



Miami-Dade County Board of County Commissioners

Office of the Commission Auditor

**Strategic Planning & Government  
Operations Committee Meeting**

March 15, 2016  
9:30 A.M.  
Commission Chamber

**Research Division**

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Commission Auditor  
111 NW First Street, Suite 1030  
Miami, Florida 33128  
305-375-4354

**Strategic Planning and Government Operations Committee**  
**March 15, 2016 Meeting**  
**Research Notes**

Item No.	Research Notes												
<b>1G1 153018</b>	ORDINANCE AMENDING SECTION 2-10.4 OF THE CODE OF MIAMI-DADE COUNTY RELATING TO ACQUISITION OF PROFESSIONAL ARCHITECTURAL, ENGINEERING, LANDSCAPE ARCHITECTURAL OR LAND SURVEYING AND MAPPING SERVICES TO INCLUDE A LOCALLY HEADQUARTERED PREFERENCE; PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE												
<b>Notes</b>	<p>The proposed ordinance amends Section 2-10.4 of the Miami-Dade County Code, relating to acquisition of professional architectural, engineering, landscape architectural or land surveying and mapping services, to include a Locally Headquartered Preference. Providing a Locally Headquartered Preference may benefit Locally Headquartered Businesses by allowing them preference if their qualitative score for a design build solicitation is within five (5) percent of a not locally headquartered firm, and within ten (10) percent of a non-local firm.</p> <p><i>The application of Locally Headquartered Preference may result in a change to the order of the final ranking of the firms and the potential for increased pricing.</i></p> <ul style="list-style-type: none"> <li>• <b>Architectural and Engineering (A/E):</b> For A/E design proposals, the price/fees are not scored, but are considered only at the time of contract negotiation with the successful firm. Therefore, the fiscal impact resulting from this change, if any, can only be determined on a contract by contract basis.</li> <li>• <b>Design/Build:</b> The change may result in a locally headquartered bidder being ranked higher than a non-locally headquartered bidder with a lower priced offer.</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="background-color: #d9ead3;">Code Comparison Chart</th> </tr> <tr> <th colspan="3" style="background-color: #d9ead3;">Section 2-10.4 of the Code of Miami-Dade County</th> </tr> <tr> <th style="background-color: #d9ead3;">Section</th> <th style="background-color: #d9ead3;">Current</th> <th style="background-color: #d9ead3;">Proposed</th> </tr> </thead> <tbody> <tr> <td style="background-color: #d9ead3;">Sec. 2-10.4. <i>Acquisition of professional architectural, engineering, landscape architectural or land surveying and mapping services.</i></td> <td> <p>(5) Competitive selection committees for publicly announced projects or planning or study activities which are not provided under continuing contracts.</p> <p>(e) If two firms, one local and one nonlocal are within five (5) percent of each other's total Qualitative Scores, and for design build solicitations, the adjusted low bid, as defined in the corresponding Implementing Order, the local firm shall be ranked higher than the nonlocal firm in the final ranking of the County Mayor or Mayor's designee made in accordance with this subsection. In case of a two-tiered evaluation process, the local preference shall also apply at the conclusion of the first tier to allow eligible local proposers within five percent of the points assigned to those recommended to participate in the second tier evaluation. For purposes of this subsection, the term local firm shall have the same meaning as local business in Section 2-8.5 of this Code.</p> </td> <td> <p>(5) Competitive selection committees for publicly announced projects or planning or study activities which are not provided under continuing contracts.</p> <p>(e) If two firms, one local and one nonlocal are within five (5) percent of each other's total Qualitative Scores, and for design build solicitations, the adjusted low bid, as defined in the corresponding Implementing Order, the local firm shall be ranked higher than the nonlocal firm in the final ranking of the County Mayor or Mayor's designee made in accordance with this subsection. <b>If two local firms, one locally headquartered and one not locally headquartered, are within five (5) percent of each other's total Qualitative Scores, and for design build solicitations, the adjusted low bid, as defined in the corresponding Implementing Order, the locally headquartered firm shall be ranked higher than the not locally headquartered firm in the final ranking of the County Mayor or Mayor's designee made in accordance with this subsection. 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Notes	<p>The proposed ordinance amends Section 2-10.4 of the Miami-Dade County Code, relating to acquisition of professional architectural, engineering, landscape architectural or land surveying and mapping services, to include prior work awarded to affiliates of a proposing firm in evaluating the volume of work previously awarded to a firm.</p> <p>For Architectural and Engineering (A/E) procurements, this change may result in an increase in the amount of the volume of work considered by the Competitive Selection Committee for a firm, and potentially result in a lower score for that firm in the applicable evaluation criterion. For A/E design proposals, pricing is not scored, but is considered following a qualitative evaluation.</p>	
	<p><b>Code Comparison Chart</b>  <b>Section 2-10.4 of the Code of Miami-Dade County</b></p>	
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	<p><i>Proposed</i></p>	
	<p>Sec. 2-10.4.  <i>Acquisition of professional architectural, engineering, landscape architectural or land surveying and mapping services.</i></p>	<p>(1) Definitions.</p> <p>(5) Competitive selection committees for publicly announced projects or planning or study activities which are not provided under continuing contracts.</p> <p>(d) The County Manager shall select no less than three (3) firms, in the order of preference (provided that at least three (3) firms are identified in accordance with subsection (b) above) by the competitive selection committee to be the most highly qualified to perform the required services. The competitive selection committee shall rank the firms in the order of their competence and qualification after considering such factors as the ability of professional personnel, past performance, willingness to meet time and budget requirements, locations of the firms, the recent, current, and projected workloads of the firms, and the volume of work previously awarded to the firm by the agency with the object of effecting an equitable distribution of contracts among qualified firms. The competitive selection committee shall score the firms based on a qualitative evaluation of the selection criteria (the "Qualitative Score") but shall base its recommended ranking on the aggregate ranking provided by members of the selection committee (the "Ordinal Score") all as more particularly described in the Implementing Order. The competitive selection committee shall report to the County Mayor or the County Mayor's designee the recommended ranking of the firms including both Qualitative Scores and Ordinal Scores. The competitive selection committee shall report no fewer than three (3) firms determined to be the most highly qualified, provided at least three (3) qualified firms have responded to the solicitation.</p> <p>Following the review of the selection committee's report, the County Mayor or County Mayor's designee shall determine the final ranking of firms in the order of competence and qualification upon application of the criteria set forth in subsection (d) above and the local preference considerations set forth in subsection (e) below. The County Mayor or County Mayor's</p>
		<p>(1) Definitions.</p> <p><b>(j) The term "Affiliates" shall mean business concerns, organizations, or individuals that directly or indirectly where: (i) one controls or has the power to control the other; or (ii) a third party controls or has the power to control both. Indicia of control include, but are not limited to, interlocking management or ownership, identity of interests among family members, shared facilities and equipment, common use of employees, shared office space, shared local business tax receipt addresses, or a business entity organized by a debarred entity, individual, or affiliate following the debarment of a contractor that has the same or similar management, ownership, or principal employees as the contractor that was debarred or suspended.</b></p> <p>(5) Competitive selection committees for publicly announced projects or planning or study activities which are not provided under continuing contracts.</p> <p>(d) The County <b>Mayor or County Mayor's designee</b> shall select no less than three (3) firms, in the order of preference (provided that at least three (3) firms are identified in accordance with subsection (b) above) by the competitive selection committee to be the most highly qualified to perform the required services. The competitive selection committee shall rank the firms in the order of their competence and qualification after considering such factors as the ability of professional personnel, past performance, willingness to meet time and budget requirements, locations of the firms, the recent, current, and projected workloads of the firms, and the volume of work previously awarded to the firm and its affiliates by the agency with the object of effecting an equitable distribution of contracts among qualified firms. The competitive selection committee shall score the firms based on a qualitative evaluation of the selection criteria (the "Qualitative Score") but shall base its recommended ranking on the aggregate ranking provided by members of the selection committee (the "Ordinal Score") all as more particularly described in the Implementing Order. The competitive selection committee shall report to the County Mayor or the County Mayor's designee the recommended ranking of the firms including both Qualitative Scores and Ordinal Scores. The competitive selection committee shall report no fewer than three (3) firms determined to be the most highly qualified, provided at least three (3) qualified firms have responded to the solicitation.</p> <p>Following the review of the selection committee's report, the County Mayor or County Mayor's designee shall determine the final ranking of firms in the order of competence and qualification upon application of the criteria set forth in subsection (d) above and the local preference considerations</p>

