



**MIAMI-DADE COUNTY  
FINAL OFFICIAL MINUTES  
Miami-Dade Economic Advocacy Trust (MDEAT)**

Stephen P. Clark Center  
111 Northwest 1<sup>st</sup> Street  
2<sup>nd</sup> Floor Conference Room  
Miami, Florida 33128

October 21, 2015  
As Advertised

Harvey Ruvlin, Clerk  
Board of County Commissioners

Christopher Agrippa, Director  
Clerk of the Board Division

Kerry Khunjar, Commission Reporter  
(305) 375-5108



CLERK'S SUMMARY AND OFFICIAL MINUTES  
MIAMI-DADE ECONOMIC ADVOCACY TRUST MEETING  
OCTOBER 21, 2015

The Miami-Dade Economic Advocacy Trust (MDEAT) convened a meeting in the Stephen P. Clark Center, 111 NW 1<sup>st</sup> Street, 3<sup>rd</sup> Floor Conference Room on October 21, 2015, at 3.43 P.M. The following MDEAT members were present: Chairman Cornell Crews Jr., Mr. Sheldon Edwards, Dr. Larry D. Capp, Mr. Kareem Coney, Mr. Craig Emmanuel, Ms. Michelle LaPiana, Ms. Cheryl Mizell, Mr. Brian Williams, Ms. Katrina Wright and Mr. Elbert Water (arrived at 4.24 PM). Dr. Steve Gallon III (excused absence), Ms. Charlotte Pittman (excused absence), Mr. Ruban E. Roberts (excused absence), Ms. LaTonda James (excused absence) and Ms. Althea Harris were absent.

ROLL CALL

The following staff members were present: MDEAT Executive Director John Dixon, Mr. Jose Gonzalez, Ms. Traci Pollock, Mr. Eric Johnson, Mr. William Simmons, Dr. Ischaji Robertson, Assistant County Attorney Terrence Smith, and Deputy Clerk Kerry Khunjar.

~ DISCLOSURE OF CONFLICTS OF INTEREST

There were no disclosures of conflicts of interest.

~ QUERY FOR EARLY DEPARTURES

Mr. Edwards and Mr. Williams noted early departures.

~ STATEMENT OF RULES OF DECORUM FOR MDEAT

Chairman Crews Jr. read into the record the statement of rules of Decorum for MDEAT.

~ PUBLIC COMMENTS

Chairman Crews Jr. opened the floor to public comments; and upon seeing no one appear wishing to speak, closed the floor for public comments.

~ APPROVAL OF AGENDA

It was moved by Mr. Edwards that the October 21, 2015 Miami-Dade Economic Advocacy Trust (MDEAT) Agenda be approved. This motion was seconded by Mr. Williams, and upon being put to a vote, the motion passed by a vote of 8-0; (Dr. Capp, Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts, Mr. Waters and Ms. James were absent.)

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~ APPROVAL OF MEETING MINUTES

It was moved by Mr. Edwards that the minutes for September 16, 2015 Miami-Dade Economic Advocacy Trust (MDEAT) meeting be approved. This motion was seconded by Mr. Williams, and upon being put to a vote, the motion passed by a vote of 8-0; (Dr. Capp, Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts, Mr. Waters and Ms. James were absent.)

I. BOARD ACTION ITEMS

A. MDEAT INTERAGENCY SERVICE AGREEMENT WITH GREATER MIAMI SERVICE CORP.

Mr. John Dixon, Executive Director for MDEAT, read into the record the purpose of the item and provided a brief background of the organization and the services provided by Greater Miami Service Corporation (GMSC). He explained that the current MDEAT receptionist was away on an extended approved medical leave and during her absence two GMSC participants were assigned to provide telephone console (reception) operations coverage and assist with MDEAT's Homeownership Assistance Program (HAP.) Mr. Dixon reviewed the fiscal impact of extending the service agreement to the agency and highlighted the fact that the two positions would be funded by the Housing Division Budget which had already accounted for the current MDEAT's receptionist salary.

Mr. Dixon spoke about the outstanding work and professionalism displayed by the two GMSC participants and noted that it was recommended that MDEAT's Trust Board approve the request to authorize MDEAT staff to negotiate and execute the interagency agreement, and to approve the related expenditure of an amount not to exceed \$33,459.00 of MDEAT's Housing Division fiscal year 2015-2016 budgeted funds to satisfy said agreement.

Ms. Wright inquired what would happen if MDEAT's permanent receptionist returned to the position before September 30<sup>th</sup> 2016 and if there would be any issues with her resuming her job.

Mr. Dixon explained that the receptionist's medical leave was approved until January 2017 by Human Resources, but in the event she did return before the anticipated date the employees would return to GMSC.

Mr. Dixon noted most GMSC participants were not provided the opportunity to work in an office environment and stressed the importance of offering such an experience to candidates when available.

Mr. Edwards echoed Mr. Dixon's sentiments regarding the professionalism of the GMSC participants currently employed by MDEAT and the need to provide opportunities to the youth that would broaden and enrich their employment experience and skills. He asked about the difference in the anticipated payout amount (\$32,868.00) and the amount being requested (\$33,459.00.)

Mr. Dixon explained that the difference in the amounts would be held as a contingency.

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It was moved by Ms. LaPiana to approve the request to authorize MDEAT staff to negotiate and execute the interagency agreement, and to approve the related expenditure of an amount not to exceed \$33,459.00 of MDEAT's Housing Division fiscal year 2015-2016 budgeted funds to satisfy said service agreement. This motion was seconded by Mr. Edwards, and upon being put to a vote, the motion was passed by a vote of 9-0. (Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts, Mr. Waters and Ms. James were absent.)

**B. ECONOMIC DEVELOPMENT ACTION COMMITTEE MEMBERSHIP**

Chairman Crews Jr. explained that the purpose of the foregoing item was to: 1. Remove one member (Mr. Richard Reese) from the Economic Development Action Committee (EDAC); and 2. Appoint a new member (Mr. Ed Hanna) to the Committee. He noted that at the October 7, 2015 EDAC meeting the members in attendance unanimously agreed to remove Mr. Richard Reese and to appoint Mr. Ed Hanna as a voting member of the Committee. Chairman Crews Jr. added that Mr. Reese had been notified of all EDAC meetings and had failed to attend any meetings since his appointment to the Committee on September 17, 2014. He reiterated that the EDAC recommended the removal of Mr. Reese and the appointment of Mr. Hanna as a voting member of the Committee.

Mr. Coney asked about Mr. Hanna's ability to vote as a member of the Committee and inquired if any other members were not allowed to vote in the past.

Chairman Crews Jr. clarified that the public was allowed to be members of the Committee but was not authorized to vote on Committee matters.

It was moved by Mr. Emmanuel to approve the request by the EDAC to remove Mr. Richard Reese as a voting member of the Committee. This motion was seconded by Mr. Coney, and upon being put to a vote, the motion was passed by a vote of 9-0. (Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts, Mr. Waters and Ms. James were absent.)

Chairman Crews Jr. noted that Mr. Hanna, a member of the public, already served on the EDAC but was unable to vote thus the request to appoint him as a voting member of the Committee. He recognized and spoke about Mr. Hanna's involvement in the community as a staunch advocate.

Ms. Traci Pollock clarified that members of the action committee were allowed to vote.

It was moved by Mr. Edwards to approve the request by the EDAC to appoint Mr. Ed Hanna as a voting member of the Committee. This motion was seconded by Mr. Williams, and upon being put to a vote, the motion was passed by a vote of 9-0. (Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts, Mr. Waters and Ms. James were absent.)

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**C. BLACK MALE YOUTH MENTAL HEALTH FUNDING REQUEST/TRUST ACCOUNT**

Mr. John Dixon, Executive Director for MDEAT, explained the purpose of the foregoing item was to obtain approval from the MDEAT to utilize a local cash match of \$3000.00 from the Trust Fund account to match the amount allocated by the Children's Trust Fund Grant (CTFG). He advised the Committee members that MDEAT had applied for and secured a grant from the Children's Trust Fund to implement the Second Annual Black Male Youth Mental Health Conference Series beginning December 8<sup>th</sup>, 2015 in the amount of \$19,967.00. He noted that the Metro-Miami Action Plan (MMAP) Trust Fund (see attached resolution R-1280-85 on page 11 of today's (10/21) Agenda Package,) was originally created to fund the MMAP Annual Conference and other special projects; and as such a request was being made for the Board of Trustees (the Board) to authorize MDEAT staff to utilize \$3000.00 from the MMAP Trust Fund, pursuant to resolution R-1280-85, to match the CTFG.

Assistant County Attorney Terrence Smith advised the Trust members that the vote on the foregoing item was necessary in order to detail the fiscal impact the Black Male Youth Mental Health Conference Series had on the County and to identify funding sources such as the CTFG. He added that a legislative item for the disbursement of the CTFG would be presented to the Board of County Commissioners (BCC) for approval.

It was moved by Dr. Capp to approve the request for the allocation of funds in the amount of \$3000.00 from the Trust Fund Account and to authorize staff to plan and carry out the activities delineated in the CTFG. This motion was seconded by Ms. Wright, and upon being put to a vote, the motion was passed by a vote of 9-0. (Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts, Mr. Waters and Ms. James were absent.)

Responding to Mr. Coney's questions regarding the monetary value of the grant awarded by the CTFG and the amount of money currently available in the MMAP Trust Fund account, Mr. Dixon explained that \$19,967.00 was awarded by CTFG; and the Trust Fund account had a balance of approximately \$23,000.00.

Mr. Coney expressed an interest in reviewing the budget of the MMAP Trust Fund account or obtaining additional information or an update regarding the fund.

Mr. Dixon informed the Trust members that the Trust Fund did not operate with a "line item budget." He reiterated that the fund was specifically created to fund the MMAP Conference and special events and was primarily financed through the donations of Board members.

Mr. Coney asked if the MMAP Trust Fund could be considered and used as discretionary funds.

Mr. Dixon explained that the funds could be considered "discretionary" if they were used for special projects or conference-related expenses.

It was moved by Dr. Capp to approve the request for the allocation of funds in the amount of \$3000.00 from the Trust Fund Account and to authorize staff to plan and carry out the activities delineated in the CTFG. This motion was seconded by Ms. Wright, and upon being put to a vote, the motion was passed by a vote of 9-0. (Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts, Mr. Waters and Ms. James were absent.)

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Mr. Coney pointed out that it was noted under the "fiscal impact" statement that \$6,170.00 would be allocated to fund MDEAT support staff at the event and inquired how this would affect operations at MDEAT.

Mr. Dixon clarified that the \$6,170.00 in MDEAT staff support time was an "in-kind" match and indicated that he would provide additional information during the course of today's (10/21) meeting. He briefly explained that staff would be providing outreach services and help organizing the Second Annual Black Male Youth Mental Health Conference, which was a 3-day series event, scheduled to begin December 8<sup>th</sup> and end December 10<sup>th</sup>.

Discussions ensued between Chairman Crews Jr. and Dr. Capp regarding the scheduling for future Economic Development Action Committee (EDAC) meetings. Chairman Crews Jr. stated that future meetings would be held on Tuesdays at the regularly scheduled time.

#### D. 2015-2016 TEEN COURT BUDGET

Ms. Traci Pollock provided a brief explanation regarding the purpose of the foregoing item. She noted that Committees met annually to review priorities for the upcoming fiscal year and the foregoing item was the Fiscal Year (FY) 2015-2016 proposed budget from the Youth Action Committee (YAC).

Ms. Pollock referred to page 14 in the MDEAT Agenda package and reviewed the itemized initiatives for FY 2015-2016 highlighting the amount being allocated to each initiative/priority. She provided a brief explanation for each budget allocation (Annual Youth Legal Education Summit, Youth Internship Program (YIPI); TC Database (Automation), Florida Association of Teen Court Annual (FATC) Meeting, FATCF Membership, Staff Training and Marketing) highlighting the reasons for the recommendation and the benefits of the initiative to Teen Court.

Responding to Mr. Coney's question regarding the primary focus/component of Teen Court, Ms. Pollock explained that the Teen Court (TC) was a component of MDEAT's Youth Development Division. She noted that the TC was geared towards servicing first time juvenile offenders by providing alternative sanctions. Ms. Pollock pointed out that there were other youth related initiatives not associated with the TC, hence the reason for YAC's general recommendations regarding youth development activities.

Mr. Coney inquired if any of the youth development programs included an educational component promoting higher education.

Ms. Pollock indicated that the YAC was responsible for the different youth development programs and initiatives. She noted that past programs did include a vocational training component and spoke about plans to implement a "Career Day" and "College Tour." Ms. Pollock highlighted the importance of identifying revenue/funding to offset the cost of new initiatives.

Mr. Dixon pointed out that YAC was instrumental in deciding the upcoming year's activities and initiatives.

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Mr. Coney voiced an interest in seeing the implementation of an educational component and spoke of the importance of providing higher education alternatives to the youth participating in the program.

Ms. Pollock spoke about the Revenue Maximization Committee and its' important role in identifying funding sources to offset the cost of implementing new programs and initiatives. She noted that YAC did recommend adding a "College Experience" component to the program but due to limited funds, additional funding sources would first have to be identified and secured before moving forward.

Mr. Coney requested a budget narrative be included and provided in the future.

Mr. Williams asked if sponsorships were solicited from the legal community or organizations to help fund the Annual Youth Legal Education Summit. He spoke about the immense funding opportunities available from contacting local law firms and the miscellaneous law associations such as the Haitian Bar Association and the Jamaican Bar Association. He noted that the Gwen S. Cherry Black Women Lawyers Association was always receptive to offering either financial or participatory support.

Ms. Pollock acknowledged the fund raising/sponsorship suggestions made by Mr. Williams and stated that the foundation and Revenue Maximization Committee would be the entities to follow up on the recommendations.

Mr. Edwards recognized the recommendations made by Mr. Coney and Mr. Williams and suggested his colleagues meet with Ms. LaTonda James, Chairperson for YAC to review and implement their ideas.

Mr. Coney asked for additional information regarding the automation of the Teen Court Database.

Ms. Pollock spoke about the extensive paper trail generated by the TC and explained how automating the database would help reduce the amount of paper used and benefit the program by making the system more efficient. She pointed out that the automation process would also help manage and reduce the space needed to store records. Ms. Pollock committed to providing Mr. Coney with an additional narrative regarding the initiative.

Ms. Mizell requested additional information regarding YAC's recommendation to introduce a "College Experience" component to the program.

Ms. Pollock explained that the "College Experience" recommendation originated during YAC's annual retreat and was intended to provide participants of the youth development program with a local college experience.

Discussions ensued among Ms. Mizell, Mr. Dixon and Ms. Pollock regarding specifics of the proposed "College Experience."

Responding to Mr. Edwards' question about last year's staff training budget, Mr. Pollock disclosed that this year's (FY 2015-2016) budget proposal for Staff Training was the same amount requested last year (FY 2014-2015) but due to budgetary constraints the amount allocated was never actually utilized.

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Mr. Dixon clarified that the "Annual Youth Legal Education Summit" budget (\$20,000.00) encompassed the conference and a youth training component. He explained how the training and conference was conducted in the past and noted that this year due to budgetary constraints both events were combined, resulting in a better all-round experience for all those who participated.

Ms. LaPiana inquired about the age of the TC and the results of the program throughout the years.

