



**MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust (MDEAT)**

Stephen P. Clark Center
111 Northwest 1st Street
2nd Floor Conference Room
Miami, Florida 33128

March 19, 2014
As Advertised

Harvey Ruvin, Clerk
Board of County Commissioners

Christopher Agrippa, Director
Clerk of the Board Division

Karen Harrison, Commission Reporter
(305) 375-1296



**CLERK'S SUMMARY AND OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST MEETING
MARCH 19, 2014**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened a meeting in the Stephen P. Clark Center, 111 NW 1st Street, 2nd Floor Conference Room on March 19, 2014, at 3:30 p.m. The following MDEAT members were present: Chairman Marc Douthit Esq., Mr. Ron Butler, Ms. Stephanye Johnson, Ms. Barbara Montero, Mr. Carlos Morales, Mr. George Ray III, and Ms. Treska Rodgers; (Reverend Walter Richardson was late and arrived at 4:13 p.m.); and (Mr. Charles Sims and Ms. Leigh Toney were absent).

ROLL CALL

The following staff members were present: MDEAT Executive Director John Dixon, Mr. Jose Gonzalez, Ms. Traci Pollock, Ischaji Robertson and Deputy Clerk Karen Harrison.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Chairman Marc Douthit called the meeting to order at 3:54 p.m. and noted that the non-action items in Section II would be addressed until a quorum was reached.

APPROVAL OF PREVIOUS MEETING MINUTES

Later in the meeting, it was moved by Mr. Carlos Morales that the October 16, 2013, MDEAT minutes be approved. This motion was seconded by Mr. George Ray III, and upon being put to a vote, the motion passed by a vote of 8-0; (Mr. Charles Sims and Ms. Leigh Toney were absent).

I. BOARD ACTION ITEMS

A. HAP Loan Write-offs for Fiscal Year 2012-2013

Mr. John Dixon referred to page 14 in the MDEAT Agenda package regarding the foregoing item that reflected write-offs for foreclosed loans, forgiven loans, and short-sales. He highlighted the fiscal impact of each category and he noted that the books had to be cleared annually with the County Finance Department.

Ms. Stephanye Johnson commented on the numbers reflected in the report appeared to be high, but the amount on each loan has decreased so there has been some improvement from that recorded date.

It was moved by Mr. Carlos Morales to approve the Memorandum of Approval (MOA) to complete the accounting entries with the Miami-Dade County Finance Department for the Homeownership Assistance Program (HAP) Loan Write-offs for Fiscal Year (FY) 2012-13 on homeowner loans that were forgiven (10 year matured) or paid-out with short sales. This motion was seconded by Mr. Ron Butler and upon being put to a vote, the motion passed 8-0 (Mr. Charles Sims and Ms. Leigh Toney were absent).

B. EDAC Partnerships for 2014

Mr. John Dixon provided an overview of the foregoing item reflected in the MDEAT Agenda package on page 22. He noted the purpose of this request approval of funding for the following

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MIAMI-DADE ECONOMIC ADVOCACY TRUST MEETING
MARCH 19, 2014

partners of Economic Development Action Committee (EDAC) that were identified to work with in 2014 and not to exceed the reflected funding amount:

- South Florida Minority Suppliers Development Council - \$20,000.00
- Neighbors and Neighbors Association - \$15,000.00
- Conversations Lecture Series - \$15,000.00
- Economic Community Partnership - \$14,300.00

Mr. Dixon referred back to comments made by Mr. Butler regarding the Targeted Urban Areas (TUAs), in terms of working in TUAs, and the list of partners work in the TUAs to further help the growth and development of small businesses. He noted that meetings were held to determine how MDEAT and these partners could assist one another, which included the MDEAT's plan to be actively engaged with the four entities.

Mr. Dixon said that once the Memorandum of Understanding (MOU) was documented between MDEAT and each entity, the role of MDEAT and these entities would be clarified. He noted that the expected date to commence would be around mid-month of April upon approval and would be in operation until September 30, 2014. Mr. Dixon explained the meeting process during the EDAC meetings to gain an understanding of ongoing activities. He said that these entities were encouraged to work together and at the end of the process an Economic Summit would be held including participation from these organizations to finalize the projects for the calendar year.

In response to Mr. Carlos Morales' inquiry regarding the role of each entity, Mr. Dixon noted that due to the lack of resources, South Dade and North Dade had two possible business resource centers, which Neighbors and Neighbors Association was looking into enhance the existing business center. He also noted that the other three entities were located in North Dade; however, they would serve the entire county.

Discussion ensued among the Trust members regarding these EDAC Partnerships involvement with the South Florida Community Development Corporation (SFCDC) and how SFCDC has reached communities countywide, in terms of funding sources and education. Discussion ensued further as to how this initiative would be beneficial to the community, such as a setting up a website, providing assistance with technology within the TUAs as well as training through SFCDC to make information accessible to businesses and non-profit organizations.

Mr. Ron Butler noted that although each EDAC Partnership had a particular assignment in this initiative, they were encouraged to work together as a team.

It was moved by Ms. Treska Rodgers that the Memorandum of Approval requesting expenditure in amount not to exceed a total of \$64,300 from the Economic Development Action Committee (EDAC) Budget for the following 2014 EDAC Partners: South Florida Minority Suppliers Development Council - \$20,000.00; Neighbors and Neighbors Association Business Resource Center \$15,000.00; Conversations Lecture Series - \$15,000.00; and Economic Community

**CLERK'S SUMMARY AND OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST MEETING
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Partnership - \$14,300.00 to promote development in Miami-Dade County's Target Urban Areas (TUAs) and assist with small business growth. This motion was seconded by Reverend Walter Richardson, and upon being put to a vote, the motion passed 8-0 (Mr. Charles Sims and Ms. Leigh Toney were absent).

II. INFORMATION ITEMS

A. Strategic Planning Retreat Facilitator Proposal Evaluation

Mr. John Dixon referred to page 24 in the MDEAT Agenda package, and provided an update of the Request for Proposal for the MDEAT's Strategic Planning Retreat (SPR) facilitator. He noted the two respondents were CMA Enterprise Incorporated and Norman E. Taylor Associates, LLC. Mr. Dixon stated the committee that reviewed the polls recommended CMA Enterprise Incorporated led by Ms. Gail Burkes. He explained the process used by the committee to evaluate the applicants, which included past experience facilitating this type of session and the favorable outcome. He commented on the potential contributions by Ms. Burkes, such as a broader scope of planning, benefits from a six sigma process, in terms of management and organization.

Mr. Dixon asked the Trust members to determine a date for the SPR event and he proposed that the date be based on the coming of the new Trust members. He noted that once the new Trust members were officially designated there was an internal process needed, such as holding a staff meeting with them and conducting an orientation, in terms of MDEAT and its policies. Mr. Dixon indicated these meetings would take place in about two weeks, approximately around May 17th. He said this timeframe would give Ms. Burkes an opportunity to review the past planning sessions, the County's plans, and to meet with MDEAT's different divisions and action committees. He noted that he was unaware of Ms. Burke's schedule, and suggested using the month of May to complete the internal process.

In response to Mr. Ron Butler's question regarding the period that the plan would cover, Mr. Dixon noted this would be a five-year plan; however, there would be an annual evaluation to determine the outcomes and updates that were needed. He noted that Ms. Burkes would facilitate the session, write the plan, and present the plan to the Trust. Mr. Dixon said further discussion was needed regarding plans for Ms. Burkes to return each year to assist, but she would make amendments if needed after her presentation. He said the rating of the RFP was conducted internally.

Following comments of concern made by Mr. Carlos Morales regarding the internal process of rating the proposals, Chairman Douthit noted one of the issues with reviewing the RFPs was in scheduling a time that was not conflicting for outsiders to come together.

Mr. Dixon stated there were projects such as the North Dade Stimulus with the City of Miami Gardens wherein the use of external persons, such as University of Miami, and Miami Dade College.

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Discussion ensued among the Trust members regarding the RFP process and the fact that only two applicants responded out of three, which were identified within the community because this particular category of services was not listed in the County. Further discussion ensued regarding the process in contacting those persons who were identified to qualify for this project, which was an appropriate procedure based on the response as well.

Pursuant to Ms. Rodger's inquiry regarding whether the past information from the previous planning sessions was provided to new facilitator, Mr. Dixon noted that approximately 80 percent of that information and a list of the various actions implemented was available.

Discussion ensued among the Trust members regarding the month of May being a conflict for some members and that the tentative date to meet with the facilitator would be Saturday, May 31, 2014. Further discussion ensued regarding the fact that although Ms. Burke's did not have the information regarding the planning session from last year, she was familiar with the process and had information from a previous planning session in 1999.

Mr. Dixon noted for the record that three applicants were contacted for this RFP, but only two responded. He also stated that both applicants had provided services for MDEAT in the past and were rated by committee members that were necessarily familiar with them.

Ms. Traci Pollock stated that one of the considerations was the fact that MDEAT operated within a greater strategic plan of Miami-Dade County and this person needed to be familiar with that process in order to provide a strategic plan each year that fitted within the County's strategic plan. She noted that the former strategic plan could not be used because it did not connect to the County's plan. Ms. Pollock reiterated the reason and expertise that Ms. Burke was considered to be the best person to facilitate the MDEAT planning session.

Discussion ensued among the Trust members regarding other companies that could be considered in the future and the need for Trust members to recommend other potential facilitators.

Following further discussion, Chairman Douthit noted for clarification, after taking a consensus the planning session would be scheduled for Friday evening on May 30 and Saturday, May 31, 2014.

Later in the meeting, Chairman Douthit informed the Trust member that the organization Petit Cakes would be donating breakfast on Saturday, May 31, 2014 of this event.

Mr. Dixon noted there was preparation for refreshments on that Friday; however, an approval was needed from the County Finance Department for the food expenses. He said that MDEAT would provide lunch on that Saturday; however, in terms of dinner for that Friday evening, MDEAT need a strategic plan for some resources.

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B. Black Male Youth Mental Health Conference Update

Mr. John Dixon referred to page 26 in the MDEAT Agenda Package regarding the Black Male Youth Mental Health Conference. He noted that MDEAT planned this conference through the Teen Court Division with a series of three events starting at the location of the African Heritage Cultural Arts Center, cosponsored by Commissioner Edmonson; it would host local professionals to discuss positive outcomes in the lives of Black male youth.

Mr. Dixon mentioned some of the speakers, which were from University of Miami (UM), Florida Memorial University (FMU) and Miami-Dade County Public Schools (MDCPS) who were psychology professionals.

Mr. Dixon noted the second event in the series would be held at North Dade Regional Library and cosponsored by Commissioner Jordan. He noted this event would feature a panel including parents, caregivers and youth. Mr. Dixon said the confirmation regarding the South Dade event was still pending confirmation from Commissioner Moss; however, he was certain it would move forward because he had met with his staff.

Mr. Dixon spoke on the benefits of this conference and that the intent was to help identify symptoms and bring clarity to what issues a person may be experiencing in these resident's households, rather than assume the person has a mental illness.

Mr. Ischaji Robertson, Clinical Psychologist I, MDEAT thanked the Trust members for the opportunity to oversee an event. He highlighted the benefits in allowing MDEAT to reach out to young Black males; and how this would strengthen the Association of Black Psychologists by attracting new members and solidifying its cause. Mr. Robertson said this would help mental health centers provide better services to Black males and he had moved forward in reaching out to community agencies by collecting data to determine their status, in terms of services to Black males and the outcomes to make future improvements. Mr. Robertson noted the intent was to make an impact on the community by improving these services, and communicating the benefits to families.

Discussion ensued among the Trust members regarding the involvement of the educational institutes. Further discussion ensued regarding the condition of youth based on the Teen Court Program and the need to determine why youth commit these crimes.

Ms. Treska Rodgers thanked MDEAT for carrying out the vision, and she noted the impact of this initiative was powerful, and it represented true advocacy. She also noted that she had spoken to Mr. Robertson regarding a meeting with the school district to award extra credit to the students if their families attend sessions with the counselors at the school sites to produce an audience that could benefit from this initiative.

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Mrs. Rodgers recommended that MDEAT review the grant information regarding "My Brother's Keeper" (MBK) consisting of approximately \$300 million so that the Foundation or the Trust could apply for this grant in order to host ongoing workshops like this throughout the year.

Mr. Dixon said MDEAT staff had recently met with the local chapter, and he believed this area was their headquarters.

Discussion ensued among the Trust members regarding this grant and the need to apply.

Chairman Douthit stated one of his discussions with Mr. Dixon as part of the planning process was to determine how to expand existing programs and how to move to the next level utilizing resources.

Mr. Dixon noted that, based on the Home Chapter President's initiative, MDEAT staff discussed inviting the President's administration to attend all these events and provide information on MDEAT's plans based on his national initiative for MBK. He commented on an upcoming national conference "Be ME" by the end of March 2014 or the beginning 2015 and the discussion regarding hosting a National Month related to this initiative. Mr. Dixon said the Home Chapter was located in Miami-Dade County.

Discussion ensued among the Trust members regarding this initiative and the need to provide additional information to Mr. Dixon. Further discussion ensued regarding ways to pursue the targeted urban areas (TUAs) with this project, such as ensuring workers located in the TUAs and that participants be present at this conference.

ADVOCACY ITEMS – COMMITTEE UPDATES

Mr. John Dixon noted that his comments were shared during the discussion regarding Agenda Item II B. Black Male Youth Mental Health Conference.