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<b>1G3 160265</b>	ORDINANCE RELATING TO RULES OF PROCEDURE OF THE BOARD OF COUNTY COMMISSIONERS; AMENDING SECTION 2-1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, RELATING TO PUBLIC PARTICIPATION TO PROVIDE THAT THOSE PERSONS WHO EITHER SUPPORT OR OPPOSE A PARTICULAR PUBLIC HEARING ITEM OR NON-PUBLIC HEARING PROPOSITION BUT DO NOT WISH TO USE THEIR ALLOTTED TIME MAY EXPRESS THEIR SUPPORT OR OPPOSITION BY STATING SPECIFIED PHRASE; PROVIDING THAT MEMBERS OF THE PUBLIC WHO WISH TO EXPRESS THEIR SUPPORT OR OPPOSITION BY STATING SPECIFIED PHRASE WITHOUT STEPPING UP TO THE PODIUM MAY DO SO UNDER CERTAIN CIRCUMSTANCES; REQUIRING PRESIDING OFFICER TO MAKE SPECIFIED STATEMENT AND TAKE STATED ACTION IN THE EVENT A MEMBER OF THE PUBLIC STATES HIS OR HER SUPPORT FOR OR OPPOSITION TO A PARTICULAR PUBLIC HEARING ITEM OR NON-PUBLIC HEARING PROPOSITION WITHOUT STEPPING UP TO THE PODIUM; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE		
<b>Notes</b>	<p>The proposed ordinance, relating to rules of procedure of the BCC:</p> <ul style="list-style-type: none"> <li>• Amends Section 2-1 of the Miami-Dade County Code, relating to public participation, to provide that those persons who either support or oppose a particular public hearing item or non-public hearing proposition but do not wish to use their allotted time may express their support or opposition by stating a specified phrase;</li> <li>• Provides that members of the public who wish to express their support or opposition by stating a specified phrase without stepping up to the podium may do so under certain circumstances; and</li> <li>• Requires presiding officer to make specified statement and take stated action in the event a member of the public states his or her support for or opposition to a particular public hearing item or non-public hearing proposition without stepping up to the podium.</li> </ul>		
<b>2A 160458</b>	RESOLUTION AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO EXECUTE THE SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD AND MONROE COUNTIES CREATING THE SOUTH FLORIDA REGIONAL PLANNING COUNCIL, TO RENAME THE SOUTH FLORIDA REGIONAL PLANNING COUNCIL AS THE SOUTH FLORIDA REGIONAL COUNCIL; ADOPTING AMENDMENT BY THREE-FOURTHS VOTE AS REQUIRED BY INTERLOCAL AGREEMENT		
<b>Notes</b>	<p>The proposed resolution authorizes the County Mayor or Mayor's designee to execute the Second Amendment to the Interlocal Agreement with Broward and Monroe Counties creating the South Florida Regional Planning Council.</p> <p><b>Background:</b>  On July 1, 1974, the counties of Broward, Miami-Dade, and Monroe entered into an "Interlocal Agreement Creating a South Florida Regional Planning Council" (Agreement) and in 1993, the parties approved a First Amendment to the Agreement, updating and ratifying the relationship among the parties and establishing additional terms, conditions, and provisions to guide the South Florida Regional Planning Council (Council) in the performance of its functions. At the present time, the Council provides many services, in addition to planning services and in recognition of the expanded services provided by the Council, the proposed Second Amendment renames the Council as the "South Florida Regional Council". Broward County and Monroe County have approved the Second Amendment to the Agreement and upon approval by all three counties, the Second Amendment will become effective when recorded in the public records of each county, as required by Section 163.01(11), Florida Statutes. The Agreement requires that any amendments thereto be approved by a three-fourths vote of the BCC.</p> <p><b>Additional Information - The South Florida Regional Council<sup>1</sup>:</b>  The South Florida Regional Council (Council) is one of Florida's eleven regional planning councils. It was formed in 1969 as the Tri-County Jetport Council to address issues related to the proposed development of the "Everglades Jetport" in Big Cypress.</p> <p>The Council serves three counties: Monroe, Miami-Dade, and Broward; 71 municipalities; and 4.3 million residents. Over the next 20 years, the Region is expected to grow to an increasingly diverse estimated population of more than 4.9 million residents.</p> <p>Specific rights, responsibilities, and powers of the Regional Planning Councils are defined in Florida Statutes. The Legislature has recognized the Councils as Florida's "only multipurpose regional entity that is in position to plan for and coordinate intergovernmental solutions to growth-related problems on greater-than local issues, provide technical assistance to local governments, and meet other needs of the communities in each region." In addition, over time the Councils have evolved and developed unique areas of expertise in response to the needs of their regions.</p> <p><b>The Region's Strategic Plan</b>  The Strategic Regional Policy Plan for South Florida (SRPP) guides the Council in all of its activities. Created with broad public input and adopted into administrative rule, the SRPP focuses on 22 goals that reflect the priority issues of the Region. The SRPP contains regional policies and strategies for improvement in each goal area with targets and indicators to measure progress.</p>		