Mr. Dixon reported that TC began in the early 1990s and boasted a recidivism rate of less than 2%. He explained that most offenders were charged with shoplifting and processed through the Juvenile Assessment Center (JAC) before entering the program. Mr. Dixon noted that while some TC participants were only interested in completing the program, others continued to volunteer within the program and many others ended up working within the judicial system.

Ms. Pollock explained that administration and staff had to be careful with regards to contacting past participants of the program particularly if the participant completed the program and chose not to continue as a volunteer. She noted that it was easier to maintain contact with past volunteers and spoke of her recent conversation with a recent program graduate and former volunteer who was now enrolled at Harvard University. Ms. Pollock reiterated Mr. Dixon's statements regarding the low recidivism rate of the program.

Chairman Crews Jr. noted that Offender Information could be found on page 40 of the MDEAT Agenda package.

Ms. Pollock added that a detailed data sheet was provided to Trust members on a monthly basis which outlined the type of offenses and the Commission Districts/zip codes the offenders resided in.

Mr. Dixon noted that automation of the TC Database would also help improve data management.

Ms. Pollock pointed out that "program reviews" was included in the material covered as a part of the board orientation. She expressed hopes that the orientation sessions would be completed in the near future.

Dr. Capp spoke in support of the automation process and pointed out that improved data collection and management would make it easier to document and publish the program's success rate and stories through newspaper and scholarly articles.

Mr. Dixon noted that other counties had already transitioned to an automated system.

Mr. Coney spoke of the need to educate and inform the community about the TC and its needs.

Mr. Dixon advised the Trust members that the community was informed about the TC and its progress via a monthly newsletter.

Ms. Katrina Wright inquired if it was possible to have a local television personality, such as Calvin Hughes, to produce a segment on the program highlighting all the success stories.

Ms. Pollock noted that the program has been featured on local television before and advised the Trust members that one of the program's trainers was recently featured on a local morning news segment

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which was broadcast by Channel 4. She promised to forward the link for the interview to the members.

Ms. Pollock added that Ms. Deborah King, daughter of boxing legend Don King, was scheduled to address Teen Court participants about her personal life experiences at the North Miami Teen Court session later this evening.

Discussions ensued among the Trust members about media coverage of the TC.

Ms. Pollock reiterated her commitment to informing the Trust members of any media coverage of the program.

Chairman Crews Jr. agreed that there could never be enough exposure and coverage of the services provided by the program.

It was moved by Ms. LaPiana to approve the request the Board of Trustees to approve the 2015-2016 Teen Court Budget in an amount not to exceed \$83,200.00 and to authorize staff to plan and carry out the activities delineated in the budget. This motion was seconded by Mr. Williams and being put to a vote, the motion was passed by a vote of 10-0. (Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts and Ms. James were absent.)

**E. FLORIDA ASSOCIATION OF TEEN COURTS ANNUAL CONFERENCE**

Mr. Dixon provided a brief overview of the purpose and background of the foregoing item. He spoke about the differences of the Miami-Dade TC and TC from other counties.

It was moved by Dr. Capp to approve the request for the MDEAT Board of Trustees to approve the expenditure in an amount not to exceed \$2,200.00 to attend the Annual Florida Association of Teen Courts Conference, subject to Miami-Dade County travel policy. This motion was seconded by Mr. Edwards and being put to a vote, the motion was passed by a vote of 10-0. (Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts and Ms. James were absent.)

Mr. Coney inquired about Mr. Ralph McCloud's tenure and performance as the Interim Teen Court Coordinator.

Mr. Dixon reported on Mr. McCloud's performance as Interim Teen Court Coordinator and Ms. Pollock advised the Trust members that Mr. McCloud has performed in the position for approximately four months.

Responding to Mr. Coney's question about the difference in pay for the position of Interim Teen Court Coordinator and Director for Teen Court, Ms. Pollock explained that there was a 5% difference in pay.

Chairman Crews Jr. asked who determined the length of time Mr. McCloud remained in the position.

Ms. Pollock noted that she was Mr. McCloud's immediate supervisor, and her recommendation and Teen Court's budget were the deciding factors with regards to how long Mr. McCloud would continue to serve as the Interim Teen Court Coordinator.

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Mr. Coney suggested promoting Mr. McCloud to the Director for Teen Court in light of his stellar performance in his current position.

Chairman Crews Jr. asked Mr. Dixon to report back to him on what needed to be done to promote Mr. McCloud.

Mr. Coney discussed the importance of recruiting and retaining productive staff.

**F. 2015-2016 YOUTH DEVELOPMENT BUSINESS PLAN AND RECOMMENDED ACTIONS**

Ms. Pollock advised the Trust Members that the Youth Development Business Plan and Recommended Actions for FY 2015-2016 should have been presented before the members considered Action Items D and E. She provided background information and explained the purpose of the foregoing item.

Ms. Pollock referred the members to page 23 of the MDEAT Agenda package. She reviewed and explained YAC's priority initiatives which include:

- ~ Host the Annual Youth Legal Education Summit;
- ~ Expand the Student Court Model throughout the public school system;
- ~ Provide outreach, prevention, and intervention services to maintain the low recidivism rate;
- ~ Address unemployment of youth in Miami-Dade County;
- ~ Advocate for vocational training;
- ~ Expand financial literacy for youthful offenders and volunteers participating in TC;
- ~ Promote methodology of social responsibility and accountability by youth residing in TUAs.

Responding to Mr. Coney's inquiry regarding YAC's request to host the Youth Legal Education Summit, Ms. Pollock explained that the Summit provided training to TC participants.

Mr. Coney asked if participants or the families involved in the TC were required to complete exit surveys.

Ms. Pollock explained that participants were required to complete exit surveys at different points throughout the program, and pointed out that surveys were conducted at the Summit and upon completion of the program. She noted that parents were also surveyed about the services provided by the program.

Ms. Pollock referred to Page 24 of the MDEAT Agenda Package and explained that YAC's Recommendation Action Chart was the result of the annual retreat and Economic Summit. She read the following recommendations into the record:

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- ~ Develop internship programs for high school students and college graduates residing in County designated TUAs;
- ~ Expand YIPI (Youth Intern Partnership Initiative);
- ~ Increase Teen Court awareness among law enforcement and legal community;
- ~ Promote construction trade skills program for youth participating in TC and residing in TUAs;
- ~ Youth Dialogue (Ongoing)/Student Court and Teen Court;
- ~ Promote financial and credit literacy among Teen Court families (to include housing);
- ~ Advocate developing statewide standards for civil citation distribution; and
- ~ Increase mental health awareness among TUA residents.

Mr. Coney asked about the companies hiring YIPI participants.

Ms. Pollock reported that a variety of small businesses from different industries participate in the YIPI program including marketing, construction, title, real estate and law firms. She noted that MDEAT's Housing Program funded almost half of this year's (2015) YIPI program.

Chairman Crews Jr. spoke about YIPI's broad reach.

It was moved by Mr. Williams that the MDEAT Board of Trustees authorize the implementation of the youth development programs and activities as outlined in the attached Youth Development Business Plan and Recommended Actions for FY 2015-2016. This motion was seconded by Mr. Coney and being put to a vote, the motion was passed by a vote of 10-0. (Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts and Ms. James were absent.)

## II. INFORMATION ITEM

### A. UPDATE ON THE BLACK MALE MENTAL HEALTH CONFERENCE SERIES

Mr. Dixon introduced Dr. Ischaji Robertson to the Trust Board members.

Dr. Robertson provided an update regarding the Black Male Youth Mental Health Conference noting that the event had been rescheduled from November 6, 2015 to December 8<sup>th</sup>. Dr. Robertson stated that the first day of the Conference (December 8<sup>th</sup>) would be held at the Little Haiti Cultural Center from 8 a.m. to 4 p.m. and would include appearances by Teen Court participants and volunteers to discuss violence and to gain teens' insight and perspective on the issues. He disclosed the key note speakers scheduled to appear on December 8th: Dr. Kevin Washington, President for the Association of Black Psychologists; Los Angeles Commissioner Cheryl Groves (phonetic), known for her work with the prison system; Dr. Marva Robinson, nationally renowned expert and speaker on Community Engagement who helped organized the Ferguson community after the Ferguson shooting; Mr. J.D. Patterson, Director of Miami-Dade Police Department; Mr. Kenneth E. King, Vice President of Housing

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at Camillus House; and Dr. Joan Muir, Executive Director of Brief Strategic Family Therapy Institute. Dr. Robertson noted that none of the speakers were paid to appear.

Mr. Dixon told the Trust members that 4 Teen Court participants would join Miami-Dade Police Director JD Patterson on the panel to discuss violence in the community.

Dr. Robertson added that many of the youth participants were eager and excited to be included in the dialogue about violence and mental health issues facing the community.

Mr. Coney inquired about the outreach efforts to black male organizations such as fraternities and mentoring groups like 100 Black Men of America; and asked about the target audience for the conference.

Dr. Robertson stated that the conference was intended to educate both the community and young black males; and noted that he was in contact with a representative from Florida Memorial University about promoting the event among the student body. He voiced his commitment to contacting other fraternities, mentoring groups and male organizations about the event.

Dr. Robertson spoke about the activities planned for December 9, 2015 at the North Dade Regional Library from 5.30 p.m. to 7.45 p.m. He stated that this event would commence the forums' component of the series intended to educate the community on Mental Health issues, as well as other issues facing black males with guest speaker Mr. John Elmore, author of "Fighting for Your Life: The African-American Criminal Justice Survival Guide" and a teen court panel comprising of law enforcement and TC participants scheduled to appear. Dr. Robertson noted that the forum scheduled for December 10, 2015 at the South Dade Regional Library would follow a similar format as the forum held on December 9<sup>th</sup> but would also include different mental health community service providers.

Mr. Dixon discussed how mental health issues were dealt with within the black community and spoke of the importance of addressing the root causes of these issues and not just the deal with the symptoms. He noted the presence of community service providers at the forum was a great outreach initiative which afforded the community access and the opportunity to meet agencies and providers.

Mr. Edwards spoke of his personal experience at last year's conference and the wealth of information and knowledge that he gained from attending. He commended Dr. Robertson and his team for a job well done and voiced his enthusiasm for this year's conference. Mr. Edwards urged his colleagues to attend.

Mr. Dixon noted that Trust member, Dr. Larry D. Capp, was scheduled to be a moderator at this year's event.

Mr. Coney spoke about his passion for elevating young black males and acknowledged the positive impact of the conference series on the community.

Chairman Crews Jr. inquired if it was possible to include links to the different resources offered at the conference on the MDEAT website or social media page (Facebook) page.

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Discussions ensued among the Trust members regarding the incorporation of resource links on MDEAT's website.

Mr. Coney offered to distribute event flyers to help promote the conference.

Mr. Waters suggested adding links for all events and activities hosted by MDEAT and MDEAT committees on the website to allow for easy and convenient access.

Ms. LaPiana reminded her colleagues that all communications needed to be processed by Ms. Pollock.

Mr. Dixon noted that he had met with Commissioner Edmonson earlier today to discuss how information regarding community aide and services could be distributed to throughout the County. He stated that a brochure delineating the different services was being created but he proposed also including a list of service providers on MDEAT's website to promote awareness and distribution.

Mr. Coney asked if the Black Male Youth Mental Health Conference was being promoted on the MDEAT website.

Mr. Dixon confirmed that the event was being promoted online as well as via MDEAT's newsletter.

Mr. Coney along with other Trust members indicated that they were not receiving the monthly newsletter.

Chairman Crews Jr. asked all Trust members to provide Ms. Pollock with their email addresses to facilitate circulation of the newsletter.

Dr. Robertson noted that one of the great benefits of the Children's Trust grant was having the funds to hire a program evaluator who would help track and analyze data that could later be used to effect change in policies.

Mr. Coney commended staff on their involvement in developing and implementing programs which promote community awareness.

### III. CHAIRPERSON'S REPORT

Chairman Crews Jr. noted that there were Trust members who were not in compliance with the 90 days given to complete the required Ethics Training and inquired from Assistant County Attorney, Terrence Smith, if non-compliance was grounds for removal from the Trust or if the Trust Chair had the authority to extend the time frame (90 days) allotted for the completion of the course.

Assistant County Attorney Terrence Smith confirmed that the Ethics Training Course was a requirement to serve on the Trust and stated that he would verify whether the Chair could extend the time period to complete the course. He suggested postponing orientation to ensure all members completed the Ethics Training and recommended inviting a representative from the Ethics Commission to address the Trust at the next MDEAT meeting.

Discussions ensued among the Trust members regarding the date of the next Ethics Training Course.

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Chairman Crews Jr. asked Mr. Dixon or Ms. Pollock to inquire if a representative from the Ethics Commission was available to attend next month's MDEAT meeting.

Responding to Chairman Crews Jr.'s question about the length of the training/course, Mr. Smith explained that the course was approximately 1 ½ hours long.

Chairman Crews Jr. advised the Trust members that at the recent Housing Advocacy Committee (HAC) meeting, HAC Chairman Mr. Craig Emmanuel voiced his concerns about the lack of community participation in the program and had voiced his commitment to improving outreach efforts to attract more attention to the program and services.

Chairman Crews Jr. reported that the Economic Development Action Committee (EDAC) would be dedicating its next meeting to developing a business plan and funding objectives pursuant to his directive.

Responding to Mr. Coney inquiry as to whether he was appointed to the EDAC, Chairman Crews Jr. informed Mr. Coney that he was not a member of EDAC and read the names of the members into the record.

Ms. Pollock advised Mr. Coney that he was a member of the Revenue Maximization Committee (RMC.)

Chairman Crews Jr. recognized RMC Chairman, Mr. Sheldon L. Edwards and noted that Ms. Pollock would be forwarding a request for the committee to meet in November.

Chairman Crews Jr. spoke about the poor attendance at the recent MDEAT Summit. He indicated that while both the public and Trust member's attendance of the Summit was less than he anticipated, he expected more from MDEAT members. Chairman Crews Jr. noted that MDEAT's goal was to improve the community and as such required Trust Board members to be active and participate by attending events. He recognized special guest speakers T. Willard Fair and Luther Campbell's participation in the summit and concluded his report by urging Trust members to participate in events outside of the monthly MDEAT meetings.

Ms. Mizell asked if staff could notify Trust members of upcoming events via text messaging.

Assistant County Attorney Smith explained that staff was not precluded by the Sunshine Law from sending text messages to members but noted that group messages were not allowed.

Discussions ensued between Ms. Mizell and Assistant County Attorney Smith regarding the use of special "apps" to send group messages and restrictions on the use of County equipment.

Assistant County Attorney Smith recommended staff contact Information Technology Department (ITD) for further information.

Discussions ensued among Ms. Mizell, Mr. Coney and Mr. Dixon regarding the "Wens" application.

CLERK'S SUMMARY AND OFFICIAL MINUTES  
MIAMI-DADE ECONOMIC ADVOCACY TRUST MEETING  
OCTOBER 21, 2015

Chairman Crews Jr. recognized Trust members Mr. Elbert Waters, Mr. Craig Emmanuel, Ms. Althea Harris and Mr. Ruban E. Roberts for their roles as moderators of the 2015 MDEAT Summit "break-out" sessions.

Responding to Mr. Waters question about the status of the recommendation report, Chairman Crews Jr. noted that a report was forthcoming from Mr. Dixon.

