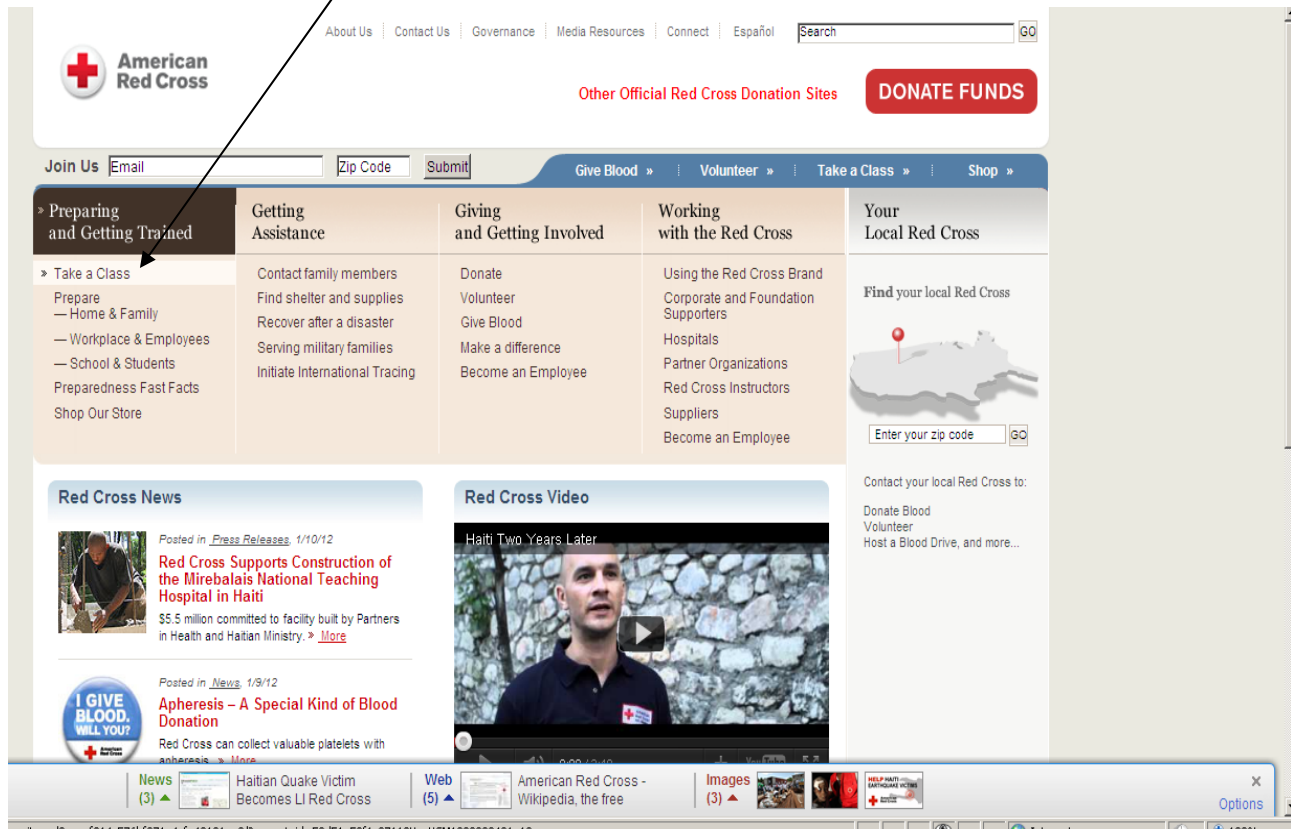
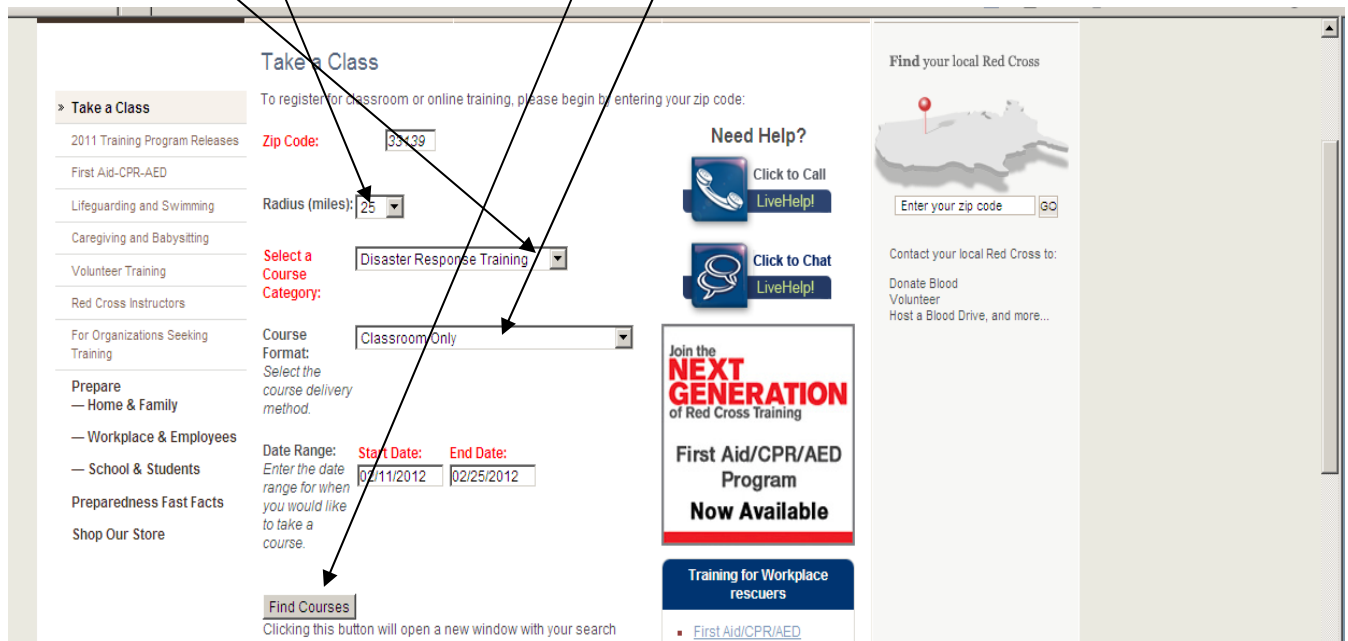


