

SCORECARD DETAIL-Medical Examiner Department

Details - Base View

None Initiatives Processes

The mission of the Medical Examiner Department is to provide accurate, timely, dignified, compassionate and professional death investigative services for the citizens of Miami-Dade County, together with education, consultation and research for local and national medical, legal, academic and law enforcement communities.

Base 

1.0 Customer 

Name	As of Date	Actual	Business Plan Goal	FYTD Actual	FYTD Goal
<u>Fulfill Statutory Mandate (FS Chapter 406) (ES1-1)</u>					
<u>Total Number of Cases Investigated/Processed by the Medical Examiner - Fiscal Year</u>	FY09	 11,837	10,320	n/a	n/a
<u>Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases)</u>	FY09	 2,372	2,867	n/a	n/a
<u>Deaths Certified Monthly</u>	Jun 2010	 187	205	 1,613	1,845
<u>Autopsies performed annually (Fiscal)</u>	FY09	 1,907	2,138	n/a	n/a
<u>Body Disposition Requests Processed /Approved per Florida Statute (ES1-1)</u>	FY09	 7,569	6,847	n/a	n/a
<u>Non ME Cases (Jurisdiction Declined)</u>	Jun 2010	 55	48	 489	431
<u>Medicolegal Number of Scene Calls per Month</u>	Jun 2010	 4	8	n/a	n/a
<u>Medicolegal Non-ME Cases Cleared per Month</u>	Jun 2010	 11	13	n/a	n/a
<u>Comply with Florida Administrative Code - Bone & Tissue Procurement (ES1-1)</u>					
<u>Bone & Tissue Cases processed annually (Fiscal Year)</u>	FY09	 288	160	n/a	n/a
<u>Percentage of ME cases that are bone, tissue, or organ donors (PS4, ES1)</u>	Jun 2010	 6 %	7 %	 7 %	7 %
<u>Public Interment Program (FS Chapters 406 and 872) (ES1-1)</u>					
<u>Public Interment Cases Annually (Fiscal Year)</u>	FY09	 901	752	n/a	n/a
<u>PIP cases opened</u>	May 2010	 88	82	 607	659
<u>PIP cases cremated</u>	Jun 2010	 55	55	 545	493
<u>Forensic Toxicology Laboratory Activity (ES 1-1)</u>					
<u>Toxicology Cases Processed (ME District 11, Miami-Dade)</u>	Jun 2010	 140	157	 1,104	1,413
<u>Toxicology Cases Received - (ME</u>					

<u>District 11, Miami-Dade)</u>	FY09	1,599	1,719	n/a	n/a
<u>Toxicology Tests Performed - (ME District 11, Miami-Dade)</u>	FY09	38,049	39,792	n/a	n/a
<u>Toxicology Cases Processed (Outside Districts)</u>	Jun 2010	51	75	362	315
<u>Toxicology Cases Received - (Outside Districts)</u>	FY09	490	425	n/a	n/a
<u>Toxicology Tests Performed - Outside Clients</u>	FY09	8,283	8,931	n/a	n/a
<u>Toxicology Case Turnaround Time</u>	May 2010	54.8	30.0	n/a	n/a
<u>Accreditation Criteria for Toxicology Turnaround (ME Cases)</u>	May 2010	83	90	n/a	n/a

2.0 Financial



Name	As of Date	Actual	Business Plan Goal	FYTD Actual	FYTD Goal
<u>Meet Budget Targets (Medical Examiner) ES8-2</u>					
<u>Expen: Total (Medical Examiner)</u>	FY10 Q3	\$2,132 K	\$2,411 K	\$6,595 K	\$7,229 K
<u>Revenue: Total (Medical Examiner)</u>	FY10 Q3	\$102 K	\$2,411 K	\$789 K	\$7,229 K
<u>Positions: Full-Time Filled (ME)</u>	FY10 Q3	68	(69 - 70)	n/a	(n/a - n/a)
<u>Budget Implementation FY 09-10 (ME)</u>					

3.0 Internal



Name	As of Date	Actual	Business Plan Goal	FYTD Actual	FYTD Goal
<u>Forensic Evidence Recovery Team - Measure Overall Performance</u>					
<u>F.E.R.T - Average Arrival Response Time (Minutes)</u>	Jun 2010	46	60	43	60
<u>Autopsy Reports Preparation Time (PS 1-2)</u>					
<u>Autopsy protocol preparation time (calendar days)</u>	Jun 2010	8	14	11	14
<u>Department Sortie-Medical Examiner Release Time (hours) (PS 1-2)</u>					
<u>Department Sortie-Medical Examiner Release Time(hours)</u>	Jun 2010	22	24	23	24
<u>Scene Investigations by Medical Examiners (ES1-1)</u>					
<u>Scene Investigations by Medical Examiners</u>	FY09	196	239	n/a	n/a

