

FY 2009 - 10 Adopted Budget and Multi-Year Capital Plan

Commission on Ethics and Public Trust

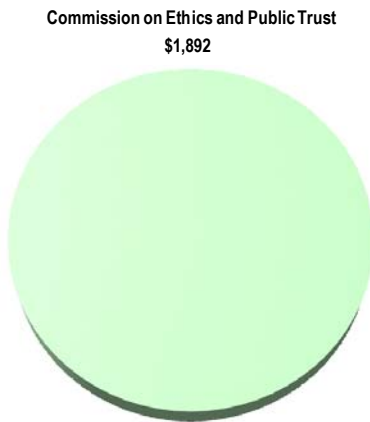
The Commission on Ethics and Public Trust (Ethics Commission) is an independent agency with advisory and quasi-judicial powers. The purpose of the Ethics Commission is to promote and enforce high standards of ethical conduct in government and to build and maintain confidence in public servants.

As part of the Enabling Strategies strategic area, the Ethics Commission is dedicated to restoring public trust in the administration of government by informing the public and private sector about the Conflict of Interest and Code of Ethics laws and by seeking strict compliance with these laws. The Ethics Commission is authorized to investigate complaints and render advisory opinions related to the following County or municipal ordinances: Code of Ethics/Conflicts of Interest; Lobbyist Registration and Reporting; Citizens' Bill of Rights; Ethical Campaign Practices; and Whistleblowing. Community outreach and educational programs are also crucial components of the Ethics Commission. The Ethics Commission hosts a wide array of programs to educate the public on issues concerning ethics, good governance, and accountability through town hall meetings, panel discussions, training workshops, as well as local and national conferences and forums.

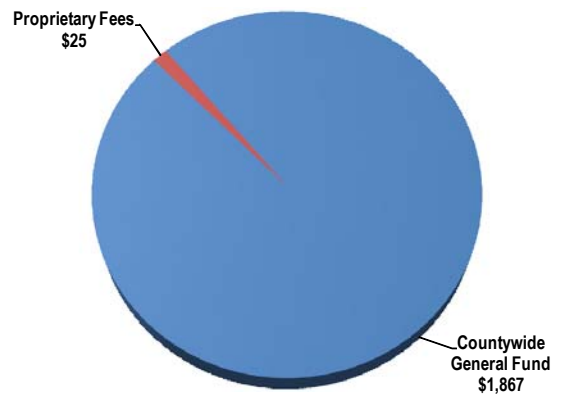
The Ethics Commission by Board ordinance has jurisdiction extending to municipalities within Miami-Dade County. Its jurisdiction also extends to lobbyists, contractors, and vendors.

FY 2009-10 Adopted Budget

Expenditures by Activity (dollars in thousands)



Revenues by Source (dollars in thousands)



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TABLE OF ORGANIZATION

	<p style="text-align: center;"><u>OFFICE OF THE EXECUTIVE DIRECTOR</u></p> <ul style="list-style-type: none">Provides administrative support to the Commission on Ethics; recommends legislative and policy initiatives that promote ethical government and accountability; reviews ethics opinions recommended by the legal unit <table><tr><td style="text-align: center;"><u>FY 08-09</u> 3</td><td style="text-align: center;"><u>FY 09-10</u> 3</td></tr></table>	<u>FY 08-09</u> 3	<u>FY 09-10</u> 3
<u>FY 08-09</u> 3	<u>FY 09-10</u> 3		
	<p style="text-align: center;"><u>LEGAL UNIT</u></p> <ul style="list-style-type: none">Responds to requests for advisory opinions and handles legal matters that may impact the operations of the Ethics Commission <table><tr><td style="text-align: center;"><u>FY 08-09</u> 2</td><td style="text-align: center;"><u>FY 09-10</u> 2</td></tr></table>	<u>FY 08-09</u> 2	<u>FY 09-10</u> 2
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	<p style="text-align: center;"><u>ENFORCEMENT UNIT</u></p> <ul style="list-style-type: none">Conducts investigations of official/employee misconduct in County and municipal governments <table><tr><td style="text-align: center;"><u>FY 08-09</u> 9</td><td style="text-align: center;"><u>FY 09-10</u> 7</td></tr></table>	<u>FY 08-09</u> 9	<u>FY 09-10</u> 7
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	<p style="text-align: center;"><u>EDUCATIONAL AND COMMUNITY OUTREACH</u></p> <ul style="list-style-type: none">Provides training for government officials and personnel, candidates for office, and the business community regarding ordinances under the purview of the Ethics Commission <table><tr><td style="text-align: center;"><u>FY 08-09</u> 2</td><td style="text-align: center;"><u>FY 09-10</u> 1</td></tr></table>	<u>FY 08-09</u> 2	<u>FY 09-10</u> 1
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FINANCIAL SUMMARY

