant on March 14, 2013. He also noted that businesses listed on the City's occupational license list were invited to discuss topics concerning challenges that businesses may face. Mr. Dixon noted that the second business breakfast series would be held at Denny's Restaurant in South Dade within the TUA of Richmond Heights, tentatively in April, which (MMAP, former name of MDEAT) helped to fund that particular business.

The Teen Court Program would be moving forward with a possible breakfast event with Ms. Wansley Walters, Florida Department of Juvenile Justice Secretary, Mr. Dixon noted.

Following a discussion with Ms. Treska Rodgers regarding the planning process of the breakfasts, Mr. Dixon noted that if Ms. Walters and Judge Orlando Prescott agreed to come to morning breakfasts, this marketing event would be for Teen Court and geared toward the legal professionals in the community such as judges and attorneys. However, the evening events would be addressing chief leaders within the community.

Ms. Treska Rodgers clarified that once the Youth Action Committee attended the meetings of the chief leaders, meetings would be formed with the community concerning Teen Court.

Following comments made by Mr. Dixon regarding the efforts of the Housing Division, Ms. Stephanye Johnson noted planning meetings were in progress regarding the focus and goals, which were being finalized.

Mr. Dixon noted MDEAT staff would be meeting to host TUA meetings in North and South Dade areas with TUA leaders who would have a panel discussion to share their views with the community.

Ms. Rodgers recommended that MDEAT staff attend the Unrepresented People's Positive Action Council (UPPAC) meeting in Miami Gardens that was an already established venue within a TUA and was held every Saturday morning, which would provide insight of the community interests and concerns.

Discussion ensued among the Trust members regarding the history of UPPAC and that everyone should attend the meeting.

Mr. Dixon informed the Trust members that he and Ms. Leigh Toney would be meeting with the Mayor of the City of Miami Gardens to discuss an initiative entitled "Pop-Up Hood" on February 25, 2013.

Additionally, Ms. Toney explained that Pop-Up Hood (PUH) was a retailed based initiative that started in several cities around the country. She noted that this organization targeted

commercial properties that were vacant for more than a year, followed by negotiating rent free business space for a period of six to eight months to cultivate retailers to come in and operate their businesses as a way to revitalizing those areas. Ms. Toney also noted the strategy plan used by PUH was to surround those businesses with marketing support, joint marketing and special events. Therefore, the Economic Development Action Committee (EDAC) had been discussing ways to support retail businesses in the TUAs, and creating spaces of destination with viable businesses. She further noted that in meeting with the Mayor of the City of Miami Gardens, the EDAC hoped to receive support in this initiative by City officials presenting this initiative to property owners.

Ms. Stephanye Johnson pointed out that during the negotiating process to be mindful that the time of providing rent free space would be a donation to the non profit grouping and beneficial to the property owner.

Mr. John Dixon noted he wanted to inform the Trust members that he received an email with some questions of concern from Ms. Renita Holmes who attended a MDEAT meeting. He read the response to the Trust members advising Ms. Holmes that MDEAT did not have a partnership with the Beacon Council to address economic development concerns within the Black community.

Ms. Treska Rodgers suggested that any written response to the public be reviewed by the County Attorney's Office.

Mr. Dixon noted that MDEAT hosted a meeting with Commissioner Monestime and County Department of Environmental Resources Management (DERM) and Real Estate Office regarding Poinciana Park. He noted DERM had conducted a study on the soil to determine whether it was contaminated particularly since it was being considered for development use. Mr. Dixon noted the concerns of Ms. Holmes regarding the contaminated soil in certain areas that could spread to the water and become a public health issue. He noted that the study from DERM reported that the use of the soil would be good for building homes and commercial buildings.

Mr. Dixon noted that Ms. Holmes offered consulting services to MDEAT and he advised her to send a proposal that would be presented to the Trust; however, he explained to her that the County required MDEAT to go through a Request for Proposal process, rather than hand pick someone to provide services. Mr. Dixon further noted that within the last two weeks he did not received anymore information from Ms. Holmes.

Discussion ensued among the Trust members that future correspondence responding to the public regarding them providing services should be reviewed by the County Attorney's Office first.

Mr. Stephen Herbert's request for a report on the Martin Luther King (MLK) Business Expo, which he noted should go on record as a phenomenal event.

Ms. Traci Pollock provided a brief overview of the MLK Business Expo event that took place on January 18, 2013. She noted that MDEAT hosted this event in collaboration with the West Perrine Community Development Corporation (CDC) as part of its 35th anniversary

celebrating the legacy of Dr. Martin Luther King Jr. MDEAT extended space to approximately 85 vendors at the Palmetto Bay Village Center to network, and Commissioner Moss of District 9 was able to attend and greet everyone, Ms. Pollock noted. She commented on the survey that was conducted with about 100 participants who gave a favorable response.

Ms. Pollock noted that a request was received to implement a similar event in North Dade. She also noted that MDEAT staff had discussed some ideas to duplicate the event, but the intent was to provide more of MDEAT's presence at the next event.

Ms. Treska Rodgers noted that in terms of the Housing Assistance Program report, she thanked the MDEAT staff for the level of details provided; however, the report reflected it was for Blacks in the targeted urban areas (TUAs) and she noticed the report (HAP) reflected low numbers on the ethnicity breakdown of the HAP. She noted that she was aware that Hispanics were the main people who applied, but MDEAT, as an advocate needed to reach out and identify people who qualified.

In terms of outreach, Mr. Dixon commented on a past meeting that was held with a Chase Bank representative and the discussion on hosting homebuyer events at the bank branches within the Black communities, but could only do this after bank hours.

Ms. Stephanye Johnson noted that the MDEAT's HAP had conducted several outreach and educational programs to predominantly minority agencies like Vision to Victory and other African American churches as reflected in the report on locations of the presentations. She noted that the challenge was related to the educational side of the program so that was currently the area of focus, such as in assisting people with improving their credit. Ms. Johnson mentioned that MDEAT would be hosting a credit event that would help people be ready to purchase homes and this would be reflected in the report. She also pointed out that Blacks existed within the Hispanic group.

Discussion ensued among the Trust members regarding the work effort in increasing the number of Blacks in this report in order to justify the numbers because Blacks were counted in another category.

Ms. Johnson noted that after the mission of MDEAT was reviewed again to determine how to address this issue regarding housing the numbers should increase.

In response to Vice-Chair Ron Butler asked about the status of the MDEAT logo and branding in the efforts to move forward in marketing, Mr. Dixon noted that in terms of all the action committees the discussion focused on the idea of promoting the MDEAT Programs and accomplishments through a marketing company. He commended Ms. Pollock for her work efforts in taking hold of the several marketing projects that were successful. Mr. Dixon noted in order to market MDEAT's story through the media there would be a cost.

Ms. Pollock noted that she had provide Mr. Dixon with a marketing plan, which was costly because the branding of an organization, the logos chosen were pre-dated before she became a part of MDEAT staff, so she asked for an additional 90 days to create a tagline, logo and to evaluate how these different entities of MDEAT operate and were unified. She further noted

this evaluation would also include the review of the efforts for outreach, and to have a grass-root presence as well as improve the orientation, education and interaction with the public. Ms. Pollock mentioned some of the steps she had taken to network and to identify internal and external marketing sources like linking into the social media programs.

