

A.O.I.O. No.: 4-97

Ordered: ~~11/01/2005~~ 09/18/2009Effective: ~~11/11/2005~~ 10/01/2009

**MIAMI-DADE COUNTY
ADMINISTRATIVE IMPLEMENTING ORDER**

**FEE SCHEDULE FOR OVERDUE LIBRARY MATERIALS,
MEETING ROOMS, AND LIBRARY EQUIPMENT**

AUTHORITY:

Section 4.02 of ~~the~~ The Miami-Dade County Home Rule Amendment and Charter, including among others, Sections 1.01 and 2.02A.

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SUPERSEDES:

This Administrative Implementing Order supersedes previous Administrative Order 4-97, ordered ~~November 7, 1995~~ November 1, 2005, and effective ~~November 7, 1995~~ November 11, 2005.

POLICY:

This Administrative Implementing Order establishes the fee schedule for overdue Library materials, sets default replacement costs for Library materials, sets the fee for library cards for patrons outside the Taxing District, and sets fees for the use of Library facilities and equipment.

PROCEDURE FEE SCHEDULE:

Fines and fees shall be assessed and collected by the Miami-Dade Public Library System in accordance with the fee schedule of fines and fees listed below attached hereto and made a part hereof.

FEE SCHEDULE:

MATERIAL	PER DAY LATE	MAXIMUM FEE
Adult Materials (28-Day)	\$.10	\$8.00
High Demand (7-Day)	\$.15	\$8.00
Children's & YA Materials	\$.05	\$4.00
All Videos/DVD's	\$0.50	\$20.00
Reference	\$1.00	\$8.00
Fee Cards (Miami-Dade County Residents Outside Taxing District)		\$50.00
Fee Cards — Non-Miami-Dade County Residents		\$100.00
Prices for Library Materials	See Attached Schedule	

MEETING ROOM FEES*

Auditoriums (Main & Regional)	\$100.00
Auditoriums (Subregional)	\$75.00
Meeting Rooms (Medium)	\$50.00
Meeting Rooms (Small)	\$40.00

EQUIPMENT FEES

Fully Configured Laptop	\$35.00 (per 15 minutes)
Laptop Accessories	\$35.00 (per 15 minutes)
Film Projector	\$25.00
Microphone	\$10.00
Slide Projector	\$15.00
VCR/Monitor	\$20.00
Lectern	\$15.00

SERVICE FEES

Reserves by Mail	\$2.00 per item mailed
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This ~~Administrative-Implementing~~ Implementing Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

George M. Burgess

County Manager

~~*Non-profit organizations, within the taxing district, may utilize library facilities once per year without being charged a fee.~~

Miami-Dade Public Library System
Default Prices for Library Materials

Types of Material	Default Replacement Cost
Pamphlets/Vertical File Materials	\$5
Paperbacks/Periodicals/Librettes	\$7
Mailing Bags	\$8
Lifelong Learning Materials	\$12
Audio Cassettes/Phonograph Records	\$15
CD's/Children's Books/Children's DVD's	\$20
DVD's/Multimedia Kits/Young Adult Books	\$25
Adult Books/Scores/Youth Resource Materials	\$30
Language Instruction Kits/Children's Reference Books	\$40
Children's Audio Books/Adult Oversize Books/Microfiche and Microcards/Young Adult Reference Books	\$50
CD-ROM's	\$60
Art Books/Adult Reference Books	\$75
Adult Audio Books/Federal Documents/Microfilm/Interlibrary Loan Materials	\$100
Jumpstart Kits	\$150
Closed Caption Video Decoders	\$218
16 mm Films/Rare Books/Connections Multimedia Kits	\$300
Permanent Art Collection	\$1,000
Fully Configured Laptop	\$2,000
Laptop Accessories	\$150