Ms. LaPiana asked about the use of the social network site "LinkedIn" to keep Trust members informed of events.

Assistant County Attorney Smith returned to Chairman Crews Jr.'s question about extending the time period allotted to Trust members to complete the Ethics Training, and explained that MDEAT's by-laws mandated that the training must be completed within 3 months. He proceeded to read the resolution pertaining to the completion of the Ethics Course training into the record and noted that the Ethics Commission provided a quarterly report to the Board of County Commissioners (BCC) of all members who were not in compliance with their training requirements.

Assistant County Attorney Smith stated that while the resolution did not address the action taken by the BCC, he believed non-compliant members could be removed. He continued to explain that the Trust could move to waive the by-laws 3 months deadline requirement and extend to another specified date.

It was moved by Mr. Emmanuel that MDEAT's bylaws requirement that Trust Board Members must complete the Ethics Training Course within 3 months be waived and the new deadline date be extended until the next scheduled MDEAT meeting, November 18, 2015. This motion was seconded by Mr. Coney and being put to a vote, the motion was passed by a vote of 9-0. (Mr. Edwards, Dr. Gallon III, Ms. Harris, Ms. Pittman, Mr. Roberts and Ms. James were absent.) Discussions ensued between Dr. Capp and Assistant County Attorney Smith about the new deadline date.

Responding to Ms. Wright's question about Trust members who had completed the Ethics Training because of their association with other Boards, Mr. Smith advised members to verify compliance with the Ethics Commission.

Ms. LaPiana inquired if the Ethics Training would be done at the end of next month's MDEAT agenda.

Chairman Crews Jr. advised the Trust members that the Ethics Training would commence upon completion of the Action Items on the agenda.

Addressing the question about the use of "LinkedIn" to keep informed of upcoming events, Assistant County Attorney Smith cautioned against the use of the social media network. He recommended MDEAT create its own LinkedIn page to avoid any issues.

Ms. Mizell clarified that Ms. LaPiana was asking about members "liking/following" MDEAT's LinkedIn profile page.

Assistant County Attorney Smith confirmed that the Trust members could join MDEAT's LinkedIn network but cautioned against using the medium to communicate with each other.

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IV. EXECUTIVE DIRECTOR'S REPORT

Mr. Dixon spoke about the outreach efforts associated with the "Black Male Youth Mental Health Conference Series." He noted that MDEAT was committed to meeting with the ministers of large churches in the North and South Dade areas to promote the conference and encourage attendance.

Mr. Dixon discussed "Operation Restoration." He explained that the initiative was a collaborative effort by local elected officials led by Commissioner Edmonson, clergy, the School Board and the community to address violent crime in the community. Mr. Dixon reported that during his meeting earlier this morning with Commissioner Edmonson, he raised concerns about the initiative lacking a psychological component and recommended the inclusion of the Black Psychologists Association of Miami-Dade County (BPAMDC). He spoke of Dr. Robertson's role on the "Operation Restoration" committee and pointed out that BPAMDC had already identified recommendation actions, lead authorities and methods to implement their recommendation actions. Mr. Dixon told the Trust members of plans to establish and implement "Grief Teams" and to introduce a monthly "Psychological Hotline" modelled after a Broward County "Attorney Hotline" service.

Mr. Dixon added that he anticipated Commissioners Levine Cava, Moss and Edmonson official support for the upcoming "Black Male Youth Mental Health Conference Series."

V. DEPARTMENTAL MONTHLY REPORTS

A. FISCAL

Mr. Jose Gonzalez noted that this would be the last report for Fiscal Year (FY) 2014-2015 and provided a brief overview of the Teen Court (TC) Fiscal Management Report (Page 32 of MDEAT Agenda Package), Homeownership Assistance Program (HAP) Fiscal Management Report (Page 31 of MDEAT Agenda Package) and Economic Development (G.F) Fiscal Management Report (Page 30 of MDEAT Agenda Package.) He highlighted the fact that TC's "Actual" Revenue (\$870,971.00) was less than the budgeted amount (\$1,245,000.00,) and spoke of the need to involve the Revenue Maximization Committee in the future. Mr. Gonzalez reported that HAP spent \$2,673,116.00 in grants but still managed to end the year with a positive balance of \$2,118,064.00. He explained that G.F's "actual" expenditure on salaries (\$69,429.00) was less than the budgeted amount because of a vacant position.

Mr. Coney asked if it was possible to use "budget transfers" to eliminate negative balances.

Mr. Gonzalez explained that most of the negative balances were minor when compared to the "actual" and "budgeted" amounts. He noted that budget transfers could not be used to balance all line items.

Referring to the Economic Development (G.F) Fiscal Management Report, "Grants to Others" line item (page 30 of the MDEAT Agenda Package,) Dr. Capp inquired why only \$31,170.00 of the budgeted amount (\$135,000.00) was distributed.

Mr. Dixon advised the Trust members that there was a staff vacancy for Economic Development which he anticipated filling and funding from this year's savings. He clarified that \$35,000.00, and not

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\$31,170.00 as reflected in the report, was allocated to the Economic Development Action Committee (EDAC) to fund historical programs such as the South Dade Martin Luther King Expo.

Mr. Gonzalez noted that actual expenditure was less than what was originally estimated and budgeted for.

Dr. Capp suggested discussing the report in further detail at the next EDAC meeting.

Ms. Pollock clarified that the budgets being reviewed were for FY 2014-2015.

Referring to the HAP report on page 31 of the MDEAT Agenda Package, Mr. Coney requested additional information regarding the amount of revenue gained from "Other taxes" and expenditure on salaries.

Mr. Gonzalez reported that HAP received more "Other taxes" revenue than what was initially estimated, hence the overage/balance of \$118,690.00.

Responding to Mr. Coney's concerns about the line items with a negative balance, Mr. Gonzalez explained that he could not make any adjustments or "budget transfers" until the end of the year.

## B. HOUSING

Mr. Eric Johnson provided a brief overview of the funding sources and budget policy for the Homeownership Assistance Program (HAP.) He informed the Trust members that HAP would be participating in a community summit event hosted by the National Association of Real Estate Brokers (NAREB) and the South Florida Board of Realtors at the Betty T. Ferguson Recreational Complex this Saturday (10/24.) Mr. Johnson described HAP's involvement and role in the summit and noted that the event was advertised via social media.

Mr. Johnson reviewed HAP's "September 2015 and 2014-2015 FY End Production Report." (See page 36 of the MDEAT Agenda Package.) He noted that the program processed a total of 525 applications and funded 429 HAP loans amounting to \$2,600,771.00 for FY 2014-2015. Mr. Johnson explained the difference between "Other MDC Funding" and "Non-MDC Subsidy Loans." He directed the Trust members' attention to the demographic breakdown and spoke about the level of participation of Black/African American participants in the program. Mr. Johnson noted that while the demographic breakdown of participants in the program was reflective of the demographic composition of the County, concerns had been raised by the Trust in the past about increasing the level of participation of the Black/African American community. He pointed out that these concerns were addressed by the Housing Advocacy Committee (HAC), the Economic Summit and the HAC Executive Committee resulting in several different proposals and initiatives. Mr. Johnson emphasized the difficulty and complexity associated with increasing Black/African American participation.

Mr. Johnson told the Trust members that the program was required to allocate a minimum of 50% of surtax funding to "Low" and "Very Low" Income borrowers and provided examples of family sizes and incomes which meet the criteria for "low" and "very low" income programs. He reviewed the

CLERK'S SUMMARY AND OFFICIAL MINUTES  
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breakdown according to the Commission Districts and spoke of emerging trends in the real estate market and how they can help generate more loans in African American communities.

Responding to Mr. Dixon's question regarding inventory, Mr. Johnson clarified that his use of the term "availability" referred to the inventory of homes. He indicated that the majority of affordable housing inventory/availability was concentrated in south Miami-Dade, specifically Commission Districts 8 and 9. Mr. Johnson noted that the average sales price of homes purchased by applicants in the program was \$167,000.00, with the average 1<sup>st</sup> mortgage being \$155,000.00. He pointed out that Commission District 1 remained a desirable location for many program participants looking to purchase homes and spoke about the significant number of foreclosures in the area; as well as HAP's ability to affect change in the community. Mr. Johnson spoke of plans to present affordable housing initiatives to the Trust in the near future.

Mr. Dixon's inquired about HAP's outreach efforts to the Young Professional Network (YPN).

Mr. Johnson noted that approximately 35 YPN members attended a HAP presentation related to purchasing a home and home ownership. He reported that the attendees were unaware that they were eligible to apply for various housing assistance programs despite their income and reviewed the income and family size eligibility requirements used by the programs. Mr. Johnson advised the Trust members that HAP was invited to return to address other YPN members about available programs and eligibility requirements and would also be making a similar presentation to participants and volunteers of the Youth Action Committee (YAC.)

Mr. Dixon spoke about the misconceptions associated with housing assistance programs and discussed the need and importance of attracting young professionals to participate in the program to help revitalize the community.

Mr. Johnson informed the Trust members that Taj Realty (phonetic) was contracted by HAP to assist with the home ownership program, as well as with outreach and training.

#### C. TEEN COURT/YOUTH SERVICES

Chairman Crews Jr. noted that there was no additional information or report needed regarding the Teen Court program.

#### D. MARKETING AND PUBLIC INFORMATION

Chairman Crews Jr. invited the members to review the Public Information Report found on Page 43 of the MDEAT Agenda Package and opened the floor to comments.

Mr. Coney voiced his concerns regarding MDEAT's social media presence and spoke of the importance of reaching target audiences via social media/network sites such as Instagram. He asked Mr. Johnson if he believed developing a strong social media presence would help educate the public about programs and initiatives.

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Mr. Johnson noted that Taj Reality under the guidance of Ms. Tanisha Taylor (phonetic), along with Ms. LaPiana and Mr. Emmanuel would be overseeing the implementation and development of HAP's social media presence.

Chairman Crews Jr. stressed the importance of implementing a social media presence for all of MDEAT's Committees, programs and initiatives.

Mr. Waters revisited HAP's report on page 36 of the MDEAT Agenda Package and addressed the program participation numbers for Commission Districts 1, 8 and 9. He noted that the Miami Gardens City Council was focused on creating avenues for economic development and suggested HAP make a presentation to the Council about the different housing assistance programs available. Mr. Waters spoke about the adverse connotation associated with the term "affordable housing" and pointed out that only through increased awareness, education and information could the negative stigma be removed.

Mr. Dixon stated he would contact the City of Miami Gardens with regards to addressing the City Council on MDEAT's Homeownership Assistance Programs.

Discussions ensued among the Trust members regarding the decline in home owners in the Miami Gardens area and the increase in renters.

Chairman Crews Jr. discussed the possibility of HAP working in conjunction with the City of Miami Gardens housing initiative to promote home ownership and encourage home buyers to move into the area.

Discussions ensued between Mr. Dixon and Mr. Waters regarding funding allocation and distribution timeframe for the City of Miami Gardens housing program.

Ms. LaPiana noted that North Miami Beach area was a developing area worthy of attention and future consideration.

**ADJOURNMENT**

There being no further business to come before the Trust, the meeting adjourned at 5.40 p.m.



Chairman Cornell Crews Jr.

Miami-Dade Economic Advocacy Trust



**Miami-Dade Economic Advocacy Trust**  
**MDEAT**  
**October 21, 2015**

Prepared by: Kerry Khunjar

**EXHIBITS LIST**

<b>NO.</b>	<b>DATE</b>	<b>ITEM #</b>	<b>DESCRIPTION</b>
1	10/21/15	-	MDEAT October 21, 2015 Meeting Agenda Package
2	10/21/15	-	MDEAT Meeting Notes for September 16, 2015
3	10/21/15	-	Flyer advertising "Where's the Justice" Community Discussion – October 22, 2015 at 6pm at Miami-Dade College, North Campus
4	10/21/15	1A	Copy of Interdepartmental Agreement between MDEAT and Miami-Dade Community Action and Human Services Department/Greater Miami Services Corps
5	10/21/15	1A	Voting Ballot
6	10/21/15	1C	Voting Ballot
7	10/21/15	1D	Voting Ballot
8	10/21/15	1E	Voting Ballot
9	10/21/15	-	Copy of Certification Page for votes tallied at MDEAT 10/21/15 Meeting for Agenda Items 1A, 1C, 1D and 1E.
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# MDEAT

Miami-Dade Economic  
Advocacy Trust



*Working Together for Economic Change*

## **BOARD OF TRUSTEES MEETING**

**October 21, 2015**

### Agenda

#### **PARKING VALIDATION LOCATIONS**

Cultural Arts Center Garage | 50 NW 2 Avenue | Miami, FL 33130  
Before exiting the garage, please remember to get your ticket validated at the  
information window on the first floor.

Hickman Garage (Garage 5) | 270 NW 2 ST | Miami, FL 33130



# MEETING NOTICE

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## MIAMI-DADE ECONOMIC ADVOCACY TRUST

### TRUSTEE BOARD MEETING

**DATE:** Wednesday, October 21, 2015

**TIME:** 3:30PM

**LOCATION:** Stephen P. Clark Center  
Commissioners Conference Room, Second Floor  
111 NW 1 Street | Miami, FL 33128

***The MDEAT Board Meetings are governed in accordance with Miami-Dade Board of County Commissioners Rules of Procedures.***

*Rules of Decorum for Miami-Dade Economic Advocacy Trust Meetings*

Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the board of Miami-Dade Economic Advocacy Trust, shall be barred from further audience before the board by the presiding officer, unless permission to continue or again address the board be granted by the majority vote of the board members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. No signs or placards shall be allowed in the board meeting. Persons exiting the board meeting shall do so quietly.

The use of cell phones during the Miami-Dade Economic Advocacy Trust meeting is not permitted. Ringers must be set to silent mode to avoid disruption of proceedings. Individuals, including those on the dais, must exit the meeting to answer incoming cell phone calls.

Miami-Dade County provides equal access and equal opportunity and does not discriminate on the basis of disability in its programs or services. If you need a sign language interpreter or materials in an accessible format for this meeting, please contact Angela Vaughns at 305.375.5661 or [angiev@miamidade.gov](mailto:angiev@miamidade.gov) at least five days in advance.



**MIAMI-DADE ECONOMIC ADVOCACY TRUST**

**BOARD MEETING AGENDA**

**Wednesday, October 21, 2015 | 3:30 PM**

**STEPHEN P. CLARK CENTER | 111 NW 1 STREET | MIAMI, FL 33128  
COMMISSIONERS CONFERENCE ROOM, SECOND FLOOR**

**Roll Call**

- **DISCLOSURE OF CONFLICTS OF INTEREST**
- **QUERY FOR EARLY DEPARTURES**
- **STATEMENT OF RULES OF DECORUM FOR MDEAT**
- **PUBLIC COMMENTS**
- **APPROVAL OF AGENDA**
- **APPROVAL OF MEETING MINUTES**

**I. Board Action Item**

- A. MDEAT Interagency Service Agreement with Greater Miami Service Corp. 05
- B. Economic Development Action Committee Membership 07
- C. Trust Account (Black Male Youth Mental Health Conference) 10
- D. 2015-2016 Teen Court Budget 13
- E. Florida Association of Teen Courts Annual Conference 16
- F. 2015-2016 Youth Development Business Plan and Recommended Actions 18

**II. Information Item**

- A. Update on the Black Male Youth Mental Health Conference Series 26

**III. Chairperson's Report**

**IV. Executive Director's Report**

**V. Departmental Monthly Reports**

- A. Fiscal 29
- B. Housing 34
- C. Teen Court/Youth Services 38
- D. Marketing and Public Information 44

**Next Meeting:**

November 18, 2015 | 3:30PM | Stephen P. Clark Center, 111 NW 1 ST, Miami, FL 33128

**Adjournment**

# **ACTION ITEM I A**

## **INTERAGENCY AGREEMENT WITH GMSC**



## **MIAMI-DADE ECONOMIC ADVOCACY TRUST MEMORANDUM OF APPROVAL**

**TO:** Miami-Dade Economic Advocacy Trust Board Members  
**FROM:** John Dixon, Executive Director  
**DATE:** October 9, 2015  
**SUBJECT:** MDEAT Interagency Service Agreement with Greater Miami Service Corp.