<sup>1</sup> <http://sfregionalcouncil.org/overview/about/>

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	<p><b>Planning &amp; Review Responsibilities</b></p> <p>The Council has statutory responsibilities related to local government comprehensive plans, developments of regional impact, and intergovernmental permits and grant application review. The Strategic Regional Policy Plan (SRPP) is focused on 22 goals that reflect priority issues of the Region that are likely to impact South Florida over the next 20 – 25 years. Mandated by statute and adopted by rule into the Florida Administrative Code, this Plan was created through a regional process in which key public, private, and non-profit stakeholders participated in the identification of key issues and development of regional goals and policies. The SRPP guides the Council’s activities and serves as the policy document used in our review of local government comprehensive plans and amendments.</p>
<b>2B 160124</b>	<p>RESOLUTION REQUIRING COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO ATTACH TO ALL ITEMS RECOMMENDING DESIGN AND/OR CONSTRUCTION CONTRACT AWARDS OF \$1,000,000.00 OR GREATER A LIST OF ALL COUNTY CONTRACTS AWARDED IN THE PREVIOUS THREE YEARS TO THE RECOMMENDED CONTRACTOR AND A SUMMARY OF COUNTY EVALUATIONS OF THE RECOMMENDED CONTRACTOR’S WORK; AND REQUIRING ALL COUNTY DEPARTMENTS TO COMPLETE CONTRACTOR EVALUATIONS BEFORE CLOSING OUT A CONTRACT AND MAKING FINAL PAYMENT TO A CONTRACTOR</p>
<b>Notes</b>	<p>The proposed resolution requires the County Mayor or County Mayor’s designee to attach to all items seeking approval of a design and/or construction contract award of \$1,000,000.00 or greater:</p> <ul style="list-style-type: none"> <li>• A list of all contracts that the recommended contractor has been awarded at the County for the prior three years; and</li> <li>• A summary of the County evaluations for contracts awarded for the prior three years that are available on the Internal Services Department database for the recommended contractor.</li> </ul> <p>Additionally, the proposed resolution requires that, as of the Effective Date of this Resolution, prior to closing a County contract and making a final payment to the contractor, all applicable County departments must complete an evaluation of the contractor’s work and ensure that such evaluation is accessible on the Internal Services Department evaluation database.</p> <p><b>Background:</b></p> <p>The Internal Services Department of the County maintains a database that identifies all County contracts awarded to a contractor and tracks the County evaluations received by that contractor. For every County project, an evaluation of the contractor’s work should be performed and added to the Internal Services Department’s database before the contract is closed and final payment to the contractor is made.</p>
<b>2C 160486</b>	<p>RESOLUTION DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO COORDINATE AND COLLABORATE WITH MUNICIPALITIES WITHIN MIAMI-DADE COUNTY ON SEA LEVEL RISE AND RELATED ISSUES; DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO PREPARE A REPORT FOR THIS BOARD</p>
<b>Notes</b>	<p>The proposed resolution directs the County Mayor or County Mayor’s designee to collaborate and coordinate with all municipalities within Miami-Dade County on sea level rise and related issues, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Communicating and coordinating about the ways in which the County is preparing for and adapting to the potential effects of sea level rise;</li> <li>• Encouraging municipalities to address sea level rise issues proactively; and</li> <li>• Maintaining communication and dialog with municipalities on sea level rise issues.</li> </ul> <p>The County Mayor or County Mayor’s designee will prepare a report regarding the County’s cooperation and collaboration with municipalities, as directed in this Resolution, and how those efforts have progressed as of the date of this report. This report will also include recommendations as to how to improve or facilitate such cooperation and collaboration with municipalities, and the County Mayor or County Mayor’s designee will provide this report to the BCC within one year of the effective date of this resolution and place the completed report on an agenda of the BCC pursuant to Ordinance No. 14-65.</p> <p><b>Background:</b></p> <p>In 2013, pursuant to Resolution No. R-599-13, the BCC created the Miami-Dade County Sea Level Rise Task Force. The BCC subsequently adopted multiple resolutions in order to implement the recommendations of the Sea Level Rise Task Force and to incorporate the consideration of sea level rise across multiple areas of County government.</p>
<b>2D 160276</b>	<p>RESOLUTION CREATING THE MIAMI-DADE COUNTY "SENIORS WHO SERVE" VOLUNTEER AWARD PROGRAM; ESTABLISHING THE PROGRAM RULES; DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO FURTHER DEVELOP THE AWARD PROGRAM, INCLUDING DEVELOPMENT OF THE PROGRAM APPLICATION AND GUIDELINES</p>
<b>Notes</b>	<p>The proposed resolution creates the “Seniors Who Serve” Volunteer Award program. Specifically, the program will:</p> <ul style="list-style-type: none"> <li>• Honor senior citizen residents of the County for exceptional volunteer service in the County; and <ul style="list-style-type: none"> <li>○ Special emphasis will be made for seniors who dedicate their time, talents, and lifelong experiences to benefit the County’s most vulnerable residents: at-risk youth, elderly residents, or the homeless.</li> </ul> </li> <li>• Annually honor at least one senior citizen in each category: homelessness, at-risk youth, and elderly. <ul style="list-style-type: none"> <li>○ Volunteers may be nominated by County residents, the County Mayor, a County Commissioner, or themselves.</li> </ul> </li> </ul> <p>Additionally, the proposed resolution directs the County Mayor or County Mayor’s designee to:</p> <ul style="list-style-type: none"> <li>• Further develop the program, including the program application, guidelines, and verifiable criteria to be established to show the exceptional nature of each nominee’s service;</li> <li>• Empanel a selection committee each year to select award recipients from those nominated; and <ul style="list-style-type: none"> <li>○ The award will include recognition of each award recipient with a personal profile on miamidade.gov and the Miami-Dade TV station.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>Promote the program by establishing a marketing campaign, which will include the creation of a "Seniors Who Serve" page on miamidade.gov, which will include nomination forms. The program will continue in perpetuity.</li> </ul>
