

SCORECARD DETAIL-Planning and Zoning

Details - Base View

None Initiatives Processes

Base 

1.0 Customer 

Name	As of Date	Actual	Business Plan Goal	FYTD Actual	FYTD Goal
1.1 (DP&Z) Promote Smart Growth and Sustainability Practices					
<u>Number of Final Plan Reports Completed</u>	FY10-Semi-1	0	1	0	1
<u>Number of Implementing Ordinances</u>	FY10-Semi-1	1	1	1	1
<u>Number of Re-Zonings Completed</u>	FY10-Semi-1	0	1	0	1
1.2 (DP&Z) Strengthening Relationships with the Community					
<u>Number of Planning Advisory Board (PAB) Meetings</u>	FY10 Q3	1	1	4	3
<u>Number of Agricultural Board Meetings</u>	FY10 Q3	3	3	9	9
<u>Number of Historic Preservation Board Meetings</u>	FY10 Q3	3	3	8	9
<u>Number of Charette Meetings</u>	FY10-Semi-1	9	1	9	1
<u>Number of other outreach meetings</u>	Cal09	7	3	n/a	n/a
1.3 (DP&Z) Provide Stewardship to the CDMP and Zoning Application Processes					
<u>Median # of Processing Days for Zoning Hearing Applications</u>	FY10 Q3	146	157	143	157
<u>Timely Updates to the CDMP</u>	FY10-Semi-1	100.0 %	100.0 %	100.0 %	100.0 %
<u>Total number of deferred hearings due to Department error on advertisements</u>	Jul 2010	0	0	n/a	n/a
1.4 (DP&Z) Promote smart growth principles					
<u>Employment and Population Growth Rate in Urban Centers (UC)</u>	Cal08	18828	n/a	n/a	n/a
<u>Number of Adopted CDMP Objectives and Policies that Promote Smart Growth Principles</u>	FY10-Semi-1	16	n/a	16	n/a
<u>Site Plans Administratively Approved in the Urban Centers for Residential (units)</u>	FY10 Q3	0	n/a	79	n/a
<u>Site Plans Administratively Approved in the Urban Centers for Retail/Office (sq. ft.)</u>	FY10 Q3	0	n/a	0	n/a

	<u>Employment Growth in the Urban Centers (UC)</u>	Cal10	14	n/a	n/a	n/a
	<u>Number of Business Establishments in the UC</u>	Cal10	1,376	n/a	n/a	n/a
	<u>Number of Housing Units in the UC</u>	n/a	n/a	n/a	n/a	n/a
	<u>Total Population in the UC</u>	n/a	n/a	n/a	n/a	n/a
1.5	<u>(DP&Z) Promote sustainable communities by identifying and protecting eligible historic and archaeological sites</u>					
	<u>Number of historic sites designated by the Historic Preservation Board</u>	FY10 Q3	 4	1	n/a	n/a
	<u>Number of archaeological sites designated by the Historic Preservation Board</u>	FY10 Q3	 1	1	n/a	n/a
1.6	<u>(DP&Z) Maintain historic resources by protecting and monitoring historic and archaeological sites and districts.</u>					
	<u>Number of Ad Valorem Tax Exemption applications approved by the BCC</u>	FY10 Q2	4	n/a	n/a	n/a
	<u>Percentage of Administrative Certificates of Appropriateness (COAs) or Certificates to Dig (CTD) reviewed and forwarded to the Building Department within 7 working days.</u>	FY10 Q2	 100 %	90 %	 200 %	180 %
	<u>Percentage of Special Certificates of Appropriateness (COAs) reviewed and forwarded to the Historic Preservation Board within 21 working days.</u>	FY10 Q2	 100 %	100 %	200 %	n/a
1.7	<u>(DP&Z) Provide Data and Conduct Analysis for the Public and Departments</u>					
	<u>Number of socio-economic reports</u>	FY10 Q3	 1	2	 1	6
	<u>Number of "At a Glance Reports"</u>	FY10 Q3	 1	1	 2	3
	<u>Maintain Land Use/ CIE/ Housing Databases</u>	FY10 Q2	 100 %	100 %	 100 %	100 %
	<u>Number of research/analysis support requests to departments, and county initiatives</u>	Jul 2010	4	n/a	33	n/a
1.8	<u>(DP&Z) Continued Excellent Public Service and Resident Satisfaction Survey</u>					
	<u>PIC Center Customer Survey Results - P/Z</u>	Jul 2010	 40.0 %	85.0 %	 67.5 %	85.0 %
	<u>A. Development and land use in the County</u>	FY08	39.90 %	n/a	n/a	n/a

B. Development and land use in your neighborhood

FY08

39.90 %

n/a

n/a

n/a

C. How the County is managing growth

FY08

26.80 %

n/a

n/a

n/a

1.9 (DP&Z) Demonstrate that the Department is engaged in assuring that citizens are protected when purchasing foreclosed homes.

Number of Certificates of Use issued for foreclosed residential properties

Jul 2010

505

351

3,977

3,510

2.0 Financial



Name

As of Date

Actual

Business Plan Goal

FYTD Actual

FYTD Goal

2.1 Meet Budget Targets (Planning & Zoning)

Revenue: Total (Planning and Zoning)

FY10 Q3

\$2,481 K

\$3,994 K

\$8,295 K

\$11,980 K

Expen: Total (Planning and Zoning)

FY10 Q3

\$3,185 K

\$3,994 K

\$10,059 K

n/a

Positions: Full-Time Filled (DPZ)

FY10 Q3

131

(128 - 134)

n/a

(n/a - n/a)

Budget Implementation FY 09-10 (Planning & Zoning)

Percent of Landscape Reviews of Building Permit Plans (Residential 2 days/Commercial 3 days)

Jul 2010

91.00 %

100.00 %

89.89 %

100.00 %

Percent of Zoning Reviews of Building Permits (Residential 2 days/Commercial 3 days)

Jul 2010

89.00 %

100.00 %

85.45 %

100.00 %

Percent of Zoning A-Team Permits completed within 24 hours

Jul 2010

60 %

100 %

67 %

100 %

Certificate of Use Applications completed within 24 hours

Jul 2010

95 %

100 %

95 %

100 %

Number of Final Plan Reports Completed

FY10-Semi-1

0

1

0

1

Number of Implementing Ordinances

FY10-Semi-1

1

1

1

1

Number of Re-Zonings Completed

FY10-Semi-1

0

1

0

1

Number of socio-economic reports

FY10 Q3

1

2

1

6

Maintain Land Use/ CIE/ Housing Databases

FY10 Q2

100 %

100 %

100 %

100 %

3.0 Internal



Name

As of Date

Actual

Business Plan Goal

FYTD Actual

FYTD Goal

3.1 (DP&Z) Employee Recognition

Percentage of Divisions Nominating Employees for Quarterly Recognition

FY10 Q3

75 %

100 %

175 %

200 %

4.0 Learning and Growth

Name	As of Date	Actual	Business Plan Goal	FYTD Actual	FYTD Goal
4.1 (DP&Z) Encourage an Environment of Innovation and Learning to Improve Employee Professionalism and Dedication					
Professional Development Workshops / Attendance to Seminars	FY09-Semi-2	 21	31	 26	62

[Scorecard Exception Report](#) [Business Plan Reports](#)

Scorecard Owners: [LaFerrier, Marc C.](#)

Linked Objects

[Hide All](#)

Child Scorecards

	Owners
P/Z Administration	Foster, Louis Lorie, Maynel
P/Z Zoning Division	Byers, Jim Rodriguez, Grisel
P/Z Planning Division	Basu, Subrata
P/Z Historic Preservation	Kauffman, Kathleen Lorie, Maynel
Office of Economic Development Coordination	Cruz, Robert Hesler, Robert
Office of Countywide Healthcare Planning (OCHP) 2009-2014	Foster, Louis Hernandez-Arranz, Gil Lazarus, Carrie Lucia, Marty Perkins, Janet White, Gina