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### **PURPOSE OF ITEM**

This item is to request the approval of MDEAT Board to authorize staff to enter into another interagency service agreement with the Greater Miami Service Corporation (GMSC) for the 2015-16 fiscal year (October 1, 2015 through September 30, 2016). The purpose of the agreement extension is to provide the telephone console (reception) operations coverage and assist in MDEAT Homeownership Assistance Program (HAP) programmatic work. The total cost associated with the agreement is not to exceed \$33,459.00.

### **BACKGROUND**

- The current MDEAT receptionist is on HR approved medical leave for fiscal year 2015-16.
- The salary associated with the MDEAT receptionist position, not including associated fringes and benefits, is the aforementioned amount of \$33,459.00.
- This job opportunity will enhance the existing skill set of the GMSC workers by providing experience beyond the basic GMSC programmatic training.
- GMSC personnel permits clerical staff to resume a normal work schedule and duties without major disturbance, as well as produce additional clerical and programmatic support for HAP.

### **FISCAL IMPACT TO AGENCY**

The anticipated payout to GMSC is \$32,868.00 for the stated 2015-16 fiscal year. That amount is based on \$11.00 an hour for the two persons each working a six-hour day or \$132.00 per day. This equates to \$1320.00 per bi-weekly pay period. The funding source used to cover this is a part of the fiscal year 2015-16 Housing Division budget which encompasses the salary of the MDEAT receptionist currently on medical leave. There is no other associated financial or fiscal budget burden.

### **RECOMMENDATION**

It is recommended that the MDEAT Trust Board approve the request to authorize MDEAT staff to negotiate and execute the interagency agreement, and to approved the related expenditure of an amount not exceeding \$33,459.00 of MDEAT Housing Division fiscal year 2015-16 budgeted funds to satisfy this service agreement.

# **ACTION ITEM I B**

## **EDAC MEMBERSHIP**



**MIAMI-DADE ECONOMIC ADVOCACY TRUST  
MEMORANDUM OF APPROVAL**

**TO:** Miami-Dade Economic Advocacy Trust Board Members  
**FROM:** John Dixon, Executive Director  
**DATE:** October 9, 2015  
**SUBJECT:** Economic Development Action Committee Membership

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**PURPOSE OF ITEM**

The purpose of the this item is to request that the Miami-Dade Economic Advocacy Trust Board approve the recommendation of the Economic Development Action Committee (EDAC) to remove one member of the committee and appoint a new member to the committee.

**BACKGROUND INFORMATION**

The EDAC met on Thursday, October 7, 2015, and discussed the composition of the committee. It was noted that member Richard Reese had not attended a meeting since his appointment on September 17, 2014. The members in attendance agreed unanimously to recommend removal of Mr. Reese from membership. Ed Hanna, a member of the public, has attended EDAC meetings consistently over the past two years. The members in attendance agreed to recommend Mr. Hanna's inclusion on the committee as a voting member. Mr. Hanna had provided an application which satisfied all the qualifications for membership.

**FISCAL IMPACT**

There is no fiscal impact for this item.

**RECOMMENDATION**

It is recommended that the Miami-Dade Economic Advocacy Trust Board approve the recommendation of the EDAC to remove Richard Reese from the committee and appoint Ed Hanna to the Economic Development Action Committee.

**Attachment: Professional Profile of Edward Hanna****Edward "Ed" Hanna, Jr. ... Advocate**

*President, West Perrine Community Development Corporation*

*DR. MLK, JR. PARADE & CELEBRATION*

"Ed", as he is affectionately called, was Born and raised in Miami, Florida. He received his Associate of Arts Degree in Criminal Justice from Miami Dade Community College and went on to obtain his Bachelor of Arts Degree in Criminal Justice from Florida International University. In 1985, along with several local community leaders, activists and business owners, the West Perrine Community Development Corporation was formed. Mr. Hanna has served as the President and CEO since its inception and has worked tirelessly to achieve the Corporation's mission to improve the economic environment of West Perrine through commercial revitalization, capital improvement, housing development and cultural enrichment activities. In 1990, Mr. Hanna began a quest to bring positive cultural enrichment activities to the West Perrine area. It was then that he introduced the 1<sup>st</sup> Annual Dr. Martin Luther King, Jr. Holiday Parade. What began as a small parade with no more than 10 entries has now become a major production with multiple events including the parade, which is considered by many to be one of the best organized and executed MLK Parades in the Country. The Parade features bands from Historical Black Colleges and Universities and more than 100 entries. An outspoken advocate for economic development and cultural affairs in West Perrine and South Florida as a whole, Mr. Hanna continues to seek ways to bring funding and innovated cultural happenings to the community. He is credited with the construction of 226 units of single family housing units for low income persons, in addition to a number of community and recreational centers in the South Dade area. One of his shining cultural achievements, which he is extremely proud of his the South Florida Boys Choir, a replica of the famed Boys Choir of Harlem. His mix of economic and cultural renewal has spun into a number of projects meant to combat the cycle of problems and struggles many face in inner city communities. Projects like after school programs and the establishment of Arts Magnet Schools are helping make West Perrine and South Florida better and stronger overall. Mr. Hanna is the recipient of numerous prestigious awards, certificates and commendations both on the local and national levels. In addition to being a member of a number of civil service organizations, he continues to be a voice for the under-privileged and under-served.

# **ACTION ITEM I C**

**TRUST ACCOUNT  
BLACK MALE MENTAL HEALTH CONFERENCE**



**MIAMI-DADE ECONOMIC ADVOCACY TRUST  
MEMORANDUM OF APPROVAL**

**TO:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**FROM:** LaTonda James, Youth Action Committee Chairperson  
**DATE:** October 21, 2015  
**SUBJECT:** Black Male Youth Mental Health Funding Request/Trust Account

---

**PURPOSE OF ITEM**

This request is to obtain approval from Miami-Dade Economic Advocacy Trust (MDEAT) to utilize a local cash match of \$3,000.00 from the Trust Fund account to match the amount allocated by the Children’s Trust Fund Grant. The funds are to be allocated from the Trust Fund account since the original scope of this account is for annual conference and special projects (see attached R-1280-85). The Black Male Youth Mental Health Conference falls under this purview. The allocation of \$3,000.00 will cover the cost of transportation and lodging for four speakers.

**SCOPE**

The Trust will convene the *Second Annual Black Male Youth Mental Health Conference Series: Helping to Guide Parents, Youth, and Police: Creating Policies and Practices to Secure a Harmonious Community*. The 2015 conference series will build on a prior theme of positioning mental health service providers, community leaders, educators, parents, and youth, to engage Black male youth and support their ability to produce positive life outcomes. The Children’s Trust Fund Grant will be used to cover the cost of the conference. The conferences and the two forums will be held in County Commission Districts 1, 3, and 8.

**FISCAL IMPACT/FUNDING SOURCE**

The Children’s Trust has approved an allocation of \$19,967.00 for the purposes of holding the conference series. MDEAT’s contributions to the conference are a \$3,000.00 cash match and an in-kind match of \$6,170.00 in MDEAT staff support time.

**RECOMMENDED**

It is recommended that the Board of Trustees approve the allocation of funds (\$3,000.00) from the Trust Fund account and authorize staff to plan and carry out the activities delineated in The Children’s Trust Fund Grant.

Attachment: R-1280-85

Agenda Item No. R-5(f)(10)  
9-18-85

RESOLUTION NO. R-1280-85

102-5000  
RESOLUTION RATIFYING THE COUNTY MANAGER'S ACTION  
WAIVING PURCHASING PROCEDURES IN EXPENDING MONIES  
DONATED TO METRO-MIAMI ACTION PLAN (MMAP) AND  
HELD IN THE METRO-MIAMI ACTION PLAN TRUST FUND

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference; and

WHEREAS, at the County Commission meeting of July 16, 1985, this Board, by motion, authorized the County Manager to administer County business during the period of July 17, 1985, through September 2, 1985 [Agenda Item No. 7 (a) (8)]; such action(s) taken to be in accordance with the policies and procedures established by the Board of County Commissioners and be submitted to the Board for ratification at the County Commission meeting of September 17, 1985,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DADE COUNTY, FLORIDA, that:

Section 1. The Trust fund account does not receive any County monies, but shall only receive fees, grants, donations and other external monies for the specific purpose of the Metro-Miami Action Plan's Annual Conference and special projects.

Section 2. This Board approves and ratifies the County Manager's action waiving purchasing procedures in expending monies donated to MMAP and held in the MMAP Trust Fund. All monies received to be used for the Annual Conference will continue to be paid through the Metro-Dade County Department of Finance.

The foregoing resolution was offered by Commissioner

Clara Oesterle, who moved its adoption.

The motion was seconded by Commissioner Beverly Phillips,

# **ACTION ITEM I D**

## **2015-2016 TEEN COURT BUDGET**



**MIAMI-DADE ECONOMIC ADVOCACY TRUST  
MEMORANDUM OF APPROVAL**

**TO:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**FROM:** LaTonda James, Youth Action Committee Chairperson  
**DATE:** October 21, 2015  
**SUBJECT:** 2015-2016 Teen Court Budget

---

**PURPOSE OF ITEM**

The purpose of the item is to request the MDEAT Board of Trustees authorization to expend funds for programmatic activities as outlined in the 2015-2016 Teen Court Budget. The request for funding will not exceed \$83,200.00.

**BACKGROUND INFORMATION**

By presenting the schedule of events, the Board will have authorized Teen Court to plan and carry out activities that affect the service population of the program for fiscal year 2015-2016.

**FISCAL IMPACT**

The fiscal impact will not exceed eighty-three thousand two hundred dollars (\$83,200.00) from the Teen Court budget.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the 2015-2016 Teen Court Budget in an amount not to exceed \$83,200.00 and authorize staff to plan and carry out the activities delineated in the budget.



**MIAMI-DADE ECONOMIC ADVOCACY TRUST**  
**BUDGET PROPOSAL FOR TEEN COURT**  
**FY 2015-2016**

Annual Youth Legal Education Summit	\$20,000.00
Youth Internship Program (YIPI)	10,000.00
TC Database (Automation)	44,700.00
FATC Annual Meeting	2,500.00
FATC Membership	500.00
Staff Training	3,000.00
Marketing	<u>2,500.00</u>
<b>Total</b>	<b><u>\$83,200.00</u></b>

# **ACTION ITEM I E**

## **FLORIDA ASSOCIATION OF TEEN COURTS ANNUAL CONFERENCE**



**MIAMI-DADE ECONOMIC ADVOCACY TRUST  
MEMORANDUM OF APPROVAL**

**TO:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**FROM:** John E. Dixon, Executive Director  
**DATE:** October 21, 2015  
**SUBJECT:** Florida Association of Teen Courts Annual Conference

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**PURPOSE OF ITEM**

The purpose of this item is to request approval for John Dixon, Executive Director, and Ralph McCloud, Interim Teen Court Coordinator, to attend the Annual Florida Association of Teen Courts (FATC) Conference in Villages, Florida, December 3-4, 2015. The requested expenditure is for an amount not to exceed \$2,200.00.

**BACKGROUND INFORMATION**

The FATC brings teen courts together annually from across the state to discuss pertinent state legislative issues and methods of improving the effectiveness of operational programs. Also guest speakers are invited to address current topics relevant to Teen Court and the community. This year the association will also celebrate its 25 anniversary of teen court in the State of Florida.

**FISCAL IMPACT**

The fiscal impact will be in an amount not to exceed \$2,200.00 from the Teen Court Budget.

**RECOMMENDATION**

It is recommended that the Miami-Dade Economic Advocacy Board of Trustees approve the expenditure in an amount not to exceed \$2,200.00 to attend the Annual Florida Association of Teen Courts Conference, subject to the Miami-Dade County travel policy.

# **ACTION ITEM I F**

## **2015-2016 YOUTH DEVELOPMENT BUSINESS PLAN AND RECOMMENDED ACTIONS**



**MIAMI-DADE ECONOMIC ADVOCACY TRUST  
MEMORANDUM OF APPROVAL**

**TO:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**FROM:** LaTonda James, YAC Chairperson  
**DATE:** October 21, 2015  
**SUBJECT:** 2015-2016 Youth Development Business Plan and Recommended Action Approval Request

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**PURPOSE OF ITEM**

The purpose of the item is to request the MDEAT Board of Trustees authorization to implement youth development programs and activities outlined in the attached Youth Development Business Plan and Recommended Actions for FY 2015-2016.

**BACKGROUND INFORMATION**

MDEAT is focused on helping to create economic parity through youth development. Youth are a key element in crime prevention and community sustainability and serve as social capital for the marketability of an area. Through the input of key stakeholders at the MDEAT 2015 Economic Summit and the Youth Action Committee (YAC), the YAC compiled recommended actions for consideration by the MDEAT Board. The YAC request is consistent with ensuring youth development within the Target Urban Areas (TUAs).

**FISCAL IMPACT**

The fiscal impact will not exceed eighty-three thousand two hundred dollars (\$83,200) from the Teen Court budget.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the 2015-2016 Youth Development Business Plan and Recommended Action Request.