Vice-Chair Butler noted that once the plan was presented, and approved by the Trust, a budget would be decided and allocated toward this marketing effort.

Adjournment

There being no further business to come before the Trust, the Trust meeting adjourned at 5:03 p.m.

Vice Chairman Ron Butler
Miami-Dade Economic Advocacy Trust

Board of County Commissioners'
MDEAT
February 20, 2013

Prepared by: (Karen Harrison)

EXHIBITS LIST

NO.	DATE	ITEM #	DESCRIPTION
1	02/20/2013	-	Clerk's Summary
2	02/20/2013	-	MDEAT Ballots (1)
3	02/20/2013	-	Memorandum of Approval – John Dixon MDEAT Interagency Svce with Greater Miami Service Corp
4	02/20/2013	-	MDEAT Agenda Package
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MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES
MOTION AND APPROVAL BALLOT

SUBJECT: Agenda Item IA: Motion to approve an allocation not to exceed the amount of $7,000.00 that would come from a budgeted amount from each of the following MDEAT Divisions: Housing, Youth Services, Economic Development, and Administration in order to enter into an agreement with the Greater Miami Service Corporation for a service project to restructure and organize MDEAT's storage area of files.

Motion made by: Ms. Treska Rodgers
Seconded by: Mr. Ron Butler

	MEMBERS	YES	NO	ABSENT
1st Vice Chair	Butler, Ron	X		
Chairperson	Douthit, Marc, Esq.	X		
	Herbert, Stephen L.	X		
	Holland, Robert, Esq.			X
	Johnson, Stephanye	X		
	Montero, Barbara B.	X		
	Morales, Carlos E.	X		
	Ray II, George			X
	Reverend Richardson, Walter T.			X
	Rodgers, Treska V.	X		
	Sims, Charles			X
2nd Vice Chair	Toney, H. Leigh	X		
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	TOTALS	8	0	4

__X__ APPROVED _____ NOT APPROVED

Miami-Dade Economic Advocacy Trust
Chairperson

2/20/2013
Date

STATE OF FLORIDA)
)SS:
COUNTY OF MIAMI-DADE)

I, HARVEY RUVIN, Clerk of the Circuit Court in and for Miami-Dade County, Florida, and Ex-Officio Clerk of the Board of County Commissioners of said County, DO HEREBY CERTIFY that the foregoing is a true and correct copy of the motions and votes tallied at the Miami-Dade Economic Advocacy Trust Board of Trustee's meeting of February 20, 2013, pertaining to agenda item(s): 1-A.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on this 19th day of March A.D. 2013.

HARVEY RUVIN, Clerk
Board of County Commissioners
Miami-Dade County, Florida

By _____
Deputy Clerk

SEAL

Board of County Commissioners
Miami-Dade County, Florida

MIAMI-DADE COUNTY

MIAMI-DADE ECONOMIC ADVOCACY TRUST
MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust Board Members

FROM: John Dixon, Executive Director

DATE: February 12, 2013

SUBJECT: MDEAT Interagency Service Agreement with Greater Miami Service Corp.

PURPOSE OF ITEM

This is to request MDEAT Trust Board approval to enter into an interagency services agreement for a service project with the Greater Miami Service Corporation for the purpose of restructuring and reorganizing MDEATs storage area. The total cost for work related to this project is not to exceed $7,000.00.

BACKGROUND

There are currently in excess of 200 boxes currently stored in MDEAT's storage area at its main office at the Stephen P. Clark Government Center. These boxes are from four storage areas at MDEAT's previous office location at 19 West Flagler Street. The boxes are from all MDEAT divisions and are in need of reorganization, filing and shredding.

The Greater Miami Service Corp. is an agency of the Miami-Dade County Department of Community Action and Human Services. The agreement is to provide three of its program workers to complete the assigned task. The charge for their services is $11.00 per hour and they will work a six-hour day. The initial estimate is that this project will take twenty work days (~$4,000.00). The additional funds are in case the duration of this service exceeds the initial estimate of 20 work days.

FISCAL IMPACT TO AGENCY

The amount paid will come from budgeted amounts from each of MDEAT's divisions (Housing – Youth Services – Economic Development – Administration). This will permit more efficient use of office work space and complete needed relocation, build-out, and organization of files and information currently in the boxes. The electronic storage and shredding of documents in applicable boxes will reduce used storage space and update information access to that data.

RECOMMENDATION

It is recommended that the MDEAT Trust Board approve this request for expenditure of $7,000.00 to complete this service project.

MIAMI-DADE ECONOMIC ADVOCACY TRUST

BOARD OF TRUSTEES MEETING

FEBRUARY 20, 2013

Agenda

MEETING NOTICE

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TRUSTEE BOARD MEETING

DATE: WEDNESDAY, FEBRUARY 20, 2013

TIME: 3:30 PM

LOCATION: STEPHEN P. CLARK CENTER
111 N.W. 1ST STREET
MIAMI, FLORIDA 33130
ROOM TO DETERMINE

PARKING AT CULTURAL ART CENTER
GARAGRE
50 NW 2ND AVENUE

MIAMI-DADE COUNTY

MIAMI-DADE ECONOMIC ADVOCACY TRUST

BOARD MEETING
WEDNESDAY, FEBRUARY 20, 2013 • 3:30 P.M.
STEPHEN P. CLARK CENTER – 111 N.W. 1st STREET
ROOM TO BE DETERMINED

Roll Call

- DISCLOSURE OF CONFLICTS OF INTEREST
- QUERY FOR EARLY DEPARTURES
- Approval of Previous Minutes

I. **Board Actions Items**

A. Agreement to Expedite Office Clean-up 1

II. **Information Items**

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Adjournment

ACTION ITEM I A

AGREEMENT TO EXPEDITE OFFICE FILES CLEAN-UP

MIAMI-DADE COUNTY

MIAMI-DADE ECONOMIC ADVOCACY TRUST
MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust Board Members

FROM: John Dixon, Executive Director

DATE: February 12, 2013

SUBJECT: MDEAT Interagency Service Agreement with Greater Miami Service Corp.

PURPOSE OF ITEM

This is to request MDEAT Trust Board approval to enter into an interagency services agreement for a service project with the Greater Miami Service Corporation for the purpose of restructuring and reorganizing MDEATs storage area. The total cost for work related to this project is not to exceed $7,000.00.

BACKGROUND

There are currently in excess of 200 boxes currently stored in MDEAT's storage area at its main office at the Stephen P. Clark Government Center. These boxes are from four storage areas at MDEAT's previous office location at 19 West Flagler Street. The boxes are from all MDEAT divisions and are in need of reorganization, filing and shredding.

The Greater Miami Service Corp. is an agency of the Miami-Dade County Department of Community Action and Human Services. The agreement is to provide three of its program workers to complete the assigned task. The charge for their services is $11.00 per hour and they will work a six-hour day. The initial estimate is that this project will take twenty work days (~$4,000.00). The additional funds are in case the duration of this service exceeds the initial estimate of 20 work days.