Parent Scorecards

	Owners
ACM Scorecard - Munoz, Alex	Bustamante, Ana Munoz, Alex

Objectives

	Owners
(1.1) (DP&Z) Promote Smart Growth and Sustainability Practices	Basu, Subrata Guerrero, Maria Silva, Eric
(NU2.1.5) (DP&Z) Strengthening Relationships with the Community	Basu, Subrata
(1.3) (DP&Z) Provide Stewardship to the CDMP and Zoning Application Processes	Basu, Subrata Nitti, Nicholas Rodriguez, Grisel
(1.1) (DP&Z) Promote smart growth principles	Basu, Subrata
(1.5) (DP&Z) Promote sustainable communities by identifying and protecting eligible historic and archaeological sites	Kauffman, Kathleen Lorie, Maynel
(1.6) (DP&Z) Maintain historic resources by protecting and monitoring historic and archaeological sites and districts.	Kauffman, Kathleen Lorie, Maynel
(1.2) (DP&Z) Provide Data and Conduct Analysis for the Public and Departments	Basu, Subrata

<u>(1.8) (DP&Z) Continued Excellent Public Service and Resident Satisfaction Survey</u>	<u>Basu, Subrata</u>
<u>(1.9) (DP&Z) Demonstrate that the Department is engaged in assuring that citizens are protected when purchasing foreclosed homes.</u>	<u>Byers, Jim</u> <u>Hung, Anthony</u> <u>Lorie, Maynel</u>
<u>(ES8.2.1.60) Meet Budget Targets (Planning & Zoning)</u>	<u>Suarez, Gloria</u>
<u>Budget Implementation FY 09-10 (Planning & Zoning)</u>	<u>LaFerrier, Marc C.</u>
<u>(3.1) (DP&Z) Employee Recognition</u>	
<u>(4.1) (DP&Z) Encourage an Environment of Innovation and Learning to Improve Employee Professionalism and Dedication</u>	<u>Basu, Subrata</u>

Program Groups

There are no program groups linked at this time.

Initiatives

	Type	As Of	\$ 🏠 ✓ ! ⚙	%	Status	Owners
<u>Integrated Planning Effort</u>		n/a		n/a	n/a	<u>LaFerrier, Marc C.</u>
<u>Zoning Code Update and Enhancement</u>		03/31/2010		n/a	In Progress	<u>Silva, Eric</u> <u>Guerrero, Maria</u>
<u>Census 2010</u>		06/30/2010		n/a	Complete	<u>Armada, Manuel</u>
<u>CDMP Process Improvements - Internal Process</u>		04/30/2008		n/a	In Progress	<u>Basu, Subrata</u> <u>Woerner, Mark</u> <u>Moore, Patrick</u> <u>Church, Paula</u>
<u>Countywide Planning Project</u>		01/31/2008		n/a	On Hold	<u>Basu, Subrata</u> <u>Woerner, Mark</u> <u>Moore, Patrick</u> <u>Church, Paula</u>
<u>Create Database to Monitor Developments of Regional Impact (DRIs)</u>		06/30/2008		n/a	In Progress	
<u>Develop the Historic Preservation fund. (Sortie)</u>		03/31/2008		n/a	In Progress	<u>Lorie, Maynel</u> <u>Kauffman, Kathleen</u>
<u>File Growth Management CDMP</u>		02/28/2008		n/a	On Hold	<u>Basu, Subrata</u> <u>Woerner, Mark</u> <u>Moore, Patrick</u> <u>Church, Paula</u>
<u>Historic Preservation - GOB Projects</u>		07/31/2009		n/a	In Progress	<u>Kauffman, Kathleen</u> <u>Lorie, Maynel</u>
<u>Mobile Home Parks Study</u>		06/30/2009		n/a	Complete	<u>Armada, Manuel</u>
<u>Redevelopment Potential Study</u>		n/a		n/a	n/a	<u>Armada, Manuel</u>

Processes

There are no processes linked at this time.

Action Items			Show Details  
Due Date	Status	Action	Owners
No Action Items to Report			
	Open		Overdue

Comments		 
Author/Date	Comment	Show All
Nadia Rodriguez 08/24/2007	<p>Currently measure "activities". Measures need to measure quality.</p> <p>Process improvement, Sortie, Technology, and Customer service are four areas of interest for Department.</p> <p>Track: quality, processing time, strategy</p> <p>Planning measures are not quarterly measures, but long-term measures.</p> <p>Need to work on tracking how every department is adopting charrettes.</p>	Edit

External Links	

Attached Documents	
Last Updated	Checked Out By

Customer Perspective

Objective Name **Owner(s)**

(1.1) (DP&Z) Promote Smart Growth and Sustainability Practices Subrata Basu Maria Guerrero Eric Silva

The overall goal of the sortie is to complete pending charrette plans and the subsequent implementing actions. These area plans, or charrettes, are finalized through a series of stages that include multiple public hearings, community council presentations, and legislation necessary to implement findings of the charrette process.

Initiatives Linked To Objective **Owner(s)** **GrandParent Objectives**

Zoning Code Update and Enhancement Maria Guerrero
Eric Silva

Parent Objectives

Measure **Owner(s)**

Number of Final Plan Reports Completed Maria Guerrero Eric Silva

A final published draft report resulting from the initiation of a charrette illustrates the long range vision of the community where the charrette was held. The BCC "accepts" the report at public hearing by resolution. (NU5-1) Neighborhood and rights-of-way aesthetics that foster and enhance quality of life.

Performance

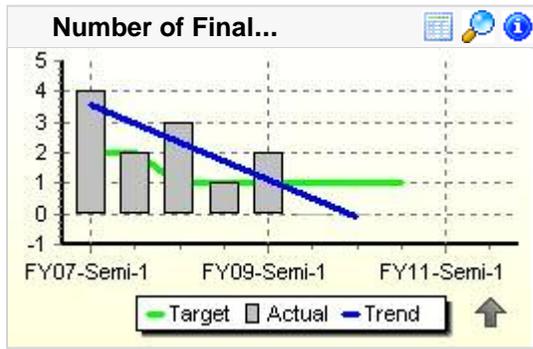
Ind	Actual	Target	Variance	Date
<input checked="" type="checkbox"/>	0	1	(1)	FY10-Semi-1

Initiatives Linked To Measure **Owner(s)**

Eliminate 3 positions; reduce charrette expenses (DPZ-7) Marc
C. LaFerrier

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Number of Implementing Ordinances

Maria Guerrero Eric Silva

Acceptance of the Community Urban Centers (CUC) report by the BCC authorizes the department to develop the regulating ordinance. The regulating ordinance is later scheduled for a public hearing for BCC adoption. (NU5-1) Neighborhood and rights-of-way aesthetics that foster and enhance quality of life.

Performance

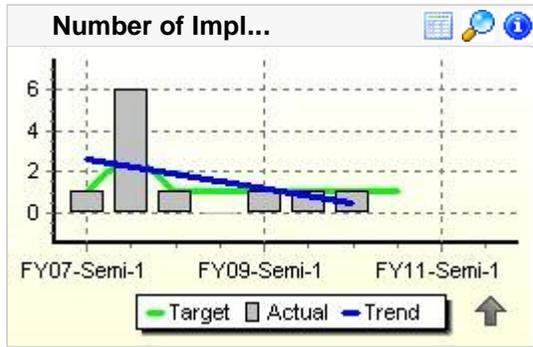
Ind	Actual	Target	Variance	Date
▲	1	1	0	FY10-Semi-1

Initiatives Linked To Measure **Owner(s)**

Eliminate 3 positions; reduce charrette expenses (DPZ-7) Marc C. LaFerrier

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Number of Re-Zonings Completed

Maria Guerrero Eric Silva

The CUC adopted regulating plans ordinance is scheduled for public hearing for rezoning of the district by resolution to modify the Code of Miami Dade County. (NU5-1) Neighborhood and rights-of-way aesthetics that foster and enhance quality of life.

Performance

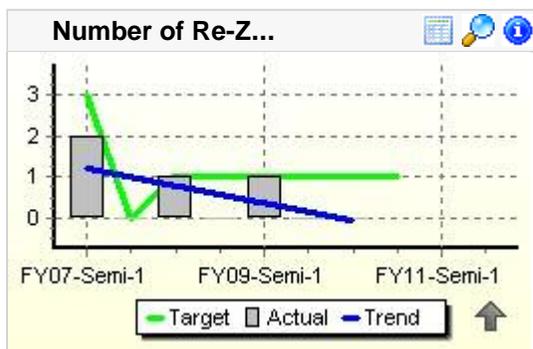
Ind	Actual	Target	Variance	Date
▼	0	1	(1)	FY10-Semi-1

Initiatives Linked To Measure **Owner(s)**

Eliminate 3 positions; reduce charrette expenses (DPZ-7) Marc C. LaFerrier

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Objective Name**Owner(s)**

(1.2) (DP&Z) Strengthening Relationships with the Community

Subrata Basu

Strengthening our relationships with the general public, special interest groups and our client-base.

