

Health and Human Services

Community Action Agency

Long Term Vacant Positions Report

Quarter Ending Tuesday, March 31, 2009 (Second Quarter of FY 2008-09)

Community Action Agency - Department Summary	
Total Number of Positions in FY 2008-09	645
Total vacant positions remaining at the end of this quarter	23
Number of long term vacant positions filled during this quarter	0
Number of long term vacant positions remaining at the end of this quarter	0

Community Action Agency - Department Summary	
Number of new positions (overage) added during this quarter	1
Number of new positions added during this year, that were filled during this quarter	0
Number of new positions added during this year, that were not filled during this quarter	1
Number of new positions added during this year, that were filled during this year	0
Number of new positions added during this year, that were not filled during this year	1
Number of new positions added during this quarter, that were filled during this quarter	0
Number of new positions added during this quarter, that were not filled during this quarter	1
Total Numbers of positions (Overage) added during this year	1

Community Action Agency

New Positions Added (Overage Positions) During FY 2008-09 (filled or not)

No.	Position Title	Occ. Code	New Position Added (Date)	Req. Appr. (Date)	New Position Filled (Date)	Salary Annual Cost	Fringe Annual Cost	Total Cost	CW Annual Cost	UMSA Annual Cost	General Fund Annual Cost	Other Funds Annual Cost	Total Funding	Description of Other Funding Source	Justification for New Position/Notes
1	Accountant 1	0315	1/20/2009			37,878	15,851	53,729	0	0	0	53,729	53,729	LIHEAP	To provide staff support for the Self Help Division as a result of additional LIHEAP funding of \$11.197 million

Community Action Agency

All Full-Time Positions that were vacant on Tuesday, March 31, 2009 (excluding overage positions)

No.	Position Title	Occ. Code	Position Vacant Since (Date)	Job Opening (JO) Approval (Date)	Temp Employee Substitute? (Yes or No)	Salary Annual Cost	Fringe Annual Cost	Total Cost	CW Annual Cost	UMSA Annual Cost	General Annual Cost	Other Funds Annual Cost	Total Cost	Description of Other Funding Source	Notes
1	Curriculum Specialist	0831	5/1/2008		No	39,712	16,178	55,890	5,589	0	5,589	50,301	55,890	Early Head Start - Federal Funding	Position held vacant as part of departmental savings plan
2	GMSC Team Supervisor	003760	6/16/2008		No	34,649	15,675	50,324	0	0	0	50,324	50,324	Interagency Transfer	Position held vacant pending grant funding
3	Carpenter	006508	7/16/2008		No	43,804	16,943	60,747	0	0	0	60,747	60,747	Interagency Transfer	Position is in the process of being reclassified
4	Carpenter	006508	9/30/2008		No	43,804	16,943	60,747	0	0	0	60,747	60,747	Weatherization LIHEAP grants	Position held vacant pending grant funding
5	Teacher Assistant 2	003704	12/15/2008		No	22,177	13,088	35,265	3,527	0	3,527	31,738	35,265	Early Head Start - Federal Funding	Position expected to be filled during the fourth quarter of the fiscal year
6	Teacher Assistant 1	3703	12/15/2008		No	21,068	12,430	33,498	3,350	0	3,350	30,148	33,498	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
7	Teacher Assistant 2	003704	12/15/2008		No	22,177	13,088	35,265	3,527	0	3,527	31,738	35,265	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
8	Teacher Assistant 2	003704	12/15/2008		No	22,177	13,088	35,265	3,527	0	3,527	31,738	35,265	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
														Federal Funding	Position expected to be filled during the fourth

