# OFFICE OF THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST FY 2012-13 DEPARTMENT BUDGET PRESENTATION

| FY 2012-13 DEPARTMENTAL ISSUES | |
|---|---|
| Office of the Citizens' Independent Transportation Trust Issues | |
| * | Charter County Surtax Collection FY 2010-11 year end actuals was $189.297 million, a 7.15 percent increase from the previous year actual of $176.667 million. The projection for FY 2011-12 is $194.37 million, equal to the budgeted amount of $184.65 million (budgeted at 95 percent). |

## REVENUE OVERVIEW

| FY 2011-12 Projections: | 11-12 Budget | 11-12 Projection | Variance from budget | | Explanation of major variance |
|---|---|---|---|---|---|
| General Fund | $0 | $0 | N/A | 0.00% | |
| Federal/State | $0 | $0 | N/A | 0.00% | |
| Proprietary | $2,415 | $2,398 | ($17) | -0.70% | |
| Interagency | N/A | N/A | N/A | 0.00% | |
| FY 2011-12 Projections Totals: | $2,415 | $2,398 | ($17) | -0.70% | |

| FY 2012-13 Budget: | 11-12 Budget | 12-13 Base | Variance from budget | | Explanation of major variance |
|---|---|---|---|---|---|
| General Fund | $0 | $0 | N/A | 0.00% | |
| Federal/State | $0 | $0 | N/A | 0.00% | |
| Proprietary | $2,415 | $2,379 | ($36) | -1.49% | |
| Interagency | N/A | N/A | N/A | 0.00% | |
| FY 2012-13 Budget Totals: | $2,415 | $2,379 | ($36) | -1.49% | |

## EXPENDITURE OVERVIEW

| FY 2011-12 Projections: | 11-12 Budget | 11-12 Projection | Variance from budget | | Explanation of major variance |
|---|---|---|---|---|---|
| Salary | $894 | $894 | $0 | 0.00% | |
| Overtime Salary | $5 | $5 | $0 | 0.00% | |
| Fringe | $185 | $185 | $0 | 0.00% | |
| OT Fringe | $0 | $0 | N/A | 0.00% | |
| Court Cost | $1 | $1 | $0 | 0.00% | |
| Contractual Services | $699 | $699 | $0 | 0.00% | |
| Other Operating | $435 | $434 | ($1) | -0.23% | |
| Charges for County Services | $196 | $180 | ($16) | -8.16% | The OCITT does not expect to spend as much on GSA Service Tickets and GSA Postage as it originally anticipated. |
| Grants to Outside Organization | $0 | $0 | N/A | 0.00% | |
| Capital | $0 | $0 | N/A | 0.00% | |
| Transfer | $0 | $0 | N/A | 0.00% | |
| Distribution of Funds In Trust | $0 | $0 | N/A | 0.00% | |
| Debt Services | $0 | $0 | N/A | 0.00% | |
| Depreciation, Amortizations and Depletion | $0 | $0 | N/A | 0.00% | |
| Reserves | $0 | $0 | N/A | 0.00% | |
| Other Non-Operating | $0 | $0 | N/A | 0.00% | |
| FY 2011-12 Projections Totals: | $2,415 | $2,398 | ($17) | -0.70% | |

## EXPENDITURE OVERVIEW

| FY 2012-13 Budget: | 11-12 Budget | 12-13 Base | Variance from budget | | Explanation of major variance |
|---|---|---|---|---|---|
| Salary | $894 | $881 | ($13) | -1.45% | |
| Overtime Salary | $5 | $5 | $0 | 0.00% | |
| Fringe | $185 | $198 | $13 | 7.03% | Total fringes for the OCITT have increased due to the increase in the budgeted retirement rate. |
| OT Fringe | $0 | $0 | N/A | 0.00% | |
| Court Cost | $1 | $1 | $0 | 0.00% | |
| Contractual Services | $699 | $739 | $40 | 5.72% | |
| Other Operating | $435 | $378 | ($57) | -13.10% | |
| Charges for County Services | $196 | $177 | ($19) | -9.69% | The budget for GSA Service Tickets and GSA Postage is being reduced to more acurately reflect the expectation of expenditures in these areas. |
| Grants to Outside Organization | $0 | $0 | N/A | 0.00% | |
| Capital | $0 | $0 | N/A | 0.00% | |
| Transfer | $0 | $0 | N/A | 0.00% | |
| Distribution of Funds In Trust | $0 | $0 | N/A | 0.00% | |
| Debt Services | $0 | $0 | N/A | 0.00% | |
| Depreciation, Amortizations and Depletion | $0 | $0 | N/A | 0.00% | |
| Reserves | $0 | $0 | N/A | 0.00% | |
| Other Non-Operating | $0 | $0 | N/A | 0.00% | |
| FY 2012-13 Budget Totals: | $2,415 | $2,379 | ($36) | -1.49% | |

