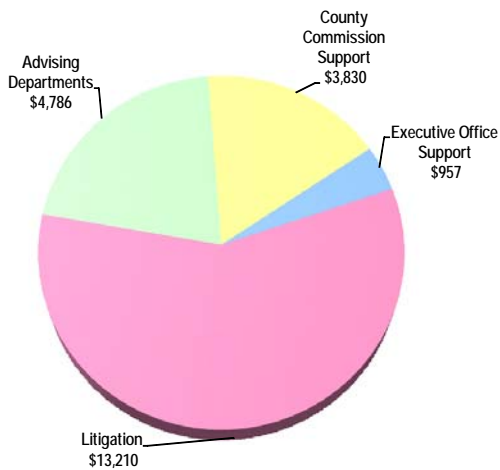## County Attorney's Office

The County Attorney's Office (CAO) is established in the Miami-Dade County Home Rule Charter to "serve as legal counsel to the Board of County Commissioners (BCC) and all County departments, offices, and agencies, and perform such other legal duties as may be assigned." The County Attorney is appointed by and is directly responsible to the BCC. The CAO represents the County in all civil legal matters arising in the discharge of official duties.

As part of the Policy Formulation strategic area, the CAO is responsible for the prosecution and the defense of all lawsuits brought by or against the County; the provision of legal advice to the BCC and its committees and subcommittees, the Mayor and the Public Health Trust; the representation of the County at administrative hearings; the drafting and review of ordinances and resolutions; the approval of all contracts, bonds or written instruments as to form and legal sufficiency; and the rendering of legal opinions.
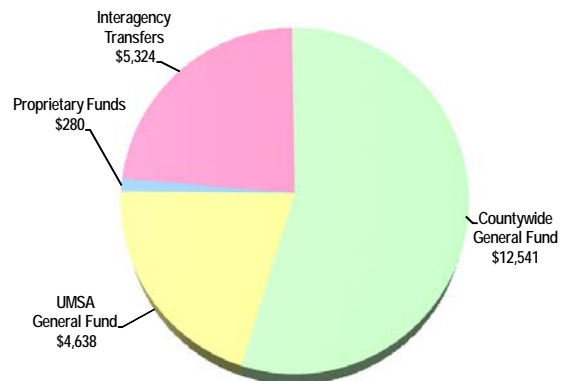
The CAO provides legal representation to the BCC, the Mayor, the Public Health Trust, the various County boards, and all County departments and agencies.

FY 2013-14 Proposed Budget
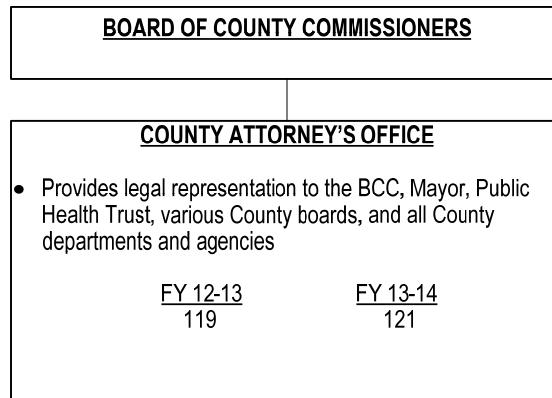
Expenditures by Activity
(dollars in thousands)

County Commission Support $3,830
Advising Departments $4,786
Executive Office Support $957
Litigation $13,210

Revenues by Source
(dollars in thousands)

Interagency Transfers $5,324
Proprietary Funds $280
Countywide General Fund $12,541
UMSA General Fund $4,638

FY 2013 - 14 Proposed Budget and Multi-Year Capital Plan

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│         BOARD OF COUNTY COMMISSIONERS         │
└─────────────────────────────────────────────┘
                      │
┌─────────────────────────────────────────────┐
│           COUNTY ATTORNEY'S OFFICE            │
│                                               │
│ • Provides legal representation to the BCC,   │
│   Mayor, Public Health Trust, various County  │
│   boards, and all County departments and      │
│   agencies                                    │
│                                               │
│        FY 12-13              FY 13-14          │
│          119                  121             │
│                                               │
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FINANCIAL SUMMARY

(dollars in thousands)	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Proposed FY 13-14
Revenue Summary				
General Fund Countywide	12,443	12,087	11,665	12,541
General Fund UMSA	4,196	4,029	4,098	4,638
Reimbursements from Outside Agencies	429	280	280	280
Reimbursements from Departments	5,324	5,324	5,324	5,324
Total Revenues	22,392	21,720	21,367	22,783
Operating Expenditures Summary				
Salary	17,953	17,847	17,541	17,846
Fringe Benefits	3,596	2,890	2,856	3,828
Court Costs	54	94	94	93
Contractual Services	0	0	0	0
Other Operating	634	766	729	834
Charges for County Services	110	72	96	100
Grants to Outside Organizations	0	0	0	0
Capital	45	51	51	82
Total Operating Expenditures	22,392	21,720	21,367	22,783
Non-Operating Expenditures Summary				
Transfers	0	0	0	0
Distribution of Funds In Trust	0	0	0	0
Debt Service	0	0	0	0
Depreciation, Amortizations and Depletion	0	0	0	0
Reserve	0	0	0	0
Total Non-Operating Expenditures	0	0	0	0

(dollars in thousands) Expenditure By Program	Total Funding		Total Positions	
	Budget FY 12-13	Proposed FY 13-14	Budget FY 12-13	Proposed FY 13-14
Strategic Area: Policy Formulation				
Advising Departments	4,488	4,786	25	26
County Commission Support	3,592	3,830	20	21
Executive Office Support	898	957	5	5
Litigation	12,389	13,210	69	69
Total Operating Expenditures	21,367	22,783	119	121

FY 2013 - 14 Proposed Budget and Multi-Year Capital Plan

<u>SELECTED ITEM HIGHLIGHTS AND DETAILS</u>

Line Item Highlights	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Projection FY 12-13	Proposed FY 13-14
			(dollars in thousands)		
Advertising	0	0	0	0	0
Fuel	1	3	4	3	3
Overtime	1	0	0	0	0
Rent	0	0	0	0	0
Security Services	0	0	0	0	0
Temporary Services	0	0	0	0	0
Travel and Registration	44	49	46	46	49
Utilities	0	0	0	0	0

<u>ADDITIONAL INFORMATION</u>

- The FY 2013-14 Proposed Budget includes $5.604 million in reimbursements for legal services provided in excess of typical requirements from the Finance Department Bond Administration Fund ($450,000), Internal Services Self-Insurance Trust Fund ($3.8 million), Port of Miami ($350,000), Public Health Trust ($300,000), Building Better Communities General Obligation Bond Interest Proceeds ($424,000), Children's Trust ($150,000), and South Florida Workforce ($130,000)

<u>Department Operational Unmet Needs</u>

Description	Startup Costs/ Non Recurring Costs	Recurring Costs	Positions
	(dollars in thousands)		
Hire three Assistant County Attorney 3s, one Assistant County Attorney 2, and two Assistant County Attorney 1s to assist with the prosecution and the defense of lawsuits brought by or against the County	$0	$1,122	6
Hire one Legal Secretary and three Paralegal Specialists to support the Department's attorneys	$0	$230	4
Total	$0	$1,352	10