

Committee members: Robin Reiter-Faragalli, Alain Lecusay, Jeffrey A. Mishcon, Silvia Person, Juan T. Sanchez, Harry Hoffman, Elio Alfonso, Guy Forchion, Roger Hernstadt, Shelly Smith Fano, Richard Kuper, Michelle Mason, Alan Rubin, Jacqueline Menendez, Michael B. Smith, Barbara Bisno, Ann Pope

Attendees: Others present: Frank Aira, PWD; Eric Hansen, P&R; Jorge Mora, P&R; Sherronda Day, Comm. Rolle's Office; Martin Sybblis, CAO; Monica Rizo, CAO; Elaine Ready; Melford Pinder; Philly's Days; Dudley Pinder; Leigh Heinlein, Vizcaya; Ana Finol, OCI; Ralph Cutie, OCI; John Martinez, OCI; Paula Musto, OCI; Amanda Jayska, OSBM; Rowena Henry, OSBM; Morcos, City of Hialeah Gardens; Chief Van Toth, Hialeah Gardens Police Department; Gerry Heffernan, CAO; Leandro Ona, PWD; Roslyn Alic-Batson, OCI; Joel Hoffman, Vizcaya; Heidi Johnson-Wright, ADA; Jose Galan, OCI; George Navarrete, OCI.

Meeting Summary

Welcome and Introductions

Discussion: The meeting was called to order at 8:35 and Chairwoman Reiter welcomed the attendees and introduced new CAC Members Michael B. Smith and Jacqueline Menendez. The Chairwoman encouraged the new members to schedule some time with senior OCI staff for a briefing on the program. The Chairwoman once again welcomed the new OCI Director, Johnny Martinez.

I. Approval of Minutes

Due to staff illness, Minutes from the January 8th, 2008 meeting were not available for this meeting but will be available for the next meeting scheduled for May 1, 2008. and will be circulated in advance of that meeting.

II. Stakeholder Presentation

A. ADA – Director Heidi Johnson-Wright gave a presentation regarding projects delayed by more than 180 days including the reasons for the delays and a plan of action for the recovery of these delays.

B. Vizcaya Museum and Gardens – Joel Hoffman, Executive Director

Discussion: Mr. Hoffman introduced Leigh Heinlein, the construction manager that joined his staff in August 2007. Mr. Hoffman distributed a handout with the list of projects delayed by more than 180 days including the reasons for the delays and a plan of action for the recovery of these delays.

III. Significant Modifications

A. Hialeah Gardens – Jose Galan

Mr. Galan reported that this item revised the project's name and description. The project's name would change from "Hialeah Gardens Facility Improvement" to "Hialeah Gardens Purchase Mobile Police Station and Future Enhancements". Approval of this change would allow the City to purchase a mobile police unit that would provide the same services as the substation. Mr. Galan indicated that this mobile station complied with the required guidelines for a long term grant agreement. Roger Hernstadt inquired as to whether this change would comply with the definition of a capital asset. Mr. Galan responded in the affirmative. Harry Hoffman inquired if the mobile station would be on wheels? Mr. Galan responded in the affirmative. Guy Forchion inquired if the station is drivable or if it would have to be hauled? Mr. Galan indicated that it was drivable.

Question by Juan Sanchez: Will this meet the test of Capital Asset? Answer: Yes

Motion to approve this change made by Anne Pope seconded by Richard Kuper. Motion passed.

VII. Multi-Purpose Facility in City of Hialeah – Jose Galan

This item was prepared by the County Attorney's Office at the request of Commissioner Sosa. Mr. Galan indicated that this item authorized the allocation of \$5 million from GOB Project 249 – "Affordable Housing", \$7.5 million from GOB Project 310 – "Jackson Health Center Hialeah" and \$1.5 million from GOB Project 220 – "Acquire or Construct Multi-Purpose Facilities" to fund the Multi-Purpose Facility for Housing and Health Care in the City of Hialeah.

Motion to approve this item was made by Roger Hernstadt and seconded by Alan Rubin. Motion passed.