**Miami-Dade Economic Advocacy Trust  
Youth Action Committee  
Business Plan**

**Fiscal Years: 2015-2016**  
(10/1/2015 through 9/30/2016)

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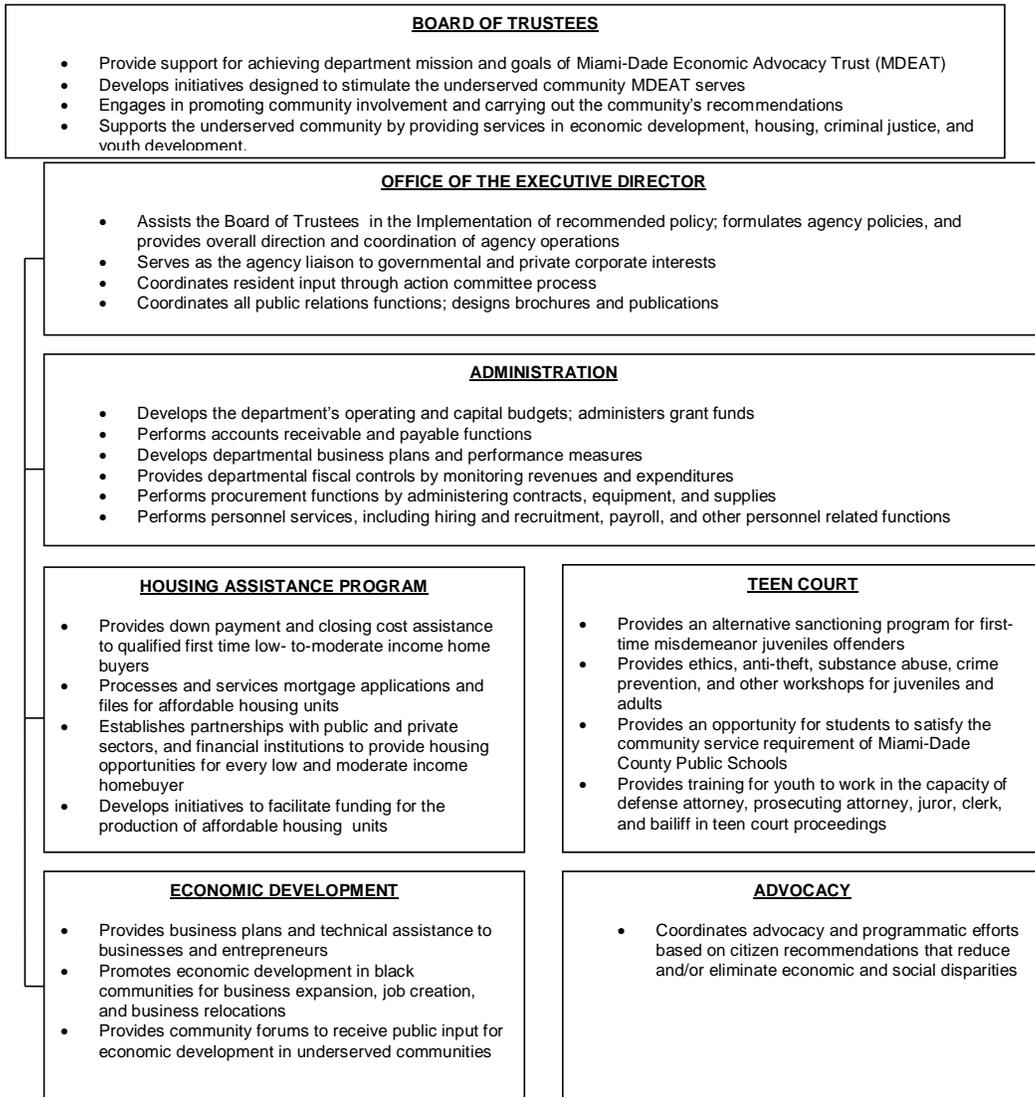
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**PROGRAM OVERVIEW**

**Program Mission**

The mission of Miami-Dade County Teen Court is to advocate and create opportunities for youth to develop into responsible citizens.

**Table of Organization**



**Strategic Alignment Summary**

*MDEAT supports the strategic goals and objectives of Miami-Dade County in several areas of life. These strategic areas are public safety, health and human services, and economic development. The following are the Youth Development aligning goals and objectives:*

***Public Safety Goal: Reduced crime***

*Objective I: Reduce crimes of public concern – decrease juvenile arrests*

*Objective II: Improve police and youth communication/relations – create opportunities for positive interaction*

**Our Customer**

Teen Court serves the social, education, employment and criminal justice needs of youth offenders and volunteers within Miami-Dade County, as it strives to create parity within the general population. The concentration of youth participants is in the county's Targeted Urban Areas (TUAs) of Commission Districts 1, 2, 3, 8 and 9. The primary segments of the population where direct services are provided in the area of criminal justice are juvenile offenders committing misdemeanor offenses. For youth development and criminal justice service areas of operation, the primary segments are high school and middle school teens, juvenile offenders between 10-18 years of age, and parents of the juvenile offenders.

The organization collects feedback and seeks recommendations from its community-base through a number of methods. These methods include collecting surveys at communities workshops, recording remarks at MDEAT YAC meetings and codifying comments during educational workshops (wrap sessions/conferences) with parent, law enforcement and youth. Currently, the organization is filtering recommended actions to the YAC and MDEAT.

**KEY ISSUES**

As the organization continues to build a presence within the Targeted Urban Areas, it faces a growing demand from its primary client base to heighten its relevance and involvement within predominately as well as substantially Black areas of Miami-Dade County's TUAs.

*Historically, MDEAT has provided an opportunity for county government to concentrate on helping to improve the quality of life within the Black community as it maintains a focus on improving the quality of life for all of its citizenry. The operational structure of the organization is one of its key strengths. It allows for a broader socioeconomic focus in programmatic areas of criminal justice and youth development. Its board of trustees' structure allows for community stakeholders to identify innovative solutions to address issues that plague the targeted population while its action committee process takes these ideas and crafts action plans for implementation and advocate for systematic change to take place.*

*Youth Development Business Plan/Page 4*

- *Miami-Dade County Teen Court provided prevention and intervention services to 500 youth referred by Miami-Dade County Department of Juvenile Services (JSD).*
- *Student Court has reduced indoor suspension at fifteen Miami-Dade County Public Senior High Schools, providing alternative sanctioning for 793 students.*
- *MDEAT continues to host forums and provide services to youth and families referred by JSD for mental health services.*
- *MDEAT has addressed youth unemployment by implementing the Youth Intern Partnership Initiative (YIPI) 2014-present. MDEAT established community partnerships with local employers and funding sources Business Assistance Center and City National Bank.*

## **PRIORITY INITIATIVES**

### ***Youth Development***

1. *Host the Annual Youth Legal Education Summit to build awareness of the need to reduce youth crime.*
2. *Expand the Student Court model throughout the public school system.*
3. *Provide outreach, prevention, and intervention services to maintain a juvenile recidivism rate among first-time juvenile offenders below Miami-Dade County's benchmark of 15 percent.*
4. *Address unemployment of youth in Miami-Dade County by providing employment and training opportunities for youth volunteers and juvenile offenders. Create partnership with job agencies providing development and placement.*
5. *Advocate for vocational education training for middle and high school youth via training offered by Miami-Dade County Public Schools (M-DCPS) and construction-related trade unions.*
6. *Expand financial literacy for youthful offenders and volunteers participating in teen court.*
7. *Promote methodology of social responsibility and accountability by youth residing in TUAs.*



# Teen Court

Providing Youth with a Second Chance

## Youth Action Committee Recommendation Action Chart

RECOMMENDATION	LEAD STAKEHOLDERS/ ADDITIONAL STAKEHOLDERS	FIRST YEAR ACTION STEPS	FIRST YEAR OUTCOMES
Develop internship programs for high school students and college graduates residing in county-designated TUAs	Career Source South Florida; local and regional Chambers of Commerce; and Beacon Council	Target 7-10 corporations, establish training program, employment for 100 participants	Youth that successfully complete summer YIPI program transition from internship into paid employment
Expand program's Youth Intern Partnership Initiative	MDEAT; Career Source South Florida; area churches, sports franchises, and chambers of commerce, non-profits	Secure summer employment for 100 Miami-Dade County Teen Court participants	Youth employed for 8-10 weeks during summer months youth transition to internships
Increase Teen Court awareness among law enforcement and legal community	Dade County Bar Association; and Dade Chiefs of Police Association, National Organization of Black Law Enforcement Officers	Develop partnership promoting education, funding, outreach, and mentorship	Community forums, scholarships, and other inactive engagements.
Promote construction trade skills program for youth participating in Teen Court and residing in TUAs	Trade Unions, and M-DCPS Vocational Educational institutes, Habitat for Humanity	Garner support from lead stake holders and identify youth interested in industry	Refer or support youth in summer jobs (paid) program within construction industry to include builders, suppliers and training programs
Youth Dialogue (Ongoing)/Student Court and	Teen Court; Miami-Dade County Public Schools System and; and Miami-Dade Youth Commission,	Advocate continuing peer-sanctioning, anti-suspension alternative for	Teen Court convene annual legal education summit, policy



# Teen Court

Providing Youth with a Second Chance

## Youth Action Committee Recommendation Action Chart

Teen Court	Urban League	school rules violation	development
Promote financial and credit literacy among teen court families (to include housing)	Local bank and credit community and community-based organizations	Expand workshop programming to include community presentations	Teen Court youth establish bank accounts
Advocate developing statewide standards for civil citation distribution	Local law enforcement associations and Miami-Dade County state legislative delegation.	Law enforcement agencies establish policies and procedures for training and standards	Implementation of training for officers and information forums for community residents
Increase mental health awareness among TUA residents	Association of Black Psychologists	Produce interactive events that feature psychology experts and licensed practitioners.	Present community conference for mental health professional and summits for area residents designed to heighten awareness and increase treatment opportunities

# **INFORMATION ITEM I A**

## **UPDATE ON THE BLACK MALE YOUTH MENTAL HEALTH CONFERENCE SERIES**



## MIAMI-DADE ECONOMIC ADVOCACY TRUST INFORMATION ITEM

**TO:** Miami-Dade Economic Advocacy Trust Board of Directors

**FROM:** John Dixon, Executive Director

**DATE:** October 21, 2015

**SUBJECT:** Update on the Black Male Youth Mental Health Conference Series

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The 2015 Black Male Youth Mental Health conference is rescheduled to December 8, 2015, from November 6, 2015, to allow for more planning. The forums will remain on December 9-10, 2015. Conference venue also remains at the Little Haiti Cultural Center.

Planning for the Black Male Youth Mental Health Conference continues over the next couple of months. All four principal conference speakers have confirmed their attendance for December 8, 2015. The subject matter of the conference includes a holistic view of how to change the dynamics of violence in the community by addressing the needs of the community, organizations and systems within the community, individual, and families. Outreach to community, mental health, legal and parent organizations have begun.

Advertising, printing, general publicity, and program evaluation planning are now being completed as well. For example, MDEAT selected and began to work with various vendors for graphic design/printing, photography/videography and program evaluation for purposes of the conference series. The program and flyers are being finalized and a distribution list has been constructed. The marketing administrator has engaged different media outlets for disseminating the press release, public service announcements, and paid advertising.

If the proposed action item concerning the expenditure of funds from the Trust account is approved, then the next step is to propose an item to the Board of County Commissioners to allow MDEAT to receive and expend the grant from the Children's Trust. Subsequently, the MDEAT fiscal manager would provide an invoice to the Children's Trust. The funds would then be made available from the Children's Trust to MDEAT within one to two weeks after the invoice has been provided.

The main objectives of the conference series are the following:

- Disseminate culturally effective ways of equipping Black male youth, law enforcement, and others with ways of promoting peaceful solutions to conflict.
- Provide the Black community with an awareness of some more mental health resources available for utilization.
- Provide public stakeholders and policy makers with statistics and a document that will change policies with regard to the treatment and dissemination of services to Black male youth within Miami-Dade County.

# **Departmental Monthly Reports**

**V. A**

**Fiscal Report**

**MDEAT**

Miami-Dade Economic  
Advocacy Trust 

*Working Together for Economic Change*

**FISCAL REPORT**

**FISCAL YEAR 2014/15**  
As of September 30, 2015

**MIAMI-DADE ECONOMIC ADVOCACY TRUST**

**ADMINISTRATION (G.F.)**

**FISCAL MANAGEMENT REPORT FY 14/15**

**As of September 30, 2015**

<b>Subobject Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Balance</b>
GENERAL FUND	258,000	258,000	0
INTERDEPARTMENTAL TRANSFERS	490,000	490,000	0
<b>REVENUE TOTAL</b>	<b>748,000</b>	<b>748,000</b>	<b>0</b>
110 SALARIES	466,000	467,183	-1,183
1010 FRINGES	171,000	170,445	555
23210 GENERAL LIABILITY	5,100	5,123	-23
24571 P.C. MAINTENANCE	4,000	4,560	-560
25330 COPY MACHINE RENTAL	6,000	6,662	-662
26050 GSA PRINTING & REP	13,000	10,180	2,820
26110 DATA PROCESSING SERVICES	2,200	2,260	-60
26613 CLERK-RECORDS STORAGE		140	-140
31010 TELEPHONE-REGULAR	5,500	6,550	-1,050
31011 TELEPHONE-LONG DISTANCE	400	339	61
31015 CELLULAR PHONE SERVICES	900	1,040	-140
31110 PUBLICATIONS	300	300	0
31210 TRAVEL EXPENSE-U.S	2,000	0	2,000
31215 TRAVEL EXPENSE-PCA	1,000	0	1,000
31310 AUTO EXPENSE-REIMBURSEMENT		55	-55
31320 PARKING REIMBURSEMENT	700	720	-20
31402 NEWSPAPER ADVERTISING	17,000	13,821	3,179
31408 RADIO ADVERTISING	14,000	10,095	3,905
31420 SPONSORSHIPS/MARKETING	17,000	14,321	2,679
31510 OUTSIDE PRINTING	2,000	2,095	-95
31520 GRAPHIC SERVICES	1,500	1,452	48
31611 POSTAGE-REGULAR MAIL	200	300	-100
31910 PETTY CASH EXPENDI	500	469	31
32010 INSERVICE TRAINING	500		500
33016 EMPLOYMENT PROCESSING		32	-32
33050 OTHER GENERAL OPERATING		25	-25
43231 COMMUNICATION EQUIPMENT		60	-60
47010 OFFICE SUPPLIES/OUTSIDE VENDOR	500	394	106
47011 GSA CENTRAL SERVICES	4,000	3,526	474
47012 MISCELLANEOUS SUPPLIES		25	-25
49310 CLOTHING AND UNIFORMS	500	500	0
60620 GRANTS TO OTHERS	10,000		10,000
95021 COMPUTER EQUIPMENT	2,200	124	2,076
<b>EXPENDITURE TOTAL</b>	<b>748,000</b>	<b>722,796</b>	<b>25,204</b>

**MIAMI-DADE ECONOMIC ADVOCACY TRUST**

**ECONOMIC DEVELOPMENT (G.F.)**

**FISCAL MANAGEMENT REPORT FY 14/15**

**As of September 30, 2015**

<b>Subobject Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Balance</b>
GENERAL FUND	251,000	251,000	-
<b>REVENUE TOTAL</b>	<b>251,000</b>	<b>251,000</b>	<b>-</b>
110 SALARIES	75,000	69,429	17,941
1010 FRINGES	21,000	18,702	5,464
21110 MANAGEMENT SERVICES	20,000	12,918	7,082
60620 GRANTS TO OTHERS	135,000	31,170	124,040
<b>EXPENDITURE TOTAL</b>	<b>251,000</b>	<b>132,219</b>	<b>118,782</b>

**HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)****FISCAL MANAGEMENT REPORT FY 14/15**

As of September 30, 2015

<b>Subobject Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Balance</b>
R31900 OTHER TAXES	3,400,000	3,518,690	(118,690)
R36100 INTEREST EARNINGS	3,000	6,148	(3,148)
R36900 OTHER MISCELLANEOUS	-	367,118	(367,118)
R38900 ROLLOVER	1,986,000	2,304,742	(318,742)
<b>REVENUE TOTAL</b>	<b>5,389,000</b>	<b>6,196,698</b>	<b>(807,698)</b>
00110 SALARIES	169,000	196,096	(27,096)
01010 FRINGES	56,000	53,750	2,250
26050 GSA PRINTING & REP	1,000	5,537	(4,537)
26616 RECORDING FEES	500	710	(210)
31510 OUTSIDE PRINTING		468	(468)
32010 INSERVICE TRAINING	800		800
33016 EMPLOYMENT PROCESS		233	(233)
33050 OTHER GENERAL OPERATING		117	(117)
47011 GSA CENTRAL SERVICES	400	853	(453)
57000 INTRAFUND TRANSFER	340,000	340,000	-
60220 TRANSPORTATION-		56	(56)
60620 GRANTS TO OTHERS	4,821,300	2,673,116	2,148,184
<b>EXPENDITURE TOTAL</b>	<b>5,389,000</b>	<b>3,270,936</b>	<b>2,118,064</b>