FISCAL IMPACT TO AGENCY

The amount paid will come from budgeted amounts from each of MDEAT's divisions (Housing – Youth Services – Economic Development – Administration). This will permit more efficient use of office work space and complete needed relocation, build-out, and organization of files and information currently in the boxes. The electronic storage and shredding of documents in applicable boxes will reduce used storage space and update information access to that data.

RECOMMENDATION

It is recommended that the MDEAT Trust Board approve this request for expenditure of $7,000.00 to complete this service project.

INTERDEPARTMENTAL AGREEMENT
BETWEEN
GREATER MIAMI SERVICE CORPS
AND
COMMUNITY ACTION AND HUMAN SERVICE DEPARTMENT

This Agreement between Community Action and Human Service Department (CAHSD), 701 N.W. 1st Court, 10th Floor, Miami, Florida 33128 and Greater Miami Service Corps (GMSC), 801 NW 28th Street, Miami, Florida 33127, provides the terms and conditions pursuant to which CAHSD shall participate herein with GMSC. Therefore, in consideration of the mutual promises and covenants herein contained and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

A. GMSC Agrees to -

1. WORK SCOPE

Provide supervision, sufficient manpower, equipment and tools necessary to perform grounds maintenance servicesas described but not limited to the tasks specified herein. GMSC Supervisor shall perform assignments, inspections, coordination, quality control and reports to comply with terms specified. CAHSD will provide GMSC with an inventory of properties (Attachment A). GMSC will provide properties with one cut per month during the dry season and two cuts per month during the rainy season. GMSC will provide a monthly report detailing maintenance provided.

2. GROUNDS MAINTENANCE FUNCTIONS AND TASKS

Tasks listed below shall be performed by GMSC accordingly throughout areas specified in the CAHSD inventory report.

2.1 LITTER PICK

Rake assigned areas of all weeds, trash and debris. Rake under hedges and in tree clusters. Bag and dispose of trash.

2.2 MOWING

All leaves litter and debris shall be removed from grass prior to mowing (See Section 2.1).

All mowers are to be adjusted to proper cutting height and level.

Mowing shall produce a smooth surface appearance overall without scalping or leaving any missed uncut grass.

Mow grass, around trees and areas between objects less than 20 feet apart.

2.3 WEED EATING

All grass shall be trimmed with a weed eater immediately following mowing. Trim at the same height the grass was mowed. Trim around structures, trees and hedges and along fence line.

2.4 EDGING

Use a mechanical edger to edge to a neat, uniform, vertical line, all grass abutting curbs

B. CAHSD Agrees to -

3. Accept the GMSC Corpsmembers recruited under GMSC to work during the period of this Agreement.

4. That the GMSC Corpsmembers who perform the required activities will be provided constructive/meaningful work experience and skills and that by performing these activities it will promote good work habits and

5. That a CAHSD Representative will review with the GMSC Corps Supervisor the performance of work at identified CAHSD sites and

6. To pay GMSC as provided in Paragraph C herein.

C. METHOD OF PAYMENT –

7. CAHSD shall pay GMSC in the amount not to exceed $----, commencing with $ per month on the first month of this Interdepartmental Agreement and for each month thereafter beginning November 1, 2012 through September 30, 2013. The final month of the agreement will be billed $-----. This Agreement may be renewed for two additional three year terms contingent upon satisfactory performance by GMSC and subject to the availability of funds.

8. That this Agreement may be terminated by either party without cause by giving a sixty (60) day advance written notification of termination delivered to the other party by certified mail, return receipt requested.

9. That this Agreement contains the entire Agreement of the parties and that there are not conditions or limitations to this undertaking except those stated herein. After the execution hereof, no alterations, changes or modifications hereof shall be binding or effective unless executed in writing and signed by all parties hereto.

10. Deborah Dorsett, Executive Director of GMSC, located at 810 N.W. 28th Street, Miami, Florida 33127, shall be the Official Representative to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this interdepartmental Agreement to be executed by their respective and duly authorized officers.

GREATER MIAMI SERVICE CORPS

_____

Deborah Dorsett, Division Director

MIAMI-DADE COUNTY COMMUNITY ACTION AND HUMAN SERVICES DEPARTMENT/ ENERGY PROGRAMS DIVISION

_____

Alfredo Rodriguez, Division Director

MIAMI-DADE COUNTY COMMUNITY ACTION AND HUMAN SERVICES DEPARTMENT

_____

Lucia Davis-Raiford

INFORMATION ITEM II A

TEEN COURT INTERNSHIP PROGRAM

MIAMI-DADE COUNTY

INFORMATION ITEM

TO: Miami-Dade Economic Advocacy Trust (MDEAT) Board

FROM: John E. Dixon, Executive Director

DATE: February 11, 2013

SUBJECT: Teen Court Intern

Jean-Louis Reneson, Miami-Dade County Teen Court's first student volunteer to return to the program as a college intern, has now completed his internship. Mr. Reneson started his internship with Teen Court on January 7, 2013, and finished on January 23, 2013.

During the internship period, Mr. Reneson gained a wealth of information concerning the intricacies of the Teen Court operation as well as learned about overall Miami-Dade Economic Advocacy (MDEAT) programs and initiatives, as he worked alongside of Teen Court and MDEAT staff. In addition to obtaining an inside view of MDEAT and Teen Court from staff, Mr. Reneson was also provided an opportunity to tour Juvenile Services Department (JSD), one of Teen Court's partnering entities and a primary source of referrals.

This internship relationship forged between MDEAT, Teen Court, and Mr. Reneson, proved to be valuable to all parties involved. For MDEAT and Teen Court, Mr. Reneson will be remembered as a model intern. Additionally, as a benefit to Mr. Reneson, he expressed that his participation in Teen Court, previously as a volunteer and recently as former intern, launches him steps ahead as well as closer to reaching his goal of becoming an attorney.

