

Prime

(5.02, 18.00 & 22.00)



July 24, 2013

To: CBE Firms

Re: Non-exclusive Professional Services Agreement for Architectural and Engineering Services for PortMiami Federal Inspection Facility

Project No.: A13-SEA-03

The above-referenced project is being considered for participation solely among Community Business Enterprise (CBE) firms. If you are interested in participating as a **1st Tier** or **2nd Tier CBE Sub-consultant** to perform work in connection with this project in the Technical Categories (TCs) identified, **please complete and return the attached Verification of Availability form; and, (for TCs 5.05 & 5.07), provide examples of work your firm has completed (required) on similar projects as outlined in the attached project description, by 12:00pm, Friday July 26, 2013.**

Please review the attached project description and requirements. These specifications are being reviewed and are subject to change.

The Verification of Availability form and required examples of previous work may be sent via facsimile transmission (305) 375-4751 or email to walterv@miamidade.gov. If you have any questions, please contact me at (305) 375-3138.

Sincerely,

A handwritten signature in black ink, appearing to read "Vivian O. Walters, Jr." with a stylized flourish at the end.

Vivian O. Walters, Jr.

Contract Development Specialist II
Regulatory and Economic Resources Department
Small Business Development Division
111 NW 1st Street #19 Floor
Miami, FL 33128
walterv@miamidade.gov

Office (305) 375-3138 | Fax (305) 375-3160

"Delivering Excellence Every Day"

"For the New Project Review & Analysis Process

Attachments

DESCRIPTION OF PROJECT

Project Title: Non-exclusive Professional Services Agreement for Architectural and Engineering Services for PortMiami Federal Inspection Facility

Project Number: A13-SEA-03

Department: Seaport

Estimated Cost: \$1,760,000.00

Technical Categories:

TC No.	Description	%	Amount
5.02	Port & Waterway Systems – Architectural Design (Prime)	45%	
18.00	Architectural Construction Management (Prime)	17%	
22.00	ADA Title II Consultant (Prime)	2%	
5.05	Port and Waterway Systems-Cargo Terminal Design	15%	
5.07	Port and Waterway Systems-Security Systems	2%	
11.00	General Structural Engineering	5%	
12.00	General Mechanical Engineering	3%	
13.00	General Electrical Engineering	3%	
15.01	Surveying and Mapping-Land Surveying	1%	
16.00	General Civil Engineering	3%	
17.00	Engineering Construction Management	3%	
20.00	Landscape Architecture	1%	
Total Estimated Consultant Fees		100%	\$1,760,000.00

Overall Project Description

Professional Services Agreement (PSA) for Architectural and Engineering Services for PortMiami Federal Inspection Facility: The Consultant shall provide non-exclusive professional architectural, engineering and construction administration services (to include coordination with all regulatory agencies, as appropriate) for a new Cargo Terminal Federal Inspection Facility that includes a Central Examination Station (CES), warehouse, parking facility, office and operational/ maintenance support facility for Customs and Border Protection (CBP).

The scope of services includes general and Port and Waterway Systems Architectural and Engineering Planning, Design and Post Design Services. These professional services are required to provide state of the art facilities to support Port Operations that are evolving as the industry advances. The project may include upgrades and new construction for all or some of the following components: Landside and Waterside Site Development; Site and Facility Circulation; Wharf Access; Restrooms; Canopies; Signage; Life Safety; ADA Accessibility; Landscaping; Operational and Security Enhancements including video surveillance, checkpoints and CBP Processing Areas; Secure Local Area Computer Network; Access Control; Furniture, Fixtures and Equipment; and all related infrastructure, building and structure work ancillary to the basic work scope.

The consultant shall provide all necessary professional services; surveys; site investigations; studies; modeling; architectural and engineering designs; including the analysis of 'sustainable systems' and possible LEED certification; fire protection; interior design; civil engineering; structural engineering; mechanical, electrical and plumbing (MEP); cost estimates; schedules; Art in Public Places coordination; value engineering coordination; construction documents; environmental and building permitting; bidding assistance; site visits; inspections; construction administration including construction inspection services and review of shop drawings, submittals, proposed substitutions, pay requests and change orders; commissioning; claims assistance coordination; and any supportive ancillary tasks to the primary scope of services to successfully complete all phases of the project.

All work shall be conducted to meet or exceed professional standards: comply with PortMiami Security requirements; PortMiami Design Guidelines; the United States Department of the Treasury, Standards for Security of International Cargo; the Florida Building Code; and the County's Sustainable Buildings Program, Implementing Order No. 8-8.

*Minimum Requirements – Specific to TCs 5.05 & 5.07

Interested Professional Firms (Consultants) shall be certified by Miami-Dade County at the time of qualifications submittal in the Technical Certification Categories identified above. Interested professional architectural firms performing services within Technical Certifications 5.02, **5.05**, **5.07**, 18.00 and 22.00 must have five years' experience for similar work as described in the scope of services denoted above (applies to prime consultants and Technical Certifications **5.05** and **5.07** sub-consultants). Applicants shall indicate in their response which previous projects meet this requirement.

Sub-consultant (5.05): Do you have prior experience satisfying the above stated? Yes ___ No ___

Sub-consultant (5.07): Do you have prior experience satisfying the above stated? Yes ___ No ___

CBE firms are required to provide the project names, dollar values, and contact names of the projects worked on (satisfying the above stated requirements).

***This information is REQUIRED along with the signed Verification Form**

Sub-consultant Categories

(5.05 & 5.07 – Must
meet Min. Req.)



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***Minimum Requirements**

Prime must be certified in **5.02, 18.00 & 22.00**

The prime consultant must hold Technical Certifications **5.02** - Port and Waterway Systems - Architectural Design, **18.00** - Architectural Construction Management, and **22.00** - ADA Title II Consultant. Interested Professional Firms (Consultants) shall be certified by Miami-Dade County at the time of qualifications submittal in the Technical Certification Categories identified above. Interested Professional Firms (Consultants) shall be certified by Miami-Dade County at the time of qualifications submittal in the Technical Certification Categories identified above. Interested professional architectural firms performing services within Technical Certifications **5.02**, 5.05, 5.07, **18.00** and **22.00**

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