

I.O. No.: 4-131
Ordered: 05/15/2012
Effective: 05/25/2012

MIAMI-DADE COUNTY
IMPLEMENTING ORDER

FEE SCHEDULE FOR THE DEPARTMENT OF CULTURAL AFFAIRS

AUTHORITY:

Sections 1.01, 2.02A and 5.02 of the Miami-Dade County Home Rule Amendment and Charter.

SUPERSEDES:

This Implementing Order supersedes previous Implementing Order 4-131, ordered May 15, 2012 and effective May 25, 2012.

POLICY:

This Implementing Order provides a schedule of fees for not-for-profit and for profit organizations interested in using the African Heritage Cultural Arts Center, Joseph Caleb Auditorium, Miami-Dade County Auditorium, and the South Miami-Dade Cultural Arts Center for community and cultural programs and activities.

PROCEDURE:

The administration of this Implementing Order is delegated to the Director of the Miami-Dade Department of Cultural Affairs who will be responsible for the collection of fees. Every year, or earlier, if necessary, the Director shall review the fees in terms of market conditions and revenues needed to help meet costs for operating the cultural facilities and recommend changes to the Mayor through this implementing order procedure and/or through the annual budget process.

FEE SCHEDULE:

The fee schedule adopted by this Implementing Order is attached hereto and made a part hereof. This official fee schedule is also filed with and subject to the approval of the Board of County Commissioners and on file with the Clerk thereof. Fees charged by the Department of Cultural Affairs shall be the same as those listed in the official fee schedule on file with the Clerk of the County Commission.

This Implementing Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

Approved by the County Attorney as
to form and legal sufficiency _____

Department of Cultural Affairs Fee Schedule

FACILITY: SOUTH MIAMI-DADE CULTURAL ARTS CENTER

ADDRESS: 10950 SW 211 Street Cutler Bay, FL 33189

FY 2013-14

Mainstage Theater

| | | |
|--|--------------|--|
| <u>Non-Profit</u> Performance Rental Tier 1 (Budget \$500,000+) | \$1,500 | |
| <u>Non-Profit</u> Performance Rental Tier 2 (Budget \$250,000+) | \$1,200 | |
| <u>Non-Profit</u> Performance Rental Tier 3 (Budget under \$250,000) | \$900 | |
| Non-Profit Second Show – Same Day | 50% | |
| <u>Non-Profit</u> Monday - Wednesday - Day Rate | \$600 | vs. 10% gross ticket sales <u>(the greater of)</u> |
| Non Performance Rental Tier 1 (Budget \$500,000+) | \$375 | / \$750 (Fri-Sun) |
| Non Performance Rental Tier 2 (Budget \$250,000+) | \$300 | / \$750 (Fri-Sun) |
| Non Performance Rental Tier 3 (Budget under \$250,000) | \$250 | / \$750 (Fri-Sun) |
| Miami Dade County Public Schools | \$600 | vs. 10% gross ticket sales <u>(the greater of)</u> |
| Performance (Commercial) | \$2,500 | vs. 10% gross ticket sales <u>(the greater of)</u> |
| Performance (Commercial) <u>Tuesday - Sunday</u> | \$6,500 | |
| Non Performance Event (Commercial) | \$1,000 | |
| Overtime venue for exceeding 12-hour day | \$200 | Hourly |
| Front of House Staff Fees per show | <u>\$500</u> | |
| <u>Front of House Fees per show – Second Show on Same Day</u> | <u>50%</u> | <u>of Front of House fees</u> |

Lobby

| | | |
|--|-------------------------------|----------------------|
| Reception only rental (non-profit) | \$1,500 | <u>Up to 6 hours</u> |
| Reception only rental (commercial) | \$2,500 | <u>Up to 6 hours</u> |
| Front of House Staff Fees per show <u>event</u> | \$300 | <u>Up to 6 hours</u> |
| Pre-post show Reception (non-profit) | \$100 | per hour |
| Pre-post show Reception (commercial) | \$200 | per hour |
| Overtime venue fee for exceeding 12:00 Midnight | 1½ times all Fees and Charges | |

Black Box Theater

| | | |
|--|--------------|--|
| <u>Non-Profit</u> Performance Rental Tier 1 (Budget \$500,000+) | \$400 | |
| <u>Non-Profit</u> Performance Rental Tier 2 (Budget \$250,000+) | \$350 | |
| <u>Non-Profit</u> Performance Rental Tier 3 (Budget under \$250,000) | \$300 | |
| <u>Non-Profit</u> Theater weekly rental rate | \$1,000 | vs. 10% gross ticket sales <u>(the greater of)</u> |
| Theater rental (Commercial) | \$500 | |
| Theater rental rate <u>(Commercial) Tuesday - Sunday</u> | \$2,000 | vs. 10% gross ticket sales <u>(the greater of)</u> |
| Front of House Staff Fees per show | <u>\$250</u> | |
| <u>Front of House Fees per show – Second Show on Same Day</u> | <u>50%</u> | <u>of Front of House fees</u> |