DEPARTMENTAL MONTHLY REPORT

V. A

Fiscal Report

MIAMI-DADE ECONOMIC ADVOCACY TRUST

FISCAL REPORT

FISCAL YEAR 2012/13

As of January 31, 2013

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 12/13

As of January 31, 2013

Subobject	Description	Budget	Actual	Balance
	GENERAL FUND	275,000.00		275,000
	INTERDEPARTMENTAL TRANSFERS	386,000.00		386,000
	REVENUE TOTAL	**661,000.00**	**-**	**661,000.00**
110	SALARIES	462,000	147,377	314,623
1010	FRINGES	99,000	37,178	61,822
22430	OTHER OUTSIDE CONTRACTS	1,000		1,000
23210	GENERAL LIABILITY	7,000		7,000
24130	MAINT & REPAIR:OFF EQUIPMENT	1,000		1,000
24571	P.C. MAINT	4,000	2,223	1,777
24573	HARDWARE/CABLE INSTALLATION		-98	98
25330	COPY MACHINE RENTAL	6,000	1,369	4,631
26028	GSA SERVICE TICKET	1,000	3,577	-2,577
26040	GSA WORK ORDERS	2,000		2,000
26050	GSA PRINTING & REPRODUCTION	4,000	1,220	2,780
26062	FM LT EQ MILEAGE	500	53	447
26077	FM-POOL VEHICLE HOURS	1,000	41	959
26110	DATA PROCESSING SERVICES	3,300	1,075	2,225
26613	CLERK-RECORDS STORAGE	200		200
31010	TELEPHONE-REGULAR	12,300	3,372	8,928
31011	TELEPHONE-LONG DISTANCE	600	68	532
31014	TELEPHONE-MTCE		168	-168
31015	CELLULAR PHONE SERVICES	3,500	616	2,884
31018	OTHER COMMUNICATIONS	1,500		1,500
31110	PUBLICATIONS	300		300
31210	TRAVEL EXPENSE-U.S	2,000	232	1,768
31215	TRAVEL EXPENSE-PCA	1,000	477	523
31220	REGISTRATION FEES	300		300
31320	PARKING REIMBURSEMEMENT	400	360	40
31401	NEWSPAPER ADVERTISEMENT	7,500	1,031	6,469
31402	NEWSPAPER ADVERTISEMENT	3,000		3,000
31408	RADIO ADVERTISING	9,000		9,000
31412	COMMUNITY PERIODICALS		18,743	-18,743
31420	SPONSORSHIPS/MARKETING	4,000		4,000
31510	OUTSIDE PRINTING	2,000	60	1,940
31520	GRAPHIC SERVICES	1,500	35	1,465
31540	SIGNS READY MADE		146	-146

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 12/13

As of January 31, 2013

Subobject	Description	Budget	Actual	Balance
31611	POSTAGE-REGULAR MAIL	400		400
31910	PETTY CASH EXPENDITURES	500		500
32010	INSERVICE TRAINING	500		500
33016	EMPLOYMENT PROCESSING		41	-41
33050	OTHER GENERAL OPERATIOS		25	-25
43231	COMMUNICATION EQUIPMENT	200		200
47010	OFFICE SUPPLIES/OUTSIDE	500	16	484
47011	GSA CENTRAL SERVICES	4,500	712	3,788
49310	CLOTHING AND UNIFORMS	500		500
60620	GRANTS TO OTHERS	10,000		10,000
95021	COMPUTER EQUIPMENT	3,000		3,000
	EXPENDITURE TOTAL	**661,000**	**220,117**	**440,883**

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ECONOMIC DEVELOPMENT (G.F.)

FISCAL MANAGEMENT REPORT FY 12/13

As of January 31, 2013

Subobject	Description	Budget	Actual	Balance
	GENERAL FUND	292,000		292,000
	REVENUE TOTAL	**292,000**		**292,000**
110	SALARIES	71,000	23,559	47,441
1010	FRINGES	13,000	4,697	8,303
21110	MANAGEMENT SERVICE	20,000	7,000	13,000
24571	P.C. MAINT		113	-113
26050	GSA PRINTING & REP		263	-263
31408	RADIO ADVERTISING		2,000	-2,000
31510	OUTSIDE PRINTING		15	-15
31520	GRAPHIC SERVICES		35	-35
57000	INTRAFUND TRANSFER	50,000		50,000
60620	GRANTS TO OTHERS	138,000	50,375	87,625
	EXPENDITURE TOTAL	**292,000**	**88,057**	**203,943**

	312,687
	369
	313,056
	213,939
	44,784

MIAMI-DADE ECONOMIC ADVOCACY TRUST

HOUSING ASSISTANCE PROGRAM

FISCAL MANAGEMENT REPORT FY 12/13

As of January 31, 2013

Subobject	Description	Budget	Actual	Balance
R31900	OTHER TAXES	1,507,000	495,960	1,011,040
R36100	INTEREST EARNINGS	1,000	712	568
R36900	OTHER MISCELLANEOUS	50,000	115,310	(58,630)
R38900	ROLLOVER	305,000	574,377	(269,377)
	REVENUE TOTAL	**1,863,000**	**1,186,359**	**683,601**
00110	SALARIES	153,000	52,335	100,665
01010	FRINGES	32,000	12,043	19,957
21210	LEGAL COUNSEL		120	(120)
26050	GSA PRINTING & REPRODUCTION	1,400		1,400
26616	RECORDING FEES	400	450	(50)
31510	OUTSIDE PRINTING		45	(45)
32010	INSERVICE TRAINING	800		800
47011	GSA CENTRAL SERVICES	400		400
51098	OTHER OPERATING	151,000		151,000
60620	HAP PROGRAM	1,524,000	433,759	1,182,296
	EXPENDITURE TOTAL	**1,863,000**	**498,752**	**1,456,303**

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT PROGRAM

FISCAL MANAGEMENT REPORT FY 12/13

As of January 31, 2013

Subobject	Description	Budget	Actual	Balance
R35900	OTHER FINES AND/OR	1,193,000	312,687	880,313
	CARRYOVER	255,000	511,203	-256,203
R36100	INTEREST EARNINGS	2,000	369	1,631
	REVENUE TOTAL	**1,450,000**	**824,259**	**625,741**
00110	SALARIES	743,000	213,939	529,061
01010	FRINGES	154,000	44,784	109,216
22310	SECURITY SERVICES	13,200	4,206	8,994
22350	BOTTLED WATER & CHILLER	100	25	75
22430	OTHER OUTSIDE CONTRACTS	2,500		2,500
24130	MAINT & REPAIR:OFF MACHINES	1,000	367	633
25330	COPY MACHINE RENTAL	5,000	1,254	3,746
25511	PAYMENTS TO LESSOR	12,400		12,400
26032	GSA AFT.HOUR CHRGS	13,000	1,515	11,485
26050	GSA PRINTING & REPRODUCTION	5,000	1,467	3,533
26051	GSA POSTAGE	500		500
26052	GSA WAREHOUSE TRANSFERS	500		500
26062	FM LT EQ MILEAGE	3,000	563	2,437
26077	FM-POOL VEHICLE HOURS	1,000	238	762
31210	TRAVEL EXPENSE-U.S	2,000	324	1,676
31220	REGISTRATION FEES	900	200	700
31402	NEWSPAPER ADVERTISEMENT	5,000		5,000
31420	SPONSORSHIPS/MARKETING	5,000		5,000
31510	OUTSIDE PRINTING	600	120	480
31520	GRAPHIC SERVICES	300		300
31611	POSTAGE-REGULAR MAIL	500		500
33016	EMPLOYMENT PROCESS		41	-41
33050	OTHER GENERAL OPER		25	-25
47011	GSA CENTRAL SERVICES	6,000	1,419	4,581
49310	CLOTHING AND UNIFORMS	1,000		1,000
51098	OTHER OPERATING	185,000		185,000
60220	TRANSPORTATION	1,500		1,500
60620	GRANTS TO OTHERS	288,000		288,000
	EXPENDITURE TOTAL	**1,450,000**	**270,487**	**1,179,513**

DEPARTMENTAL MONTHLY REPORT

V. B

HOUSING UNIT REPORT

MIAMI-DADE ECONOMIC ADVOCACY TRUST
JANUARY 2013
HOUSING OUTREACH & EDUCATION REPORT

HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)

During the period of January 1, 2013, through January 31, 2013, fifteen (15) HAP loan applications were submitted totaling $1,816,780 in first mortgages with a $1,945,000 aggregate purchase price. There were $176,000 in Miami-Dade County or other (non-county) administered subsidy program funds associated with those loans.