Initiatives Linked To Objective**Owner(s)****GrandParent Objectives**

Empower the community by increasing communication and coordination with local, state, and federal entities

Parent Objectives

(NU2.1) Strengthened bond between the community and Miami-Dade County government (priority outcome)

Measure**Owner(s)**

Number of Planning Advisory Board (PAB) Meetings

Maynel Lorie

Performance

Ind	Actual	Target	Variance	Date
▲	1	1	0	FY10 Q3

Initiatives Linked To Measure**Owner(s)****Child Measures Linked To Measure**

Ind	Name	Actual	Target	Date
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Measure	Owner(s)
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Number of Agricultural Board Meetings

Maynel Lorie

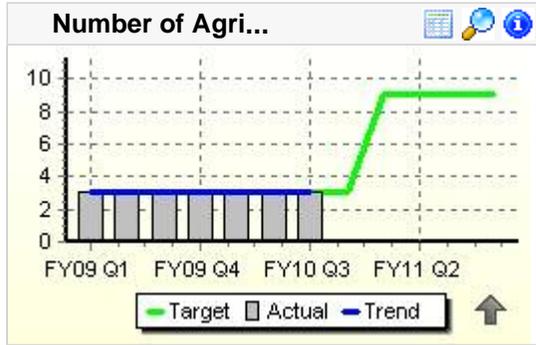
Performance				
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Ind	Actual	Target	Variance	Date
▲	3	3	0	FY10 Q3

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure				
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Ind	Name	Actual	Target	Date
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Measure	Owner(s)
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Number of Historic Preservation Board Meetings

Maynel Lorie

Performance				
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Ind	Actual	Target	Variance	Date
▲	3	3	0	FY10 Q3

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure				
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Ind	Name	Actual	Target	Date
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Measure	Owner(s)
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Number of Charette Meetings

Maynel Lorie

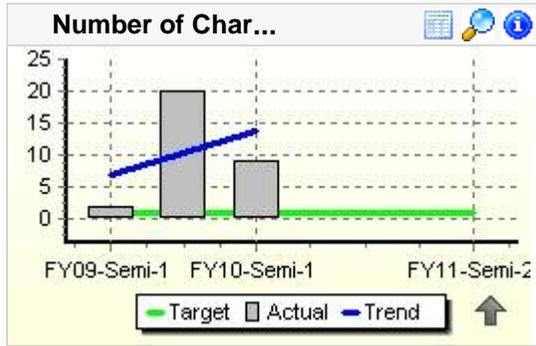
Performance				
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Ind	Actual	Target	Variance	Date
▲	9	1	8	FY10-Semi-1

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure				
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Ind	Name	Actual	Target	Date
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Measure	Owner(s)
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Number of other outreach meetings

Maynel Lorie

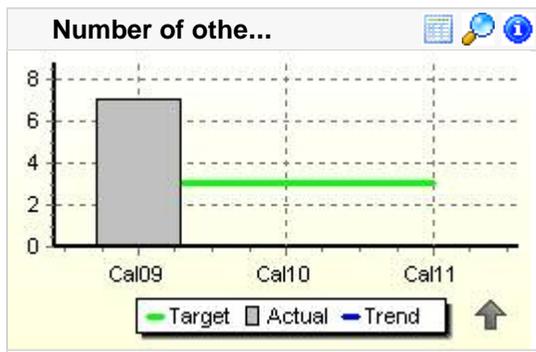
Performance				
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Ind	Actual	Target	Variance	Date
▲	7	3	4	Cal09

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure				
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Ind	Name	Actual	Target	Date
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Objective Name	Owner(s)
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(1.3) (DP&Z) Provide Stewardship to the CDMP and Zoning Application Processes	Subrata Basu Nicholas Nitti Grisel Rodriguez
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Initiatives Linked To Objective	Owner(s)
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GrandParent Objectives

Parent Objectives

Measure	Owner(s)
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Median # of Processing Days for Zoning Hearing Applications	Nicholas Nitti Evelyn Rivera Grisel Rodriguez
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The total processing time of zoning public hearing applications varies depending upon review by as many as nine (9) agencies, applicants response time to requests, advertising requirements, availability of zoning board agendas, meeting quorums, and applicant's desire to move forward. The actual timeframe reported herein is based upon the Median of the particular reporting period.

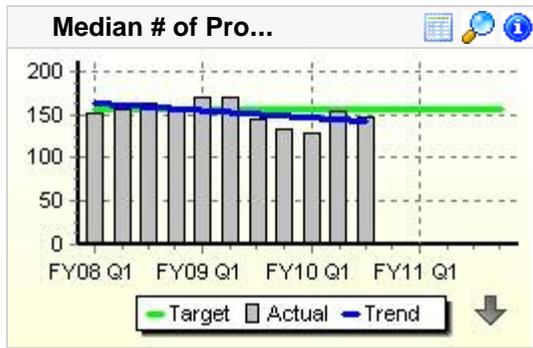
Performance

Ind	Actual	Target	Variance	Date
▲	146	157	11	FY10 Q3

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Timely Updates to the CDMP

Paula Church Patrick Moore

Final action by the Board of County Commissioners (BCC) on applications to amend the CDMP requiring updates to the Comprehensive Development Master Plan (CDMP) text and/or the land use plan map. Web posting will be updated within 50 days of the adoption of the amendments. (NU1-1) Increased urban infill development and decreased urban sprawl.

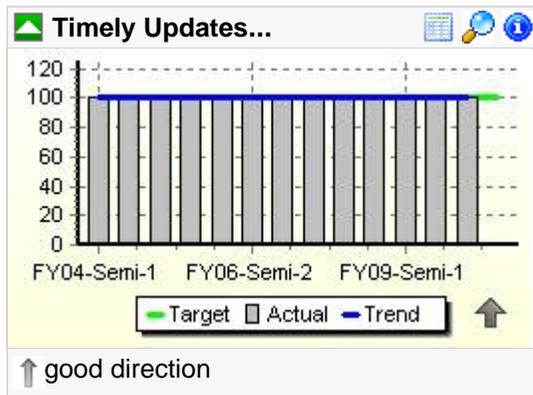
Performance

Ind	Actual	Target	Variance	Date
▲	100.0 %	100.0 %	0.0 %	FY10-Semi-1

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
	Number of CDMP applications processed	13	n/a	FY10-Semi-1



Measure **Owner(s)**

Total number of deferred hearings due to Department error on advertisements

Nicholas Nitti Evelyn Rivera Grisel Rodriguez

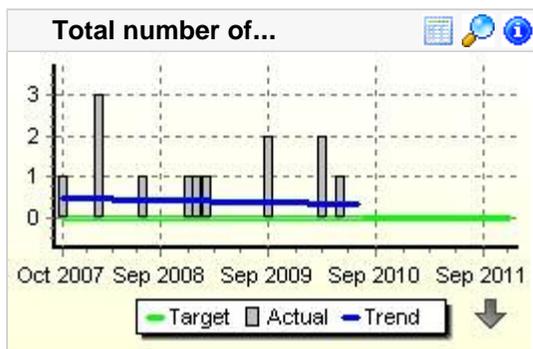
Performance

Ind	Actual	Target	Variance	Date
▲	0	0	0	Jul 2010

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Objective Name**Owner(s)**

(1.4) (DP&Z) Promote smart growth principles

Subrata Basu

Initiatives Linked To Objective**Owner(s)****GrandParent Objectives****Parent Objectives****Measure****Owner(s)**

Employment and Population Growth Rate in Urban Centers (UC)

Manuel Armada

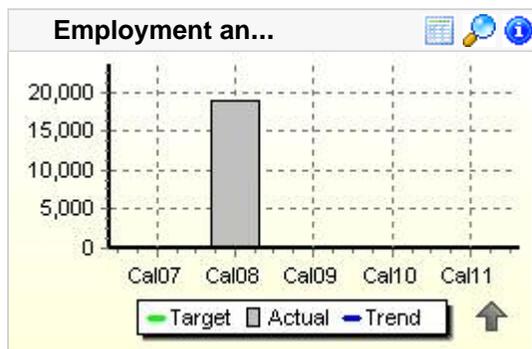
This measure will identify employment growth by North American Industrial Classification System (NAICS) for UCs (Urban Centers). It will be done on a yearly basis, using the ES202 (Covered Employment & Wages Program) as its source, starting in the 4 quarter of 2008 (Dec 2008). (NU1-1) Increased urban infill development and decreased urban sprawl.

