Office of the Citizens' Independent Transportation Trust

The Office of the Citizens' Independent Transportation Trust (OCITT) provides all necessary resources and support staff to the Citizens' Independent Transportation Trust (CITT or Trust) and CITT Nominating Committee to perform oversight mandated by Ordinance 02-117, including oversight of the Charter County Transit System Surtax (Surtax) and the implementation of the People's Transportation Plan (PTP).

As part of the Transportation strategic area, the OCITT provides staff support to the CITT and its subcommittees, reviews municipal transportation plans, conducts public outreach programs and workshops, and provides financial controls for the allocation and transfer of Surtax revenues to municipalities.

The OCITT works closely with the CITT, Miami-Dade Transit (MDT), the Public Works and Waste Management Department (PWWM), the Metropolitan Planning Organization for the Miami Urbanized Area (MPO), municipalities, and other organizations related to transportation services in Miami-Dade County.

FY 2013-14 Proposed Budget

Expenditures by Activity (dollars in thousands) Office of the Citizens' Independent Transportation Trust Proprietary Fees \$2,355 \$2,355

FY 2013 - 14 Proposed Budget and Multi-Year Capital Plan

TABLE OF ORGANIZATION

EXECUTIVE DIRECTOR'S OFFICE

 Responsible for overall planning, policy development, and administrative oversight of the Department

COMMUNITY OUTREACH

 Coordinates comprehensive public education/ community outreach program for the PTP; supports and monitors municipalities to ensure compliance with ordinances and state statutes; monitors Disadvantaged and Community Small Business Enterprise program compliance for surtax-funded projects

FY 12-13 FY 13-14 2

PROJECT AND FINANCIAL REVIEW

 Provides financial monitoring and analysis of PTP amendments and contracts, including oversight and coordination of audit activities and bond financing of capital projects; serves as project manager for the CITT's financial consultant; oversees the preparation of agenda items

> FY 12-13 4 FY 13-14 4

FY 2013 - 14 Proposed Budget and Multi-Year Capital Plan

FINANCIAL SUMMARY

	Actual	Actual	Budget	Proposed
(dollars in thousands)	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Revenue Summary				
PTP Sales Tax Revenue	1,678	1,591	2,360	2,355
Total Revenues	1,678	1,591	2,360	2,355
Operating Expenditures				
Summary				
Salary	792	837	886	964
Fringe Benefits	187	180	179	243
Court Costs	0	0	1	1
Contractual Services	400	271	739	589
Other Operating	173	179	378	363
Charges for County Services	126	124	177	195
Grants to Outside Organizations	0	0	0	0
Capital	0	0	0	0
Total Operating Expenditures	1,678	1,591	2,360	2,355
Non-Operating Expenditures				
Summary				
Transfers	0	0	0	0
Distribution of Funds In Trust	0	0	0	0
Debt Service	0	0	0	0
Depreciation, Amortizations and	0	0	0	0
Depletion				
Reserve	0	0	0	0
Total Non-Operating Expenditures	0	0	0	0

	Total F	unding	Total Pos	itions	
(dollars in thousands) Expenditure By Program	Budget FY 12-13	Proposed FY 13-14	Budget FY 12-13	Proposed FY 13-14	
Strategic Area: Transportation Office of the Citizens' Independent Transportation	2,360	2,355	9	9	
Trust Total Operating Expenditures	2,360	2,355	9	9	

SELECTED ITEM HIGHLIGHTS AND DETAILS

Line Item Highlights	(dollars in thousands)							
	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Projection FY 12-13	Proposed			
	F1 10-11	F1 11-12	F1 12-13	F1 12-13	FY 13-14			
Advertising	29	28	170	23	150			
Fuel	0	0	0	0	0			
Overtime	4	1	5	5	5			
Rent	93	95	95	95	100			
Security Services	0	0	0	0	0			
Temporary Services	0	0	10	10	10			
Travel and Registration	2	4	15	10	10			
Utilities	0	0	0	0	0			

FY 2013 - 14 Proposed Budget and Multi-Year Capital Plan

DIVISION: OFFICE OF THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST

The Office of the Citizens' Independent Transportation Trust (OCITT) provides the CITT and Nominating Committee with the necessary administrative staff support to monitor, audit, oversee, and investigate the use of the Surtax proceeds and the implementation of the People's Transportation Plan.

- Educates the community regarding transportation issues and opportunities
- · Supports oversight of mass transit improvements along major corridors and between major origin and destination locations
- Increases public knowledge and understanding of public transportation alternatives and benefits

Strategic Objectives - Measures									
GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs									
Objectives	Measures		FY 10-11	FY 11-12	FY 12-13	FY 12-13	FY 13-14		
Objectives	Measures			Actual	Actual	Budget	Projection	Target	
Ensure support of the CITT	CITT Committee meetings held	OP	\Leftrightarrow	30	20	20	20	20	
	CITT Trust meetings held	OP	\leftrightarrow	12	13	10	11	11	

TP2-5: Provide e	asy access to transportation in	nformat	ion					
Objectives	Measures -		FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Projection	FY 13-14 Target	
Increase community understanding of progress with the People's Transportation Plan	Community outreach events	OP	\leftrightarrow	116	48	60	60	60

ADDITIONAL INFORMATION

- In FY 2013-14, the OCITT is programming \$450,000 for a financial consultant to conduct financial studies and \$200,000 for Audit and Management Services to conduct PTP related audits
- The FY 2012-13 Charter County Surtax revenue is projected to be \$215.450 million, reflecting a 6.5 percent increase over FY 2011-12 actual of \$202.3 million; FY 2013-14 is programmed at \$211.841 million, reflecting a 3.5 percent increase over the FY 2012-13 projection budgeted at 95 percent