During the same period of January 1, 2013, through January 31, 2013, sixteen (16) families purchased homes using $87,555 in HAP funds. These loans generated $2,550,387 in first mortgages with a $2,612,000 aggregate purchase price. There were no Miami-Dade County subsidy program funds and no non-county funded subsidy mortgages linked to these closings. HAP loans have thereby increased the county property tax roll by an estimated $40,000 based on an average tax bill of $2500 (see the January 2013 Production Report for statistical details).

HAP FUNDING & TRAINING SEMINARS

Certification Workshops on HAP and other subsidy program usage and operations are generally held every 6-8 weeks. Individual mortgage originators and title/ closing agents must get approved to submit and close HAP files. Realtor and developer attendance is highly recommended, but not required at this time.

The most recent HAP Certification Workshop was held on December 12, 2012, at the Joseph Caleb Center with 30 mortgage lending, real estate and title professionals in attendance. The training includes a detailed discussion on the operation and funding of MDEAT's HAP with an overview of funding sources, their set-up, timeframes and use of Downpayment Assistance Programs (DAP/ DPAs) in general.

Signed Agreements are required for individuals seeking HAP participation along with affiliated company licensing information for monitoring and tracking purposes.

MDEAT receives eight percent (8.00%) of the Documentary Surtax Funds sent to Miami-Dade County on a monthly basis. MDEAT's HAP has funded 79 first-time homebuyers for $433,759 in fiscal year 2012-13.

HOMEOWNERSHIP ASSISTANCE PROGRAM SPECIAL INITIATIVES

There are no special housing program initiatives active at this time. Planned initiatives or projects at this time include incorporating a "Streamline 203(k)" pilot component into the HAP, collaborating on a Lease-Purchase Program Initiative and collaborating on "Foreclosed Homes Recycling" Initiative.

The aforementioned "Streamline 203(k)" pilot is budgeted for in FY2012-13 Surtax funds with implementation in the third quarter. Collaboration and matching funds from partnering source(s) is being sought to consider other projects and initiatives.

HOMEOWNERSHIP EDUCATION & OUTREACH

- Presenter at the NID Housing Counseling Agency 1st-Time Homebuyer Education Workshop held at the Antioch Missionary Baptist Church in Miami Gardens: Presentation topics included the Closing Process *("Closing Your Loan")* along with MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Downpayment Assistance Programs (DAP's) and how they integrate into the mortgage process. Twenty-eight (28) attendees participated.
- Presenter at the Trinity Empowerment 1st-Time Homebuyer Education Workshop held at the parks and recreation center in Goulds. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Downpayment Assistance Programs (DAP's) and how they integrate into the mortgage process to eleven (11) attendees in Spanish and twelve (12) attendees in English.
- Presenter at Vision To Victory's Destination Home 1st-Time Homebuyer Education Workshop in Opa-Locka. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Downpayment Assistance Programs (DAPs) and how they integrate into the mortgage. Fourteen (14) attendees participated.

	A	B	C
1	**MIAMI DADE ECONOMIC ADVOCACY TRUST** **HOMEOWNERSHIP ASSISTANCE PROGRAM** **January 2013**		MIAMI-DADE COUNTY
3	**General Statistics**	**Jan. 2013**	**YTD Jan. 2013**
5	Total Applicants	15	87
6	Total Purchase Price	$1,945,000.00	$11,831,576.00
7	Total amount in 1st Mortgages	$1,816,780.00	$11,466,265.00
8	Total Amt SURTAX & Other Subsidies	$176,000.00	$261,000.00
9	**Total Loans**	**16**	**79**
10	**Total MMAP Funding**	**$87,555.00**	**$433,759.00**
11	Total Purchase Price	$2,612,000.00	$11,307,526.00
12	Average Sales Price	$163,250.00	$143,133.24
13	Total amount in 1st Mortgages	$2,550,387.00	$11,058,250.00
14	Average 1st Mortgage	$159,399.19	$139,977.85
15	Total Amt SURTAX Funding	$0.00	$70,000.00
16	Other Loans	$0.00	$10,000.00
17	Estimated Increase to Tax Base*	$40,000.00	$197,500.00
19	* Based on annual taxes of $2500/yr	Ave. HAP Ln Amt. YTD=	$5,490.62
21		Ave.HAP Ln Amt. Jan.13=	$5,472.19
23	**Head of Household**		
24	Female	7	39
25	Male	9	40
26	**Total**	**16**	**79**
28	**Ethnicity**		
29	Black	4	25
30	Hispanic	10	47
31	White	2	6
32	Other	0	1
33	**Total**	**16**	**79**
35	**Median Income Level**		
36	Very Low	1	6
37	Low	7	35
38	Median	3	9
39	Median Moderate	5	29
40	**Total**	**16**	**79**
42	**Commission District**		
43	District 1 - Barbara Jordan	2	13
44	District 2 - Jean Monestime	0	4
45	District 3 - Audrey Edmonson	0	1
46	District 4 - Sally A. Heyman	0	0
47	District 5 - Bruno A. Barreiro	0	0
48	District 6 - Rebecca Sosa	0	0
49	District 7 - Xavier L. Suarez	0	0
50	District 8 - Linda Bell	1	21
51	District 9 - Dennis C. Moss	8	22
52	District 10 - Javier D. Souto	1	4
53	District 11 - Juan C. Zapata	2	6
54	District 12 - Jose "Pepe" Diaz	2	7
55	District 13 - Esteban Bovo Jr.	0	1
56	**Total**	**16**	**79**

DEPARTMENTAL MONTHLY REPORT

V. C

TEEN COURT UNIT REPORT

Memorandum

MIAMI-DADE COUNTY

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT REPORT

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board

From: John E. Dixon, Executive Director

Date: February 11, 2013

Subject: Comprehensive Teen Court Report for January 2013

PURPOSE OF ITEM

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board, of Miami-Dade County Teen Court (M-DCTC) performance and activities for the month of January.

BACKGROUND INFORMATION

Program Activities

January 16, 2013: In collaboration with Miami-Dade County Corrections and Rehabilitation, eleven (11) Teen Court youth were afforded an opportunity to attend the Turner Gilford Knight (TGK) Correctional Facility Jail Tour and sixteen (16) participated in the Boot Camp Jail Tour. These tours serve as crime prevention and intervention tools, providing participants with an understanding of the consequences of engaging in negative actions.

January 24th, and 30th of 2013: Teen Court staff conducted *Victim's Awareness Panel Workshop (VAP)*-an interactive workshop that sparks dialogue between participants, parents and/or guardians. Fifteen (15) individuals comprised of both program participants and their parents discussed the value of forgiveness, restoration, and repair of lost trust as well as how various crimes committed impact the family and community.

Program Performance

Referrals: Teen Court received a combined total of sixty-one (61) referrals from the Juvenile Services Department's (JSD's) Department of Juvenile Justice, Prevention Initiative Program (PIP) and Civil Citation Program.