9	Custodial Worker 1	006001	12/15/2008	No	23,696	13,358	37,054	3,705	0	3,705	33,349	37,054	HHS	quarter of the fiscal year
10	Teacher Assistant 2	3704	12/15/2008	No	22,177	13,088	35,265	3,527	0	3,527	31,738	35,265	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
11	Teacher Assistant 2	3704	12/15/2008	No	22,177	13,088	35,265	3,527	0	3,527	31,738	35,265	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
12	Food Service Worker 1	6080	12/15/2008	Yes	18,805	12,393	31,198	3,120	0	3,120	28,078	31,198	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
13	Food Service Worker 1	6080	12/15/2008	No	18,805	12,393	31,198	3,120	0	3,120	28,078	31,198	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
14	Teacher Assistant 1	003703	12/15/2008	Yes	21,068	12,430	33,498	3,350	0	3,350	30,148	33,498	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
15	Teacher Assistant 1	3703	12/15/2008	Yes	21,068	12,430	33,498	3,350	0	3,350	30,148	33,498	Federal Funding HHS	Recruitment is on-going
16	Construction and Renovation Supervisor 1	006426	12/31/2008	No	44,601	17,049	61,650	0	0	0	61,650	61,650	Interagency Transfer	Recruitment is on-going
17	Administrative Secretary	0094	1/30/2009	No	37,087	15,711	52,798	5,280	0	5,280	47,518	52,798	Federal Funding HHS	Position held vacant as part of departmental savings plan
18	Teacher Assistant 1	3703	2/23/2009	No	21,068	12,430	33,498	3,350	0	3,350	30,148	33,498	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
19	Teacher Assistant 1	3703	2/23/2009	No	21,068	12,430	33,498	3,350	0	3,350	30,148	33,498	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
20	HS/EHS Program Coordinator	9381	2/27/2009	No	92,000	25,498	117,498	11,750	0	11,750	105,748	117,498	Federal Funding HHS	Currently in the recruitment process
21	Clerk 3	0012	2/27/2009	No	26,619	13,845	40,464	4,046	0	4,046	36,418	40,464	Federal Funding HHS	Position is in the process of being reclassified
22	Teacher	3709	2/27/2009	No	41,544	16,505	58,049	5,805	0	5,805	52,244	58,049	Federal Funding HHS	Position expected to be filled during the fourth quarter of the fiscal year
23	CAA, Monitoring Specialist	3749	3/6/2009	No	50,270	18,060	68,330	68,330	0	68,330	0	68,330		Position held vacant as part of departmental savings plan

Community Advocacy

Long Term Vacant Positions Report

Quarter Ending Tuesday, March 31, 2009 (Second Quarter of FY 2008-09)

Community Advocacy - Department Summary	
Total Number of Positions in FY 2008-09	21
Total vacant positions remaining at the end of this quarter	0
Number of long term vacant positions filled during this quarter	0
Number of long term vacant positions remaining at the end of this quarter	0

Community Advocacy - Department Summary	
Number of new positions (overage) added during this quarter	1
Number of new positions added during this year, that were filled during this quarter	1
Number of new positions added during this year, that were not filled during this quarter	0
Number of new positions added during this year, that were filled during this year	1
Number of new positions added during this year, that were not filled during this year	0
Number of new positions added during this quarter, that were filled during this quarter	1
Number of new positions added during this quarter, that were not filled during this quarter	0
Total Numbers of positions (Overage) added during this year	1

Community Advocacy

New Positions Added (Overage Positions) During FY 2008-09 (filled or not)

No.	Position Title	Occ. Code	New Position Added (Date)	Req. Appr. (Date)	New Position Filled (Date)	Salary Annual Cost	Fringe Annual Cost	Total Cost	CW Annual Cost	UMSA Annual Cost	General Fund Annual Cost	Other Funds Annual Cost	Total Funding	Description of Other Funding Source	Justification for New Position/Notes
1	Special Projects Administrator 1	000831	1/5/2009	12/24/2008	1/5/2009	66,635	21,031	87,666	87,666	0	87,666	0	87,666		Overage position would enable OCA to build capacity in the area of housing discrimination and help the department to reduce the backlog in cases.