Discussion:

B. Project #138 – Tamiami Swing Bridge - Ana Finol

The Public Works Department is requesting this change to include the word "repair" in the new project description. The original description called for the replacement of the existing bridge. The department has an immediate need of \$890,000 to repair the bridge in order to keep it operational. The GOB allocation for this project is \$19 million and the estimate to replace the bridge is between \$31 and \$41 million depending on the final bridge configuration.

Motion to approve the significant modification to Tamiami Swing Bridge was made by Roger Hernstadt and seconded by Alain Lecusay. Motion passed.

IV. Surplus Funds Process

Presentation made by George Navarrete. Mr. Navarrete indicated that this item in the members' packages is in draft form and was being presented to the CAC for informational purposes. Mr. Navarrete mentioned that OCI planned to present this item to the April GOE Committee and would like the CAC to agree on the item in concept. The main concepts are as follows:

There will be an eligibility period where commissioners and others can submit requests for surplus funds. The County would like to have this eligibility period coincide with the yearly budget process. Any recommendations would come before the CAC and GOB staff would be involved in the review. Mr. Navarrete emphasized two key points:

(1) Premium funds which are considered early funds should only be used to accelerate approved projects;

(2) Surplus funds are considered interest earnings and proceeds left over from approved projects. The primary use of interest funds is to fund the GOB office and then to pay for over-runs for approved projects. Jeffrey Michcon inquired if any of the information contained in the top four bullets in the draft procedure was in the enabling legislation or if this was all new? Assistant County Attorney Heffernan replied that these four bullets were not addressed in the original legislation and that the County Commission had the authority to change or add projects after a public hearing.

Discussion:

Mr. Heffernan indicated that this was how FIU was able to obtain funding for its medical school. Mayor Michcon asked where the four bullets came from. Chairwoman Reiter answered that at one of the very first meetings of the Committee these items were discussed. The Committee has, from the beginning, encouraged that any surplus funds be used to 1) fast-track current projects and 2) pay for increased costs for projects planned in later years due to rising costs of materials. Section E of the procedure indicates that certain criteria must be met. A review by the GOB office is performed, in consultation with the Budget office, and then the item goes to BCC committee of jurisdiction for recommendation and subsequently to the full Board. The Chairwoman suggested that the surplus funds should be advertised to the public in advance and that the CAC needed a stronger say in determining how surplus funds should be spent. After Committee discussion, the Chairwoman indicated that perhaps the process should be revised and that staff should come to CAC first and that this would include requests from Commissioners. The Chairwoman suggested that members go to the commissioners that appointed them to advocate for a stronger say by the CAC on the use of surplus funds.

The Chairwoman called for a motion that states that no new projects shall be considered for surplus bond funds until all approved projects are funded. The Chairwoman made the motion to present to the County Manager, Mayor and the Board the four bullets as stated and two additional bullets as the process for surplus funds. The motion was seconded by Barbara Bisno, Motion passed. Votes are as follows: Voting for – Ann Pope, Barbara Bisno, Elio Alfonso, Guy Forchion, Jacqueline Menendez, Jeffrey A. Michcon, Juan T. Sanchez, Richard Kuper, Robin Reiter-Faragalli, Sylvia Person and Michael B. Smith. Voting against: Alain Lecusay, Alan Rubin, Harry Hoffman, Michelle Mason, Esther "Shelly" Smith Fano and Roger Hernstadt.

V. GOB Quarterly Report VI. GOB 2007 Annual Report

Discussion: These two items were taken together. Motion to accept these reports by Roger Hernstadt, seconded by Alan Rubin. Motion passed.

