



Combined Weekly Report - Periods Ending January 18th & 25th and February 1st & 8th 2008

EXECUTIVE SUMMARY

- 2/4/08 – OCI staff participated in a meeting with the County Manager, Cynthia Curry and Jose Cintron regarding the acceleration of Housing construction projects. The OCI Director and staff participated in a follow-up meeting on this subject with the Federal HUD Administrator.
- 1/25/08 - OCI participated in a meeting with the Mayor, County Manager and Commissioner Edmonson (District 3) regarding the proposed MLK Business Center.
- 1/23/08 – OCI met with Commissioner Gimenez to discuss a resolution that he will be presenting to the Board requesting that staff develop a stimulus package of capital projects for the purpose of jump starting the local economy.
- 1/18/08 – The Recreation and Cultural Affairs (RCA) Committee meeting was cancelled due to lack of quorum. Prior to the meeting, OCI staff met with RCAC Chairman Souto to discuss questions he had regarding the Museum Park Project agenda item. This item included the grant agreements by and between the County, the Miami Art Museum (MAM) and the Museum of Science (MSM) as well as the Memorandum of Understanding (MOU) by and among the County, the City of Miami, the Miami Sports and Exhibition Authority (MSEA), MAM and MSM.
- 1/18/08 – The Governmental Operations and Environment (GOE) Committee deferred resolutions sponsored by Commissioners Rolle and Edmonson regarding the use of BBC-GOB surplus funds for the Arcola and MLK projects respectively. These items were deferred with no future time certain.

OTHER IMPORTANT ISSUES

- 2/8/08 - OCI participated in the RCAC Briefing with Commissioner Souto (RCAC Chairman) at the West Dade Regional Library.
- 2/8/08, 2/5/08 and 1/28/08 – OCI staff participated in the Capital Budget Submittal review meetings being conducted by OSBM for the following departments: CAA, Police, the Miami Art Museum, the Miami Science Museum, Library, Vizcaya and Parks. OCI is working very closely with OSBM during the budget preparation process to ensure that the GOB-related capital budget information provided to OSBM by County departments is consistent with the GOB information being provided by the departments to OCI.
- 2/6/08 – OCI staff participated in a meeting of the Development Group assigned by the County Manager and headed by the GSA Director to review pending County real estate ventures.
- 2/6/08 – OCI met with Commission District 7 staff to discuss UMSA infrastructure projects in the district funded by BBC-GOB, PTP and QNIP monies.
- 2/6/08 – OCI staff met representatives of the Cuban Museum to discuss the status of the project.

- 2/4/08 – OCI made a presentation on the status of the BBC-GOB Program to the Kendall Federation of Homeowners. Over 30 members of the public were in attendance.
- 2/7/08 – OCI Senior Staff met to discuss the consultant selection process and potential means of improving the process.
- 2/8/08 – OCI provided Commissioner Moss's staff with a report reflecting BBC-GOB construction contract awards sorted by award date and including the individual contractors' names and telephone numbers. The County intends to make the list available to the community for job opportunities.
- 2/6/08 – OCI participated in a monthly meeting with CAA and GSA regarding the updating of CAA's projects.
- 2/4/08 – OCI met with GSA, OCED and Transit regarding the proposed elderly housing facility at the Palmetto Station parking lot. The meeting resulted in the following recommendation: the Palmetto site should be discarded as not economically feasible. Any construction at the site would require replacing the lost Transit parking spaces thereby minimizing how far GOB Housing dollars could go. Furthermore, the required de-incorporation from Medley and changes to the Master Plan to build housing at the site and the enclave it would create are further impediments. Based on these conditions, staff recommended that the International Mall site be considered as an alternate site and subjected to a feasibility study by OCED's housing development group.
- 1/31/08 – ACM Muñoz, the OCI Director and his staff and the Parks Director and his staff met to discuss the status of Parks' GOB projects and various issues that Parks is encountering in the implementation of their projects.
- 1/29/08 - OCI received clarification from the County Attorney's Office regarding the Hialeah Water Treatment Plant (GOB Project 17 – Site 73036). The CAO indicated that, because the City of Hialeah is acting on the County's behalf as a developer, no interlocal agreement between the County and the City of Hialeah is required and the full \$10 million GOB allocation can be disbursed now to WASD upon OCI's receipt of a request for payment from the City of Hialeah pursuant to Article 5 in the Joint Participation Agreement between the County and the City.
- 1/30/08 – OCI met with GSA to discuss their cost estimates for GOB Project Nos. 322 (Northside Police Station) and 300 (Regional Head Start Center).
- 1/30/08 – OCI met with ACM Muñoz's staff to discuss the status of GOB projects that fall under the jurisdiction of ACM Muñoz.
- 1/23/08 – OCI met with the County Attorney's Office and Finance to discuss the Draft Surplus Funds Procedure for the BBC-GOB Program.
- 1/23/08 – Finance met with bond counsel regarding the separate bond sale being considered for the Seaport Tunnel project.
- 1/23/08 – The County Manager, with support from OCI staff, made a presentation on the status of the BBC-GOB Program to Chamber South. Feedback on this presentation was very positive.
- 1/24/08 – OCI staff made a presentation on the status of the BBC-GOB Program to the Homestead Chamber of Commerce. Feedback on this presentation was also very positive.
- 1/17/08 - OCI met with ACM Muñoz, the CAO and the two museum directors to discuss the Museum Park Project agenda item in preparation for the RCAC meeting of 1/18/08 (See above).