FY 2013-14

Plaza

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|--|-------|---------------|
| Plaza Reception only rental (non-profit) | \$200 | per hour |
| Reception only rental (non-profit) | \$100 | per hour |
| Reception only rental (commercial) | \$400 | per hour |
| Front of House Staff Fees per show | \$300 | Up to 6 hours |
| Pre-post show Reception (non-profit) | \$100 | per hour |
| Pre--post show Reception (commercial) | \$200 | per hour |

Lab

| | | |
|---|--------------|------------------------------------|
| <u>Non-Profit</u> Rental – M-F/9:30 am – 4:30 pm | \$15 / hour | <u>3 hr minimum</u> |
| <u>Non-Profit</u> Rental outside of M-F 9:30 am – 4:30 pm | | Up to \$150 per day <u>(10 hr)</u> |
| Rental commercial - M-F/9:30 am – 4:30 pm | \$30 / hour | <u>3 hr minimum</u> |
| Rental commercial outside of M-F 9:30 am – 4:30 pm | \$250 | Up to <u>10</u> hours |
| Front of House Staff Fees per show | <u>\$150</u> | |
| Front of House Fees per show – <u>Second Show on Same Day</u> | <u>50%</u> | <u>of Front of House fees</u> |

Rehearsal Studio/Classroom

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|---|--------------|------------------------------------|
| <u>Non-Profit</u> Rental – M-F / 9:30 am – 4:30 pm | \$10 / hour | <u>3 hr minimum</u> |
| <u>Non-Profit</u> Rental outside of M-F 9:30 am – 4:30 pm | \$150 | up to \$150 per day <u>(10 hr)</u> |
| Rental commercial – M-F 9:30 am – 4:30 pm | \$20 / hour | <u>3 hr minimum</u> |
| Rental commercial outside of M-F hours | \$150 | Up to \$150 per day <u>(10 hr)</u> |
| Front of House Fees per show | <u>\$150</u> | |
| Front of House Fees per show – Second Show on Same Day | <u>50%</u> | <u>of Front of House fees</u> |

Backyard

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|--|---------|--|
| | \$150 | |
| Performance Rental Tier 1 (Budget \$500,000+) | \$1,200 | |
| Performance Rental Tier 2 (Budget \$250,000+) | \$800 | |
| Performance Rental Tier 3 (Budget under \$250,000) | \$400 | |
| Back Yard Rental - Commercial | \$1,600 | vs. 10% gross ticket sales <u>(the greater of)</u> |
| Front of House Staff Fees per show | \$500 | |

Miscellaneous Room Fee

\$250 - \$1,000

Other Fees and Charges

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|--|---|-------------------------------------|
| Recording and Origination fees (Commercial) | \$2,500 | |
| Recording and Origination fees (Non-Profit) | \$1,250 | |
| Holiday Rental (all holidays) | 1½ times all Venue, Staff, Fees and Charges | |
| Insurance | Cost | plus \$150 admin fee |
| <u>Film Shoot Security Deposit</u> | <u>\$1,500</u> | <u>\$500 additional days</u> |
| <u>Still Shoot Security Deposit</u> | <u>\$500</u> | |
| Impact fees (room set up/lighting/Sound/tables/chairs) | \$100 - \$200 | per day |
| Box office credit card transaction fee | 4% | |
| Facility Maintenance Fee | \$1.00 | Included in ticket price/per ticket |
| Online Transaction Fee | \$2.00 | per order |
| Will Call Fee | \$2.00 | per order |
| Phone Order Fee | \$4.00 | per order |
| Subscription Fee | <u>\$5.00</u> | <u>per order</u> |
| Merchandise sales (per vendor) Soft Goods | 20% | |
| Merchandise sales (per vendor) Hard Goods | <u>10%</u> | |