IX. GOB Office Staffing Level

Discussion: The Chairwoman asked for consideration of a motion to petition the County Manager and ask for the full 3% interest funding for the GOB office. The additional funding will provide staff for public outreach and contracting. The motion was made by Barbara Bisno and seconded by Michelle Mason. A discussion ensued regarding the use of the funds and a question was posed to Director Johnny Martinez regarding whether or not he could use this extra funding to enhance the GOB Division. The motion was modified to indicate "up to 3% at the discretion of the OCI Director". Further discussion among various members took place. Roger Hernstadt suggested that staff present the GOB staffing plan at the next meeting. The Chairperson asked that the GOB staffing plan be presented to the full CAC at their next meeting on May 1, 2008. Motion was made by Barbara Bisno, and seconded by Michelle Mason. Motion passed.

VIII. Report by Advisory Member Juan Sanchez

Discussion: Juan Sanchez gave a presentation on the Miami Art Museum and voiced his concerns regarding the project. Mr. Sanchez indicated that he had been following the museums for the last several years, and in January was surprised to find in the MOU that the size of the museum was different from what was stated previously. Mr. Sanchez was also concerned that the County was getting another contemporary art museum and not a more classic type of museum. Mr. Sanchez stated that, in his opinion, the stakes were so high that the County should have sought input from an outside source regarding what would be better for the community. The Chairwoman stated that it was not the CAC's purview to design the museum. Mr. Hernstadt asked whether the agreement would be coming before the committee. Staff confirmed that the agreement had already been presented to the committee as it was part of the MOU previously heard by the CAC.

Alan Rubin, Alain Lecusay and Roger Hernstadt left the meeting at 10:05 am.

X. Program Updates

F. Public Outreach – Paula Musto

Paula Musto gave a brief presentation on the status of public outreach, the GOB Annual Report, the Quarterly Newsletter and upcoming outreach meetings.

E. 180 Day Subcommittee Report

Chairwoman Reiter gave a brief report. Minutes from the last 180-day meeting are included in the CAC members' packages.

A. Port Tunnel Bond Sale

The Finance Department and the County Attorney's Office are working on a bond sale for the Port Tunnel which will take place mid-April 2008 for up to \$107 Million. The agreement between the County, City and FDOT stipulates that FDOT receive the \$100 million GOB allocation upfront.

B. Update on Museums

Discussion: In the CAC members' packages there is a report that was submitted to the Board from the Cultural Affairs Department regarding questions that they had. The two items that came before the CAC in January are on the agenda for Cultural Affairs committee in March.

C. Administrative Rules

Jose Galan gave a brief update on the proposed revisions to the BBC-GOB Administrative Rules and on where these revisions were in the process.

D. Stimulus Package

Director Johnny Martinez gave a brief presentation on the County's Stimulus Package. The County Manager has asked departments involved in capital construction to look at their projects that could be accelerated in order to mitigate the slow down of the economy.

XI. Public Comments

Discussion:

Presentation on the Arcola Lakes Senior Center by Melford Pinder, Chairperson of West Little River Advisory Board in the Arcola Lakes area. Mrs. Pinder alleged that the Parks department, OCED and the District Commissioner's office had held meetings on the project without the knowledge of the advisory board. Park & Recreation staff indicated that numerous publicly-noticed meetings had been held on this project and that Parks staff had also taken the time to conduct a tour of the site with Mrs. Pinder and others to discuss the scope of the project. Parks staff indicated that the project design was nearly finalized and that a ground breaking was expected by summer 2009. This facility is a 14,000 square foot facility with a heated pool, banquet facility, exercise facilities and lockers for the seniors. Parks staff indicated that no other park in the County had such a facility and this will be a prototype for the department. The Chairperson suggested a meeting with the Parks Department and that someone from GOB staff attend the meeting as a third party. George Navarrete of OCI volunteered to mediate a meeting between the constituents and Parks staff. Sylvia Person suggested that the constituents work through their Commissioners office and put something in writing. The Chairperson asked the GOB office to facilitate another meeting with staff and the community to try to settle this matter. Sherronda Daye from Commissioner Rolle's office was in attendance at the meeting and indicated that she would gladly meet with the residents and staff from both departments.

Sylvia Person thanked the GOB staff for their efforts. Meeting adjourned at 10:35 am.

Next CAC Meeting Date, May 1, 2008 – 8:30 am conference room 18-2.