



**MIAMI-DADE COUNTY
FINAL OFFICIAL MINUTES
Miami-Dade Economic Advocacy Trust (MDEAT)**

Stephen P. Clark Center
111 Northwest 1st Street
2nd Floor Conference Room
Miami, Florida 33128

September 16, 2015
As Advertised

Harvey Ruvin, Clerk
Board of County Commissioners

Christopher Agrippa, Director
Clerk of the Board Division

Zorana Gainer, Commission Reporter
(305) 375-3570



**CLERK'S SUMMARY AND OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
BOARD MEETING OF SEPTEMBER 16, 2015**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the 2nd Floor Conference Room of the Stephen P. Clark Building, 111 Northwest First Street, on September 16, 2015, at 3:30 p.m., there being present: Chairman Cornell Crews; Dr. Steve Gallon III, Ms. Charlotte Pittman, Mr. Ruban E. Roberts, Mr. Elbert Waters, Mr. Brian Williams, Ms. LaTonda James and Mr. Sheldon Edwards (Mr. Craig Emmanuel was late; Dr. Larry D. Capp, Mr. Kareem Coney, Ms. Althea Harris, Ms. Michelle LaPiana, Ms. Cheryl Mizell, and Ms. Katrina Wright were absent).

The following staff members were present: MDEAT Executive Director John Dixon, Mr. Eric Johnson, Mr. Jose Gonzalez, Ms. Traci Pollock, Mr. William Simmons, Dr. Ischaji Robertson, Assistant County Attorney Terrence Smith and Deputy Clerk Zorana Gainer.

Mr. Dixon noted that Mr. Kareem Coney, Ms. Michelle LaPiana and Ms. Katrina Wright be recorded as excused from today's (9/16) meeting.

Chairman Crews called the meeting to order at 3:36 p.m.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Dr. Gallon and Mr. Roberts indicated that they needed to depart today's meeting early.

STATEMENT OF RULES OF DECORUM FOR MDEAT

Chairman Crews read the MDEAT rules of decorum into the record.

PUBLIC COMMENTS

Chairman Crews opened the floor for public comments on any of today's agenda items. Seeing no one come forward, the floor was closed.

APPROVAL OF AGENDA

It was moved by Mr. Waters that the Trust approve today's (9/16) agenda. This motion was seconded by Mr. Williams and upon being put to a vote, passed by a vote of 8-0 (Trust members Capp, Emmanuel, Coney, Harris, LaPiana, Mizell, and Wright were absent).

APPROVAL OF MEETING MINUTES

It was moved by Mr. Williams that the Trust approve the meeting minutes of March 28, 2015, April 21, 2015, July 15, 2015 and August 19, 2015. This motion was seconded by Mr. Edwards and upon being put to a vote, passed by a vote of 8-0 (Trust members Capp, Emmanuel, Coney, Harris, LaPiana, Mizell, and Wright were absent).

I. Board Action Item

A. Sailboat Cove Write-Off

Chairman Crews noted that staff had sent out information, which he hoped had answered all inquiries made by Trust members at the last meeting.

Following further inquiries regarding whether Sailboat Cove had a lien against it; Mr. Johnson gave an overview of the foregoing item and noted that all background information was listed in today's agenda package.

Assistant County Attorney Terrence Smith explained that there was a foreclosure on the subject property and MDEAT was a subordinate lender; therefore, MDEAT did not get any funds back, with the exception of the interest payment fees that were paid early into the loan term (2008), which is indicated in the agenda package. Subsequently, Mr. Smith noted that the property was sold to a developer.

Dr. Gallon expressed his concern regarding complying with a mandate four years later. He inquired what steps would be taken to make sure this did not happen again.

Responding to Dr. Gallon's inquiry, Mr. Dixon noted that first the item would be brought before the Trust and the Housing Action Committee. He noted that he would like to exclude voting on these types of items in the future due to the nature of the items.

Dr. Gallon noted that Mr. Dixon had not answered his inquiry and further noted that if there was a write off the Board had to approve it and this one had manifested in 2011/2012, the Board never approved it; he pointed out that staff should have known that this write off needed to be approved and inquired again what steps would be taken to make sure this did not happen again.

Mr. Johnson noted that he and staff met with Assistant County Attorney Smith with regards to Authority, documenting, write offs amounts and procedures to follow moving forward.

Mr. Waters suggested that staff review MDEAT's portfolio of housing and real estate investments on a quarterly or a monthly basis and report their findings to the Trust and allow the Trust to guide the Executive Director as to what steps to take.

Following further discussion between Dr. Gallon, Mr. Johnson and Mr. Waters regarding how staff would review, Mr. Johnson explained that currently staff did bring loan write-offs to the Board for approval.

Ms. Pittman expressed appreciation to staff for providing more detailed information regarding this item as requested.

It was moved by Ms. James that the Trust approve the write-off request of a \$1 million dollar loan to Sailboat Cove Ventures, LLC by Metro-Miami Action Plan Trust (MMAP) now known as Miami-Dade Economic Advocacy Trust (MDEAT). This motion was seconded by Mr. Williams and upon being put to a vote, passed by a vote of 8-0 (Trust members Capp, Emmanuel, Coney, Harris, LaPiana, Mizell, and Wright were absent).

B. Children's Trust Grant

Mr. Dixon, Executive Director, MDEAT provided an overview of the foregoing item. He noted the second Black Male Mental Health Conference was scheduled for November 8, 2015 at the Little Haiti Cultural Arts Center. Mr. Dixon pointed out this was an effort to make people aware of mental health and

outreach for those that may have needed assistance locating a mental health service provider. Mr. Dixon explained that this year MDEAT was successful in obtaining a grant from the Children's Trust to conduct the Conference. He noted that the Trust needed to approve acceptance of the grant in order to receive the funds.

Mr. Terry Parker, Senior Grants Analyst, Office of Management and Budget gave a presentation regarding the current status and the process of applying for the grant with the Children's Trust; Mr. Parker provided Trust members with documents detailing the grants process.

Following inquires and discussion regarding the grants process from Trust members, Mr. Parker noted that he anticipated the award to be forwarded to MDEAT within the next two to three weeks.

Mr. Ischaji Robertson, Teen Court Clinical Psychologist, noted this year the conference would be focused on mental health with a special concentration on violence; this year's theme was helping to guide parents, youth and police on policies and practices to secure a harmonious community.

Discussion ensued between Trust members, Mr. Dixon and Chairman Crews whether any services/marketing for this event were being provided in-house by county entities, or were they all outsourced.

Mr. Robertson clarified that the grant did not allow using county entities.

Mr. Parker also pointed out that some county entities were more costly than outside vendors and the county entities needed more lead time.

In response to Mr. Ruben's inquiry regarding whether MDEAT would use minority businesses for this event, Mr. Dixon pointed out that MDEAT did propose to use minority businesses however these businesses had not been targeted yet.

Discussion ensued Trust members regarding how vendors were identified and whether there was currently a list of approved vendors.

Responding to Mr. Williams' inquiry whether there was any potential to give opportunities to multiple vendors rather than the same businesses each time, Chairman Crews noted that they were making an effort to work towards doing that.

Ms. Pittman noted that she was a staff member of The Children's Trust and explained that she did not have anything to do with this particular grant; therefore no conflict of interest existed.

It was moved by Dr. Gallon that the Trust approve the collaboration with The Children's Trust and the grant award of \$19,967.00. This motion was seconded by Ms. James and upon being put to a vote passed by a vote of 8-0 (Trust members Capp, Emmanuel, Coney, Harris, LaPiana, Mizell, and Wright were absent).

II. Information Item

A. New Board member Orientation Session: Part III

Housing

**Teen Court/Youth Services
Marketing and Public Information**

III. Chairperson's Report

Chairman Crews noted that the Board had previously held discussions regarding strategically moving forward and securing more funding for economic development and economic advocacy. He noted that he met with Terry Murphy, Senior Policy Advisor, Office of the Chair (District 2) regarding how to achieve these goals. One strategy was to partner with other organizations. Chairman Crews noted there were funds associated with the Business Tax License that staff could pursue. He further noted there was approximately \$16 million in funds that MDEAT should be trying to obtain to fund projects in the future. Chairman Crews pointed out that the Board needed to choose carefully when collaborating with other organizations.

Mr. Roberts reiterated Chairman Crews' comment regarding being careful about collaborating with other organizations. He stated that the Trust needed assurances and needed to identify a source of revenue, a sole source of revenue.

Chairman Crews noted that upon forming partnerships a Memorandum of Understanding (MOU) would be created to outline and clearly define each organizations role. Discussion ensued between trust members regarding educating the Targeted Urban Areas (TUA) residents of the numerous homeownership programs.

Following this discussion Assistant County Attorney Smith suggested the Trust Board members identify the impediments of fair housing and identify the things that are impeding African-Americans from homeownership.

Mr. Waters suggested that staff contact the local Housing and Urban Development (HUD) office's Fair Housing Division and invite the director to be part of these discussions.

IV. Executive Directors Report

Mr. Dixon noted that he was still working with developers regarding development of the Poinciana Park area.

Mr. Dixon gave a brief overview regarding the conference and noted a summit would be held on Friday September 18, 2015 at Miami Dade College (MDC) Wolfson Campus.

MONTHLY REPORTS

Mr. Gonzalez gave an update regarding the budget; detailed monthly reports were included in the agenda package.

Responding to Mr. Roberts' inquiry regarding why MDEAT used General Service Administration (GSA) printing rather than using an outside vendor, Mr. Gonzalez pointed out that using GSA printing was a requirement.

Chairman Crews asked staff to conduct research and find out if MDEAT could use an outside vendor for printing.

Mr. Roberts inquired whether MDEAT could utilize sheltered markets for Small Business Enterprise (SBE) vendors. He also wanted a report regarding the fiscal impact being made in the community.

Responding to Dr. Gallon's inquiry regarding whether MDEAT had solicited for qualified minority vendors to provide services, Mr. Dixon noted that they had not.

Following further discussion between Trust members regarding sheltered markets and vendors, Mr. William Simmons explained in the past when MDEAT needed a service, staff would inquire as to whether anyone knew of a business that could perform the service; when the name was given to staff the vendor/business was given an opportunity to bid.

V. Departmental Monthly Reports

A. Fiscal

B. Housing

C. Teen Court/Youth Service

D. Marketing and Public Information

NON-AGENDA ITEM(S)

Ms. Pittman noted that the Knight Foundation was holding a challenge grant contest in which contestants had to submit an essay answering the question, how might we make data work for individuals and communities. She explained that after reviewing the essays the Foundation would identify those they wanted to receive fuller proposals from to receive a grant.

Ms. James noted that a few months ago she had inquired about the new SunPass toll on State Road 112 west just before the 17th Avenue exit. Ms. James expressed her concern regarding the residents in this lower social economic area and the financial impact relating to pay this toll on a daily basis. She noted upon further research there was a resolution created by the BCC to discuss capping tolls. She suggested that the Trust Board research having reduced tolls for the residents of this area and asked that the Board accept her recommendations regarding the tolls.

Chairman Crews pointed out that the aforementioned items needed to be brought to the committees. He apprised Trust members that the Economic Development Action Committee (EDAC) had the least amount of funding and could not fulfill its mission due to the lack of funding. He noted that the EDAC had not been able to achieve quorum to hold a meeting.

Responding to Chairman Crew's comments regarding the EDAC inability to meet due to lack of quorum, several Trust members replied that they had not been notified of the meetings.

Chairman Crews noted that all Trust members had been notified and these types of issues were to be discussed at committee level not at Board meetings. He pointed out that each committee needed to

develop a business plan as well as a budget. Chairman Crews urged Trust members to attend the scheduled committee meetings; he noted that notification regarding the date, and time and place of each meeting will be sent to each member.

Mr. Water suggested inviting a Miami-Dade Expressway Authority (MDX) representative to a committee meeting to explain the toll policies they had established, in an effort to allow the committee to review and offer suggestions regarding Ms. James' concerns regarding the toll's economic impact and how these concerns should be addressed.

Next Meeting:

October 21, 2015 at 3:00 p.m. in the Stephen P. Clark Center, 111 Northwest First Street, Miami, FL 22128

Adjournment

Hearing no further business come before the Trust, the meeting was adjourned at 5:35 p.m.

Chairman Cornell Crews
Miami-Dade Economic Advocacy Trust



Miami-Dade Economic Advocacy Trust
September 16, 2015

Prepared by: Zorana Gainer

EXHIBITS LIST

NO.	DATE	ITEM #	DESCRIPTION
1	09/16/2015		MDEAT Board of Trustees Agenda
2	09/16/2015		Notice of absence from Trust Member Michelle LaPiana
3	09/16/2015		Notice of absence from Trust Member Kareem Coney
4	09/16/2015		MDEAT Motion and Approval Ballot
5	09/16/2015	I-B	Children's Trust Information
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MDEAT

Miami-Dade Economic
Advocacy Trust



Working Together for Economic Change

BOARD OF TRUSTEES MEETING

September 16, 2015

Agenda

PARKING VALIDATION LOCATIONS

Cultural Arts Center Garage | 50 NW 2 Avenue | Miami, FL 33130
Before exiting the garage, please remember to get your ticket validated at the information window on the first floor.

Hickman Garage (Garage 5) | 270 NW 2 ST | Miami, FL 33130



MEETING NOTICE

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TRUSTEE BOARD MEETING

DATE: Wednesday, September 16, 2015

TIME: 3:30PM

LOCATION: Stephen P. Clark Center
Commissioners Conference Room, Second Floor
111 NW 1 Street | Miami, FL 33128

***The MDEAT Board Meetings are governed in accordance with
Miami-Dade Board of County Commissioners Rules of Procedures.***

Rules of Decorum for Miami-Dade Economic Advocacy Trust Meetings

Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the board of Miami-Dade Economic Advocacy Trust, shall be barred from further audience before the board by the presiding officer, unless permission to continue or again address the board be granted by the majority vote of the board members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. No signs or placards shall be allowed in the board meeting. Persons exiting the board meeting shall do so quietly.

The use of cell phones during the Miami-Dade Economic Advocacy Trust meeting is not permitted. Ringers must be set to silent mode to avoid disruption of proceedings. Individuals, including those on the dais, must exit the meeting to answer incoming cell phone calls.

Miami-Dade County provides equal access and equal opportunity and does not discriminate on the basis of disability in its programs or services. If you need a sign language interpreter or materials in an accessible format for this meeting, please contact Angela Vaughns at 305.375.5661 or angiev@miamidade.gov at least five days in advance.



MIAMI-DADE ECONOMIC ADVOCACY TRUST

BOARD MEETING AGENDA

Wednesday, September 16, 2015 | 3:30 PM

STEPHEN P. CLARK CENTER | 111 NW 1 STREET | MIAMI, FL 33128

COMMISSIONERS CONFERENCE ROOM, SECOND FLOOR

Roll Call

- **DISCLOSURE OF CONFLICTS OF INTEREST**
 - **QUERY FOR EARLY DEPARTURES**
 - **STATEMENT OF RULES OF DECORUM FOR MDEAT**
 - **PUBLIC COMMENTS**
 - **APPROVAL OF AGENDA**
 - **APPROVAL OF MEETING MINUTES**
MARCH 18 2015, APRIL 21, 2015, JULY 15, 2015, AND AUGUST 19, 2015 05
 - I. **Board Action Item**
 - A. Sailboat Cove Write-off 27
 - B. Children's Trust Grant 32
 - II. **Information Item**
 - A. New Board Member Orientation Session: Part III
 - i. Housing
 - ii. Teen Court/Youth Services
 - iii. Marketing and Public Information
- (Please remember to bring your orientation book provided on July 25, 2015)
No additional copies are available.*
- III. **Chairperson's Report**
 - IV. **Executive Director's Report**
 - V. **Departmental Monthly Reports**
 - A. Fiscal 35
 - B. Housing 41
 - C. Teen Court/Youth Services 45
 - D. Marketing and Public Information 53

Next Meeting:

October 21, 2015 | 3:30PM | Stephen P. Clark Center, 111 NW 1 ST, Miami, FL 33128

Adjournment

APPROVAL OF MEETING MINUTES

MARCH 18, 2015 APRIL 21, 2015, JULY 15, 2015, AND AUGUST 19, 2015

**CLERK'S SUMMARY AND OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
BOARD MEETING OF MARCH 18, 2015**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the 2nd Floor Conference Room of the Stephen P. Clark Center, 111 Northwest First Street, on March 18, 2015, at 3:30 p.m., there being present: Chairman Marc Douthit, Vice Chairman Ron Butler, Mr. Cornell Crews Jr., Mr. Sheldon Edwards, Ms. LaTonda James, Ms. Stephanye Johnson, Ms. Barbara Montero and Mr. Carlos E. Morales (Ms. Cheryl Mizell, Mr. George Ray III and Reverend Walter T. Richardson were late; Mr. Charles F. Sims and Ms. H. Leigh Toney were absent).