MIAMI-DADE PUBLIC LIBRARY SYSTEM DEPARTMENT FEE SCHEDULE

	<u>FEE / FINE</u>	<u>MAXIMUM FEE / FINE</u>
<u>LATE RETURNS</u>		
<u>Adult Material (28 Day) - Per Day Late</u>	<u>\$0.10</u>	<u>\$8.00</u>
<u>High Demand (7 Day) - Per Day Late</u>	<u>\$0.15</u>	<u>\$8.00</u>
<u>Children's & YA Materials - Per Day Late</u>	<u>\$0.05</u>	<u>\$4.00</u>
<u>All Videos/DVD's - Per Day Late</u>	<u>\$0.50</u>	<u>\$20.00</u>
<u>Reference - Per Day Late</u>	<u>\$1.00</u>	<u>\$8.00</u>
<u>FEE CARDS</u>		
<u>Fee Cards (Miami-Dade County Residents outside taxing district)</u>	<u>\$50.00</u>	<u>N/A</u>
<u>Fee Cards (non-Miami-Dade County Residents)</u>	<u>\$100.00</u>	<u>N/A</u>
<u>MATERIALS</u>		
<u>Canvas Bags</u>	<u>\$1.00</u>	<u>N/A</u>
<u>Patron Account Collection</u>	<u>\$10.00</u>	<u>N/A</u>
<u>Photocopies (per copy)</u>	<u>\$0.20</u>	<u>N/A</u>
<u>Photocopies - Color (per copy)</u>	<u>\$1.05</u>	<u>N/A</u>
<u>Computer Printing - Black and White (per copy)</u>	<u>\$0.20</u>	<u>N/A</u>
<u>Computer Printing - Color (per copy)</u>	<u>\$1.05</u>	<u>N/A</u>
<u>Playaway Battery Doors</u>	<u>\$0.50</u>	<u>N/A</u>
<u>Playaway Lanyard</u>	<u>\$1.00</u>	<u>N/A</u>

MIAMI-DADE PUBLIC LIBRARY SYSTEM DEPARTMENT FEE SCHEDULE

<u>Types of Material</u>	<u>Default Replacement Cost</u>
<u>Pamphlets/Vertical File Materials</u>	<u>\$5.00</u>
<u>Paperbacks/Periodicals/Librettos</u>	<u>\$7.00</u>
<u>Mailing Bags</u>	<u>\$8.00</u>
<u>Lifelong Learning Materials</u>	<u>\$12.00</u>
<u>Audio Cassettes/Phonograph Records</u>	<u>\$15.00</u>
<u>CD's/Children's Books/Children's DVD's</u>	<u>\$20.00</u>
<u>DVD's/Multimedia Kits/Young Adult Books</u>	<u>\$25.00</u>
<u>Adult Books/Scores/youth Resource Materials</u>	<u>\$30.00</u>
<u>Language Instruction Kits/Children's Reference Books</u>	<u>\$40.00</u>
<u>Children's Audio Books/Adult Oversize Books/Microfiche and Microcards/Young Adult Reference Books</u>	<u>\$50.00</u>
<u>CD-ROM's</u>	<u>\$60.00</u>
<u>Art Books/Adult Reference Books</u>	<u>\$75.00</u>
<u>Adult Audio Books/Federal Documents/Microfilm/Interlibrary Loan Materials</u>	<u>\$100.00</u>
<u>Jumpstart Kits</u>	<u>\$150.00</u>
<u>Closed Caption Video Decoders</u>	<u>\$218.00</u>
<u>16 mm Films/Rare Books/Connections Multimedia Kits</u>	<u>\$300.00</u>
<u>Permanent Art Collection</u>	<u>\$1,000.00</u>
<u>Fully Figured Laptop</u>	<u>\$2,000.00</u>
<u>Laptop Accessories</u>	<u>\$150.00</u>

MIAMI-DADE PUBLIC LIBRARY SYSTEM DEPARTMENT FEE SCHEDULE

<u>MEETING ROOM FEES*</u>	<u>FEE / FINE</u>	<u>MAXIMUM FEE / FINE</u>
<u>Auditorium (Main & Regional)</u>	<u>\$100.00</u>	<u>N/A</u>
<u>Auditorium (Sub-regional)</u>	<u>\$75.00</u>	<u>N/A</u>
<u>Meeting Rooms (Medium)</u>	<u>\$50.00</u>	<u>N/A</u>
<u>Meeting Rooms (Small)</u>	<u>\$40.00</u>	<u>N/A</u>

*Non-profit organizations, within the taxing district, may utilize library facilities once per year without being charged a fee

MIAMI-DADE PUBLIC LIBRARY SYSTEM DEPARTMENT FEE SCHEDULE

<u>EQUIPMENT FEES</u>	<u>FEE / FINE</u>	<u>MAXIMUM FEE / FINE</u>
<u>Fully Configured Laptop (per \$15 minutes)</u>	<u>\$35.00</u>	<u>\$35.00</u>
<u>Laptop Accessories (per 15 minutes)</u>	<u>\$35.00</u>	<u>\$35.00</u>
<u>Film Projector</u>	<u>\$25.00</u>	<u>\$25.00</u>
<u>Microphone</u>	<u>\$10.00</u>	<u>\$10.00</u>
<u>Slide Projector</u>	<u>\$15.00</u>	<u>\$15.00</u>
<u>VCR/Monitor</u>	<u>\$20.00</u>	<u>\$20.00</u>
<u>Lectern</u>	<u>\$15.00</u>	<u>\$15.00</u>
<u>Reserves by Mail (per item mailed)</u>	<u>\$2.00</u>	<u>\$0.00</u>
<u>Account Balance Collection (per incident)</u>	<u>\$0.00</u>	<u>\$10.00</u>