Community Advocacy

No Full-time Positions were vacant on Tuesday, March 31, 2009 (excluding overage positions)

Homeless Trust

Long Term Vacant Positions Report

Quarter Ending Tuesday, March 31, 2009 (Second Quarter of FY 2008-09)

Homeless Trust - Department Summary	
Total Number of Positions in FY 2008-09	14
Total vacant positions remaining at the end of this quarter	0
Number of long term vacant positions filled during this quarter	0
Number of long term vacant positions remaining at the end of this quarter	0

Homeless Trust - Department Summary	
Number of new positions (overage) added during this quarter	0
Number of new positions added during this year, that were filled during this quarter	0
Number of new positions added during this year, that were not filled during this quarter	0
Number of new positions added during this year, that were filled during this year	0
Number of new positions added during this year, that were not filled during this year	0
Number of new positions added during this quarter, that were filled during this quarter	0
Number of new positions added during this quarter, that were not filled during this quarter	0
Total Numbers of positions (Overage) added during this year	0

Homeless Trust

No new positions (overage) added during FY 2008-09

Homeless Trust

No Full-time Positions were vacant on Tuesday, March 31, 2009 (excluding overage positions)

Housing Agency

Long Term Vacant Positions Report

Quarter Ending Tuesday, March 31, 2009 (Second Quarter of FY 2008-09)

Housing Agency - Department Summary	
Total Number of Positions in FY 2008-09	533
Total vacant positions remaining at the end of this quarter	70
Number of long term vacant positions filled during this quarter	0
Number of long term vacant positions remaining at the end of this quarter	10

Housing Agency - Department Summary	
Number of new positions (overage) added during this quarter	0
Number of new positions added during this year, that were filled during this quarter	0
Number of new positions added during this year, that were not filled during this quarter	0
Number of new positions added during this year, that were filled during this year	0
Number of new positions added during this year, that were not filled during this year	0
Number of new positions added during this quarter, that were filled during this quarter	0
Number of new positions added during this quarter, that were not filled during this quarter	0
Total Numbers of positions (Overage) added during this year	0

Housing Agency

No new positions (overage) added during FY 2008-09

Housing Agency

All Full-Time Positions that were vacant on Tuesday, March 31, 2009 (excluding overage positions)

No.	Position Title	Occ. Code	Position Vacant Since (Date)	Job Opening (JO) Approval (Date)	Temp Employee Substitute? (Yes or No)	Salary Annual Cost	Fringe Annual Cost	Total Cost	CW Annual Cost	UMSA Annual Cost	General Annual Cost	Other Funds Annual Cost	Total Cost	Description of Other Funding Source	Notes
1	Public Housing Maintenance Supervisor	6467	10/16/2006		No	45,485	15,725	61,210	0	0	0	61,210	61,210	Grants	In the recruitment process, expect to fill by the end of the fiscal year
2	Electrician	9737	10/27/2006	10/23/2006	No	41,883	15,148	57,031	0	0	0	57,031	57,031	Grants	Held for attrition; position to be deleted for the next fiscal year
3	Auto Equipment Operator 2	006208	2/28/2007		No	33,756	13,848	47,604	0	0	0	47,604	47,604	Grants	In the recruitment process, expect to fill by the end of the fiscal year
4	MDHA Maintenance Specialist	003510	4/30/2007		No	40,114	14,865	54,979	0	0	0	54,979	54,979	Grants	Held for attrition; position to be deleted for the next fiscal year
5	Refrigeration A/C Mechanic	006532	5/4/2007		No	50,465	16,521	66,986	0	0	0	66,986	66,986	Grants	Held for attrition; position to be deleted for the next fiscal year
6	MDHA Maintenance Specialist	003510	5/21/2007		No	40,114	14,865	54,979	0	0	0	54,979	54,979	Grants	Held for attrition; position to be deleted for the next fiscal year
7	MDHA Maintenance Specialist	003510	6/30/2007		No	40,114	14,865	54,979	0	0	0	54,979	54,979	Grants	Held for attrition; position to be deleted for the next fiscal year
8	Senior Executive Secretary	000096	1/25/2008		No	45,988	11,497	57,485	0	0	0	57,485	57,485	Grants	In the recruitment process, expect to fill by the end of the fiscal year
9	Maintenance Repairer	006501	2/29/2008		No	30,899	7,724	38,623	0	0	0	38,623	38,623	Grants	Held for attrition; position to be deleted for the next fiscal year
10	Carpenter	6508	3/16/2008		No	40,114	10,028	50,142	0	0	0	50,142	50,142	Grants	Held for attrition; position to be deleted for the next fiscal year
11	Office Support Specialist 3	000022	4/4/2008		No	31,116	13,426	44,542	0	0	0	44,542	44,542	Grants	Held for attrition; position to be deleted for the next fiscal year
															Held for attrition;