IV. CHAIRPERSON'S REPORT

A. By-laws Committee Update

Chairman Douthit provided an update on the By-laws Committee, which met with the County Attorney to address revamping the By-laws that was in process. He explained that these By-laws were outdated because they existed during the MMAP era and there were many items that no longer applied to MDEAT and this would provide more clarity on committee structure; therefore, once the By-laws were updated he would appoint or reappoint committee members.

Chairman Douthit noted there was another By-laws meeting schedule for April 2, 2014 at 9:30 a.m., and substantially completed the items and would be presented before the Trust for approval around July 2014. Additionally, he noted the Personnel Committee met and their primary charge was to review the performance and evaluation of the Executive Director. Chairman Douthit spoke on the process of this evaluation, which included a presentation by Mr. John Dixon to the committee regarding his work performance and achievements. He noted that subsequently to

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MIAMI-DADE ECONOMIC ADVOCACY TRUST MEETING
MARCH 19, 2014**

this presentation, he met with Mr. Dixon to review the performance evaluation procedures and he would be meeting with the County Deputy Mayor who oversees this committee to finalize the evaluation, followed by forwarding any recommendations to the Board of County Commissioners for approval.

Discussion ensued among the Trust members regarding the process of preparing a performance evaluation for the MDEAT Executive Director and whether the Trust members could provide some input as well as the fact that this delayed process was overdue because he was one of the lowest paid directors.

In response to Mr. Ron Butler's question regarding the relationship between MDEAT and the Mayor's Office, in terms of the Executive Director's position, Chairman Douthit noted that because MDEAT's budget was part of the County Budget, the basic pay structure was in line with the County so while the Trust could recommend adjustments to take place, his salary was in the right pay-scale.

Discussion further ensued among the Trust members regarding this process taken through the Mayor's Office and how far behind Mr. Dixon was in receiving an appropriate raise in salary raise from the time he served as an MDEAT's Interim Director to become the Executive Director.

Mr. John Dixon noted for the record that in terms of the new Trust members, an official confirmation would be received and he anticipated those members would be invited to the next MDEAT meeting. He noted the names of the following potential new MDEAT Trust members and their expertise:

- Cherly Mizell
- LaTonda James
- Cornell Crews, Jr.

Adjournment

There being no further business to come before the Trust, the meeting adjourned at 4:58 p.m.



Chairman Marc Douthit Esq.
Miami-Dade Economic Advocacy Trust



Miami-Dade Economic Advocacy Trust Board

March 19, 2014

Prepared by: Jill Thornton

EXHIBITS LIST

NO.	DATE	ITEM #	DESCRIPTION
1	03/19/2014		Resignation Letter to the Chair and Members of the MDEAT Board from Stephen L. Herbert
2	03/19/2014		Motion and Approval Ballots
3	03/19/2014		March 19, 2014 MDEAT Meeting Agenda Package
4	03/19/2014		Booklet entitled "The Black World Guide"—(booklet on file with the Clerk of Board Office)
5	03/19/2014		Employment Certification Application for Public Service Loan Forgiveness (PSLF); with helpful hints for completing it
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Stephen L. Herbert
18100 SW 183rd Court
Village of Palmetto Bay, FL 33157

April 15, 2013

Miami-Dade Economic Advocacy Trust
Stephen P. Clark Government Center
111 NW 1 ST, Suite 2032

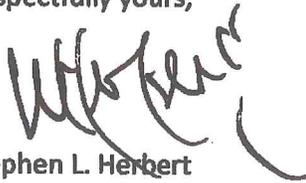
To: The Chairman and Members of the Board

Regretfully I must submit my resignation from the Board of Miami-Dade Economic Advocacy Trust, effective immediately. Having recently assumed a major consulting assignment, the competing commitments have become too great for me to fulfill the requirements of my position on the Board and thus I must resign.

May I express my thanks to the Chairman of the Board and all Board Members for their support and input to me during my tenure on the Board. I believe that the Agency's current Board and Action Committee Members will bring the Agency to its full potential as it move forward with future undertakings.

Again, thank you and please do not hesitate to call on me if I can be of any assistance to you in the future.

Respectfully yours,



Stephen L. Herbert

RECEIVED
By the Clerk for the record.

MAR 19 2014

Item _____

Exhibit _____

Meeting _____

**MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES
MOTION AND APPROVAL BALLOT**

SUBJECT: Agenda Item IA: Motion to approve a Memorandum of Approval (MOA) to complete the accounting entries with the Miami-Dade County Finance Department for the Homeownership Assistance Program (HAP) Loan Write-offs for Fiscal Year (FY) 2012-13 on homeowner loans that were forgiven (10 year matured) or paid-out with short sales.

Motion made by: Mr. Carlos Morales

Seconded by: Mr. Ron Butler

	MEMBERS	YES	NO	ABSENT
1 st Vice Chair	Butler, Ron	X		
Chairperson	Douthit, Marc, Esq.	X		
	Johnson, Stephanye	X		
	Montero, Barbara B.	X		
	Morales, Carlos E.	X		
	Ray III, George	X		
	Reverend Richardson, Walter T.	X		
	Rodgers, Treska V.	X		
	Sims, Charles			X
2 nd Vice Chair	Toney, H. Leigh			X
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	TOTALS	8		2

 X APPROVED

_____ NOT APPROVED


 Miami-Dade Economic Advocacy Trust
 Chairperson

03/19/2014
 Date

**MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES
MOTION AND APPROVAL BALLOT**

SUBJECT: Agenda Item IB: Motion to approve the Memorandum of Approval requesting expenditure in amount not to exceed a total of \$64,300 from the Economic Development Action Committee (EDAC) Budget for the following 2014 EDAC Partners: South Florida Minority Suppliers Development Council - \$20,000.00; Neighbors and Neighbors Association Business Resource Center \$15,000.00; Conversations Lecture Series - \$15,000.00; and Economic Community Partnership - \$14,300.00 to promote development in Miami-Dade County's Target Urban Areas (TUAs) and assist with small business growth.

Motion made by: Ms. Treska Rodgers
Seconded by: Reverend Walter Richardson

	MEMBERS	YES	NO	ABSENT
1 st Vice Chair	Butler, Ron	X		
Chairperson	Douthit, Marc, Esq.	X		
	Johnson, Stephanye	X		
	Montero, Barbara B.	X		
	Morales, Carlos E.	X		
	Ray III, George	X		
	Reverend Richardson, Walter T.	X		
	Rodgers, Treska V.	X		
	Sims, Charles			X
2 nd Vice Chair	Toney, H. Leigh			X
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	Vacant	Vacant	Vacant	Vacant
	TOTAL	8		2

 X APPROVED NOT APPROVED


 Miami-Dade Economic Advocacy Trust
 Chairperson

3/19/2014
 Date



MIAMI-DADE ECONOMIC ADVOCACY TRUST

BOARD OF TRUSTEES MEETING

March 19, 2014

Agenda



MEETING NOTICE

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TRUSTEE BOARD MEETING

DATE: Wednesday, March 19, 2014

TIME: 3:30PM

LOCATION: Stephen P. Clark Center
Commissioners Conference Room, 2nd Floor
111 NW 1 Street | Miami, FL 33128

Parking at Cultural Arts Center Garage
50 NW 2 Avenue | Miami, FL 33130



MIAMI-DADE ECONOMIC ADVOCACY TRUST

BOARD MEETING AGENDA

WEDNESDAY, MARCH 19, 2014 | 3:30 PM

STEPHEN P. CLARK CENTER | 111 NW 1 STREET | MIAMI, FL 33128

COMMISSIONERS CONFERENCE ROOM, SECOND FLOOR

Roll Call

-	<u>DISCLOSURE OF CONFLICTS OF INTEREST</u>	
-	<u>QUERY FOR EARLY DEPARTURES</u>	
-	<u>PUBLIC COMMENTS</u>	
-	<u>APPROVAL OF AGENDA</u>	
-	<u>APPROVAL OF PREVIOUS MEETING MINUTES</u>	
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	<u>Adjournment</u>	

MEETING MINUTES

OCTOBER 16, 2013

**CLERK'S SUMMARY OF MEETING AND OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST MEETING
OCTOBER 16, 2013**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened a meeting in the Stephen P. Clark Center, 111 NW 1st Street, 2nd Floor Conference Room on October 16, 2013, at 3:30 p.m. The following MDEAT members were present: Chairman Marc Douthit Esq., Mr. Ron Butler, Ms. Stephanye Johnson, Mr. Carlos Morales; Reverend Walter Richardson and Mr. George Ray III were late; (Ms. Treska Rodgers., Ms. Leigh Toney, Ms. Barbara Montero, and Mr. Charles Sims were absent).

ROLL CALL

The following staff members were present: MDEAT Executive Director John Dixon, Mr. Jose Gonzalez, Ms. Traci Pollock, Mr. Anthony Williams, Assistant County Attorney Terrence Smith, and Deputy Clerk Karen Harrison.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Chairman Marc Douthit called the meeting to order at 3:37 p.m. He informed the Trust members that he would be leaving at 4:30 p.m.

In response to Chairman Douthit's inquiry regarding how Ms. Barbara Montero was coping after the loss of her husband, Mr. John Dixon noted he had missed her call and he would relay the message that the Trust members sent their condolences and would support her in any way possible.

Chairman Douthit noted, due to the lack of a quorum, the informational items would be heard.

Approval of Minutes

July 17, 2013

Later in the meeting, it was moved by Mr. Ron Butler that the July 17, 2013 MDEAT minutes be approved. This motion was seconded by Ms. Stephanye Johnson, and upon being put to a vote, passed by a vote of 6-0; (Ms. Treska Rodgers, Ms. Leigh Toney, Ms. Barbara Montero, and Mr. Charles Sims were absent).

Special Presentations: Miami-Dade County Teen Court Students and Zachary Rinkins, M-DCTC Youth Entrepreneurship Program Manager

Mr. John Dixon noted there were two short presentations scheduled for today's (10/16) meeting from the Teen Court Program and the new staff member Zachary Rinkins.

Mr. Anthony Williams introduced the following two students from the Law Enforcement Academy High School:

- Maria Victoria Urdaneta, 10th grader
- Doris Rodriguez, 10th grader

Ms. Rodriguez provided a brief summary of her experience in participating in Teen Court for a year and the opportunity to pose as a prosecutor for the mock cases.

Ms. Urdaneta noted part of their responsibility was to advise the other students of the results of illegal acts, and to instruct the jurors on the possible sanctions. She said that they tried to impose harsh sanctions in an effort to provide the students with the full experience of the program. Therefore a follow-up was made with the students to ensure their awareness of the process and what had occurred during their case, Ms. Urdaneta noted. She further explained their involvement in Teen Court program, noting it gave them the opportunity to understand courtroom procedures, and how each employee performed his/her job.

Ms. Rodriguez noted she preferred the role of prosecutor because the defense attorney defended the actions of the clients, which did not help reformation. However, she pointed out that in order to have a fair system, defense attorneys were needed as well as prosecutors. Ms. Rodriguez commented on her growth experience and improved public speaking skills during this program. She said that Teen Court helped her acquire leadership skills.

Ms. Urdaneta noted Teen Court helped her sharpen her critical thinking skills. She said that this was a valuable hands-on experience.

Discussion ensued among the Trust members and students regarding the location of Teen Court, which was held in the Richard Gerstein Justice Building, the Black Police Precinct and other locations. Further discussion ensued regarding the process to request a Student Court in the schools; however, mock trial competitions were already held at this school.

Mr. Anthony Williams introduced a former participant of Teen Court and he provided a brief overview of how Mr. Jimmy Museau became involved in the program.

Mr. Jimmy Museau, a sophomore college student of optometry, commented on his experience in Teen Court, which included participating in the mock trials, public speaking, and learning how to socialize with troubled youth. He noted the involvement in this program was inspiring and essential for youth because it furthered their education and self-improvement. He said that the program was effective because it was for first-time offenders, and it provided another chance for youth before entering the juvenile court system.

Mr. Zachary Rinkins, Administrative Officer II, MDEAT, noted he was the new Youth Entrepreneurship Program (YEP) Manager, and his responsibilities were to maintain and sustain MDEAT's (formerly MMAP) accomplishments by helping communities with homeownership, and business development. Mr. Rinkins referred to the MDEAT Social Analysis Study that demonstrated the need to decrease the disparity between the youth in the target urban areas (TUAs) and their white counterparts, which was the intent of this initiative. He explained that the Youth Entrepreneurship Program was charged with helping youth maximize opportunities, evaluate their strengths, and create jobs for themselves and others. Mr. Rinkins said that Mr. Anthony Williams recommended developing a curriculum; to that end, he met with representatives of the Beacon Council, Junior Achievement, and other community groups to try

to draft a proven curriculum to ensure that these youth acquire the necessary skills through training. Mr. Rinkins noted he had prepared a Request for Proposals (RFP) to identify trainers in the following specific areas: personal finance, entrepreneurship, career success, and business operations.

Mr. Rinkins indicated that 47 students expressed interest in this program; however, under the direction of MDEAT's executive director, the search for more students would continue throughout Miami-Dade County. He commented on his plans to meet with representatives of a parks and recreation program in North Miami, which he hoped would be the central location in the North TUA; and a meeting would be arranged with potential partners in Miami Gardens. He said that the intent was to develop partnerships with people who were already serving these students, such as the Parks and Recreation Department. Mr. Rinkins indicated that his objective was to introduce the students to the curriculum with a training session on public speaking to enable them to present their products and make them profitable; and select students who display potential to do business and incorporate within Miami-Dade County.