(dollars in thousands)	Actual FY 07-08	Budget FY 08-09	Adopted FY 09-10
Revenue Summary			
General Fund Countywide	1,965	2,318	1,867
Lobbyist Trust Fund	25	25	25
Carryover	46	0	0
Total Revenues	2,036	2,343	1,892
Operating Expenditures Summary			
Salary	1,428	1,684	1,354
Fringe Benefits	360	444	354
Other Operating	172	205	174
Capital	5	10	10
Total Operating Expenditures	1,965	2,343	1,892

(dollars in thousands)	Total Funding		Total Positions	
Expenditure By Program	Budget FY 08-09	Adopted FY 09-10	Budget FY 08-09	Adopted FY 09-10
Strategic Area: Enabling Strategies				
Commission on Ethics and Public Trust	2,343	1,892	16	13
Total Operating Expenditures	2,343	1,892	16	13

SELECTED ITEM HIGHLIGHTS AND DETAILS

Line Item Highlights	(dollars in thousands)				
	Actual	Actual	Budget	Actual	Budget
	FY 06-07	FY 07-08	FY 08-09	FY 08-09	FY 09-10
In-Service Training	1	0	3	0	1
Travel	5	3	6	5	3
Rent	83	82	97	86	101

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DIVISION: COMMISSION ON ETHICS AND PUBLIC TRUST

The Commission on Ethics and Public Trust promotes and enforces high standards of ethical conduct in government and builds and maintains confidence in public servants

- Recommends legislative and policy initiatives that promote ethical government and accountability; serves as community liaison for outreach activities, including speeches, media events, reports, and publications
- Tries cases before the Ethics Commission and refers cases for criminal prosecution or other disposition(s) with appropriate agencies
- Responds to requests for advisory opinions by officials, employees, and contractors under the authority of the Ethics Commission
- Conducts investigations of official and/or employee misconduct in County and municipal governments and processes complaints that are filed by the general public to be heard by the Ethics Commission
- Provides training for government officials and personnel, candidates for office, and the business community regarding ordinances under the purview of the Ethics Commission

Strategic Plan Outcome - Measures

- ES9-2: Alignment of priorities throughout the organization

Objectives	Measures			FY 07-08		FY 08-09		FY 09-10
				Target	Actual	Target	Actual	Target
Improve the image of County Government	Ethics trainings and workshops	OP	↔	344	299	329	359	378

BUDGET ENHANCEMENTS OR REDUCTIONS AND ADDITIONAL COMMENTS

- In October of 2009, the Ethics Commission held its second annual Ethics and the Media Conference at the University of Miami School of Communications
- In FY 2009-10, the Ethics Commission will continue to render advisory opinions and review ethics complaints related to the following County or municipal ordinances: Code of Ethics/Conflicts of Interest; Lobbyists Registration and Reporting; Citizen's Bill of Rights; Ethical Campaign Practices; and Whistleblowing; the Commission on Ethics will also continue to increase the public's awareness of Whistleblowing legislation
- In FY 2009-10, the Ethics Commission will continue to hold workshops for both county and municipal board members and executives of non-profit agencies receiving funding
- The Ethics Commission will continue to pursue legislative changes to strengthen County ordinances and rules promoting greater accountability and transparency
- In FY 2008-09, as part of the Ethics Commission's three percent savings plan, the Department converted one vacant full-time Investigator position to part-time (\$30,000)

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- As a result of the economic downturn, the Department's FY 2009-10 Adopted Budget includes the elimination of one full-time Investigator position (\$101,000), which will decrease the Department's investigative response time; the elimination of one Community Outreach position (\$83,000), which will impact the Department's ability to provide outreach assistance in a timely manner; and, the elimination of one part-time intern position (\$17,000) and one part-time Investigator position (\$37,000)

Department Operational Unmet Needs

Description	(dollars in thousands)		Positions
	Startup Costs/ Non Recurring Costs	Recurring Costs	
Hire one Legal Secretary	\$2	\$37	1
Hire two Ethics Investigator positions to provide increased investigative support	\$0	\$168	2
Hire one intern position to assist with day-to-day operations	\$0	\$17	0
Hire one Community Outreach position to provide additional support with Ethics training and community outreach	\$0	\$83	1
Total	\$2	\$305	4