Performance**Initiatives Linked To Measure****Owner(s)**

Ind	Actual	Target	Variance	Date
	18828	n/a	n/a	Cal08

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Number of Adopted CDMP Objectives and Policies that Promote Smart Growth Principles

Paula Church Patrick Moore

(NU1-1) Increased urban infill development and decreased urban sprawl.

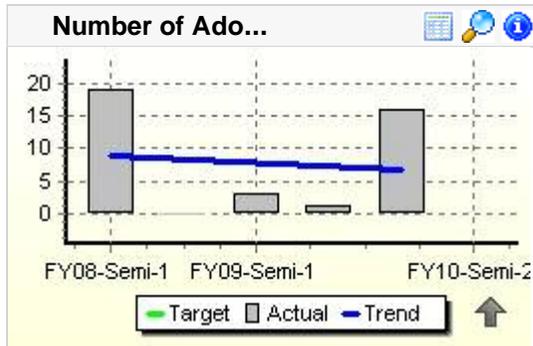
Performance

Ind	Actual	Target	Variance	Date
	16	n/a	n/a	FY10-Semi-1

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Site Plans Administratively Approved in the Urban Centers for Residential (units)

Evelyn Rivera Grisel Rodriguez

This measure will track the number of residential units in the adopted Urban Centers (UC) approved through the ASPR process. (NU1-1) Increased urban infill development and decreased urban sprawl.

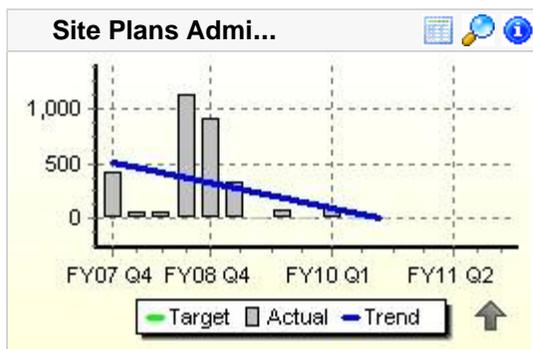
Performance

Ind	Actual	Target	Variance	Date
	0	n/a	n/a	FY10 Q3

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Site Plans Administratively Approved in the Urban Centers for Retail/Office (sq. ft.)

Evelyn Rivera Grisel Rodriguez

This measure will track the number of square footage in the adopted Community Centers (CUC) approved through the ASPR process. (NU1-1) Increased urban infill development and decreased urban sprawl.

Performance

Ind	Actual	Target	Variance	Date
0		n/a	n/a	FY10 Q3

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Employment Growth in the Urban Centers (UC)

Manuel Armada

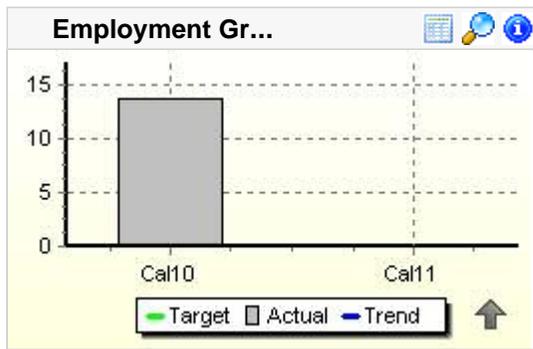
Performance

Ind	Actual	Target	Variance	Date
14		n/a	n/a	Cal10

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure	Owner(s)
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Number of Business Establishments in the UC

Manuel Armada

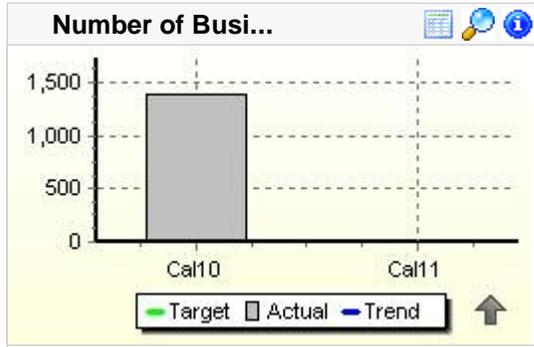
Performance

Ind	Actual	Target	Variance	Date
	1,376	n/a	n/a	Cal10

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure	Owner(s)
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Number of Housing Units in the UC

Manuel Armada

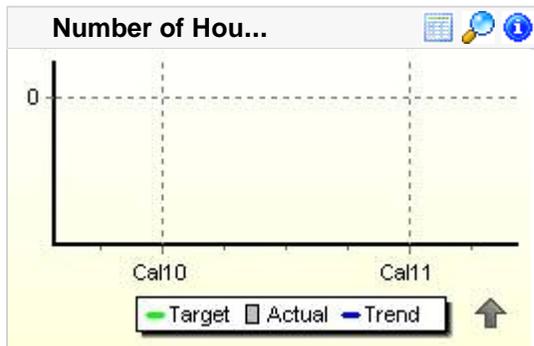
Performance

Ind	Actual	Target	Variance	Date
	n/a	n/a	n/a	

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Total Population in the UC

Manuel Armada

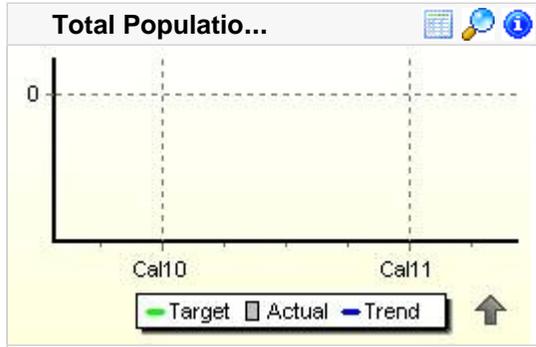
Performance

Ind	Actual	Target	Variance	Date
	n/a	n/a	n/a	

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Objective Name

Owner(s)

(1.5) (DP&Z) Promote sustainable communities by identifying and protecting eligible historic and archaeological sites

Kathleen Kauffman Maynel Lorie Planning and Zoning All Miami-Dade ASE

Preservation, protection, and regulation of cultural resources of historical, architectural, archaeological, paleontological, cultural, and aesthetic merit as mandated by the Miami-Dade County Historic Preservation Ordinance. (RC1-1)

Initiatives Linked To Objective

Owner(s)

GrandParent Objectives

Parent Objectives

Measure

Owner(s)

Number of historic sites designated by the Historic Preservation Board

Kathleen Kauffman Maynel Lorie

Performance

Ind	Actual	Target	Variance	Date
▲	4	1	3	FY10 Q3

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Number of archaeological sites designated by the Historic Preservation Board

Kathleen Kauffman Maynel Lorie

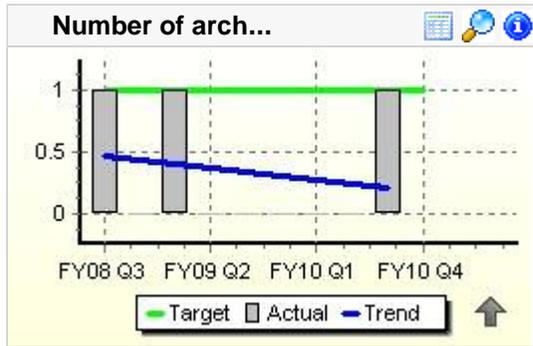
Performance

Ind	Actual	Target	Variance	Date
▲	1	1	0	FY10 Q3

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Objective Name

Owner(s)

(1.6) (DP&Z) Maintain historic resources by protecting and monitoring historic and archaeological sites and districts.

Kathleen Kauffman Maynel Lorie Planning and Zoning All Miami-Dade ASE

Preservation, protection, and regulation of cultural resources of historical, architectural, archaeological, paleontological, cultural, and aesthetic merit as mandated by the Miami-Dade County Historic Preservation Ordinance. (RC1-1)

Initiatives Linked To Objective

Owner(s)

GrandParent Objectives

Parent Objectives

Measure

Owner(s)

Number of Ad Valorem Tax Exemption applications approved by the BCC

Kathleen Kauffman Maynel Lorie

Performance

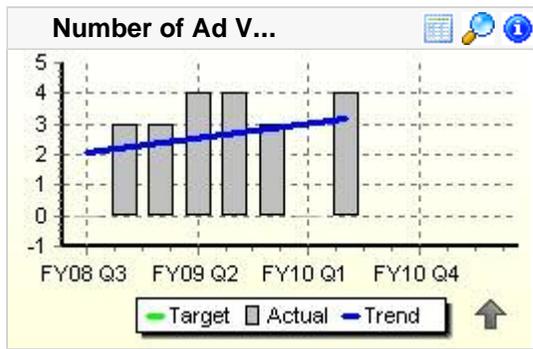
Ind	Actual	Target	Variance	Date
	4	n/a	n/a	FY10 Q2

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Percentage of Administrative Certificates of Appropriateness (COAs) or Certificates to Dig (CTD) reviewed and forwarded to the Building Department within 7 working days.

