

STEPS FOR APPLYING FOR A TURKISH SINGLE ENTRY BUSINESS VISA

If you have an **ordinary US passport** you will need to submit the following documents:

1. Valid travel document (passport). It should be valid at least three months longer than the expiry date of the requested visa,
2. [Completed visa application form](#) (attached below),
3. One passport size photograph of the applicant (It should be affixed on the top left side of the visa application form),
4. Non-refundable visa processing fee (\$37 cashier's check or money order payable to Turkish Embassy)
5. Documents supported the purpose and the conditions of the planed visit:
Please make sure to enclose with your visa application:
 - o Letter from ITC's Executive Director, Mr. J.A. Ojeda Jr. to Ambassador Sensoy dated September 7, 2007 (attached below),
 - o ITC's letter confirming registration and payment (to be provided by ITC)

(**Non-US passport holders** please visit <http://www.e-konsolosluk.net> to check if you need a visa and to get the requirements)

If you are applying by mail please include: passport, application form, one passport style photo, visa fees, and a pre-paid self addressed return envelope (DHL, Fed Ex, Express, UPS, or some sort of insured/certified mail is recommended since the original passport will be mailed back to you).

The visa application should be sent to:

Embassy of the Republic of Turkey
Attention: Ms. Oya Ersoy, Consular Officer
2525 Massachusetts Ave N.W.,
Washington, D.C. 20008

For further information on visa requirements, travelers may contact:

Ms. Oya Ersoy-Consular Officer
telephone (202) 612-6742
Email: Oya.ersoy@mfa.gov.tr
www.turkishembassy.org

Compiled by Maria Dreyfus-Ulvert, Trade Developer, ITC

If yes, please write issuing authority :

27. Purpose of trip

28. Date of arrival

29. Date of departure

30. Port of first entry or transit route

31. Means of transport

32. Who is paying for your trip and costs of living during your stay in Turkey?

(State who and how and please submit corresponding documentation)

33. Name of host or company in Turkey and contact person in host company. If not applicable, give name of hotel or temporary address in Turkey.

Address

Telephone/ Fax Number

E-mail address

34. Means of support during your stay

Travel and/or health insurance (optional) is valid until:

35. Spouse's

Family name		Nationality	
Maiden name		Date of birth	
First name		Place of birth	

36. Children (Application must be submitted separately for each passport)

Family Name:

First name:

Date of birth:

37. I certify that I have read and understood all the questions set forth in this application form and the answers I have furnished on this form are true and correct to the best of my knowledge and belief. I understand that possession of a visa does not automatically entitle me to enter the Republic of Turkey upon arrival at a port of entry.

If I fail to comply with the relevant provisions of the Turkish Passport Law No: 5682 and Law on the Residence and Travel of Aliens in Turkey No: 5683, my entry will be refused and in case of refusal, I will not claim any compensation.

38. Place and date

39. Signature (for minors, signature of custodian /guardian)

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(Please do not write anything in this section)

Date of application:		Visa:	c Refused c Granted	Valid From: To:
Supporting documents:	Valid passport Financial means Invitation Means of transport Other:	Type of Visa:	c Single Entry c Multiple Entry c Transit c Double Transit c Tourist c Business c Work c Education c Other	



HON. NATACHA SEIJAS
MIAMI-DADE COUNTY COMMISSIONER
ITC CHAIR

September 7, 2007

His Excellency
Nabi Sensoy
Ambassador of Turkey to the United States
2525 Massachusetts Avenue, NW
Washington, DC 20008

Dear Ambassador Sensoy:

This letter is to inform you that Commissioner Natacha Seijas, Chair of the International Trade Consortium of Miami Dade County and I will be leading an official business development mission from Miami Dade County to Istanbul from April 20th - 23rd, 2008.

The objective of this mission is to further strengthen economic, trade and cultural ties between your country and Miami Dade County, and to highlight Miami-Dade County's role as a global gateway. Our delegation typically consists of approximately 15-20 people representing the local government, economic development organizations, as well as, members of the private sector interested in exploring business opportunities.

I am requesting your guidance and assistance in letting me know who on your staff can assist us in contacting: the Office of the Mayor of Istanbul, Chambers of Commerce, Airport and Seaport Authorities.

Ms. Maria Dreyfus-Ulvert, ITC Trade Developer, will be visiting your country next November to work on logistics, and it would be most beneficial to her if she can have a contact person at the embassy that can assist in her mission organization efforts.

I appreciate your cooperation, and I look forward to hearing from you soon.

Sincerely,

A handwritten signature in black ink, appearing to read "J.A. Ojeda, Jr.".

J.A. Ojeda, Jr.

cc: Commissioner Natacha Seijas
Maury Litwack



J.A. Ojeda, Jr.
Executive Director
STEPHEN P. CLARK CENTER, 111 N.W. 1ST STREET
SUITE 2560
MIAMI, FLORIDA 33128
Telephone (305) 375-5808 Fax (305) 679-7895