Mr. Rinkins explained that a few months ago, MDEAT organized a South Dade Entrepreneurship Forum (SDEF) to solicit feedback from participants who expressed concern that their companies did not have a digital footprint. He noted the Youth Entrepreneurship pilot program would teach students, who were adept at using cell phones and texting, how to turn their social media habits into profits. Mr. Rinkins noted that social media was an effective marketing tool, and the intent was to connect these students with those businesses working with the Economic Development Action Committee.

Mr. John Dixon stressed the importance of social media as a marketing tool. He referred to Mr. Chris Paine, who was a speaker on the SDEF panel and who highlighted the crucial role that social media played in marketing. He said the discussion entailed the possibility of grouping students in clusters of three through the Junior Achievement model to meet with business owners who could offer their expertise in helping to develop a social media marketing plan.

Discussion ensued among the Trust members regarding targeting active participants of the Teen Court Program because of the requirements within the Teen Court Budget. Further discussion ensued regarding YEP's partnerships in central Miami-Dade, for example with Pastor Charles Jenkins, or Hosanna Baptist Church located in Liberty City, and the need for YEP to develop more partnerships in the South Dade area.

Following further discussion, Chairman Douthit recommended dividing South Dade into two regions because it covered a large portion of Miami-Dade County.

Mr. Rinkins noted under the guidance of MDEAT executive director, efforts would be made to enroll as many youth as possible in the YEP, and currently three potential locations have been identified.

Mr. Dixon noted the importance of Student Court because students who were participants of Student Court in South Dade could participate in the YEP.

Ms. Johnson pointed out that the students in South Dade felt neglected, and she offered to work with Mr. Rinkins in reaching out to the Student Court Program in South Dade to attract some of these students to the YEP.

Mr. Rinkins provided a copy of a flyer regarding MDEAT and the social media links to the Trust members.

I. Board Action Items

Later in the meeting, Chairman Douthit noted a quorum had been reached and the Trust would address the action items.

A. Miami-Dade County Teen Court FY 2013-2014 Budget

Mr. John Dixon provided a brief overview of the foregoing item and he noted this budget was considered by the Youth Action Committee and the members recommended that the \$327,600 budget for this fiscal year be approved. He referred to the activities and events listed in the item.

Mr. Jose Gonzalez noted this was a programmatic budget and it did not include administrative or personnel expenses.

It was moved by Mr. Ron Butler that the Trust approve the fiscal year (FY) 2013 -14 Miami-Dade County Teen Court Budget in an amount not to exceed a total of \$327,600.00 to provide funds for programs and activities for the Teen Court Program. This motion was seconded by Reverend Walter Richardson, and upon being put to a vote, passed by a vote of 6-0; (Ms. Treska Rodgers., Ms. Leigh Toney, Ms. Barbara Montero, and Mr. Charles Sims were absent).

B. Florida Association of Teen Courts Conference

Following comments made by Mr. Dixon, Chairman Douthit noted if the Teen Court Conference budget was included in the FY 2013-14 Teen Court Budget that was approved in today's (10/16) meeting there was no need to take a vote on this item.

Add-On

C. MDEAT Interagency Service Agreement with Greater Miami Service Corp.

Mr. Dixon noted the foregoing item was a request to authorize MDEAT staff to enter into an interagency service agreement with the Greater Miami Service Corporation (GMSC) to use its personnel to cover the office reception operation, and assist with the Homeownership Assistance Program (HAP) that was temporarily covered by staff in the absence of the agency's telephone console operator. He said there was a plan in place to determine how to add another staff member to work with the HAP, which was anticipated to be in place within the next 90 days. Mr. Dixon indicated that the cost for this agreement would come from the HAP budget, which was agreed upon by the Housing Action Committee.

It was moved by Mr. Carlos Morales that the Trust approve the Memorandum of Approval which authorizes MDEAT staff to enter into an interagency service agreement with the Greater Miami Service Corporation (GMSC) for an expenditure in the amount not to exceed a total of \$5,720.00 from the Housing (Documentary Surtax) budgeted funds to cover the cost of the telephone console (reception) operations and Homeownership Assistance Program (HAP) programmatic

work. This motion was seconded by Mr. Ron Butler, and upon being put to a vote, passed by a vote of 6-0; (Ms. Treska Rodgers., Ms. Leigh Toney, Ms. Barbara Montero, and Mr. Charles Sims were absent).

II. Advocacy Items – Committee Updates

Mr. John Dixon asked to discuss the foregoing item along with Section IV. He noted on Thursday, October 17, 2013, an Urban Land Institute (ULI) initiative would be held at the Joseph Caleb Center, with the purpose of examining the assets within the North/Central area of Miami-Dade County and of highlighting 79th Street from 2nd Avenue to 32nd Avenue, as a major corridor. Mr. Dixon noted this corridor was poised to become a major part of the North/Central area Urban Economic Development, and the area crossing 7th Avenue would be a gateway of economic development on that corridor.

In response to Chairman Douthit's question as to whether ULI was the entity that was awarded the contract in the Request for Proposal, Mr. Dixon explained that in an effort to assess the area, an RFP was advertised to identify a company to research professional developers by examining the assets and challenges of the community. Following the description of the area, Mr. Dixon noted ULI would evaluate the activity on 79th Street as a center of energy for economic development.

Discussion ensued among the Trust members regarding the other areas south of 79th Street, in which some of the community redevelopment agencies operated.

Mr. Dixon noted ULI would have a technical assistance panel (TAP) on November 14 and 15, 2013. He explained that this panel consisted of economic development professionals such as developers, etc., who would assess a plan of attributes in that particular area; this would be followed by a meeting with the community to hear the findings of those meetings.

Mr. Ron Butler added that the intent of this process was to obtain specific expert advice from the developers on how these areas could be developed.

Mr. Dixon noted he met with Commissioner Edmonson's Office regarding this item, and staff attempted to reach out to Commissioner Monestime, but the meeting had to be rescheduled.

Mr. Butler noted the same plans would be implemented in the South Dade area.

III. Chairperson's Report: New State Legislation Information Item

Chairman Douthit noted a copy of the email distributed to the Trust members from the County Attorney's Office was provided so the members could review the new legislation regarding the need to provide the public a reasonable opportunity to be heard at public meetings. He suggested that the Trust members replace the old information with this new legislation.

Assistant County Attorney Terrence Smith advised the Trust members to establish guidelines in accordance with the provisions set forth in the statute on how people could communicate in these meetings. He noted this new legislation provided that on any matter that was being considered,

the public should have an opportunity to speak. He advised that the Trust's guidelines should mirror those established by the County Commission. He said that if the requirements of the statute were violated by a decision from the Trust or its committees, the County could be sued and subject to legal fees; however, any decision made by the Trust in violation of the statute would not be void. Mr. Smith further advised that the Trust could set the parameters regarding the timeframe for public speakers, and these decisions should be memorialized in the written guidelines.

Discussion ensued among the Trust members regarding setting the guidelines for public speakers.

Assistant County Attorney Smith recommended that an item be added to the MDEAT Trust Agenda for public comments after the action items were addressed; however, if a person requested to speak during a specific discussion item it would be appropriate to allow the person the opportunity to speak.

Assistant County Attorney Smith stated that it was not permissible to allot only a specific time for public comments at the beginning of the meeting. He said that this legislation was recently adopted and would require all County Boards and committees to make adjustments.

Assistant County Attorney Smith referred to Legislation 119, which was also recently adopted, and stated that if contractors were providing services that the County could perform, they would be subject to the same public records act as the County. Therefore, to comply with this new requirement, the County Attorneys had drafted new language to be inserted in all County contracts, moving forward.

Discussion further ensued among the Trust members regarding the impact of this legislation.

Assistant County Attorney Smith advised that in moving forward the legislation regarding the public records has to be dealt with contractually. He stated that he could provide staff with standard language that has to be inserted in every contract, including archives. He said that it cannot be applied retroactively; however, upon creating an amendment or an extension on a contract, the language should be included.

IV. Executive Director's Report:

ULI Community Meeting | BAAB Black World Community Symposium

Mr. John Dixon noted he would be participating as a panelist tomorrow on the Black World Community Symposium event at Florida Memorial University (FMU), hosted by the Office of Community Advocacy to discuss economic development. He said that his role would be to discuss information regarding the targeted urban areas (TUAs) and MDEAT's advocacy work in those areas, particularly housing, and highlights of the Summit discussions.

Additionally, Mr. Dixon noted notices were published in several newspapers to recruit new Trust members, and five interested candidates responded. Mr. Dixon stated that Commissioner Bell was the Chairperson of the MDEAT Nominating Council, the entity governing the new board recruitment and selection process, and he had hoped to complete this nominating process by this

month; however, due to budget hearings and other official business, meetings were postponed until mid-November. Mr. Dixon explained the process and said he anticipated the process to fill the five vacancies would be completed by February 2014.

Chairman Douthit clarified that there were five resumes remaining from the previous nominating process that would be included with these recent candidates, which would be a total of 10 resumes to review for the pending Trust positions.

Mr. Dixon noted the candidates who expressed interest in becoming Trust members were notified of the process and advised of this waiting period.

V. Departmental Monthly Reports

Mr. Dixon noted there was no additional information on the following items to discuss with the Trust member other than the information contained in the handouts included in the MDEAT Agenda Package.

A. Fiscal

B. Housing

C. Teen Court/Youth Services

D. Marketing and Public Information

Non-Agenda

Mr. George Ray III proposed that an Arts and Entertainment Committee be formed and he noted its purpose would be to play a supportive role for the arts and entertainment industry and promote cultural and social exchange between Black and Caribbean tourists and residents. He indicated that this activity would also assist local vendors by providing marketing and public awareness.

Chairman Douthit noted he was receptive to the proposal was on the table; however, the creation and formation of all committees come through the Chairperson. He said that he would study the proposal and discuss it further at the next meeting after the members of the Trust were notified.

Responding to concerns expressed by Reverend Richardson regarding the possibility that this proposed committee would duplicate the work of the Black Affairs Advisory Board located in the Community Advocacy Department, Chairman Douthit noted that was the reason he would call for a meeting and review the details of forming this new committee.

Assistant County Attorney Terrence Smith clarified that the MDEAT By-Laws stated, "By resolution adopted by a majority of the entire Trust, the Trust may designate various committees of persons to council with the Trust with respect to the affairs of the Trust". He advised that this language indicated that the Trust could approve the creation of a new committee by adopting a resolution.

Chairman Douthit noted there would still be a meeting to discuss the details of the proposed committee; it would be advertised; and a formal resolution would come back to the Trust.

VI. Next Meeting

Adjournment

There being no further business to come before the Trust, the meeting adjourned at 4:31 p.m.

Chairman Marc Douthit Esq.
Miami-Dade Economic Advocacy Trust

ACTION ITEM I A

HAP LOAN WRITE-OFFS FOR FISCAL YEAR 2012-2013



MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust Board Members
FROM: John Dixon, Executive Director
DATE: March 11, 2014
SUBJECT: Homeownership Assistance Program (HAP) Loan Write-offs for Fiscal Year 2012-13 – Foreclosed Loans – Forgiven Loan – Short Sales

PURPOSE OF ITEM

This is to request MDEAT Trust Board approval to complete accounting entries with Miami-Dade County Finance Department for the write-off of foreclosed homes with HAP funding, HAP forgiven loans (10-year matured) and paid-out short sales for fiscal year 2012-13. Applicable HAP loan accounts are listed in Attachments A, B, and C.

BACKGROUND

The foreclosed loans listed are from property owners who received HAP funds at time of closing and subsequently lost ownership of the property via transfer of Certificate of Title at the completion of a court filed foreclosure action prior to the 10-year HAP loan maturity.

The forgiven loans listed are only those where owner-occupancy has been verified (via borrower executed affidavit), a recording fee has been received AND the recorded Satisfaction of Mortgage has been returned by the Clerk of Courts. This is per the stipulated and agreed upon process with the Finance Department to adequately document compliance with HAP Note and Mortgage provisions.

The short sales listed are those that were approved, closed and paid out during the 2012-13 fiscal year. The payout amounts are noted on the monthly Housing Payoff Report (generated by Housing Staff based on entries sent to Finance for processing).

FISCAL IMPACT TO AGENCY

Documentary Surtax funds totaling \$592,985 will be subtracted from the total HAP “Active” (closed and funded) loan pool. The foreclosed loans total is \$108,095. The forgiven loans total is \$355,516. The short sales total is \$129,374.

RECOMMENDATION

It is recommended that the MDEAT Trust Board approve the write-off of \$592,985.00 of Documentary Surtax funds in the MDEAT HAP loan pool.