FY 2013-14

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|--|-----------------|-------------------------------------|
| Merchandise sales (Seller) | \$60 | Up to 4 hours |
| Corkage Fee | TBD | |
| Management of contracted services | 8% | |
| House/Event Manager | Prevailing rate | |
| Police & Paramedic (contracted) / off duty | Prevailing rate | |
| Stagehands | Prevailing rate | |
| Ushers / ticket takers (contracted) | Prevailing rate | |
| Risers / Platforms / Step Units | \$10 | each |
| Podium - Wood | <u>\$50</u> | <u>each</u> |
| Podiums - Plexiglass | \$150 | each |
| Marley dance floor | \$150/day | \$450 / week |
| Concert Grand (9ft) | \$500 | \$1,250 / week |
| Baby Grand Concert Piano (7ft) | \$250 | 750 |
| Piano tuning | Market rate | plus 8% |
| Orchestra Package (Includes Shell and Wenger Chairs) | \$550 | per day |
| Music Stands | \$1.00 | each |
| Orchestra Chairs | \$1.00 | each |
| Music Lights | \$1.00 | each |
| Wireless Mics | Market rate | |
| Orchestra Shell (only) | \$350 | |
| Follow spots (Operator not included) | \$75/ day | \$225 / week |
| Hazer | \$75/ day | \$225 / week |
| Fog Machine | \$50 / day | \$150 / week |
| <u>Monitors (Audio)</u> | <u>\$50</u> | <u>after (2) two at no charge</u> |
| <u>Portable Audio System</u> | <u>\$50</u> | |
| <u>A/V Projector Long Throw</u> | <u>\$750</u> | <u>Up to 6 hours</u> |
| <u>A/V Projector Long Throw – Additional Hours</u> | <u>\$75</u> | <u>per hour</u> |
| <u>A/V Projector Short Throw</u> | <u>\$350</u> | <u>Up to 6 hours</u> |
| <u>A/V Projector Short Throw – Additional Hours</u> | <u>\$35</u> | <u>per hour</u> |
| <u>Video Monitor</u> | <u>\$50</u> | |
| <u>Tables 6 FT / 8 FT Rectangular or 30' Round</u> | <u>\$10</u> | |
| <u>Tablecloths - Black</u> | <u>\$5</u> | |
| <u>Chairs</u> | <u>\$1.00</u> | |
| <u>Internet Connection – Standard DSL</u> | <u>\$30</u> | <u>Per day plus \$150 admin fee</u> |
| <u>Shore Power</u> | <u>TBD</u> | |

FACILITY: AFRICAN HERITAGE CULTURAL ARTS CENTER

ADDRESS: 6161 NW 22nd Avenue Miami, FL 33142

Fees are not inclusive
of applicable taxes or Labor

FY 2013- 14

Music Building

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|----------------------------|-------|-------------|
| Performances - base rental | \$275 | for 3 hours |
| Small Practice Rooms | \$17 | per hour |

Theater Building

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|-------------------------------------|-------|-------------|
| Theatrical Events - base rental | \$275 | for 3 hours |
| Non-Theatrical Events - base rental | \$193 | for 3 hours |

Parking Lot

| | | |
|--------------|---|--|
| Space rental | Terms to be negotiated by Department Director on a case-by-case basis, contingent upon the number of spaces and the duration of the term | |
|--------------|---|--|

Fees and Charges

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|---------------------------------------|-------|-------------|
| Additional hour (rental) | \$100 | per hour |
| Rehearsals | \$140 | for 2 hours |
| Rehearsal (additional hours) | \$28 | per hour |
| Tech rehearsal | \$28 | per hour |
| Stage set-up | \$150 | each |
| Clean-up, room set-up, or strike fees | \$75 | each |
| Strike time (additional hours) | \$28 | per hour |
| Usage fees (Podium, Microphone, etc.) | \$28 | each |
| Security Guard | \$100 | for 4 hours |
| Fiber Optic Curtain | \$112 | each |
| Smart Lights | \$56 | per show |
| Chair Set-up | \$56 | |

Gallery

| | | |
|--------------------------|-------|---|
| Exhibit | \$275 | per week |
| Co-Sponsor Exhibit Event | \$25 | weekly or 20% of gross profits, whichever is greater |
| Non-exhibit Event | \$150 | for 3 hours |
| Installation Fees | \$100 | |
| Restoration Fees | \$125 | |
| Program/Printing Fees | \$350 | for 250 flyers, booklets, etc. |

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|--|-------|-------------|
| Dance Building (for rehearsal/workshop) | \$140 | for 2 hours |
|--|-------|-------------|

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|--|-------|-------------|
| Courtyard Area (for performances) | \$275 | for 3 hours |
|--|-------|-------------|

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|--|-------|-------------|
| Park Grounds (for performances) | \$500 | for 6 hours |
|--|-------|-------------|

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|------------------------|------|-------------|
| Studio/Trailers | \$35 | for 2 hours |
|------------------------|------|-------------|

Arts Programs

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|---|------|--|
| After School Arts Program | \$28 | weekly |
| Summer Arts Academy | \$50 | weekly |
| Spring / Winter Arts Academy | \$45 | weekly |
| Arts Instructional Services (for adults & seniors classes) | \$28 | per class, subject to prevailing rates |
| Transportation | \$35 | monthly |

Events Vending Fees

\$35 per vendor

NOTES: After School Arts Program offers a 10% discount to enroll on an eight-week basis
Summer Arts Academy offers a 10% discount to enroll for the entire summer (10 weeks)
Fees are not inclusive of applicable taxes
Department Director has the authority to apply discounts to fees