<b>2E 160277</b>	RESOLUTION CALLING A COUNTYWIDE SPECIAL ELECTION IN MIAMI-DADE COUNTY, FLORIDA, TO BE HELD IN CONJUNCTION WITH A GENERAL ELECTION ON TUESDAY, NOVEMBER 8, 2016, FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF MIAMI-DADE COUNTY THE QUESTION OF WHETHER TO AMEND THE CHARTER TO INCLUDE THE RIGHT TO COPY COUNTY AND MUNICIPAL PUBLIC RECORDS WITHIN THE CITIZENS' BILL OF RIGHTS
<b>Notes</b>	<p>The proposed resolution calls for a Countywide special election in Miami-Dade County to be held in conjunction with a general election on Tuesday, November 8, 2016, for the purpose of submitting to the electors of Miami-Dade County the question of whether to amend the Charter to include the right to copy County and Municipal public records within the Citizens' Bill of Rights.</p> <p>The proposed resolution further provides for the following:</p> <ul style="list-style-type: none"> <li>Notice of such election will be published in accordance with Section 100.342, Florida Statutes.</li> <li>The result of such election will be determined by a majority of the qualified electors of Miami-Dade County voting upon the proposal.</li> <li>The polls at such election will be open from 7:00 a.m. until 7:00 p.m. on the day of such election.</li> <li>All qualified electors of Miami-Dade County, Florida will be entitled to vote at said election.</li> <li>The County registration books will remain open at the Office of the Miami-Dade County Supervisor of Elections until twenty-nine (29) days prior to the date of such election, at which time the registration books will close in accordance with the provisions of general election laws.</li> <li>The question will appear on the ballot in substantially the following form: <ul style="list-style-type: none"> <li>CHARTER AMENDMENT INCLUDING RIGHT TO COPY PUBLIC RECORDS IN THE CITIZENS' BILL OF RIGHTS THE PUBLIC RECORDS PROVISION OF THE CHARTER'S CITIZENS' BILL OF RIGHTS, ENFORCED BY BOTH PRIVATE ACTION AND THE COMMISSION ON ETHICS AND THE PUBLIC TRUST, CURRENTLY REQUIRES PUBLIC RECORDS OF THE COUNTY AND THE MUNICIPALITIES BE OPEN TO THE PUBLIC ONLY FOR INSPECTION. SHALL THIS PROVISION BE AMENDED TO ALSO REQUIRE THAT SUCH RECORDS BE AVAILABLE FOR COPYING BY THE PUBLIC IN A MANNER CONSISTENT WITH STATE PUBLIC RECORDS LAW? <ul style="list-style-type: none"> <li>YES</li> <li>NO</li> </ul> </li> </ul> </li> </ul> <p><b>Background:</b></p> <p>The Citizens' Bill of Rights contained in the Miami-Dade County Home Rule Charter was enacted "to provide the public with full and accurate information, to promote efficient administrative management, to make government more accountable, and to insure to all persons fair and equitable treatment". The Citizens' Bill of Rights currently requires only for the inspection of County and Municipal public records and does not afford a right to obtain copies of such public records.</p> <p>The State of Florida public records laws provides for both the right to inspect and copy public records but is enforced solely through criminal or private rights of action. The Citizens' Bill of Rights may be enforced either through a private right of action or a complaint made to the Commission on Ethics and Public Trust. Enforcement of the public records laws through the Commission on Ethics and the Public Trust may provide a less expensive, and therefore more readily available, remedy than seeking to enforce rights through private litigation.</p> <p style="text-align: center;"><i>CITIZENS' BILL OF RIGHTS</i></p> <p style="text-align: center;"><i>(A). This government has been created to protect the governed, not the governing. In order to provide the public with full and accurate information, to promote efficient administrative management, to make government more accountable, and to insure to all persons fair and equitable treatment, the following rights are guaranteed:</i></p> <p style="text-align: center;"><i>3. Public Records. All audits, reports, minutes, documents and other public records of the County and the municipalities and their boards, agencies, departments and authorities shall be open for inspection <b>and copying, consistent with the requirements of the State of Florida's public records laws, at reasonable times and places convenient to the public.</b></i></p>
<b>2F 160494</b>	RESOLUTION DIRECTING THE COUNTY MAYOR OR DESIGNEE TO PREPARE AND DISTRIBUTE A WRITTEN REPORT TO ALL BOARD MEMBERS SETTING FORTH ALL MAJOR DEPARTMENTAL INITIATIVES; AND DEFINING MAJOR DEPARTMENTAL INITIATIVE FOR THE PURPOSE OF THIS RESOLUTION
<b>Notes</b>	<p>The proposed resolution directs the County Mayor or designee to prepare and distribute to all BCC members, on a weekly basis, a written report setting forth all Major Departmental Initiatives for each County department. If, in the estimation of the County Mayor or designee, there are no new Major Departmental Initiatives to report to BCC members, the County Mayor or designee will so state in the written report.</p> <p>The proposed resolution further defines a Major Departmental Initiative as any undertaking by a County department that, in the judgment of the County Mayor or designee, significantly impacts how that particular County department will interact with the public, or which will cause an increase or reduction of services to be provided by that County department to the public.</p>
<b>3A 160417</b>	RESOLUTION AMENDING THE MIAMI-DADE COUNTY INVESTMENT POLICY FOR PUBLIC FUNDS AUTHORIZING INVESTMENTS IN BONDS, NOTES, OR INSTRUMENTS BACKED BY THE FULL FAITH AND CREDIT OF THE GOVERNMENT OF ISRAEL AND MODIFYING THE COMPOSITION OF AND MATURITY OF CERTAIN AUTHORIZED INVESTMENTS
<b>Notes</b>	The proposed resolution provides for the following:

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	<ul style="list-style-type: none"> <li>• Approves the Miami-Dade County Investment Policy with the incorporated revisions;</li> <li>• Changes to the Investment Policy include:               <ul style="list-style-type: none"> <li>○ Authorizing the County to invest in bonds, notes or instruments backed by the full faith and credit of the government of Israel, as authorized by Section 218.415 of the Florida Statutes; and</li> <li>○ Updates to use current banking terminology and correction of scrivener errors.</li> </ul> </li> </ul> <p>Specifically, the recommended changes to the County’s Investment Policy deal with updating terminology, correcting scrivener errors, and authorizing the investment in bonds, notes, and instruments backed by the full faith and credit of the government of Israel. Section 218 of the Florida Statutes was changed in 2007 to authorize local governments to invest in bonds, notes or instruments backed by the full faith and credit of the government of Israel. This item amends the County’s Investment Policy accordingly. Given our portfolio makeup, we further limit these investments to maturities of five (5) years or less, no more than three (3) percent of our investment portfolio and of investment quality of “A” category or higher as rated by at least two (2) nationally accredited ratings agencies (i.e. Moody’s Investor Services, Standard &amp; Poor’s, or Fitch Ratings).</p> <p>First Southwest Company, the County’s Investment Adviser, has reviewed the revised Investment Policy and is in concurrence with the policy revision.</p> <p><b><u>Fiscal Impact/Funding Source:</u></b>          The recommendations proposed to the Investment Policy include the ability to invest in bonds, notes or instruments backed by the full faith and credit of the government of Israel, allowing the County additional diversity in its investment portfolio which may lead to increased interest earnings compared to other investments of the same maturity.</p> <p><b><u>Background:</u></b>          The Investment Policy, adopted by the BCC on September 9, 2004 through Resolution No. R-1074-04, sets forth the County's investment objectives, strategies, and authorized securities as authorized by Section 218.415 of the Florida Statutes. The BCC revised the Investment Policy by its adoption of Resolution No. R-31-09 on January 22, 2009, implementing precautionary measures to minimize the County’s risk of losing investment principal.</p> <p>The investment portfolio is structured to provide for liquidity needs, minimize market exposure, and preserve principal. The County’s investment portfolio incorporates three (3) important principles:</p> <ol style="list-style-type: none"> <li>1) Safety of Principal;</li> <li>2) Liquidity of Funds; and</li> <li>3) Maximization of Investment Income.</li> </ol> <p>The investments are made in accordance with the "Prudent Person" standard. The "Prudent Person" standard calls for investments to be made in the fashion of a prudent investor who uses discretion and intelligence in managing his/her financial affairs, and who does not speculate owing to the fact that the primary concern is the safety of his/her investments. The County utilizes an investment advisor to monitor the County's portfolio on a continuous basis, making recommendations to assist the Administration in selecting or restricting investments types purchased, and providing monthly reporting on the compliance to the Policy.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d9ead3;"> <th colspan="3" style="text-align: center;">Additional Information on Relevant Legislation Relating to the Miami-Dade County Investment Policy</th> </tr> <tr style="background-color: #d9ead3;"> <th style="text-align: center;">Legislation</th> <th style="text-align: center;">Summary</th> <th style="text-align: center;">Additional Information</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <b>R-36-01</b>  <i>1/23/2001</i> </td> <td style="vertical-align: top;">           Rescinded Resolution No. R-1178-95 in its entirety, and authorized the implementation of a new written investment policy pursuant to Florida Statutes 218.415, an act relating to investment of public funds, and Miami-Dade County Ordinance No. O-84-47.         </td> <td style="vertical-align: top;"> <p>The modifications consisted of clarifications to investment strategies, performance measurement, and additional authorized investments, such as Money Market funds. Further, the Portfolio composition had been realigned to be more prudent.</p> <p>The investment objectives of "Safety, Liquidity of Funds and the Maximization of Investment Income" were stressed.</p> <p>The safety of principal and liquidity of funds was given a priority consideration, with investment income a secondary consideration. The policy defined the "prudent person" standard, and defined the portfolio composition.</p> <p>The policy required monthly performance reports to be presented to the Clerk and to the Finance Director, quarterly performance reports to be submitted to the Investment Advisory Committee and an annual report to be presented to the BCC within 90 days of the end of the fiscal year.</p> <p>The Investment Advisory Committee, at its September 13, 2000 meeting reviewed the Investment Policy and approved its presentation to the BC.</p> </td> </tr> </tbody> </table>	Additional Information on Relevant Legislation Relating to the Miami-Dade County Investment Policy			Legislation	Summary	Additional Information	<b>R-36-01</b> <i>1/23/2001</i>	Rescinded Resolution No. R-1178-95 in its entirety, and authorized the implementation of a new written investment policy pursuant to Florida Statutes 218.415, an act relating to investment of public funds, and Miami-Dade County Ordinance No. O-84-47.	<p>The modifications consisted of clarifications to investment strategies, performance measurement, and additional authorized investments, such as Money Market funds. 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	<p><b>R-1074-04</b> 9/9/2004</p> <p>Rescinded Resolution No. R-36-01 in its entirety, and authorized the implementation of a new written investment policy pursuant to Florida Statutes §218.415, an act relating to investment of public funds, and Miami-Dade County Ordinance No. 84-47.</p>	<p>R-1074-04 made the following modifications to the Investment Policy:</p> <ul style="list-style-type: none"> <li>• Defined Investment Strategy as adherence to a buy and hold strategy thereby eliminating the potential for risky trading.</li> <li>• Enabled the Security Lending Program as an authorized investment tool.                             <ul style="list-style-type: none"> <li>○ This program enhances the overall portfolio strategy by providing an additional source of incremental income by the temporary lending of securities to a broker/dealer in return for collateral/cash equal to or exceeding the market value of the security.</li> </ul> </li> <li>• Changed the maturity limitations for investments from three years to five years.</li> <li>• Changed the required annual investment reporting to the Board from 90 days to 120 days after fiscal year end.</li> </ul> <p>The investment objectives of safety, liquidity of funds and the maximization of investment income were stressed. Safety of principal and liquidity of funds were given priority consideration, while investment income is accorded a secondary consideration.</p> <p>The policy defined the “prudent person” standard and the portfolio composition.</p> <p>The Investment Policy amended its reporting provisions to require monthly performance reports to be presented to the Clerk and to the Finance Director, and quarterly performance reports to be submitted to the Investment Advisory Committee.</p> <p>The Investment Advisory Committee, at its March 4, 2004 meeting reviewed the Investment Policy and approved its presentation to the BCC.</p>
	<p><b>R-31-09</b> 1/22/2009</p> <p>Rescinded Resolution No. R-1074-04 in its entirety, and authorized the implementation of a new written investment policy pursuant to Florida Statutes §218.415, an act relating to investment of public funds, and Miami-Dade County Ordinance No. 84-47.</p>	<p>The primary changes to the Investment Policy provided for the following:</p> <ul style="list-style-type: none"> <li>• Revised the investment policy to raise the 75 percent limit allowed for Federal agencies and instrumentalities purchase, which are safer to invest in, to 100 percent.</li> <li>• Municipal securities, issued by the US government, States or local governments, rated AA or better, were added as permissible investments as authorized by Florida Statute 280.</li> <li>• The performance measure used to compare the County’s return on investments was changed from the current State Board of Administration’s (SBA) Local Government Funds Trust Fund to the six-month average of the 180-day Treasury Bill (T-Bill).</li> <li>• Required the highest letter and numerical rating from at least two rating agencies for commercial paper, bankers acceptance, and municipal investments ensuring additional safeguards surrounding the investment decisions.</li> <li>• Updated the investment policy language to use current banking terminology.</li> </ul>
<b>3B</b> <b>160423</b>	<p>RESOLUTION AUTHORIZING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$113,044,000 FOR PREQUALIFICATION POOL NO. 9418-0/16 FOR PURCHASE OF EQUIPMENT, COMPONENTS, PARTS AND SERVICES FOR METRORAIL AND METROMOVER AND OTHER RAIL VEHICLES AND RAIL SYSTEMS FOR COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS</p>	
<b>Notes</b>	<p>The proposed resolution authorizes the extension of Prequalification Pool No. 9418-0/16, Equipment, Components, Parts and Services for Metrorail and Metromover, and Other Rail Vehicles and Rail Systems, for an additional five (5) years and increase expenditure authority by \$113,044,000.</p>	