Attachment A: Foreclosed Loans

MIAMI-DADE ECONOMIC ADVOCACY TRUST - HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP/MMAP-HAP) FORECLOSED - WRITE-OFF LOANS FOR FISCAL YEAR 2012-13									
HAP Loan #	Last Name	Property Address	Zip Code	District	MMAP-HAP Loan Amounts	Case #	Date	Notes	
40449	Antonio, S.	1251 NE 108 St Unit 717	33137	3	\$1,372	11-033126-CA-01	Jul-13	Certificate of Title	
40897	Bravo, Maribel	14155 SW 87 St #E10	33183	8	\$4,636	09-85914-CA-01	Jul-13	Certificate of Title	
41231	Fernandez, Jorge A	8309 SW 142 Ave #104	33183	10	\$5,682	11-0006875-CA-04	Apr-13	Certificate of Sale	
42086	Franklin, A.	17485 NE 67 Ct #21D	33164	11	\$9,951	10-025882-CA-01	May-13	Certificate of Sale	
42087	Romero, Jose A.	21150 SW 87 Ave #104	33036	9	\$10,000	09-63052-CA-01	Dec-12	Certificate of Title	
42169	Urbina, M.	500 NW 114 Av #101	33172	11	\$8,767	0-42054-CA-01	May-13	Certificate of Title	
42330	Trice, Steve	10255 SW 170 Terr	33157	8	\$10,137	09-90226-CA-01	May-13	Certificate of Title	
42372	Lindo, Juky	19085 NW 62 Av #202	33015	12	\$7,500	10-054525-CA-01	Apr-13	Certificate of Sale	
42402	Fulton, Jasmin	14242 NW 17 Ave	33054	1	\$11,000	10-007048-CA-25	Oct-12	Certificate of Sale	
42462*	Subit, Rosa	7835 W 30 Ct G-103	33018	12	\$6,850	Satisfaction of Mort	Apr-13	DIL - Deed-In-Lieu	
42528	Hodge, Coery C.	668 NW 6 St	33034	9	\$13,000	09-8320-CA-01	Nov-12	Certificate of Sale	
42570**	Junco, Lisa	22242 SW 98 Pl	33190	8	\$11,700	10-06666-CC-05	Nov-11	Certificate of Title	
42991	Ferreras, Francisco A	14106 NW 17 Ave	33054	1	\$7,500	12-23669-CA-10	Aug-12	Certificate of Title	
13	Total				\$108,095	Dollar Total			

*Deed-In-Lieu /Satisfaction of Mortgage
 ** not included in 2011 report



Attachment B: Short Sales

MIAMI-DADE ECONOMIC ADVOCACY TRUST - HOMEOWNERSHIP ASSISTANCE PROGRAM

MDEAT HAP/ MMAP-HAP PRODUCTION REPORT

SHORT SALE PAYOFFS - Fiscal Year 2012-13



LOGGED DATE	SUBSIDIARY/ HAP LOAN #	PRIMARY BORROWER NAME	FULL/ ORIGINAL HAP AMOUNT	SHORT SALE TRANS AMOUNT	TRANS TYPE	HAP SHORT SALE WRITE-OFF
6-Sep-2013	41114	Herrera, Radel A	\$9,000.00	\$5,990.00	Short Sale Payoff	(\$3,010.00)
6-Sep-2013	42470	Sanchez, Josue	\$8,760.00	\$2,240.00	Short Sale Payoff	(\$6,520.00)
29-May-2013	42459	Rojas, Gregory	\$8,610.00	\$1,990.00	Short Sale Payoff	(\$6,620.00)
8-Mar-2013	41855	Nunez, Freddy	\$11,000.00	\$8,490.00	Short Sale Payoff	(\$2,510.00)
22-Mar-2013	41800	Rolle, Antoine	\$4,500.00	\$1,700.00	Short Sale Payoff	(\$2,800.00)
22-Mar-2013	42020	Gray, Gloria	\$6,450.00	\$1,990.00	Short Sale Payoff	(\$4,460.00)
22-Mar-2013	42306	Watson, Elisa	\$12,300.00	\$2,400.00	Short Sale Payoff	(\$9,900.00)
21-Feb-2013	42926	Ponce, Angel	\$7,500.00	\$2,490.00	Short Sale Payoff	(\$5,010.00)
21-Feb-2013	42340	Santana, Heriberto	\$8,800.00	\$8,490.00	Short Sale Payoff	(\$310.00)
21-Feb-2013	42620	Parjus, Alberto	\$14,550.00	\$4,990.00	Short Sale Payoff	(\$9,560.00)
21-Feb-2013	42450	Villarejo, Pedro	\$8,574.00	\$1,490.00	Short Sale Payoff	(\$7,084.00)
21-Feb-2013	42418	Leon, Jonathan	\$11,100.00	\$2,490.00	Short Sale Payoff	(\$8,610.00)
18-Dec-2012	42120	Horta, Yoelvis	\$7,050.00	\$7,040.00	Short Sale Payoff	(\$10.00)
18-Dec-2012	41058	Multidor, Guilene	\$10,200.00	\$1,990.00	Short Sale Payoff	(\$8,210.00)
18-Dec-2012	42943	Mack, Robyn	\$7,500.00	\$1,990.00	Short Sale Payoff	(\$5,510.00)
18-Dec-2012	42333	DeCardenas, Mirza	\$10,050.00	\$2,990.00	Short Sale Payoff	(\$7,060.00)
2-Nov-2012	41566	Perez, Jose	\$10,800.00	\$2,150.00	Short Sale Payoff	(\$8,650.00)
2-Nov-2012	41464	Doyal, Susana	\$8,600.00	\$5,990.00	Short Sale Payoff	(\$2,610.00)
2-Nov-2012	41419	Valencia, Monica	\$11,000.00	\$8,490.00	Short Sale Payoff	(\$2,510.00)
2-Nov-2012	42728	Tenhagen, Cristina	\$7,265.00	\$2,990.00	Short Sale Payoff	(\$4,275.00)
16-Nov-2012	41924	Ravelo, Rodolfo	\$8,500.00	\$1,990.00	Short Sale Payoff	(\$6,510.00)
16-Nov-2012	41942	Vargas, Ricardo	\$7,125.00	\$1,990.00	Short Sale Payoff	(\$5,135.00)
26-Oct-2012	42116	Pastrana, Arnaldo	\$8,600.00	\$2,240.00	Short Sale Payoff	(\$6,360.00)
26-Oct-2012	42213	Crúz, Manuel	\$8,130.00	\$1,990.00	Short Sale Payoff	(\$6,140.00)
TOTALS	24 Files	DOLLAR TOTALS	\$215,964.00	\$86,590.00		(\$129,374.00)

Notes:

"Full/ Original Trans Amount" indicates the amount of the original transaction...

"Short Sale Trans Amount" indicates the amount to be paid/ credited against the Full/ Current Balance, i.e. the amount of funds received minus the \$10.00 fee to record the Satisfaction of Mortgage

"HAP Short Sale Write-Off Amount" gives the outstanding balance being written of as uncollected after the Short Sale payoff

Attachment C: Forgiven Loans

MIAMI-DADE ECONOMIC ADVOCACY TRUST - HOMEOWNERSHIP ASSISTANCE PROGRAM						
HAP/MMAP-HAP Forgiven Loans (Matured - 10+ Years)						
Satisfaction of Mortgage - Recorded & Mailed for FY2012-13						
Loan #	Name (Last, First)	Property Address	Zip Code	MMAP-HAP Loan Amount	Comments / Status / Disposition	
40074	Ramsammy, Muni-Vassan	16960 SW 105 Ave. Miami, FI	33157	\$3,680	Mailed	
34028	McDonald, Donna I.	201 NW 7 St. 309, Miami, FI	33125	\$3,000	Mailed	
40069	Annakie, Dorette	301 NW 77 St., #237, Miami, FI	33169	\$2,160	Mailed	
40058	Oilbrice, Cedeon & Anna	500 NE 141 St., N.Miami, FL	33161	\$2,976	Mailed	
40055	Allen, Jacob & Erna	14020 NE 3 Ct., # 6, Miami, FI	33161	\$3,400	Mailed	
40046	Gutierrez, Rafael & Perez-Pulles, Maria	8470 SW 156 Ct., #204, Miami FI	33193	\$2,755	Mailed	
34831	Roberts, Rosemarie	9121 NW 17 Ave. Miami, FI	33147	\$3,360	Mailed	
34799	Carrillo, Victor & Mejia, Gloria	6900 Bay Dr. # 4-11, M.Beach FI	33141	\$10,000	Mailed	
40045	Brown, Brigette L	2136 NW 58 St. Miami, FL	33142	\$2,500	Mailed	
40065	Jackson, Patricia J	8852 NW 22 Place, Miami, FL	33147	\$1,000	Mailed	
34817	Santiago, Joseph	1161 NE 211 Terr. Miami, FL	33179	\$4,160	Mailed	
34836	Reigada, Claudia	14313 SW 121 Pl. #3, Miami, FL	33186	\$2,500	Mailed	
34605	Betancourt, Miguel & Angela	9981 NW 128 Terr. Miami, FL	33018	\$4,151	Mailed	
40117	Anderson, Iris B	478 L NW 84 Lane, Miami, FL	33130	\$2,996	Mailed	
22802	Murray, Stephen N, Donna & Elva P.	3870 NW 171 Terr. Opa-Locka, FL	33055	\$3,000	Mailed	
34423	Barreto, Rauli & Luna, Libia	1171 NW 123 Pl. # 212, Miami, FL	33172	\$10,000	Mailed	
34803	Perez, Adriano & Diaz-Perez, Ada	13707 SW 66 ST. # 101, Miami, FL	33183	\$2,320	Mailed	
34815	Marquez, Juan	1900 W 68 St F-304, Hialeah FL	33014	\$9,500	Mailed	
34974	Otzoy, Hector D	11613 SW 147 Terr. Miami, FL	33176	\$3,880	Mailed	
40059	Carballosa, Nariol & Herrera, Yaquejin	8201 NW 8 St #1-113, Miami, FL	33126	\$2,000	Mailed	
34990	Gil, Isben	15685 SW 82 LN #215, Miami, FL	33193	\$2,545	Mailed	
34987	Valdes, Pedro & Isabel	151 Fairway Dr, # 2306, Miami Springs, FL	33166	\$3,210	Mailed	
34986	Simon, Marisa T	8015 SW 107 Ave. #104, Miami, FL	33173	\$2,055	Mailed	

Attachment C: Forgiven Loans Continue

MIAMI-DADE ECONOMIC ADVOCACY TRUST - HOMEOWNERSHIP ASSISTANCE PROGRAM						
HAP/MMAP-HAP Forgiven Loans (Matured - 10+ Years)						
Satisfaction of Mortgage - Recorded & Mailed for FY2012-13						
Loan #	Name (Last, First)	Property Address	Zip Code	MMAP-HAP Loan Amount	Comments / Status / Disposition	
34985	Lopez, Carlos F	11221 SW 152 Terr. Miami, FL	33157	\$2,915	Mailed	
34971	Justiz, Rosa E.	11755 SW 18 St.# 410, Miami,FL	33175	\$3,600	Mailed	
34969	Zwimes, Gladys C & Flecia D	3870 NW 178 St. Miami, FL	33055	\$4,640	Mailed	
34968	Joseph, Elizabeth	1897 NW 151 St. Miami, FL	33055	\$2,699	Mailed	
34961	Stewart, Jacqueline	3155 NW 49 St. Miami, FL	33142	\$2,000	Mailed	
34959	Hernandez, Martha	13913 SW 173 Terr. Miami, FL	33177	\$1,300	Mailed	
34829	Martin, Lazarus L	14708 SW 116 Ave. Miami, FL	33176	\$4,480	Mailed	
34433	Gonzalez, Jenny	854 NW 87 Ave. # 101, Miami, FL	33172	\$10,000	Mailed	
9635	Orange, Tony Eugene & Francis, Berry & Earline	737 NW 46 St. Miami, FL	33127	\$2,400	Mailed	
34868	Dikinson, Silvia Leal	10748 N.Kendall Dr.N-10, Miami FL	33176	\$3,044	Mailed	
34650	Grasso, Luis J & Margarita	6263 SW 128 Court, Miami, FL	33183	\$5,400	Mailed	
34988	Vasco, Alenjandro & Gallego, Patricia	9510 Caribbean Blvd. Miami, FL	33189	\$3,740	Mailed	
34466	Moree, Miriam	14737 SW 116 Ave. Miami, FL	33176	\$3,400	Mailed	
34457	Fanor, Joseph & Joseph, Marie Marthe	14020 NE 3 Ct., # 1, Miami, FL	33161	\$5,000	Mailed	
34438	Johnson, Georgia D	16640 SW 107 Court, Miami, FL	33157	\$3,700	Mailed	
34435	Roman, Charles	14725 SW 116 Ave. Miami, FL	33176	\$4,000	Mailed	
34437	White, Anna & Jeffrey	5717 NW 4 Ave. Miami, FL	33127	\$1,500	Mailed	
34989	Carretero, Nuria A	154771 SW 80 St.#104-1, Miami, FL	33193	\$3,000	Mailed	
34261	Drummond, Michelle A	14720 SW 116 Ave. Miami, FL	33176	\$3,900	Mailed	
40010	Gonzalez, Cristobal & Nerida	9429 Fontainebleau Blvd. #111-33, Miami, FL	33172	\$2,720	Mailed	
34992	Alayo, Rosa A	151 Fairway Dr. # 2308, Miami,FL	33166	\$4,494	Mailed	
34801	Saintil, Manoushka & Maxence	807 NE 214 Lane, # 2, Miami, FL	33179	\$2,660	Mailed	
34652	Pichardo, Lucia	19639 SW 159 Pl, Homestead, FL	33033	\$6,500	Mailed	
34455	Stark, Robert M.	6900 Bay Dr.#9-E, Miami Beach, FL	33141	\$10,000	Mailed	