Kathleen Kauffman

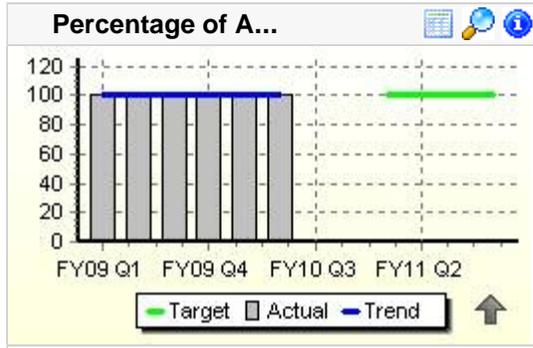
Performance

Ind	Actual	Target	Variance	Date
▲	100 %	90 %	10 %	FY10 Q2

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Percentage of Special Certificates of Appropriateness (COAs) reviewed and forwarded to the Historic Preservation Board within 21 working days.

Kathleen Kauffman

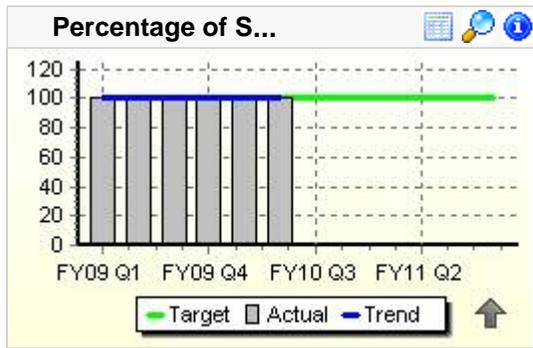
Performance

Ind	Actual	Target	Variance	Date
▲	100 %	100 %	0 %	FY10 Q2

Initiatives Linked To Measure **Owner(s)**

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Objective Name	Owner(s)
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(1.7) (DP&Z) Provide Data and Conduct Analysis for the Public and Departments	Subrata Basu
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Updating demographic data and land supply regularly will assist our customers and other county agencies to provide quality analysis for future developments.

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Provide efficient, consistent, and appropriate growth management, urban planning, and transportation development services

Parent Objectives

(NU1.1) Increased urban infill development and decreased urban sprawl (priority outcome)

Measure	Owner(s)
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Number of socio-economic reports	Manuel Armada
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The Research Division does a number of reports during the year on specific issues as data becomes available and/or if requested. In addition, there are a number of projects that are updated every two to three years: Population Projections and Employment Projections. We will measure the number of reports made available. The annual goal is two (2) per year.

Performance

Ind	Actual	Target	Variance	Date
<input checked="" type="checkbox"/>	1	2	(1)	FY10 Q3

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure	Owner(s)
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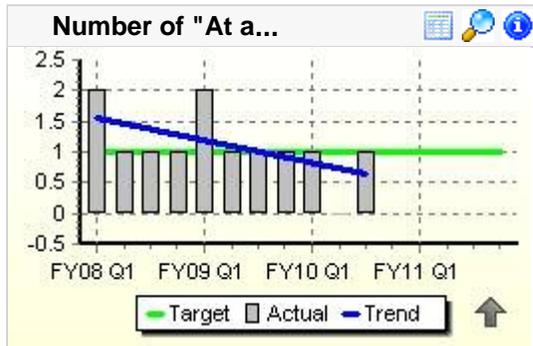
Number of "At a Glance Reports"

Manuel Armada

This measure represents a number of small (1 to 2 pages) reports designed to explore the general public to issues affecting Miami-Dade county. The Research Division will be producing at least one report by quarter.

Performance				
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Ind	Actual	Target	Variance	Date
▲	1	1	0	FY10 Q3



Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure			
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Ind	Name	Actual	Target	Date
	Number of web hits	537	n/a	FY10 Q3
	Average length of stay per website hit	2	n/a	FY10 Q3

Measure	Owner(s)
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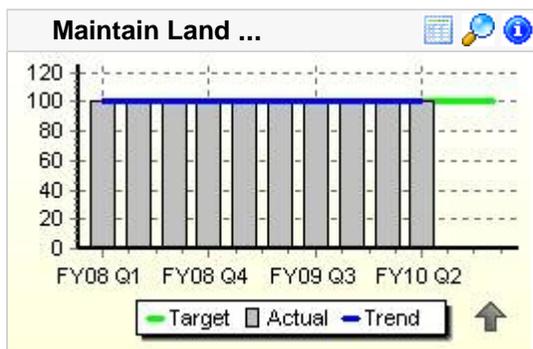
Maintain Land Use/ CIE/ Housing Databases

Manuel Armada

Update our landuse database of existing and vacant land by landuse, capital improvement, and the supply/demand analysis for the residential, commercial, and industrial land. Create and update our housing database on sales prices and constructions of new units in Miami-Dade.

Performance				
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Ind	Actual	Target	Variance	Date
▲	100 %	100 %	0 %	FY10 Q2



Initiatives Linked To Measure	Owner(s)
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LUMA and CDMP Applications Enhancements Ileana Cea

Child Measures Linked To Measure			
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Ind	Name	Actual	Target	Date
	Maintain Countywide Land Use, Land Supply and Capacity Updated	100 %	n/a	FY10 Q3
▲	Update Housing Information for Housing Data Clearinghouse	100 %	100 %	FY09 Q4

Measure	Owner(s)
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Number of research/analysis support requests to departments, and county initiatives

Manuel Armada

The department receives a number of requests throughout the year from a variety of sources. Some of these requests are data information, analysis, GIS applicaitons, or small reports which will assist them to fulfil their functions.

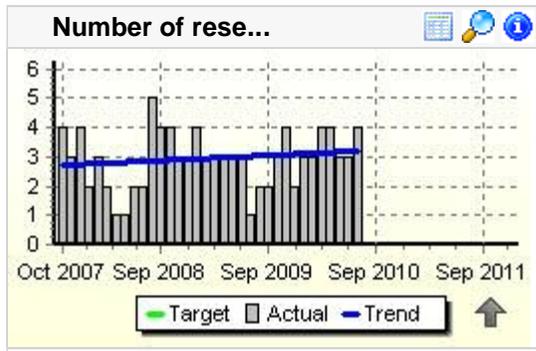
Performance				
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Ind	Actual	Target	Variance	Date
	4	n/a	n/a	Jul 2010

Initiatives Linked To Measure		Owner(s)
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Child Measures Linked To Measure				
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Ind	Name	Actual	Target	Date
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Objective Name

Owner(s)

(1.8) (DP&Z) Continued Excellent Public Service and Resident Satisfaction Survey

Subrata Basu

Consistently providing excellent public service in all that we do.

Initiatives Linked To Objective

Owner(s)

GrandParent Objectives

Parent Objectives

Measure

Owner(s)

PIC Center Customer Survey Results - P/Z

Jim Byers Thomas Marko Anthony Hung

Performance

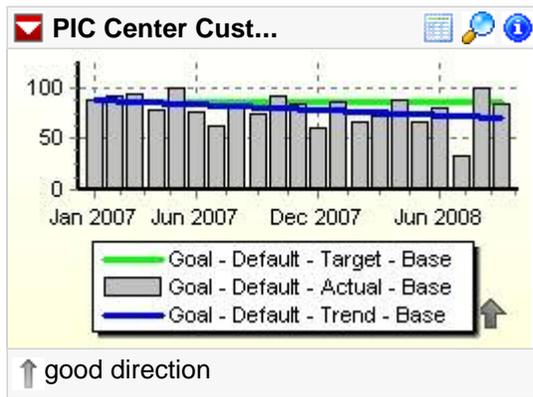
Ind	Actual	Target	Variance	Date
☑	40.0 %	85.0 %	(45.0) %	Jul 2010

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure**Owner(s)**

A. Development and land use in the County

Admin Admin

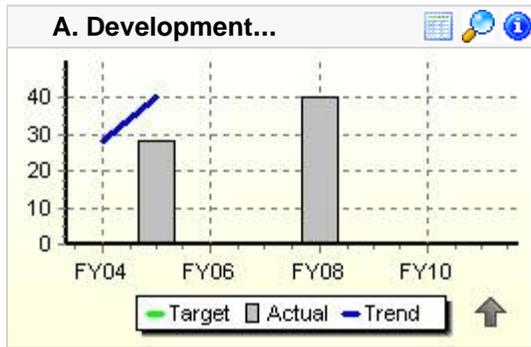
These measures are the result of the citizen survey done back in 2005. A survey was sent to a selected population and these issues were linked to the DP&Z scorecard. A new survey is being developed this year and it will be sent to the citizens soon. The Strategic Management Office be in touch once the survey is completed.