| DEPARTMENT REORGANIZATION AND EFFICIENCIES | |
|---|---|
| Discussion of TO Changes | |
| Position deletion and value | |

| POSITION CHANGES | | |
|---|---|---|
| Activity (FY 2012-13) | Position +/- | Fiscal Impact & Justification |
| N/A | | |
| Position Totals: | N/A | |

SELECT DBP_CAP_Comment_ID, FUNCSHT, [Adopted_2011_12], [Current_2012_13], [Projection_2011_12] FROM vw_BudgetPeterTable_Adopted_201112 WHERE fldDeptName='Office of the Citizens' Independent Transportation Trust'

Incorrect syntax near 'Independent'.

| CAPITAL | | | | |
|---|---|---|---|---|
| Function | 11-12 Budget | 11-12 Projection | 12-13 Base | Comment |

METROPOLITAN DADE COUNTY
AUTOMATED BUDGET DEVELOPMENT SYSTEM
APPROPRIATION REPORT BY DEPARTMENT
FISCAL YEAR 2012-2013 VERSION 01



ENTITY : 01 MDC GENERAL GOVERNMENT
DEPARTMENT : TT OFFICE OF THE CITT

| | PREVIOUS YEAR | FISCAL 2011-2012 BUDGET | FISCAL 2011-2012 PROJECTION | BASE | SRV ADJ | FISCAL 2012-2013 CORE | PATC |
|---|---|---|---|---|---|---|---|
| 00110 EMPLOYEE REGULAR | 621,865 | 823,000 | 823,145 | 794,751 | 0 | 794,751 | 0 |
| 00113 VACATION RELIEF AND SEASO | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00114 POLL WORKERS (COUNTY EMPL | 8,489 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00120 EXECUTIVE BENEFIT PAYMENT | 47,972 | 46,000 | 46,301 | 26,500 | 0 | 26,500 | 0 |
| 00122 FLEX DOLLARS | 3,141 | 10,000 | 9,900 | 0 | 0 | 0 | 0 |
| 00125 LONGEVITY PAYMENTS | 1,447 | 5,000 | 5,474 | 5,788 | 0 | 5,788 | 0 |
| 00128 TUITION REFUND | 4,477 | 9,000 | 9,000 | 9,000 | 0 | 9,000 | 0 |
| 00150 SICK PAY | 19,440 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00151 HOLIDAY PAY | 31,806 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00152 ANNUAL LEAVE PAY | 38,901 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00160 EMPLOYEE OVERTIME OT | 4,450 | 5,000 | 5,000 | 5,000 | 0 | 5,000 | 0 |
| 00192 SALARIES REIMBURSEMENTS | 3,561 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00197 WAGE ACCRUALS | 6,888 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00199 SALARIES - BUDGET ONLY | 0 | 0 | 0 | 34,500 | 0 | 34,500 | 0 |