Attachment C: Forgiven Loans Continue

MIAMI-DADE ECONOMIC ADVOCACY TRUST - HOMEOWNERSHIP ASSISTANCE PROGRAM						
HAP/MMAP-HAP Forgiven Loans (Matured - 10+ Years)						
Satisfaction of Mortgage - Recorded & Mailed for FY2012-13						
Loan #	Name (Last, First)	Property Address	Zip Code	MMAP-HAP Loan Amount	Comments / Status / Disposition	
34468	Flores, Rene & Floricelda	19552 SW 103 Court, Miami, FL	33157	\$7,400	Mailed	
40257	Cano, Nancy & Marta Saenz	6345 SW 138 Ct.# 116, Miami, FL	33183	\$4,240	Mailed	
9611	Wyché, Frank & Clark, Eureka	5210 NW 5 Ave. Miami, FL	33127	\$2,120	Mailed	
40102	Woodley, Mandy	10480 SW 170 St. Miami, FL	33157	\$3,480	Mailed	
40086	Barrow, Laquanda	10544 SW 170 St. Miami, FL	33157	\$3,680	Mailed	
34467	Collier, Wanda J	14733 SW 116 Ave. Miami, FL	33176	\$2,800	Mailed	
34456	Batista, Yunior U & Ulvia V	19550 SW 103 Ct. Miami, FL	33157	\$10,000	Mailed	
34429	Obregon, Luisania & Victoria	1194 NW 123 CT. # 113, Miami, FL	33182	\$1,500	Mailed	
34593	Diaz, Alejandro & Lina	8849 NW 115 St. Miami, FL	33018	\$4,280	Mailed	
40108	Smith, Betty J	10542 SW 171 St. Miami, FL	33157	\$3,680	Mailed	
40095	Blecknell, Viola	16990 SW 105 Ave. Miami, FL	33157	\$3,680	Mailed	
40088	Dobson, Angela	14908 SW 116 Ave. Miami, FL	33176	\$4,100	Mailed	
40146	Perez, Ismael & Fernandez, Ibis J	470 West Park Dr.#204, Miami, FL	33172	\$3,000	Mailed	
34443	Anderson, Sonchata	14713 SW 116 Ave. Miami, FL	33176	\$3,700	Mailed	
34609	Solomon, Rena M.	14860 Buchanan St. Miami, FL	33176	\$3,120	Mailed	
34450	Betancourt, Rafael S. & Rodriguez, Antonia C.	14271 SW 173 Terr. Miami, FL	33177	\$3,000	Mailed	
34432	Rojas, Rider & Maria	11956 SW 209 St. Miami, FL	33175	\$2,824	Mailed	
40151	Ruiz, Albero & Dorcal, Mirta M	8851 NW 119 ST. # 4311, Miami, FL	33018	\$1,828	Mailed	
40150	Rolle, Lorna	17310 SW 106 Ave. Miami, FL	33157	\$2,197	Mailed	
34157	Montgomery, Janice S	1298 Kia Dr. Homestead, FL	33033	\$1,920	Mailed	
40127	Diaz, Gilberto & Nereida C	4390 W 12 Ln.#10, Hialeah, FL	33012	\$2,760	Mailed	
34847	Neal, Adella	1949 NW 83 St. Miami, FL	33147	\$10,000	Mailed	
40112	Upshaw, Christine	2921 NW 165 St. Miami, FL	33054	\$4,000	Mailed	
40115	Johnson, Michelle D. & Wrentz, Essie Mae	11611 Louis Street, Miami, FL	33176	\$3,780	Mailed	
40148	Rivera, Hector R. & Lina I	26930 SW 134 Pl. Homestead, FL	33032	\$4,396	Mailed	
22889	Figuerola, Denis N. & Jackelin	29630 SW 142 Pl. Miami, FL	33033	\$1,880	Mailed	



Attachment C: Forgiven Loans Continue

MIAMI-DADE ECONOMIC ADVOCACY TRUST - HOMEOWNERSHIP ASSISTANCE PROGRAM 						
HAP/MMAP-HAP Forgiven Loans (Matured - 10+ Years) Satisfaction of Mortgage - Recorded & Mailed for FY2012-13						
Loan #	Name (Last, First)	Property Address	Zip Code	MMAP-HAP Loan Amount	Comments / Status / Disposition	
34447	Terrell, Rosa E & Tyrone	2271 NW 174 Terr. Miami, FL	33056	\$5,000	Mailed	
40184	Harris, Angela D	823 NE 199 St. # 204, Miami, FL	33179	\$2,800	Mailed	
34859	White, Merry A	875 NW 3 Terr. Florida City, FL	33034	\$3,360	Mailed	
34861	Darling, Sandra	451 NE 207 Ln. # 102, N.M.B., FL	33179	\$3,400	Mailed	
40131	Revilla, Nancy Z	7441 Wayne Ave #1A, Miami Bch, FL	33183	\$4,000	Mailed	
40124	Estanislado, Martin & Edith	29300 Louisiana Rd. Homestead FL	33033	\$4,000	Mailed	
40121	Flowers, Cecelia C	10450 SW 170 St. Miami, FL	33157	\$3,680	Mailed	
34842	Saiz, Jose & Diaz, Marta	8310 NW 10 St #5, Miami, FL	33126	\$3,105	Mailed	
34854	Jnofinn, Gratian	14612 SW 116 Ave. Miami, FL	33176	\$2,145	Mailed	
40116	Hanson, Jerlyn O & Richard	11310 B.T. Washington Blvd. Miami, FL	33176	\$4,040	Mailed	
34884	Ibarra, Alberto V. & Hidalgo Y	6509 SW 113 Place, Miami, FL	33173	\$4,260	Mailed	
34841	Greene, Jessica E	10158 SW 223 Terr. Miami, FL	33190	\$1,680	Mailed	
34877	Concepcion, Edwin	15385 S. Dixie Hwy. Bldg. C, # 9, Miami FL	33157	\$2,764	Mailed	
40143	Diaz, Abel & Rodriguez, I	26971 SW 134 Place, Miami, FL	33032	\$2,700	Mailed	
40398	Sanchez, Ernest & Ponce, Odalis	3710 NW 188 St. Miami Gardens, FL	33055	\$4,587	Mailed	
40080	Castro, Jorge L. & Martinez, Mercedes & Leonilda	8015 SW 107 Ave. # 311, Miami, FL	33173	\$2,850	Mailed	
34876	Justo, Jose R & Judith	9308 NW 121 ST. # 112, Miami, FL	33018	\$4,295	Mailed	
34872	Burns-Davis, Terri L	19720 NW 38 Pl. Opa-Locka, FL	33055	\$3,825	Mailed	
34870	Blanco, Arturo & Hung, Candad	9410 W. Flagler St. # 212, Miami, FL	33174	\$2,000	Mailed	
34887	McRea, Juan G & Diana M	1330 W. 46 St. # 22, Hialeah, FL	33012	\$3,720	Mailed	
40376	Brown-Turner, Genetta	300 NW 179 Street, Miami, FL	33169	\$3,700	Mailed	
		TOTAL	94 files	\$355,516		

ACTION ITEM I B

EDAC PARTNERSHIPS FOR 2014



Memorandum of Approval

TO: Members of the MDEAT Board of Trustees

FROM: Ron Butler, Economic Development Action Committee Chairperson

DATE: March 19, 2014

SUBJECT: EDAC Partnerships for 2014

PURPOSE OF ITEM

The purpose of this item is to request the members of the Miami-Dade Economic Advocacy Trust to approve funding for the following MDEAT partnerships:

- South Florida Minority Suppliers Development Council - not to exceed \$20,000.00
- Neighbors and Neighbors Association: Business Resource Center – not to exceed \$15,000.00
- Conversations Lecture Series – not to exceed \$15,000.00
- Economic Community Partnership – not to exceed \$14,300.00

Total not to exceed \$64,300.00

BACKGROUND INFORMATION

In an effort to promote development in Miami-Dade County's Target Urban Areas (TUAs) and to assist in the facilitation of small business growth and development, the EDAC has created partnerships with each of the above mentioned community based organization (CBO). Each CBO is affiliated with local businesses and has expressed an interest in the need to work with micro businesses in the areas of access to capital, management strategies, technology, marketing, matching micro-entrepreneurs with appropriate service providers, start-up information for new businesses, and other pertinent resource information for the small business community. MDEAT's role in the partnerships, will be, but not limited to, working with the CBOs and businesses to utilize the agency's data collection resources technical assistance services and county-wide marketing capacity to advance their work. MDEAT will prepare a memorandum of understanding agreement between each CBO and MDEAT.

FISCAL IMPACT

The fiscal impact is not to exceed \$64,300.00. This item is a part of the EDAC budget that was approved by the Trust during the January 15, 2014, Trust Board Meeting.

RECOMMENDATION

It is recommended that the Miami-Dade Economic Advocacy Trust Board approve the expenditure of \$64,300.00 for this initiative.

INFORMATION ITEM II A

STRATEGIC PLANNING RETREAT FACILITATOR PROPOSAL EVALUATION



INFORMATION ITEM

TO: Miami-Dade Economic Advocacy Trust (MDEAT) Board

FROM: John Dixon, Executive Director

DATE: March 11, 2014

SUBJECT: Strategic Planning Retreat Facilitator Proposal Evaluation

On Wednesday, February 19, 2014, Miami-Dade Economic Advocacy Trust issued an RFP (no REF 0214) for a strategic planning retreat facilitator consultant. The purpose of the RFP was to procure a firm or individual that could facilitate a strategic planning retreat for the agency and prepare a five-year strategic plan. On Tuesday, March 4, 2014, two firms responded to the RFP. CMA Enterprise Incorporated and Norman E. Taylor & Associates, LLC were the two respondents. On Monday, March 10, 2014, the evaluation selection committee comprised of four members of MDEAT staff who evaluated and ranked the proposals. The members of the selection committee were Ralph McCloud, Traci Pollock and Eric Johnson with William Simmons as the moderator. The committee scored and ranked the proposals as follows:

- | | |
|---------------------------------------|-----|
| 1. CMA Enterprise Incorporated | 294 |
| 2. Norman E, Taylor & Associates, LLC | 252 |

The committee recommended the award of a \$10,000.00 agreement to CMA Enterprise Incorporated to MDEAT Executive Director.

INFORMATION ITEM II B

BLACK MALE YOUTH MENTAL HEALTH CONFERENCE



INFORMATION ITEM

TO: Miami-Dade Economic Advocacy Trust (MDEAT) Board
FROM: Treska Rodgers, Chairperson, Youth Action Committee
DATE: March 19, 2014
SUBJECT: Update on Black Male Youth Mental Health Conference

Miami-Dade Economic Advocacy Trust (MDEAT) will present the Black Male Youth Mental Health Conference on Friday, April 18, 2014, from 9 a.m. to 3:30 p.m. The event takes place at the African Heritage Cultural Arts Center, 6161 NW 22nd Avenue, Miami, Florida 33142. The goal of this conference is to provide mental health professionals with information on best practices that will equip them with tools to produce positive outcomes in the lives of Black male youth. Focus areas include: education, emotional health, community, and family engagement.

The agency's partner Association of Black Psychologists (ABPsi), South Florida Chapter will offer Continuing Education Unit credits (CEUs) to psychology professionals. ABPsi South Florida Chapter is certified by the American Psychological Association to offer credits. It will also bolster its ability to work with communities, individuals and systems in a wide variety of modalities. The conference speakers include the following: William Lawson, M.D., Ph.D., Joan Muir, Ph.D., Marie Guerda Nicolas, Ph.D., Evalina Bestman, Ph.D., Dionne Stephens, Ph.D., Michael Moss, Ph.D., and Jehudi Vuai, Ph.D.

The conference is the first of a three part series that will include two post event forums for parents, caregivers, and youth. Those forums will take place on May 13, 2014, at the North Dade Regional Library and May 15, 2014, at the South Dade Regional Library. Both events will take place from 6 p.m. to 8:30 p.m. The purpose of the forums is to provide the public with current information about how to effectively help Black male youth, recognize symptoms of a mental health issue, and connect with mental health providers.