The following staff members were present: Executive Director John Dixon, Mr. Jose Gonzalez, Ms. Traci Pollock, Mr. William Simmons, and Mr. Eric Johnson; and Deputy Clerk Ms. Zorana Gainer.

Chairman Marc Douthit called the meeting to order at 3:40 p.m.

DISCLOSURE OF CONFLITS OF INTEREST

QUERY FOR EARLY DEPARTURES

PUBLIC COMMENTS

Chairman Douthit opened the floor for public comments on any of today's agenda items. Seeing no one come forward the floor was closed.

APPROVAL OF AGENDA

APPROVAL OF MEETING MINUTES

- ✔ February 18, 2015
- ✔ January 21, 2015
- ✔ December 17, 2014
- ✔ November 19, 2014
- ✔ October 15, 2014
- ✔ September 17, 2014
- ✔ April 16, 2014

It was moved by Ms. Montero that the Trust approve the meeting minutes of January 21, 2015. This motion was seconded by Mr. Butler and upon being put to a vote, passed by a vote of 8-0 (Trust members Mizell, Ray, Richardson, Sims and Toney were absent).

It was moved by Mr. Edwards that the Trust approve the meeting minutes of February 18, 2015. This motion was seconded by Ms. James and upon being put to a vote, passed by a vote of 8-0 (Trust members Mizell, Ray, Richardson, Sims and Toney were absent).

It was moved by Ms. James to approve the meeting minutes of December 17, 2014. This motion was seconded by Mr. Crews and upon being put to a vote, passed by a vote of 8-0 (Trust members Mizell, Ray, Richardson, Sims and Toney were absent).

It was moved by Ms. James to approve the meeting minutes of November 19, 2014. This motion was seconded by Mr. Edwards and upon being put to a vote, passed by a vote of 8-0 (Trust members Mizell, Ray, Richardson, Sims and Toney were absent).

It was moved by Mr. Butler to approve the meeting minutes of October 15, 2014. This motion was seconded by Ms. James and upon being put to a vote, passed by a vote of 8-0 (Trust members Mizell, Ray, Richardson, Sims and Toney were absent).

It was moved by Mr. Butler to approve the meeting minutes of September 17, 2014. This motion was seconded by Ms. Montero and upon being put to a vote, passed by a vote of 8-0 (Trust members Mizell, Ray, Richardson, Sims and Toney were absent).

It was moved by Mr. Butler to approve the meeting minutes of April 16, 2014. This motion was seconded by Mr. Crews and upon being put to a vote, passed by a vote of 8-0 (Trust members Mizell, Ray, Richardson, Sims and Toney were absent).

I. Board Action Item

A. Housing Vendor Services RFA and Contract

John Dixon, Executive Director, MDEAT provided an overview of the foregoing item. He indicated that the large number of files being received and the letters of satisfaction to be issued to homebuyers, was creating a hardship on the current HAP staff, and approval of this item would allow for professional assistance to the staff. Mr. Dixon explained the advantage of using issuing an RFP rather than hiring under the County's personnel policies and that the County's Human Resources Department had approved this and the funds that are within the budget.

It was moved by Mr. Butler that the Trust approve expenditure up to \$120,000 from the Housing Budget during fiscal years 2015 – 2017 for a Request for Application (RFA) and contract. This motion was seconded by Ms. Johnson, and upon being put to a vote, passed by a vote of 8-0 (Trust members Mizell, Ray, Richardson, Sims and Toney were absent).

B. MDEAT HAP Green Housing Development Initiative

Mr. Dixon presented the foregoing item and stated Palmetto Homes had received lots from County Districts 1 and 2 to build "green homes" within those communities. He indicated that in response to a request for assistance staff was asking for approval to buy down the mortgages associated with the home. Mr. Dixon stated that construction costs for green homes was much higher than average homes and that approval of this item would allow for HAP funds to be set aside specifically for down-payment assistance for this particular green home initiative.

It was moved by Mr. Morales that the Board an authorization not to exceed \$150,000 from the current Homeownership Assistance Program (HAP) pool of Documentary Surtax funds to provide funding for two Green Housing initiatives for development by Palmetto Homes with assistance from the Poinciana

Development Group. This motion was seconded by Ms. Johnson and upon being put to a vote, passed by a vote of 9-0. (Trust members Ray, Richardson, Sims and Toney were absent).

C. MDEAT Interagency Service Agreement with Greater Miami Service Corp

Mr. Dixon presented a brief overview of the foregoing item and requested its approval for the purposes of covering MDEATs front desk.

It was moved by Mr. Butler that the Trust approve an interagency service agreement with the Greater Miami Service Corporation (GMSC) for the purpose of covering MDEAT receptionist duties, light clerical work and staff support on targeted initiatives as needed, in an amount not to exceed \$16,000 from the MDEAT Fiscal Year 2014 – 2015 General Funds. This motion was seconded by Ms. Johnson and upon being put to a vote passed by a vote of 9-0 (Trust members Ray, Richardson, Sims and Toney were absent).

D. EDAC Revised Budget Approval

Mr. Dixon presented the EDAC revised budget to include funding for MDEATs annual summit and scorecard updates. He noted the purpose of this item was to request approval of the Economic Development Budget, as amended, for fiscal year 2014-2015 in the amount of \$141,000; this budget was recommended by the EDAC on March 11, 2015.

It was moved by Mr. Morales that the Trust approve the Economic Development budget, as amended, for fiscal year 2014 – 2015 in the amount of \$141,000, and authorize staff to perform all the tasks necessary to implement the programs outlined in the amended budget. This motion was seconded by Mr. Edwards and upon being put to a vote, passed by a vote of 9-0 (Trust members Ray, Richardson, Sims and Toney were absent).

E. Black World Guide, 2015 Edition

Mr. Dixon presented the foregoing item authorizing the publication of the Black World Guide 2015 Edition in conjunction with the Black Affairs Advisory Board, highlighting a special black business section that highlights retail, wholesale entertainment services, and other services throughout Targeted Urban Areas (TUAs) in Miami-Dade County.

It was moved by Mr. Edwards that the Trust authorize the collaboration between Miami-Dade Economic Advocacy Trust (MDEAT) and the Miami-Dade Black Advisory Board to publish the Black World Guide, 2015 Edition; this project is not to exceed \$10,000; and further to authorize staff to perform all tasks necessary to create the guide. This motion was seconded by Mr. Morales and upon being put to a vote, passed by a vote of 9-0 (Trust members Ray, Richardson, Sims and Toney were absent).

F. RFA for South Dade Business Development

Mr. Dixon presented the foregoing item, noting that the EDAC had identified South Dade TUAs were in the most need of economic development assistance. He noted the purpose of this item was to request the Trust to authorize staff to issue an RFA to solicit the services of qualified economic development individuals, partnership or corporation to provide an economic development proposal to assist

businesses in the South Dade TUAs. Additionally staff is requesting authorization to perform all tasks associated with executing an agreement with the successful proposer. Staff is also requesting authorization to follow a concurrent path to determine if there is an organization that currently provides an economic service that may be contracted with a public or quasi-public agreement.

Mr. Butler indicated that the EDAC budget approved earlier in today's meeting provided for a line-item entitled "RFA for work in the TUA". However, the foregoing item read "RFA for South Dade Business Development". Mr. Butler also suggested that in an effort to be consistent, the budget be changed to reflect the RFA for South Dade business development.

Ms. Johnson stated she attended the Goulds Business Center with the South Dade community; the center was scheduled to close on March 31, leaving a major need within the community.

It was moved by Mr. Butler that the Trust authorize the issuance of a Request for Application (RFA) to solicit the services of qualified economic development individuals, partnership or corporation to provide an economic development proposal to assist businesses in South Dade Targeted Urban Areas (TUA); authorize to perform all tasks associated with executing an agreement with the successful proposer, while concurrently determining if there were other organizations that currently provide economic services that would be contracted through a public or quasi-public agreement. This motion was seconded by Ms. Johnson and upon being put to a vote, passed by a vote of 10-0 (Trust members Ray, Sims and Toney were absent).

G. South Florida Community Development Coalition Contract

Mr. Dixon presented the foregoing item to amend the scope of services to provide an approval from MDEAT to amend the South Florida Community Development Coalition (SFCDC) agreement at no cost to revise the scope of work to eliminate the "MicroNetwork Interactive Website" and replace it with the "Microbusiness Referral Network" as outlined in SFCDC's January 9, 2015 project status report and alternate proposal.

Mr. William Simmons stated that the website initially proposed would have had to be maintained and was costly to continuously update and maintain this website. He indicated that a referral network would better serve micro-businesses.

Ms. Melissa Diamond, Communications Manager, SFCDC appeared in support of the foregoing item.

Discussion ensued on linking MDEAT's existing website to Miami-Dade County's website as a way to reduce maintenance costs.

Mr. Simmons responded to inquiries regarding the differences between the MicroNetwork Interactive Website and a Microbusiness Referral Network.

It was moved by Mr. Butler that the Trust approve the amendment of the contract between MDEAT AND SFCDC, as recommended by staff. This motion was seconded by Stephanye Johnson and upon being put to a vote, passed by a vote of 10-0 (George Ray, Charles Sims and Leigh toney were absent).

H. Youth Action Committee New Member Appointment

It was moved by Mr. Morales that the Trust approve the recommendation of the Youth Action Committee (YAC) to appoint Maria Hernandez, Samuel McKinnon, Khalid Salahuddin, Vivilora D. Perkins Smith and Valerie Staten to fill the vacancies. This motion was seconded by Reverend Richardson and upon being put to a vote, passed by a vote of 10-0 (Trust members Ray, Sims and Toney were absent).

I. New Board Member Recruitment Campaign

Mr. Dixon presented the foregoing item, noting the vacancies that would become open.

It was moved by Mr. Morales that the Trust approve the authorization to purchase advertising for the recruitment of new board members in an amount not to exceed \$4,000. This motion was seconded by Ms. Montero and upon being put to a vote, passed by a vote of 10-0 (Trust members Ray, Sims and Toney were absent).

J. MDEAT Executive Director's Salary Increase

Chairman Douthit gave a brief overview of the item stating that Executive Director, Mr. John Dixon, first held the position of the Deputy Director, then Interim Director, and subsequently Executive Director of MDEAT however, Mr. Dixon had not been granted a salary increase corresponding to these positions. Mr. Douthit explained that the Executive Director's salary had been budgeted for the last six years but had never been spent because there was a salary/hiring freeze at the County.

Mr. Ray suggested deferral of this item to the next meeting to allow for the Executive Director to devise a comprehensive plan on how MDEAT could deal with its current legislative mandate of seeking grant funding and alternative fund sources and recommended that MDEAT host a Teen Court Gala in an effort to raise funds for its youth programs. He also recommended the Trust launch a construction job training program and assist men who owed payments for child support. Mr. Ray indicated he would like the Executive Director to quantify the impact of such programs in an effort to present the results to those that the Trust needed to solicit funds from.

Ms. James pointed out that the matter of the Executive Director's salary was not based upon his performance.

It was moved by Mr. Morales that the Trust approve a salary increase of the agency's Executive Director by \$25,000 from the agency's General Fund budget, increasing the Executive Director's salary to \$128,000. This motion was seconded by Ms. Montero and upon being put to a vote, passed by a vote of 10-1 (Trust member Ray voted No; Trust members Sims and Toney were absent).

II. Information Item

A. HAP Procedures and Participation Updates

Mr. Eric Johnson gave an update regarding MDEAT's Homeownership Assistance Program's (HAP) procedures and participation. Mr. Johnson noted that initial recertification event was held today at the Millander Center in Hialeah, with approximately 180 participating realtors and lenders in attendance. He noted the revisions to the program would be discussed at workshops to be scheduled at a later date.

III. Advocacy Items – Committee Updates

IV. Chairperson's Report

A. Miami-Dade Board of County Commissioners Presentation w/FIU (Scorecard)

Chairman Douthit spoke regarding the foregoing item noting the Scorecard had been presented to the County Commission and meetings had been scheduled with commissioners that were interested in obtaining further details.

Chairman Douthit noted there was an upcoming proposed ordinance regarding the re-definition and the treatment of small businesses in the county and directed MDEAT staff to review the impact this legislation would have on businesses in the Targeted Urban Areas (TUA).

Staff member Mr. Eric Johnson indicated that he had spoken to Robert Hessler, who noted that he had additional staff which gave them more capacity to conduct more research, reporting and tracking information; MDEAT should be able to obtain more information.

Chairman Douthit reported a growing issue regarding transportation services extending into South Dade, and asked that staff examine the possibilities for extension of transportation services further into South Dade similar to how transit was currently being developed in West Dade. He pointed out that perhaps it was time to look at extending transit further south as well.

Mr. Ray suggested the possibility of starting a public-private partnership with Uber, as a potential funding source through the Trust's foundation. He suggested that Uber be sent an RFA for South Florida part of the scope of work for the group selected.

Discussion ensued regarding the history of the transportation system, the population issues and the expansion of the transit system.

V. Executive Director's Report

A. Opa-locka Business Chamber of Commerce Panel Discussion, MDEAT Breakfast Discussion Series, Annual Symposium and Business Leaders Luncheon

NON-AGENDA ITEM

A brief discussion ensued among Trust members regarding persons residing in the TUAs obtaining training for the national Launch Code Initiative.

VI. Departmental Monthly Reports

Fiscal

Housing

Teen Court/Youth Services

Marketing and Public Information

VII. Board Officer Nominations

Chairman Douthit indicated the Trust nominates its own leadership and opened the floor for nomination for Chairman and Vice Chair. He noted elections would be held at the next Trust meeting.

Trust members Edwards and Johnson nominated Cornell Crews for Chairperson.

Trust member Ray nominated himself for Chairperson.

It was moved by Reverend Richardson that the nominations be closed at the two names proffered for Chairperson. This motion was seconded by Ms. James and upon being put to a vote, passed by a vote of 11-0 (Trust members Sims and Toney were absent).

Chairman Douthit opened the floor for nominations for the First Vice Chairperson position.

Reverend Richardson nominated Sheldon Edwards for First Vice Chairperson.

It was moved by Reverend Richardson that the nominations be closed on the one name proffered for First Vice Chairperson. This motion was seconded by Ms. James and upon being put to a vote, passed by a vote of 11-0 (Trust members Sims and Toney were absent).

Ms. Johnson nominated Cheryl Mizell for the Second Vice Chairperson position; however Ms. Mizell declined the nomination.

Mr. Butler nominated LaTonda James for the Second Vice Chairperson position.

It was moved by Mr. Butler to accept the nomination for the Second Vice Chairperson position. This motion was seconded by Ms. Montero and upon being put to a vote, passed by a vote of 11-0 (Trust members Sims and Toney were absent).

VIII. Next Meeting:

April 15, 2015 at 3:30 p.m. at the Stephen P. Clark Center, 111 Northwest 1st Street, Miami, FL 33128

Adjournment

Hearing no further business to come before the Trust, the meeting was adjourned at 5:00 P.M.

Chairman Marc Douthit
Miami-Dade Economic Advocacy Trust

**CLERK'S SUMMARY AND OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
BOARD MEETING OF APRIL 21, 2015**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the 3rd Floor Conference Room of the Stephen P. Clark building, 111 Northwest 1st Street, on April 21, 2015, at 3:30 p.m., there being present: Chairman Marc Douthit, Vice Chairman Ron Butler, Mr. Cornell Crews Jr., Mr. Sheldon Edwards, Ms. LaTonda James, Ms. Stephanye Johnson, Ms. Barbara Montero and Reverend Walter T. Richardson (Ms. Cheryl Mizell and Mr. George Ray III were late; Messrs. Carlos E. Morales and Charles F. Sims; and Ms. H. Leigh Toney were absent).