Community Service: Teen Court generated seven hundred fifty-two (752) community service hours. This total included two hundred ninety-nine (299) hours completed by

defendants, two hundred seventy-six (276) hours performed by youth volunteers, and one hundred seventy-seven (177) community service hours were provided by adults, serving as jury monitors as well as legal professionals volunteering as judges, presiding over Teen Court hearings.

Offender Information for January 2013

Referrals per fiscal year:

12/31/98 – 09/30/99	334	**Carried Over**	**5,299**
10/01/99 – 09/30/00	506	**10/01/12 – 10/31/12**	43
10/01/00 – 09/30/01	323	**11/01/12 – 11/30/12**	29
10/01/01 – 09/30/02	336	**12/01/12 – 12/30/12**	30
10/01/02 – 09/30/03	293	**01/01/13 – 01/31/13**	61
10/01/03 – 09/30/04	390		
10/01/04 – 09/30/05	267		
10/01/05 – 09/30/06	215		
10/01/06 – 09/30/07	245		
10/01/07 – 09/30/08	356		
10/01/08 – 09/30/09	424		
10/01/09 – 09/30/10	454		
10/01/10 – 09/30/11	619		
10/01/11 – 09/30/12	537		
	5,299	**TOTAL REFERRALS**	**5,462**

Monthly Sanctions for Referrals Completed (January 2013)

Anti-Theft Class Attendees	33	Jail Tour Attendees	27
Curfew	0	Jury Duties Completed	153
Declined referrals	0	Letter of Apology/Closed	20
Civics and Business Attendees	34	Peer Circle Attendees	16
Substance Abuse Attendees	37	Restitution	0
Essay Completed/Closed Cases	20	Victim Awareness Panel Workshop Attendees	15
Ethics Workshops Attendees	36	Verbal Apology to Parent	23
Hours of Community Service/ Closed Cases	299	Psychological Services	27

Offenses and Number of Charges:

Note: Some defendants have multiple charges

Aggressive Behavior	6
Anger Issues	4
Attempted Burglary	1
Battery	6
Behavioral Problems	3
Criminal Mischief	1
Defiant	4
Disrespectful	3
Disruptive Behavior	3
Grand Theft	1
Petit Theft	6
Possession of Alcohol Beverage	1
Possession of Marijuana/Use	4
Resisting without violence	2
Retail Theft	21
Runaway	1
School Suspension	2
Sexual Battery	1
Stealing	3
Tampering with evidence	1
Traffic Violation	1
Trespassing School Grounds	2
Verbally Aggressive	2
Vehicle Grand Theft	2

Referral Sources:

Department of Juvenile Justice	12
Miami-Dade County School Based Referrals	0
Civil Citation Program	32
State Attorney's Office	0
Prevention Initiative Program (PIP)	17
Psychological Service	
Other Agencies	

Age:

Eleven	4
Twelve	4
Thirteen	9
Fourteen	13
Fifteen	10
Sixteen	8
Seventeen	12
Eighteen	1

Race:

African American	32
Caucasian	4
Hispanic	25
Other	0

Gender:

Female	28
Male	33

Commission Districts January 2013:

1	5	7	1	13	0
2	5	8	11	Broward	1
3	11	9	13		
4	4	10	2		
5	0	11	4		
6	2	12	2		

Commission Districts for Fiscal Year 10/01/12 – 09/31/13

1	16	7	8	13	5
2	13	8	26	Broward	1
3	21	9	36		
4	10	10	5		
5	10	11	9		
6	6	12	6		

COMPARISON OF YEAR-TO-DATE REFERRALS

Referrals for 10/01/11 – 09/30/12		**Referrals 10/01/12– 09/30/13**	
Date cases received	**No.**	**Date cases received**	**No.**
10/01/11 – 10/31/11	**22**	10/01/12 – 10/31/12	**43**
11/01/11 – 11/30/11	**53**	11/01/12 – 11/30/12	**29**
12/01/11 – 12/31/11	**84**	12/01/12 – 12/31/12	**30**
01/01/12– 01/31/12	**55**	01/01/13 – 01/31/13	**61**
TOTAL	**214**	**TOTAL**	**163**

DEPARTMENTAL MONTHLY REPORT

V. D

PUBLIC INFORMATION REPORT

Memorandum

MIAMI-DADE COUNTY

TO: Miami-Dade Economic Advocacy Trust Board

THRU: John E. Dixon, Jr., Executive Director

DATE: Wednesday, February 12, 2013

SUBJECT: Marketing and Public Information Report

The report reflects the activities that were implemented to help the agency reach its audience via visual communications and printed materials for January 2013 – February 2013.

Offices of Marketing and Public Information provides assistance to the MDEAT Trust, Action Committees Chairpersons and staff liaisons, CBOs, and residents announcing advocacy efforts and community empowerment initiatives. A multi-mix of collateral materials and promotional information are utilized to deliver the MDEAT message including: letters, flyers, radio and newspaper advertising placement, television interviews, news articles, press releases, photos, website event placement and updates, email listings, and other functions. Offices of Marketing and Public Information assist with logistics of all MDEAT events. All are available for your review and comply with county branding.

A. The unit continually provides support to the MDEAT Trust Board, Executive Director, Economic Development Unit, Housing Assistance Program, Teen Court, Procurement/Purchasing Liaison, Fiscal Unit, and other operations of the agency.

B. Post and edit all scheduled meetings for the MDEAT Board, and Action Committees along with other agency notifications.

C. Monitor all Miami-Dade Board of County Commission and Commission Committee meetings.

D. Continuously monitor newspapers, websites, magazines, radio, and TV broadcasts.

E. Youth Action Committee (YAC)
Miami-Dade County Teen Court Program

Prepared printed materials, press releases, and assist with outreach for the program. In addition, implement radio and newspaper awareness for the program.

1. Completed Teen Court Newsletter FALL 2012 and currently preparing the Winter edition 2013.
2. Currently coordinating Teen Court's inauguration of court hearings at the historical Black Precinct & Courthouse Museum in Overtown.

F. Housing Advocacy Committee - Housing Assistance Program (HAP)

Prepared printed materials, press releases, and assisted with outreach for the committee. In addition, implement radio and newspaper awareness for the program.

1. Collaborating with PR Housing Subcommittee on future initiatives and events
2. Discussing and coordinating logistics for a large housing event
3. Facilitating language translations for materials and in the process of updating housing section on agency webpages.

G. Economic Development Action Committee

1. MLK Business EXPO: Worked on booking radio air time as directed by the Economic Development Action Committee on Haitian radio show, Gade Tet OU – aired on 1360 AM and 1700 AM; and on HOT 105 (WHQT FM). Coordinated the design and booking of ad for the event in the Miami Herald, and Sunday Neighbors. Prepared and submitted community announcements to online websites and Facebook: City of Homestead; City of Palmetto Bay; Miami Herald Community Events; and WEDR Community Events. Prepared printed materials, press releases, and assisted with outreach for the committee. (see attached flyers, ad, and press release).