The itemized budget is attached:

Costs of Black Male Youth Conference (April 18, 2014)

Purpose	Individual/Item	Amount in dollars
Honorarium	William Lawson, M.D., Ph.D.	\$1,000.00
Roundtrip Tickets (Washington, D.C.)	William Lawson, M.D., Ph.D.	\$500.00 (estimate)
Lodging	William Lawson, M.D., Ph.D.	\$350.00 (estimate)
Honorarium	Marie Guerda Nicolas, Ph.D.	\$250.00
Honorarium	Joan Muir, Ph.D.	\$350.00
Honorarium(s) for panelists	Michael Moss, Ph.D. Dionne Stephens, Ph.D. Evalina Bestman, Ph.D. Jeheudi Vuai, Ph.D.	\$250.00 \$250.00 \$250.00
Promotion/Marketing/Copies of Surveys	Printing, Advertising, and Design of Program and Signage	\$1,450.00 (estimate)
Promotional Items		\$400.00
Food	Food Vendor/caterer costs	\$3,000.00 (estimate)
Library Fee	Miami-Dade County Public Library System	\$350.00
African Heritage Cultural Arts Center		\$1,350.00

Total Costs**\$10,000.00**

DEPARTMENTAL MONTHLY REPORT

VI. A

Fiscal Report



MIAMI-DADE ECONOMIC ADVOCACY TRUST

FISCAL REPORT

FISCAL YEAR 2013/14
As of February 28, 2014

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 13/14

As of February 28, 2014

Subobject	Description	Budget	Actual	Balance
	GENERAL FUND	325,000	0	325,000
	INTERDEPARTMENTAL TRANSFERS	385,000	0	385,000
	REVENUE TOTAL	710,000	0	710,000
110	SALARIES	457,000	183,964	273,036
1010	FRINGES	133,300	59,433	73,867
21110	MANAGEMENT SERVICE		6,004	-6,004
23210	GENERAL LIABILITY	7,200	7,200	0
24130	MAINT & REPAIR:OFF			0
24571	P.C. MAINT	4,000	9,991	-5,991
25330	COPY MACHINE RENTAL	6,000	685	5,315
26050	GSA PRINTING & REPRODUCTION	13,000	1,134	11,866
26051	GSA POSTAGE		2	-2
26062	FM LT EQ MILEAGE		127	-127
26077	FM-POOL VEHICLE HOURS		81	-81
26110	DATA PROCESSING SERVICES	2,200	11,000	-8,800
26613	CLERK-RECORDS STORAGE		35	-35
31010	TELEPHONE-REGULAR	5,500	3,831	1,669
31011	TELEPHONE-LONG DISTANCE	800	241	559
31015	CELLULAR PHONE SERVICES	1,600	525	1,075
31018	OTHER COMMUNICATION EQUIP		263	-263
31110	PUBLICATIONS	300		300
31210	TRAVEL EXPENSE-U.S	2,000	396	1,604
31215	TRAVEL EXPENSE-PCA	1,000		1,000
31320	PARKING REIMBURSEMENTS	400		400
31402	NEWSPAPER ADVERTISING	17,000	666	16,334
31408	RADIO ADVERTISING	12,000		12,000
31420	SPONSORSHIPS/MARKETING	17,000	400	16,600
31510	OUTSIDE PRINTING	2,000		2,000
31520	GRAPHIC SERVICES	1,500		1,500
31540	SIGNS READY MADE		239	-239
31611	POSTAGE-REGULAR MAIL	200		200
31910	PETTY CASH EXPENDITURES	500		500
32010	INSERVICE TRAINING	500		500
47010	OFFICE SUPPLIES/OUTSIDE VENDOR	500		500
47011	GSA CENTRAL SERVICES	4,000	2,289	1,711
49310	CLOTHING AND UNIFORMS	500		500

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ADMINISTRATION (G.F.)

FISCAL MANAGEMENT REPORT FY 13/14

As of February 28, 2014

Subject Description	Budget	Actual	Balance
49660 MISC OTHER OPERATING			0
60620 GRANTS TO OTHERS	10,000		10,000
95021 COMPUTER EQUIPMENT	10,000		10,000
EXPENDITURE TOTAL	710,000	288,506	421,494

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ECONOMIC DEVELOPMENT (G.F.)

FISCAL MANAGEMENT REPORT FY 13/14

As of February 28, 2014

Subobject	Description	Budget	Actual	Balance
	GENERAL FUND	242,000	-	242,000
	REVENUE TOTAL	242,000	-	242,000
	110 SALARIES	71,000	29,211	41,789
	1010 FRINGES	18,000	7,041	10,959
	21110 MANAGEMENT SERVICE	20,000	5,000	15,000
	22310 SECURITY SERVICES		106	(106)
	22351 CONTRACTED FOOD SERVICES		2,550	(2,550)
	26050 GSA PRINTING & REPRODUCTION		910	(910)
	31014 TELEPHONE-MTCE		190	(190)
	31420 SPONSORSHIPS/MARKETING		1,000	(1,000)
	60620 GRANTS TO OTHERS	133,000	40,000	93,000
	EXPENDITURE TOTAL	242,000	86,008	155,992

MIAMI-DADE ECONOMIC ADVOCACY TRUST

HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)

FISCAL MANAGEMENT REPORT FY 13/14

As of February 28, 2014

Subobject	Description	Budget	Actual	Balance
R31900	OTHER TAXES	2,000,000	1,190,367	809,633
R36100	INTEREST EARNINGS	2,000	1,286	714
R36900	OTHER MISCELLANEOUS	75,000	56,426	18,574
R38900	ROLLOVER	772,000	1,528,579	(756,579)
	REVENUE TOTAL	2,849,000	2,776,658	72,342
00110	SALARIES	155,000	69,519	85,481
01010	FRINGES	45,000	18,681	26,319
21210	LEGAL COUNSEL	400		400
26050	GSA PRINTING & REPRODUCTION	1,000	41	959
26616	RECORDING FEES	500	220	280
32010	INSERVICE TRAINING	800		800
47011	GSA CENTRAL SERVICES	400		400
51098	OTHER OPERATING TRANSFER	200,000		200,000
60620	HAP PROGRAM	2,445,900	558,030	1,887,870
	EXPENDITURE TOTAL	2,849,000	646,491	2,760,639

**MIAMI-DADE ECONOMIC ADVOCACY TRUST
TEEN COURT PROGRAM**

FISCAL MANAGEMENT REPORT FY 13/14

As of January 31, 2014

Subobject	Description	Budget	Actual	Balance
R35900	OTHER FINES AND/OR	1,330,000	278,957	1,051,043
	CARRYOVER	442,000	865,991	-423,991
R36100	INTEREST EARNINGS	2,000	435	1,565
	REVENUE TOTAL	1,774,000	1,145,383	628,617
	00110 SALARIES	768,000	238,575	529,425
	01010 FRINGES	225,000	63,516	161,484
	22310 SECURITY SERVICES	13,000	5,204	7,796
	22350 BOTTLED WATER & CHILLER	100		100
	22351 CONTRACTED FOOD SERVICES		2,625	-2,625
	22430 OTHER OUTSIDE CONTRACTS			0
	24130 MAINT & REPAIR:OFF	1,000	670	330
	25330 COPY MACHINE RENTAL	3,800		3,800
	25511 PAYMENTS TO LESSOR	12,400	350	12,050
	26028 GSA SERVICE TICKET		88	-88
	26032 GSA AFT.HOUR CHRGS	2,100	1,281	819
	26050 GSA PRINTING & REPRODUCTION	4,500	2,163	2,337
	26051 GSA POSTAGE		75	-75
	26062 FM LT EQ MILEAGE	2,000	904	1,096
	26063 FM LT EQ PARTS		38	-38
	26064 FM LT EQ COMM SUB		57	-57
	26066 FM LT EQ LABOR		73	-73
	26068 FM ACC/ABU/MOD		1,164	-1,164
	26077 FM-POOL VEHICLE HOURS	1,000	475	525
	31210 TRAVEL EXPENSE-U.S	500	1,099	-599
	31220 REGISTRATION FEES	200	370	-170
	31402 NEWSPAPER ADVERTISEMENT	5,000		5,000
	31420 SPONSORSHIPS/MARKETING	3,000		3,000
	31510 OUTSIDE PRINTING	600		600
	31520 GRAPHIC SERVICES	300		300
	31611 POSTAGE-REGULAR MAIL	500		500
	33016 EMPLOYMENT PROCESS		41	-41
	41016 GASOLINE-UNLEADED		42	-42
	47011 GSA CENTRAL SERVICES	4,300	730	3,570
	49310 CLOTHING AND UNIFO	1,000		1,000
	51098 OTHER OPERATING TRANSFER	185,000		185,000
	60220 TRANSPORTATION	1,500	2,070	-570
	60620 GRANTS TO OTHERS	539,200	65,863	473,337
	EXPENDITURE TOTAL	1,774,000	387,473	1,386,527

DEPARTMENTAL MONTHLY REPORT

VI. B

HOUSING UNIT REPORT



MIAMI-DADE ECONOMIC ADVOCACY TRUST FEBRUARY 2014 HOUSING OUTREACH & ADVOCACY REPORT

HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP/MMAP-HAP)

During the period from February 1, 2014, to February 28, 2014, 20 HAP loan applications were submitted totaling \$2,584,245 in first mortgages with a \$2,877,199 aggregate purchase price. There were \$190,000 in Miami-Dade County and other (non-county) administered Down-payment Assistance Program (DAP/DPA) funds associated with those loans.

During the aforementioned period, 15 families purchased homes using \$81,900 in HAP funds. These loans generated \$1,994,371 in first mortgages with a \$2,365,980 aggregate purchase price. There was \$130,000.00 in Miami-Dade County assistance program funds leveraged with these loans and \$170,000 in non-county DAP/DPA funded mortgages linked to these first-time homebuyer closings.

HAP loans have thereby increased this year's county property tax roll by an estimated, additional \$27,000 for February 2014 based on an average tax bill of \$1,800 (see *February 2014 HAP Production Report for statistical details*).

HAP TRAINING SEMINARS AND FUNDING

HAP Certification and Down-payment Assistance Programs (DAP/DPA) Training Workshops on program usage and operations are generally held every 6-8 weeks. Individual mortgage originators and title/closing agents must get approved to submit and close HAP files. Realtor and developer attendance is highly recommended but not required at this time.

The most recent Certification Workshop was held on February 24, 2014, at the Joseph Caleb Center. This training is for mortgage lending, real estate and title professionals. It includes a detailed discussion on the operation and funding of MDEAT's HAP along with an overview of funding sources, timeframes, set-up and use of Down-payment Assistance Program (DAP/ DPA) funds in general. There were 72 mortgage and real estate industry professionals in attendance.

Signed Agreements are required for individuals seeking HAP participation along with affiliated company licensing information for monitoring and tracking purposes.

MDEAT receives eight percent (8.00%) of the Documentary Surtax Funds sent to Miami-Dade County on a monthly basis. For fiscal year-to-date 2013-14 (October 1, 2013 through February 28, 2014), MDEAT's HAP has processed 141 lender file submissions with an aggregate purchase price of \$21,125,224.00, and has funded 127

first-time home purchases utilizing \$725,264.00 in Documentary Surtax Funds. As of February 7, 2014, MDEAT has a current balance of approximately \$2,142,000. This balance fluctuates based on the monthly amount of Documentary Surtax Funds received and monthly HAP funding amount.

HOMEOWNERSHIP ASSISTANCE PROGRAM SPECIAL INITIATIVES

The MDEAT Board approved the Housing Division's "HAP Streamline FHA 203(k) Pilot Initiative" at the January 15, 2014, Trust Board Meeting. Completion of a final draft of the parameters and guidelines for the program is still pending. The anticipated launch is now projected for April 2014. This MDEAT HAP pilot initiative will incorporate FHA's "Streamline 203(k)" mortgage loan program with MDEAT's HAP in order to expand the available housing stock to HAP qualified first-time homebuyers. Funds for this initiative are budgeted for and will be captured in the FY2013-14 Housing Division Documentary Surtax available funds.

HOMEOWNERSHIP EDUCATION – OUTREACH – ADVOCACY

- Presenter at NID Housing Counseling Agency's First-Time Homebuyer Education Workshop: The workshop was held at the Living Word Christian Center International in Miami Gardens on February 8th. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Down-payment Assistance Programs (DAP/DPA) and how they integrate into the mortgage process. Approximately 22 area residents were in attendance.
- Presenter at the Vision To Victory Destination Home First-Time Homebuyer Education Workshop: The workshop was held at its offices in Opa-locka on February 15th. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Down-payment Assistance Programs (DAP/DPA) and how they integrate into the mortgage process. Seven area residents participated.
- Presenter at the Trinity Empowerment Consortium First-Time Homebuyer Education Workshop: The workshop was held at the Goulds Recreation Center on 216th Street in Goulds on February 15th. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Down-payment Assistance Programs (DAP/DPA) and how they integrate into the mortgage process. The presentation was made for both its English and Spanish sessions which ran concurrently in separate rooms at the center. Approximately 33 Miami-Dade residents attended the two workshops.
- Presenter at Opa-locka CDC's First-Time Homebuyer Education Workshop: The workshop was held at the recently opened Sherbondy Community Center in Opa-locka on February 22nd. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Down-payment

Assistance Programs (DAP/DPA) and how they integrate into the mortgage process. Approximately 21 area residents participated.

MDEAT's Housing Programs & Outreach Administrator presents at an average of two-five first-time homebuyer education workshops and/or affordable housing advocacy and outreach events each month. Through these presentations alone, **MDEAT Housing reaches and interacts with 800 to more than 1000 Miami-Dade County and South Florida residents annually.**

All these agencies are located in TUAs (Opa-locka – Miami Gardens – Goulds – Homestead – Florida City) and while workshop participants cannot be pre-determined or dictated, more than half the participants observed at the forenamed agency workshops represent MDEAT's primary target population.