The following staff members were present: Executive Director John Dixon, Mr. José Gonzalez, Ms. Traci Pollock, Mr. William Simmons, Mr. Eric Johnson; and Deputy Clerk Zorana Gainer.

Chairman Marc Douthit called the meeting to order at 3:40 p.m.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

PUBLIC COMMENTS

Chairman Douthit opened the floor for public comments on any of today's agenda items. Seeing no one come forward the floor was closed.

Ms. Ernisha Randolph, President, Young Professionals Network of Miami, requested that the Trust revisit the partnership where they sponsored 10 young professional's membership at the Lab Miami. She spoke of the successes of the program and asked that MDEAT support the program once again. Ms. Randolph also proposed a program to assist students that were experiencing difficulties after graduating, entering into their careers or Internships. She noted they were still working on the type of program that would make the transition smoother for the graduates.

APPROVAL OF AGENDA

It was moved by Mr. Butler that today's agenda be approved. This motion was seconded by Mr. Edwards, and upon being put to a vote, passed by a vote of 8-0 (Ms. Mizell, Mr. Sims, Mr. Ray, Mr. Morales and Ms. Toney were absent).

APPROVAL OF MEETING MINUTES

- I. Board Action Item
- II. Information Item
- III. Advocacy Items -- Committee Updates

IV. Chairperson's Report

Chairman Douthit noted this meeting marked the expiration of his second term as Chairperson of the Trust. He expressed his appreciation to each member and noted that it had been a pleasure serving on the Trust.

Mr. Dixon also expressed appreciation to each Trust member. He noted he was looking forward to working with the remaining members, as well as the new members. He pointed out that each Trust member had made a real impact addressing the needs of the community. Mr. Dixon apprised Trust members that a meet and greet/farewell reception will be held at Soyka in June for all members.

V. Executive Director's Report

A. North Central Dade Business Expo; Miami-Dade Police and Youth Dialogue hosted by Miami-Dade County Commissioner Suarez's office.

Mr. Dixon noted that MDEAT had partnered with the North Miami Chamber of Commerce and the Department of Small Business Development (SBD) to take a look at the types of businesses that would like to participate in the North Central Dade Business Expo. He noted that Chairman Monestime, Commissioners Jordan and Edmonson were supporters of the Expo.

Mr. Dixon noted that Commissioner Suarez had contacted him regarding Teen Court and the Youth Intern Partnership Initiative program in an effort to create a youth dialogue forum. He noted that he would keep everyone updated regarding the next event.

VI. Departmental Monthly Reports

A. Fiscal

B. Homeownership

C. Teen Court/Youth Services

D. Marketing and Public Information

VII. Special Election for Board Officers

Chairman Douthit disseminated ballots and congratulated the uncontested nominees First Vice Chairperson and Second Vice Chairperson. He noted there were two nominees on the ballot for the Chairpersonship - , Mr. Cornell Crews Jr. and Mr. George Ray III; and allowed each candidate to make a three (3) minutes presentation on their position as candidates and what they intended to bring to the Trust as its Chairperson.

Mr. Crews noted that he would like to see MDEAT become more active within the community; advocate more for the issues facing the community and be more aggressive in solving these issues. He pointed out that the transportation issue in South Miami-Dade directly affected the community and that he would like MDEAT to be more involved in the matter, as well as economic development and job creation. Mr.

Crews noted that he would also like to improve on the amount of assistance to small businesses through with technical, training, and loan/grant assistance.

Mr. Ray noted that he had a lot of passion for MDEAT and felt this passion was misconstrued at times. He pointed out that he wanted to focus increased fund raising efforts; solicitation of grants, rebrand of the agency to create a pipeline for young professionals; and creation of a proprietary fund to supplement the shortfalls. Mr. Ray noted that as a young professional resident coming back to this community, he found it difficult to be recognized as a professional; and had to create his own opportunities. He noted that he had the experience as a senior Trust member and had studied this field as an intern. Mr. Ray said he felt the Trust needed to be reformed in a way that allowed an endowment trust fund for programs such as Teen Court. He stated he believed there were great opportunities, and if he was elected as Chairperson, he would ensure recruit creative and innovative minds to serve on the board as one way to move forward and make the organization second to none when it came to youth programs and entrepreneurship. Mr. Ray stated he was dedicated and that he looked forward to working with the Trust.

Following the collection of the ballots, Chairman Douthit read the results of the election as follows:

Chairperson – Cornell Crews
First Vice Chairperson – Sheldon Edwards
Second Vice Chairperson – LaTonda James

Chairman Douthit congratulated the newly elected Board officers.

VIII. Next meeting:

There being no objection, the next meeting of the MDEAT was set for May 20, 2015 at 3:30 p.m. in the Stephen P. Clark Center, 111 Northwest 1st Street, Miami, FL 33128

Adjournment

Hearing no further business to come before the Trust, the meeting was adjourned at 4:17 p.m.

Chairman Marc Douthit
Miami-Dade Economic Advocacy Trust

**CLERK'S SUMMARY AND OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
BOARD MEETING OF JULY 15, 2015**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the 3rd Floor Conference Room of the Stephen P. Clark building, 111 Northwest 1st Street, on July 15, 2015, at 3:30 p.m., there being present: Chairman Cornell Crews, Mr. Kareem Coney, Mr. Craig Emmanuel, Dr. Steve Gallon III, Ms. Michelle LaPiana, Ms. Charlotte Pittman, Mr. Ruban E. Roberts, Mr. Brian Williams, and Ms. Katrina Wright. (Ms. Althea Harris, Ms. Cheryl Mizell, Mr. Elbert Waters, Mr. LaTonda James and Mr. Sheldon Edwards were late; Dr. Larry D. Capp was absent).

The following staff members were present: Executive Director John Dixon, Ms. Maria de la Portilla, Mr. Jose Gonzalez, Ms. Traci Pollock, Mr. William Simmons, Mr. Ralph McCloud; Assistant County Attorney Terrence Smith and Deputy Clerk Zorana Galner.

Chairman Crews called the meeting to order at 3:37 p.m.

DISCLOSURE OF CONFLICTS OF INTEREST

Chairman Crews apprised Trust members that if they had any conflict of interests with agenda items, members should disclose those conflicts.

QUERY FOR EARLY DEPARTURES

PUBLIC COMMENTS

Chairman Crews inquired whether any member of the public wished to comment on any agenda items; seeing no one come forward, Chairman Crews closed the floor for public comments.

SWEARING IN CEREMONY OF NEW BOARD MEMBERS

Mr. John Dixon, Executive Director, MDEAT read the Oath of Office, swearing in the new Trust members, he asked each member to sign the Oath of Office document and allow the Notary to place her seal on the document.

APPROVAL OF AGENDA

It was moved by Ms. James that today's (7/15) agenda be approved. This motion was seconded by Mr. Coney and upon being put to a vote passed by a vote of 10-0 (Dr. Larry Capp, Ms. Harris, Ms. Mizell and Mr. Edwards were absent).

APPROVAL OF MEETING MINUTES

Ms. Pollock advised the Trust that minutes had not been completed, therefore no approval was needed.

Dr. Gallon inquired about approval of minutes and whether minutes had been approved at a previous meeting.

Assistant County Attorney Terrance Smith responded that there were no minutes to take action on.

Chairman Crews noted that the minutes from June's meeting could be approved at the next meeting.

INTRODUCTION OF MDEAT STAFF MEMBERS

Chairman Crews asked the MDEAT Staff members present at today's meeting to give a brief introduction of themselves and a brief history of their tenure with MDEAT.

Following the Introduction of MDEAT Staff members, Mr. John Dixon, MDEAT Executive Director asked each member present at today's meeting to introduce themselves.

I. Board Action Item(s)

Chairman Crews apprised Trust members that no action items were on today's agenda. He explained that Board Action Items required a vote and most items were concerning expenditures.

II. Information Items

A. New Board Member Requirements

Chairman Crews noted that the New Board Member Requirements were listed in the agenda package as well as a letter from Mr. Dixon, the Executive Director of MDEAT.

Mr. Dixon pointed out that MDEAT staff provided printed agenda packages at each meeting and the packages are sent via e-mail to each Trust member as well. Although staff e-mailed the agenda package, Mr. Dixon stated that very few members printed it to bring to the meeting; he encouraged members to print the agenda package and bring it to the meeting.

Mr. Dixon explained that the Financial Disclosure document was within the agenda package and each member needed to complete it and mail it to the Supervisor of Elections office. He noted a further in depth discussion regarding Teen Court and Housing would be held at the new member orientation session.

Assistant County Attorney Terrence Smith noted clarified that if Trust members did not presently sit on a County Board they did not have to complete the Financial Disclosure Statement because the time had passed; the Financial Disclosure Statement covered the year in which they are actually Board Members, however, suggested that Trust members individually follow up with the Elections Department to make sure they are in compliance.

Chairman Crews asked Traci Pollock to forward all new Trust members a copy of the Strategic Plan. He encouraged new members to thoroughly review the Strategic Plan.

Mr. Dixon pointed out that MDEAT meetings are usually scheduled for the third Wednesday of each month at 3:30, otherwise staff would contact Trust members with any change of date or time of the meeting. Upon receiving e-mails regarding the monthly Trust Board meeting, Mr. Dixon asked that Trust members reply confirming whether they will or will not be in attendance of the meeting; this would assist staff in forecasting if quorum would be achieved at each meeting. Mr. Dixon pointed out that full board membership was 15, 8 of those 15 members were required to achieve quorum.

Mr. George Ray III expressed concern regarding MDEAT not having a Board Secretary to coordinate and communicate with members regarding board business.

Chairman Crews noted the following item be added to today's agenda: Sunshine Law Briefing by Assistant County Attorney (ACA) Terrance Smith.

Hearing concerns from Trust members regarding Sunshine Laws, Assistant County Attorney Smith noted that he wished to apprise the Trust today prior to the scheduled orientation regarding the State of Florida's Sunshine Laws. He noted that the new Trust members were made official as of today's swearing in ceremony, they could potentially unknowingly be in violation of the Sunshine Law. Mr. Smith introduced himself as the legal advisor to the Trust. Mr. Smith noted that the Florida Legislature enacted a law which required all Governmental bodies and boards that are created by the Board of County Commissioners to provide the right of access to governmental proceedings at both the state and local levels. This law applied to any gathering of two or more members of the same board to discuss some matter which will foresee ably come before that board for action. The Sunshine Law requires that meetings of the Boards or Commission must be open to the public, that reasonable notice of such meetings must be given and minutes of the meeting must be taken. Mr. Smith pointed out that staff takes care of the notice of meetings and the Clerk of the Board of County Commissioners' clerks take minutes for each meeting. He noted the most important portion of this law was public participation and opening meetings to the public. Two or more members of the same board could not communicate outside of a publicly noticed meeting regarding matters coming before the board; this constitutes a violation of the Sunshine Law. Mr. Smith disseminated a handout that detailed the Sunshine Law and further pointed out that the Sunshine Law also extended to and were not limited to oral communication, e-mail, and telephone conferences; members were not allowed to participate in meetings by way of telephone conference calls, they had to be physically present. Meetings also had to be accessible to disabled persons; the venue had to be accessible to the disabled, or if a sign language interpreter was needed staff would make provisions. Mr. Smith cautioned members against using the "reply to all" feature when replying to emails from MDEAT staff as this could constitute violating the Sunshine Law because everyone listed on the e-mail is able to see the comments within the reply. E-mail messages could be obtained by members of the public via a records request; Mr. Smith explained that anything created as a result of participation on the Board becomes public records, e-mails (not including personal e-mails) and any documents produced as a result of activities on the Board. Mr. Dixon would designate a records custodian, that person will compile documents if someone requests documents from this Board.

Responding to Mr. Waters' inquiry regarding participating in board meetings via telephone conference calls or video conference, Mr. Smith explained that this was forbidden as it presented a violation of the Sunshine Law. He also pointed out that voting by proxy was forbidden as well.

Mr. Waters inquired if a member could not attend a meeting because he/she was out of town, would that constitute an excused absence.

Assistant County Attorney Smith explained that excused absences did not count against board members; however the Miami-Dade County Section 2-11.36 provided the standard for all county boards, the attendance requirement stated that failure to attend meetings could result in removal of the member by the Board of County Commissioners. If a Board member needs to be excused from a meeting, he noted that in an effort to establish good cause and excuse the absence, the board member should prior to the meeting advise staff of the reason they will be absent.

In closing Assistant County Attorney Smith advised Trust members that if they had any further questions or concerns regarding any portion of the Sunshine Law.

B. 2015 Activity Calendar; Revised July 2015

Chairman Crews informed Trust members that the activity calendar was included in the agenda package. He asked members to review this calendar.

Ms. Harris pointed out that according to the 2015 MDEAT calendar there was no annual Budget Committee Meeting scheduled.

Chairman Crews noted that the Budget Committee meeting was held annually and had been left off of the calendar because the meeting had not been scheduled yet. He further noted that Trust members needed to be appointed to the Budget Committee.

Following inquiries regarding the County's budget versus the MDEAT Budget and formation of an MDEAT Budget Committee, Chairman Crews pointed out that this information would be covered at the New Board Member Orientation Session.

III. Advocacy Items – Committee Updates

A. Economic Development: EDAC Membership Recruitment Campaign

Chairman Crews apprised Trust members that he was the Chairman of the Economic Development Action Committee (EDAC) and noted that he was in the process of recruiting members for the Committee. The EDAC was comprised of nine members and four of the nine seats currently needed to be filled; Chairman Crews noted that the EDAC recruitment announcement went out today (7/15) and would be open until July 20, 2015, and current Trust members could volunteer to sit on the EDAC.

Ms. Pollock informed Trust members to e-mail her if they wished to volunteer to be placed on the EDAC. She asked that members refrain from e-mailing the Chairman regarding this matter.

IV. CHAIRPERSONS REPORT

Chairman Crews noted that he was the newly appointed Chairman and this was his first meeting as Chairman. He encouraged and urged every Trust member to participate and contribute their ideas; he asked Trust members to feel free to point out if something was overlooked. He noted that he and MDEAT staff had begun to discuss a strategy to regain funding that had been allocated to the Beacon Council. Chairman Crews pointed out he wanted to begin fundraising efforts for the Trust and encouraged Trust members to forward any ideas to him.

A. New Board Member Committee Appointments

Chairman Crews noted that a list of the Committees was included in the agenda package and if any Trust members wished to volunteer, forward an e-mail to Traci Pollock. Chairman Crews urged Trust members to volunteer to serve on the committees where they had specific expertise and experience in; however, if Trust members did not volunteer he would proceed to appoint them to the Committees.

V. Executive Director's Report

Mr. Dixon gave a brief update regarding MDEAT's initiatives. He noted the Youth Intern Partnership Initiative (YIPI) program was in its second year. He explained that the YIPI was a job program for youth in the Teen Court program; and noted the Teen Court budget funded the job program in conjunction with local employers to hire youth. Mr. Dixon explained that Teen Court funds could only be spent on Teen Court Youth and Teen Court activities. He pointed out that last year 24% of the youth maintained ongoing employment after the 46 week program. Mr. Dixon stated Teen Court would be holding a training conference as well as a Mock Trial; and the conference in the past has included approximately 250 students from all over Miami-Dade County. Mr. Dixon apprised Trust members that in the past they had hosted a Black Male Mental Health Conference at the African American Heritage Center which was attended by Social Workers and Mental Health workers as well as an incredible turn out of attendees to discuss mental health issues which affected Black males. Mr. Dixon noted that he hoped to host this event again in October 2015.

Responding to Mr. Coney's inquiry regarding what events or initiatives MDEAT had to promote education equality and students continuing education, Mr. McCloud noted that Teen Court had an array of educational workshops which were designed to prepare them for a career. He, also, noted that technology was a growing interest area therefore partners were aligned in the public and private sector to provide workshop and placement for the students.