| 001 SALARIES | 792,437 | 898,000 | 898,820 | 875,539 | 0 | 875,539 | 0 |
| 01010 SOCIAL SECURITY | 40,033 | 48,000 | 48,064 | 45,195 | 0 | 45,195 | 0 |
| 01011 RETIREMENT | 73,253 | 51,000 | 50,592 | 70,808 | 0 | 70,808 | 0 |
| 01076 HEALTH CONTRIBUTION REIMB | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 01091 FRINGE BENEFIT REIMBURSEM | 911 | 0 | 0 | 0 | 0 | 0 | 0 |
| 01092 CROSS INDEX FRINGE DISTRI | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 01094 OT FRINGE FICA & MICA (AB | 0 | 0 | 383 | 383 | 0 | 383 | 0 |
| 01095 OVERTIME FRINGE RETIREMEN | 0 | 0 | 268 | 329 | 0 | 329 | 0 |
| 01098 FRINGE ACCRUALS | 94- | 0 | 0 | 0 | 0 | 0 | 0 |
| 01099 FRINGE BENEFITS - BUDGET | 0 | 0 | 0 | 188 | 0 | 188 | 0 |
| 01110 GROUP HEALTH INSURANCE | 57,394 | 69,000 | 68,648 | 64,800 | 0 | 64,800 | 0 |
| 01111 GROUP LIFE INSURANCE | 1,543 | 2,000 | 1,646 | 1,622 | 0 | 1,622 | 0 |
| 01113 MICA MEDICARE HOSPITAL IN | 10,270 | 13,000 | 12,656 | 11,992 | 0 | 11,992 | 0 |
| 01115 WORKER'S COMPENSATION INS | 2,500 | 2,000 | 2,400 | 3,100 | 0 | 3,100 | 0 |
| 010 FRINGE BENEFITS | 187,310 | 185,000 | 184,657 | 198,417 | 0 | 198,417 | 0 |
| 11106 OTHER COURT REPORTING COS | 0 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 |
| 111 COURT REPORTING | 0 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 |
| 21030 OTHER PROFESSIONAL SERVIC | 100,000 | 100,000 | 100,000 | 200,000 | 0 | 200,000 | 0 |
| 210 ACCOUNTING & AUDITING | 100,000 | 100,000 | 100,000 | 200,000 | 0 | 200,000 | 0 |
| 21120 OUTSIDE FINANCIAL ADVISOR | 183,398 | 450,000 | 450,000 | 400,000 | 0 | 400,000 | 0 |
| 211 CONSULTING SERVICES | 183,398 | 450,000 | 450,000 | 400,000 | 0 | 400,000 | 0 |
| 21210 LEGAL COUNSEL | 0 | 2,000 | 2,000 | 2,000 | 0 | 2,000 | 0 |
| 21212 HEARING EXAMINERS & ARBIT | 0 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 |
| 212 LEGAL | 0 | 3,000 | 3,000 | 3,000 | 0 | 3,000 | 0 |
| 21510 TEMPORARY HELP OUTSIDE AG | 0 | 10,000 | 10,000 | 10,000 | 0 | 10,000 | 0 |
| 215 TEMPORARY HELP AGENCY | 0 | 10,000 | 10,000 | 10,000 | 0 | 10,000 | 0 |