FACILITY: JOSEPH CALEB AUDITORIUM
ADDRESS: 5400 NW 22nd Avenue Miami, FL 33142

Fees are not inclusive
of applicable taxes or Labor

FY 2013-14**Auditorium**

| | | |
|-------------------------------|-------|----------|
| Base Rental (Non-profit) | \$495 | |
| Base Rental (Commercial) | \$800 | |
| Load-in / Set-up (Non-Profit) | \$225 | |
| Load-in / Set-up (Commercial) | \$350 | |
| Additional hours (Non-Profit) | \$150 | per hour |
| Additional hours (Commercial) | \$200 | per hour |

Lobby

| | | |
|--------------|-------|--|
| Lobby Rental | \$325 | |
|--------------|-------|--|

Fees and Charges

| | | |
|---------------------------------------|-----------------|---------------------------------|
| Ticket surcharge per person | \$1 | |
| Ticket printing fee | \$0.25 | per ticket |
| Security Guards | \$380 | 4 guards for 4 hours |
| Follow Spot | \$25 | each |
| Moving Lights | \$60 | each (4 or more - 15% disc.) |
| Projector | \$100 | |
| Microphone(s) | \$10 | |
| Wireless Microphones | \$25 | |
| Lavaliere Microphones | \$35 | |
| Podium | \$25 | each |
| Drum Kit | \$75 | |
| Stage Monitor(s) | \$20 | |
| Riser(s) | \$10 | each |
| Baby Grand Piano | Market Rate | |
| Table (8ft) | \$15 | |
| Vendor Table (One Table & Two Chairs) | \$25 | each |
| Dressing Rooms | \$75 | |
| Stagehands | Prevailing Rate | |
| Recording and Origination fees | \$100 | |
| Box office transaction fee | 3% | of ticket sales |

NOTES: Fees are not inclusive of applicable taxes
 Department Director has the authority to apply discounts to fees

FACILITY: MIAMI-DADE COUNTY AUDITORIUM
ADDRESS: 2901 West Flagler Street Miami, FL 33135

Fees are not inclusive
of applicable taxes or Labor

FY 2013-14**Auditorium**

| | | |
|---|--------------|-----------------------|
| Ticketed event base rental | \$1000 + 10% | of gross ticket sales |
| Ticketed event base rental (legal holidays) | \$1500 + 10% | of gross ticket sales |
| Ticketed event surcharge | \$3 | per person |
| Non-Ticketed event base rental | \$1,980 | per performance |
| Non-Ticketed event base rental (legal holidays) | \$2,970 | per performance |
| Non-Ticketed event surcharge | \$1 | per person |

On Stage Black Box

| | | |
|-------------|---------|-----------------|
| Base rental | \$1,000 | per performance |
|-------------|---------|-----------------|

Lobby

| | | |
|--------------------------------|---------|---------|
| Base rental (Monday-Wednesday) | \$500 | per day |
| Base rental (Thursday-Sunday) | \$1,500 | per day |

Parking Lot

| | | |
|--------------|--|--|
| Space rental | Terms to be negotiated by Department Director on a case-by-case basis, contingent upon the number of spaces and the duration of the term | |
|--------------|--|--|

Fees and Charges

| | | |
|--|-----------------|------------------------|
| Load-in / Set-up base rental (non-performance) | \$990 | per day |
| Recording and origination base rental | \$2,200 | per performance |
| Box office transaction fee | 3% | of ticket sales |
| Ticket printing fee | \$0.30 | per ticket |
| Merchandise sales | \$250 or 20% | total sales per vendor |
| Concert sound system | \$1,500 | per performance |
| P.A. sound system | \$750 | per performance |
| Projection equipment | \$500 | per performance |
| TV power hook-up | \$500 | per day |
| Lamp usage | \$100 | per performance |
| Follow spots | \$75 | per performance |
| Moving lights (each single fixture) | \$75 | per performance |
| Moving lights (all fixtures) | \$750 | per performance |
| Cyclorama | \$75 | per performance |
| Hazer | \$75 | per performance |
| Management of contracted services | 8% | per event |
| Front of house manager | \$150 | per performance |
| Police & paramedic (contracted) | Prevailing rate | |
| Stagehands | Prevailing rate | |
| Ushers / ticket takers (contracted) | Prevailing rate | |
| Cleaning | \$400 | per performance |
| Risers | \$15 | each |
| Podiums | \$25 | each |
| Marley dance floor | \$250 | per performance |
| Yamaha concert piano (6ft) | \$450 | per day |
| Steinway concert grand (9ft) | Market rate | |
| Piano tuning | Prevailing rate | |

NOTES: Fees are not inclusive of applicable taxes
 Department Director has the authority to apply discounts to fees