

**SBD - CM REVIEW FORM (REVISED)**

**To:** Business Opportunity Support Division - A/E

**From:** SBD CM - Vivian Forhat-Diaz

**Department:** Department of Cultural Affairs

**Contact:** Alex Peraza

**Date:** 11/13/13

**RESUMITTAL:** N/A

**PROJECT NUMBER:** A13-CUA-02

**PROJECT TITLE:** Professional Services Agreement for A/E Services

**PROJECT LOCATION:** Cultural Center Plaza, 101 W. Flagler Street, Miami, FL.

**SCOPE OF WORK/DESCRIPTION:** Provide architectural, engineering, and specialty consultant services (exhibit consultant, structural, etc.) for expanding into the facility currently occupied by the Miami Art Museum (MAM) once MAM moves into their new building at the end of 2013. The scope of services for the A/E team will consist of two phases:

**Phase 1:** conceptual plans with cost estimates to merge the two museum spaces into an expanded and renovated facility for HistoryMiami and providing three detailed scenarios for improvements to the Cultural Center Plaza that unifies the renovated museum and the main branch of the Miami-Dade County Library.

**Phase 2:** Design development, cost estimates, construction documents, and construction administration for the chosen scenario.

The Consultant shall work in close collaboration with all the tenants involved/affected: HistoryMiami, Miami-Dade County Library, Information Technology Department (ITD), and Internal Services Department (ISD).

**SPECIAL REQUIREMENTS:**

**Prime Consultant:** Must demonstrate a minimum of three (3) years relevant experience in performing comprehensive site/master planning services for cultural facilities.

Experience within the last five (5) years in designing at least one (1) multi-story museum facilities of 10,000 square feet or greater as new construction or major renovation with a minimum \$1.5 million construction value. Experience within the last five (5) years of successfully gathering input from not-for-profit organizations, facility operators, and key stakeholders for the purpose of providing design solutions that maximize the use of new and/or existing spaces based on programmatic goals. Experience successfully providing design solutions that maximize the use of new and/or existing spaces based on programmatic goals and limited capital resources.

**Sub-Consultants:** Sub consultants under TC 12.00 and TC 13.00 must demonstrate a minimum of three (3) years relevant experience.

CATEGORIES	PERCENTAGE	COMMENTS
		<b>PRIME</b>
14.00 Architecture	30%	*Possible Small Business Participation; must meet special requirements
18.00 Architectural Construction Management	10%	

Small Business Development Signature: Vivian Forhat Diaz Date: 11/13/13

\*Categories identified for Small Business participation by SBD CM

DCA is recommending **10% for CBE participation**

A13-CUA-02 (Continuation)

CATEGORIES	PERCENTAGE	COMMENTS
<b>Sub-Consultants</b>		
12.00 General Mechanical Engineering	10%	*Possible Small Business Participation; must meet special requirements
13.00 General Electrical Engineering	10%	
11.00 General Structural Engineering	10%	*Possible Small Business Participation
16.00 General Civil Engineering	10%	
17.00 Engineering Construction Management	5%	
20.00 Landscape Architecture	10%	
22.00 A.D.A. Title II	5%	
	100%	
Total Cost	TBD	

DCA is recommending 10% for CBE participation