In addition to Mr. McCloud's comments, Mr. Dixon noted that MDEAT had participated in and funded a program called Black Girls Code; a program which introduced young black women to coding.

Following further discussion regarding Teen Court and YIPI, Mr. Dixon explained that most of the youth were in the Teen Court program because they volunteered, others were there because they were juvenile offenders. He pointed out most of these students wanted to pursue a career in the Law Enforcement, or to be a Judge or an Attorney; it was Teen Court's effort to expose these youths to these and other job opportunities.

Chairman Crews challenged staff to create a matrix system to keep track of MDEAT programs, participation and how these programs assisted the youth that took part in them. He pointed out that advocacy was very important and he wanted to see the Trust involved in everything that encompassed the Black Community. Chairman Crews also noted that he wanted to develop an Advocacy Committee as well, in an effort to determine what MDEAT should advocate for and who MDEAT should advocate with.

Mr. Roberts requested the history of how the former Metro Miami Action Plan (MAAP) was started, funding and the structure of the program.

Chairman Crews responded to Mr. Roberts' inquiry noting that the history of the program was a part of the Strategic plan and urged Trust members not to refer to MDEAT as MMAP as the Board had distanced itself from the prior problematic MMAP branding and rebranded itself as the Miami-Dade Economic Advocacy Trust.

Adjournment

Hearing no further business to come before the Trust, the meeting was adjourned at 5:31 p.m.

**Chairman Cornell Crews
Miami-Dade Economic Advocacy Trust**

**CLERK'S SUMMARY AND OFFICIAL MINUTES
MIAMI-DADE ECONOMIC ADVOCACY TRUST
BOARD MEETING OF AUGUST 19, 2015**

The Miami-Dade Economic Advocacy Trust (MDEAT) convened its meeting in the 2nd Floor Conference Room of the Stephen P. Clark Building, 111 Northwest 1st Street, on August 19, 2015, at 3:30 p.m., there being present: Chairman Cornell Crews, Dr. Larry D. Capp, Mr. Kareem Coney, Mr. Sheldon Edwards, Mr. Craig Emmanuel, Dr. Steve Gallon III, Ms. LaTonda James, Ms. Charlotte Pittman, Mr. Elbert Waters, and Ms. Katrina Wright. (Ms. Althea Harris was late; Ms. Michelle LaPiana, Ms. Cheryl Mizell, Mr. Ruban E. Roberts and Mr. Brian Williams were absent).

The following staff members were present: Executive Director John Dixon, Mr. Eric Johnson, Mr. Jose Gonzalez, Ms. Traci Pollock, Mr. William Simmons; Assistant County Attorney Terrence Smith and Deputy Clerk Zorana Gainer.

Chairman Crews called the meeting to order at 3:43 p.m.

Mr. Dixon noted that Ms. Mizell, Mr. Roberts and Mr. Brian Williams would be absent from today's (8/19) meeting and asked that these members be recorded as excused.

DISCLOSURE OF CONFLICTS OF INTEREST

QUERY FOR EARLY DEPARTURES

Mr. Edwards, Mr. Waters and Dr. Capp noted they would depart today's (8/19) meeting early.

PUBLIC COMMENTS

APPROVAL OF AGENDA

It was moved by Dr. Capp to approve today's agenda. This motion was seconded by Ms. Wright and upon being put to a vote, passed by a vote of 10-0 (Ms. Harris, Ms. LaPiana, Ms. Mizell, Mr. Roberts and Mr. Williams were absent).

Mr. Dixon indicated that he wanted to add the Code of Conduct to today's agenda.

Chairman Crews asked that the Code of Conduct be added under the Chairpersons Report section of the agenda.

It was moved by Dr. Larry Capp to add the Code of Conduct to today's (8/19) agenda. This motion was seconded by Ms. Katrina Harris and upon being put to a vote, passed by a vote of 10-0 (Ms. Harris, Ms. LaPiana, Mr. Mizell, Mr. Roberts and Mr. Williams were absent).

APPROVAL OF MEETING MINUTES

Dr. Gallon inquired about meeting minutes from prior meetings; he expressed concern regarding the minutes not being prepared.

Mr. Dixon apprised the Board that minutes are taken by the Clerk's office, however sometimes minutes were not received by the following meeting.

Mr. Waters inquired whether they could receive an abbreviated summary regarding the topics of discussion during the meetings held.

Assistant County Attorney Smith explained that the ordinance required that a Clerk attend MDEAT meetings due to the Sunshine Law; however traditionally advisory boards have a staff member to take minutes at their meetings. He further explained that the Clerk of the Board of County Commissioners priority was the BCC and the Clerk would prepare a summary of what took place at the meeting but not a verbatim summary. He encouraged staff to volunteer to take notes at the next meeting and create a summary regarding what took place at the meeting.

I. BOARD ACTION ITEM

A. SAILBOAT COVE WRITE-OFF

Mr. Dixon gave a brief history regarding Sailboat Cove. He explained the intent of this item was to obtain the Trust acknowledgement and approval for the actual official write-off by Miami-Dade County Finance Department of a \$1 million loan to Sailboat Cove Ventures, LLC by the Metro-Miami Action Plan (MMAP) Trust, now known as Miami Dade Economic Advocacy Trust (MDEAT).

Dr. Gallon expressed concern regarding taking action on a write off from Fiscal Year 2011-2012 and pointed out that the record would reflect that this Trust wrote off \$1 million; he inquired whether or not there was a lien once this loan went into default and had MDEAT taken any action to uphold the lien on the defaulted amount.

With regards to Dr. Gallon's inquiries, Mr. Eric Johnson explained write-off procedures in detail and pointed out that it was mandatory that the Trust approved this write-off.

Following further questions and concerns from the Trust regarding the amount of the write-off and whether any action was taken regarding the default, Assistant County Attorney Smith explained that during the foreclosure action, court action had been taken and a settlement was made and approved by the Trust; the principle mortgage holder was granted title and eventually sold the property.

In response to Mr. Waters' concerns regarding public perception of MDEAT writing off \$1 million and whether this would become detrimental to the agency's budget moving forward, Mr. Dixon replied that the receivables to expense write-off for bookkeeping purposes had already occurred therefore had no adverse effect to MDEAT current Documentary Surtax funds or balance. He reiterated this write-off had no impact on the current budget.

Chairman Crews concurred with Mr. Waters' comments regarding public perception however, noted that this had to be done.

Assistant County Attorney Smith explained that this item was before the board as they had been delegated certain authority that was traditionally handled by the Board of County Commissioners (BCC). He further explained that normally the Finance Department would prepare an item for write-offs, submit it to the BCC and the item would be approved. He noted in an effort to close out the books for the County action needed to be taken on this item.

Dr. Gallon expressed his concern regarding taking action on and executing an item that should have been executed in 2010. He pointed out that he felt there was not sufficient information regarding due diligence on the foregoing item.

Following Dr. Gallon's comments Assistant County Attorney Smith apprised Trust members that they could amend the foregoing item to include any documentation they wished and vote upon the item as amended once the information was reviewed by Trust members.

Dr. Gallon suggested the following amendment, that the foregoing agenda item reflects due diligence conducted by MDEAT staff, the position that was taken regarding the \$100,000 that was received.

Mr. Waters suggested adding to the amendment a chronology of all actions relating to the Sailboat Cove write-off.

Dr. Gallon further expressed his concern regarding taking action on an incomplete document and requested that staff returns with the information regarding what occurred with the Sailboat Cove write-off.

Mr. Waters inquired whether it was possible to table the foregoing proposed agenda item in an effort to give each board member an opportunity to receive the new information and review the information regarding the Sailboat Cove write-off and be prepared to take action at the next board meeting.

It was moved by Dr. Gallon to table the foregoing agenda item and request staff to prepare all relevant information regarding the history and a chronology of the action on this item and present it at the next Trust meeting. This motion was seconded by Mr. Waters and upon being put to a vote, passed by a vote of 11-0 (Ms. LaPiana, Ms. Mizell, Mr. Roberts and Mr. Williams were absent).

Mr. George Ray III (past Trust member) requested to speak as a member of the public regarding his removal from the Trust. He expressed concern regarding the letter he received regarding not being re-appointed to the Trust and stated that the letter did not show any authority to remove him from this Trust.

Responding to Mr. Ray's comments Chairman Crews indicated that Mr. Ray had arrived to the meeting well after the reasonable opportunity was given for members of the public to express their concerns; he asked that Mr. Ray conduct himself accordingly and appropriately.

Subsequently, upon the request of Dr. Gallon, Chairman Crews explained that Mr. Ray was no longer a Trust member. He further explained that after the previous Trust meeting, he discussed this matter with Mr. Ray and a letter had been forwarded regarding him not being re-appointed to the Trust. Chairman Crews pointed out that Mr. Ray was able to attend the meeting as a member of the public and place his comments on the record during the opening of public comments; however Mr. Ray arrived late and had missed the appropriate time to be heard as a member of the public. Chairman Crews also indicated that Mr. Ray's behavior was inappropriate.

Assistant County Attorney Smith explained that Trust members were volunteers and it was at the discretion of the BCC to appoint members to this Board. Mr. Smith noted that Mr. Ray's term had expired, the BCC took action to appoint members to this Board to fill all 15 seats and Mr. Ray was not re-appointed to the Trust.

B. CODE OF CONDUCT

Chairman Crews noted that a copy the Code of Conduct was issued at the orientation session and was e-mailed to each Trust member as well.

It was moved by Dr. Capp to approve the Code of Conduct. This motion was seconded by Mr. Edwards, and upon being put to a vote passed by a vote of 11-0 (Ms. LaPiana, Ms. Mizell, Mr. Ruben Roberts and Mr. Williams were absent).

II. INFORMATION ITEM

A. New Board Member Orientation Session: Part II

Mr. Emmanuel requested that the Orientation Session be held at the end of the meeting in an effort to allow the Trust members that had to make an early departure to vote upon any further action items and to hear/receive the remaining reports and updates listed on today's agenda.

III. Advocacy Items – Committee Updates

A. EDAC Update

Mr. Dixon noted on September 18, 2015 the Economic Summit will be held at Miami-Dade College's Wolfson Campus. He noted each Trust member will receive an e-mail with the details of the summit. He noted the summit included giving an update on the achievements that the agency had accomplished over the past year along with its partners; also Targeted Urban Areas (TUA) presentations among development projects and entities throughout Miami-Dade County; and a Community Roundtable, where leaders and the community will discuss youth, economic development and housing.

Mr. Dixon apprised Trust members that of the continuation of the Business Breakfast Series, noting that last year MDEAT had created a Memorandum of Understanding (MOU) with the Small Business Administration (SBA) in which small business owners within TUAs were informed regarding loan opportunities and how to grow their businesses. Mr. Dixon noted that the North Central Coalition asked MDEAT to host a business breakfast regarding growing economic development in the North Central area; the Business Breakfast took place in June and these organizations wanted to present their priorities to the Deputy Mayor. Mr. Dixon pointed out that his concern was whether these organizations all had the same priorities before discussing them with the Deputy Mayor. He stated that MDEAT served as a conduit to organize these groups. The next portion of this series will be held on September 2, 2015 at the Arcola Lakes Library and individuals from the aforementioned organizations will serve as a steering committee to seek the common priorities.

V. EXECUTIVE DIRECTOR'S REPORT

VI. DEPARTMENTAL MONTHLY REPORTS

Mr. Dixon advised the Trust that the agenda package usually contained a copy of the monthly reports however, he apologized that there was not an agenda package available for this meeting and staff would give a brief update of the reports.

Mr. Jose Gonzalez noted that the BCC's First Budget Hearing would be held on Thursday, September 3rd 2015 at 5:01 p.m. and the Second Budget Hearing was scheduled to be held on Thursday, September 17th, 2015 also at 5:01 p.m. Mr. Gonzalez provided an overview of MDEAT's budget.

Following comments regarding the budget, Dr. Gallon stated that upon reviewing an outline of the budget, he noticed several line items in the red; he suggested having an oral financial report at each Trust meeting and it should reflect cash flow and expenditures.

Chairman Crews informed Dr. Gallon that monthly budget reports were presented at each Trust meeting, however there was not one included with today's agenda package due to the length of the orientation presentation time.

Ms. James gave an update regarding the Youth Attorney Training and Conference. She noted the YAC Committee had hosted approximately 140 youth at the annual Youth Attorney Training and Conference. Ms. James urged Trust members to support and attend events in the future.

ADJOURNMENT

Hearing no further business to come before the Trust, the meeting was adjourned at 4:54 p.m.

Chairman Cornell Crews
Miami-Dade Economic Advocacy Trust

ACTION ITEM I A
SAILBOAT COVE WRITE-OFF



MIAMI-DADE ECONOMIC ADVOCACY TRUST MEMORANDUM OF APPROVAL

TO: Miami-Dade Economic Advocacy Trust Board Members
FROM: John Dixon, Executive Director
DATE: August 14, 2015
SUBJECT: Sailboat Cove Ventures, LLC Write-off

PURPOSE OF ITEM

This request is to obtain MDEAT Board acknowledgement and approval for the actual official write-off by Miami-Dade County Finance Department of a one million dollar (\$1MM) loan to Sailboat Cove Ventures, LLC by Metro-Miami Action Plan Trust (MMAP), nka Miami-Dade Economic Advocacy Trust (MDEAT).

BACKGROUND

- The aforementioned loan closed on September 30, 2005 with the mortgage (security instrument) being recorded on November 9, 2005. Interest only payments were required with no principal balance payments during the loan term.
- Quarterly interest payments of \$7,500.00 (3% of principal balance, payable quarterly) were made through September 30, 2008, and additional interest payments made until March 2009. Initial closing fees were also paid along with a \$5,000.00 extension fee in October 2007.
- MMAP sent a "Notice of Default" in October 2008, with Mercantil Commercebank (the 1st mortgage holder with construction loans totaling \$11,565,159.00), then MMAP filing default complaints in March and April 2009 respectively.
- Mercantil Commercebank filed a foreclosure action on June 9, 2009, the "Final Summary Judgment of Foreclosure" was issued August 26, 2010 and the "Certificate of Title" was issued to Mercantil Commercebank on November 10, 2010 (recorded November 24, 2010).
- Mercantil Commercebank has since sold the property to another developer with new/continued construction and sales occurring.

FISCAL IMPACT TO AGENCY

The receivables to expense write-off for bookkeeping purposes has already occurred so there is no adverse effect to MDEAT current Documentary Surtax funds or balance. Official MDEAT Board write-off approval is required to "close the books" on this transaction.

RECOMMENDATION

It is recommended that the MDEAT Board approve the write-off request of a one million dollar (\$1MM) loan to Sailboat Cove Ventures, LLC by Metro-Miami Action Plan Trust (MMAP), nka Miami-Dade Economic Advocacy Trust (MDEAT).



MEMORANDUM

To: John Dixon, MDEAT Executive Director
From: Eric Johnson, HAP Administrator
Subject: Sailboat Cove Ventures, LLC

-
- The MMAP loan to Sailboat Cove Ventures, LLC for One Million Dollars (\$1MM) closed on September 30, 2005 and originally matured on October 1, 2007. A 12-month extension was granted which then matured on October 1, 2008.
 - MMAP collected \$25,000 in loan fees, \$95,000+ in interest income and a \$5,000 extension fee in October 2007.
 - A "Mortgage and Security Instrument" (for the MMAP loan) was recorded on November 9, 2005.
 - Commercebank, NA nka Mercantil Commercebank had superior lien construction loans totaling \$11,565,159. Their mortgage, including "Assignment of Leases and Rents" and inclusion of personal guarantors was recorded on January 13, 2006.
 - An executed mortgage and security subordination agreement from MMAP to Commercebank, NA was recorded on January 17, 2006.
 - MMAP sent "Notice of Default" in October 2008 after extension of original loan matured.
 - Several meetings occurred between November 2008 and February 2009 in attempts to negotiate loan terms for (principal & interest) payback of Commercebank and MMAP ("the lenders") loans.
 - At a February 20, 2009 meeting, the lenders were informed that the general contractor (GC's) license associated with construction permits with the City of Opa Locka (also known as the project qualifier) had been removed without any notice or consent by the lenders, thereby effectively halting any possible project construction.
 - In late May 2009, Mercantil Commercebank filed a "Complaint To Enforce Unlimited Guaranties" against Sailboat Cove Principals and Guarantors.
 - Mercantil Commercebank filed a foreclosure action on June 20, 2009. As a subordinate lien holder, MMAP is name as a defendant. This is customary in a foreclosure action. A copy of the foreclosure complaint was forwarded by MDEAT staff to County Attorneys Terrence Smith and Thomas Robertson.