Performance

Ind	Actual	Target	Variance	Date
	39.90 %	n/a	n/a	FY08

Initiatives Linked To Measure**Owner(s)****Child Measures Linked To Measure**

Ind	Name	Actual	Target	Date
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**Measure****Owner(s)**

B. Development and land use in your neighborhood

Admin Admin

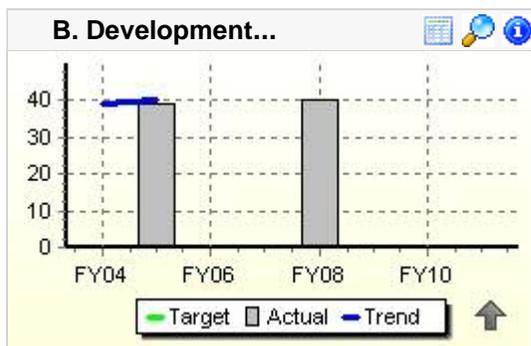
These measures are the result of the citizen survey done back in 2005. A survey was sent to a selected population and these issues were linked to the DP&Z scorecard. A new survey is being developed this year and it will be sent to the citizens soon. The Strategic Management Office will be in touch once the survey is completed.

Performance

Ind	Actual	Target	Variance	Date
	39.90 %	n/a	n/a	FY08

Initiatives Linked To Measure**Owner(s)****Child Measures Linked To Measure**

Ind	Name	Actual	Target	Date
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Measure	Owner(s)
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C. How the County is managing growth

Admin Admin

These measures are the result of the citizen survey done back in 2005. A survey was sent to a selected population and these issues were linked to the DP&Z scorecard. A new survey is being developed this year and it will be sent to the citizens soon. The Strategic Management Office will be in touch once the survey is completed.

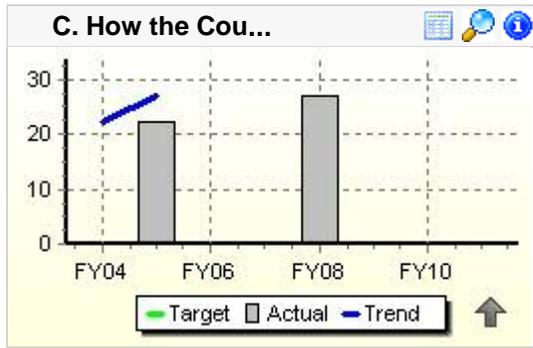
Performance				
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Ind	Actual	Target	Variance	Date
	26.80 %	n/a	n/a	FY08

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure				
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Ind	Name	Actual	Target	Date
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Objective Name	Owner(s)
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(1.9) (DP&Z) Demonstrate that the Department is engaged in assuring that citizens are protected when purchasing foreclosed homes.	Jim Byers Anthony Hung Maynel Lorie
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Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives

Measure	Owner(s)
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Number of Certificates of Use issued for foreclosed residential properties	Jim Byers Maynel Lorie Anthony Hung
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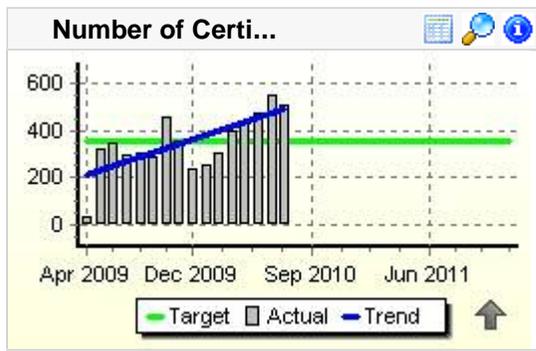
Performance				
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Ind	Actual	Target	Variance	Date
▲	505	351	154	Jul 2010

Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure				
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Ind	Name	Actual	Target	Date
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Financial Perspective

Objective Name	Owner(s)
(2.1) Meet Budget Targets (Planning & Zoning)	Gloria Suarez

Initiatives Linked To Objective

Owner(s)

GrandParent Objectives

Planned necessary resources to meet current and future operating and capital needs (priority outcome)

Parent Objectives

(ES8.2.1) Meet Budget Targets

Measure	Owner(s)
Revenue: Total (Planning and Zoning)	Lillie Ammons Gloria Suarez

(ES-8) Total revenue in \$1,000s (from FAMIS). Target is budgeted revenue divided by 4 quarters. Actual is reported in the quarter where the revenue is received . Carryover is not treated as a receipt of funds in FAMIS.

Performance

Ind	Actual	Target	Variance	Date
▼	\$2,481 K	\$3,994 K	\$(1,513) K	FY10 Q3



Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
▼	Revenue: Carryover (DPZ)	\$0 K	\$308 K	FY10 Q3
▼	Revenue: General Fund (DPZ)	\$0 K	\$1,211 K	FY10 Q3
▲	Revenue: Proprietary (DPZ)	\$2,481 K	\$2,475 K	FY10 Q3
▲	Revenue: Federal (DPZ)	\$0 K	\$0 K	FY10 Q3
▲	Revenue: State (DPZ)	\$0 K	\$0 K	FY10 Q3
▲	Revenue: Interagency/Intradepartmental (DPZ)	\$0 K	\$0 K	FY10 Q3

Measure

Owner(s)

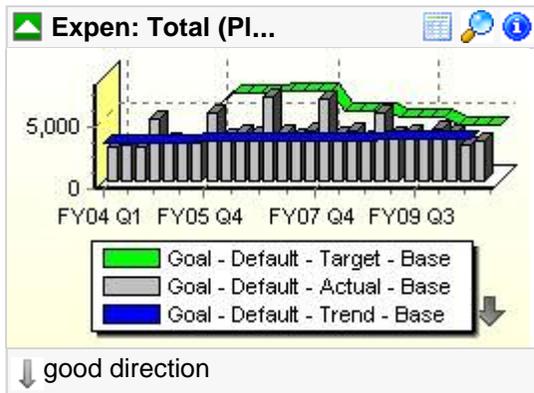
Expen: Total (Planning and Zoning)

Gloria Suarez Lillie Ammons

(ES-8) Expenditures in \$1,000s (from roll-up of Personnel, Other Operating, Capital and Non-Operating). Goal is budgeted expenses divided by 4 quarters. Warning is set at 5%

Performance

Ind	Actual	Target	Variance	Date
▲	\$3,185 K	\$3,994 K	\$809 K	FY10 Q3



Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
▼	Expen: Personnel (DPZ)	\$2,825 K	\$2,708 K	FY10 Q3
▲	Expen: Other Operating (DPZ)	\$355 K	\$749 K	FY10 Q3
▲	Expen: Capital (DPZ)	\$5 K	\$12 K	FY10 Q3
▲	Expen: Non-Operating (DPZ)	\$0 K	\$525 K	FY10 Q3

Measure

Owner(s)

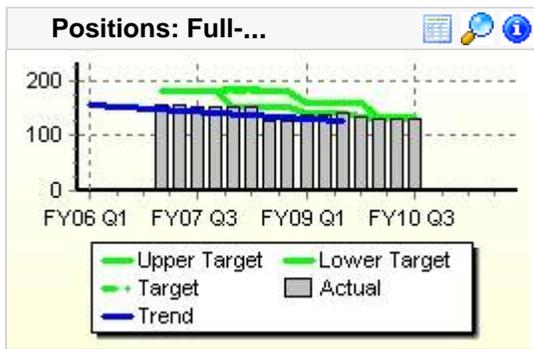
Positions: Full-Time Filled (DPZ)

Hilda Castillo

The "actual" reflects the number of full-time positions that are filled; the "goal" reflects the number of full-time budgeted positions.