Forensic Imaging Unit Activity (ES 1-1)

<u>Photographs taken workload</u>	Jun 2010		12,600	10,513		101,246	94,618
<u>Workorders processed workload</u>	Jun 2010		447	n/a		3,712	n/a
<u>Photographs Taken For Medical Examiners</u>	FY09		87,167	95,000		n/a	n/a
<u>Law Enforcement Photographs</u>	FY09		9715	8000		n/a	n/a

Evaluate Laboratory Case Input and Output (ES1-1)

<u>Ratio of Toxicology cases completed to cases received.</u>	Jun 2010		1.09	1.00		0.96	1.00
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ME Case Load (N.A.M.E.) Accreditation (PS1-2)

<u>Percent of Pending Cases Closed in 90 Days</u>	FY09		29 %	90 %		n/a	n/a
<u>Percent of Staff Doctors Meeting Case Load (N.A.M.E. Accreditation) Guidelines</u>	FY09		33 %	100 %		n/a	n/a

FAME Practice Guidelines for Pathologist Autopsy Case Load

<u>Percent Staff Pathologist Meeting FAME Autopsy Case Load Guidelines</u>	FY09		20 %	100 %		n/a	n/a
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4.0 Learning and Growth

Name	As of Date	Actual	Business Plan Goal	FYTD Actual	FYTD Goal		
<u>Web enabled 24 Hr Medical Examiner information (PS1-7)</u>							
<u>CME Implementation (Percent Complete)</u>	FY09		90	100	n/a	n/a	
<u>Laboratory Information Management System (LIMS) percentage complete</u>	FY10 Q1		95	100		95	100
<u>Provide medicolegal death investigation and forensic photography seminars (PS1-7)</u>							
<u>Number of professionals attending medical examiner seminars.</u>	FY09		307	307	n/a	n/a	
<u>Expand awareness of death investigation processes (PS1-7)</u>							
<u>Training activities for public safety agencies and the community</u>	FY10		144	115	n/a	n/a	

Medical Examiners contribute to law enforcement and support the judicial process (PS5-1).

Medical Examiner's contributions to depositions, pre-trial meetings/conferences and trials.

FY09

 225

284

n/a

n/a

[Scorecard Exception Report](#)

[Business Plan Reports](#)

Scorecard Owners: [Hyma, Bruce](#) [Rivera-Morales, Jorge](#) [Valdes-Pages, Xavier](#) [Alexander, Marie](#)

Linked Objects

[Hide All](#)

Child Scorecards

There are no scorecards linked at this time.

Parent Scorecards

[ACM Scorecard - Hudak, Alina](#)

Owners

[Hudak, Alina](#)

Objectives

Owners

[\(ES1-1.5\) Fulfill Statutory Mandate \(FS Chapter 406\) \(ES1-1\)](#)

[Alexander, Marie](#)
[Hyma, Bruce](#) [Rivera-Morales, Jorge](#) [Valdes-Pages, Xavier](#)

[\(ES1-1.3\) Comply with Florida Administrative Code - Bone & Tissue Procurement \(ES1-1\)](#)

[Alexander, Marie](#)
[Hime, George](#) [Hyma, Bruce](#)
[Rivera-Morales, Jorge](#)
[Valdes-Pages, Xavier](#)

[\(ES1-1.4\) Public Interment Program \(FS Chapters 406 and 872\) \(ES1-1\)](#)

[Alexander, Marie](#)
[Hyma, Bruce](#) [Rivera-Morales, Jorge](#) [Valdes-Pages, Xavier](#)

[\(ES1-1.6\) Forensic Toxicology Laboratory Activity \(ES 1-1\)](#)

[Alexander, Marie](#)
[Hime, George](#) [Rivera-Morales, Jorge](#) [Valdes-Pages, Xavier](#)

[\(ES8.2.1.22\) Meet Budget Targets \(Medical Examiner\) ES8-2](#)

[Hyma, Bruce](#)

[Budget Implementation FY 09-10 \(ME\)](#)

[Hyma, Bruce](#)