- Miami Dade County Assistant County Attorney, Thomas H. Robertson has filed an answer to the Mercantil Commercebank foreclosure action on MDEAT/MMAP's behalf on July 23, 2009.
- In late August or early September, 2009 the court placed the project in receivership, with UDG, III, LLC being appointed as entity overseeing the project until filings and proceedings were concluded.
- The "*Final Summary Judgment of Foreclosure*" was issued August 26, 2010 and the "Certificate of Title" was issued to Mercantil Commercebank on November 10, 2010 (recorded November 24, 2010).
- Mercantil Commercebank has since sold the property to another developer with new/ continued construction and sales occurring.



MEMORANDUM

To: John Dixon, MDEAT Executive Director
From: Eric Johnson, HAP Administrator
Subject: Sailboat Cove Ventures, LLC

Regarding email from Ruben Roberts dated Sunday, August 16, 2015

Q1: Who are the principals on this project and what are the names of all parties involved?

- Mercantil Commercebank, N.A. fka (formally known as) Commercebank, N.A. – 1st mortgage holder
- Metro-Miami Action Plan Trust (MMAP), nka (now known as) Miami-Dade Economic Advocacy Trust – Subordinate mortgage/lien holder
- Sailboat Cove Ventures, LLC – Registered Agent, Marcelo Ali – Managing Members, Fortex Construction, Inc. and Wisco Ventures, LLC / Foreclosure Attorney, Shutts & Bowen
 - Fortex Construction Registered Agent and Director, Marcelo Ali, GC, Jose Perez De Corcho with Manager, Grace Ali
 - Wisco Ventures, LLC – Registered Agent, Reinaldo Castellanos, Esq.

Q2: What was the purpose of the project?

- The project purpose was to assist in the providing of affordably priced housing units to low-to-moderate income (LMI) first-time homebuyers at a time when inventory was very low, housing prices were skyrocketing on a monthly basis and LMI borrowers were being priced-out of the home buying market. ALSO, the project was to provide (and did provide) fee and interest income as a means of “alternative revenue generation”.

Q3: How does the write-off effect MDEATs bottom line and how much of the loan was MDEAT able to recoup?

- This does not affect the MDEAT bottom line or MDEAT Housing bottom. This loan was expensed (i.e., moved from a receivable to an expensed item) back around the end of fiscal year 2010-11 (or early FY2011-12).
- None of the principal loan was recouped (i.e., collected or paid back). As the MOA states, it was an interest only loan and went into collection, then foreclosure before principal payments arrangements could be made.

Q4: What systems are in place to protect us from these types of loan defaults going forward?

- We no longer make loans of this nature/type. Any future consideration would require full vetting with feasibility and analysis criteria provided to an action committee and County Attorney, then full MDEAT Board determination of procedures and protocol.

ACTION ITEM I B
CHILDREN'S TRUST GRANT



**MIAMI-DADE ECONOMIC ADVOCACY TRUST
MEMORANDUM OF APPROVAL**

TO: Miami-Dade Economic Advocacy Trust Board of Directors
FROM: John Dixon, Executive Director
DATE: September 16, 2015
SUBJECT: Children's Trust Grant Award

PURPOSE

This request is to obtain Miami-Dade Economic Advocacy Trust (MDEAT) Board acknowledgement and approval for MDEAT to enter into a collaboration to receive a grant from The Children's Trust, to conduct the Second Annual Black Male Youth Mental Health Conference. The Children's Trust Board approved an amount not to exceed \$19,967.00 at its meeting on September 10, 2015, that can be dispersed after October 1, 2015. The grant award of \$19,967.00 includes a cash match of \$3,000.00 from MDEAT, and an in-kind match of \$6,170.00. The in-kind match represents the value of staff time allocated for work on the conference series. The agency's local match is from Miami-Dade County Teen Court funds.

BACKGROUND

- In 2014, MDEAT implemented the first Black Male Mental Health Conference Series on April 18 at the African Heritage Cultural Arts Center along with regional community forums on May 13 and 15, at the North and South Dade Regional libraries, respectively. More than 350 attendees participated in the conference and forums.
- The conference is scheduled for November 6, 2015, at the Little Haiti Cultural Arts Center. It is a full-day conference expected to host more than 150 mental health providers, educators, and leaders from agencies and organizations to promote the utilization of best practices and community-generated strategies for working effectively with Black male youth and their families. The conference will include presentations and discussions to stimulate ideas that will lead to effective solutions and policy changes to foster a better relationship between law enforcement and the community.
- Two follow-up forums are scheduled to strategize the creation of legislation that advocates for the better treatment of Black males to avoid over indexing in the criminal justice system, and to improve parental access to effective and culturally competent service providers. MDEAT will host a forum at the North Dade Regional Library on December 9, 2015, and the South Dade Regional Library on December 10, 2015. Both forums will occur from 5:30 p.m. to 7:45 p.m.

RECOMMENDATION

It is recommended that the MDEAT's Board approve the collaboration with The Children's Trust and the grant award of \$19,967.00. The resolution will need to be approved by the Board of County Commissioners. Staff will also begin to identify resources in the amount of \$6,500.00 to offset the projected amount of \$ 2,000.00 allocated for 200 box lunches for the conference. \$4,500.00 of this amount is allocated for speaker honorariums, including an allotment of \$1,000.00 each for three of the conference speakers. An honorarium of \$1,500 will be paid to the forum keynote speaker, who will speak at both of the forums.

INFORMATION ITEM I A

NEW BOARD MEMBER ORIENTATION SESSION PART II

(PLEASE REFER TO THE ORIENTATION MANUAL PROVIDED ON JULY 25, 2015)

Departmental Monthly Reports

V. A

Fiscal Report

MDEAT

Miami-Dade Economic
Advocacy Trust 

Working Together for Economic Change

FISCAL REPORT

FISCAL YEAR 2014/15
As of August 30, 2015

Special Note:
As historically performed, budget adjustments occur at the end of the fiscal year.

MIAMI-DADE ECONOMIC ADVOCACY TRUST**ADMINISTRATION (G.F.)****FISCAL MANAGEMENT REPORT FY 14/15**

As of August 30, 2015

Subobject Description	Budget	Actual	Balance
GENERAL FUND	258,000	0	258,000
INTERDEPARTMENTAL TRANSFERS	490,000	0	490,000
REVENUE TOTAL	748,000	0	748,000
110 SALARIES	466,000	440,826	25,174
1010 FRINGES	171,000	158,499	12,501
23210 GENERAL LIABILITY	5,100	5,123	-23
24571 P.C. MAINT	4,000	4,518	-518
25330 COPY MACHINE RENTAL	6,000	6,401	-401
26050 GSA PRINTING & REPRODUCTION	13,000	9,739	3,261
26110 DATA PROCESSING	2,200	2,260	-60
26613 CLERK-RECORDS STORAGE		105	-105
31010 TELEPHONE-REGULAR	5,500	6,130	-630
31011 TELEPHONE-LONG DISTANCE	400	308	92
31015 CELLULAR PHONE SERVICES	900	946	-46
31110 PUBLICATIONS	300		300
31210 TRAVEL EXPENSE-U.S	2,000		2,000
31215 TRAVEL EXPENSE-PCA	1,000		1,000
31310 AUTO EXPENSE-REIMBURSEMENTS		55	-55
31320 PARKING REIMBURSEMENTS	700	720	-20
31402 NEWSPAPER ADVERTISEMENT	17,000	9,321	7,679
31408 RADIO ADVERTISING	14,000	2,095	11,905
31420 SPONSORSHIPS/MARKETING	17,000	9,309	7,691
31510 OUTSIDE PRINTING	2,000	2,000	0
31520 GRAPHIC SERVICES	1,500	1,452	48
31611 POSTAGE-REGULAR MAIL	200	300	-100
31910 PETTY CASH EXPENDITURES	500	469	31
32010 INSERVICE TRAINING	500		500
33050 OTHER GENERAL OPERATING		25	-25
43231 COMMUNICATION EQUIPMENT		60	-60
47010 OFFICE SUPPLIES/OUTSIDE VENDOR	500	394	106
47011 GSA CENTRAL SERVICES	4,000	2,839	1,161
49310 CLOTHING AND UNIFORMS	500		500
60620 GRANTS TO OTHERS	10,000		10,000
95021 COMPUTER EQUIPMENT	2,200	124	2,076
EXPENDITURE TOTAL	748,000	664,018	83,982

MIAMI-DADE ECONOMIC ADVOCACY TRUST

ECONOMIC DEVELOPMENT (G.F.)

FISCAL MANAGEMENT REPORT FY 14/15

As of August 30, 2015

Subject Description	Budget	Actual	Balance
GENERAL FUND	251,000	-	251,000
REVENUE TOTAL	251,000	-	251,000
110 SALARIES	75,000	62,698	17,941
1010 FRINGES	21,000	17,118	5,464
21110 MANAGEMENT SERVICES	20,000	12,918	7,082
60620 GRANTS TO OTHERS	135,000	26,961	124,040
EXPENDITURE TOTAL	251,000	119,695	131,305

MIAMI-DADE ECONOMIC ADVOCACY TRUST
HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)

FISCAL MANAGEMENT REPORT FY 14/15

As of August 30, 2015

Subobject Description	Budget	Actual	Balance
R31900 OTHER TAXES	3,400,000	2,890,460	509,540
R36100 INTEREST EARNINGS	3,000	4,657	(1,657)
R36900 OTHER MISCELLANEOUS	-	262,979	(262,979)
R38900 ROLLOVER	1,986,000	2,304,742	(318,742)
REVENUE TOTAL	5,389,000	5,462,838	(73,838)
00110 SALARIES	169,000	177,592	(8,592)
01010 FRINGES	56,000	47,793	8,207
26050 GSA PRINTING & REPRODUCTION	1,000	900	100
26616 RECORDING FEES	500	540	(40)
31510 OUTSIDE PRINTING	-	468	(468)
32010 INSERVICE TRAINING	800	-	800
33050 OTHER GENERAL OPERATING	-	117	(117)
47011 GSA CENTRAL SERVICES	400	853	(453)
57000 INTRAFUND TRANSFER	340,000	-	340,000
60620 HAP PROGRAM	4,821,300	2,337,776	2,483,524
EXPENDITURE TOTAL	5,389,000	2,566,039	2,822,961

MIAMI-DADE ECONOMIC ADVOCACY TRUST

TEEN COURT

FISCAL MANAGEMENT REPORT FY 14/15

As of August 30, 2015

Subobject Description	Budget	Actual	Balance
R35900 OTHER FINES AND/OR	1,245,000	739,194	505,806
CARRYOVER	309,000	413,705	-104,705
R36100 INTEREST EARNINGS	1,000	685	315
REVENUE TOTAL	1,555,000	1,080,847	474,153
00110 SALARIES	750,000	520,711	229,289
01010 FRINGES	206,000	147,477	58,523
21110 MANAGEMENT SERVICE		9,923	-9,923
22310 SECURITY SERVICES	15,500	18,041	-2,541
22350 BOTTLED WATER & CH	100		100
24130 MAINT & REPAIR:OFF	2,000		2,000
25210 PASSENGER VEHICLES		64	-64
25330 COPY MACHINE RENTAL	2,900		2,900
25511 PAYMENTS TO LESSOR	12,800		12,800
26028 GSA SERVICE TICKET	300		300
26032 GSA AFT. HOUR CHRGS	4,000	12,670	-8,670
26050 GSA PRINTING & REPRODUCTION	6,500	9,271	-2,771
26051 GSA POSTAGE	200	621	-421
26052 GSA WAREHOUSE TRANSFER		220	-220
26062 FM LT EQ MILEAGE	2,800	2,637	163
26066 FM LT EQ LABOR		73	-73
26068 FM ACC/ABU/MOD		37	-37
26077 FM-POOL VEHICLE HOURS	5,500	2,510	2,990
31210 TRAVEL EXPENSE-U.S	1,200	673	527
31220 REGISTRATION FEES	400	330	70
31402 NEWSPAPER ADVERTISEMENT	4,000		4,000
31420 SPONSORSHIPS/MARKETING	3,000		3,000
31510 OUTSIDE PRINTING	600		600
31611 POSTAGE-REGULAR MAIL	300		300
32010 INSERVICE TRAINING		85	-85
33016 EMPLOYMENT PROCESSING		762	-762
33050 OTHER GENERAL OPERATING		25	-25
34010 CONTINGENCY RESERVE	29,000		29,000
41016 GASOLINE-UNLEADED		57	-57
47011 GSA CENTRAL SERVICES	2,200	3,755	-1,555
57000 INTRAFUND TRANSFER	150,000		150,000
60220 TRANSPORTATION	6,000	1,270	4,730
60620 GRANTS TO OTHERS	349,700	34,484	315,216
EXPENDITURE TOTAL	1,555,000	765,696	789,304

Departmental Monthly Reports

V. B

Housing Unit Report



Homeownership Assistance Program

AUGUST 2015

HOUSING OUTREACH & ADVOCACY REPORT

During the period from August 1, 2015, through August 31, 2015, Fifty-Four (54) HAP loan applications were submitted totaling \$8,761,913 in first mortgages with a \$9,188,095 aggregate purchase price. There were \$156,500 in Miami-Dade County and other (non-county) administered Down-payment Assistance Program (DAP/ DPA) funds associated with those loans.

During the same period from August 1, 2015, through August 31, 2015, Fifty (50) families purchased homes using \$300,650 in HAP funds. These loans generated \$8,177,989 in first mortgages with an \$8,571,178 aggregate purchase price. There were \$150,000 in Miami-Dade County assistance program funds leveraged with these loans with \$28,500 in non-county DAP/DPA funded mortgages linked to these first-time homebuyer closings.

HAP loans have thereby increased this year's county property tax roll by an estimated \$100,000 in August 2015 based on an average tax bill of \$2,000 (*see August 2015 Production Report for statistical details*).

HAP TRAINING SEMINARS AND FUNDING

HAP Certification and Down-payment Assistance Programs (DAP/DPA) Training Workshops detail the HAP operation along with a general overview of DAP/DPA funding sources, timeframes, set-up and possible usage. Signed Agreements are required for individuals seeking HAP participation along with affiliated company licensing information for monitoring and tracking purposes. The next HAP Certification Workshop is now targeted for early October.

HAP lender/loan officer and closing agent recertification workshops are now completed, participation lists are being compiled, and revisions to HAP participation and certification guidelines and procedures along with form updates are being finalized. Due to regulatory changes that go into effect on October 1, 2015 there will be additional revisions and changes which magnitude are not fully known or determined at this time. Reassessment will begin in conjunction with lender and title agent changes beginning October 1st.



MDEAT receives eight percent (8.00%) of the Documentary Surtax Funds sent to Miami-Dade County on a monthly basis. The amount received fluctuates monthly. HAP funded loans through the first ten months of fiscal year (FY) 2014-15 total more than \$2.3MM with 384 funded loans for fiscal year-to-date. Projected revenue for FY2014-15 is about \$3.4MM.

HOMEOWNERSHIP ASSISTANCE PROGRAM SPECIAL INITIATIVES

There was a final meeting of the 203(k) planning committee. Participation parameters have been finalized as is the procedural duties. All that remains now are the guide and manual for this pilot. Rollout by end of 2014-15 fiscal year is now anticipated.

HOMEOWNERSHIP EDUCATION – OUTREACH – ADVOCACY

Presenter at the Experts Resource Center First-Time Homebuyer Education Workshop: The workshop was held at the Betty T. Ferguson Center, 3000 N. W. 199 Street, Miami Gardens, FL 33056 on August 8, 2015. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Down-payment Assistance Programs (DAP/DPA) and how they integrate into the mortgage process. Presentations were made to both English and Spanish sessions. Approximately 70 South Florida residents attended the two workshops.