Performance

Ind	Actual	Target	Variance	Date
▲	131	134	(3)	FY10 Q3



Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Objective Name

Owner(s)

Budget Implementation FY 09-10 (Planning & Zoning)

Marc C. LaFerrier Planning and Zoning

Initiatives Linked To Objective

Owner(s)

Eliminate 1 position in P/Z Administration (DPZ-1)	Marc C. LaFerrier
Eliminate 9 positions in Zoning (DPZ-2)	Marc C. LaFerrier
Eliminate 1 position in OCHP (DPZ-3)	Marc C. LaFerrier
Eliminate 3 positions in Legal/Agenda Coordination/Community Councils (DPZ-4)	Marc C. LaFerrier
Eliminate 4 positions in Community Councils (DPZ-5)	Marc C. LaFerrier
Eliminate 6 positions in Planning (DPZ-6)	Marc C. LaFerrier
Eliminate 3 positions; reduce charrette expenses (DPZ-7)	Marc C. LaFerrier
Eliminate 3 positions in Historic Preservation (DPZ-8)	Marc C. LaFerrier
Reduce miscellaneous P/Z operating expenses; eliminate impact fee administration reimbursement (DPZ-9)	Marc C. LaFerrier
Transfer 3 positions to Planning & Zoning (DPZ-10)	Marc C. LaFerrier
Eliminate 2 positions in Planning and Zoning (MDPZ-MAR-1)	Marc C. LaFerrier

GrandParent Objectives

Parent Objectives

Measure

Owner(s)

Percent of Landscape Reviews of Building Permit Plans (Residential 2 days/Commercial 3 days)

Jim Byers Anthony Hung

Provide timely technical review of building permit plans for compliance with the Landscape Code. Residential - 2 days; Commercial - 3 days in accordance with Administrative Order # 4-115.

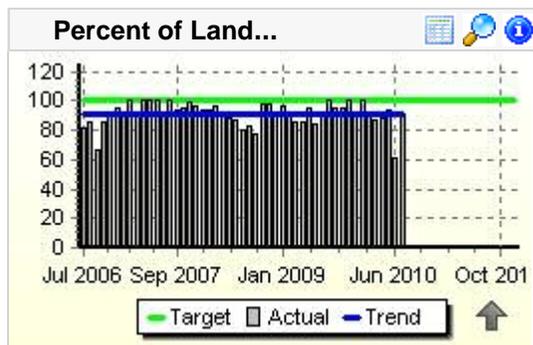
Performance

Ind	Actual	Target	Variance	Date
■	91.00 %	100.00 %	(9.00) %	Jul 2010

Initiatives Linked To Measure

Owner(s)

Eliminate 9 positions in Zoning (DPZ-2)	Marc C. LaFerrier
Training of New Arborist Recruit	
Permitting Process Improvement	Jim Byers



Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Percent of Zoning Reviews of Building Permits (Residential 2 days/Commercial 3 days) Jim Byers Anthony Hung

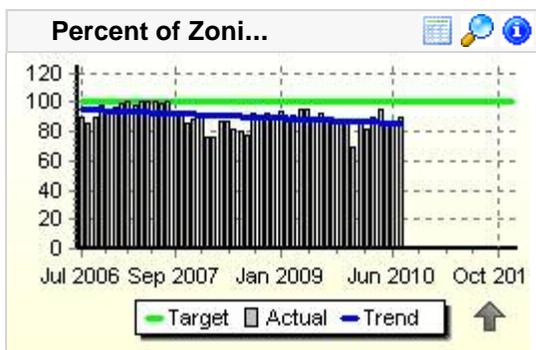
Provide timely technical review of building permit plans for compliance with the Zoning Code. Residential - 2 days; Commercial - 3 days in accordance with Administrative Order # 4-115.

Performance

Ind	Actual	Target	Variance	Date
☑	89.00 %	100.00 %	(11.00) %	Jul 2010

Initiatives Linked To Measure **Owner(s)**

Eliminate 9 positions in Zoning (DPZ-2)	Marc C. LaFerrier
Permitting Process Improvement	Jim Byers



Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure **Owner(s)**

Percent of Zoning A-Team Permits completed within 24 hours Jim Byers Anthony Hung

A timely review of zoning improvement permits (ZIP) processed within a 24 hour period.

Performance

Ind	Actual	Target	Variance	Date
☑	60 %	100 %	(40) %	Jul 2010

Initiatives Linked To Measure **Owner(s)**

Eliminate 9 positions in Zoning (DPZ-2)	Marc C. LaFerrier
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Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure

Owner(s)

Certificate of Use Applications completed within 24 hours

Jim Byers Anthony Hung

(NU1-1, NU5-1 & NU6-1) The percent of applications reviewed for Certificate of Use applications (CU) to determine compliance with the Zoning Code.

Performance

Ind	Actual	Target	Variance	Date
☑	95 %	100 %	(5) %	Jul 2010

Initiatives Linked To Measure

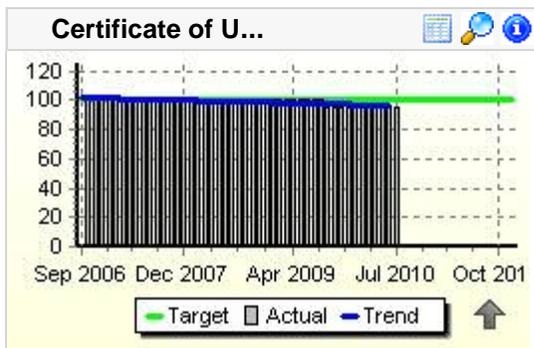
Owner(s)

Eliminate 9 positions in Zoning (DPZ-2)

Marc C. LaFerrier

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure

Owner(s)

Number of Final Plan Reports Completed

Maria Guerrero Eric Silva

A final published draft report resulting from the initiation of a charrette illustrates the long range vision of the community where the charrette was held. The BCC "accepts" the report at public hearing by resolution. (NU5-1) Neighborhood and rights-of-way aesthetics that foster and enhance quality of life.

Performance

Ind	Actual	Target	Variance	Date
☑	0	1	(1)	FY10-Semi-1

Initiatives Linked To Measure

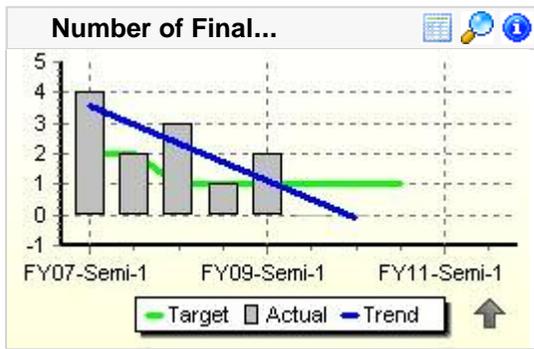
Owner(s)

Eliminate 3 positions; reduce charrette expenses (DPZ-7)

Marc C. LaFerrier

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure

Owner(s)

Number of Implementing Ordinances

Maria Guerrero Eric Silva

Acceptance of the Community Urban Centers (CUC) report by the BCC authorizes the department to develop the regulating ordinance. The regulating ordinance is later scheduled for a public hearing for BCC adoption. (NU5-1) Neighborhood and rights-of-way aesthetics that foster and enhance quality of life.

Performance

Ind	Actual	Target	Variance	Date
▲	1	1	0	FY10-Semi-1

Initiatives Linked To Measure

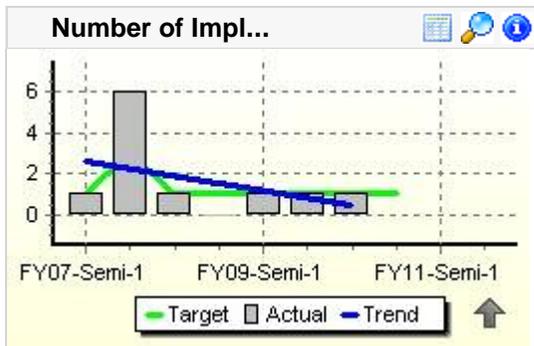
Owner(s)

Eliminate 3 positions; reduce charrette expenses (DPZ-7)

Marc C. LaFerrier

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure

Owner(s)

Number of Re-Zonings Completed

Maria Guerrero Eric Silva

The CUC adopted regulating plans ordinance is scheduled for public hearing for rezoning of the district by resolution to modify the Code of Miami Dade County. (NU5-1) Neighborhood and rights-of-way aesthetics that foster and enhance quality of life.