ENTITY : 01 MDC GENERAL GOVERNMENT
DEPARTMENT : TT OFFICE OF THE CITT

| | PREVIOUS YEAR | FISCAL 2011-2012 BUDGET | FISCAL 2011-2012 PROJECTION | BASE | SRV ADJ | FISCAL 2012-2013 CORE | PATC |
|---|---|---|---|---|---|---|---|
| 22310 SECURITY SERVICES | 0 | 1,000 | 1,000 | 0 | 0 | 0 | 0 |
| 22350 BOTTLED WATER & CHILLED W | 201 | 500 | 500 | 500 | 0 | 500 | 0 |
| 223 INDUSTRIAL SERVICE RELA | 201 | 1,500 | 1,500 | 500 | 0 | 500 | 0 |
| 22430 OTHER OUTSIDE CONTRACTUAL | 115,813 | 135,000 | 135,000 | 135,000 | 0 | 135,000 | 0 |
| 224 OTHER OUTSIDE CONTRACTU | 115,813 | 135,000 | 135,000 | 135,000 | 0 | 135,000 | 0 |
| 23210 GENERAL LIABILITY INSURAN | 2,200 | 4,000 | 4,000 | 2,400 | 0 | 2,400 | 0 |
| 232 GENERAL AUTO & PROFESSI | 2,200 | 4,000 | 4,000 | 2,400 | 0 | 2,400 | 0 |
| 24130 MAINT & REPAIR:OFFICE MAC | 0 | 500 | 500 | 500 | 0 | 500 | 0 |
| 241 EQUIPMENT MAINTENANCE | 0 | 500 | 500 | 500 | 0 | 500 | 0 |
| 24571 P.C. MAINT | 11,548 | 15,000 | 15,000 | 15,000 | 0 | 15,000 | 0 |
| 24573 HARDWARE/CABLE INSTALLATI | 0 | 3,000 | 3,000 | 3,000 | 0 | 3,000 | 0 |
| 245 ITD MAINTENANCE | 11,548 | 18,000 | 18,000 | 18,000 | 0 | 18,000 | 0 |
| 25190 BUILDING LEASES | 92,808 | 94,900 | 94,915 | 94,915 | 0 | 94,915 | 0 |
| 251 BUILDINGS COUNTY OWNED: | 92,808 | 94,900 | 94,915 | 94,915 | 0 | 94,915 | 0 |
| 25330 COPY MACHINE RENTAL | 9,375 | 15,000 | 10,000 | 12,000 | 0 | 12,000 | 0 |
| 25360 OTHER COMM EQUIP RENTAL | 0 | 500 | 500 | 500 | 0 | 500 | 0 |
| 253 COMMUNICATION EQUIPMENT | 9,375 | 15,500 | 10,500 | 12,500 | 0 | 12,500 | 0 |
| 26028 GSA SERVICE TICKET CHARGE | 221 | 20,000 | 10,000 | 10,000 | 0 | 10,000 | 0 |
| 26032 GSA AFT.HOUR CHRGS/ASSOC | 2,610 | 10,000 | 10,000 | 10,000 | 0 | 10,000 | 0 |
| 26040 GSA WORK ORDERS | 0 | 15,000 | 15,000 | 15,000 | 0 | 15,000 | 0 |
| 26050 GSA PRINTING & REPRODUCTI | 3,947 | 20,000 | 15,000 | 15,000 | 0 | 15,000 | 0 |
| 26051 GSA POSTAGE | 850 | 10,000 | 8,000 | 8,000 | 0 | 8,000 | 0 |
| 26053 GSA OTHER SERVICES | 24 | 0 | 100 | 100 | 0 | 100 | 0 |
| 26062 FM LT EQ MILEAGE | 0 | 200 | 200 | 200 | 0 | 200 | 0 |
| 26067 FM POLICY CHARGES | 0 | 100 | 100 | 100 | 0 | 100 | 0 |
| 260 GSA CHARGES | 7,652 | 75,300 | 58,400 | 58,400 | 0 | 58,400 | 0 |
| 26110 DATA PROCESSING SERVICES | 97,000 | 97,000 | 97,000 | 97,000 | 0 | 97,000 | 0 |
| 26141 INFORMATION TECHNOLOGY AL | 18,933 | 22,500 | 22,519 | 20,000 | 0 | 20,000 | 0 |
| 261 ITD | 115,933 | 119,500 | 119,519 | 117,000 | 0 | 117,000 | 0 |
| 26260 OTHER CHARGES FOR COUNTY | 1,707 | 1,000 | 2,000 | 2,000 | 0 | 2,000 | 0 |
| 262 GENERAL COUNTY SUPPORT | 1,707 | 1,000 | 2,000 | 2,000 | 0 | 2,000 | 0 |
| 31010 TELEPHONE-REGULAR | 7,318 | 5,100 | 6,000 | 5,508 | 0 | 5,508 | 0 |
| 31011 TELEPHONE-LONG DISTANCE | 53 | 100 | 100 | 50 | 0 | 50 | 0 |
| 31014 TELEPHONE-MTCE | 111 | 500 | 500 | 500 | 0 | 500 | 0 |
| 31015 CELLULAR PHONE SERVICE | 1,111 | 900 | 900 | 672 | 0 | 672 | 0 |

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ENTITY : 01 MDC GENERAL GOVERNMENT
DEPARTMENT : TT OFFICE OF THE CITT

