# Office of the Citizens' Independent Transportation Trust

The Office of the Citizens' Independent Transportation Trust (OCITT) provides all necessary resources and support staff to the Citizens' Independent Transportation Trust (CITT or Trust) and CITT Nominating Committee to perform oversight mandated by Ordinance 02-117, including oversight of the Charter County Transit System Surtax (Surtax) and the implementation of the People's Transportation Plan (PTP).

As part of the Transportation strategic area, the OCITT provides staff support to the CITT and its subcommittees, reviews municipal transportation plans, conducts public outreach programs and workshops, and provides financial controls for the allocation and transfer of Surtax revenues to municipalities.

The OCITT works closely with the CITT, Miami-Dade Transit (MDT), the Public Works and Waste Management Department (PWWM), the Metropolitan Planning Organization for the Miami Urbanized Area (MPO), municipalities, and other organizations related to transportation services in Miami-Dade County.

# FY 2012-13 Adopted Budget

# Expenditures by Activity (dollars in thousands) Office of the Citizens' Independent Transportation Trust \$\frac{\\$2,360}{\}\$ \$\frac{\\$2,360}{\}\$

# FY 2012 - 13 Adopted Budget and Multi-Year Capital Plan

### **TABLE OF ORGANIZATION**

### **EXECUTIVE DIRECTOR'S OFFICE**

 Responsible for overall planning, policy development, and administrative oversight of the Department

### **COMMUNITY OUTREACH**

 Coordinates comprehensive public education/ community outreach program for the PTP; supports and monitors municipalities to ensure compliance with ordinances and state statutes; monitors Disadvantaged and Community Small Business Enterprise program compliance for surtax-funded projects

FY 11-12 FY 12-13 2

### PROJECT AND FINANCIAL REVIEW

 Provides financial monitoring and analysis of PTP amendments and contracts, including oversight and coordination of audit activities and bond financing of capital projects; serves as project manager for the CITT's financial consultant; oversees the preparation of agenda items

FY 11-12 FY 12-13 4

# FY 2012 - 13 Adopted Budget and Multi-Year Capital Plan

### **FINANCIAL SUMMARY**

	Actual	Actual	Budget	Adopted
(dollars in thousands)	FY 09-10	FY 10-11	FY 11-12	FY 12-13
Revenue Summary				
PTP Sales Tax Revenue	1,391	1,678	2,415	2,360
Total Revenues	1,391	1,678	2,415	2,360
Operating Expenditures				
Summary				
Salary	667	792	899	886
Fringe Benefits	162	187	185	179
Court Costs	0	0	1	1
Contractual Services	215	400	699	739
Other Operating	252	173	435	378
Charges for County Services	95	126	196	177
Grants to Outside Organizations	0	0	0	0
Capital	0	0	0	0
Total Operating Expenditures	1,391	1,678	2,415	2,360
Non-Operating Expenditures				
Summary				
Transfers	0	0	0	0
Distribution of Funds In Trust	0	0	0	0
Debt Service	0	0	0	0
Depreciation, Amortizations and	0	0	0	0
Depletion				
Reserve	0	0	0	0
Total Non-Operating Expenditures	0	0	0	0

	Total F	unding	<b>Total Positions</b>		
(dollars in thousands)	Budget	Adopted	Budget	Adopted	
Expenditure By Program	FY 11-12	FY 12-13	FY 11-12	FY 12-13	
Strategic Area: Transportation					
Office of the Citizens'	2,415	2,360	9	9	
Independent Transportation					
Trust					
Total Operating Expenditures	2,415	2,360	9	9	

# SELECTED ITEM HIGHLIGHTS AND DETAILS

Line Item Highlights	(dollars in thousands)								
	Actual	Actual FY 10-11	Budget FY 11-12	Actual FY 11-12	Budget FY 12-13				
	FY 09-10								
Advertising	119	29	220	23	170				
Fuel	0	0	0	0	0				
Overtime	1	4	5	5	5				
Rent	83	84	95	95	95				
Security Services	0	0	0	0	0				
Temporary Services	0	10	10	0	10				
Travel and Registration	2	20	30	8	15				
Utilities	0	0	0	0	0				

# FY 2012 - 13 Adopted Budget and Multi-Year Capital Plan

### DIVISION: OFFICE OF THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST

The Office of the Citizens' Independent Transportation Trust (OCITT) provides the CITT and Nominating Committee with the necessary administrative staff support to monitor, audit, oversee, and investigate the use of the Surtax proceeds and the implementation of the People's Transportation Plan.

- Educates the community regarding transportation issues and opportunities
- · Supports oversight of mass transit improvements along major corridors and between major origin and destination locations
- Increases public knowledge and understanding of public transportation alternatives and benefits

Strategic Objectives – Measures									
GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs									
Objectives	Measures		FY 09-10	FY 10-11	FY 11-12	FY 11-12	FY 12-13		
	Wedsures			Actual	Actual	Budget	Actual	Target	
Ensure support of the CITT	CITT Committee meetings held	OP	$\Leftrightarrow$	30	23	20	22	20	
	CITT Trust meetings held	OP	$\leftrightarrow$	12	11	11	11	10	

TP2-5: Provide e	asy access to transportation in	nformat	ion					
Objectives	Measures -		FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Actual	FY 12-13 Target	
Increase community understanding of progress with the People's Transportation Plan	Community outreach events	OP	$\leftrightarrow$	56	47	47	47	60

### **ADDITIONAL INFORMATION**

- In FY 2012-13, the OCITT is programming \$450,000 for a financial consultant to conduct financial studies and \$200,000 for Audit and Management Services to conduct PTP related audits
- The FY 2011-12 Charter County Surtax revenue actual was \$202.3 million, reflecting a seven percent increase over FY 2010-11 actual of \$189.3 million; FY 2012-13 is programmed at \$205.5 million, reflecting a seven percent increase over the FY 2011-12 actual budgeted at 95 percent