

A.O.I.O. No.: 4-101
Ordered: 09/17/2003
Effective: 10/01/2003

MIAMI-DADE COUNTY
ADMINISTRATIVE-IMPLEMENTING ORDER
OFFICE OF NEIGHBORHOOD COMPLIANCE
DEPARTMENT FEES

AUTHORITY:

Section 4.02 of the Miami-Dade County Home Rule Amendment and Charter Section 1.01 of the Miami-Dade County Home Rule Amendment and Charter and Article LXXI of Chapter 2 of the Code of Miami-Dade County; and Chapters 8, 17, 17A, 17B, 19, 21, 30 and 33 of the Code of Miami-Dade County.

SUPERSEDES:

This Implementing Order supersedes Administrative Order 4-101, ordered September 20, 2000, and effective October 1, 2000.

POLICY:

This Implementing Order establishes the fee schedule pertaining to code enforcement activities and special projects. The code enforcement fees are for activities necessary beyond the issuance of civil citations under Chapter 8CC to compel compliance with the Code.

FEE SCHEDULE AND PROCEDURE:

Fees shall be assessed and collected by Office of Neighborhood Compliance Team-Metrol in accordance with the schedule of fees listed below. Fees shall be charged for each enforcement lien collection action initiated by the department subsequent to the issuance of civil citations. Fees will also apply to lien collection actions performed on behalf of the Building Department and Building Code Compliance Office; or any other department authorized by the County Manager. Each violation shall be considered a separate enforcement case for the purposes of this schedule. Fees for direct services shall be charged for each direct service sale executed by the department in accordance with this schedule.

The responsibility of this Administrative Order is assigned to the Director, Miami-Dade County Office of Neighborhood Compliance Team-Metrol, who shall be responsible for required collection of fees and the delivery of required service pursuant to Article LXXI of Chapter 2 of the Code of Miami-Dade County.

This Implementing Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

~~George M. Burgess~~
County Manager

SCHEDULE OF FEES FOR OFFICE OF NEIGHBORHOOD COMPLIANCE TEAM METRO

1. Criminal Case Processing Recovery Fees		
Case Processing Fee	\$	500.00
Inspection (each) when in excess of four		100.00
Photographs		1.50
2. Civil Court Case Processing Recovery Fees		
Case Processing Fee	\$	500.00
Inspection (each) when in excess of two		100.00
Photographs		1.50
Surveys and Other Exhibits		Actual Cost
County Attorney's fees		Actual Cost
Court Filing Fees (each document)		Actual Cost
3. Code of Miami-Dade County-Chapters 17, 17A, and 17B (Minimum Housing)		
Case Processing Fee (each)	\$	360.00
Photographs		1.50
Inspection (each)		75.00
Posting of Notices (each)		75.00
HBA Appeals Board Processing Fee		150.00
Title Search		Actual Cost
Final order		100.00
Court Reporting Transcription (Plus Transcript/Actual Cost)		50.00
Legal Advertisement		Actual Cost
Bid Processing Fee		100.00
Demolition/Secure Services		Actual Cost

Asbestos Sampling and Abatement	Actual Cost
Corporate Information	75.00
County Attorney (Board Representation) Per hour	100.00
Lien Settlement Agreement	75.00
4. Lien Settlement/Collection Processing Fees	
Lien Processing Fee	\$ 500.00
Lien Recording Fee	50.00
Lien Cancellation Fee	50.00
Continuing Penalties	Actual Cost
Research Fee	>>75.00<< <u>125.00</u>
Posting of Notices	75.00
5. Direct Service Fees	-
-	-
Passport Execution Fee	\$ 15.00
-	-
Passport Photograph (pair)	10.00
-	-
6. Garage Sale Permits	25.00
-	-
7.5. Surveys by County Department	Actual Cost
8.6. Returned check charges per check	
\$20.00 or 5% amount (F.S. 832.07) plus \$1.50 bank charge or other rate as amended from time to time.	
9.7 Interest	
Interest charges at the rate of 12% per year, or other rate as amended by the Board of County Commissioners from time to time, may be assessed in addition to any other penalties.	
10.8. Special Projects	
A fee equal to actual staff time and related costs shall be assessed for special developers, homeowner groups, attorneys, realtors, etc., to determine if any existing violations are on the property through a review of departmental records. Such special fee only will be levied for requests in accord with Administrative Order 4-48.	