Presenter at the Trinity Empowerment Consortium First-Time Homebuyer Education Workshop. The workshop was held at the Goulds Recreation Center on SW 216th Street on August 15, 2015. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Down-payment Assistance Programs (DAP/ DPA) and how they integrate into the mortgage process. The presentation was made for both their English and Spanish sessions. Approximately 50 Miami-Dade residents attended the two workshops.

MDEAT's Housing Programs & Outreach Administrator presents at an average of two-five first-time homebuyer education workshops and/or affordable housing advocacy and outreach events each month. Through these presentations alone, **MDEAT Housing reaches and interacts with at least 800 to more than 1000 Miami-Dade County and South Florida residents annually.**

All these agencies are located in TUAs (Opa-locka – Miami Gardens – Goulds – Homestead – Florida City) and while workshop participants cannot be pre-determined or dictated, more than half the participants observed at the forenamed agency workshops represent MDEAT's primary target population.

MIAMI-DADE ECONOMIC ADVOCACY TRUST HOMEOWNERSHIP ASSISTANCE PROGRAM August 2015 Production Report		MDEAT HAP <small>Homeownership Assistance Program</small>
General Statistics	August 2015	Fiscal YTD August 2015
Total Applicants (Applications Processed)	54	473
Total Purchase Price	\$9,188,095.00	\$80,336,148.00
Total Amount in First Mortgages	\$8,761,913.00	\$73,694,870.00
Total Miami-Dade County & Non-County Subsidies	\$156,500.00	\$2,952,522.00
Total HAP Loans Funded	50	384
Total \$ Amount of HAP Funding	\$300,650.00	\$2,317,021.00
Total Purchase Price (funded)	\$8,571,178.00	\$63,780,254.00
Average Sales Price (funded)	\$171,423.56	\$166,094.41
Total Amount in 1st Mortgages (funded)	\$8,177,989.00	\$59,143,156.00
Average 1st Mortgage (funded)	\$163,559.78	\$154,018.64
Total Amount of Other MDC Funding (leveraging)	\$150,000.00	\$2,077,000.00
Total Amount of Non-MDC Subsidy Loans (leveraging)	\$28,500.00	\$730,472.00
Estimated Increase to Tax Base	\$100,000.00	\$768,000.00
* Based on annual taxes of \$2000/yr.	Ave. HAP Ln Amt. YTD=	\$6,033.91
	Ave. HAP Ln Amt.Aug.-15=	\$6,013.00
Head of Household		
Female	24	150
Male	26	234
Total	50	384
Ethnicity		
Black	13	74
Hispanic	37	295
White	0	13
Other	0	2
Total	50	384
Median Income Level		
Very Low	1	30
Low	24	179
Median	9	92
Median Moderate	16	83
Total	50	384
Commission District		
District 1 - Barbara Jordan	11	80
District 2 - Jean Monestime	0	17
District 3 - Audrey Edmonson	1	11
District 4 - Sally A. Heyman	0	0
District 5 - Bruno A. Barreiro	0	1
District 6 - Rebeca Sosa	1	6
District 7 - Xavier L. Suarez	0	2
District 8 - Daniella Levine Cava	18	135
District 9 - Dennis C. Moss	14	91
District 10 - Javier D. Souto	1	11
District 11 - Juan C. Zapata	1	8
District 12 - Jose "Pepe" Diaz	2	11
District 13 - Esteban Bovo Jr.	1	11
Total	50	384

Departmental Monthly Reports

V. C

Teen Court/Youth Services Report

Memorandum



MIAMI-DADE ECONOMIC ADVOCACY TRUST TEEN COURT REPORT

To: Miami-Dade Economic Advocacy Trust (MDEAT) Board
From: John Dixon, Executive Director
Date: September 16, 2015
Subject: Comprehensive Teen Court Report for August 2015

PURPOSE OF ITEM

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board, of Miami-Dade County Teen Court (M-DCTC) performance and activities for the month of August.

BACKGROUND INFORMATION

Program Activities

August 10-11, 2015: Teen Court presented the Annual Youth Legal Education Summit 2015 before an audience of 120 youth and adult participants. The event was held at the University of Miami Student Center and School of Law. The 2-day event attracted a wide array of youth representing student court, teen court and Miami-Dade County Youth Commission. This year's program combined law related education workshops and forums discussing gang awareness, mental health, and improving communication with police.

The second day of the summit was highlighted by a mock trial competition. Miami Gardens Mayor Oliver Gilbert, III Esq. served as the presiding judge during the spirited competition for best case presentation. The development of public policy recommendations for consideration by the Board of County Commission was facilitated by Youth Commissioners representing various districts. The University of Miami School of Law provided their moot courtroom as the site for the trials.

Eli Castro, nationally renowned actor, writer, comedian and attorney provided the program's opening charge, and helped set the tone for this high-spirited event. Guest presenters included attorneys, police officers, law students, teachers and mental health researchers. TV news anchors Jawan Strader, NBC 6 and Eric Yutzy, WPLG Local 10, along with Retha Boone-Fye, Executive Director, Miami-Dade County Black Affairs

Advisory Board served as moderators. The summit received coverage on NBC 6 local news.

August 10-14, 2015: Teen Court youth participated in the Youth Entrepreneurship Workshop series which was designed to help address the high unemployment rate among teens in the county's Targeted Urban Areas (TUAs). This new economic initiative aims to help expose youth to business principles and encourages the creation of micro-businesses among this population. This month's workshop provided an introduction to entrepreneurship. This month's programming was abbreviated because Miami-Dade County Teen Court held its Annual Youth Legal Education Summit. Staff facilitated all workshops.

Program Performance

Referrals: Teen Court received a combined total of 42 referrals from the Juvenile Services Department's (JSD's) Department of Juvenile Justice, Prevention Initiative Program (PIP), Civil Citation Program, and other Juvenile Justice Intervention programs.

Community Service: Teen Court generated 622 community service hours completed by defendants. Youth volunteers provided 321 community service hours. Adults who served as jury monitors and legal professionals volunteering as judges presiding over Teen Court hearings provided 146 community service hours.

Psychological Services: Teen Court provides psychological services for juvenile offenders and youth designated for prevention services. During the month of July youth and family members were provided care.

Summary of Psychological Services for August, 2015

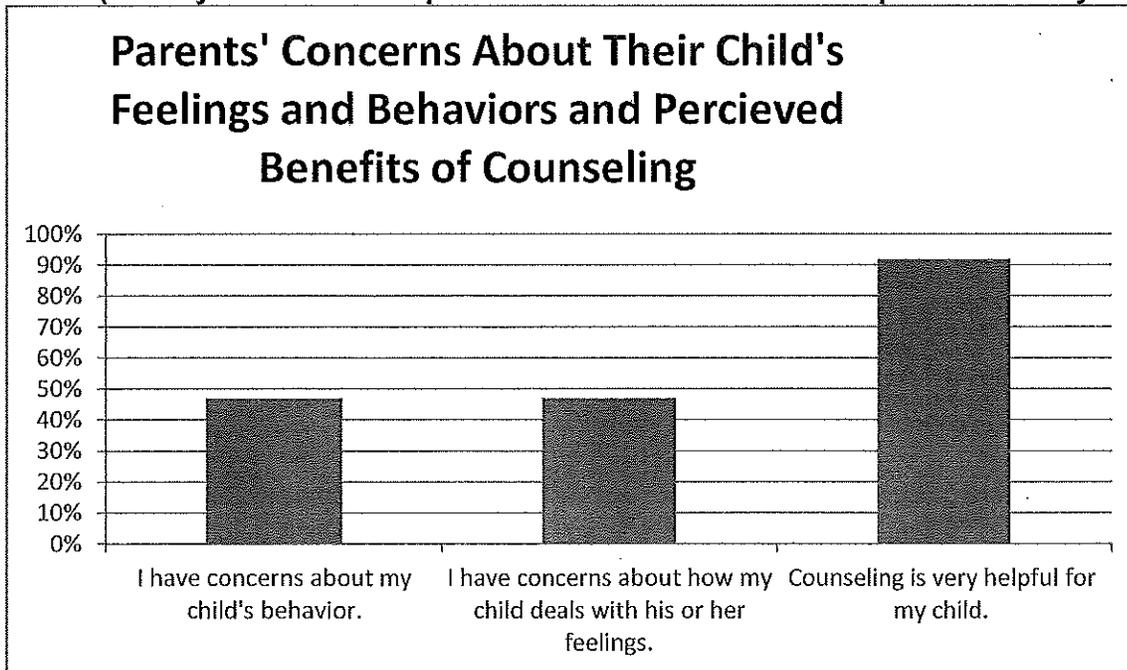
The clinical psychologist continues to provide services to Teen Court participants. The services focus on individual therapy with the adolescents; however, parent involvement is a priority. The MDEAT clinical psychologist works closely with the MDCTC staff, MDEAT administrators, and JSD staff to insure the highest quality of services for the Teen Court participants. The majority of the clients seen are referred by the Department of Juvenile Services (JSD) either through the Civil Citation program or the Prevention Initiative Program (PIP). The clinical psychologist often works in conjunction with other service providers, including, the Functional Family Therapy (FFT) initiative which provides family therapy in designated areas.

- **36 individuals, including, Teen Court participants and their family members were served by the clinical psychologist during this month.**

Results of selected items on a survey completed by parents of Teen Court participants revealed an interest in MDEAT's other programs as measured by this small sample utilizing a True/False format.

- All parents who attended Teen Court were asked permission to complete the survey by the Teen Court Clinical Psychologist as they sat either in the lobby or within the court prior to the start of the proceedings. All of the parents completed the measure with one exception. This parent did not answer all of the questions.
- This sample constitutes a majority of the parents who attended Teen Court North, South and Central during a two week time period during 3/23/15- 4/1/15 and on 5/13/15.
- The sample is comprised of nine identifying as Black-Non Hispanic, five who identified as Hispanic with no race identification, two as Black Hispanic, one as white-Non Hispanic, and one as White Hispanic. 13 were women and 4 were men.

Table (Survey of seventeen parents in Teen Court who responded anonymously)



- **47%** of the respondents stated that they have concerns about their child's behavior.
- **47%** of the parents endorsed having concerns about their child deals with his or her feelings.
- **92%** of the parents reported that counseling has been helpful for their child.

Conclusions: Nearly half of the parents sampled have concerns about their child's behaviors and feelings. They perceive counseling as helping their child. Most parents seem to be equally concerned about their child's behavior and feelings. MDCTC's efforts to utilize counseling and therapy to help participants are perceived positively by their parents. The expansion of therapy services has been helpful to Teen Court participants.

Offender Information for August 2015

Referrals per fiscal year:

12/31/98 – 09/30/99	334	Carried Over	5,955
10/01/99 – 09/30/00	506	03/01/14 – 03/31/14	46
10/01/00 – 09/30/01	323	04/01/14 – 04/30/14	95
10/01/01 – 09/30/02	336	05/01/14 – 05/31/14	39
10/01/02 – 09/30/03	293	06/01/14 – 06/30/14	46
10/01/03 – 09/30/04	390	07/01/14 – 07/31/14	42
10/01/04 – 09/30/05	267	08/01/14 – 08/31/14	48
10/01/05 – 09/30/06	215	09/01/14 – 09/30/14	59
10/01/06 – 09/30/07	245	10/01/14 – 10/31/14	64
10/01/07 – 09/30/08	356	11/01/14 – 11/30/14	53
10/01/08 – 09/30/09	424	12/01/14 – 12/31/14	64
10/01/09 – 09/30/10	454	01/01/15 – 01/31/15	76
10/01/10 – 09/30/11	619	02/01/15 – 02/28/15	144
10/01/11 – 09/30/12	537	03/01/15 – 03/31/15	147
10/01/12 – 09/30/13	501	04/01/15 – 04/30/15	273
10/01/13 – 10/31/13	32	05/01/15 – 05/31/15	293
11/01/13 – 11/30/13	20	06/01/15 – 06/30/15	44
12/01/13 – 12/31/13	41	07/01/15 – 07/31/15	24
01/01/14 – 01/31/14	33	08/01/15 – 08/31/15	42
02/01/14 – 02/28/14	29		
	5,955	TOTAL REFERRALS	7,533

Monthly Sanctions for Referrals Completed (August 2015):

Anti-Theft Class Attendees	35	Verbal Apology to Parent	18
Curfew	0	Jail Tour Attendees	29
Declined Referrals	0	Jury Duties Completed	178
Civics and Business Attendees	0	Letter of Apology/Closed	38
Conflict Resolution	25	Peer Circle Attendees	9
Substance Abuse Attendees	8	Restitution	0
Essay Completed/Closed Cases	38	Victim Awareness Panel Workshop Attendees (VAP)	26
Entrepreneurship Attendees	29	Psychological Services	33
Ethics Workshops Attendees	47		
Hours of Community Service/Closed Cases	622		

Referral Sources:

Other Juvenile Services Departments (JSD) Programs	15
Civil Citation Program	21
Prevention Initiative Program (PIP)	5
Other Agencies	1
Miami-Dade County School Based Referrals	0

Offenses and Number of Charges:

Note: Some defendants have multiple charges

Battery (simple)	1	Grand Theft	2
Behavioral Problems	1	Misuse of Laser Lighting Device	1
Breach of Peace	1	Petit Theft	6
Burglary Structure/Unoccupied	1	Preventing/Obstruction of Justice	1
Cannabis Mischief	1	Resisting Officer Without Violence	2
Criminal Mischief	3	Retail Theft	16
Disorderly Conduct	1	Strong Arm Robbery	1
Disrespectful	1	Trespass	1
False Alarm of Fire	1	Trespass/Unoccupied Structure of Conveyance	2
Fighting	1	Unoccupied Burglary (School)	1

Age:

Seven	0	Thirteen	2
Eight	0	Fourteen	4
Nine	0	Fifteen	6
Ten	0	Sixteen	10
Eleven	0	Seventeen	18
Twelve	1	Eighteen	1

Gender/Race – Male:

African American	9	African American	8
Caucasian	1	Caucasian	1
Hispanic	13	Hispanic	10
Other	0	Other	0

Gender/Race – Female:**Commission Districts and Zip Code August 2015:**

District 1: 33054-1 33179-1 33169-1 33180-1	4	District 8: 33030-1 33033-3 33032-2 33190-1	7
District 2: 33125-1 33162-1 33161-1 33168-1	4	District 9: 33033-1 33157-2 33034-2 33189-1	6

District 3: 33136-2 33142-1	3	District 10: 33174-1 33183-2	3
District 4: 33154-1 33179-1 33160-2	4	District 11: 33193-1	1
District 5: 33125-1	1	District 12: 33012-2 33174-1 33018-1	4
District 6: 33010-1 33179-4 33166-2	4	District 13: 33014-1	1
District 7:	0		

Commission Districts for Fiscal Year 10/01/14 – 09/31/15:

District 1	90	District 8	128
District 2	101	District 9	163
District 3	93	District 10	35
District 4	41	District 11	62
District 5	27	District 12	49
District 6	34	District 13	31
District 7	22		

COMPARISON OF YEAR-TO-DATE REFERRALS:

Referrals for 10/01/13 – 09/30/14		Referrals for 10/01/14– 09/30/15	
Date cases received	No.	Date cases received	No.
10/01/13–10/31/13	32	10/01/14–10/31/14	47
11/01/13–11/30/13	20	11/01/14–11/30/14	29
12/01/13–12/31/13	41	12/01/14–12/31/14	27
01/01/14–01/31/14	61	01/01/15–01/31/15	27
02/01/14–01/28/14	49	02/01/15–02/28/15	28
03/01/14–03/31/14	34	03/01/15–03/31/15	46
04/01/14–04/30/14	39	04/01/15–04/30/15	44
05/01/14–05/31/14	50	05/01/15–05/31/15	48
06/01/14–06/30/14	39	06/01/15–06/30/15	46
07/01/14–07/31/14	41	07/01/15–07/31/15	42
08/01/14–08/21/14	48	08/01/15–08/31/15	42
TOTAL	454	TOTAL	426

VOLUNTEER COMPONENT

COURT HEARING SITES	MONTH	HOURS PROVIDED BY VOLUNTEERS	MONTH	# OF YOUTH RECRUITED		MONTH	HOURS PROVIDED BY ADULTS	MONTH	# OF ADULTS RECRUITED	MONTH	# OF HOURS PROVIDED BY VOLUNTEER JUDGES
South	August 2015	165	August 2015	3		August 2015	72	August 2015	0	August 2015	6
Central	August 2015	54	August 2015	1		August 2015	15	August 2015	1	August 2015	8
Hialeah	August 2015	42	August 2015	1		August 2015	12	August 2015	1	August 2015	4
North	August 2015	60	August 2015	0		August 2015	21	August 2015	0	August 2015	8
	TOTALS	321		5			120		2		26

Departmental Monthly Reports

V. D

Public Information Report

Memorandum

INFORMATION ITEM

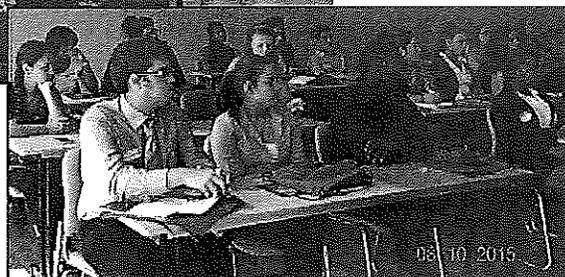
TO: Miami-Dade Economic Advocacy Trust Board
FROM: Susana Cortázar, Marketing Administrator
THRU: John E. Dixon, Jr., Executive Director
DATE: August, 2015
SUBJECT: Marketing Report for August, 2015

PURPOSE OF ITEM

The purpose of the item is to inform the MDEAT Board of activities associated with marketing and public relations. It covers a multi-media mix of communication vehicles positioned to build awareness about the agency's advocacy and programmatic operations. The following activities occurred in August, 2015.