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	<p>This pool was established in August 2011 for a five (5) year term and provides the County with an open pool of pre-qualified vendors for the spot market purchase of equipment, parts, and maintenance and repair services, as needed, for transit infrastructure (e.g. Metrorail, Metromover, tracks, rail cars, work trains, way equipment, and similar supporting vehicles).</p> <p>The Department of Transportation and Public Works (TPW) is the largest user of this pool and will rely on the pool to purchase covered equipment, parts, and services, as the department's rail system infrastructure exceeds 30 years of age and requires ongoing improvements, upgrades and rehabilitation to ensure continued operations and passenger safety. In addition, the TPW will use this pool to procure services to support multiple rehabilitation/renovation projects, such as the Metrorail Wheel Truing Machine Overhaul, Metrorail Floor and Component Replacement, Metromover Inspections, Track and Guideway Pier Coating and Cover Board Replacement. PortMiami will use the pool to purchase equipment and maintenance services for its Gantry Crane railing and to procure services for a future waterside rail project.</p> <p>The requirements and terms and conditions of the pool would not change if a replacement solicitation were issued. It is anticipated that the same vendors would prequalify for a replacement solicitation. Additional qualified vendors may be added to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. This prequalification pool will remain advertised on the County's Procurement Management Services website to encourage additional participation. Outreach to registered firms was conducted to increase the number of prequalified firms. It is in the County's best interest to modify the existing pool for an additional five-year period so departments are able to continue purchasing services to support rail systems.</p> <p><b>Fiscal Impact/Funding Source:</b>  This pool, which expires on July 31, 2016, has an existing allocation of \$71,975,000. The requested additional allocation of \$113,044,000 is based on an anticipated usage with an increase in usage for TPW during the five-year extension period and results in a modified allocation of \$185,019,000 over a 10-year period.</p> <p>There are currently 61 pre-qualified vendors in the pool, of which 12 have a local office.</p> <p><b>Delegated Authority</b>  The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. The County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board.</p> <p><b>Applicable Ordinances and Contract Measures</b></p> <ul style="list-style-type: none"> <li>• The two (2) percent User Access Program provision applies where permitted by the funding source.</li> <li>• The Small Business Enterprise Bid Preference and Local Preference ordinances will be applied at the time of spot market competition where permitted by the funding source.</li> <li>• The Living Wage Ordinance applies.</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">Additional Information on Prequalification Pool No. 9418-0/16, Equipment, Components, Parts and Services for Metrorail and Metromover, and Other Rail Vehicles and Rail Systems</th> </tr> <tr> <th style="text-align: center;">Legislation/Term</th> <th style="text-align: center;">Amount</th> <th style="text-align: center;">Summary</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">R-616-11 7/19/2011</td> <td style="text-align: center;">\$30,000,000</td> <td>Established a pre-qualification pool of vendors for subsequent spot market competitions to purchase equipment, components, parts and services for Metrorail, Metromover, tracks, rail and guideway systems, and rail related maintenance equipment for the Miami-Dade Transit Department.   <b>During the BCC meeting on July 19, 2011, the following was discussed:</b> <ul style="list-style-type: none"> <li>• <i>The Commission noted that only two out of the 11 proposed vendors were local companies.</i></li> <li>• <i>The Commission asked the Mayor to analyze the existing method used by the County for the acquisition and stockpiling of parts in the County's warehouse; and to explore the possibility of contracting with an outside provider to purchase and store parts, which would be available to the County on an as needed basis.</i></li> </ul> </td> </tr> <tr> <td style="text-align: center;"><b>Modification 1</b> 5/21/2013</td> <td style="text-align: center;">\$100,000</td> <td></td> </tr> <tr> <td style="text-align: center;"><b>Modification 2</b> 7/9/2013</td> <td style="text-align: center;">\$245,000</td> <td></td> </tr> <tr> <td style="text-align: center;"><b>Modification 3</b> 8/27/2013</td> <td style="text-align: center;">\$155,000</td> <td></td> </tr> <tr> <td style="text-align: center;">R-753-14 9/3/2014</td> <td style="text-align: center;">\$26,000,000</td> <td>Authorized additional expenditure authority of up to \$26,000,000 for the purchase of equipment, parts, and components, as well as repair and maintenance services for the Metrorail and Metromover systems. 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			<p><b>During the Transportation &amp; Aviation Committee meeting on Jul 9, 2014, R-753-14 was discussed as follows:</b></p> <ul style="list-style-type: none"> <li>• Pursuant to a question regarding the funding sources, the Deputy Mayor explained that the funding source was different for each case and invited the Deputy Director for Operations for Miami-Dade Transit (MDT, to explain MDT's funding source.</li> <li>• The Deputy Director for Operations for Miami-Dade Transit informed the Committee members that MDT's funding was sourced from the department's operating funds.</li> <li>• The Committee asked if the monies allocated for the foregoing proposed resolution could have been used elsewhere to help balance the County's overall budget to which the Deputy Mayor explained that all of the funding sources discussed today (7/9) were comprised of allocations associated with contracts. She pointed out that the foregoing proposed resolution was not a part of the budget policy decision-making process but was merely the document needed to implement budget policy already authorized by the BCC.</li> <li>• The Committee inquired if any of the equipment had been purchased in advance or was pending purchase.</li> <li>• The Deputy Director told the Committee members that the equipment needed by MDT included on-going maintenance parts for the Metro-Rail, Metro-Mover and fare collection systems. He noted MDT had a contract in place for the equipment but needed the allocation for funding.</li> <li>• The Deputy Director clarified that the funds would be used to purchase additional equipment.</li> </ul>
	<b>Modification 4</b> 2/20/215	\$25,000	
	<b>Modification 5</b> 11/9/2015	\$450,000	
	<b>R-105-16</b> 2/2/2016	\$15,000,000	<p>Authorized an increased expenditure authority of \$15,000,000 to Prequalification No. 9418-0/16, Equipment, Components, Parts and Services for Metrorail and Metromover, and Other Rail Vehicles and Rail Systems for the Miami-Dade Transit Department.</p> <p><i>During the BCC meeting on February 2, 2016, the Commission expressed concerned because of 61 firms on the vendor table, only 8 firms were local.</i></p>
	<b>Current Contract Total</b>	\$71,975,000	
<b>3C</b> <b>160342</b>	<p>RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00256 IN A TOTAL AMOUNT UP TO \$2,285,000.00 FOR GAS AND ELECTRIC APPLIANCE REPAIR SERVICES AND REPLACEMENT PARTS FOR VARIOUS COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS</p>		
<b>Notes</b>	<p>The proposed resolution approves the establishment of a pre-qualification pool, RTQ-00256, for the purchase of gas and electric appliance repair services and replacement parts for multiple County departments.</p> <p>The pool includes four (4) groups:</p> <ol style="list-style-type: none"> <li>1) Repair of Commercial Electrical Appliances;</li> <li>2) Repair of Commercial and Residential Gas Appliances;</li> <li>3) Repair of Residential Electrical Appliances; and</li> <li>4) Replacement Parts.</li> </ol> <p>The Miami-Dade Corrections and Rehabilitation Department has the largest allocation under the pool and will use the pool to maintain kitchen equipment (e.g., refrigerators, freezers, ranges, ovens, fryers, cook tanks and utility distribution systems) at its correctional facilities.</p> <p><b>Fiscal Impact/Funding Source:</b> The fiscal impact for the pool's eight-year term is \$2,285,000. The current contract, 9081-4/14, is valued at \$3,075,000 for five (5) years and six (6) months. The method of award has been revised from a fixed price schedule to a prequalification pool, allowing the County to maximize competitive pricing while ensuring resource availability. The allocation has been reduced by approximately \$273,000 per year based on projected usage by County departments over the term of the pool.</p> <p><b>Delegated Authority</b> Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the</p>		

