



Small Business Development Division Project Worksheet

Project/Contract Title: PROGRAM MANAGEMENT CONSULTANT (PMC) (SIC 871)
Project/Contract No: E11-SEA-03
Department: SEAPORT
Estimated Cost of Project/Bid: \$5,500,000.00

Received Date: 11/28/2011

Funding Source:
 SEAPORT REVENUES

Resubmittal Date(s):

Description of Project/Bid: To support and supplement the Port's core staff, who will continue to be the Port's representatives that oversee the Capital Development Program. The PMC will support Port staff in program management functions necessary to ensure that Seaport projects are completed on time and within budget. PMC personnel will be available to the County based on specific work authorizations dictated by the amount of work required. The County will manage the PMC and all port projects. Port staff will be responsible for implementing all policy decisions made by the Board of County Commissioners (BCC) regarding the implementation of all Port projects and will supervise the PMC in their performance of specific duties.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	CBE	19.00%

Reasons for Recommendation

This project meets all the criteria set forth in I.O. #3-32, Section V.

Sufficient CBE firms are certified in the following Technical Categories: 3.09, 5.03, 5.05, 5.07, 5.08, 5.09, 6.01, 8.00, 9.02, 9.05, 10.01, 11.00, 12.00, 13.00, 14.00, 15.01, 16.00, 19.05, 22.00, and 26.00.

SIC 871 - Architectural and Engineering Services

Analysis for Recommendation of a Goal				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	CBE	\$1,045,000.00	19.00%	225
Total		\$1,045,000.00	19.00%	

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal 19%	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
_____ County Mayor / Designee			Date _____