MIAMI-DADE ECONOMIC ADVOCACY TRUST HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP) February 2014 HAP Production Report		
General Statistics	February 2014	Fiscal YTD February 2014
Total Applicants (Applications Processed)	20	141
Total Purchase Price	\$2,877,199.00	\$21,125,224.00
Total Amount in First Mortgages	\$2,584,245.00	\$18,875,604.00
Total M-D County & Non-County Subsidies	\$190,000.00	\$1,828,000.00
Total HAP/MMAP-HAP Loans Funded	15	127
Total \$ Amount of HAP/MMAP-HAP Funding	\$81,900.00	\$725,264.00
Total Purchase Price (funded)	\$2,385,980.00	\$18,981,875.00
Average Sales Price (funded)	\$157,732.00	\$149,306.10
Total Amount in 1st Mortgages (funded)	\$1,994,371.00	\$16,469,360.00
Average 1st Mortgage (funded)	\$132,958.07	\$129,680.00
Total Amount of Other MDC Funding (leveraging)	\$130,000.00	\$720,000.00
Total Amount of Non-MDC Subsidy Loans (leveraging)	\$170,000.00	\$1,163,500.00
Estimated Increase to Tax Base	\$27,000.00	\$228,600.00
* Based on annual taxes of \$1800/yr.	Ave. HAP Ln Amt. YTD=	\$5,710.74
	Ave. HAP Ln Amt.Feb.14=	\$5,460.00
Head of Household		
Female	8	60
Male	7	67
Total	15	127
Ethnicity		
Black	5	28
Hispanic	9	95
White	1	6
Other	0	0
Total	15	127
Median Income Level		
Very Low	1	15
Low	4	57
Median	2	18
Median Moderate	8	39
Total	15	127
Commission District		
District 1 - Barbara Jordan	4	23
District 2 - Jean Monestime	0	12
District 3 - Audrey Edmonson	0	2
District 4 - Sally A. Heyman	0	1
District 5 - Bruno A. Barreiro	0	2
District 6 - Rebecca Sosa	0	2
District 7 - Xavier L. Suarez	0	1
District 8 - Linda Bell	3	24
District 9 - Dennis C. Moss	6	40
District 10 - Javier D. Souto	0	3
District 11 - Joe A. Martinez	1	9
District 12 - Jose "Pepe" Diaz	0	2
District 13 - Esteban Bovo Jr.	1	6
Total	15	127

DEPARTMENTAL MONTHLY REPORT

VI. C

TEEN COURT UNIT REPORT



MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT REPORT

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board
From: Treska Rodgers, Youth Action Committee Chairperson
Date: March 10, 2014
Subject: Comprehensive Teen Court Report for February 2014

PURPOSE OF ITEM

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board, of Miami-Dade County Teen Court (M-DCTC) performance and activities for the month of February.

BACKGROUND INFORMATION

Program Activities

February 10-13, 2014: Forty-six Teen Court youth participants attended the Youth Entrepreneurship Workshop which is designed to help address the high unemployment rate among teens in the county's Targeted Urban Areas (TUAs). This new economic initiative aims to help expose youth to business principles and encourages the creation of micro-businesses among this population. This month's workshop focused on business finances and economics. Featured speakers included Christopher Edwards, business finance professional and owner of 1st Priority Financial, Inc.; and Jekylle Jones-Sullivan, branch manager for Space Coast Credit Union.

February 20th, 24th, and 26th of 2014: Teen Court staff conducted *Victim's Awareness Panel Workshops (VAP)*, an interactive workshop that sparks dialogue among participants, parents and/or guardians. Twenty-eight individuals comprised of both program participants and their parents discussed the values of forgiveness and restoration, repair of lost trust, and the impact of crimes on family and community.

February 26, 2014: In collaboration with Miami-Dade County Corrections and Rehabilitation, 14 Teen Court youth were afforded an opportunity to attend the Turner Gilford Knight (TGW) Correctional Facility Jail Tour and 13 participated in the Boot Camp Jail Tour. These tours serve as crime prevention and intervention tools, providing participants with an understanding of the consequences of engaging in negative actions.

February 2014: Student Court is a school-based referral restorative justice diversion process associated with a growing network of youth courts nationwide. Through this restorative model, students, faculty, staff and administration are provided a venue to address school-related challenges by holding students accountable for violating school rules, as specified in the Code of Student Conduct Handbook, while allowing students to repair harm caused to victims, restore relationship breaches, and remain in the school environment, in lieu of suspension or expulsion. Similar to the teen court process, students who violate school rules are tried by a jury of their peers, where students serve as youth attorneys, bailiffs, and clerks of the court. A school faculty member is appointed to serve and preside over each case.

The Miami-Dade County Public Schools (MDCPS) that partner with MDEAT's Miami-Dade County Teen Court as a part of the student court initiative, receive training prior to processing referrals and holding court hearings. Training sessions introduce students and the school site coordinator to the purpose, decorum/protocol and rules governing student court. It also affords students an opportunity to participate in mock trials, preparing them for service in future actual court cases.

To date, the following activities have occurred regarding training and processing referrals:

Phase I (Schools that signed-up during MDCPS 2013-2014 First Semester)

- Dr. Michael M. Krop Senior High School participated in training on December 4, 2013. Currently, the school's future participation is under review.
- Irving & Beatrice Peskoe K-8 Center is scheduled for final training on March 13, 2014.
- William Turner Technical Arts High School is scheduled for final training on March 4, 2014.
- Westland-Hialeah Senior High Schools participated in its final training on December 3, 2013. School administration provided approval for referrals to be channeled to Student Court for processing.

Phase II (Schools that signed-up during MDCPS 2013-2014 Second Semester)

- Miami Carol City Senior High School participated in its final training on March 5, 2014. The approval of referrals for processing, through Student Court, is pending school administration's final decision.
- Miami South Dade Senior High School participated in its final training on March 12, 2014. The approval of referrals for processing, through Student Court, is pending school administration's final decision.

- Miami Southridge Senior High School participated in its final training on February 28, 2014. School administration has provided approval for referrals to be channeled to Student Court for processing.

Program Performance

Referrals: Teen Court received a combined total of 29 referrals from the Juvenile Services Department's (JSD's) Department of Juvenile Justice, Prevention Initiative Program (PIP), and Civil Citation Program.

Community Service: Teen Court generated 782 community service hours. This total included 419 completed by defendants, 231 performed by youth volunteers, and 132 community service hours provided by adults who served as jury monitors and volunteered as judges presiding over Teen Court hearings.

Recidivism: Historically, Teen Court's basic follow-up process for program youth entails conducting recidivism checks to determine whether or not former program offenders have been rearrested after successfully completing Teen Court six months up to one year later. The recidivism rate for youth who successfully completed Teen Court for the period April 2012 through March 2013, yielded two percent, reflecting three youth out of 145, being rearrested.

Offender Information for February 2014**Referrals per fiscal year:**

12/31/98 – 09/30/99	334	Carried Over	5,800
10/01/99 – 09/30/00	506	10/01/13 – 10/31/13	32
10/01/00 – 09/30/01	323	11/01/13 – 11/30/13	20
10/01/01 – 09/30/02	336	12/01/13 – 12/31/13	41
10/01/02 – 09/30/03	293	01/01/14 – 01/31/14	33
10/01/03 – 09/30/04	390	02/01/14 – 02/28/14	29
10/01/04 – 09/30/05	267		
10/01/05 – 09/30/06	215		
10/01/06 – 09/30/07	245		
10/01/07 – 09/30/08	356		
10/01/08 – 09/30/09	424		
10/01/09 – 09/30/10	454		
10/01/10 – 09/30/11	619		
10/01/11 – 09/30/12	537		
10/01/12 – 09/30/13	501		
	5,800	TOTAL REFERRALS	5,955

Monthly Sanctions for Referrals Completed (February 2014):

Anti-Theft Class Attendees	23	Jail Tour Attendees	27
Curfew	0	Jury Duties Completed	139
Declined Referrals	3	Letter of Apology/Closed	29
Civics and Business Attendees	0	Peer Circle Attendees	0
Substance Abuse Attendees	33	Restitution	0
Essay Completed/Closed Cases	29	Victim Awareness Panel Workshop to Attendees	28
Ethics Workshops Attendees	31	Verbal Apology to Parent	21
Hours of Community Service/Closed Cases	419	Psychological Services	39

Referral Sources:

Department of Juvenile Justice	5
Civil Citation Program	13
Prevention Initiative Program (PIP)	10
Other Agencies	1
Miami-Dade County School Based Referrals (January 2014)	0

Offenses and Number of Charges:

Note: Some defendants have multiple charges

Aggressive	1	Larc Petit Shoplifting	3
Anger Issues	1	Poor Communication	1
Behavioral Problems	4	Possession of Alcohol Beverage of Minor	1
Burglary to Unoccupied Conveyance	1	Resisting Without Violence	2
Defiant	2	Retail Theft	11
Disorderly Conduct	1	Simple Battery	3
Drug Problem	2	Suspension/Low Achievement	1
Hanging with Wrong Peer	1	Vandalism	1

Age:

Six	0	Thirteen	1
Seven	0	Fourteen	5
Eight	0	Fifteen	3
Nine	0	Sixteen	6
Ten	0	Seventeen	8
Eleven	3	Eighteen	0
Twelve	3		

Race:**Gender:**

African American	9	Male	22
Caucasian	1	Female	7
Hispanic	19		

Commission Districts February 2014:

District 1	1	District 8	3
District 2	2	District 9	1
District 3	5	District 10	3
District 4	3	District 11	2
District 5	2	District 12	0
District 6	2	District 13	1
District 7	4		

Commission Districts for Fiscal Year 10/01/13 – 09/31/14:

District 1	13	District 8	16
District 2	22	District 9	34
District 3	18	District 10	10
District 4	4	District 11	6
District 5	6	District 12	5
District 6	8	District 13	8
District 7	5		

COMPARISON OF YEAR-TO-DATE REFERRALS:

Referrals for 10/01/12 – 09/30/13		Referrals for 10/01/13– 09/30/14	
Date cases received	No.	Date cases received	No.
10/01/12 – 10/31/12	43	10/01/13 – 10/31/13	32
11/01/12 – 11/30/12	29	11/01/13 – 11/30/13	20
12/01/12 – 12/31/12	30	12/01/13 – 12/31/13	41
01/01/12 – 01/31/12	55	01/01/13 – 01/31/13	61
02/01/12 – 02/29/12	60	02/01/13 – 02/28/13	49
TOTAL	217	TOTAL	203

DEPARTMENTAL MONTHLY REPORT

VI. D

PUBLIC INFORMATION REPORT

Memorandum



TO: Miami-Dade Economic Advocacy Trust Board
THRU: John E. Dixon, Jr., Executive Director
DATE: Wednesday, March 19, 2014
SUBJECT: Marketing and Public Information Report

The following report is a summation of activities designed to help the agency reach its audience via visual communications and printed materials for February 2014 – March 2014.

- A. The unit continually provides support to the MDEAT Trust Board, Executive Director, Economic Development Unit, Homeownership Assistance Program, Miami-Dade County Teen Court, fiscal management, and other administrative operations of the agency.
- B. Post and edit all scheduled meetings for the MDEAT Board, and action committees along with other agency notifications.
- C. Monitor Miami-Dade Board of County Commission and commission committee meetings.
- D. Continuously monitor newspapers, websites, magazines, radio, and TV broadcasts.
- E. Youth Action Committee (YAC)/Miami-Dade County Teen Court
Prepared printed materials, press releases, and assisted with outreach for the program. In addition, radio and newspaper awareness for the program was also implemented.
 - 1. Teen Court Newsletter – Winter 2014 Issue printed; posted; and mailed out. Currently developing the Spring 2014 edition
 - 2. The Youth Entrepreneurship Workshop Series – sessions photographed and recorded and editing in progress
 - 3. Black Male Youth Mental Health Conference scheduled for Friday, April 18, 2014, and two forums; one forum is planned for the North Dade area on Tuesday, May 13th and South Dade on Thursday, May 15th. Marketing plan is in progress; staff is meeting with newspaper reporters and mental health agencies to promote the events.

4. 7th Annual Teen Court Conference – in planning stages. Date is confirmed for Monday, May 5, 2014, at the Hyatt Regency Miami Hotel located in Downtown Miami.
- F. Housing Advocacy Committee/Homeownership Assistance Program (HAP)
1. Attended HAC meeting and in the process of coordinating logistics for another Housing breakfast event planned for South Miami.
 2. HAP committees setting up meetings to plan more housing events.
- G. Economic Development Action Committee
1. TUA Breakfast Series 2014 – in planning stages
- H. Website Updates
1. The Youth Entrepreneurship Workshop Series
 2. HAP – updated forms and documents to reflect current status
 3. Teen Court – Black Male Mental Health Conference
 4. Jazz in the Gardens Music Festival – MDEAT will have a booth.
- I. MDEAT's Appreciation Luncheon in July (date TBA): planning stages; first draft of sponsor letter and sponsor form samples are complete.
- J. Mayor's Health Wellness Campaign: Created Wednesday Wellness Tips and Quotes that are emailed to staff. Currently planning physical activity events for MDEAT staff.
- K. Community Fairs and Events Participated in February – March 2014:
1. Big Brothers and Big Sisters of Greater Miami Presentation – March 6, 2014 (9:00 a.m.) held in Downtown Miami at the Miami Transit Building. Teen Court representative spoke to county employees and students that are in the Big Brothers and Big Sisters program.
 2. 9th Annual Jazz in the Gardens Music Festival – Saturday, March 15 and March 16 (3:00 p.m. to 11:00 p.m.) held at Sun Life Stadium in the City of Miami Gardens – MDEAT staff will distribute information on the agency and build its database for the e-newsletter and future event.