Teen Court Youth Attorney Training

- Photographs taken at the Youth Attorney Training held August 10 –11, 2015, at the University of Miami Student Center and School of Law



MDEAT 2015 Summit activities

- Scheduled photographer and videographer
- Schedule 30-second radio spots to air on HOT105 FM for 30-second promos with executive director providing voiceover
- Arranged for paycheck announcement for September 4, 2015
- Design and print of directional signs with arrows
- Revised event survey
- Designed and printed 500 copies
- Posted event on website
- Posted item for Miami-Dade County portal calendar of events
- sent press release to mayor's office for distribution



2015 MDEAT Economic Summit

Miami-Dade Economic Advocacy Trust
presents
2015 Economic Summit
MIAMI-Dade County Relations through Fairness and
Opportunity to be celebrated in person
The Summit will examine our state, economy changes, and what it
means for Miami-Dade County to become the economic hub of
the Tropic of South America.

• Introduction to Miami-Dade County's economic development
• Overview of economic development in the Tropic of South America
• State of the County and Miami-Dade County's role in the region
• The State of the County and Miami-Dade County's role in the region
• The State of the County and Miami-Dade County's role in the region

Friday, September 18, 2015
8:00 a.m. – 4:00 p.m.
Miami-Dade College – Westcott Campus
300 N.E. 2 Avenue
Janice K. Deaton Room, #2101
(first room across from McCoskey)
Miami, FL 33132

Free parking at 300 N.E. 2 Avenue.
A small garage start of your attendance at event.
Covered breakfast and lunch available.

For more information or to RSVP by Monday, September 14, 2015,
contact MDEAT at 305-375-3681 or MDEAT@miamicountyfla.gov

MDEAT
MIAMI-DADE ECONOMIC ADVOCACY TRUST
Miami-Dade County's Economic Hub

Staff shirts

- Ordered shirts to heighten visibility at public events. Staff will wear shirts at outdoor events and workshops.



Social Media

MDEAT owns and maintains three agency-branded social media profiles on Twitter, Facebook, and LinkedIn. The agency also distributes communications through the Constant Contact platform.

The agency posts content including MDEAT's *Tuesday Tidbits*, the agency's electronic newsletters, and provides insight on topics including upcoming events, juvenile justice, housing, business growth opportunities and economic development. Most of the content is aggregated from MiamiDade.gov, BlackEnterprise.com, Entrepreneur.com, U.S. Small Business Administration, Minority Business Development Agency, Florida's Enterprise Development Corporation, Florida Housing Finance Corporation, and other governmental and non-profit agencies.

During August 2015, the agency utilized the following mediums:

- **Constant Contact:** MDEAT delivered two electronic communications utilizing this platform. The platform has 1425 (-0.14-percent decrease) active contacts and an average open rate of 22-percent.
- **Facebook (www.Facebook.com/MDEATInfo):** The platform has 426 active members (10.48-percent membership increase) and 57 posts. The agency sent the *Tuesday Tidbits e-newsletter*, *agency committee notices* and other timely resources and information. Staff also forwarded pertinent county news and information from local and national news outlets.
- **LinkedIn (www.TinyURL.com/MDEATInfo):** The platform has 46 members (4.34-percent membership increase) and 8 posts. These posts included links to articles, upcoming events, juvenile justice, housing, business and economic development.
- **Twitter (www.Twitter.com/MDEATInfo):** This platform has 325 members (5.24-percent membership increase) and 63 posts. These posts included links to articles, upcoming events, juvenile justice, housing, business and economic development.

Gainer, Zorana (COC)

From: Pollock, Traci (MDEAT)
Sent: Monday, September 14, 2015 4:31 PM
To: 'Michelle LaPiana'
Cc: Vaughns, Angela (MDEAT); Gainer, Zorana (COC); Shaw, Jovel (COC)
Subject: MDEAT Board Meeting (September 16, 2015) -- Excused

Thank you for notifying the agency Michelle.

Have a safe trip.

We will see you when you return.

tp

Traci Pollock, MBA, MPA
Special Projects Administrator (Operations)
Miami-Dade Economic Advocacy Trust
Stephen P. Clark Government Center
111 NW 1 Street, Suite 2032 | Miami, FL 33128
pollock@miamidade.gov | O.305.375.5661 Ext 93468
www.miamidade.gov/EconomicAdvocacyTrust

MDEAT

Miami-Dade Economic
Advocacy Trust 
Working Together for Economic Change

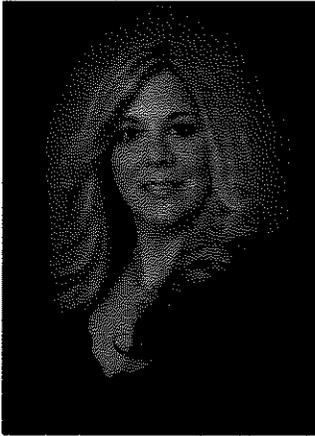
"Delivering Excellence Every Day"

*Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records.
E-mail messages are covered under such laws and thus subject to disclosure.
All e-mail sent and received is captured by our servers and kept as public record.*

From: Michelle LaPiana [mailto:mlabreu6869@gmail.com]
Sent: Monday, September 14, 2015 4:28 PM
To: Pollock, Traci (MDEAT)
Subject: RE: MDEAT Board Meeting Agenda Package for September 16, 2015 -- REVISED AGENDA TO INCLUDE CLERK'S MEETING MINUTES FOR MARCH 2015

I hope all is well I am sorry to inform you that i will not be able to make the board meeting on Wednesday I will be traveling out of town.

Thank you- and Have a great day," My favorite things in life don't cost any money. It's really clear that the most precious resource we all have is time." **Steve Jobs**



universal
MORTGAGE & FINANCE, INC.
YOUR DIRECT LENDING SOURCE

Michelle LaPiana-Abreu
Licensed Loan Originator
NMLS # 310124

14100 Palmetto Frontage Rd.
Suite 110
Hialeah, FL 33016
Ph: 305-392-5414
Cell: 305-992-4097

You can always visit my website: www.umafi.com/mlapiana



From: Pollock, Traci (MDEAT) [<mailto:pollock@miamidade.gov>]
Sent: Monday, September 14, 2015 3:10 PM
Cc: Dixon, John (MDEAT); Smith, Terrence (CAO); Catarineau, Deborah L. (CAO); Gainer, Zorana (COC); Harrison, Karen (COC); Shaw, Jovel (COC); Diaz de La Portilla, Maria R. (MDEAT); Simmons, William A. (MDEAT); Johnson, Eric (MDEAT); Mccloud, Ralph (MDEAT); Acosta, Araceli (MDEAT); Cortazar, Susana (MDEAT); Vaughns, Angela (MDEAT)
Subject: RE: MDEAT Board Meeting Agenda Package for September 16, 2015 -- REVISED AGENDA TO INCLUDE CLERK'S MEETING MINUTES FOR MARCH 2015

Please see the revised agenda for the board meeting scheduled for September 16, 2015. Please know that once the clerk's meeting minutes for March 2015 were added to the agenda, the page numbers were adjusted.

Thank you very much.

tp

Traci Pollock, MBA, MPA
 Special Projects Administrator (Operations)
Miami-Dade Economic Advocacy Trust
 Stephen P. Clark Government Center
 111 NW 1 Street, Suite 2032 | Miami, FL 33128
pollock@miamidade.gov | O.305.375.5661 Ext 93468
www.miamidade.gov/EconomicAdvocacyTrust



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 E-mail messages are covered under such laws and thus subject to disclosure.
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Gainer, Zorana (COC)

From: Pollock, Traci (MDEAT)
Sent: Monday, September 14, 2015 9:47 AM
To: 'Coney, Kareem'
Cc: Vaughns, Angela (MDEAT); Gainer, Zorana (COC); Shaw, Jovel (COC)
Subject: MDEAT Board Meeting (September 16, 2015) -- Excused

Thank you very much for the advance notification.

tp

Traci Pollock, MBA, MPA
Special Projects Administrator (Operations)
Miami-Dade Economic Advocacy Trust
Stephen P. Clark Government Center
111 NW 1 Street, Suite 2032 | Miami, FL 33128
pollock@miamidade.gov | O.305.375.5661 Ext 93468
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MDEAT

Miami-Dade Economic
Advocacy Trust

Working Together for Economic Change

"Delivering Excellence Every Day"

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E-mail messages are covered under such laws and thus subject to disclosure.

All e-mail sent and received is captured by our servers and kept as public record.

From: Coney, Kareem [<mailto:kconey@FMUNIV.EDU>]
Sent: Monday, September 14, 2015 9:45 AM
To: Pollock, Traci (MDEAT)
Cc: Dixon, John (MDEAT)
Subject: RE: MDEAT Board Meeting Agenda Package for September 16, 2015

Hello Traci,

Please be advised I will be out of town for a week beginning tomorrow on university business. I will not be able to make the Board meeting tomorrow.

Best,
Kareem

Kareem J. Coney,
Special Assistant to The President
for External Relations
Office of The President

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

I, HARVEY RUVIN, Clerk of the Circuit Court in and for Miami-Dade County, Florida, and Ex-Officio Clerk of the Board of County Commissioners of said County, DO HEREBY CERTIFY that the foregoing is a true and correct copy of the motions and votes tallied at the Miami-Dade Economic Advocacy Trust Board of Trustee’s meeting of September 16, 2015, pertaining to agenda item(s): I-A and I-B .

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on this 9th day of November A.D. 2015.

HARVEY RUVIN, Clerk
Board of County Commissioners
Miami-Dade County, Florida

By *Yonnie Davis*
Deputy Clerk



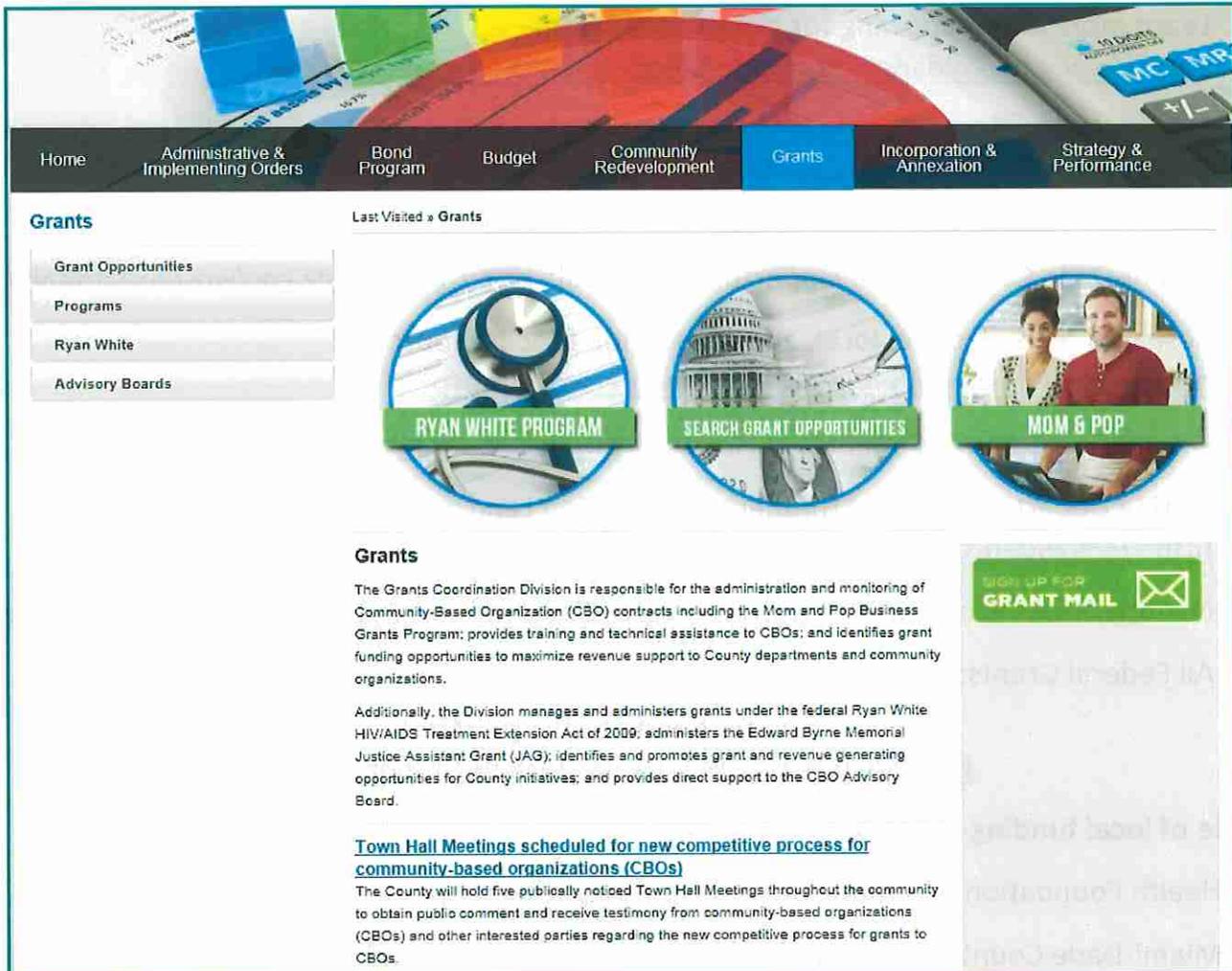
Board of County Commissioners
Miami-Dade County, Florida



Delivering Excellence Every Day

miamidade.gov 

3-1-1

The screenshot shows the Miami-Dade County Grants Website. At the top is a navigation menu with links for Home, Administrative & Implementing Orders, Bond Program, Budget, Community Redevelopment, Grants (highlighted), Incorporation & Annexation, and Strategy & Performance. Below the menu is a 'Grants' section with a sidebar on the left containing 'Grant Opportunities', 'Programs', 'Ryan White', and 'Advisory Boards'. The main content area features three circular icons: 'RYAN WHITE PROGRAM' (with a stethoscope), 'SEARCH GRANT OPPORTUNITIES' (with a building), and 'MOM & POP' (with a couple). Below these icons is a 'Grants' section with descriptive text about the Grants Coordination Division's role in administering CBO contracts, including the Mom and Pop Business Grants Program and the Ryan White HIV/AIDS Treatment Extension Act. A link for 'Town Hall Meetings scheduled for new competitive process for community-based organizations (CBOs)' is also present. On the right side of the screenshot, there is a 'SIGN UP FOR GRANT MAIL' button with an envelope icon.

