



Miami-Dade County Board of County Commissioners

Office of the Commission Auditor

Legislative Analysis

Budget, Planning & Sustainability
Committee

December 14, 2010
2:00 P.M.
Commission Chamber

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**Miami-Dade County Board of County Commissioners
Office of the Commission Auditor**

**Legislative Notes
Budget, Planning & Sustainability Committee
Meeting Agenda**

December 14, 2010

Written legislative analyses for the below listed items are attached for your consideration:

Item Number(s)

3(B)

Acknowledgements--Analyses prepared by:
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**MIAMI-DADE COUNTY
BOARD OF COUNTY COMMISSIONERS
OFFICE OF THE COMMISSION AUDITOR**



Legislative Notes

Agenda Item: 3(B)
File Number: 102748
Committee(s) of Reference: Budget, Planning and Sustainability
Date of Analysis: December 14, 2010
Type of Item: Award of Competitive Contract for Food Catering Services

Summary

This resolution approves the award of Contract No. 9372-0/15, Food Catering Services, to three vendors: Construction Catering Inc., Montoya Holdings Inc. d/b/a Pelota Café and Pizzeria, and Greater Miami Caterers, in the amount of \$10.63 million for a five (5) year term.

Background and Relevant Legislation

According to Procurement's Bid Tracking System (BTS), this contract combines the following three contracts:

- 2363-4/10-4 Food Catering Services for the Human Services Adult Day Care Centers
 - Awarded on January 24, 2006, by Resolution No. 68-06, to Construction Catering, Inc. in the amount of \$750,000 for 1 year with 4, 1 year options-to-renew (OTR).
 - On February 1, 2010, the contract was modified and approved by the County Manager for an additional spending authority in the amount of \$174,000, and additional time, extending the contract for 6 months, from March 31, 2010 to September 30, 2010.
 - Total allocation under the 4th and final OTR is \$992,233.50.
 - As of September 30, 2010, this contract is expired.

- 2365-4/09-4 Food Catering Services for the Community Action Agency (CAA) Adult Day Care Centers
 - Awarded on January 24, 2006, by Resolution No. 68-06, to Construction Catering, Inc. in the amount of \$831,000 for 1 year with 4, 1 year OTR.
 - In October 2008, CAA's Elderly Programs were merged with the Department of Human Services (DHS) Elderly, Disability Veterans Services Bureau.
 - On February 1, 2010, the contract was modified and approved by the County Manager for an additional spending authority in the amount of \$102,000, and additional time, extending the contract for 6 months, from March 31, 2010 to September 30, 2010.
 - On June 3, 2010, the contract was modified and approved by the County Manager for an additional spending authority in the amount of \$345,234.

- On July 20, 2010, the contract was modified under Resolution No. 824-10, for an additional spending authority in the amount of \$301,000, and additional time, extending the contract for 3 months, from September 30, 2010 to December 31, 2010.
 - Total allocation under the 4th and final OTR = \$1.893 million.
 - Currently, this contract is active with an expiration date of December 31, 2010.
- 1315-4/10-4 Frozen Convenience Foods
 - Awarded on February 15, 2006, by the Department of Procurement Management (DPM) to Construction Catering, Inc. in the amount of \$350,000 for 1 year with 4, 1 year OTR.
 - Originally, this contract provided for the delivery of frozen meals to CAA's Elderly Program.
 - On July 18, 2006, under Resolution No. 909-06, the OTR periods were authorized.
 - In October 2008, CAA's Elderly Programs were merged with the DHS Elderly, Disability Veterans Services Bureau.
 - On February 1, 2010, the contract was modified and approved by the County Manager for an additional spending authority in the amount of \$296,359, and additional time, extending the contract for 6 months, from March 31, 2010 to September 30, 2010.
 - July 20, 2010, under Resolution No. 824-10, the contract was modified for an additional spending authority in the amount of \$171,000, and additional time, extending the contract for 3 months, from September 30, 2010 to December 31, 2010.
 - Total allocation under the 4th and final OTR is approximately \$1.06 million.
 - Currently, this contract is active with an expiration date of December 31, 2010.

Policy Change and Implications

This contract awards the three vendors into three groups:

Group I – Congregate and High Risk Meals to DHS Meal Sites

- Primary - Montoya Holdings Inc. d/b/a Pelota Café and Pizzeria
- Secondary - Construction Catering Inc.

Group II – Congregate and High Risk Meals to DHS Adult Day Health Care Centers, Senior Centers and High Risk Meals, provided by DHS Meal Sites

- Primary Items Nos. 1 to 4 - Montoya Holdings Inc. d/b/a Pelota Café and Pizzeria
- Primary Item No. 5 - Construction Catering Inc.
- Secondary Item No. 5 – Greater Miami Caterers

Group III – Frozen Meals: Pick-up and Delivery

- Primary - Construction Catering Inc.
- Secondary - Greater Miami Caterers

The Agenda Item does not list a secondary for Item Nos. 1 to 4 under Group II. Is there a secondary vendor under this category?

In addition, the Agenda Item states that two (2) companies are awarded; however, there is a total of three (3) vendors awarded among three groups.

Questions / Comments

The initial allocations under the three previous contracts total \$1.931 million for the first year's allocation (in 2006). This contract is \$195,000 more than the three previous contracts; however, future review is necessary to compare the scopes of the contracts (see below).

Contract Amount per year	Previous 3 Contracts Amount per year
\$2,126,000	\$1,931,000

Fiscal Impacts

The funding source is listed as Federal Funds, State Funds, and General Funds. According to DHS, the Food Catering contracts are Federal funds received from the Older Americans Act that allocates the funds to the Florida Department of Elder Affairs. The State contracts with the Alliance for Aging, Inc., who administers the awarded amount to the County.

In addition, there is a portion that is funded through the State, Department of Elder Affairs for the Adult Daycare Program which supplies breakfast and lunch.

What is the amount of funding provided by the General Fund?

Breakdown of the cost of meals:

- Group I Congregate Meal Site
 - Lunch Meal and milk 260,967 @\$2.75
- Group II Congregate Meals to DHS Adult Daycare Center
 - Breakfast 75,000 @\$1.60 and Lunch 75,000 @\$2.75
- Group II Congregate Meals to DHS Senior Centers
 - Breakfast 12,720 @\$1.60 and Lunch 22,575 @\$2.75
- Group II High Risk Meals provided by DHS Meal Site
 - Box Lunch 65,832 @\$2.91
- Group III Frozen Meals
 - Pick-up 160,000 @\$3.35
 - Delivery 80,000 @\$3.40

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