| | PREVIOUS YEAR | FISCAL 2011-2012 BUDGET | FISCAL 2011-2012 PROJECTION | BASE | SRV ADJ | FISCAL 2012-2013 CORE | PATC |
|---|---|---|---|---|---|---|---|
| 31018 OTHER COMMUNICATION CHARG | 192 | 0 | 200 | 200 | 0 | 200 | 0 |
| 310 TELECOMMUNICATIONS | 8,785 | 6,600 | 7,700 | 6,930 | 0 | 6,930 | 0 |
| 31110 PUBLICATIONS | 48 | 1,500 | 1,500 | 1,500 | 0 | 1,500 | 0 |
| 31130 MEMBERSHIPS | 0 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 |
| 311 PUBLICATIONS, SUBSCRIPT | 48 | 2,500 | 2,500 | 2,500 | 0 | 2,500 | 0 |
| 31210 TRAVEL EXPENSE-U.S. | 2,411 | 15,000 | 15,000 | 10,000 | 0 | 10,000 | 0 |
| 31215 TRAVEL EXPENSE-PCARD-TRAV | 0 | 5,000 | 5,000 | 5,000 | 0 | 5,000 | 0 |
| 31220 REGISTRATION FEES | 2,230 | 10,000 | 10,000 | 10,000 | 0 | 10,000 | 0 |
| 312 TRAVEL | 4,641 | 30,000 | 30,000 | 25,000 | 0 | 25,000 | 0 |
| 31310 AUTO EXPENSE-REIMBURSEMEN | 0 | 200 | 200 | 200 | 0 | 200 | 0 |
| 31320 PARKING REIMBURSEMENT | 738 | 1,500 | 1,500 | 1,500 | 0 | 1,500 | 0 |
| 31340 TOLLS REIMBURSEMENT | 0 | 100 | 100 | 100 | 0 | 100 | 0 |
| 313 AUTOMOBILE REIMBURSEMEN | 738 | 1,800 | 1,800 | 1,800 | 0 | 1,800 | 0 |
| 31401 NEWSPAPER ADVERTISING-LEG | 2,302 | 5,000 | 5,000 | 5,000 | 0 | 5,000 | 0 |
| 31402 NEWSPAPER ADVERTISING-PRO | 250 | 30,000 | 30,000 | 30,000 | 0 | 30,000 | 0 |
| 31403 NEWSPAPER ADVERTISING-EMP | 0 | 25,000 | 25,000 | 5,000 | 0 | 5,000 | 0 |
| 31406 MAGAZINE ADVERTISING | 0 | 5,000 | 5,000 | 5,000 | 0 | 5,000 | 0 |
| 31408 RADIO ADVERTISING | 0 | 40,000 | 40,000 | 10,000 | 0 | 10,000 | 0 |
| 31412 COMMUNITY PERIODICAL ADVE | 25,563 | 75,000 | 75,000 | 75,000 | 0 | 75,000 | 0 |
| 31420 SPONSORSHIPS/MARKETING IT | 1,000 | 40,000 | 40,000 | 40,000 | 0 | 40,000 | 0 |
| 314 ADVERTISING | 29,115 | 220,000 | 220,000 | 170,000 | 0 | 170,000 | 0 |
| 31510 OUTSIDE PRINTING | 0 | 3,000 | 3,000 | 3,000 | 0 | 3,000 | 0 |
| 31520 GRAPHIC SERVICES | 1,022 | 0 | 2,000 | 2,000 | 0 | 2,000 | 0 |
| 31522 PHOTOGRAPHIC SERVICES | 0 | 100 | 100 | 100 | 0 | 100 | 0 |
| 315 PRINTING & GRAPHICS | 1,022 | 3,100 | 5,100 | 5,100 | 0 | 5,100 | 0 |
| 31611 POSTAGE-REGULAR MAIL | 0 | 500 | 500 | 500 | 0 | 500 | 0 |
| 31620 MESSENGER SERVICES | 4,196 | 10,000 | 10,000 | 10,000 | 0 | 10,000 | 0 |
| 316 MAILING SERVICES | 4,196 | 10,500 | 10,500 | 10,500 | 0 | 10,500 | 0 |
| 31910 PETTY CASH EXPENDITURES | 8 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 |
| 319 PETTY CASH & CHANGE FUN | 8 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 |
| 32010 INSERVICE TRAINING | 800 | 5,000 | 5,000 | 5,000 | 0 | 5,000 | 0 |
| 32020 EDUCATIONAL SEMINARS | 0 | 1,000 | 3,000 | 3,000 | 0 | 3,000 | 0 |
| 320 TRAINING | 800 | 6,000 | 8,000 | 8,000 | 0 | 8,000 | 0 |
| 33021 EMPLOYEE RECOG. AWARD | 140 | 300 | 300 | 300 | 0 | 300 | 0 |
| 33050 OTHER GENERAL OPERATING S | 0 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| 33052 PURCHASING CARD EXPENSES | 0 | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 |
| 330 MISCELLANEOUS | 140 | 3,300 | 1,300 | 1,300 | 0 | 1,300 | 0 |