You will find...

- ✿ Current grant opportunities, updated on a weekly basis and a searchable online database
- ✿ Website links to federal, state, local, and private funding sources
- ✿ Giving areas of private corporate/foundation funders
- ✿ Online resources for businesses, non-profit organizations, and grant writers / administrators
- ✿ Free subscription service to receive weekly alerts of new and current funding opportunities
- ✿ Interactive toolbar allows users to instantly translate website content into 50 languages
- ✿ Announcements about local grant-related trainings, workshops, and events

For more information contact Office of Management and Budget - Grants Coordination
 (305) 375-4742 or grants@miamidade.gov

miamidade.GOV Grants Website

General Resources

-  Learn more about applying for a grant and more:
<http://www.miamidade.gov/grants/frequently-asked-questions.asp>
-  Sign up to receive our free weekly Grant Mail Newsletter providing email alerts of current and new funding opportunities from a variety of funding sources:
<http://miamidade.gov/wps/portal/Main/grantsmembers>
-  Miami-Dade County Grant Opportunities Portal: <http://miamidade.gov/wps/portal/Main/grants>
-  Research federal, state, local, and foundation funding sources:
<http://www.miamidade.gov/grants/funding-sources.asp>
-  Foundation Center's Foundation Finder: <http://foundationcenter.org/>
-  Florida Department of Environmental Protection Land and Recreation Grants:
<http://www.dep.state.fl.us/Parks/OIRS>
-  National Trails Partnership: <http://www.americantrails.org/resources/funding/index.html>
-  All Federal Grants: <http://www.grants.gov/>

Resources for Nonprofits:

<http://www.miamidade.gov/grants/nonprofits.asp>

Sample of local funding sources:

-  Health Foundation of South Florida: <http://www.hfsf.org/>
-  Miami-Dade County Department of Cultural Affairs: <http://miamidadearts.culturegrants.org/>
-  The Children's Trust: <http://www.thechildrenstrust.org/funding-applications>
-  Miami Foundation: <http://miamifoundation.org/>
-  Miami Beach Visitor and Convention Authority: <http://www.miamibeachvca.com/>
-  Peacock Foundation: <http://peacockfoundationinc.org/>
-  John T. McDonald Foundation: <http://jtmacdonaldfdn.org/>
-  Knight Foundation: <http://www.knightfoundation.org/>
-  Carnival Foundation: <http://www.carnival.com/about-carnival/carnival-foundation.aspx>
-  The Dunspaugh-Dalton Foundation, Inc.: <http://www.dunspaughdalton.com/>

For more information contact Office of Management and Budget - Grants Coordination
(305) 375-4742 or grants@miamidade.gov

Miami-Dade County Grants

New Competitive Process for Grants to Community-Based Organizations for FY 2015-16

Submit comments on the Draft Request for Proposal (RFP) application for grants to community-based organizations NEW

Read the [draft application \(/grants/library/forms/cbo-2015-16-draft-application.pdf\)](/grants/library/forms/cbo-2015-16-draft-application.pdf) , and submit feedback by email to cbo-rfp@miamidade.gov (<mailto:cbo-rfp@miamidade.gov>) before 5 p.m. on Tuesday, Sept. 15, 2015. In addition, the [draft for the Criminal Justice section \(/grants/library/guidelines/cbo-2015-16-draft-criminal-justice-section.pdf\)](/grants/library/guidelines/cbo-2015-16-draft-criminal-justice-section.pdf)  of the RFP is also available for review.

Recent legislation adopted by the Miami-Dade Board of County Commissioners directs the County Mayor to present for Board review and approval a new competitive solicitation process to award grants to community-based organizations (CBOs) in County fiscal year 2015-2016, and related legislation directing the Mayor to create a Report Card for CBOs.

Pursuant to the legislation, the County Mayor issued a report dated March 3, 2015 that includes recommendations regarding the creation of a new competitive process.

Five Town Hall meetings took place in June to provide public comment on the new competitive process for grants to CBO's.

This web page was created to inform and obtain community input on the new competitive process.

[Resolutions and Memos \(#0\)](#)

[Town Hall Meetings \(#2\)](#)

[Join the Mailing List \(#1\)](#)

[Pre-Proposal Conferences \(#3\)](#)

()

Resolutions and Memos

- [Mayor's July 2, 2015 memo \(http://www.miamidade.gov/mayor/library/memos-and-reports/2015/07/07.02.15-New-Competitive-Process-for-Community-Based-Organizations-Status-Report.pdf\)](http://www.miamidade.gov/mayor/library/memos-and-reports/2015/07/07.02.15-New-Competitive-Process-for-Community-Based-Organizations-Status-Report.pdf)  – New competitive process for Community-Based Organizations status report
- [Resolution 338-15 \(http://www.miamidade.gov/grants/library/guidelines/cbo-2015-resolution.pdf\)](http://www.miamidade.gov/grants/library/guidelines/cbo-2015-resolution.pdf)  – New process and inclusion of anti-violence initiatives
- [Resolution 142-15 \(http://www.miamidade.gov/grants/library/guidelines/cbo-report-card-resolution.pdf\)](http://www.miamidade.gov/grants/library/guidelines/cbo-report-card-resolution.pdf)  – Community-Based Organization Report Card
- [Mayor's March 3, 2015 memo \(http://www.miamidade.gov/mayor/library/memos-and-reports/2015/03/03.03.15-New-Competitive-Process-for-Grants-to-Community-Based-Organizations.pdf\)](http://www.miamidade.gov/mayor/library/memos-and-reports/2015/03/03.03.15-New-Competitive-Process-for-Grants-to-Community-Based-Organizations.pdf)  – Recommendations regarding the creation of a new competitive process
- [Mayor's June 2, 2015 memo \(http://www.miamidade.gov/mayor/library/memos-and-reports/2015/06/06.02.15-Town-Hall-Meetings-New-Competitive-Process-for-Community-Based-Organizations.pdf\)](http://www.miamidade.gov/mayor/library/memos-and-reports/2015/06/06.02.15-Town-Hall-Meetings-New-Competitive-Process-for-Community-Based-Organizations.pdf)  – Town Hall Meetings schedule

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Join the Mailing List

To receive alerts and announcements related to the new community-based organizations Grants Process, please submit a request to be added to our [Mailing List \(/grants/rfpNocborfp-emailLogin.asp\)](#).

()

Town Hall Meetings

Miami-Dade County hosted five publically noticed town hall meetings throughout the community to obtain public comment and receive testimony from community-based organizations (CBOs) and other interested parties regarding the new competitive process for grants to CBOs.

()

Pre-Proposal Conferences

As part of the formal process, Miami-Dade County will also hold five pre-proposal conferences throughout the County to further discuss the process and related solicitation documents, answer questions, and provide technical assistance to community-based organizations interested in submitting an application.

The dates of the pre-proposal conferences will be determined at a later date.

Page Last Edited: Tue Sep 8, 2015 11:04:52 AM



**MIAMI-DADE COUNTY
MIAMI-DADE ECONOMIC ADVOCACY TRUST DEPARTMENT
THE CHILDREN'S TRUST TRAINING AND PROFESSIONAL DEVELOPMENT
GRANT AWARD**

PROGRAM FACT SHEET

Funding Source: The Children's Trust

Project Name: *Second Annual Black Male Youth Mental Health Conference Series: Helping to Guide Parents, Youth, and Police: Creating Policies and Practices to Secure a Harmonious Community*

Grant Amount: \$19,967.00

Local Match: \$3,000.00 from Department (revenue from motor vehicle, red-light ticket fines), and \$6,170.00 in in-kind from the Department.

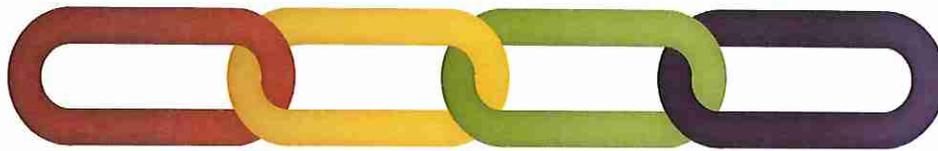
Grant Period: October 1, 2015 to December 31, 2015 (three months)

Program Summary: Miami-Dade County's Miami-Dade Economic Advocacy Trust (MDEAT) will convene the *Second Annual Black Male Youth Mental Health Conference Series: Helping to Guide Parents, Youth, and Police: Creating Policies and Practices to Secure a Harmonious Community*. The 2015 conference series will build on a prior theme of positioning mental health service providers, community leaders, educators, parents, and youth, to engage Black male youth and support their ability to produce positive life outcomes.

Program Purpose: The Conference and two (2) Forums will target violence prevention; the disproportional impact of violence on young Black males; and mental health, Black males and their families.

Target Number of Participants: 150 adults (mental health service providers, community leaders, educators, parents, care givers), and 50 youth.

Conference Evaluation: The Conference and Forums will be evaluated to determine participant outputs and outcomes. The Conference Evaluation will utilize a well-established framework, the *Kirkpatrick's Four-Level Training Evaluation Model*, as depicted below:



Level 1 Level 2 Level 3 Level 4
 Reaction Learning Behavior Results

The post-conference and post-forum surveys for all attendees and the Conference Evaluation tool will be adapted from the evaluation tool utilized by the American Psychological Association (APA).

Collaborative and Participating Partners: The collaborative and participating partners for the conference and forums will include: National and Regional Scholars and experts in their field (John V. Elmore, Esq., Kevin Washington, Ph.D., Cheryl Tawede Grills, Ph.D., Marva M. Robinson, Psy.D. and Joan A. Muir, Ph.D.). County Departments and local agencies and organizations will include: Miami-Dade Police Department; Miami-Dade Juvenile Service Department; Miami-Dade Community Action and Human Service Department; the Association of Black Psychologist; Fatherhood Task Force of South Florida, Inc.; BME; Camillus House; Inc.; Children of Inmates; Chrysalis; Gang Alternative; Institute for Child and Family Health; New Horizons Community Mental Health Center, Inc.; Florida International University's Counseling and Psychological Services Center; University of Miami's Institute for Individual and Family Counseling; and The Children's Trust.

Proposed Venues:

TIMES	LOCATION / ADDRESS
CONFERENCE	Friday, November 6, 2015
8:30 am – 3:30 pm	Location: Little Haiti Cultural Center, 212 NE 59 th Terrace, Miami
FORUM 1	Wednesday, December 9, 2015
5:30 – 7:45 pm	Location: North Dade Regional Library, 2455 NW 183 rd Street, Miami Gardens
FORUM 2	Thursday, December 10, 2015
5:30 – 7:45 pm	Location: South Dade Regional Library, 10750 SW 211 Street, Cutler Bay

Memorandum



Date:

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Miami-Dade Economic Advocacy Trust Department Second Annual Black Male Youth Mental Health Conference Project Application to The Children's Trust

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) ratify the County Mayor or the Mayor's designee's action in applying for The Children's Trust funds in the amount of \$19,967.00. It is further recommended that the Board authorize the Mayor or the Mayor's designee to receive and expend grant funds and to execute such contracts, agreements, Memoranda of Understanding (MOU), and amendments as may be required by program guidelines, after review by the County Attorney's Office for form and legal sufficiency. It is also recommended that the Board authorize the Mayor or the Mayor's designee to apply for, receive, and expend additional future funds that may become available under this program; to file and execute any amendments to the application for and on behalf of the County; and to exercise amendments, modifications, renewal, cancellation, and termination clauses of any contracts and agreements, following review by the County Attorney's Office for form and legal sufficiency.

SCOPE

Miami-Dade County's Miami-Dade Economic Advocacy Trust (MDEAT) will convene the Second Annual Black Male Youth Mental Health Conference Series: *Helping to Guide Parents, Youth, and Police: Creating Policies and Practices to Secure a Harmonious Community*. The 2015 conference series will build on a prior theme of positioning mental health service providers, community leaders, educators, parents, and youth, to engage Black male youth and support their ability to produce positive life outcomes.

FISCAL IMPACT/FUNDING SOURCE

The grant request of \$19,967.00 includes a cash match of \$3,000.00 from the Department, and an in-kind match of \$6,170.00. The Department's local match will be provided by revenue derived from motor vehicle, red-light ticket fines from the State of Florida. The project will not have an adverse fiscal impact to the County.

TRACK RECORD/MONITOR

The Miami-Dade Economic Advocacy Trust Department has an extensive history of managing special projects and funded programs. MDEAT will coordinate project implementation and management. The Department will monitor and process the disbursement and expenditure of grant funds, and manage programmatic and fiscal reporting in accordance with project reporting and auditing procedures stipulated by The Children's Trust.

BACKGROUND

The 2015 Black Male Youth Mental Health Conference Series builds on the prior theme of equipping mental health service providers, community leaders, educators, parents, and youth on how to produce positive outcomes with Black male youth. The focus of the 2015 conference will

include violence prevention with adolescent males. The scope of violence prevention within this framework is designed to:

- Help service providers, educators, and community leaders' work in a more culturally competent manner which both engages youth, and allows them to acquire better conflict resolution skills, especially in their interactions with authority figures;
- Assist children and their parents in having a dialogue on what is needed to live more peaceful lives; and
- Inform the community regarding conference outcomes that are intended to support societal, legislative and policy changes.

On November 6, 2015, over 2000 youth and mental health providers, educators, and leaders of organizations and agencies, will gather to promote the utilization of best practices and community-generated strategies to work effectively with Black male youth and their families. Two follow-up forums will be held in December.

MDEAT, along with its predecessor, MMAP, has over 30 years of experience in planning and convening conferences, workshops, forums, seminars, and breakfast meetings, on a variety of topics (Youth Engagement, Family Empowerment, Economic Development, Advocacy, and Business Development).

The collaborative and participating partners for the conference and forums will include: national and regional scholars and experts in their field (John V. Elmore, Esq., Kevin Washington, Ph.D., Cheryl Tawede Grills, Ph.D., Marva M. Robinson, Psy.D. and Joan A. Muir, Ph.D.). County Departments, and local agencies and organizations will include: Miami-Dade Police Department; Miami-Dade Juvenile Service Department; Miami-Dade Community Action and Human Service Department; the Association of Black Psychologist; Fatherhood Task Force of South Florida, Inc.; BME; Camillus House; Inc.; Children of Inmates; Chrysalis; Gang Alternative; Institute for Child and Family Health; New Horizons Community Mental Health Center, Inc.; Florida International University's Counseling and Psychological Services Center; and University of Miami's Institute for Individual and Family Counseling.

The short turnaround time imposed by The Children's Trust, did not allow sufficient time for the processing of the resolution and its submission to the Board prior to submission of the application.

Russell Benford, Deputy Mayor

Approved _____ Mayor Agenda Item No.
Veto _____
Override _____

RESOLUTION NO. _____

RESOLUTION RATIFYING THE COUNTY MAYOR OR MAYOR'S DESIGNEE'S ACTION IN APPLYING FOR THE CHILDREN'S TRUST PROGRAM FUNDS; AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO RECEIVE, EXPEND, AND EXECUTE PROGRAM CONTRACTS, AGREEMENTS, MEMORANDA OF UNDERSTANDING, AND AMENDMENTS; AUTHORIZING THE COUNTY MAYOR OR THE MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE, AND EXPEND ADDITIONAL FUNDS THAT MAY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board ratifies the County Mayor or the Mayor's designee's action in applying for The Children's Trust Program funds in the amount of \$19,967.00 for the Miami-Dade Economic Advocacy Trust, with a local cash match of \$3,000.00 provided by the Department and an in-kind match of \$6,170.00; authorizes the County Mayor or the Mayor's designee to receive and expend grant funds, and to execute such contracts, agreements, Memoranda of Understanding (MOU), and amendments, as required by program guidelines, following review by the County Attorney's Office for form and legal sufficiency; and authorizes the Mayor or the Mayor's designee to apply for, receive, and expend additional funds that may become available under this program for this purpose and to file and execute any amendments to the application for and on behalf of the County and to exercise amendments, modifications, renewal, cancellation, and termination clauses of any

contracts and agreements, following review for form and legal sufficiency by the County Attorney's Office.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr. Lynda Bell, Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this _____ day of _____, 2015. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
To form and legal sufficiency. _____