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	<p>solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.</p> <p><b>Vendors Pre-Qualified for Pool</b></p> <p>A Request to Qualify (RTQ) was issued on June 25, 2015 under full and open competition. The method of award was to prequalify all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Eight (8) vendors responded to the solicitation, of which five (5) vendors satisfied the pre-qualification criteria. Additional qualified vendors may be added to the pool during the term of the RTQ.</p> <p><b>Vendors</b></p> <ul style="list-style-type: none"> <li>• Advance Case Parts, Inc. – 2, 3, 4 <ul style="list-style-type: none"> <li>○ 12489 NW 44 Street Coral Springs, FL - 2, 3, 4</li> </ul> </li> <li>• Fat Free, Inc. - 4 <ul style="list-style-type: none"> <li>○ 968 Pondella Road, Suite 1 North Fort Myers, FL</li> <li>○ 2722 NW 30 Avenue Lauderdale Lakes, FL</li> </ul> </li> <li>• Heritage Food Service Group, Inc. - 4 <ul style="list-style-type: none"> <li>○ 5130 Executive Boulevard Fort Wayne, IN</li> <li>○ 3200 NW 23 Avenue Suite 400 Pompano Beach, FL</li> </ul> </li> <li>• TWC Services, Inc. - 2, 3, 4 <ul style="list-style-type: none"> <li>○ 2601 Bell Avenue Des Moines, IA</li> <li>○ 14042 NW 82 Avenue Miami Lakes, FL</li> </ul> </li> <li>• Whaley Foodservice Repairs, Inc. - 4 <ul style="list-style-type: none"> <li>○ 137 Cedar Road Lexington, SC</li> </ul> </li> </ul> <p><b>Vendors Not Pre-Qualified for Pool</b></p> <ul style="list-style-type: none"> <li>• Cool Moon AC Refrigeration &amp; Appliances, Inc. Vendor did not submit the required documents to satisfy the prequalification criteria. Upon submission of required documents, the vendor will be added to the pool.</li> <li>• Dade Restaurant Repair Shop, Inc. Vendor merged with TWC Services, Inc., a business recommended for inclusion in the pool.</li> <li>• Saniflow Corporation No Bid*</li> </ul> <p><b>Applicable Ordinances and Contract Measures</b></p> <ul style="list-style-type: none"> <li>• The two (2) percent User Access Program provision applies and will be collected on all purchases, where permitted by the funding source.</li> <li>• The Small Business Enterprise (SBE) Bid Preference and Local Preference ordinances will be applied at the time of spot market competition. An SBE set-aside applies for spot market competition up to \$100,000 when there are three (3) or more SBE-certified firms available.</li> <li>• The Living Wage Ordinance does not apply.</li> </ul> <p><b>Additional Information – Related Legislation:</b></p> <p>On July 8, 2010, the BCC, through Resolution No. R-733-10, approved the award of Contract No. 9081-4/14 Appliances, Kitchen Equipment (Gas and Electric) Repairs/Parts, to Dade Restaurant Repair Shop, Inc. and Flagship Logistics, LLC, in the amount of \$615,000. If the County chose to exercise the four, one-year OTR periods, the cumulative value would be \$3,075,000.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr style="background-color: #d9ead3;"> <th style="text-align: center;">Term</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"> <b>Contract No. 9081-4/14</b>  <b>R-733-10</b>  7/8/10  8/1/10-7/21/11 </td> <td style="text-align: center;">\$615,000</td> </tr> <tr> <td style="text-align: center;"> <b>First OTR</b>  <b>9081-4/14-1</b>  8/1/11-7/31/12 </td> <td style="text-align: center;">\$615,000</td> </tr> <tr> <td style="text-align: center;"> <b>Second OTR</b>  <b>9081-4/14-2</b>  8/1/12-7/31/13 </td> <td style="text-align: center;">\$615,000</td> </tr> <tr> <td style="text-align: center;"> <b>Third OTR</b>  <b>9081-4/14-3</b>  8/1/13-7/31/14 </td> <td style="text-align: center;">\$615,000</td> </tr> <tr> <td style="text-align: center;"> <b>Fourth OTR</b>  <b>9081-4/14-4</b>  8/1/14-7/31/15 </td> <td style="text-align: center;">\$615,000</td> </tr> </tbody> </table> <p style="text-align: center;"><i>According to the Bid Tracking System, the expiration date is 1/31/16</i></p>	Term	Amount	<b>Contract No. 9081-4/14</b> <b>R-733-10</b> 7/8/10 8/1/10-7/21/11	\$615,000	<b>First OTR</b> <b>9081-4/14-1</b> 8/1/11-7/31/12	\$615,000	<b>Second OTR</b> <b>9081-4/14-2</b> 8/1/12-7/31/13	\$615,000	<b>Third OTR</b> <b>9081-4/14-3</b> 8/1/13-7/31/14	\$615,000	<b>Fourth OTR</b> <b>9081-4/14-4</b> 8/1/14-7/31/15	\$615,000
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<b>3D 160414</b>	<p>RESOLUTION AUTHORIZING ADDITIONAL TIME OF FIVE YEARS IN AN AMOUNT NOT TO EXCEED \$600,000.00 FOR PREQUALIFICATION POOL NO. 1001-5/15-5 FOR PURCHASE OF HAULING OF BULK MATERIALS SERVICES FOR COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION</p>												