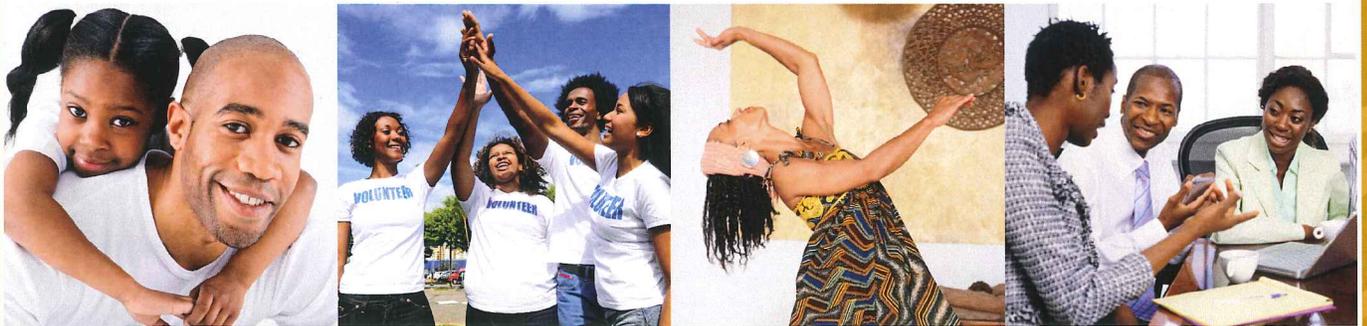
The Black World Guide

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A Directory of Black Organizations in Miami-Dade County
.....

SPECIAL SECTION

TUA Business and Attractions Guide

Sponsored by Miami-Dade Economic Advocacy Trust



MIAMI-DADE COUNTY BLACK AFFAIRS ADVISORY BOARD



THE BLACK WORLD GUIDE

DECEMBER 2013

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Dear Borrower:

Share this with your employer to help them complete section 3 of the Employment Certification Form (ECF).

HELPFUL HINTS FOR THE EMPLOYER:

- Ensure you are an official who is able to certify the borrower's qualifying employment.
- Complete all fields on your employee's ECF may be denied.
 - Commonly missed fields include:
 - » Federally assigned employer ID# (EIN)
 - » Type of non-profit organization
 - » Signature and/or date
- **Do not** certify the ECF if your organization is a for-profit enterprise.

ECF ITEM 2A:

- If the borrower is currently employed, list today's date as the employment end date on the ECF. Future employment cannot be certified.

ECF ITEM 3:

- Check one box (a, b, or c) next to the category which best describes your public service organization. For additional information, see Section 5 of the form.
 - Is your organization a government organization (such as Federal, State, or local government, Tribal organization, public school system, military)?
 - » If yes, check **only** box a and nothing else.
 - Is your organization **tax-exempt under Section 501(c)(3)** of the Internal Revenue Code?
 - » If yes, check **only** box b and nothing else.
 - Is your organization a private non-profit organization other than a 501(c)(3) that provides at least one of the public services listed under box c?
 - » If yes, check box c **and** the appropriate box for the type(s) of public service you provide. At least one of the boxes under box c must be checked.

fedloanSM
SERVICING



U.S. Department of Education
Information about your federal student loan

EXHIBIT

3-19-2014 MDEAT

FLS-PSECL
051712

Borrower Name: _____

Borrower SSN: [][][]-[][][]-[][][][][]

SECTION 3: CERTIFICATION OF EMPLOYMENT

See Section 3 of the accompanying *Instructions for Completing Employment Certification for Public Service Loan Forgiveness* for detailed information on completing this section. These *Instructions* are also located at www.studentaid.ed.gov/publicservice

An authorized official (see Section 5) of the public service organization at which the borrower is/was employed must complete this section.

Instructions for Authorized Official:

- Complete this form only if you are an authorized official of the public service organization at which the borrower identified in Section 1 is/was employed or, if the borrower is/was a full-time AmeriCorps or Peace Corps volunteer, an authorized official of AmeriCorps or the Peace Corps.
- Read the definitions in Section 5 before completing this form.
- Type or print using blue or black ink. All fields must be completed if applicable. Your signature date must include month, day, and year (MM-DD-YYYY).
- Provide all requested information for Items 1, 2, and 3 below. Complete the employer's certification at the bottom of this page. The Employment Certification form cannot be processed if the information requested in this section is missing.
- If you make any changes to the information you provide in this section, you must initial each change.

Please return the completed form to the borrower. The U.S. Department of Education or the PSLF servicer may contact you for additional information or documentation.

Instructions for Borrower when there is no Authorized Official:

- Check this box if you are unable to obtain certification from an authorized official, for example, because the organization no longer exists. Provide all requested information for Items 1, 2, and 3 below. For Item 1, list the organization's address from when you worked there, and consult your W2 records for the EIN. The Department will require you to submit additional evidence of your qualifying employment. Do not submit supporting documents until requested to do so.

1. Information about the public service organization at which the borrower is/was employed.

Public Service Organization Name _____

[][][] - [][][][][]
Federally Assigned Employer ID# (EIN)

Public Service Organization Address _____

2. Borrower's Employment Status.

(a) Dates of employment: Start: [][][] - [][][] - [][][][][] End: [][][] - [][][] - [][][][][]
(MM-DD-YYYY) (If the borrower is still employed, put today's date)

(b) Borrower's employment status at your organization:

- Full-Time** Average number of hours per week: _____
- Part-Time** Average number of hours per week: _____

For purposes of eligibility for PSLF, **full-time** employment is defined as:

- (1) Working in qualifying employment in one or more jobs for the greater of:
- (A) An annual average of at least 30 hours per week or, for a contractual or employment period of at least 8 months, an average of 30 hours per week; or
 - (B) Unless the qualifying employment is with two or more employers, the number of hours the employer considers full-time.
- (2) Vacation or leave time provided by the employer or leave taken for a condition that is a qualifying reason for leave under the Family and Medical Leave Act of 1993, 29 U.S.C. 2612(a)(1) and (3) is equivalent to hours worked in qualifying employment.

NOTE: A full-time AmeriCorps or Peace Corps volunteer is considered a full-time employee for eligibility purposes for PSLF.

3. Type of Public Service Organization, in accordance with the definition in Section 5 (check one):

- (a) A **government organization** (including a Federal, State, local or Tribal organization, agency or entity; a public child or family service agency; or a Tribal college or university);
- (b) A **non-profit, tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code;**
- (c) A **private, non-profit organization** (that is not a labor union or a partisan political organization) that provides at least one of the following public services (check all that apply):
- Emergency management,
 - Military service,
 - Public safety,
 - Law enforcement,
 - Public interest law services,
 - Early childhood education (including licensed or regulated child care, Head Start, and State-funded pre-kindergarten),
 - Public service for individuals with disabilities and the elderly,
 - Public health (including nurses, nurse practitioners, nurses in a clinical setting, and full-time professionals engaged in health care practitioner occupations and health support occupations, as such terms are defined by the Bureau of Labor Statistics),
 - Public education,
 - Public library services,
 - School library services, or
 - Other school-based services.

NOTE as to categories (b) and (c): For purposes of the full-time requirement (Section 3, Item 2.(b) above), a borrower's qualifying employment does not include time spent on job duties that are related to religious instruction, worship services, or any form of proselytizing.

I certify that the borrower identified in Section 1 above is/was employed at a public service organization, as indicated above, or is/was serving in an AmeriCorps or Peace Corps position (in accordance with the definitions of these terms in Section 5) during the period identified in Item 2(a) of this section.

Authorized Official's Name (Printed) _____

Authorized Official's Title _____

Authorized Official's Signature _____

()
Authorized Official's Telephone _____

Today's Date (MM-DD-YYYY) _____

school. For civilians, military service means service on behalf of the U.S. Armed Forces or the National Guard performed by an employee of a public service organization.

- **Peace Corps** position means a full-time assignment under the Peace Corps Act as provided for under 22 U.S.C. 2504.
- **Public interest law** refers to legal services provided by a public service organization that are funded in whole or in part by a local, State, Federal, or Tribal government.
- **A public service organization is:**
 - A Federal, State, local or Tribal government organization, agency or entity;
 - A public child or family service agency;
 - A non-profit organization under Section 501(c)(3) of the Internal Revenue Code that is exempt from taxation under Section 501(a) of the Internal Revenue Code;
 - A Tribal college or university; or
 - A private organization (that is not a labor union or a partisan political organization) that provides at least one of the following public services:
 - emergency management,
 - military service,
 - public safety,
 - law enforcement,
 - public interest law services,
 - early childhood education (including licensed or regulated child care, Head Start, and State funded pre-kindergarten),
 - public service for individuals with disabilities and the elderly,
 - public health (including nurses, nurse practitioners, nurses in a clinical setting, and full-time professionals engaged in health care practitioner occupations and health support occupations, as such terms are defined by the Bureau of Labor Statistics),
 - public education,
 - public library services,
 - school library services, or
 - other school-based services.

NOTE: For purposes of the full-time requirement (Section 3, Item 2.(b) above), an individual borrower's qualifying employment with a Section 501(c)(3) non-profit or other private public service organization does not include time spent on job duties that are related to religious instruction, worship services, or any form of proselytizing.

SECTION 6: WHERE TO SEND THE COMPLETED FORM

Send the completed *Employment Certification* to:

U.S. Department of Education
FedLoan Servicing
P.O. Box 69184
Harrisburg, PA 17106-9184
Or Fax to: 717-720-1628

If you need help completing this form, call: 855-265-4038

If you use a telecommunications device for the hearing or speech impaired: (TTY), dial: 711 and enter 800-699-2908 when prompted.

Web site: www.MyFedLoan.org

SECTION 7: IMPORTANT NOTICES

Privacy Act Notice. The Privacy Act of 1974 (5 U.S.C. 552a) requires that the following notice be provided to you:

The authorities for collecting the requested information from and about you are §421 et seq., §451 et seq., §461 et seq., and §420L et seq. of the Higher Education Act of 1965, as amended (the HEA) (20 U.S.C. 1071 et seq., 20 U.S.C. 1087a et seq., 20 U.S.C. 1087aa et seq., and 20 U.S.C. 1070g et seq.) and the authorities for collecting and using your Social Security Number (SSN) are §§428B(f) and 484(a)(4) of the HEA (20 U.S.C. 1078-2(f) and 1091(a)(4)) and §31001(i)(1) of the Debt Collection Improvement Act of 1996 (31 U.S.C. 7701(c)). Participating in the William D. Ford Federal Direct Loan (Direct Loan) Program and giving us your SSN are voluntary, but you must provide the requested information, including your SSN, to participate.

The principal purposes for collecting the information on this form, including your SSN, are to verify your identity, to determine your eligibility to receive a Direct Loan, to receive a benefit on a loan (such as a deferment, forbearance, discharge, or forgiveness), to permit the servicing of your loan(s), and, if it becomes necessary, to locate you and to collect and report on your loan(s) if your loan(s) become delinquent or in default. We also use your SSN as an account identifier and to permit you to access your account information electronically.

The information in your file may be disclosed, on a case-by-case basis or under a computer matching program, to third parties as authorized under routine uses in the appropriate systems of records notices.

For a loan, the routine uses of the information that we collect about you include, but are not limited to, its disclosure to federal, state, or local agencies, to institutions of higher education, and to third party servicers to determine your eligibility to receive a loan, to investigate possible fraud, and to verify compliance with federal student financial aid program regulations.

In the event of litigation, we may send records to the Department of Justice, a court, adjudicative body, counsel, party, or witness if the disclosure is relevant and necessary to the litigation. If this information, either alone or with other information, indicates a potential violation of law, we may send it to the appropriate authority for action. We may send information to members of Congress if you ask them to help you with federal student aid questions. In circumstances involving employment complaints, grievances, or disciplinary actions, we may disclose relevant records to adjudicate or investigate the issues. If provided for by a collective bargaining agreement, we may disclose records to a labor organization recognized under 5 U.S.C. Chapter 71. Disclosures may be made to our contractors for the purpose of performing any programmatic function that requires disclosure of records. Before making any such disclosure, we will require the contractor to maintain Privacy Act safeguards. Disclosures may also be made to qualified researchers under Privacy Act safeguards.

For a loan, the routine uses of this information also include, but are not limited to, its disclosure to federal, state, or local agencies, to private parties such as relatives, present and former employers, business and personal associates, to creditors, to financial and educational institutions, and to guaranty agencies to verify your identity, to determine your program eligibility and benefits, to permit making, servicing, assigning, collecting, adjusting, or discharging your loan(s), to enforce the terms of the loan(s), to investigate possible fraud and to verify compliance with federal student financial aid program regulations, to locate you if you become delinquent in your loan payments or if you default, or to verify whether your debt qualifies for discharge or cancellation. To provide default rate calculations, disclosures may be made to guaranty agencies, to financial and educational institutions, or to federal, state or local agencies. To provide financial aid history information, disclosures may be made to educational institutions. To assist program administrators with tracking refunds and cancellations, disclosures may be made to guaranty agencies, to financial and educational institutions, or to federal or state agencies. To provide a standardized method for educational institutions to efficiently submit student enrollment status, disclosures may be made to guaranty agencies or to financial and educational institutions. To counsel you in repayment efforts, disclosures may be made to guaranty agencies, to financial and educational institutions, or to federal, state, or local agencies.

Paperwork Reduction Notice. According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 0.5 hours (30 minutes) per response, including time for reviewing instructions, searching existing data resources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain a benefit in accordance with 34 CFR 685.219. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or e-mail ICDocketMgr@ed.gov and reference OMB Control Number 1845-0110. **Note: Please do not return the completed Employment Certification for Public Service Loan Forgiveness to this address.**

If you have comments or concerns regarding the status of your individual submission of this form, contact the PSLF servicer (see Section 6).