



**THE JAY MALINA INTERNATIONAL TRADE CONSORTIUM
OF MIAMI DADE COUNTY**

**Business Development Mission to
PRAGUE, WARSAW & ISTANBUL**

May 20th through 31st, 2008

February 8th, 2008

Dear Friends:

We invite you to join us on Miami Dade County's upcoming Business Development Mission to the emerging economies of the Czech Republic, Poland, and Turkey from May 20th thru May 31st, 2008. We will visit Prague, Warsaw, and Istanbul, three of the most dynamic and exciting cities in Eastern Europe and the gate to the Middle East.

The objectives of the mission are to explore ways to increase bilateral trade between these countries and Miami Dade, as well as, to promote ourselves as the "Gateway of the Americas" and platform for international trade.

Sustained economic growth, strategic location, market size, large influx of Foreign Direct Investment, and access to EU structural funds make the Czech Republic and Poland attractive for Miami-Dade businesses. In addition, Turkey, which ranks #38 among South Florida's top trading partner, could be considered as a jumping-off point to businesses opportunities in Central Asia, and the Middle East.

During the mission, delegates will have the opportunity to meet representatives and members of the various private sector organizations, economic development agencies, government officials, as well as, have one-to-one business matchmaking sessions in each country. In addition, there will be in country briefings by the US Commercial Service.

We encourage you to complete Parts I, II, and III of the attached forms and return them to our office with your payment by March 17th, 2008. We look forward to having you join us on this exciting mission.

Sincerely,

Natacha Seijas
Chair, ITC Board of Directors

J.A. Ojeda Jr.
Executive Director



**Business Development Mission to
PRAGUE, WARSAW AND ISTANBUL
May 20th through 31st, 2008
(Official Travel Dates)**

REGISTRATION DEADLINE IS MARCH 17TH, 2008

STANDARD PACKAGE INCLUDES

AIRFARE:

- Miami - Madrid - Prague - Warsaw - Istanbul - Madrid - Miami

LODGING AND MEALS: 10 days lodging

- Three nights hotel accommodation in Prague with breakfast included [May 21-23, 2008],
- Four nights hotel accommodation in Warsaw with breakfast included [May 24-27, 2008].
- Three nights hotel accommodation in Istanbul with breakfast included [May 28-30, 2008]
- One business lunch in Prague and Warsaw
- Two business lunches in Istanbul
- One networking reception in Warsaw

TRANSPORTATION:

- Group transfers from airport to hotel and hotel to airport in each city.
- Group transfers from hotel to official meetings in each city.

OFFICIAL MEETINGS:

- Country briefing by the US Embassy, the US Commercial Service, and appropriate government officials in each country.
- Meetings with representatives and members of the local chambers of commerce and economic development agencies in each country.
- One-to-one business matchmaking sessions in each country.

Please complete Parts I, II, and III of the attached Registration Forms (one per person)

Standard Estimated And Non-Refundable Mission Costs per person: US\$ 5,300

**Full Payment Due By March 17th, 2008
[See Registration Forms for Details]**

AIRLINE:

Mission Participants will be flying on Iberia Airlines, Czech Airlines and Turkish Airlines.

HOTEL ACCOMMODATION INFORMATION

Mission Participants will be staying at the following hotels:

- PRAGUE, Hilton Prague
- WARSAW, Intercontinental Warsaw
- ISTANBUL, Hilton Istanbul

ENTRY REQUIREMENTS:

CZECH REPUBLIC AND POLAND

A valid passport is required for all US citizens. No visa requirements are needed by US citizens to travel to the Czech Republic or Poland. All other passport holders should go to www.washington.polemb.net and www.mzv.cz

TURKEY

A **business visa is required** for entry into Turkey. A valid passport with at least three months longer than the expiry date of the requested visa is needed. For information about obtaining a business visa, please visit www.turkishembassy.org (consular services) or contact:

Ms. Oya Ersoy, Consular Officer
Embassy of Turkey in Washington D.C.
2525 Massachusetts Ave, NW
Washington, DC 20008
Tel. 202.612.6742 Fax:202.319.1639
Email:oya.ersoy@mfa.gov.tr

If you have any questions about the Miami-Dade County Business Development Mission to Prague, Warsaw and Istanbul, please contact:

Maria Dreyfus-Ulvert, Trade Development Specialist
The Jay Malina International Trade Consortium
111 N.W. First Street, Suite 2560
Miami, FL 33128
Tel: 305-375-3885; Fax: 305-679-7895
E-Mail: Dreyfus@miamidade.gov; www.miamidade.gov/itc

PART I: REGISTRATION FORM



Business Development Mission to PRAGUE, WARSAW AND ISTANBUL May 20th through 31st, 2008

REGISTRATION DEADLINE IS MARCH 17TH, 2008

PARTICIPANT REGISTRATION FORM

PLEASE COMPLETE PARTS I, II, AND III AND RETURN WITH YOUR PAYMENT AS INDICATED BELOW

PERSONAL INFORMATION

First Name: _____ Last Name: _____
[As it appears on the Passport]

Address: _____

City: _____ State: _____ Zip Code: _____

Day Phone: _____ E-Mail: _____

Indicate Any Special Needs: _____

TERMS AND CONDITIONS FOR MISSION PARTICIPANTS

PLEASE SIGN, DATE, AND RETURN REGISTRATION FORM WITH PAYMENT

- Space for this mission is on a **first-come-first served basis**, and the number of participants is limited to no more than **15 persons**. ITC cannot guarantee quoted mission prices beyond 15 participants.
- ITC will provide hotels & airlines with names of participants.
- Registration **deadline is March 17th, 2008**. ITC cannot guarantee airfare, hotel costs, or availability beyond March 17th. **A late registration fee of \$150 will be charged after March 17th**. After the registration deadline, airfare and lodging will be charged at prevailing market rates and maybe higher.
- Registration, hotel, and airfare costs are **non-refundable** and **non-transferable**.
- To be eligible for standard registration package fee (pg. 4) **no deviations** are allowed from the official travel dates or lodging, except for sponsoring organizations. To ensure that ITC meets its contractual obligations with the three airlines and three hotels, an **additional \$250 surcharge** will be charged to mission participants who arrange separate hotel accommodations and/or air travel, and/or require any deviations from official travel dates. Airfare and lodging will be charged at prevailing market rates.
- Registration fees cover additional charges that may be incurred to defray airline fuel surcharges, administrative costs, and possible currency fluctuations of the U.S. dollar against the foreign currencies for mission expenses.

I accept the terms and conditions:

Signature: _____ Date: _____

Your signing of this registration binds you to all of the terms and requirements of this mission. ITC reserves the right of cancellation and the right to change the mission program or itinerary, based on unforeseen circumstances. Participants agree, at all times and hereafter, to hold harmless and indemnify the ITC, its Staff, Board of Directors, contributing organizations, sponsors, agents, affiliates, and volunteers from errors, omissions, or actions that may result from the Business Development Mission to Prague, Warsaw and Istanbul (May 20-31, 2008).

PART III: PROFILE



PARTICIPANT PROFILE

PERSONAL INFORMATION

First Name: _____ Last Name: _____
[As Appears on Passport]

Address: _____

City: _____ State: _____ Zip Code: _____

Day Phone: _____ E-Mail: _____

Indicate Any Special Needs: _____

Nationality: _____ Passport Number: _____ DOB: _____
(Required by Hotel)

COMPANY/ORGANIZATIONAL PROFILE

Name of Organization/Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail: _____ Website: _____

Year Established: _____ Number of Employees: _____

INDUSTRY SECTOR [Please check the sector that applies]

- | | |
|--|---|
| <input type="checkbox"/> Automobile & Automobile Parts | <input type="checkbox"/> IT, Telecommunication Equipment & Services |
| <input type="checkbox"/> Medical Equipment & Supplies | <input type="checkbox"/> Commercial, Industrial Machinery & Parts |
| <input type="checkbox"/> Computer & Peripherals | <input type="checkbox"/> Environmental Services & Equipment |
| <input type="checkbox"/> Import/Export general merchandise | <input type="checkbox"/> Tourism & Transportation |
| <input type="checkbox"/> Education | |

PRODUCT / SERVICES DESCRIPTION [Give a brief description of your products or services]:

STATE YOUR PRIMARY OBJECTIVE FOR PARTICIPATING IN THIS MISSION:

INDICATE TYPES OF COMPANIES YOU WISH TO MEET:

IMPORTANT!

Please attach a half-page biographical information and a recent passport-sized photograph.
This information will be used for the mission brochure.