

From: Moon, Jennifer (OMB)
Sent: Friday, December 20, 2013 10:46 AM
To: (MetroNet) Department Directors / Agency Heads
Cc: (OMB) Departmental Budget Liaison; (Office of the Mayor) Senior Staff; (MetroNet) Department Secretaries; (OMB) Budget Analyst Staff
Subject: FY 2014-15 Budget Development Process



You've been waiting expectantly for the FY 2014-15 budget development process to begin...and it's here! We are getting off to a little later start this year because we are finalizing the implementation of our new BAT system, which replaces ABDS and RFRO. Your staff has already begun their system training to get their "bat wings." The new system makes you part of the process as you will be the final reviewer and will be officially submitting your budget. While this system will address the needs of my office as we move through the budget development process, and make it easier for your staff as we are eliminating the duplicate entry of information in two different systems, it has been designed to be a powerful tool for you to use as you manage your budget throughout the year. Both BAT and the Capital Projects Budget Module in the Capital Improvements Information System (CIIS) are operational. Information in all three of these systems should be continually updated to reflect changes as they occur throughout the budget development process.

Follow this link to open this year's Budget Manual: <http://www.miamidade.gov/budget/fy14-15-budget-development.asp>

As we did last year, departments will prepare a single submission that incorporates both capital and operating resource needs. Especially because we getting such a late start, please include appropriate OMB staff in as much of your internal budget development process as you feel comfortable. Your budget submission and final approved Business Plan are due a little later this year...on **February 28, 2014**. Confirmation of your completed operating combined submission should be sent via e-mail to your OMB budget analyst and me.

Thank you in advance for your cooperation and I look forward to working with you and your staff throughout the preparation of the FY 2014-15 Proposed Budget and Multi-Year Capital Plan. Please contact me for any questions or concerns you might have during the budget development process. Have a wonderful holiday season!

Jennifer Moon
Budget Director
Office of Management and Budget
(305) 375-5143 ofc
(305) 375-5168 fax
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