



**CHECKLIST #0400 SPECIAL INSTRUCTIONS FOR MANUFACTURERS WITH
APPLICATION FOR PRODUCT APPROVALS AT THE STATE REQUESTING
QUALITY ASSURANCE SERVICE BY MIAMI-DADE COUNTY FOR PRODUCTS IN
THE NHVHZ**

**MANUFACTURERS OF APPROVED PRODUCT MUST HOLD CURRENT NOTICE OF ACCEPTANCE
(NOA) ISSUED BY OUR OFFICE.**

Submit the following information and documents:

- ❑ A complete original PRODUCT CONTROL APPLICATION FOR NOA Quality Assurance Service Agreement (PC001 application).
 - ❑ Checkmark the Quality Assurance Service Agreement”.
 - ❑ Reference the FL application number(s) under this request for service.
 - ❑ Fee applicable.

- ❑ Copy of the entire approval document submitted to the state as they are referenced in the Product Approval page of the Building Code Information System (BCIS).

- ❑ A Letter from the applicant specifically stating that they are requesting Quality Assurance service from Miami-Dade County’s Building Code Compliance Office for a product or a family of products (one application per category as defined in Rule 9B-72) for the specified period of five (5) years;

- ❑ Additionally, if the manufacturing location is outside the US territory, the applicant must submit a Distributor Agreement at the time of application. (If existing NOAs with Miami-Dade are not manufactured in the same location outside the US, then the distributor agreement fee also applies.)

- ❑ Upon complete review, a Service Agreement Certificate will be issued and posted on our website.