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ENTITY : 01 MDC GENERAL GOVERNMENT
DEPARTMENT : TT OFFICE OF THE CITT

| | PREVIOUS YEAR | FISCAL 2011-2012 BUDGET | FISCAL 2011-2012 PROJECTION | BASE | SRV ADJ | FISCAL 2012-2013 CORE | PATC |
|---|---|---|---|---|---|---|---|
| 43231 COMMUNICATION EQUIPMENT ( | 274 | 500 | 500 | 500 | 0 | 500 | 0 |
| 432 EQUIPMENT & NON-CAPITAL | 274 | 500 | 500 | 500 | 0 | 500 | 0 |
| 47010 OFFICE SUPPLIES/OUTSIDE V | 0 | 4,000 | 4,000 | 4,000 | 0 | 4,000 | 0 |
| 47011 GSA CENTRAL SERVICE SUPPL | 6,513 | 10,000 | 10,000 | 10,000 | 0 | 10,000 | 0 |
| 47031 OFFICE EQUIP LESS THAN $1 | 488 | 2,000 | 2,000 | 2,000 | 0 | 2,000 | 0 |
| 470 OFFICE SUPPLIES & MINOR | 7,001 | 16,000 | 16,000 | 16,000 | 0 | 16,000 | 0 |
| 49220 FOOD | 0 | 500 | 500 | 500 | 0 | 500 | 0 |
| 492 INSTITUTIONAL, MEDICAL | 0 | 500 | 500 | 500 | 0 | 500 | 0 |
| 49610 PHOTOGRAPHIC SUPPLIES | 35 | 400 | 400 | 400 | 0 | 400 | 0 |
| 49611 VIDEO SUPPLIES & EQUIP | 534 | 400 | 500 | 500 | 0 | 500 | 0 |
| 496 OTHER MATERIALS & SUPPL | 569 | 800 | 900 | 900 | 0 | 900 | 0 |
| 52201 SOB DEBT SER.-- TRF OUT | 7,976,960 | 0 | 0 | 0 | 0 | 0 | 0 |
| 52209 SOB SALES TAX REVENUE BON | 25,019,055 | 0 | 0 | 0 | 0 | 0 | 0 |
| 522 OTHER SPEC OBLIGATIONS | 32,996,015 | 0 | 0 | 0 | 0 | 0 | 0 |
| 52302 LOAN AGREEMENTS -TRF OUT | 22,222 | 0 | 0 | 0 | 0 | 0 | 0 |
| 523 LOAN AGREEMENTS | 22,222 | 0 | 0 | 0 | 0 | 0 | 0 |
| 53240 PW OTHER CAP PROJ - TRF O | 2,391,895 | 0 | 0 | 0 | 0 | 0 | 0 |
| 532 OTHER SPECIAL OBLIGATIO | 2,391,895 | 0 | 0 | 0 | 0 | 0 | 0 |
| 54410 CITT - TRF OUT | 1,677,741 | 0 | 0 | 0 | 0 | 0 | 0 |
| 54411 MDTA OPERATIONS -TRF OUT | 101,335,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 54416 MDT DEBT SERV - TRF OUT | 2,494,581 | 0 | 0 | 0 | 0 | 0 | 0 |
| 540 ENTERPRISE FUNDS | 105,507,322 | 0 | 0 | 0 | 0 | 0 | 0 |
| 57001 INTRAFUND TRANSFER/RECAPT | 11,572,363 | 0 | 0 | 0 | 0 | 0 | 0 |
| 570 INTRAFUND TRANSFER | 11,572,363 | 0 | 0 | 0 | 0 | 0 | 0 |
| 61520 TRANSPORTATION TAX DISTRB | 36,880,831 | 0 | 0 | 0 | 0 | 0 | 0 |
| 615 DISTRIBUTION OF FEES & | 36,880,831 | 0 | 0 | 0 | 0 | 0 | 0 |
| DEPARTMENT TOTAL | 191,048,367 | 2,414,800 | 2,397,611 | 2,379,201 | 0 | 2,379,201 | 0 |

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# Print Preview - Scorecard - Office of the Citizens' Independent Transportation Trust (CITT)

## Information

**Name:** Office of the Citizens' Independent Transportation Trust (CITT)

**Description:** The Office of the Citizens' Independent Transportation Trust (the "OCITT") exists to provide all necessary resources and staff support to assist the Citizens' Independent Transportation Trust (the "CITT" or "Trust") in making informed and independent decisions so that it can effectively carry out its fiduciary and mandated oversight responsibilities with regard to the Charter County Transportation System Sales Surtax ("Surtax") and the People's Transportation Plan (PTP).