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	DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS																		
<b>Notes</b>	<p>The proposed resolution approves a request to extend Prequalification Pool No. 1001-5/15-5, Hauling of Bulk Materials, for five (5) additional years. <b>No additional allocation is being requested for the extension period as the user departments have sufficient existing allocations for these services.</b></p> <p>This pool was established on November 1, 2009 for a one-year term, with five (5) one-year options to renew for the removal and hauling of coarse aggregates (e.g., stone, rock, sand, and asphalt) and bulky debris (bushes) from various pickup sites to a dumpsite. The pool allows County departments to source each project to meet operational needs at any given time while enhancing competition.</p> <ul style="list-style-type: none"> <li><b>According to the Internal Services Department (ISD), the pool was approved internally for an initial term value of \$160,000 and under the Mayor's delegated authority. The First and Second OTR's were similarly approved for \$160,000, respectively.</b></li> </ul> <p>The requirements and terms and conditions of the pool would not change if a replacement solicitation were to be issued. This prequalification pool will remain advertised on the County's Procurement Management Services website to encourage additional participation. Outreach to registered firms was conducted to increase the number of prequalified firms. Five (5) firms have been added to the pool since its inception. <b>The pool term was extended administratively for three (3) months to April 30, 2016</b>, enabling sufficient time to acquire approval to extend the pool for an additional five (5) years.</p> <p><b>Fiscal Impact/Funding Source:</b>  The pool is currently in its final option to renew term, which expires on April 30, 2016, and has an existing allocation of \$600,000. The pool's total allocation for six (6) years, three (3) months is \$2,745,500.</p> <p><b>Delegated Authority</b>  The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. The County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the pool, subject to bi-annual ratification by the BCC. The County Mayor or the County Mayor's designee will also have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the BCC.</p> <p><b>Prequalified Vendors</b></p> <ul style="list-style-type: none"> <li>All Florida Land Cleaning, Inc. (SBE) 9090 NW South River Drive Suite #4, Door 2-C Medley, FL</li> <li>Allied Trucking of Florida, Inc. 10741-10761 NW 89 Avenue Hialeah Gardens, FL</li> <li>Austin Tupler Trucking, Inc. 6570 SW 47 Court Ft. Lauderdale, FL</li> <li>Chin Diesel, Inc. (MICRO/SBE, CONS) 9861 NW 3 Street Pembroke Pines, FL</li> <li>CNC Management Group, Inc. 12865 SW 216 Street Miami, FL</li> <li>Medley Metal Recycling, LLC 9651 NW 89 Avenue Medley, FL</li> <li>Tip-Top Enterprises, Inc. 18101 SW 98 Court Miami, FL</li> </ul> <p><b>Applicable Ordinances and Contract Measures</b></p> <ul style="list-style-type: none"> <li>The two (2) percent User Access Program provision will apply where permitted by the funding source.</li> <li>The Small Business Enterprise (SBE) Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition where permitted by the funding source. A SBE set-aside also applies for spot market competition up to \$100,000 when there are three (3) or more SBE-certified firms available.</li> <li>The Living Wage Ordinance applies.</li> </ul> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2" style="background-color: #d9ead3;">Additional Information on Prequalification Pool No. 1001-5/15</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Prequalification Pool No. 1001-5/15-5</b> <i>11/1/09-10/31/10</i></td> <td style="text-align: center;">\$160,000</td> </tr> <tr> <td style="text-align: center;"><b>First OTR</b> <b>1001-5/15-5-1</b> <i>11/1/10-10/31/11</i></td> <td style="text-align: center;">\$160,000</td> </tr> <tr> <td style="text-align: center;"><b>Second OTR</b> <b>1001-5/15-2</b> <i>11/1/11-10/31/12</i></td> <td style="text-align: center;">\$160,000</td> </tr> <tr> <td style="text-align: center;"><b>Modification</b> <i>1/13/12</i></td> <td style="text-align: center;">\$340,000</td> </tr> <tr> <td style="text-align: center;"><b>Proration</b></td> <td style="text-align: center;">\$125,000</td> </tr> <tr> <td style="text-align: center;"><b>Third OTR</b> R-904-12 <b>1001-5/15-3</b> <i>2/1/13-1/31/14</i></td> <td style="text-align: center;">\$500,00</td> </tr> <tr> <td style="text-align: center;"><b>Modification</b> <i>4/25/13</i></td> <td style="text-align: center;">\$100,000</td> </tr> <tr> <td style="text-align: center;"><b>Fourth OTR</b></td> <td style="text-align: center;">\$600,000</td> </tr> </tbody> </table>	Additional Information on Prequalification Pool No. 1001-5/15		<b>Prequalification Pool No. 1001-5/15-5</b> <i>11/1/09-10/31/10</i>	\$160,000	<b>First OTR</b> <b>1001-5/15-5-1</b> <i>11/1/10-10/31/11</i>	\$160,000	<b>Second OTR</b> <b>1001-5/15-2</b> <i>11/1/11-10/31/12</i>	\$160,000	<b>Modification</b> <i>1/13/12</i>	\$340,000	<b>Proration</b>	\$125,000	<b>Third OTR</b> R-904-12 <b>1001-5/15-3</b> <i>2/1/13-1/31/14</i>	\$500,00	<b>Modification</b> <i>4/25/13</i>	\$100,000	<b>Fourth OTR</b>	\$600,000
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		R-904-12 <b>1001-5/15-4</b> 2/1/14-1/31/15															
		<b>Fifth OTR</b> R-974-14 <b>1001-5/15-4</b> 2/1/15-1/31/16	\$600,000														
<b>3E 160418</b>	RESOLUTION AUTHORIZING WAIVER OF FORMAL BID PROCEDURES PURSUANT TO SECTION 5.03(D) OF THE HOME RULE CHARTER AND SECTION 2-8.1 OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; RATIFYING AN EMERGENCY CONTRACT IN AN AMOUNT OF \$872,088.00 FOR THE PURCHASE OF A RELIA-VOTE OUTBOUND MSE INSERTING SYSTEM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38																
<b>Notes</b>	<p>The proposed resolution ratifies an emergency contract award, E9857-EL, for the purchase of one (1) Relia-Vote Outbound Inserting System (a mail finishing solution) for the Elections Department. The department uses a Relia-Vote Mail Balloting System to provide printing, assembling, mailing, and tracking of the ballot mailing process for all elections held in Miami-Dade County. The System originally included a single inserter component for assembling ballot packages for mailing.</p> <p><b>Background:</b>  The Elections Department determined that the single inserter was not capable of meeting the capacity demands for the upcoming 2016 Presidential Election cycle. The first mailing of absentee overseas ballots was on January 29, 2016, followed by the first mailing of domestic ballots on February 16, 2016. In order to meet growing absentee ballot mailing demands and mitigate the risk of not having backup equipment in place, the Elections Department purchased an additional Relia-Vote Outbound Inserting System on November 23, 2015 from Pitney Bowes, Inc. via an emergency procurement in order to use it for the March Presidential Preference Primary. The inserter has been installed into the current Relia-Vote network infrastructure and will ensure that the Elections Department meets statutory deadlines for mailing absentee ballots.</p> <p><b>Fiscal Impact/Funding Source:</b>  The fiscal impact for this emergency purchase is \$872,088.</p> <p><b>Delegated Authority</b>  If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.</p> <p><b>Vendor Recommended for Award</b>  Pitney Bowes, Inc. – 27 Waterview Drive, Shelton, CT</p> <ul style="list-style-type: none"> <li>• No branch offices or headquarters in Miami-Dade or Broward;</li> <li>• 1 employee in Miami-Dade County; and</li> <li>• 19 employees in Broward County.</li> </ul> <p>*0.00198% of employee residents reside in Miami-Dade or Broward County as compared to the vendor's total workforce.</p> <p><b>Applicable Ordinances and Contract Measures</b></p> <ul style="list-style-type: none"> <li>• The two (2) percent User Access Program provision applies and will be collected on this purchase.</li> <li>• There are no contract measures as this was an emergency purchase.</li> <li>• The Local Preference Ordinance does not apply.</li> <li>• The Living Wage Ordinance does not apply.</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d9ead3;"> <th colspan="2" style="text-align: center;">Additional Information on Relevant Legislation</th> </tr> <tr> <th style="text-align: center;">Legislation</th> <th style="text-align: center;">Summary</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">R-442-16 4/25/2006</td> <td>Approved the purchase of the Relia-Vote Mail Balloting System through a five-year lease-to-own contract in the amount of \$1,892,570 with Pitney Bowes</td> </tr> <tr> <td style="text-align: center;">SS8541-0/12 R-1318-07 12/4/2007</td> <td>Waived formal bid procedures and approved award of a contract to Pitney Bowes, Inc. to furnish and install the Relia-Vote In-Line Printer Solution for the Elections Department in the amount of \$692,940. 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	<p><b>Contract No. E9648-0/16</b>  <b>R-679-12</b>  9/4/2012</p> <p>Effective date:  6/1/2012-  12/31/2016</p>	<p>Waived formal bid procedures to ratify an emergency contract award in the amount of \$950,000 to Pitney Bowes, Inc. for a component upgrade to the existing Relia-Vote System (System). The contract term was for 55 months.</p> <p>The upgrade was required due to the existing System's ballot limitation of five pages. The upgrade would increase the System's limited capacity to print, scan, and manage the large number of federal, state, county, and municipal races and issues scheduled for the November 6, 2012 General Election ballot.</p> <p><b>R-679-12 modified Contract No. SS8541-0/12.</b></p>
	<p><b>R-946-13</b>  11/19/2013</p>	<p>Requested additional expenditure authority of up to \$2,650,000 so the Elections Department could upgrade the existing sorter equipment to increase the efficiency of absentee ballot processing and enhance voter experience in future elections.</p> <p><i>This contract with Pitney Bowes, Inc., was approved by the BCC through R-961-11, and the scope allows for purchase of additional equipment, hardware, and software.</i></p>