Performance

Ind	Actual	Target	Variance	Date
▼	0	1	(1)	FY10-Semi-1

Initiatives Linked To Measure

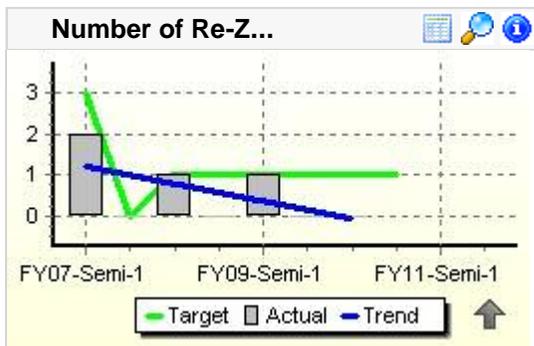
Owner(s)

Eliminate 3 positions; reduce charrette expenses (DPZ-7)

Marc C. LaFerrier

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure

Owner(s)

Number of socio-economic reports

Manuel Armada

The Research Division does a number of reports during the year on specific issues as data becomes available and/or if requested. In addition, there are a number of projects that are updated every two to three years: Population Projections and Employment Projections. We will measure the number of reports made available. The annual goal is two (2) per year.

Performance

Ind	Actual	Target	Variance	Date
❑	1	2	(1)	FY10 Q3

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Measure

Owner(s)

Maintain Land Use/ CIE/ Housing Databases

Manuel Armada

Update our landuse database of existing and vacant land by landuse, capital improvement, and the supply/demand analysis for the residential, commercial, and industrial land. Create and update our housing database on sales prices and constructions of new units in Miami-Dade.

Performance

Ind	Actual	Target	Variance	Date
❑	100 %	100 %	0 %	FY10 Q2

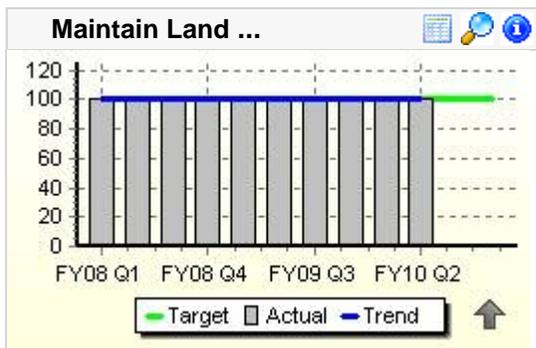
Initiatives Linked To Measure

Owner(s)

LUMA and CDMP Applications Enhancements Ileana Cea

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
	Maintain Countywide Land Use, Land Supply and Capacity Updated	100 %	n/a	FY10 Q3
❑	Update Housing Information for Housing Data Clearinghouse	100 %	100 %	FY09 Q4



Internal Perspective

Objective Name

Owner(s)

(3.1) (DP&Z) Employee Recognition

Nominations are submitted to the committee from the public and staff on a quarterly basis for consideration of the Employee of the Quarter Award recipient.

Initiatives Linked To Objective

Owner(s)

GrandParent Objectives

Attract, develop and retain an effective, diverse and dedicated team of employees

Parent Objectives

(ES5.3) Motivated, dedicated workforce team aligned with organizational priorities (priority outcome)

Measure

Owner(s)

Percentage of Divisions Nominating Employees for Quarterly Recognition Programs

Hilda Castillo Iliana Garcia

Nominations are submitted to the committee from the public and staff on a quarterly basis. The committee evaluates nominees performance, reviews prior performance evaluations, and selects the employee of the quarter based on certain criteria. Employees are awarded this recognition based on excellent customer service skills, and excellent performance in their job. The employee of the quarter receives a commendation letter from the Dept. Director to be placed in their personnel file, a plaque, a U.S. savings bond, and is featured in the department's newsletter. Effective January 2007, the U.S. Savings Bond award was replaced with a \$150.00 check. (ES5-3) Motivated, dedicated workforce team aligned with organizational priorities.

Performance

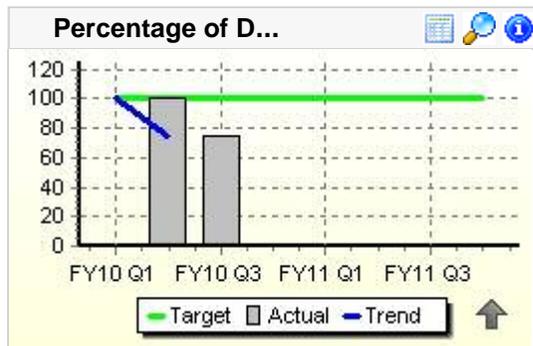
Ind	Actual	Target	Variance	Date
<input checked="" type="checkbox"/>	75 %	100 %	(25) %	FY10 Q3

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

Ind	Name	Actual	Target	Date
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Learning and Growth Perspective

Objective Name	Owner(s)
(4.1) (DP&Z) Encourage an Environment of Innovation and Learning to Improve Employee Professionalism and Dedication	Subrata Basu

Providing opportunities for training and growth in order to retain a highly skilled and professional workforce.

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Attract, develop and retain an effective, diverse and dedicated team of employees

Parent Objectives

(ES5.3) Motivated, dedicated workforce team aligned with organizational priorities (priority outcome)

Measure	Owner(s)
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Professional Development Workshops / Attendance to Seminars

Subrata Basu

The Department Director requires Section Supervisors, Legal Advisor, Division Chiefs, Assistant Directors, and himself to attend a seminar/training/workshop etc. at least once a year for the individual's continued professional development. The department encourages all staff members to take advantage of opportunities to enhance their careers and growth potentials (budget permitting). (ES5-3) Motivated, dedicated workforce team aligned with organizational priorities.

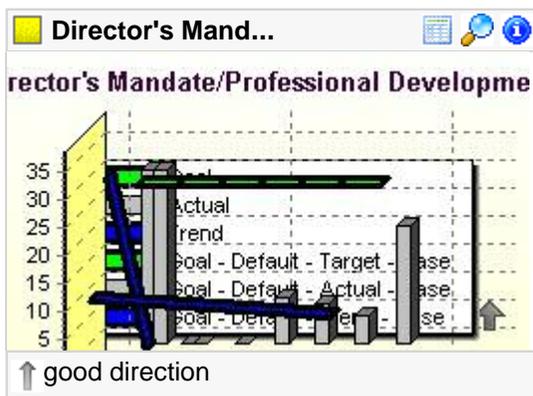
Performance				
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Ind	Actual	Target	Variance	Date
■	21	31	(10)	FY09-Semi-2

Initiatives Linked To Measure		Owner(s)
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Child Measures Linked To Measure				
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Ind	Name	Actual	Target	Date
❑	Professional Development / Attendance to Seminars (Zoning)	5	12	FY09-Semi-2
❑	Professional Development Workshops / Attendance to Seminars (Adm.)	4	8	FY09-Semi-2
▲	Professional Development Workshops / Attendance to Seminars (Planning)	12	11	FY09-Semi-2



Initiatives Linked To Scorecard

	Type	As Of	\$ 🏠 ✓ ! 🎯	%	Status	Owners
Integrated Planning Effort		n/a		n/a	n/a	LaFerrier, Marc C.
Zoning Code Update and Enhancement		03/31/2010		n/a	In Progress	Silva, Eric Guerrero, Maria
Census 2010		06/30/2010		n/a	Complete	Armada, Manuel Cea, Ileana
CDMP Process Improvements - Internal Process		04/30/2008		n/a	In Progress	Basu, Subrata Woerner, Mark Moore, Patrick Church, Paula
Countywide Planning Project		01/31/2008		n/a	On Hold	Basu, Subrata Woerner, Mark Moore, Patrick Church, Paula
Create Database to Monitor Developments of Regional Impact (DRIs)		06/30/2008		n/a	In Progress	Daily, Dolores
Develop the Historic Preservation fund. (Sortie)		03/31/2008		n/a	In Progress	Lorie, Maynel Kauffman, Kathleen
File Growth Management CDMP		02/28/2008		n/a	On Hold	Basu, Subrata Woerner, Mark Moore, Patrick Church, Paula
Historic Preservation - GOB Projects		07/31/2009		n/a	In Progress	Kauffman, Kathleen Lorie, Maynel
Mobile Home Parks Study		06/30/2009		n/a	Complete	Armada, Manuel
Redevelopment Potential Study		n/a		n/a	n/a	Armada, Manuel

Open Action Items For Scorecard

Due Date	Action	Status	Owner(s)

