Office of the Citizens' Independent Transportation Trust

The Office of the Citizens' Independent Transportation Trust (OCITT) provides all necessary resources and support staff to the Citizens' Independent Transportation Trust (CITT or Trust) and CITT Nominating Committee to perform oversight mandated by Ordinance 02-117, including oversight of the of the Charter County Transit System Surtax (Surtax) and the implementation of the People's Transportation Plan (PTP).

As part of the Transportation strategic area, the OCITT provides staff support to the CITT and its subcommittees, reviews municipal transportation plans, conducts public outreach programs and workshops, and provides financial controls for the allocation and transfer of Surtax revenues to municipalities.

The OCITT works closely with the CITT, Miami-Dade Transit (MDT), the Public Works and Waste Management Department (PWWM), the Metropolitan Planning Organization for the Miami Urbanized Area (MPO), municipalities, and other organizations related to transportation services in Miami-Dade County.

FY 2011-12 Adopted Budget

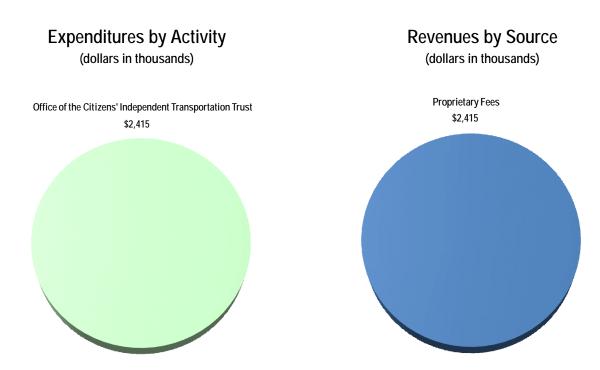


TABLE OF ORGANIZATION



 Responsible for overall planning, policy development, and administrative oversight of the Department

> FY 10-11 3 FY 11-12 3

COMMUNITY OUTREACH

 Coordinates comprehensive public education/ community outreach program for the PTP; supports and monitors municipalities to ensure compliance with ordinances and state statutes; monitors Disadvantaged and Community Small Business Enterprise program compliance for surtax-funded projects

<u>FY 10-11</u> <u>FY 11-12</u> 2

PROJECT AND FINANCIAL REVIEW

 Provides financial monitoring and analysis of PTP amendments and contracts, including oversight and coordination of audit activities and bond financing of capital projects; serves as project manager for the CITT's financial consultant; oversees the preparation of agenda items

FY 10-11 FY 11-12 4

FINANCIAL SUMMARY

	Actual	Actual	Budget	Adopted
(dollars in thousands)	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Revenue Summary				
PTP Sales Tax Revenue	1,375	1,391	2,514	2,415
Total Revenues	1,375	1,391	2,514	2,415
Operating Expenditures				
Summary				
Salary	651	667	922	899
Fringe Benefits	163	162	255	185
Court Costs	0	0	0	1
Contractual Services	299	215	714	699
Other Operating	189	252	405	435
Charges for County Services	73	95	218	196
Grants to Outside Organizations	0	0	0	0
Capital	0	0	0	0
Total Operating Expenditures	1,375	1,391	2,514	2,415
Non-Operating Expenditures				
Summary				
Transfers	0	0	0	0
Distribution of Funds In Trust	0	0	0	0
Debt Service	0	0	0	0
Depreciation, Amortizations and Depletion	0	0	0	0
Reserve	0	0	0	0
Total Non-Operating Expenditures	0	0	0	0

	Total F	unding	Total Positions		
(dollars in thousands)	Budget	Adopted	Budget	Adopted	
Expenditure By Program	FY 10-11	FY 11-12	FY 10-11	FY 11-12	
Strategic Area: Transportation					
Office of the Citizens'	2,514	2,415	9	9	
Independent Transportation					
Trust					
Total Operating Expenditures	2,514	2,415	9	9	

SELECTED ITEM HIGHLIGHTS AND DETAILS

	(dollars in thousands)							
Line Item Highlights	Actual	Actual	Budget	Actual	Budget			
	FY 08-09	FY 09-10	FY 10-11	FY 10-11	FY 11-12			
Advertising	42	119	260	29	220			
Fuel	0	0	0	0	0			
Overtime	1	1	5	4	5			
Rent	88	83	93	84	95			
Security Services	0	0	0	0	0			
Temporary Services	0	0	10	10	10			
Travel and Registration	2	2	20	20	30			
Utilities	0	0	0	0	0			

DIVISION: OFFICE OF THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST

The Office of the Citizens' Independent Transportation Trust (OCITT) provides the CITT and Nominating Committee with the necessary administrative staff support to monitor, audit, oversee, and investigate the use of the Surtax proceeds and the implementation of the People's Transportation Plan.

- Educates the community regarding transportation issues and opportunities
- Supports oversight of mass transit improvements along major corridors and between major origin and destination locations
- Increases public knowledge and understanding of public transportation alternatives and benefits

Strategic Objectives - Measures									
GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs									
Objectives	Measures			FY 08-09	FY 09-10	FY 10-11	FY 10-11	FY 11-12	
Objectives				Actual	Actual	Budget	Actual	Target	
Ensure support of the CITT	CITT Committee meetings held	OP	\leftrightarrow	23	30	23	23	20	
	CITT Trust meetings held	OP	\leftrightarrow	11	12	11	11	11	

TP2-5: Provide easy access to transportation information								
Objectives Measures		FY 08-09	FY 09-10	FY 10-11	FY 10-11	FY 11-12		
		•		Actual	Actual	Budget	Actual	Target
Increase community understanding of progress with the People's Transportation Plan	Community outreach events	OP	\leftrightarrow	47	56	47	47	47

BUDGET ENHANCEMENTS OR REDUCTIONS AND ADDITIONAL COMMENTS

- In FY 2011-12, the OCITT is programming \$450,000 for a financial consultant to conduct financial studies
- FY 2010-11 actual Charter County Surtax revenue were \$189.3 million, reflecting a seven percent increase over FY 2009-10 actual of \$176.7 million; FY 2011-12 is programmed at \$176.1 million, reflecting a three percent increase over the FY 2010-11 projection budgeted at 95 percent
- In FY 2011-12, the OCITT is programming \$100,000 for Audit and Management Services to conduct PTP related audits