[Forensic Evidence Recovery Team - Measure Overall Performance](#)

[Alexander, Marie](#)
[Hyma, Bruce](#) [Rivera-Morales, Jorge](#) [Sumlar, Len](#)

[\(PS1.2.4\) Autopsy Reports Preparation Time \(PS 1-2\)](#)

[Alexander, Marie](#)
[Hime, George](#) [Rivera-Morales, Jorge](#) [Valdes-Pages, Xavier](#)

 [\(PS1.2.5\) Department Sortie-Medical Examiner Release Time \(hours\) \(PS 1-2\)](#)

[Alexander, Marie](#)
[Hyma, Bruce](#) [Rivera-Morales, Jorge](#) [Valdes-Pages, Xavier](#)

[\(ES1-1.8\) Scene Investigations by Medical Examiners \(ES1-1\)](#)

[Alexander, Marie](#)
[Hyma, Bruce](#) [Rivera-](#)

	<u>Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>(ES1-1.7) Forensic Imaging Unit Activity (ES 1-1)</u>	<u>Alexander, Marie</u> <u>Hyma, Bruce</u> <u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>Evaluate Laboratory Case Input and Output (ES1-1)</u>	<u>Hime, George</u> <u>Hyma, Bruce</u> <u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>(PS1.7.1) Web enabled 24 Hr Medical Examiner information (PS1-7)</u>	<u>Alexander, Marie</u> <u>Hime, George</u> <u>Hyma, Bruce</u> <u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>(PS1.7.2) Provide medicolegal death investigation and forensic photography seminars (PS1-7)</u>	<u>Alexander, Marie</u> <u>Hime, George</u> <u>Hyma, Bruce</u> <u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>(PS1.7.3) Expand awareness of death investigation processes (PS1-7)</u>	<u>Alexander, Marie</u> <u>Hyma, Bruce</u> <u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>(PS5.1.1) Medical Examiners contribute to law enforcement and support the judicial process (PS5-1).</u>	<u>Alexander, Marie</u> <u>Hyma, Bruce</u> <u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>ME Case Load (N.A.M.E.) Accreditation (PS1-2)</u>	<u>Hyma, Bruce</u> <u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>FAME Practice Guidelines for Pathologist Autopsy Case Load</u>	<u>Hyma, Bruce</u>

Program Groups

There are no program groups linked at this time.

Initiatives

	Type	As Of	\$ 🏆 ✓ ! 🎯	%	Status	Owners
<u>Public Interment Program Integration to CME Software</u>		08/31/2009	📉	100%	Complete	<u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>Medical Examiner Active Directory Migration</u>		02/28/2009	📉	100%	Complete	<u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>ME Off-Site Backup Strategy</u>		01/31/2009		99%	In Progress	<u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>CME Upgrade to new version</u>		01/31/2009		100%	Complete	<u>Rivera-Morales, Jorge</u> <u>Valdes-Pages, Xavier</u>
<u>Establish Evidence Collection Team / Body Transportation Service</u>		01/17/2009		100%	Complete	<u>Valdes-Pages, Xavier</u> <u>Hyma, Bruce</u> <u>Alexander, Marie</u> <u>Sabatino, Matthew</u>
<u>Unidentified Decedents</u>		09/11/2009		20%	In Progress	<u>Valdes-Pages, Xavier</u>

<u>Death scene investigative services (ES4-6, ES2-3, ES1-2, ES5-3)</u>		n/a	n/a	n/a	Hyma, Bruce Rivera-Morales, Jorge Valdes-Pages, Xavier Hyma, Bruce Alexander, Marie Melton-Lamar, Veronica
<u>Laboratory Information Management System (LIMS) (ES1-2, ES4-6)</u>		03/31/2009	70%	In Progress	Valdes-Pages, Xavier Hime, George Rivera-Morales, Jorge

Processes

There are no processes linked at this time.

REFERENCE CENTER

Action Items [Show Details](#)

Due Date	Status	Action	Owners
No Action Items to Report			

Open Overdue

Comments

Author/Date	Comment	Show All
Nadia Rodriguez 10/26/2007	Core mission represented through the scorecard. Sortie: it is a department wide goal, different areas have impact. New measure: for response time once collection teams are established. LIMS initiative: moving along, accreditation once established. Measures: lab error rates quality control # bodies/error rates & benchmark revenue generated by outside cases	Edit

External Links

	Business Plan
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Attached Documents

Last Updated	Checked Out By