H. New Board Member Recruitment
   1. Updated the MDEAT website

I. Updated the MDEAT New website
   1. Post MLK Business EXPO press release and write-up
   2. Write-up and link to Legacy Black History Month ad
   3. Teen Court Intern story
   4. Teen Court to hold court at the historical Black Precinct & Courthouse Museum in Overtown
   5. Nominating process for MDEAT board members

J. Revising/upgrading all promotional materials:
   1. Revised MDEAT fact sheet with new board members and new web address
   2. Housing Program Brochure – in draft stages
   3. Economic Development Brochure – in draft stages

K. MDEAT Newsletter –met with County staff to discuss the creation of a MDEAT email newsletters.

L. MDEAT Social Media – met with County staff to discuss the development of a social media presence

M. Completed MDEAT email version of MLK Greeting Card; emailed to staff and board members, and MDEAT contacts. (see attached)

N. Worked on Legacy ad for Black History Month. (see attached ad)

O. MDEAT participation in the community:

- Saturday, February 9, 2013, Teen Court had a table at the *Himan Brown Charitable Trust Speaker Series – Building Liberty City's Future - Block by Block* event at the Joseph Caleb Auditorium. (see attached flyer)
- 1/03/13- 1/18/13, MDEAT partners with local groups to host the MLK Business EXPO; Unique Coalition of Minority Business, UCOMB, Jacques Laroche spoke about MDEAT's MLK Business EXPO on Haitian radio show, Gade Tet OU – repeatedly aired on 1360 AM and 1700 AM; and John E. Dixon, Jr recorded a PSA at Cox Radio about MDEAT's MLK Business EXPO on HOT 105 (WHQT FM); it aired several times over the course of two weeks.
- 1/28/13, John E. Dixon, Jr. attended the National Action Network at the Fellowship Missionary Baptist Church, 740 NW 58 ST, Miami, Florida, where economic development entities spoke about services and plans for local development.

MIAMI-DADE COUNTY

MEDIA ADVISORY

miamidade.gov

FOR IMMEDIATE RELEASE:

MEDIA CONTACT:
Melba Gasque
305-375-5661
gasquem@miamidade.gov

THE MIAMI-DADE ECONOMIC ADVOCACY TRUST (MDEAT) TO HOST

THE MLK BUSINESS EXPO

Technical and Financial Information for Businesses in South Dade

(MIAMI, January 7, 2013) - The Miami-Dade Economic Advocacy Trust (MDEAT) and the West Perrine CDC will host ***The MLK Business EXPO*** in partnership with Neighbors and Neighbors Association; Partners for Self-Employment; and Unique Coalition of Minority Business of South Dade, Inc. on Friday, January 18, 2013, at the Palmetto Bay Village Center, 18001 Old Cutler Road, Palmetto Bay, FL 33157.

The free event will offer an opportunity for nearly 100 local businesses to network, build alliances, and establish new business ventures. In addition, the EXPO will have a free Business Support Center to cover a range of topics including: Accounting, Business Law, Government Permitting and Certification, IRS Compliance, and Social Media.

This event is a part of the West Perrine 32nd Annual MLK Celebration. It is aimed at targeting businesses in South Dade and providing them with tools to help in their growth and expansion. Immediately following the EXPO, a networking reception will take place on the lakeside terrace from 8:30 p.m. to 10:00 p.m. with light music and refreshments.

WHO: Miami-Dade Economic Advocacy Trust (MDEAT) and the West Perrine CDC will host in partnership with Neighbors and Neighbors Association; Partners for Self-Employment; and Unique Coalition of Minority Business of South Dade, Inc.

WHAT: THE MLK BUSINESS EXPO

WHEN: Friday, January 18, 2013
5:00 p.m. - 8:30 p.m. (Reception immediately following EXPO)

WHERE: Palmetto Bay Village Center
18001 Old Cutler Road
Old Cutler Road at SW 184th Street (Eureka Drive)
Palmetto Bay, FL 33157

For more information, visit www.miamidade.gov/economicadvocacytrust or contact Traci Pollock at 305-375-5661 or Pollock@miamidade.gov.

For more information about the ***West Perrine 32nd Annual MLK Celebration***, contact Ed Hanna at 786-298-6925.

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It is the policy of Miami-Dade County to comply with all of the requirements of the Americans with Disabilities Act. The facility is accessible. For sign language interpreters, assistive listening devices or materials in accessible format, please call at least five days in advance.

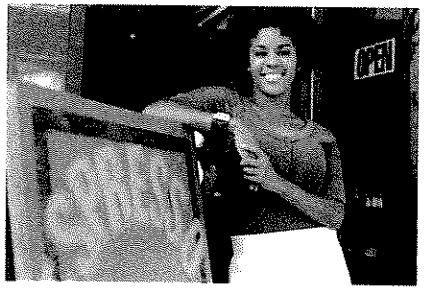
MIAMI-DADE ECONOMIC ADVOCACY TRUST
111 NW 1st Street
Suite 2032
Miami, FL 33128
305-375-5661

MIAMI-DADE COUNTY

Miami-Dade Economic Advocacy Trust (MDEAT) and West Perrine CDC
invite you to attend

The MLK BUSINESS EXPO

Friday, January 18, 2013



Nearly 100 businesses participating

Join us for a networking business opportunity.

Palmetto Bay Village Center
18001 Old Cutler Road at SW 184th Street (Eureka Drive)
Palmetto Bay, FL 33157

5:00 P.M. TO 8:30 P.M.
Reception immediately following EXPO

This is a **FREE** commumity event.

To **RSVP** or for more information, please call Traci Pollock, MBA, MPA
at 305-375-5661 or email pollock@miamidade.gov.

Building A Better Community

Event Partners
Neighbors and Neighbors Association, Partners for Self-Employment,
Unique Coalition of Minority Business of South Dade, Inc., and West Perrine CDC

Living the Dream
Let Freedom Ring!

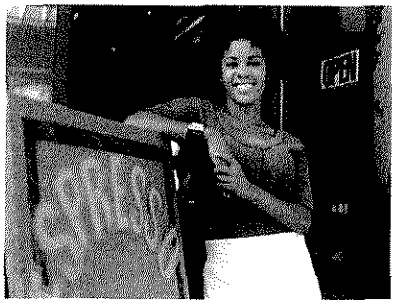
Business Support Center will cover a range of topics including Business Law, IRS Compliance, and Social Media.
Event is part of the West Perrrine 32nd Annual MLK Celebration.

MIAMI-DADE COUNTY

Miami-Dade Economic Advocacy Trust (MDEAT)
and West Perrine CDC
invite you to attend

The MLK BUSINESS EXPO

Friday, January 18, 2013



Nearly 100 businesses participating

Join us for a networking business opportunity.

Palmetto Bay Village Center
18001 Old Cutler Road at SW 184th Street (Eureka Drive)
Palmetto Bay, FL 33157

5:00 P.M. TO 8:30 P.M.
Reception immediately following EXPO

This is a **FREE** community event.

To **RSVP** or for more information, please call Traci Pollock, MBA, MPA
at 305-375-5661 or email pollock@miamidade.gov.

