

# **POLICY FORMULATION**

## Long Term Vacant Positions Report

Quarter Ending Sunday, December 31, 2006 (First Quarter of FY 2006-07)

County Manager's Office - Department Summary	
Total Number of Positions in FY	42
Total vacant positions remaining at the end of this quarter	6
Number of long term vacant positions filled during this quarter	0
Number of long term vacant positions remaining at the end of this quarter	0

County Manager's Office - Department Summary	
Number of new positions (Overage) added during this quarter	3
Number of new positions added during this year, that were filled during this quarter	1
Number of new positions added during this year, that were not filled during this quarter	2
Number of new positions added during this year, that were filled during this year	1
Number of new positions added during this year, that were not filled during this year	2
Number of new positions added during this quarter, that were filled during this quarter	1
Number of new positions added during this quarter, that were not filled during this quarter	2

## County Manager's Office

New Positions Added (Overage Positions) During FY 2006-07 (filled or not)

No.	Position Title	Occ. Code	New Position Added (Date)	Req. Appr. (Date)	New Position Filed (Date)	Salary Annual Cost	Fringe Annual Cost	Total Cost	CW Annual Cost	UMSA Annual Cost	General Fund Annual Cost	Other Funds Annual Cost	Total Funding	Description of Other Funding Source	Justification for New Position/Notes
1	Special Projects Administrator	832	10/1/2006		10/1/2006	50,386	10,100	60,486	42,344	18,142	60,486	0	60,486		To assist the Executive Assistant to the County Manager
2	Executive Secretary	959	10/1/2006			42,499	8,499	50,998	35,699	15,299	50,998	0	50,998		To assist the Special Assistant in Management Performance
3	Assistant to County Manager	692	10/1/2006			101,762	23,593	125,355	87,748	37,607	125,355	0	125,355		Temporary overage to replace the Executive on loan

## County Manager's Office

All Full-Time Positions that were vacant on Sunday, December 31, 2006 (excluding overage positions)

No.	Position Title	Occ. Code	Position Vacant Since (Date)	Req. Appr. (Date)	Temp Employee Substitute? (Yes or No)	Salary Annual Cost	Fringe Annual Cost	Total Cost	CW Annual Cost	UMSA Annual Cost	General Annual Cost	Other Funds Annual Cost	Total Cost	Description of Other Funding Source	Notes
1	Assistant County Manager	000693	6/1/2006		No	254,969	48,959	303,928	212,750	91,178	303,928	0	303,928		
2	Assistant County Manager	000693	12/1/2006		No	258,421	44,146	302,567	211,797	90,770	302,567	0	302,567		
3	Assistant to County Manager	000692	6/1/2006		No	123,170	24,634	147,804	103,462	44,342	147,804	0	147,804		
4	Sr. Executive Secretary	000095	6/1/2006		No	69,500	13,900	83,400	58,380	25,020	83,400	0	83,400		
5	Sr. Executive Secretary	000095	7/7/2006		No	69,500	13,900	83,400	58,380	25,020	83,400	0	83,400		
6	Administrative Operations Specialist	000607	11/1/2006		No	80,693	16,945	97,638	68,347	29,291	97,638	0	97,638		

**Long Term Vacant Positions Report**

**Quarter Ending Sunday, December 31, 2006 (First Quarter of FY 2006-07)**

County Attorney's Office - Department Summary	
Total Number of Positions in FY	147
Total vacant positions remaining at the end of this quarter	4
Number of long term vacant positions filled during this quarter	0
Number of long term vacant positions remaining at the end of this quarter	0

County Attorney's Office - Department Summary	
Number of new positions (Overage) added during this quarter	0
Number of new positions added during this year, that were filled during this quarter	0
Number of new positions added during this year, that were not filled during this quarter	0
Number of new positions added during this year, that were filled during this year	0
Number of new positions added during this year, that were not filled during this year	0
Number of new positions added during this quarter, that were filled during this quarter	0
Number of new positions added during this quarter, that were not filled during this quarter	0

**County Attorney's Office**

No new positions (overage) added during FY 2006-07

**County Attorney's Office**

All Full-Time Positions that were vacant on Sunday, December 31, 2006 (excluding overage positions)

No.	Position Title	Occ. Code	Position Vacant Since (Date)	Req. Appr.(Date)	Temp Employee Substitute? (Yes or No)	Salary Annual Cost	Fringe Annual Cost	Total Cost	CW Annual Cost	UMSA Annual Cost	General Annual Cost	Other Funds Annual Cost	Total Cost	Description of Other Funding Source	Notes
1	Assistant County Attorney 1	008550	10/6/2006		Yes	52,500	17,500	70,000	45,920	24,080	70,000	0	70,000		
2	Assistant County Attorney 1	008551	10/7/2006		Yes	52,500	17,500	70,000	45,920	24,080	70,000	0	70,000		
3	Paralegal Specialist	008523	10/26/2006		No	38,250	12,750	51,000	33,456	17,544	51,000	0	51,000		
4	County Attorney Legal Administrative Assistant	009735	10/6/2006		No	70,000	14,700	84,700	59,290	25,410	84,700	0	84,700		