## MIAMI-DADE ECONOMIC ADVOCACY TRUST

### TEEN COURT

#### FISCAL MANAGEMENT REPORT FY 14/15

As of September 30, 2015

Subobject Description	Budget	Actual	Balance
R35900 OTHER FINES AND/OR CARRYOVER	1,245,000	870,971	374,029
R36100 INTEREST EARNINGS	309,000	413,705	-104,705
	1,000	867	133
<b>REVENUE TOTAL</b>	<b>1,555,000</b>	<b>1,285,543</b>	<b>269,457</b>
00110 SALARIES	750,000	563,947	186,053
01010 FRINGES	206,000	160,231	45,769
22310 SECURITY SERVICES	15,500	21,330	-5,830
22350 BOTTLED WATER & CHILLER	100		100
24130 MAINT & REPAIR:OFF MACHINES	2,000		2,000
25210 PASSENGER VEHICLES		64	-64
25330 COPY MACHINE RENTAL	2,900		2,900
25511 PAYMENTS TO LESSOR	12,800	13,380	-580
26028 GSA SERVICE TICKET	300		300
26032 GSA AFT.HOUR CHRGS	4,000	4,200	-200
26050 GSA PRINTING & REPRODUCTION	6,500	9,271	-2,771
26051 GSA POSTAGE	200	621	-421
26062 FM LT EQ MILEAGE	2,800	2,788	12
26077 FM-POOL VEHICLE HOURS	5,500	2,784	2,716
31210 TRAVEL EXPENSE-U.S	1,200	673	527
31220 REGISTRATION FEES	400	330	70
31402 NEWSPAPER ADVERTISEMENT	4,000		4,000
31420 SPONSORSHIPS/MARKETING	3,000		3,000
31510 OUTSIDE PRINTING	600	220	380
31611 POSTAGE-REGULAR MAIL	300		300
32010 INSERVICE TRAINING		85	-85
33016 EMPLOYMENT PROCESS		1,150	-1,150
33050 OTHER GENERAL OPERATING		25	-25
34010 CONTINGENCY RESERVE	29,000		29,000
47011 GSA CENTRAL SERVICES	2,200	3,893	-1,693
57000 INTRAFUND TRANSFER	150,000	150,000	0
60220 TRANSPORTATION-	6,000	1,270	4,730
60620 GRANTS TO OTHERS	349,700	104,819	244,881
<b>EXPENDITURE TOTAL</b>	<b>1,555,000</b>	<b>1,041,081</b>	<b>513,919</b>

# **Departmental Monthly Reports**

**V. B**

## **Housing Unit Report**



# Homeownership Assistance Program

September 2015

## HOUSING OUTREACH & ADVOCACY REPORT

During the period from September 1, 2015, through September 30, 2015, Fifty-Two (52) HAP loan applications were submitted totaling \$8,594,338 in first mortgages with a \$9,212,680 aggregate purchase price. There were \$358,202 in Miami-Dade County and other (non-county) administered Down-payment Assistance Program (DAP/ DPA) funds associated with those loans.

During the same period from September 1, 2015, through September 30, 2015, Forty-Five (45) families purchased homes using \$283,750 in HAP funds. These loans generated \$7,465,499 in first mortgages with an \$8,084,495 aggregate purchase price. There were \$270,000 in Miami-Dade County assistance program funds leveraged with these loans with \$71,202 in non-county DAP/DPA funded mortgages linked to these first-time homebuyer closings.

HAP loans have thereby increased this year's county property tax roll by an estimated \$90,000 in September 2015 based on an average tax bill of \$2,000 (*see September 2015 Production Report for statistical details*).

### HAP TRAINING SEMINARS AND FUNDING

HAP Certification and Down-payment Assistance Programs (DAP/DPA) Training Workshops detail the HAP operation along with a general overview of DAP/DPA funding sources, timeframes, set-up and possible usage. Signed Agreements are required for individuals seeking HAP participation along with affiliated company licensing information for monitoring and tracking purposes. The next HAP Certification Workshop is now targeted for October and November 2015.

HAP lender/loan officer and closing agent recertification workshops are now completed, participation lists are being compiled, and revisions to HAP participation and certification guidelines and procedures along with form updates are being finalized. Due to regulatory changes that go into effect on October 1, 2015, there will be additional revisions and changes are not fully known or determined at this time. Reassessment will begin in conjunction with lender and title agent changes beginning October 1, 2015.

MDEAT receives eight percent (8.00%) of the Documentary Surtax Funds sent to Miami-Dade County on a monthly basis.

HAP funded loans for fiscal year 2014-15 totaled 429 loans for \$2,600,771.00 in Documentary Surtax disbursed funds. The 2014-15 projected revenue is \$3.2MM. Final revenue and carryover amounts will be provided in the October 2015 Report.



## **HOMEOWNERSHIP ASSISTANCE PROGRAM SPECIAL INITIATIVES**

There was a final meeting of the 203(k) planning committee. Participation parameters have been finalized as is the procedural duties. All that remains now is the finalizing of the lender and consumer guide and procedures manual for this pilot project.

The Realtor Outreach and Training Workshop is now in the developmental stage. Meetings have occurred with an accredited instructor that has an approved continuing education course which she is willing and wanting to adapt the curriculum to include essential information on DAP/DPA funding sources, the usage of Down-payment assistance programs (DAP/DPA) funds, distinction between one program versus another, and the timeframes associated with the various programs.

## **HOMEOWNERSHIP EDUCATION – OUTREACH – ADVOCACY**

*Presenter at the Experts Resource Center First-Time Homebuyer Education Workshop:* The workshop was held at the Betty T. Ferguson Center, 3000 N. W. 199 Street, Miami Gardens, FL 33056 on September 12, 2015. The presentation topic was on MDEAT's HAP and MDEAT's role in usage with other subsidy program funds, other available Down-payment Assistance Programs (DAP/DPA) and how they integrate into the mortgage process. Presentations were made to both English and Spanish sessions. Approximately 80 South Florida residents attended the two workshops.

MDEAT's Housing Programs & Outreach Administrator presents at an average of two-five first-time homebuyer education workshops and/or affordable housing advocacy and outreach events each month. Through these presentations alone, **MDEAT Housing reached and interacted with more than 1000 Miami-Dade County and South Florida residents.**

All these agencies are located in TUAs (Opa-locka – Miami Gardens – Goulds – Homestead – Florida City) and while workshop participants cannot be pre-determined or dictated, more than half the participants observed at the forenamed agency workshops represent MDEAT's primary target population.

Beyond the expansion of education to both potential homebuyers and industry professionals, upcoming 2015-16 HAP and HAC initiatives are exploring and developing alternative methods to increase Black and African American participation in the HAP and creating and/or making more (affordable) housing stock available through investigating both institutional and local market deterrents and formulating methods and means to "open doors" to those house buying sources.

<b>MIAMI-DADE ECONOMIC ADVOCACY TRUST (MDEAT)                      HOMEOWNERSHIP ASSISTANCE PROGRAM (HAP)                      September 2015 and 2014-15 Fiscal Year End Production Report</b>		
General Statistics	September 2015	Fiscal YTD September 2015
Total Applicants (Applications Processed)	52	525
Total Purchase Price	\$9,212,680.00	\$89,548,828.00
Total Amount in First Mortgages	\$8,594,338.00	\$82,289,208.00
Total Miami-Dade County & Non-County Subsidies	\$358,202.00	\$3,310,724.00
<b>Total Number of HAP Loans Funded</b>	<b>45</b>	<b>429</b>
<b>Total Amount of HAP Funding</b>	<b>\$283,750.00</b>	<b>\$2,600,771.00</b>
Total Purchase Price (funded)	\$8,084,495.00	\$71,864,749.00
Average Sales Price (funded)	\$179,655.44	\$167,516.90
Total Amount in 1st Mortgages (funded)	\$7,465,499.00	\$66,608,655.00
Average 1st Mortgage (funded)	\$165,899.98	\$155,264.93
Total Amount of Other MDC Funding (leveraging)	\$270,000.00	\$2,347,000.00
Total Amount of Non-MDC Subsidy Loans (leveraging)	\$71,202.00	\$801,674.00
Estimated Increase to Tax Base	\$90,000.00	\$858,000.00
* Based on annual taxes of \$2000/yr.	Ave. HAP Ln Amt. YTD=	\$6,062.40
	Ave. HAP Ln Amt.Sep.-15=	\$6,305.56
<b>Head of Household</b>		
Female	15	165
Male	30	264
<b>Total</b>	<b>45</b>	<b>429</b>
<b>Ethnicity</b>		
Black	7	81
Hispanic	36	331
White	2	15
Other	0	2
<b>Total</b>	<b>45</b>	<b>429</b>
<b>Median Income Level</b>		
Very Low	1	31
Low	27	206
Median	8	100
Median Moderate	9	92
<b>Total</b>	<b>45</b>	<b>429</b>
<b>Commission District</b>		
District 1 - Barbara Jordan	12	92
District 2 - Jean Monestime	3	20
District 3 - Audrey Edmonson	1	12
District 4 - Sally A. Heyman	0	0
District 5 - Bruno A. Barreiro	1	2
District 6 - Rebeca Sosa	0	6
District 7 - Xavier L. Suarez	0	2
District 8 - Daniella Levine Cava	16	151
District 9 - Dennis C. Moss	9	100
District 10 - Javier D. Souto	1	12
District 11 - Juan C. Zapata	1	9
District 12 - Jose "Pepe" Diaz	0	11
District 13 - Esteban Bovo Jr.	1	12
<b>Total</b>	<b>45</b>	<b>429</b>

# **Departmental Monthly Reports**

**V. C**

## **Teen Court/Youth Services Report**

# Memorandum

## MIAMI-DADE ECONOMIC ADVOCACY TRUST

### TEEN COURT REPORT

**To:** Miami-Dade Economic Advocacy Trust (MDEAT) Board  
**From:** John Dixon, Executive Director  
**Date:** October 21, 2015  
**Subject:** Comprehensive Teen Court Report for September 2015

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#### **PURPOSE OF ITEM**

The purpose of this item is to inform the Miami-Dade Economic Advocacy Trust (MDEAT) Board of Miami-Dade County Teen Court (M-DCTC) performance and activities for the month of September.

#### **BACKGROUND INFORMATION**

##### **Program Activities**

**September 7-10, 2015:** More than 30 Teen Court youth participated in the Youth Entrepreneurship Workshop series which was designed to help address the high unemployment rate among teens in the county's Targeted Urban Areas (TUAs). This series aims to help expose youth to business principles and encourages the creation of micro-businesses among this population. This month's workshop was abbreviated due to the County's observance of the Labor Day holiday.

##### **Program Performance**

**Referrals:** Teen Court received a combined total of 27 referrals from the Juvenile Services Department's (JSD's) Department of Juvenile Justice, Prevention Initiative Program (PIP), Civil Citation Program, and other Juvenile Justice Intervention programs.

**Community Service:** Teen Court generated 469 community service hours completed by defendants. Youth volunteers provided 363 community service hours. Adults who served as jury monitors and legal professionals volunteering as judges presiding over Teen Court hearings provided 169 community service hours.

A variety of organizations, agencies and private sector businesses provide defendants locations for completing community service hours. Among the locations reported this month are Hialeah Protective Services Training Center, Miami-Dade County Parks and Recreation, Teen Court, M-DCPS high schools and Rodney's Unisex/Outside the Huddle.

**Psychological Services:** Teen Court provides psychological services for juvenile offenders and youth designated for prevention services. During the month of July, youth and family members were provided care.

### **Summary of Psychological Services for September, 2015**

The clinical psychologist continues to provide services to Teen Court participants. The services focus on individual therapy with the adolescents; however, parent involvement is a priority. The MDEAT clinical psychologist works closely with the MDCTC staff, MDEAT administrators, and JSD staff to ensure the highest quality of services for the Teen Court participants. The majority of the clients seen are referred by the Department of Juvenile Services (JSD) either through the Civil Citation program or the Prevention Initiative Program (PIP). The clinical psychologist often works in conjunction with other service providers including the Functional Family Therapy (FFT) initiative which provides family therapy in designated areas.

### **Summary of Psychological Services for September, 2015**

- **33 individuals including Teen Court participants and their family members were served by the clinical psychologist during this month.**

Results of selected items on a survey completed by parents of Teen Court participants revealed an interest in MDEAT's other programs as measured by this small sample utilizing a True/False format.

- All parents who attended Teen Court were asked permission to complete the survey by the Teen Court Clinical Psychologist as they sat either in the lobby or within the court prior to the start of the proceedings. All of the parents completed the measure with one exception. This parent did not answer all of the questions.
- This sample constitutes a majority of the parents who attended Teen Court North, South and Central during a two week time period during 3/23/15- 4/1/15, 5/13/15, and 8/18/15.
- The sample is comprised of two individuals identifying as Black-Non Hispanic, two who identified as Hispanic with no race identification, two as Black Hispanic, one as White-non Hispanic, and one as White Hispanic. Six were women and two were men.