57	Maintenance Specialist	3510	10/1/2008	No	40,114	14,865	54,979	0	0	0	54,979	54,979	Grants	position to be deleted for the next fiscal year
58	MDHA Maintenance Specialist	3510	10/1/2008	No	40,114	14,865	54,979	0	0	0	54,979	54,979	Grants	Held for attrition; position to be deleted for the next fiscal year
59	MDHA Maintenance Specialist	3510	10/1/2008	No	40,114	14,865	54,979	0	0	0	54,979	54,979	Grants	Held for attrition; position to be deleted for the next fiscal year
60	MDHA Maintenance Specialist	3510	10/1/2008	No	40,114	14,865	54,979	0	0	0	54,979	54,979	Grants	Held for attrition; position to be deleted for the next fiscal year
61	MDHA Maintenance Specialist	3510	10/1/2008	No	40,114	14,865	54,979	0	0	0	54,979	54,979	Grants	Held for attrition; position to be deleted for the next fiscal year
62	Computer Technician 2	1827	12/1/2008	No	50,270	12,568	62,838	0	0	0	62,838	62,838	Grants	In the recruitment process, expect to fill by the end of the fiscal year
63	Computer Technician 2	1827	12/1/2008	No	50,270	12,568	62,838	0	0	0	62,838	62,838	Grants	In the recruitment process, expect to fill by the end of the fiscal year
64	Administrative Officer 2	0811	12/7/2008	No	50,270	12,568	62,838	0	0	0	62,838	62,838	Grants	In the recruitment process, expect to fill by the end of the fiscal year
65	Administrative Officer 3	0812	12/10/2008	No	60,832	15,208	76,040	0	0	0	76,040	76,040	Grants	In the recruitment process, expect to fill by the end of the fiscal year
66	MDHA Quality Assurance Specialist	3416	12/18/2008	No	50,270	12,568	62,838	0	0	0	62,838	62,838		In the recruitment process, expect to fill by the end of the fiscal year
67	capital Asset Coordinator	9336	12/22/2008	No	83,154	20,789	103,943	0	0	0	103,943	103,943	Grants	In the recruitment process, expect to fill by the end of the fiscal year
68	MDHA Procurement Supervisor	009348	1/16/2009	No	61,884	15,471	77,355	0	0	0	77,356	77,356	Grants	Currently in the recruitment process
69	Administrative Officer 3	000812	3/1/2009	No	60,832	15,208	76,040	0	0	0	76,040	76,040	Grants	Recruitment is on-going
70	clerk 2	000011	3/10/2009	No	27,184	6,796	33,980	0	0	0	33,980	33,980	Grants	Currently in the recruitment process

Housing Finance Authority

Long Term Vacant Positions Report

Quarter Ending Tuesday, March 31, 2009 (Second Quarter of FY 2008-09)

Housing Finance Authority - Department Summary	
Total Number of Positions in FY 2008-09	11
Total vacant positions remaining at the end of this quarter	2
Number of long term vacant positions filled during this quarter	0
Number of long term vacant positions remaining at the end of this quarter	0

Housing Finance Authority - Department Summary	
Number of new positions (overage) added during this quarter	0
Number of new positions added during this year, that were filled during this quarter	0
Number of new positions added during this year, that were not filled during this quarter	0
Number of new positions added during this year, that were filled during this year	0
Number of new positions added during this year, that were not filled during this year	0
Number of new positions added during this quarter, that were filled during this quarter	0
Number of new positions added during this quarter, that were not filled during this quarter	0
Total Numbers of positions (Overage) added during this year	0

Housing Finance Authority

No new positions (overage) added during FY 2008-09

Housing Finance Authority

All Full-Time Positions that were vacant on Tuesday, March 31, 2009 (excluding overage positions)

