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Memorandum



July 5, 2013

Date:

To:

Jack Osterholt, Director
Regulatory and Economic Resources Department

From:

for Luisa M. Millan, Director *LM*
Design and Construction Services Division, Internal Services Department

Subject:

Recommendation for Non-Exclusive Professional Services for Preparation of Design Criteria Package for the Mental Health Facility Renovation, ISD Project No. A13-ISD-02 GOB

RECOMMENDATION:

The Internal Services Department (ISD) is requesting that the subject project be reviewed by the Regulatory and Economic Resources Department for Community Business Enterprise (CBE) measures.

BACKGROUND:

The scope of services will include professional architectural and engineering (A/E) services for the preparation of a Design Criteria Package to include the renovations to the existing South Florida Evaluation and Treatment Center in addition to a new onsite parking garage and multi-story Short-Term Residential Treatment (SRT) facility.

The existing vacant South Florida Evaluation and Treatment Center located at 2200 NW 7th Avenue, Miami, FL, 33127 will be renovated and upgraded for legal occupancy as a multi-use facility. The existing 1st floor shall be reconfigured/renovated for general entry and secured entry, inmate processing, Correctional staff support/administrative and security areas, food storage areas, video visitation, two courtrooms, judicial areas, and judicial support staff spaces. The 2nd floor shall be reconfigured to include additional judicial support staff spaces, a Crisis Stabilization Unit (CSU), and miscellaneous spaces for mental health service providers. The 3rd floor is a mechanical floor which will be renovated. Inmate cells and support spaces located on floors 4-7 will be renovated as well for use as a secure Correctional detention facility. All mechanical, plumbing, electrical, building management, and fire safety systems and components are to be upgraded, including but not limited to, fire alarm, smoke evacuation and fire protection.

A multi-level onsite parking garage shall be designed and constructed to accommodate staffing and visitors. Additionally, a multi-story Short-Term Residential Treatment (SRT) Facility will be designed and constructed to accommodate a minimum of 100 beds.

The selected Consultant shall also be responsible for applying for and obtaining a Zoning Exception from the City of Miami. Presently, the site is located in a CI Transect Zone. The proposed use of the facility is considered a Major Facility pursuant to Article 1 of Miami 21. Major Facilities are allowed in a CI Transect Zone by process of Exception, a public hearing before the Planning, Zoning, and Appeals Board pursuant to Article 4 of Miami 21. The selected Consultant shall attend all hearings, complete all

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applications, prepare plans, as well as provide any resources and/or additional information as required by the City of Miami to obtain said Exception.

The Selected consultant shall also be responsible for providing a detailed cost estimate in 2004 CSI Master Format.

Proposer must incorporate LEED approved green building principles as required for compliance with Miami-Dade County Ordinances (I.O. 8-8).

One Consultant (team of firms) will be retained under a non-exclusive Professional Services Agreement for an effective term of six years, or until project completion whichever occurs first.

Pursuant to Florida Statutes 287.055, a design criteria professional who has been selected to prepare the design criteria package is not eligible to render services under a design-build contract executed pursuant to the design criteria package.

A&E Technical Certification Categories

A&E Technical Certification Categories

Description	Percentage	Amount
11.00 General Structural Engineering	7%	\$52,500.00
12.00 General Mechanical Engineering	13%	\$97,500.00
13.00 General Electrical Engineering	12%	\$90,000.00
14.00 Architecture (PRIME)	35%	\$262,500.00
16.00 General Civil Engineering	5%	\$37,500.00
17.00 Engineering Construction Management	12%	\$90,000.00
18.00 Architectural Construction Management (PRIME)	13%	\$97,500.00
20.00 Landscape Architecture	1%	\$7,500.00
22.00 ADA Title II Consultant	2%	\$15,000.00
Total Estimated Design Fees	100%	\$750,000.00

Experience and Qualifications:

- 1) Categories 14.00 and 18.00: It is preferred that the design team-leader can demonstrate experience having designed at least one (1) correctional facility. Additionally, the design team-leader should be able to demonstrate experience with AHCA permitted facilities.
- 2) Categories 12.00 and 13.00:
 - a) The sub-consultant(s) providing Mechanical and Electrical engineering services to the design team must demonstrate to have participated in the design of at least one (1) project involving fire alarm systems, building management systems, and/or smoke evacuation systems;
 - b) The sub-consultant(s) providing Mechanical and Electrical engineering services to the design team must demonstrate to have participated in the design and/or renovation of at least one (1) correctional facility.

3) Category 17.00:

- a) The sub-consultant(s) providing Engineering Construction Management services to the design team is preferred to have participated in the construction management of at least one (1) project involving fire alarms, building management systems, and/or smoke evacuation systems;
- b) The sub-consultant(s) providing Engineering Construction Management services to the design team is preferred to have participated in the construction management of at least one (1) correctional facility.

4) Category 22.00: The sub-consultant providing ADA Title II consulting services to the design team is preferred to have participated in at least one (1) project of similar size and complexity.

