



**Period Ending September 14<sup>th</sup>, 2007**

**EXECUTIVE SUMMARY**

- A BBC-GOB Citizens' Advisory Committee (CAC) Meeting was held on September 12, 2007. The County Manager was in attendance to introduce Ian Yorty as the new Director of the Office of Capital Improvements (OCI) and to discuss the property tax relief initiative and its potential impacts on the BBC-GOB Program. The featured stakeholders were the Cities of Hialeah and Coral Gables who were on hand to discuss the status of their BBC-GOB projects. Other items discussed included OCED's GOB Housing Plan, the Homeless Trust land acquisition and the agenda items for the Purchase of Development Rights and the Community Health Center of South Dade. Also during this meeting, Robin Reiter was re-elected as Chairwoman and Barbara Bisno was elected Vice-Chair of the CAC.
- On September 13, 2007, OCI staff met with Board Chairman Bruno Barreiro to discuss the status of BBC-GOB projects and potential alternatives for expediting capital improvement projects County-wide.
- The Governmental Operations and Environment Committee meeting was held on September 11, 2007. At this meeting, the Committee approved two BBC-GOB-funded property acquisitions for 14.8 and 10.5 acres of South Dade Wetlands within the Environmentally Endangered Lands Program. The committee also accepted the BBC-GOB Quarterly Progress Report for the Third Quarter FY-07 (April 1 – June 30, 2007).
- The Budget and Finance Committee, at their meeting held on September 11, 2007, approved two ordinances sponsored by Commissioners Moss and Sorenson respectively amending Section 2-8.2.10 of the Miami-Dade County Code related to procurement procedures and small business programs. The ordinance sponsored by Comm. Moss required that municipalities follow the County's Small Business Program when implementing projects on-behalf of the County. The ordinance sponsored by Comm. Sorenson required that municipalities, wherever practical, incorporate sustainable ("green") building practices when implementing projects on-behalf of the County.

**UPCOMING GROUNDBREAKINGS/DEDICATION CEREMONIES**

- None at this time

**ACCOMPLISHMENTS**

**Contract Activity by Departments This Period**

- Design Contract Requests-to-Advertise filed with the Clerk – 0
- Design Contracts awarded – 0
- Construction Contract Requests-to-Advertise filed with the Clerk – 0

- Construction Contracts awarded – 0

Municipalities, Not-for-Profits and Funds

- See attached reports.

**OTHER ACCOMPLISHMENTS**

- 9/14/07 – Comments on the re-packaged agenda items for the UM/JMH Ear Institute, the Haitian Community Center and the MLK Business Center were received from the County Attorney's Office and incorporated. These items were re-packaged in resolution format from the respective Commissioner to the Board requesting that the Board direct the County Manager to make the significant modification. The Haitian Community Center and the MLK Business Center items are expected to be sent to Commissioner Edmonson's office (District 3) for placement on the GOE and Board agendas. The UM/JMH Ear Institute item will be sent to Commissioner Heyman (District 4) next week also for placement on the GOE and Board agendas.
- Commissioner Edmonson requested funding for the Village of El Portal to address drainage needs as identified in the Village's drainage master plan study. El Portal's master plan details the work needed on eight basins located in the Village and focuses on roads owned and maintained by the Village. The total cost of this project, as detailed in their master plan, exceeds \$8 million. OCI has identified funding to assist them with this effort. The funding source is BBC-GOB Project No. 1.
- 9/13/07 – OCI met with Finance to discuss the reconciliation of budgets and expenses in FAMIS and the GOB Database.
- 9/12/07 – OCI met with GSA to discuss the agenda item for the consolidation of the funding allocation amounts approved in the BBC-GOB Program for the following projects: Project 174 - "Downtown Government Center Fire Alarm System; Project 176 – "Stephen P. Clark Center (SPCC) Facility Refurbishment – Stair Well and Elevators" and Project 224 – "Building/Energy Management System for Government Facilities and Courthouses". The item also requests the approval of a significant modification to the project description for Project 226 - SPCC Facility Refurbishment (which includes – "HVAC and Communication Systems"). This modification to the project description for Project 226 allows funding from Project 226 to be used for the three consolidated projects (174, 176 and 224) since the HVAC and Communication Systems originally contemplated in Project 226 must tie in to the Fire Alarm, Stairwell & Elevator and Building Management systems that make up Projects 174, 176 and 224.
- 9/12/07 – OCI met with the County Manager's Office, Miami-Dade Police and Parks to discuss the Project #207 - Specialized Patrol Equine Facility.
- 9/12/07 – The Director of the Office of County-Wide Health Care Planning (OCHP) met with the OCI Director and staff to brief them on the status of the Primary Health Care Fund.
- 9/10/07 – OCI met with GSA's accountant to discuss GOB invoices that are being posted in FAMIS but not in GSA's invoicing system. GSA agreed to reconcile the invoice amounts in their departmental accounting system with FAMIS.
- OCI is working with DERM to reconcile purchases made under the Environmentally Endangered Lands (EEL) Program between the EEL Trust, FAMIS and the BBC-GOB Database.
- OCI worked with WASD to identify \$10 million in GOB WASD funds for the Hialeah Water Treatment Plant.

- OCI approved a project acceleration request submitted by Parks for Project No. 29 - Black Point Marina-Phase 1, Project No. 26 - Matheson Hammock Roadway and Project No. 112 - Westwind Lakes Soccer Fields and Lighting.
- OCI finalized the text for the new online newsletter, "Capital Update...Office of Capital Improvements." The distribution list is being updated.
- OCI is working on a schedule for public outreach meetings. The October-November 2007 tentative schedule includes the Greater Miami Chamber of Commerce, American Institute of Architects and one community group/commission district meeting.
- The database for prospective CAC members was prepared (to fill five current vacant positions)

### **DECISION ITEMS**

- None this period.