Registration 6 Step Process: Community Emergency Response Team (CERT) Training

1. Go to website, www.RedCross.org, and when on webpage move cursor over “Preparing and Getting Trained” and select “Take a Class”.



2. At the next page that appears, place your home zip code and select “Go” which will lead you to the screen below. Select “50” in **Radius (miles)** dropdown menu (or > 50 if you live outside of Miami-Dade County), “Disaster Response Training” in **Course Category**, “Classroom Only” for **Course Format**, select the appropriate **Start Date** and **End Date**, and then select “Find Courses”.



3. (DEPENDING ON EXISTING CLASSES LOADED, YOU MAY SKIP THIS STEP AND PROCEED TO STEP 4) The result may lead you to a refinement screen where you will type in **“Community Emergency Response Training (CERT)”** in the **Course Title**; **“community”** in the **Keyword** field; **“anytime”** in the **Time Preference** field; **“weekends”**

Learning Catalog

Search tips: To narrow your results, enter your preferences below in the criteria fields. For example, select a zip code based on where you want to take a course. If your search does not return any results, you may try using less criteria.

Courses Offerings Packages Browse by Category

Zip Code* 33139 Radius (miles)* 25 miles

Category Disaster Response Training Course Format Classroom Only

Start Date >= 02/11/2012 End Date <= 02/25/2012

Course Title Keyword -Select One-

Time Preference -Select One- Day Preference -Select One-

Language English

Search Learning Catalog

Learning Offerings

No items found

Cancel

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in the **Day Preference** field and **“English”** in the **Language** field. After entering the information, select **“Search Learning Catalog”**.

4. The following catalog should appear where you will then click on **“Register”**.

Learning Catalog

Search tips: To narrow your results, enter your preferences below in the criteria fields. For example, select a zip code based on where you want to take a course. If your search does not return any results, you may try using less criteria.

Courses Offerings Packages Browse by Category

Zip Code* 33139 Radius (miles)* 50 miles

Category Disaster Response Training Course Format Classroom Only

Start Date >= 02/11/2012 End Date <= 02/25/2012

Course Title Basic Community Emerge Keyword community

Time Preference All times Day Preference WeekEnd

Language English

Search Learning Catalog

Learning Offerings

Course Title	Course Format	Start Date	End Date	Session	Facility	City	State	Language	Price	Actions	Map
Basic Community Emergency Response Team (CERT)	Classroom	02/11/2012	02/25/2012	Sa 9a to 6p, Sa 9a to 6p and Sa 9a to 1p (20 hrs)	American Red Cross - South Dade	Homestead	FL	English	10.00 USD	Register	Map


Cancel


5. This will take you to the Red Cross Learning Center page where If you already have an account, then enter your existing username and password. If you are a new user then create a username and password by clicking “**New Users**”.

Welcome to the
American Red Cross Learning Center

- If you are new to this site, click on **New Users** to register and create an account.
- To Browse Catalog as a Guest, click on **View the Catalog**.
- For Returning Users, enter your User Name and Password and click “Log In.”

For assistance, please call 1-800-REDCROSS (1-800-733-2767).




American Red Cross

New Users

[New Users](#)
[View the Catalog](#)

Returning Users Please Log In:

Username:

Password:

Locale:

[Forgot your password?](#)
[Forgot Your Username?](#)

6. Upon signing in, complete the registration by clicking “**Confirm**” and follow the billing and printing of receipt directions. Remember, upon completion of the training, the \$10 fee will be refunded to you.

Home My Learning My Skills My Profile Reports

My Learning Create Order

My Enrollments

My Curricula

My Certifications

My Transcript

Evaluations & Surveys

Payment is required at the time of registration and will be processed upon receipt. You can review the cancellation and refund policies by selecting the link of the course name or by contacting your local American Red Cross chapter.

Coupon information will be entered along with payment information on the next screen.

1.Review Learning Items >>> 2.Enter Billing Information >>> 3.Print Receipt

Order Contact: Troy Johnson

Billed To: Troy Johnson

Merchant Organization: National Headquarters

Merchant Organization Number: 00000

Title	Learner	Status	Actions	Price
Basic Community Emergency Response Team (CERT)	Troy Johnson	Confirmed	Remove From Cart	10.00 USD

Order Total 10
Discount 0
Total 10