No.	Position Title	Occ. Code	Position Vacant Since (Date)	Job Opening (JO) Approval (Date)	Temp Employee Substitute? (Yes or No)	Salary Annual Cost	Fringe Annual Cost	Total Cost	CW Annual Cost	UMSA Annual Cost	General Annual Cost	Other Funds Annual Cost	Total Cost	Description of Other Funding Source	Notes
1	Administrative Officer 3	0812	10/1/2008		No	39,000	17,000	56,000	0	0	0	56,000	56,000	Proprietary	Position held as part of the departmental savings plan
2	Clerk 1	0010	10/1/2008		No	28,000	14,000	42,000	0	0	0	42,000	42,000	Proprietary	Position held as part of the departmental savings plan

Human Services

Long Term Vacant Positions Report

Quarter Ending Tuesday, March 31, 2009 (Second Quarter of FY 2008-09)

Human Services - Department Summary	
Total Number of Positions in FY 2008-09	709
Total vacant positions remaining at the end of this quarter	14
Number of long term vacant positions filled during this quarter	0
Number of long term vacant positions remaining at the end of this quarter	1

Human Services - Department Summary	
Number of new positions (overage) added during this quarter	0
Number of new positions added during this year, that were filled during this quarter	0
Number of new positions added during this year, that were not filled during this quarter	0
Number of new positions added during this year, that were filled during this year	0
Number of new positions added during this year, that were not filled during this year	0
Number of new positions added during this quarter, that were filled during this quarter	0
Number of new positions added during this quarter, that were not filled during this quarter	0
Total Numbers of positions (Overage) added during this year	0

Human Services

No new positions (overage) added during FY 2008-09

Human Services

All Full-Time Positions that were vacant on Tuesday, March 31, 2009 (excluding overage positions)

No.	Position Title	Occ. Code	Position Vacant Since (Date)	Job Opening (JO) Approval (Date)	Temp Employee Substitute? (Yes or No)	Salary Annual Cost	Fringe Annual Cost	Total Cost	CW Annual Cost	UMSA Annual Cost	General Annual Cost	Other Funds Annual Cost	Total Cost	Description of Other Funding Source	Notes
1	Accountant 1	315	12/31/2007	4/15/2008	No	37,878	13,257	51,135	0	0	0	51,135	51,135	School Readiness Grant	Currently in the recruitment process
2	Director, Office of DHS Administration	003251	4/4/2008		No	87,266	30,543	117,809	117,809	0	117,809	0	117,809		Position held vacant as part of departmental savings plan
3	Veterans Services Specialist	003204	5/30/2008	1/31/2009	No	32,904	11,516	44,420	0	0	0	44,420	44,420	State Grant	Recruitment is on-going
4	Rehabilitative Services Supervisor	003060	7/25/2008	1/31/2009	No	45,558	15,945	61,503	61,503	0	61,503	0	61,503		Recruitment is on-going
5	Home Care Aide	003210	10/1/2008	1/31/2009	No	19,562	6,847	26,409	26,409	0	26,409	0	26,409		Recruitment is on-going
6	Home Care Aide	003210	10/1/2008	1/31/2009	No	19,562	6,847	26,409	26,409	0	26,409	0	26,409		Recruitment is on-going
7	Home Care Aide	003210	10/1/2008	1/31/2009	No	19,562	6,847	26,409	26,409	0	26,409	0	26,409		Recruitment is on-going
8	Social Services Supervisor 2	000310	3/20/2009		No	50,270	17,595	67,865	67,865	0	67,865	0	67,865		Vacant due to natural attrition
9	Director, Human Services	003270	3/24/2009		No	75,595	26,458	102,053	0	0	0	102,053	102,053	School Readiness Grant	Vacant due to natural attrition
10	Administrative Officer 2	000811	3/31/2009		No	41,544	14,541	56,085	56,085	0	56,085	0	56,085		Vacant due to natural attrition
11	Social Worker 1	003006	3/31/2009		No	34,649	12,127	46,776	46,776	0	46,776	0	46,776		Vacant due to natural attrition
12	Rehabilitative Services Counselor 1	003049	3/31/2009		No	34,868	12,204	47,072	47,072	0	47,072	0	47,072		Vacant due to natural attrition
13	Account Clerk	000310	3/31/2009		No	27,269	9,544	36,813	36,812	0	36,812	0	36,812		Vacant due to natural attrition
14	Recreation Leader	007301	3/31/2009		No	25,903	9,066	34,969	34,969	0	34,969	0	34,969		Vacant due to natural attrition