

Dear BAT Users:

This is a reminder that the BAT system will be down today for scheduled maintenance beginning at 5 pm. When you log in tomorrow you will notice that the following changes have been made:

- Furlough days will no longer be applied for FY 2014-15, this will impact your salary budget information
- Premium pay has been removed from the compensation information for FY 2013-14, this will impact your forecast information
- Corrections were made to the actuals data removing any forecast amount that should have been zeroed out when the actual expenditure information was uploaded through January 2014
- New index codes created as of October 2014 have been uploaded
- FTE and hours information for the Police Department Crossing Guard Classification was corrected
- The financial and budgetary structures for the Water and Sewer and the Animal Services Departments have been refreshed

In addition, the BAT system will also be down for maintenance on Saturday, February 15, 2014 beginning at 5 pm and will be back up on Sunday at 7 am. Also, to answer many of your questions, yes...the system will be operational on Monday, February 17, 2014.

Should you experience any problems while working in the system, please remember to report the issue(s) using the BAT Incident Report Form and e-mail it to <u>BAT@miamidade.gov</u>.

Thank you and Happy Budgeting! 😊