The OCITT mission is to provide the necessary administrative staff support for the Trust to monitor, audit, oversee and investigate the use of the Surtax proceeds and the implementation of the PTP.

**Domain:** CITT

**Owners:** Scurr, Charles; Amaro, Marlene; Cooper, Kelly

## Details

| Name | As Of | Actual | Business Plan Goal | FYTD Actual | FYTD Goal |
|---|---|---|---|---|---|
| **1.0 Customer** | | | | | |
| **Increased public knowledge and understanding of public transportation alternatives and benefits (CITT)** | | | | | |
| Develop and distribute quarterly report as per Ordinance 02-117, to Mayor and BCC. | '11FQ4 | 100% | 100% | 100% | 100% |
| Publish Informational Newsletter | '11FQ2 | 0times | 100times | 50times | 50times |
| Community Outreach Events | '11FQ4 | 13events | 8events | 11Sevents | 3Sevents |
| Maintain Up-to-date CITT Website | Dec '11 | 5update/s | 1update/s | 19update/s | 3update/s |
| Conduct an Annual Municipal Conference | 2012FY | 100% | 100% | n/a | n/a |
| Participate in Annual Transportation Summit | 2011FY | n/a | 100% | n/a | n/a |
| **2.0 Financial** | | | | | |
| **Effective management and oversight of dedicated transit funds (CITT)** | | | | | |
| Prepare and submit to the Trust , Surtax related monthly financial reports to ensure compliance with Ordinance 02-117. | Jan '12 | 100% | 100% | 100% | 100% |
| Prepare annual budget for the CITT (follow OSBM guidelines) | 2011FY | 100% | 100% | n/a | n/a |
| Process monthly municipal surtax transfers within 10 working days of FAMIS posting | Feb '12 | 9days | 10days | 8days | 10days |
| Prepare annual financial statements to ensure compliance with Ordinance 02-117 | 2010FY | 100% | 100% | n/a | n/a |
| Percentage of payments processed within 45 days of receipt | '12FQ1 | 100% | 100% | 100% | 100% |
| Review and Process Departmental Reimbursements within 5 working days of CITT Committee Action | '12FQ1 | n/a | 5.0days | n/a | n/a |
| Perform an Annual Review of the PTP Proforma | 2011FY | 100% | 100% | n/a | n/a |
| Develop an Annual Audit Program in conjuction with AMS | 2010FY | 100% | 100% | n/a | n/a |
| Review and Place the MDT Quarterly Performance Reports on the CITT Committee Agenda | '12FQ1 | Green | Green | Green | Green |
| Conduct Semi-Annual Site Visits to All Municipalities | '11FH2 | 37visits | 30visits | 38visits | 30visits |
| Review Municipal Quarterly Reports | '11FQ4 | 27reports | 27reports | 27reports | 27reports |
| **Meet Budget Targets (CITT)** | | | | | |
| Expen: Total (CITT) | '11FQ4 | $642K | $629K | $1,678K | $2,514K |
| Revenue: Total (CITT) | '11FQ4 | $630K | $628K | $1,678K | $2,514K |
| Positions: Full-Time Filled (CITT) | '11FQ4 | 8 | 8 (7-9) | n/a | n/a |

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## Attachments & Links

### External Links (6)

| Name | Created By |
|---|---|
| Business Plan 2011/2012 | Cooper, Kelly |
| Business Plan 2010/2011 | Cooper, Kelly |
| Business Plan 2009/2010 | Amaro, Marlene |
| Business Plan 2008/2009 | Johnson, Maria E. |
| Business Plan 2007/2008 | Johnson, Maria E. |
| Business Plan 2006/2007 | Rodriguez, Nadia |

### Attachments (0)

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