Building A Better Community

Event Partners
Neighbors and Neighbors Association, Partners for Self-Employment,
Unique Coalition of Minority Business of South Dade, Inc., and West Perrine CDC

Living the Dream, I'm Freedom Bug

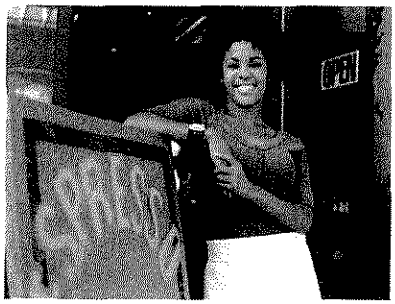
Business Support Center will cover a range of topics including Business Law, IRS Compliance, and Social Media.
Event is part of the West Perrrine 32nd Annual MLK Celebration.

MIAMI-DADE COUNTY

El Fideicomiso de Apoyo Económico de Miami-Dade y
la corporación de Desarrollo económico comunitario de West Perrine
te invitan a la

EXPO de NEGOCIOS MARTIN LUTHER KING

Viernes 18 de enero del 2013



Con la participación de 100 empresas

Súmate a nosotros, y aprovecha esta oportunidad para conectarte con otros empresarios.

Palmetto Bay Village Center
18001 Old Cutler Road con SW 184ª Street (Eureka Drive)
Palmetto Bay, FL 33157

5:00 P.M. HASTA LAS 8:30 P.M.
Una recepción seguirá de inmediato a la EXPO.

Este es un evento comunitario **GRATUITO**.

Puedes hacer **reservaciones** u obtener más información llamando a Traci Pollock, MBA, MPA por el 305-375-5661 o enviándole un correo electrónico a pollock@miamidade.gov.

Nuestros socios para este evento
Neighbors and Neighbors Association, Partners for Self-Employment, Unique Coalition of Minority Business of South Dade, Inc., y la CDC de West Perrine

Building A Better Community

Living the Dream, Let Freedom Ring

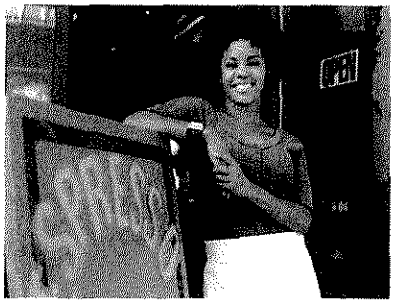
El Centro de Apoyo de los Negocios abarcará una amplia gama de temas que incluyen Ley de Negocios, cumplimiento con las normas del IRS, y medios sociales cibernéticos. Este evento forma parte de la 32ª celebración anual de Martin Luther King de West Perrine.

MIAMI-DADE COUNTY

Fondasyon pou Sipò Ekonomik Miami-Dade (MDEAT, sig angle)
ak CDC (sig angle, kòporasyon pou devlopman ekonomik kominotè) nan West Perrine
Ap envite nou vin patisipe nan

MLK BIZNIS EXPOZISYON

Vandredi 18 janvye 2013



Prèske 100 biznis ap patisipe

Pwofite opòtinite sa-a pou fè rankont ak lòt biznis yo.

Palmetto Bay Village Center
18001 Old Cutler Road nan SW 184 Street (Eureka Drive)
Palmetto Bay, FL 33157

5:00 P.M. JISKA 8:30 P.M.
Ap gen yon resepsyon imedyatman apre EXPO an

Se yon evennman kominotè **GRATIS**.

Pou **RSVP** oubyen pou plis enfòmasyon, rele Traci Pollock, MBA, MPA
nan 305-375-5661 oswa pa imel nan pollock@miamidade.gov.

Building A Better Community

Evennman sa-a te patwone pa:
Neighbors and Neighbors Association, Partners for Self-Employment,
Unique Coalition of Minority Business of South Dade, Inc., ak CDC nan West Perrine

Living the Dream, Let Freedom Ring

**Sant pou Sipò Biznis la ap kouvri yon seri sijè ki enkli
Dwa Komèsyal, Konfòmite ak Prensip IRS yo, ak Medya Sosyal.
Evenman an tè pati 32zyem Selebrasyon MLK nan West Perrine.**

MIAMI-DADE COUNTY

MEDIA ADVISORY

miamidade.gov

FOR IMMEDIATE RELEASE:
January 25, 2013

MEDIA CONTACT:
MIAMI-DADE ECONOMIC ADVOCACY TRUST
Melba Gasque 305-375-5661
gasquem@miamidade.gov

MIAMI-DADE ECONOMIC ADVOCACY TRUST (MDEAT) Presented The MLK BUSINESS EXPO

Commissioner Dennis C. Moss, District 9 greeting the audience with MDEAT Board Member, Rev. Walter T. Richardson

(MIAMI, January 24, 2013) - The Miami-Dade Economic Advocacy Trust (MDEAT) and the West Perrine CDC hosted ***The MLK Business EXPO*** in partnership with Neighbors and Neighbors Association; Partners for Self-Employment; and Unique Coalition of Minority Business of South Dade, Inc. on Friday, January 18, 2013, at the Palmetto Bay Village Center, 18001 Old Cutler Road, Palmetto Bay, FL 33157.

MDEAT's Trust Board Member, Reverend Walter T. Richardson kicked off the event with greetings to the public and introduced the Honorable Commissioner Dennis C. Moss, District 9. Reverend Richardson stated, "The MLK Business Expo was a wonderful display of some of the most promising businesses representing Miami-Dade's diverse and talented communities. The networking was palpable, and the atmosphere was warm, and quite frankly, encouraging."

Commissioner Dennis C. Moss addressed the participants, encouraging the businesses to take advantage of networking. "The event embodied the spirit of Dr. King," Commissioner Moss explained. "Not only was he a drum major for change, he supported small business development in an effort to bring forth economic parity in our country."

The free event offered an opportunity for nearly 100 local businesses to network, build alliances, and establish new business ventures. Local agencies were also available at The EXPO to assist with government permitting and certification, IRS compliance, and information on starting a new business.

This event was a part of the West Perrine 32nd Annual MLK Celebration and aimed at targeting businesses in South Dade and providing them with tools to help in their growth and expansion.

Irvine Headley President of Bilmor Advertising with a perspective customer Audrey Lawrence Diversified Home Health Agency explaining their services.

MDEAT's Economic Development Division advocates for the creation of business opportunities in Targeted Urban Areas. In addition, MDEAT hosts throughout the year workshops covering topics and issues as LEED certification, e-gardening, and closing the digital divide in our community. MDEAT also has a first-time homebuyer program, Homeownership Assistance Program (HAP) and operates Miami-Dade County Teen Court.

For more information on Miami-Dade Economic Advocacy Trust (MDEAT), please visit www.miamidade.gov/economicadvocacytrust or call 305-375-5661.

Miami-Dade County Economic Advocacy Trust (MDEAT)

To ensure the equitable participation of Blacks in Miami-Dade County's economic growth through advocacy and monitoring of economic conditions and economic development initiatives in Miami-Dade County.

It is the policy of Miami Dade County to comply with all of the requirements of the Americans with Disabilities Act. The facility is accessible. For sign language interpreters, assistive listening devices or materials in accessible format, please call at least five days in advance.

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Miami-Dade Economic Advocacy Trust
111 NW 1st Street
Suite 2032
Miami, FL 33128
305-375-5661