ISD has evaluated this project and is recommending a 25% CBE goal (Technical Categories 12.00 and 13.00 with 13% and 12% respectively).

If additional information is required, please contact Luisa M. Millan, Division Director, Design and Construction Services, at 305-375-1100.

- c: Luisa Millan, RA, ISD
- Asael "Ace" Marrero, AIA, ISD
- Jorge Plasencia, P.E., ISD
- Faith Samuels, ISD
- Laurie Johnson, RER
- Vivian Walters, RER
- Ileana Quintana, RER

Walters, Vivian (RER)

From: Johnson, Laurie (RER)
Sent: Monday, July 08, 2013 8:42 AM
To: Walters, Vivian (RER)
Subject: FW: DB13-ISD-01 GOB
Attachments: Marrero, Asael (ISD) - 07-05-13 - XHGXDDBY.pdf

Revised memo

*Laurie Johnson, RER Supervisor
Business Affairs Division / Small Business Development
Regulatory and Economic Resources Department*

*111 NW 1st Street #19 Floor
Miami, FL 33128
Phone No. 305-375-3121
Fax No. 305-375-3160
laurie@miamidade.gov*

From: Marrero, Asael (ISD)
Sent: Monday, July 08, 2013 8:40 AM
To: Johnson, Laurie (RER)
Cc: Millan, Luisa M. (ISD); Samuels, Faith (ISD); Brown, Patrick (ISD); Plasencia, Jorge (ISD); Garcia, Lillian D. (ISD)
Subject: FW: DB13-ISD-01 GOB

Good morning Laurie,

Per our conversation this morning, attached is the updated memo for the Mental Health Facility.

Thanks,

Asael Ace Marrero, AIA, Architect
Manager, Architecture and Engineering Section
Internal Services Department
Design and Construction Services Division
111 NW 1st Street, Suite 2420, Miami, Florida 33128-1909
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From: Samuels, Faith (ISD)
Sent: Friday, July 05, 2013 2:26 PM
To: Plasencia, Jorge (ISD); Marrero, Asael (ISD)
Cc: Millan, Luisa M. (ISD)
Subject: FW: DB13-ISD-01 GOB

Please see below response from RER.

Faith Samuels
Sr. A/E Consultant Selection Coordinator
Miami-Dade County
Internal Services Department
111 N.W. 1st Street, 13th Floor
Miami, FL 33128
(305) 375-2774
fty@miamidade.gov
"Delivering Excellence Every Day"

From: Johnson, Laurie (RER)
Sent: Friday, July 05, 2013 2:20 PM
To: Samuels, Faith (ISD)
Subject: RE: DB13-ISD-01 GOB

Faith,

A new memo is requested to dismiss any confusion once documents is posted on the Web.

*Laurie Johnson, RER Supervisor
Business Affairs Division / Small Business Development
Regulatory and Economic Resources Department*

*111 NW 1st Street #19 Floor
Miami, Fl 33128
Phone No. 305-375-3121
Fax No. 305-375-3160
laurie@miamidade.gov.*

From: Samuels, Faith (ISD)
Sent: Friday, July 05, 2013 2:12 PM
To: Johnson, Laurie (RER)
Cc: Clark, Veronica (RER); Plasencia, Jorge (ISD); Marrero, Asael (ISD); Millan, Luisa M. (ISD); Walters, Vivian (RER)
Subject: FW: DB13-ISD-01 GOB

Good Afternoon Laurie,

The project number assigned to the Mental Health Project (attached) is A13-ISD-02 GOB. Please let me know if RER will require a revised memorandum.

Regards,

Faith Samuels
Sr. A/E Consultant Selection Coordinator
Miami-Dade County
Internal Services Department
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From: Johnson, Laurie (RER)
Sent: Friday, July 05, 2013 11:53 AM
To: Samuels, Faith (ISD)
Cc: Walters, Vivian (RER); Clark, Veronica (RER)
Subject: FW: DB13-ISD-01 GOB

Good Morning Faith,

SBD is in receipt of your department's memorandum requesting the review of Project No. DB13-ISD GOB for the application of CBE measures. My review of the noted scope of services and further conversation with Jorge Plasencia, indicated that this project is not a Design-Build project but instead a request for A&E service for the preparation of a Design Criteria Package. With that being said, it is recommended that ISD revisit the assigned project number to make the necessary changes and advise SBD accordingly.

*Laurie Johnson, RER Supervisor
Business Affairs Division / Small Business Development
Regulatory and Economic Resources Department*

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laurie@miamidade.gov*

From: Clark, Veronica (RER)
Sent: Friday, July 05, 2013 10:21 AM
To: Johnson, Laurie (RER)
Cc: Walters, Vivian (RER)
Subject: DB13-ISD-01 GOB

The attached came in on Wednesday. The original will be sent.

Veronica Clark, Assistant to the Director
Department of Regulatory and Economic Resources
Small Business Development
111 N.W. 1 Street 19th Floor
Miami, FL 33128-1906
Phone: 305-375-4770
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