**Offender Information for September 2015**

**Referrals per Fiscal Year:**

12/31/98 – 09/30/99	334	Carried Over	5,955
10/01/99 – 09/30/00	506	03/01/14 – 03/31/14	46
10/01/00 – 09/30/01	323	04/01/14 – 04/30/14	95
10/01/01 – 09/30/02	336	05/01/14 – 05/31/14	39
10/01/02 – 09/30/03	293	06/01/14 – 06/30/14	46
10/01/03 – 09/30/04	390	07/01/14 – 07/31/14	42
10/01/04 – 09/30/05	267	08/01/14 – 08/31/14	48
10/01/05 – 09/30/06	215	09/01/14 – 09/30/14	59
10/01/06 – 09/30/07	245	10/01/14 – 10/31/14	64
10/01/07 – 09/30/08	356	11/01/14 – 11/30/14	53
10/01/08 – 09/30/09	424	12/01/14 – 12/31/14	64
10/01/09 – 09/30/10	454	01/01/15 – 01/31/15	76
10/01/10 – 09/30/11	619	02/01/15 – 02/28/15	144
10/01/11 – 09/30/12	537	03/01/15 – 03/31/15	147
10/01/12 – 09/30/13	501	04/01/15 – 04/30/15	273
10/01/13 – 10/31/13	32	05/01/15 – 05/31/15	293
11/01/13 – 11/30/13	20	06/01/15 – 06/30/15	44
12/01/13 – 12/31/13	41	07/01/15 – 07/31/15	24
01/01/14 – 01/31/14	33	08/01/15 – 08/31/15	42
02/01/14 – 02/28/14	29	09/01/15 – 09/30/15	27
	<b>5,955</b>	<b>TOTAL REFERRALS</b>	<b>7,560</b>

**Monthly Sanctions for Referrals Completed (September 2015):**

Anti-Theft Class Attendees	39	Verbal Apology to Parent	23
Curfew	0	Jail Tour Attendees	0
Declined Referrals	2	Jury Duties Completed	214
Civics and Business Attendees	0	Letter of Apology/Closed	20
Conflict Resolution	5	Peer Circle Attendees	0
Substance Abuse Attendees	31	Restitution	0
Essay Completed/Closed Cases	20	Victim Awareness Panel Workshop Attendees (VAP)	29
Entrepreneurship Attendees	33	Psychological Services	33
Ethics Workshops Attendees	37		
Hours of Community Service/Closed Cases	469		

**Referral Sources:**

Other Juvenile Services Departments (JSD) Programs	11
Civil Citation Program	15
Prevention Initiative Program (PIP)	1
Other Agencies	0
Miami-Dade County School Based Referrals	0

**Offenses and Number of Charges:**

*Note: Some defendants have multiple charges*

Behavioral Problems	1	Petit Theft	6
Conspire	1	Prowling	1
Criminal Mischief	1	Resisting Without Violence	1
Disrespectful	1	Retail Theft	12
Grand Theft	1	Trespassing	2
Loitering	1	Trespassing on School Property	3

**Age:**

Seven	0	Thirteen	1
Eight	0	Fourteen	4
Nine	0	Fifteen	4
Ten	0	Sixteen	6
Eleven	0	Seventeen	12
Twelve	0	Eighteen	0

**Gender/Race – Male:**

**Gender/Race – Female:**

African American	8	African American	0
Caucasian	0	Caucasian	9
Hispanic	10	Hispanic	0
Other	0	Other	0

**Commission Districts and Zip Codes September 2015:**

<b>District 1:</b> 33056-1	<b>1</b>	<b>District 8:</b> 33033-1                      33170-1	<b>2</b>
<b>District 2:</b> 33150-1 33162-1	<b>2</b>	<b>District 9:</b> 33034-1                      33170-1 33035-1                      33187-1	<b>4</b>
<b>District 3:</b> 33138-2	<b>2</b>	<b>District 10:</b> 33193-1	<b>1</b>
<b>District 4:</b> 33162-1                      33179-1	<b>2</b>	<b>District 11:</b> 33175-1                      33193-1 33186-1	<b>3</b>
<b>District 5:</b> 33135-1	<b>1</b>	<b>District 12:</b> 33016-1                      33172-1 33142-1                      33178-3	<b>6</b>
<b>District 6:</b> 33126-1	<b>1</b>	<b>District 13:</b> 33013-2	<b>2</b>
<b>District 7:</b>	<b>0</b>		

**Commission Districts for Fiscal Year 10/01/14 – 09/31/15:**

District 1	91	District 8	130
District 2	103	District 9	167
District 3	95	District 10	36
District 4	43	District 11	65
District 5	28	District 12	55
District 6	35	District 13	33
District 7	22		

**COMPARISON OF YEAR-TO-DATE REFERRALS:**

Referrals for 10/01/13 – 09/30/14		Referrals for 10/01/14– 09/30/15	
Date cases received	No.	Date cases received	No.
10/01/13–10/31/13	32	10/01/14–10/31/14	47
11/01/13–11/30/13	20	11/01/14–11/30/14	29
12/01/13–12/31/13	41	12/01/14–12/31/14	27
01/01/14–01/31/14	61	01/01/15–01/31/15	27
02/01/14–01/28/14	49	02/01/15–02/28/15	28
03/01/14–03/31/14	34	03/01/15–03/31/15	46
04/01/14–04/30/14	39	04/01/15–04/30/15	44
05/01/14–05/31/14	50	05/01/15–05/31/15	48
06/01/14–06/30/14	39	06/01/15–06/30/15	46
07/01/14–07/31/14	41	07/01/15–07/31/15	42
08/01/14–08/21/14	48	08/01/15–08/31/15	42
09/01/14–09/30/14	51	09/01/15–09/30/15	27
<b>TOTAL</b>	<b>505</b>	<b>TOTAL</b>	<b>453</b>

**VOLUNTEER COMPONENT**

COURT SITES	MONTH	HOURS PROVIDED BY VOLUNTEERS	MONTH	# OF YOUTH RECRUITED	MONTH	HOURS PROVIDED BY ADULTS	MONTH	# OF ADULTS RECRUITED	MONTH	# OF HOURS PROVIDED BY VOLUNTEER JUDGES
South	September 2015	186	September 2015	1	September 2015	60	September 2015	1	September 2015	10
Central	September 2015	33	September 2015	0	September 2015	0	September 2015	0	September 2015	4
Hialeah	September 2015	15	September 2015	0	September 2015	3	September 2015	0	September 2015	0
North	September 2015	129	September 2015	0	September 2015	84	September 2015	0	September 2015	8
<b>TOTALS</b>		<b>363</b>		<b>1</b>		<b>147</b>		<b>1</b>		<b>22</b>

# **Departmental Monthly Reports**

**V. D**

## **Public Information Report**

# Memorandum

## MIAMI-DADE ECONOMIC ADVOCACY TRUST INFORMATION ITEM

**TO:** Miami-Dade Economic Advocacy Trust Board  
**FROM:** Susana Cortázar, Marketing Administrator  
**THRU:** John E. Dixon, Jr., Executive Director  
**DATE:** September, 2015  
**SUBJECT:** Marketing Report for September, 2015

### PURPOSE OF ITEM

The purpose of the item is to inform the MDEAT Board of activities associated with marketing and public relations. It covers a multi-media mix of communication vehicles positioned to build awareness about the agency’s advocacy and programmatic operations. The following activities occurred in September, 2015.

### MDEAT 2015 Economic Summit

MDEAT hosted its annual economic summit at Miami-Dade College, Wolfson Campus, in downtown Miami. Nearly 200 locals attended the event and participated in one of three workshops covering economic development, housing and youth development. The workshop attendees generated recommended actions which were forwarded to the respective action committees of the MDEAT board for consideration and implementation.

The agency promoted the event across various communication mediums to generate publicity for heightened event attendance. Attendees received literature about MDEAT and its programs. Event moments were also captured through visual and audio recordings.



Following table shows where event information was submitted and publicized; this table does not include dozens of individuals on e-blast.

Publication	
Insert for employee paycheck announcement – 9/4/2015	
What’s New ( <i>County e-Newsletter</i> ) – for 9/7/2015 issue	
MDEAT website	
MDEAT calendar of events	
County portal calendar of events	
Press release to mayor’s office	
Soul of Miami	
Community Newspapers	
Yelp.com	
Eventful.com/cbslocal.com	
Miamiherald.com calendar of events	
WLRN calendar of events	
HOT105 calendar of events	
Calendaratmiamitodaynews.com	
Miami New Times	
Bestevents.us/miami.com	
Americantowns.com	
<b><i>Miami Herald sent photographer; took photos of Lonnie Lawrence and Luther Campbell; published in Herald with a caption mentioning MDEAT and event purpose</i></b>	
WLRN conducted interview with Cornell Crews	
Heyevent.com	
Miami.metrobugle.com	
Print ads	
Miami Herald Neighbors all zones – 9/6; 9/13	
Miami Times – 9/2; 9/9; 9/16	
South Florida New Times – 9/3; 9/10; 9/17	
Radio spots	
HOT 105 – 14 spots	
Miscellaneous	
Post office	
City of Miami Police Department	
Rose’s Cafe	
All public libraries	



### MDEAT 2015 Economic Summit Highlights



### **Staff shirts**

In order to help enhance the public presence of MDEAT, agency shirts were designed, ordered and received. Shirts are worn throughout the work week and at public events like the economic summit and local festivals. The shirts are in a variety of colors including black, white, latte, oyster and yellow – colors that complement the agency's brand.



### **Black Male Mental Health Conference 2015**

- Held numerous meetings regarding marketing efforts for the conference.
- Sent bid for quotes for design/print for event collaterals – flyers, posters, programs, inserts, etc.
- Sent bid for quotes for photographer and videographer.
- Sent RFQ to program evaluators.
- Conducted site visits to scout locations for the conference and community forums.

### **Miscellaneous**

- Attended a training from the mayor's office regarding new process for writing and disseminating press releases as per the county's new style guidelines.
- Met with the new communications department staff person designated to submit MDEAT online posts.

### **Social Media**

MDEAT owns and maintains three agency-branded social media profiles on Twitter, Facebook, and LinkedIn. The agency also distributes communications through the Constant Contact platform.

The agency posts content including MDEAT's *Tuesday Tidbits*, the agency's electronic newsletters, and provides insight on topics including upcoming events, juvenile justice, housing, business growth opportunities and economic development. Most of the content is aggregated from MiamiDade.gov, BlackEnterprise.com, Entrepreneur.com, U.S. Small Business Administration, Minority Business Development Agency, Florida's Enterprise Development Corporation, Florida Housing Finance Corporation, and other governmental and non-profit agencies.

During September 2015, the agency utilized the following mediums:

- **Constant Contact:** MDEAT delivered three electronic communications utilizing this platform. The platform has 1423 (0.14 percent decrease) active contacts and an average open rate of 23-percent.
- **Facebook ([www.Facebook.com/MDEATInfo](http://www.Facebook.com/MDEATInfo)):** The platform has 444 active members (4.05 percent membership increase) and 81 posts. The agency sent the *Tuesday Tidbits e-newsletter*, *agency committee notices* and other timely resources and information. Staff also forwarded pertinent county news and information from local and national news outlets.
- **LinkedIn ([www.TinyURL.com/MDEATInfo](http://www.TinyURL.com/MDEATInfo)):** The platform has 46 members (4.34 percent membership increase) and 8 posts. These posts included links to articles, upcoming events, juvenile justice, housing, business and economic development.
- **Twitter ([www.Twitter.com/MDEATInfo](http://www.Twitter.com/MDEATInfo)):** This platform has 343 members (13.1 percent membership increase) and 93 posts. These posts included links to articles, upcoming events, juvenile justice, housing, business and economic development.





BOARD OF TRUSTEES MEETING NOTES  
September 16, 2015

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Miami-Dade Economic Advocacy Trust (MDEAT) convened a meeting in the Stephen P. Clark Center, 111 NW 1<sup>st</sup> Street, 2<sup>nd</sup> Floor Conference Room on September 16, 2015, at 3:38PM. The following MDEAT members were present: Chairman Mr. Cornell Crews, Jr., Mr. Sheldon Edwards, Ms. LaTonda James, Dr. Steve Gallon, III, Ms. Charlotte Pittman, Mr. Elbert Waters, Brian Williams, Ruben Roberts, and Mr. Craig Emmanuel (arrived at 4:38PM). Ms. Cheryl Mizell, Ms. Michelle Lapiana, Ms. Althea Harris, Dr. Larry Capp, Mr. Kareem J. Coney, and Ms. Katrina Wright were absent.

### **Roll Call**

The following staff members were present: MDEAT Executive Director John Dixon, Mr. Jose Gonzalez, Ms. Traci Pollock, Mr. Eric Johnson, Mr. Ralph McCloud, Mr. William Simmons, Dr. Ischaji Robertson, Mr. Terry Parker, Assistant County Attorney Terrence Smith, and Deputy Clerk Ms. Zorana Gainer.

### **Disclosure of Conflicts of Interest**

There were no disclosures of conflicts of interest.

### **Query for early Departures**

Mr. Roberts, Mr. Edwards and Dr. Gallon noted early departures.

### **Public Comments**

None

### **Approval of Agenda**

Approved the agenda with the removal of the ***New Board Member Orientation Session Part II*** from the agenda to allow the clerk to end the recording of the meeting and depart before the orientation session begins.

### **Approval of Minutes**

Meeting minutes for March 18, 2015, April 21, 2015, July 15, 2015, and August 19, 2015 approved.

## **Board Action Item: Sailboat Cove Write off**

### **Requests:**

**Gallon:** Create a policy and procedure to ensure the board is immediately notified of bad loans so that the board can take immediate action to approve a write-off.

**Waters:** Review the agency's investment portfolio perhaps on a quarterly basis or a monthly basis to make a determination as to the status and report it back to the board. The board will then provide direction to the executive director for action.

**Crews:** Make the status review a part of the monthly report.

**Motion:** Motion to approve the Sailboat Cove Write-off (*audio recording is inaudible in determining who made the motion and the second*).

**Approved: Yes**

## **Board Action Item: Children's Trust Grant**

### **Requests:**

**Roberts:** If the agency is offering a CEU credit then the agency should get a portion of the revenue generated from offering it.

**Williams:** Give opportunities to several vendors.

**Roberts:** Document maybe in terms of a cost analysis of how the agency reinvests in the community.

**Crews:** Document the level of impact as well capture metrics for who attends and the vendors selected to highlight in satisfying the agency's mission.

**Roberts:** Provide the kids on probation or who have civil citations community service hours for attending.

**Gallon:** Make an extra effort to involve youth in a forum, discussion or program.

**Williams:** Identify someone at the school district to involve youth like Mr. Montgomery. . . Go to Valtena Brown since everyone named reports to her; she will designate someone.

**Motion:** Motion to ratify the executive director's action to submit an application to the Children's Trust and apply for a grant and authorize the receipt and expenditure of funds to conduct the Second Annual Black Male Mental Health Conference (*audio recording is inaudible in determining who made the motion and the second*).

**Approved: Yes**

**Chairperson's Report:**

**James** – MDX 112 Toll Road

Action: Referred to the EDAC for review and consideration

**Edwards:** Make sure the item is placed on the EDAC agenda.

**Waters:** Invite a representative from MDX to explain the policy it has established related to tolls. Once that information is received then the EDAC can digest it and offer suggestions as it relates to what LaTonda has discussed. EDAC needs to get an understanding of how it is derived then map out a way in which the issue can be addressed so that it has less impact on the community.

**Executive Director's Report:**

Economic Summit:

**Waters:** Contact the local HUD office/Fair Housing Division and ask the director or manager to be a part of the discussion of increasing participation of Black homebuyers in HAP.

**Departmental Monthly Reports: Budget**

**Ruban:** Provide a list of vendors that provide services within those categories to see if the agency can use/create sheltered markets. Want to see the impact they are having in terms of putting dollars back into the community (*What is the agency doing with those companies that are making a fiscal impact in the community?*).

The meeting was adjourned at approximately 5:37PM.



**NAACP**  
National Association for the  
Advancement of Colored People



**CARLOS J. MARTINEZ**  
PUBLIC DEFENDER

**SALAD**  
Spanish American League Against Discrimination

# WHERE'S THE JUSTICE?

## a community DISCUSSION



**Addressing Inequality  
and  
Improving the Criminal  
Justice System**

Join us for a frank community dialogue designed to raise community awareness and find solutions to barriers to success.

**Date and Time:**

**October 22, 2015, 6:00 p.m.**

**Location:**

**Miami Dade College, North Campus  
Conference Center, Bldg. 3000, Rm. 3249  
11380 NW 27th Avenue, Miami, Florida 33167**



**Miami Dade  
College**

**INTERDEPARTMENTAL AGREEMENT  
BETWEEN  
MIAMI DADE ECONOMIC ADVOCACY TRUST  
AND  
MIAMI-DADE COMMUNITY ACTION AND  
HUMAN SERVICES DEPARTMENT/  
GREATER MIAMI SERVICE CORPS**

This Agreement (“Agreement”) is entered this day of \_\_\_\_\_ of \_\_\_\_\_ 2015 between Greater Miami Service Corps (hereinafter “GMSC”), a division of the Miami-Dade Community Action and Human Services Department, 810 NW 28<sup>th</sup> Street, Miami, Florida 33127, and Miami Dade Economic Advocacy Trust (hereinafter “Trust”), an agent and instrumentality of Miami-Dade County, having an address of Stephen P. Clark Government Center, 111 NW 1<sup>st</sup> Street, Suite 2032, Miami, Florida 33128.

