



## Small Business Development Division Project Worksheet

**Project/Contract Title:** PROFESSIONAL SERVICES AGREEMENT FOR THE RICHMOND HEIGHTS SHOPPING CENTER  
**Project/Contract No:** A14-ISD-02 GOB  
**Department:** INTERNAL SERVICES  
**Estimated Cost of Project/Bid:** \$577,245.00

**Received Date:** 12/12/2014

**Funding Source:**  
 GOB

**Resubmittal Date(s):**

**Description of Project/Bid:** To establish a Professional Services Agreement (PSA) for the proposed two-story Richmond Heights Shopping Center Facility. This scope of services for this facility will include the full site design for the combined three (3) existing lots, including plans for demolition of existing structures and complete site development, which will include but will not be limited to, maximizing parking, landscaping, open areas, drainage and lighting.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Set Aside Tier 1	CBE	100.00%

Reasons for Recommendation
<p>This project meets all the criteria set forth in I.O. # 3-32, Section V.</p> <p>The sixty-three SBE-A&amp;E firms certified in the areas identified for the prime (i.e. Technical Categories 14.00 &amp; 18.00 at 38%) were polled; sufficient responses were received to support the recommended SBE-A&amp;E Tier 1 Set-Aside; additionally, sufficient response and availability of Tier 1 and Tier 2 firms providing services in the sub-consultant areas further supports this recommendation. The User department concurs.</p> <p>SIC 871 - Architectural and Engineering Services</p> <p>Technical Category: 0800-Telecommunications Systems; 1100-General Structural Engineering; 1200-General Mechanical Engineering; 1300-General Electrical Engineering; 1400-Architecture; 1600-General Civil Engineering; 1700-Engineering Construction Management; 1800-Architectural Construction Management; 2000-Landscape Architecture; 2200-Ada Title Ii Consultant</p>

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	CBE	\$577,245.00	100.00%	
<b>Total</b>		\$577,245.00		

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*



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REVIEW RECOMMENDATION
Tier 1 Set Aside
Tier 2 Set Aside
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP
SBD Director: [Signature]
Date: 12/24/14