- 1/17/08 - OCI made a presentation on the status of GOB projects in District 2 at a Tri-Community Homeowners Association meeting in Commission District 2.

GROUNDBREAKINGS/DEDICATION CEREMONIES

- None this period.

ACCOMPLISHMENTS

Contract Activity by Departments This Period

- Design Contract Requests-to-Advertise filed with the Clerk – 1 – BBC-GOB Project No. 126 (Miami River Greenway).
- Design Contracts Awarded – 0
- Construction Contract Requests-to-Advertise filed with the Clerk – 0
- Construction Contracts awarded – 2 – BBC-GOB Project No. 269 (Shenandoah Branch Library – Renovations – Asbestos Remediation portion of project) and BBC-GOB Project No. 1 - Drainage Improvements for Briar Bay from SW 126 Terrace to SW 128 St. and SW 94 Ct to 96 Ave.

Municipalities, Not-for-Profits and Funds

Municipalities

- 2/8/08 OCI met with staff from City of Sweetwater to discuss progress of their current and future municipal projects.

Not-for-Profits

- Sunrise Community Inc. – Site Visit 2/1/08.
- Coalition of Farm Worker Organization Inc. - Site Visit 2/1/08.
- Upper Room Assembly Inc. - Site Visit 2/1/08.
- Aspira of Florida - Site Visit 2/1/08.
- See attached spreadsheets.

OTHER ACCOMPLISHMENTS

- 2/8/08 – GSA completed the due diligence analysis for the purchase of the Coordinated Victims Assistance Center (BBC-GOB Project 232, Site 71223).
- 1/31/08 - OCI developed a preliminary schedule for the 12 Parks projects that are being considered for implementation using a design-build project delivery method.
- 1/25/08 - OCI re-initiated the electronic notification system which transmits e-mail notifications to BBC-GOB-participating departments regarding milestone schedule updates, proposed expenditure updates and actual expenditure updates. This mailing generated 25 e-mails which yielded a total of 486 site notices (indicating that schedule and/or expenditure updates are required). This is a reduction from the initial mailing in July 2007 which yielded a total of 849 site notices.
- 1/23/08 – OCI participated in a conference call with ACM Muñoz, Cultural Affairs and the directors of the Miami Art Museum and Miami Science Museum to discuss the interlocal agreement and memorandum of understanding between the County, City of Miami and the Miami Sports and Exhibition Authority (MSEA).
- 1/22/08 - OCI, MDT and GSA met to discuss the latest developments on the proposed Palmetto Metrorail Station Elderly Housing Project and an alternate site near Miami International Mall. It was determined at the meeting that further evaluation of the Miami International Mall site by OCED and GSA was warranted.

- 1/25/08 – OCI met with Turner Logistics Inc., a firm specializing in advanced procurement systems for large capital programs.
- OCI administratively approved **project accelerations** for Public Works UMSA Infrastructure Improvements in Commission District #4 (\$52,188), the City of Miami's First Miami High School (\$279,347), Miami Lakes Royal Oaks Park (\$400,000) and International Gardens Park (\$50,000).
- OCI approved a work order from Public Works for the installation of guardrails on S.W. 24th Court between 11th Terrace and 12th Lane.
- 1/17/08 – OCI met with Public Works to review planned infrastructure improvements for District 7 in preparation for a meeting with District 7 staff to be scheduled for next week. This is part of an on-going initiative by OCI to meet with all Commission district staffs for the purpose of obtaining agreement on an infrastructure program with Public Works. The infrastructure program for District 10 has been approved by the district staff. The infrastructure programs for Districts 11 and 9 have been presented to the respective district staffs and are pending final approval.
- 1/17/08 - OCI met with DHS to review the cash flow projections for their BBC-GOB projects.
- 1/17/08 - OCI staff met to discuss the FY 2008 Active Strategy Enterprise (ASE) Goals for the BBC-GOB Program as well as the update for the First Quarter of FY 2008 (October 1 – December 31, 2007).