**RECITALS**

**WHEREAS**, the Trust was established by the Miami-Dade Board of County Commissioners as a revocable trust for the purpose of ensuring the equitable participation of Blacks in Miami-Dade County's economic growth through advocacy and monitoring of economic conditions and economic development initiatives in Miami-Dade County; and

**WHEREAS**, pursuant to Section 2-506(g) of the Code of Miami-Dade County, the Trust as an agent and instrumentality of Miami-Dade County, is authorized to act for Miami-Dade County in the performance and enforcement of all contracts and to negotiate and execute such contracts as are properly within the powers and duties of the Trust; and

**WHEREAS**, the Trust desires to employ a designated GMSC worker to act as receptionist and perform tasks related to its Housing Assistance Program (HAP); and

**WHEREAS**, the GMSC worker has been trained to perform the tasks related to the HAP and is currently working as the receptionist; and

**WHEREAS**, GMSC’s mission is to transform the lives of young people through education and service activities that improve our communities and strengthen our local workforce; and

**WHEREAS**, in order to achieve its mission, GMSC has worked (1) to develop meaningful work projects that benefit the community; (2) to show positive contributions young people can make while serving their community; (3) to provide comprehensive educational, vocational and employment experiences; and (4) to develop a sense of work ethic and community spirit among youth and young adults that fosters stability and productivity throughout Miami-Dade County; and

**WHEREAS**, the Trust desires to engage GMSC to assist with its receptionist requirements and to augment its current HAP staff with an additional person to perform specific tasks related to its housing program,

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

**ARTICLE I  
TERM OF AGREEMENT**

2.1 This Agreement shall commence upon execution by the parties and continue through September 30, 2016. This Agreement may be renewed for two (2) additional 180 day periods contingent upon satisfactory performance by GMSC and subject to the availability of funds. This Agreement may be terminated by either party without cause by giving a thirty (30) day advance written notification of termination delivered to the other party by certified mail, return receipt requested.

**ARTICLE II  
RESPONSIBILITIES OF THE PARTIES**

3.1. **GMSC Responsibilities.** GMSC agrees as follows:

a. **Scope of Work:** GMSC agrees to provide supervision, sufficient manpower, equipment and tools necessary to perform telephone console (reception) operations and tasks related to the Trust's Homeowner Assistance in accordance with the terms set forth herein by the Trust. GMSC Supervisor, Robert Parson shall perform assignments, inspections, coordination, quality control and reports to comply with terms herein. Trust will provide GMSC with administrative direction with the requirements of the tasks related to the HAP program and telephone console operations. GMSC will provide the Trust with two (2) individual to perform the services as directed by the Trust. GMSC will provide a monthly report detailing the cost of the individual and equipment assigned to the project.

3.2. **Trust Responsibilities.** The Trust agrees as follows:

a. The Trust agrees to accept the GMSC Corpmember recruited through GMSC to work during the period of this Agreement.

b. The Trust agrees that the GMSC Corpmember who are assigned to perform the required activities will be provided constructive/meaningful work experience and skills and that by performing these activities it will promote good work habits and

- c. The Trust agrees that a Trust representative will review with the GMSC Corps Supervisor the performance of work at identified Trust sites and

**ARTICLE III  
METHOD OF PAYMENT**

- 4.1 Trust shall pay GMSC in the amount not to exceed thirty three thousand four hundred fifty nine dollars and 00/100 (**\$33,459.00**), for the services of two (2) Corpsmember.

**ARTICLE IV  
PROJECT MANAGEMENT AND NOTICE**

- 5.1 The Project Manager for the Trust is Eric Johnson, Housing Division Programs & Outreach Administrator, Miami-Dade Economic Advocacy Trust, located at Stephen P. Clark Government Center, 111 NW 1<sup>st</sup> Street, 20<sup>th</sup> Floor, Suite 2032, Miami, Florida 33128. The Project Manager for GMSC is Deborah Dorsett, Executive Director, Greater Miami Service Corps, located at 810 N.W. 28<sup>th</sup> Street, Miami, Florida 33127, shall be the Official Representative to this Agreement. The parties shall direct all matters arising in connection with the performance of this Agreement, other than notices, to the attention of the Project Managers for attempted resolution or action. The Project Managers shall be responsible for overall coordination and oversight relating to the performance of this Agreement.
- 5.2 All notices, demands, or other communications to the Trust under this Agreement shall be in writing and shall be deemed received if sent by certified mail to:

Miami-Dade Economic Advocacy Trust  
111 N.W. 1<sup>st</sup> Street, Suite 2032  
Miami, Florida 33128  
Attn: John Dixon, Director

All notices, demands, or other communications to the GMSC under this Agreement shall be in writing and shall be deemed received if sent by certified mail to:

Greater Miami Service Corps  
810 N.W. 28<sup>th</sup> Street  
Miami, Florida 33127  
Attn: Deborah Dorsett, Executive Director

The Trust and GMSC shall also provide a copy of all notices to the Project Managers. All notices required by this Agreement shall be considered delivered upon receipt. Should any party change its address, written notice of such new address shall promptly be sent to the other parties.

## **ARTICLE V TERMINATION/REMEDIES**

- 6.1 If any party fails to fulfill its obligations under this Agreement in a timely and proper manner, the other parties shall have the right to terminate their participation under this Agreement by giving written notice of any deficiency. The party in default shall then have thirty (30) calendar days from receipt of notice to correct the deficiency. If the defaulting party fails to correct the deficiency within this time, this Agreement shall terminate at the expiration of the thirty (30) day time period.
- 6.2 Any party may terminate this Agreement at any time for convenience upon ninety (90) calendar days prior written notice to the other party. Any such termination shall be effected by delivery to the other of a Notice of Termination specifying the extent to which performance of work under the Agreement is terminated, and the date upon which such termination becomes effective.

## **ARTICLE VI RECORDS RETENTION/OWNERSHIP**

- 7.1. **Maintenance of Records:** All parties shall maintain all financial and non-financial records and reports directly or indirectly related to the negotiation or performance of this Agreement including supporting documentation for any service rates, expenses, research or reports. Such records shall be maintained and made available for inspection for a period of five (5) years from the expiration or termination date of this Agreement.
- 7.2. **Examination of Records:** All parties or their designated agents shall have the right to examine in accordance with generally accepted governmental auditing standards all records directly or indirectly related to this Agreement. Such examination may be only within five years from the expiration or termination of this Agreement and upon reasonable notice, time and place.

- 7.3. **Extended Availability of Records for Legal Disputes:** In the event that any party should become involved in a legal dispute with a third party arising from performance under this Agreement, the other parties shall extend the period of maintenance for all records relating to this Agreement until the final disposition of the legal dispute, and all such records shall be made readily available.

## **ARTICLE VII STANDARDS OF COMPLIANCE**

- 8.1 The Trust and GMSC, their employees, subcontractors, partners or assigns, shall comply with all applicable federal, state, and local laws and regulations relating to the performance of this Agreement to which their activities are subject.
- 8.2 The Trust shall allow public access to all project documents and materials it maintains in accordance with the provisions of Chapter 119, Florida Statutes. Should the Trust or the County assert any exemptions to the requirements of Chapter 119 and related statutes, the burden of establishing such exemption, by way of injunctive or other relief as provided by law, shall be upon the Trust and County.
- 8.3 All parties assure that no person shall be excluded on the grounds of race, religion, color, creed, national origin, handicap, age, sex, marital status, or sexual orientation, from participation in, denied the benefits of, or be otherwise subjected to discrimination in any activity under this Agreement. All parties shall take all measures necessary to effectuate these assurances.

## **ARTICLE VIII RELATIONSHIP BETWEEN THE PARTIES**

- 9.1 The Trust and GMSC are independent contractors. No party is an employee or agent of any other party. Nothing in this Agreement shall be interpreted to establish any relationship other than that of independent contractors, between the Trust and GMSC, or between their respective employees, agents, subcontractors, partners, or assigns, during or after the performance of this Agreement.

**ARTICLE IX  
GENERAL PROVISIONS**

- 10.1 Notwithstanding any provisions of this Agreement to the contrary, the parties shall not be held liable for any failure or delay in the performance of this Agreement that arises from fires, floods, strikes, embargoes, acts of the public enemy, unusually severe weather, outbreak of war, restraint of Government, riots, civil commotion, force majeure, acts of God, or for any other cause of same character which is unavoidable through the exercise of due care and beyond the control of the parties. Failure to perform shall be excused during the continuance of such circumstances, but this Agreement shall otherwise remain in effect.
- 10.2 In the event any provisions of this Agreement shall conflict, or appear to conflict, the Agreement, including all exhibits, attachments and all other documents specifically incorporated by reference, shall be interpreted as a whole to resolve any inconsistency.
- 10.3 This Agreement may be amended only with the written approval of the parties hereto.
- 10.4 This Agreement states the entire understanding and agreement between the parties and supersedes any and all written or oral representations, statements, negotiations, or agreements previously existing between the parties with respect to the subject matter of this Agreement. The parties recognize that any representations, statements or negotiations made by the staff of either party does not suffice to legally bind either party in a contractual relationship unless they have been reduced to writing and signed by their authorized representative(s). This Agreement shall inure to the benefit of and shall be binding upon the parties, their respective assigns, and successors in interest.

IN WITNESS WHEREOF, the parties or their duly authorized representatives hereby execute this Agreement on the date first written above.

COMMUNITY ACTION AND HUMAN SERVICES DEPARTMENT

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Lucia Davis-Raiford, Director

GREATER MIAMI SERVICE CORPS

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Deborah Dorsett, Division Director

ATTEST:  
HARVEY RUVIN, CLERK

MIAMI DADE ECONOMIC  
ADVOCACY TRUST

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Deputy Clerk

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John Dixon, Executive Director

Approved as to legal form and sufficiency:

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Terrence A. Smith  
Assistant County Attorney

**MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES  
MOTION AND APPROVAL BALLOT**

**SUBJECT: 1A** – Motion to request MDEAT Trust Board to approve the request to authorize MDEAT staff to negotiate and execute the Interagency Agreement, and to approve the related expenditure of an amount not to exceed \$33,459.00 of MDEAT Housing FY 2015-2016 Budgeted Funds to satisfy this service agreement.

**Motion made by:** Michelle LaPiana

**Seconded by:** Sheldon L. Edwards

	<b>MEMBERS</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
	Capp, Dr. Larry D.	X		
	Coney, Kareem	X		
	Emmanuel, Craig	X		
	Gallon III, Dr. Steve			X
	Harris, Althea			X
	LaPiana, Michelle	X		
	Mizell, Cheryl	X		
	Pittman, Charlotte			X
	Roberts, Ruban E.			X
	Waters, Elbert			X
	Williams, Brian	X		
	Wright, Katrina	X		
2 <sup>nd</sup> Vice Chair	James, LaTonda			X
1 <sup>st</sup> Vice Chair	Edwards, Sheldon L.	X		
Chairperson	Crews, Cornell Jr.	X		
	<b>TOTALS</b>	9	0	6

  X   APPROVED

           NOT APPROVED

  
 \_\_\_\_\_  
 Miami-Dade Economic Advocacy Trust  
 Chairperson

10/21/15  
 Date

**MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES  
MOTION AND APPROVAL BALLOT**

**SUBJECT: 1C** – Motion to request Board of Trustees to approve the allocation of funds in the amount of \$3000 from the Trust Fund Account and to authorize staff to plan and carry out the activities delineated in the Children’s Trust Fund Grant.

**Motion made by:** Dr. Larry D. Capp

**Seconded by:** Katrina Wright

	<b>MEMBERS</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
	Capp, Dr. Larry D.	X		
	Coney, Kareem	X		
	Emmanuel, Craig	X		
	Gallon III, Dr. Steve			X
	Harris, Althea			X
	LaPiana, Michelle	X		
	Mizell, Cheryl	X		
	Pittman, Charlotte			X
	Roberts, Ruban E.			X
	Waters, Elbert			X
	Williams, Brian	X		
	Wright, Katrina	X		
2 <sup>nd</sup> Vice Chair	James, LaTonda			X
1 <sup>st</sup> Vice Chair	Edwards, Sheldon L.	X		
Chairperson	Crews, Cornell Jr.	X		
	<b>TOTALS</b>	9	0	6

  X   APPROVED

           NOT APPROVED

  
\_\_\_\_\_  
Miami-Dade Economic Advocacy Trust  
Chairperson

10/21/15  
Date

**MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES  
MOTION AND APPROVAL BALLOT**

**SUBJECT: 1D** – Motion to request the Board of Trustees to approve the 2015-2016 Teen Court Budget in an amount not to exceed \$83,200.00 and to authorize staff to plan and carry out the activities delineated in the budget.

**Motion made by:** Michelle LaPiana

**Seconded by:** Brian Williams

	<b>MEMBERS</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
	Capp, Dr. Larry D.	X		
	Coney, Kareem	X		
	Emmanuel, Craig	X		
	Gallon III, Dr. Steve			X
	Harris, Althea			X
	LaPiana, Michelle	X		
	Mizell, Cheryl	X		
	Pittman, Charlotte			X
	Roberts, Ruban E.			X
	Waters, Elbert	X		
	Williams, Brian	X		
	Wright, Katrina	X		
2 <sup>nd</sup> Vice Chair	James, LaTonda			X
1 <sup>st</sup> Vice Chair	Edwards, Sheldon L.	X		
Chairperson	Crews, Cornell Jr.	X		
	<b>TOTALS</b>	10	0	5

  X   APPROVED

           NOT APPROVED

  
 \_\_\_\_\_  
 Miami-Dade Economic Advocacy Trust  
 Chairperson

10/21/15  
 Date

**MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES  
MOTION AND APPROVAL BALLOT**

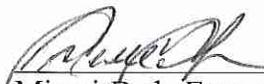
**SUBJECT: 1E** – Motion to request MDEAT Board of Trustees to approve the expenditure in an amount not to exceed \$2,200.00 to attend the Annual Florida Association of Teen Courts Conference subject to Miami-Dade County travel policy.

**Motion made by:** Dr. Larry D. Capp  
**Seconded by:** Sheldon L. Edwards

	<b>MEMBERS</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
	Capp, Dr. Larry D.	X		
	Coney, Kareem	X		
	Emmanuel, Craig	X		
	Gallon III, Dr. Steve			X
	Harris, Althea			X
	LaPiana, Michelle	X		
	Mizell, Cheryl	X		
	Pittman, Charlotte			X
	Roberts, Ruban E.			X
	Waters, Elbert	X		
	Williams, Brian	X		
	Wright, Katrina	X		
2 <sup>nd</sup> Vice Chair	James, LaTonda			X
1 <sup>st</sup> Vice Chair	Edwards, Sheldon L.	X		
Chairperson	Crews, Cornell Jr.	X		
	<b>TOTALS</b>	10	0	5

  X   APPROVED

           NOT APPROVED

  
\_\_\_\_\_  
Miami-Dade Economic Advocacy Trust  
Chairperson

10/21/15  
Date

